



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Larry Hinton

Third District
Steve Graves
Alan Driver

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Ben Harris
Baker Ring

Sixth District
Jim Vaughn
Kevin T. Pomeroy

Seventh District
JoAnne Kemp
Trisha LeMarbre

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Bill Taylor

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Budget Committee.....	July 11
Committee on Committees.....	July 18
Education Committee.....	July 11
General Operations Committee.....	July 11
Highway Commission.....	May 3
Investment, Purchasing, 2012 Financial Management, 2002 Financial Management.....	July 18
Legislative Committee.....	July 11



BUDGET COMMITTEE MINUTES
July 11, 2016

MEMBERS PRESENT
Jerry Foster, Chairman
Chris Taylor, Vice-Chairman
Jerry Becker
Billy Geminden
Paul Goode
Kevin Pomeroy
Bill Taylor
OTHERS PRESENT
Leah Dennen
David Lawing
Ken Weidner
Del Phillips
Lori Atchley
Anthony Holt
Steve Graves
Bill Kemp

- I. CALL TO ORDER by Chairman Foster at 6:20pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Approval of Agenda- Chairman Foster added V.B.4 \$19,906.96 for EMA repairs and amended V.B.1. from \$145k to \$146k. Motion to approve amended budget by Mr. Chris Taylor, second by Dr. Bill Taylor, unanimous approval.
 - B. Recognition of Public- None
 - C. Approval of Minutes--June 13, 2016- Motion to approve by Mr. Chris Taylor, second by Mr. Becker, unanimous approval.

- II. REPORT OF THE COMMITTEE CHAIRMAN-Chairman Foster requested to speak about V.B.2. and 4 first.

- III. REPORT OF THE COUNTY EXECUTIVE- Mr. Holt explained have discussed going out into the county to collect hotel/motel tax, business licenses, and sales tax for people that rent out homes to visitors in Sumner County for less than 30 days. Mr. Kemp explained that his office collected \$629K in occupancy tax in FY16. Mr. Kemp explained part-time personnel would work for this position if the committee approved to add \$20K to his existing budget. Motion to appropriate \$20K plus \$1,530 for benefits (social security and Medicare) and to increase budgeted revenues by \$21,530 to make this revenue neutral, by Mr. Chris Taylor, second by Mr. Geminden, unanimous approval.

- IV. OLD BUSINESS-None

- V. NEW BUSINESS
 - A. Education
 1. HHS Track Facility--\$247,017.45 from capital projects local funding- Letter included in packet. Dr. Phillips briefly explained this. For information only.
 2. Hawkins Middle School--\$3,538,879 from 2015 bond funds-Dr. Phillips stated he would bring back architectural fees next month. Motion to approve by Mr. Pomeroy, second by Mr. Chris Taylor, unanimous approval.

 - B. Appropriations
 1. Election Commission--\$146,000 HAVA Grant- Ms. Atchley and Mr. Holt explained Sumner County received fifty new voting machines from a 100% grant. Commissioner Graves requested some of the machines be placed in the rural part of the county. Motion to accept the grant by Mr. Becker, second by Mr. Chris Taylor, unanimous approval.
 2. EMA--\$54,531 EMW2015 Grant (generator, bullet proof vests, trailer) - Motion to approve by Mr. Goode, second by Mr. Pomeroy, unanimous approval.
 3. Sumner County Regional Airport Authority--\$12,000 for engineering costs- Motion to appropriate \$12K from the hospital sale proceeds designated fund, only when the invoice is received, by Mr. Chris Taylor, second by Mr. Goode, unanimous approval.

4. EMA Repairs- Mr. Weidner explained that lighting had struck their Westmoreland tower, and it will cost \$19,909.96 to repair the damage. Motion to appropriate \$19,906.96 from local capital projects unassigned fund balance by Mr. Chris Taylor, second by Mr. Goode, unanimous approval.

C. Transfers- Motion to group and approve items V. C. 1. a and b by Mr. Pomeroy, second by Mr. Chris Taylor, unanimous approval.

