



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Larry Hinton

Third District
Steve Graves
Alan Driver

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Ben Harris
Baker Ring

Sixth District
Jim Vaughn
Kevin T. Pomeroy

Seventh District
JoAnne Kemp
Trisha LeMarbre

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Bill Taylor

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Budget Committee.....March 9

Emergency Services Committee.....March 2

Employee Benefits Committee.....February 24

2002 Financial Management Committee..... March 16

2012 Financial Management Committee..... March 16

General Operations Committee..... March 9

Highway Commission.....March 3

Investment Committee..... March 16

Legislative Committee.....March 9

Purchasing Committee.....March 16

Rules and Procedures Committee.....March 2



BUDGET COMMITTEE MINUTES

March 9, 2015

MEMBERS PRESENT
Paul R. Goode, Chairman
Chris Taylor, Vice-Chairman
Jerry Becker
Jerry Foster
Bob Pospisil
Bill Taylor
OTHERS PRESENT
David Lawing
Leah Dennen
Erika Porter
Anthony Holt
Keith Douglas

- I. CALL TO ORDER by Chairman Goode at 7:00pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Approval of Agenda-County Executive Holt requested to add architectural fees of \$36,000 for renovations to the courthouse to V.B.4. Motion to approve by Mr. Foster, second by Mr. Chris Taylor, unanimous approval.
 - B. Recognition of Public-None
 - C. Approval of Minutes—February 9, 2015- Motion to approve by Mr. Pospisil, second by Mr. Foster, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN
 - A. Assessor of Property exemption list-Included in packet.
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. OLD BUSINESS-None
- V. NEW BUSINESS
 - A. Education
 1. Budget amendments (need approval)-Motion to approve by Mr. Pospisil, second by Mr. Foster, unanimous approval.
 2. Budget amendments (for informational purposes only)
 - B. Appropriations
 1. Sheriff's Office
 - a. \$4,372 from Restricted Fund Balance to SCAAP expense lines for supplies-Motion to approve by Mr. Pospisil, second by Mr. Foster, unanimous approval.
 - b. \$125,000 from Unassigned Fund Balance for inmate medical expenses-Motion to approve by Mr. Chris Taylor, second by Mr. Pospisil, unanimous approval.
 - c. \$20,000 from Restricted Fund Balance to replace jail metal detectors-Motion to approve by Mr. Chris Taylor, second by Mr. Pospisil, unanimous approval.
 2. Portland Library--\$2,500 from City of Portland for library books-Motion to approve by Mr. Pospisil, second by Mr. Foster, unanimous approval.
 3. Capital Projects Fund--\$1.15M for half of the cost of the Portland Fire Sumner Emergency Medical Services Building to be funded from 2015 Bond Proceeds-Mr. Holt spoke explained the Board of Education is supplying the property and the city of Portland is conducting the survey. Motion to approve by Mr. Chris Taylor, second by Mr. Foster, unanimous approval.
 4. Architectural Fees for renovations to Courthouse- Motion to approve by Mr. Pospisil, second by Mr. Chris Taylor, unanimous approval.
 - C. Transfers
 1. Inter-budgetary
 - a. Between major categories-Motion to group and approve items V.C.1.a-c with item a. forwarded to full commission by Mr. Pospisil, second by Mr. Chris Taylor, unanimous approval.
 - b. Greater than \$2,500
 - c. \$2,500 or less

D. Tax Refunds

1. Mark and Shelia Brown--\$47-Motion to group and approve items V.D.1-4 by Mr. Pospisil, second by Mr. Foster-, unanimous approval.
2. Robert and Juanita Grantham--\$347
3. Joseph Kessler Jr--\$89
4. Sumner Special Housing Inc--\$85

E. Interfund Capital Outlay Note approval-Motion to approve by Mr. Chris Taylor, second by Mr. Pospisil, unanimous approval.

VI. REPORT OF THE FINANCE DIRECTOR

- A. Local Revenue Analysis- Mr. Lawing explained if everything continues on the current course, conservatively we could pick up an extra 2 % above projections.
- B. Financial Reports—February (available at Commission meeting if requested)

Mr. Lawing stated he would have a preliminary budget ready by April 15, 2015. Mr. Lawing stated the Finance Department would work on a schedule for the department heads/non-profits to meet with the committee.