1. Inter-budgetary

a. Greater than \$2,500

b. \$2,500 or less

D. Tax Issues

1. Pettis Builders--\$773.50 adequate facilities tax refund of overpayment-Motion to approve and send to commission by Mr. Goode, second by Mr. Chris Taylor, unanimous approval.

E. Certified Tax Rate- Motion to approve by Mr. Geminden, second by Mr. Chris Taylor, unanimous approval.

VI. REPORT OF THE FINANCE DIRECTOR- None

VII. ADJOURNMENT- Motion to adjourn at 6:55pm by Mr. Goode, second by Mr. Chris Taylor, unanimous approval.

**COMMITTEE ON COMMITTEES
MINUTES
JULY 18, 2016**

Present:

Paul Goode, Chairman
Caroline Krueger, Vice-Chairman
JoAnne Kemp
Trisha LeMarbre
Baker Ring

Also Present:

Leah May Dennen, County Law Director
Anthony Holt, County Executive

The regular meeting of the Committee on Committees was brought to order with an invocation by Chairman Goode on Monday, July 18, 2016, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Goode was presiding.

Agenda. Without objection, Chairman Goode added the slate of Committee on Committee members for the 2016-2017 year to New Business. Upon motion of Comm. LeMarbre, and duly seconded by Comm. Kemp, the Committee approved the agenda as amended.

Approval of Minutes Upon motion of Comm. Ring, and duly seconded by Comm. Krueger, the Committee approved the minutes of June 20, 2016.

Public Recognition. There was none.

Report of the Chairman. Chairman Goode had no report.

Report of the County Executive. None

Old Business. None

9. New Business.

Health Education and Housing Facilities Board. Chairman Goode brought forth the appointment to the Health Education and Housing Facilities Board created by the resignation of Jack Smith (term expires September 2021) as follows:

- County Executive Recommendation of Jean Montgomery to replace Jack Smith

Upon motion of Comm. Ring, seconded by Comm. Krueger, the Committee approved the appointment of Ms. Montgomery to serve on the Health Education and Housing Facilities Board.

Comm. LeMarbre moved, seconded by Comm. Ring, to group and approve New Business items to include the appointment and re-appointment of members to the following committees and boards:

Library Board. Chairman Goode brought forth the expiring, three-year terms of Johnnie Freedle and John G. Bradley.

Regional Library Board. Chairman Goode brought forth the expiring term of Shelley Ames on the Regional Library Board.

Regional Airport Authority. Chairman Goode brought forth the expiring term of Tim Lynch on the Regional Airport Authority.

Tourism Board. Chairman Goode brought forth the following appointments:

- Martha Akins (citizen); replaced by Angela Govan
- Charles Brewton (citizen); Replaced by Rick Brooks
- Hendersonville Chamber of Commerce position, which is currently vacant; Appointment of Kathleen Hawkins -new Hendersonville Chamber President and CEO
- Tami Wallace, Citizen term expired June, 2016; Re-appointment of Ms. Wallace

The motion to group and approve carried by unanimous voice vote.

Committees on Committees Slate 2016-2017 Chairman Goode brought forth the following slate of 2016-2017 Committee on Committee members as follows:

Paul Goode, Trisha LeMarbre, Caroline Krueger, Baker Ring and JoAnne Kemp

Upon motion of Comm. LeMarbre, seconded by Comm. Ring, the Committee voted to approve and forward the nomination of Committee on Committee members.

Next Month County Executive Recommendations

- Civil Service appointment to fill expiring term of William Moudy, two-year term.

10. Adjournment. Upon motion of Comm. Kemp, and duly seconded by Comm. Ring, the Committee adjourned at 6:39 p.m.

**MINUTES
EDUCATION COMMITTEE
JULY 11, 2016**

Present:
Trisha LeMarbre, Chairman
Paul Decker, Vice-Chairman
Alan Driver
Michael Guthrie
Paul Goode
Billy Geminden
Leslie Schell

Also Present:

Leah Dennen, County Law Director
Dr. Del Phillips, Director BOE
Anthony Holt, County Executive

Chairman LeMarbre brought the meeting of the Education Committee to order with an invocation on Monday, July 11, 2016, at 4:30 p.m. in the Sumner County Administration building in Gallatin. A quorum was present.

Adoption of the Agenda. Upon motion of Comm. Goode, seconded by Comm. Geminden, the Committee members approved the agenda by unanimous voice vote.

Minutes of May 2 and May 26, 2016. Upon motion of Comm. Goode, seconded by Comm. Schell, the Committee members approved the minutes of May 2 and May 26, 2016 by voice vote.

Recognition of the Public. There was none.

Report of the Chairman. Chairman LeMarbre had no report.

Report of County Executive. No report

Report of Director of Schools. Dr. Phillips reported under New Business.

Old Business. There was none.

New Business

10a Addition to Hawkins Middle School.

Director of Schools Dr. Del Phillips reviewed the bids received and requested approval of the low bid of Leon Ross Construction of Clarksville, TN., in the amount of \$3,538,879. Dr. Phillips said that the previous bids were out of range, with the current bid being \$528,879 lower. He stated that specifications were reworked reducing parking lot space and changing HVAC components. The classroom space and the cafeteria were left intact.

Upon motion of Comm. Decker, seconded by Comm. Goode, the Committee voted to approve the request and forward it to the Budget Committee.

10b. Hendersonville High School Track Facility.

Dr. Phillips requested approval of a bid in the amount of \$247,017.45 for a complete track facility that will meet all the criteria established by the National Federation of State High School Associations, National Collegiate Athletic Association, International Association of Athletics Federation and the American Sports Builders Association.

- Hellas Construction Company bid included removal of old surface and installation of new surface for a total of \$219,000.
- M-F Athletic Company, LLC bid the lowest (\$17,769.45) for the electronic timing system and hurdles.
- Sportsfield Specialties, Inc. bid for the pole vault pit totaling \$10,248.

Dr. Phillips said the shot put would be built in house.

Upon motion of Comm. Goode, seconded by Comm. Schell, the Committee voted unanimously to approve the funding for the Hendersonville High School track facility.

Comm. Geminden motioned to adjourn and was duly seconded by Comm. Schell. The Committee adjourned at 4:53 p.m.

Prepared by Maria Savage

**MINUTES
GENERAL OPERATIONS COMMITTEE
JERRY BECKER, CHAIRMAN
JULY 11, 2016**

Present:

Jerry Becker, Chairman
Baker Ring, Vice-Chairman
Larry Hinton
Bob Pospisil
Leslie Schell

Absent:

Caroline Krueger
Ben Harris

Also Present:

Leah Dennen, County Law Director
Anthony Holt, County Executive

The scheduled meeting of the General Operations Committee was brought to order on Monday, July 11, 2016, at 5:00 p.m. in the Sumner County Administration Building. Chairman Becker opened the meeting with an invocation by Comm. Pospisil and declared a quorum present to conduct business.

Agenda. Comm. Schell moved to approve the agenda; Comm. Ring seconded the motion, and the Committee voted to approve.

Minutes. Upon motion of Comm. Schell, seconded by Comm. Pospisil, the Committee voted to approve the minutes of June 13, 2016 regular meeting.

Report of Chairman. No report

County Executive. County Executive Anthony Holt deferred to the business at hand.

Recognition of the Public. None

Old Business

8.a Courthouse Renovation Update.

Chairman Becker recognized County Executive Anthony Holt who stated that he set up a meeting with judges to determine the building and courtroom needs. Executive Holt stated his concerns were the mechanical issues, including the boiler on the second floor that was in disrepair. He added that air handlers not attached to the system need to be addressed.

The Juvenile Justice Center remodel project is complete. He said there was a moisture problem from condensation that has been repaired.

Adult Probation is close to completion.

Many of the problems at the jail have not been repaired due to year-end financial restraints.

The Committee discussed the condition and age of the Courthouse. Discussion centered on the possibility of building a new Criminal Justice Center.

No action was taken.

New Business

9.a Airport Authority Report.