VII. ADJOURNMENT-Motion to adjourn at 7:35PM by Mr. Pospisil.

**MINUTES
EMERGENCY SERVICES COMMITTEE**

March 2, 2015

Present:

Michael Guthrie, Chairman
Alan Driver, V. Chairman
Jerry Foster
Ben Harris
Jim Vaughn
Chris Taylor
Mike Akins

Also Present:

Anthony Holt, County Executive
Sonny Weatherford, Sheriff
Keith Douglas, EMS Director
Leah Dennen, County Law Director
Erika Porter, Office of Law Director
Chief Earlywine, Volunteer Fire Dept.

Chairman Guthrie called the Emergency Services Committee to order with an invocation on Monday, March 2, 2015 at 5:00 PM in the Sumner County Administration Building. A quorum was present.

Approval of Agenda . Without objection, Chairman Guthrie moved the item, Inmate Medical, to Report of the Sheriff. Upon motion of Comm. Foster, seconded by Comm. Chris Taylor, the Committee unanimously approved the agenda.

Approval of Minutes of February 2, 2015. Upon motion of Comm. Harris, seconded by Comm. Chris Taylor, the Committee approved the minutes of February 2, 2015.

Public Comments. None

Report from the Chairman None

Report from the County Executive. None

Report from the Sheriff. Sheriff Sonny Weatherford handed out the February, 2015 report. He reviewed some of the figures on the Financial Report, as well as the Animal Control numbers.

Sheriff Weatherford requested the surplus of three wheelers, a lawn tractor and other various items. Upon motion of Comm. Chris Taylor, seconded by Comm. Harris, the Committee voted to group and approve the requested items for surplus.

Sheriff Weatherford presented an invoice from Sumner Regional Medical Center, LLC for medical care of Sumner County inmates in the amount of \$87,587.07. Ms. Dennen stated that the hospital provides free medical care up to a certain

point of their profit and the County has exceeded that amount. She said the hospital is giving Sumner County \$1 million per year in inmate medical services.

Upon motion of Comm. Vaughn, seconded by Comm. Harris, the Committee voted to approve the invoice to be paid and forwarded the matter to the Budget Committee.

The Sheriff stated that the February jail population was 586 inmates.

Fire Departments. Chief Earlywine reported that the volunteer fire departments answered 281 calls.

Chief Earlywine followed up on a request from the Cross Plains area for fire coverage. He said the chiefs believed it was not feasible to provide fire services in that area. He said the White House fire department has a plan to present to the Committee to take in the area in question.

Report from the Emergency Management Agency. None

Report from the Director Keith Douglas, EMS Director, gave a detailed explanation of the figures and diagrams in his report.

Mr. Douglas stated that many trained personnel are poised to leave the department for better paying jobs elsewhere. He requested that the County approve the funding of a professional pay study from within his budget at a cost of \$17,222.00. Upon motion of Comm. Foster, seconded by Comm. Harris, the Committee voted to approve the funding of a pay study. He stated that the final time line to complete the study would be July, 2015.

Old Business None

New Business

EMS/PRD Building Chairman Guthrie stated that the City of Portland passed a resolution to cooperate in building the Portland/Sumner County fire hall and ambulance facility. He further stated that the land is in the process of being surveyed. He stated that a mutual aid agreement would be prepared by Ms. Dennen.

Ms Dennen recommended considering the payment plan of splitting the costs at this time. The mutual aid agreement would be drawn up at a later time, because of the need to sort out the day-to-day operations of the facility.

County Executive Anthony Holt stated that the Board of Education is set to donate additional land for the project.

Comm. Harris moved, seconded by Comm. Foster, to approve the cost-splitting plan of an estimated \$1.5 million each. The motion carried unanimously.

Inmate Medical Payment Chairman Guthrie recognized Comm. Vaughn who requested the Committee look into the needs at Number One Fire hall. He said there were no restroom facilities at that location.

With a motion by Comm. Vaughn, seconded by Comm. Foster, the Committee adjourned at 5:28 pm.

Approved _____
Prepared by Maria Savage

MINUTES
EMPLOYEE BENEFITS COMMITTEE
February 24, 2015
9:00 A.M.