Ms. Dennen stated that Don Drayton, Sumner County Airport Authority Chairman, submitted a written report for the Committee (in file) outlining the following:

- Finalizing plans for the letting of the contract for relocation of Airport Road Giving the Airport much needed room to expand and build new hangars.
- Airport Authority Manager Herold M Van Leeuwen, Jr. retired.
- New Airport Authority Manager Wiliam R, Massey, Jr., a retired United States Naval Captain. (resume included)
- Rehabilitation of Airport apron will cost approximately \$2 million with the first phase underway. In the report, Mr. Drayton requested \$12,000.00 to provide a match for the County's portion of engineering costs. The Grant is 95/5 funded by the State and Federal governments.

Upon motion of Comm. Pospisil, seconded by Comm. Harris, the Committee voted to approve a match of up to \$12,000.00 for engineering cost of the Airport apron project.

9.b-f. Surplus Items

Upon motion of Comm. Schell, seconded by Comm. Hinton, the committee voted to approve the following request for disposal of surplus property:

- Surplus various items Gallatin Public Library
- Surplus a fax/copy machines for Hendersonville CareHere Clinic
- Surplus various items from Hendersonville Public Library
- Surplus various items from Portland Public Library
- Surplus two bookcases for Sumner County Courthouse

The Committee adjourned at 5:21 p.m. after a motion by Comm. Pospisil, seconded by Comm. Ring.

Prepared by Maria Savage

SUMNER COUNTY HIGHWAY COMMISSION

May 3, 2016

MINUTES

MEMBERS PRESENT:

Judy Hardin, Road Superintendent
Larry Hinton, Vice Chairman
Anthony Holt, County Executive
Tom Neal, Citizen Member
Kevin Pomeroy, Commissioner
Bill Taylor, Commissioner

MEMBERS ABSENT:

Steve Graves, Chairman
Merroll Hyde, Commissioner

OTHERS PRESENT:

Erika Porter, Assistant Law Director
Sandra Lee Hesson, Assessor of Property Adm. Assistant

CALL TO ORDER

Vice Chairman Hinton called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, May 3, 2016 at 4:30 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA - None

APPROVAL OF AGENDA

Motion to approve: Road Superintendent Hardin
Seconded by: Commissioner Pomeroy
Motion passed: Unanimously

APPROVAL OF MINUTES

Motion by Commissioner Pomeroy to approve the March 2016 minutes. **Seconded** by Citizen Member Neal. **Motion passed** unanimously.

PUBLIC RECOGNITION

A. **Tim Ellis**, with the City of Goodlettsville, 105 South Main Street, Goodlettsville, representing **Copper Creek Development Copper Creek** Subdivision (in the city of Goodlettsville) is using Allen Road (a County Road) as a construction entrance. They are willing to do whatever it takes to open Allen Road back up. Road Superintendent Hardin will reopen Allen Road when she receives a \$50,000 road bond to cover any and all damages caused by the road being used as the construction entrance.

SUMNER COUNTY HIGHWAY COMMISSION

05/03/16

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REPORT OF CHAIRMAN: OLD BUSINESS - None

REPORT OF CHAIRMAN: NEW BUSINESS - None

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS - None

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS

A. 2015-16 Budget Appropriations & Amendments

Road Superintendent Hardingave all members a copy of the Sumner County 2015-16 Budget Appropriations & Amendments and requested approval. There was discussion. Commissioner Pomeroy **motioned** to approve the attached 2015-16 Budget Appropriations & Amendments. **Seconded** by Citizen Member Neal. **Motion passed** unanimously.

B. 2016-17 Litter Grant Resolution

Road Superintendent Hardin requested approval for the 2016-17 Litter Grant Resolution. It is \$70,300., and if we don't use, we lose it. It has to be used for abatement and education. Commissioner Pomeroy **motioned** to approve the 2016-17 Litter Grant. **Seconded** by County Executive Holt. **Motion passed** unanimously.