Members Present:

Bob Pospisil
Michael Guthrie
Anthony Holt

Also:

Leah Dennen
Bob Shupe
Debbie Robertson

Brittany Spradling
Ernie Clevenger
Teresa Terry
Karen Tokarz

David Lawing
Erika Porter
Melanie Sharp
Lauren Heath

Mr. Pospisil called the SIB Employee Benefits Committee meeting to order on Tuesday, February 24, 2015 at 8:00 a.m. in Room 112, County Administration Building, in Gallatin, Tennessee.

Agenda: Mr. Pospisil added A) Tobacco Affidavits under New Business. Mr. Guthrie made a motion to approve the agenda with this addition; seconded by Mr. Pospisil; unanimous approval.

Public Recognition: A County dependent came before the Board to present her case concerning her medications. She states she must have the brand name of a medication in order to function. She has tried the generics and they do not work for her. Her brand name med went from \$70 to \$364 per month which they cannot afford. She was informed by the Board that she needs to continue her appeal process through BCBS and see what the outcome will be. Ms. Terry is to let Ms. Dennen know the results. In the meantime, Mr. Clevenger of CareHere offered to give her a 60-day supply of Cymbalta while she is awaiting the appeal process.

Minutes: Motion was made by Mr. Guthrie to approve the minutes of January 27, 2015; seconded by Mr. Pospisil; unanimous approval.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe handed out his reports and noted the \$3M infusion from January was included on this report. The County pays the run-off claims on the BOE classifieds which were incurred through December 31, 2014. CareHere is pro-rated as of January 1, 2015. The County premiums did not get in on the report for this month. The plan came out about \$118,000 to the good. The reserve should be where it needs to be. Large claims are in good shape.

CareHere: Ms. Sharp handed out her reports and stated that the clinics have 86% or more utilization. The Sumner/Wilson share is being utilized by patients.

Finance Director: Mr. Lawing stated that after the BOE run-off claims, we are in pretty good shape right now. The reserve looks to be a little over \$1M. He recommends that we get actuarial determined premiums.

Old Business: None

New Business: Mr. Lawing stated we have a report from CareHere of the employees who did not fill out the Tobacco Affidavit. He recommends we give the new employees a chance to fill it out and get it back to us by March 31, 2015. Mr. Guthrie made a motion for CareHere to send out notification to the people on the list and state that if the employee and spouse do not smoke, they need to fill out tobacco affidavit and send back in by March 31, 2015; seconded by Mr. Pospisil; unanimous approval.

There was no further business so Mr. Pospisil adjourned the meeting at 9:00 a.m.



2002 FINANCIAL MANAGEMENT
COMMITTEE MINUTES
March 16, 2015

MEMBERS PRESENT
Scott Langford, Chairman
JoAnne Kemp, Vice-Chairman
Anthony Holt
Del Phillips
Leslie Schell
OTHERS PRESENT
David Lawing
Leah Dennen
Erika Porter
Rodney Joyner
Kim Ark

- I. CALL TO ORDER at 5:35pm by Chairman Langford in Room 112 of the County Administration Building in Gallatin, TN.
 - A. Approval of Agenda-Motion to approve by Ms. Kemp, second by Dr. Phillips, unanimous approval.
 - B. Recognition of Public-None
 - C. Approval of Minutes—February 23, 2015-Motion to approve by Dr. Phillips, second by Ms. Schell, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE FINANCE DIRECTOR
 - A. Monthly Revenue Analysis- Mr. Lawing explained if everything continues on its current path, the county will come in conservatively at 1% over budgeted revenue, and the majority, which is sales tax, will be placed in debt service and schools. Mr. Lawing also explained sales tax looks good.
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS-None
- VII. NEW BUSINESS
 - A. Form CT-0253- Mr. Lawing requested this to be forwarded to the full commission on March 16, 2015. Motion to approve by Dr. Phillips, second by Ms. Schell, unanimous approval.
 - B. Adventure Tourism- Mr. Holt explained this program is to promote outdoor activities. Mr. Joyner and Ms. Ark presented a slideshow including the different activities the program encourages and promotes. Mr. Joyner and Ms. Ark also explained for Sumner County, the areas that participated would have to create 25 jobs and support hotels and restaurants. Mr. Joyner and Ms. Ark explained this would be at no cost to the county ;several different entities would donate a total of \$500,000. Motion to pass a resolution to carry this forward by Dr. Phillips, second by Ms. Schell, unanimous approval.
- VIII. ADJOURNMENT-Motion to adjourn at 6:08pm by Dr. Phillips, second by Ms. Schell, unanimous approval.



2012 FINANCIAL MANAGEMENT
COMMITTEE MINUTES
March 16, 2015

MEMBERS PRESENT
Scott Langford, Chairman
JoAnne Kemp, Vice-Chairman
Anthony Holt
Del Phillips
Leslie Schell
OTHERS PRESENT
David Lawing
Leah Dennen
Erika Porter

- I. CALL TO ORDER by Chairman Langford at 6:08pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Approval of Agenda- Motion to approve by Ms. Kemp, second by Dr. Phillips, unanimous approval.
 - B. Recognition of Public-None
 - C. Approval of Minutes—February 23, 2015-Motion to approve by Mr. Holt, second by Ms. Schell, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE FINANCE DIRECTOR
 - A. Status Report- Mr. Lawing explained everything is still running according to plans. Mr. Lawing explained everything is on hold right now to work on budget but will resume the first of April 2015.
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS-None
- VII. NEW BUSINESS-None
- VIII. ADJOURNMENT-Motion to adjourn at 6:10pm by Mr. Holt, second by Ms. Kemp, unanimous approval.

**MINUTES
GENERAL OPERATIONS COMMITTEE
BAKER RING, CHAIRMAN
MARCH 9, 2015**

Present:

Baker Ring, Chairman
Leslie Schell Vice-Chairman
Jerry Becker
Steve Graves
Ben Harris
Jim Vaughn
Billy Geminden

Also Present:

Leah Dennen, County Law Director
Erika Porter, County Law Office
Anthony Holt, County Executive
Kim Ark, Grant Coordinator
Larry Hinton, Commissioner
Louis W. Oliver, III, Chancellor
David Howard, General Session Court Magistrate

The regular meeting of the General Operations Committee was brought to order on Monday, March 9, 2015, at 5:00 p.m. in the Sumner County Administration Building. Chairman Ring declared a quorum present to conduct business.

Agenda. County Law Director Leah Dennen requested the deletion of Item B under New Business regarding surplus property. Comm. Geminden requested the Item "GIS" be placed under New Business, Item C. Upon motion of Comm. Harris, seconded by Comm. Vaughn, the Committee approved the agenda as amended.

Minutes. Upon motion of Comm. Graves, seconded by Comm. Geminden, the Committee voted to approve the minutes of February 9, 2015, regular meeting.

Report of Chairman. There was no report.

County Executive. County Executive Anthony Holt requested to speak under Old business.

Recognition of the Public. Chancellor Louis W. Oliver, III spoke to the proposed renovation of the Chancery courtroom. The last renovation to the courtroom was 1974 and it needs modernizing. He said the architects payment should be more than five percent for services performed.

Old Business.

Architect for Juvenile /Courtroom Renovations.

Executive Holt stated that he faced difficulty moving forward with the courtroom renovations as a result of the following resolution passed by the body February 23, 2015.

1502-02

**A RESOLUTION APPROPRIATING A SUM NOT TO EXCEED
FIVE PERCENT (5%) OF CONSTRUCTION COSTS OR NO
MORE THAN \$36,000.00 FOR ALL
ARCHITECT AND ENGINEERING COSTS FOR THE
JUVENILE AND
CHANCERY COURT RENOVATIONS TO BE PAID
FROM THE CAPITAL PROJECTS FUND AND
REIMBURSED FROM THE 2015 BOND**

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 23rd day of February, 2015 that this body hereby appropriates a sum not to exceed five percent (5%) of construction costs or no more than \$36,000.00 for all Architect and Engineering costs for the Juvenile and Chancery Court renovations, to be paid from the capital projects fund and reimbursed from the 2015 bond.

Executive Holt stated the architect declined to be involved in the renovation of space for Juvenile and Chancery courtrooms for a fee of five percent. Exec. Holt that Cassetty Architecture, P.C. had performed work on the properties already. He yielded the floor to Kim Arc, Grant Writer, who reported that based on research, it would be difficult to obtain architectural services for this project at a five percent fee. Executive Holt requested the Committee reinstate the request for \$36,000.00 for the architectural services.

Chairman Ring recognized Commissioner Larry Hinton who pointed out that Cassetty had performed services, for which they should be paid, regardless of the Committee's decision.

David Howard, General Sessions Court Magistrate, spoke about how the courts would be conducted during construction.

Chancellor Oliver explained how costs savings were derived using the services of the architect and vendors.

Comm. Schell moved, seconded by Comm. Becker, to set the fee for architects at an amount not to exceed \$36,000.00. The motion carried by voice vote.

New Business.

Surplus. Comm. Vaughn moved, seconded by Comm. Harris, to group and declare the following items as surplus property:

- Various items from the Sheriff's Department
- Various items from the County Executive

The motion carried by unanimous voice vote.

County GIS Comm. Geminden requested information on the County GIS and was directed to Assessor of Property John C. Isbell.

The meeting adjourned at 6:02 p.m. after a motion by Comm. Becker, seconded by Comm. Schell.

Prepared by Maria Savage

SUMNER COUNTY HIGHWAY COMMISSION

March 3, 2015

MINUTES

MEMBERS PRESENT:

Mike Akins, Vice-Chairman
Steve Graves, Chairman
Michael Guthrie, Commissioner
Judy Hardin, Road Superintendent
Larry Hinton, Commissioner
Anthony Holt, County Executive
JoAnn Kemp, Commissioner
Tom Neal, Citizen Member

MEMBERS ABSENT:

Kevin Pomeroy, Commissioner

OTHERS PRESENT:

Leah Dennen, Law Director
Erika Porter, Assistant Law Director
Sandra Lee Hesson, Assessor of Property Adm. Assistant

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, March 3, 2015 at 4:35 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA

Under Road Superintendent: Brush Pick-up & Cost of Snow/Ice Removal

APPROVAL OF AGENDA

Motion to approve:

Commissioner Hinton

Seconded by:

Commissioner Guthrie

Motion passed:

APPROVAL OF MINUTES

Motion by Commissioner Guthrie to approve the February 2015 minutes. **Seconded** by Citizen Member Neal. **Motion passed** unanimously.

PUBLIC RECOGNITION - None

REPORT OF CHAIRMAN: OLD BUSINESS - None

REPORT OF CHAIRMAN: NEW BUSINESS - None

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS - None

SUMNER COUNTY HIGHWAY COMMISSION

03/03/15

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REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS

A. Approval of Proposed 2015-16 Budget

Road Superintendent Hardin presented the Highway's Proposed 2015-16 Budget (see attached) to the committee. There was discussion. County Executive Holt **motioned** to forward the proposed budget to the Finance Department with the right to amend after looking over in more detail. **Seconded** by Commissioner Kemp. **Motion passed** unanimously. Road Superintendent Hardin told the committee to call if they have any questions or need any documentations or specific numbers.

B. 2015 Sumner County Road List

Road Superintendent Hardin gave each committee member a copy of the 2015 Sumner County Road List. It was previously approved and passed by the full Commission.

C. 5-Year Average

Road Superintendent Hardin submitted the worksheet (see attached) showing how they figure the 5-Year Average for the Certification of Road Revenues.

D. Brush Pick-up

Road Superintendent Hardin will pick-up brush from the winter storm only, starting the week of the 15th if they call us and have it out there by the end of March.

E. Cost of Last Snow/Ice Removal

Road Superintendent Hardin presented the cost of our latest snow/ice removal. They worked from Sunday to Sunday. Parts \$9,298., Fuel \$8,792., Calcium/Chloride \$3,531., Salt \$98,406., Labor & Overtime (not including last Sunday) \$24,742. For a total of \$144,769.

REPORT OF COUNTY EXECUTIVE

County Executive Holt thanked Road Superintendent Hardin and her staff for doing an excellent job.

COMMISSION BUSINESS - None

REPORT OF LAW DIRECTOR - None

MOTION TO ADJOURN: Commissioner Akins
SECONDED BY: Commissioner Kemp
ADJOURNMENT: 5:15 P.M.



INVESTMENT COMMITTEE MINUTES
March 16, 2015

MEMBERS PRESENT
Scott Langford, Chairman
JoAnne Kemp, Vice-Chairman
Anthony Holt
Del Phillips
Leslie Schell
OTHERS PRESENT
David Lawing
Leah Dennen
Erika Porter

- I. CALL TO ORDER by Chairman Langford at 5:30pm in Room 112 of the County Administration Building in Gallatin, TN.
 - A. Approval of Agenda- Motion to approve by Ms. Kemp, second by Dr. Phillips, unanimous approval.
 - B. Recognition of Public-None
 - C. Approval of Minutes—February 23, 2015-Motion to approve by Ms. Kemp, second by Mr. Holt, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE TRUSTEE-None
- V. REPORT OF THE FINANCE DIRECTOR-None
- VI. REPORT OF THE LAW DIRECTOR-None
- VII. OLD BUSINESS-None
- VIII. NEW BUSINESS-None
- IX. ADJOURNMENT-Motion to adjourn at 5:33pm by Ms. Kemp, second by Dr. Phillips, unanimous approval.

**MINUTES
LEGISLATIVE COMMITTEE
MARCH 9, 2015**

Present:
Ben Harris, Chairman
Michael Guthrie, Vice-Chairman
Paul Goode
Steve Graves
Trisha LeMarbre
Baker Ring
Bill Taylor
Paul Decker, Commission Chairman

Also Present:
Leah Dennen, County Law Director
Erika Porter, Law Director's Office
County Executive Anthony Holt
Commissioner Moe Taylor
Bill Kemp, Clerk
Lori Atchley, Administrator of Elections

Chairman Harris brought the Legislative Committee meeting to order with an invocation by Comm. Ring on March 9, 2015, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Comm. Graves moved, Comm. Decker seconded, to approve the agenda with the addition. The motion carried.

Approval of Minutes. Upon motion of Comm. Guthrie, and duly seconded by Comm. LeMarbre, the February 9, 2015, minutes were approved by the body.

Public Comments. Neil Siders of 1108 Lockland Drive in Gallatin spoke regarding Item g, House Bill 985/Senate Bill 466.

Report of Chairman. Chairman Harris had no report.

Report of County Executive. County Executive Anthony Holt had no report.

Old Business.

New Business.

Veterans Service Report. Presented for docketing purposes only.

Magistrates Annual Report. Presented for docketing purposes only.

Sales Tax Distribution Ms. Dennen stated that this matter was forwarded to Sumner County by another Tennessee county seeking equitable distribution of the local option sales tax collected from online sales. Upon motion of Comm. Graves, seconded by Comm. LeMarbre, the Committee voted unanimously to approve a resolution requesting the Tennessee General Assembly to more equitably distribute the local option sales tax.

General Sessions Judge. Chairman Harris recognized Commission Chairman Paul Decker who opened discussion about how to proceed with voting for the seven-candidate slate for General Sessions Court judge. Clerk Kemp stated that the voting board display is limited, so initial voting will be done on a spreadsheet.

Comm. Decker moved that on the first round those candidates receiving no votes be dropped and the lowest vote; On the second and subsequent votes, the one getting the lowest vote would be dropped upon each vote. Comm. Ring seconded the motion and the Committee voted to approved the voting procedure.

Convenience Voting Centers. Chairman Harris recognized Lori D. Atchley, Administrator of Elections, and Election Commission Chairman, Allen Ehmling, who requested the Committee approve a state pilot project that would allow voters to cast a vote at any of 12 convenience voting centers throughout the County. Upon motion of Comm. Goode, seconded by Comm. Ring, the Committee voted to recommend to the full Commission that Sumner County participate in the convenience voting center pilot program. Commissioners Decker and Graves voted against the motion.

Hendersonville Library. County Executive Anthony Holt stated that he is requesting the County Commission rescind the original resolution, which stated that upon completion of the new Hendersonville Library, the County would take title to the library deed. He asked that the deed remain with the City of Hendersonville. He said that this would clear up an audit finding. Ms. Dennen stated that the County cannot rescind the previous resolution, but, instead, can consider a resolution clarifying ownership of the Library. Comm. Goode moved, seconded by Comm. Decker, to approve and forward a resolution clarifying ownership of the Hendersonville Library. The motion carried.

House Bill 985/Senate Bill 466 Upon motion of Comm. Goode, seconded by Comm. Decker, the Committee approved and forwarded a resolution opposing HB985/SB466.

Three Star Program Upon motion of Comm. Graves, seconded by Comm. Ring, the Committee voted to approve and move forward a resolution approving the Three Star program.

Certificates of Recognition. Chairman Harris introduced the certificate of recognition:

- Honoring Kristen Leath for saving a life

Upon motion of Comm. Goode, and duly seconded by Comm. Graves, the Committee voted to group and approve the certificate of recognition.

Zoning Request. There were none.

Report of the Law Director. There was no report.

Adjournment. Comm. Goode made a motion to adjourn, seconded by Comm. Graves. The Committee adjourned at 6:57 p.m.

Prepared by Maria Savage



PURCHASING COMMITTEE MINUTES
March 16, 2015

MEMBERS PRESENT
Scott Langford, Chairman
JoAnne Kemp, Vice-Chairman
Anthony Holt
Del Phillips
Leslie Schell
OTHERS PRESENT
David Lawing
Leah Dennen
Erika Porter

- I. CALL TO ORDER by Chairman Langford at 5:33pm in Room 112 of the County Administration Building in Gallatin, TN.
 - A. Approval of Agenda-Motion to approve by Ms. Kemp, second by Dr. Phillips, unanimous approval.
 - B. Recognition of Public-None
 - C. Approval of Minutes—February 23, 2015-Motion to approve by Ms. Kemp, second by Mr. Holt, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT-None
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS-None
- VII. NEW BUSINESS
 - A. Purchase Order Exception report-Mr. Lawing explained he can grant one exception per department per year. Spreadsheet included in packet.
- VIII. ADJOURNMENT-Motion to adjourn at 5:35 by Ms. Kemp, second by Dr. Phillips, unanimous approval.

**MINUTES
RULES AND PROCEDURES COMMITTEE
PAUL DECKER, CHAIRMAN
MARCH 2, 2015**

Present:
Paul Decker, Chairman
Joanne Kemp, Vice-Chairman
Kevin Pomeroy
Bill Taylor - Absent
Scott Langford- Absent

Also Present:
Leah Dennen, County Law Director
Anthony Holt, County Executive
Paul Goode, Commissioner
Leslie Schell, Commissioner
Moe Taylor, Commissioner
Jerry Foster, Commissioner
Caroline Krueger, Commissioner
Bill Kemp, County Clerk

The regular meeting of the Rules and Procedures Committee was called to order on Monday, March 2, 2015, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Decker declared a quorum present.

Agenda. Upon motion of Comm. Kemp, seconded by Comm. Pomeroy, the Committee approved the agenda.

Public Recognition. Diane Denson of 1202 Lakerise Overlook in Gallatin, addressed the matter of using electronic devices during public recognition at committee and Commission meetings.

Chairman's Report. Chairman Decker stated that his recommendation for the purpose of the meeting was to discuss matters and set an agenda for the April meeting.

County Law Director Leah Dennen stated that the Commission Rules and Procedures needs to be retyped and reordered. She suggested rearranging some of the committees and deletion of some passages.

Commissioners discussed some of the following:

- Meeting with CTAS to discuss best practices
Chairman Decker requested Ms. Dennen contact CTAS to set up a meeting.
- Public Service Committee- County Clerk explained the genesis of the committee. The committee discussed its necessity. (April Agenda)
- Rules and Regulations Committee - Ms. Dennen suggested that this Committee be a subcommittee of Legislative Committee. Historically, the Legislative Committee took up the matter of Commission rules and procedures. (April Agenda)
- Consideration of the time limit for the public and special speakers- Ms. Dennen stated that, during her research, she found no standard for public comments. (April Agenda)

- Availability of sign-up roster for Commission meetings (April Agenda)
- Commissioner Moe Taylor's recommendation to require a five-day time period between Budget Committee and a special-called Commission meeting (April Agenda)
- Use of electronic devices during a meeting
- Ombudsman Committee for fact finding
- Discussion of revealing vote before end of voting session (April Agenda)

Upon motion of Comm. Kemp, and duly seconded, the Committee adjourned at 7:57 p.m.

Prepared by Maria Savage