REPORT OF COUNTY EXECUTIVE -None

COMMISSION BUSINESS - None

REPORT OF LAW DIRECTOR - None

MOTION TO ADJOURN: Commissioner Pomeroy
SECONDED BY: Citizen Member Neal
ADJOURNMENT: 5:00P.M.



INVESTMENT, PURCHASING, 2002 FINANCIAL
MANAGEMENT, AND 2012 FINANCIAL
MANAGEMENT COMMITTEES MINUTES
July 18, 2016

MEMBERS PRESENT
Leslie Schell, Chairman
Paul Decker, Vice Chairman
Judy Hardin
Anthony Holt
JoAnne Kemp
Del Phillips
Chris Taylor
OTHERS PRESENT
David Lawing
Leah Dennen

- I. CALL TO ORDER by Chairman Schell at 5:30pm in the Commission Chambers of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Chris Taylor.
 - B. Approval of Agenda- Motion to approve by Mr. Taylor, second by Mr. Decker, unanimous approval.
 - C. Recognition of Public- None
 - D. Approval of Minutes—June 20, 2016- Motion to approve by Mr. Taylor, second by Mr. Decker, motion passes 6-1 with Ms. Hardin abstaining.
- II. REPORT OF THE COMMITTEE CHAIRMAN- Ms. Schell asked for the committee to keep Ms. Nelson in their thoughts and prayers.
- III. REPORT OF THE COUNTY EXECUTIVE
 - A. Munis Status Report- No report.
- IV. REPORT OF THE TRUSTEE- None
- V. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT-None
- VI. REPORT OF THE LAW DIRECTOR-None
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
 - A. Investment Committee
 1. Trustee's Report- Included in packet.
 - B. Purchasing Committee-None
 - C. 2002 Financial Management Committee-None
 - D. 2012 Financial Management Committee-None
- IX. ADJOURNMENT-Motion to adjourn at 5:35pm by Mr. Decker, second by Mr. Taylor, unanimous approval.

**MINUTES
LEGISLATIVE COMMITTEE
CHRIS TAYLOR, CHAIRMAN
JULY 11, 2016**

Present:

Chris Taylor, Chairman
Paul Goode, Vice-Chairman
Jerry Becker
Jerry Foster
Michael Guthrie
Trisha LeMarbre
Steve Graves

Absent:

Scott Langford, Commission Chairman

Also Present:

Leah Dennen, Law Director
Bill Kemp, County Clerk
Anthony Holt, County Executive
Cullen Schell, Jr.
Leslie Schell, Commissioner
William L. Moore, Jr., attorney

Chairman Chris Taylor brought the Legislative Committee meeting to order with an invocation on Monday, July 11, 2016, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Comm. Goode moved, Comm. Foster seconded, to approve the agenda. The motion carried.

Minutes. Upon motion of Comm. Foster, seconded by Comm. LeMarbre, the Committee voted to approve the June 13, 2016, minutes. Comm. Graves abstained from the vote.

Public Comments. None

Report of Chairman. Chairman Taylor had no report.

Report of County Executive. County Executive had no report.

Old Business. None

New Business.

9a. Report of Voluntary Tax Act. County Law Director stated that no additional funds had been contributed to the Voluntary Tax fund this past fiscal year.

10a-f. Certificates of Recognition. Upon motion of Comm. Foster, seconded by Comm. LeMarbre, the Committee voted to group and approve the following certificates of recognition:

- Honoring Station Camp High School Advanced Art students: Blair Colbert, Danielle Long, Ashley Baker and Anna Culbertson
- Honoring Station Camp High School art teacher Blake Long
- 2016 Tennessee Mayor of the Year – Mayor Ken Wilber

9b. Resource Authority Request. Ms. Dennen introduced the Sumner County Resource Authority attorney William L. Moore, Jr. who referenced a letter to Ms. Dennen that was distributed to Committee members, regarding the lawsuit Cullen B. Schell, Jr., vs Sumner County, Tennessee and Resource Authority in Sumner County, Tennessee.

The body of the letter stated the following:

The Board of Directors for the Resource Authority in Sumner County, Tennessee (RASCO) has directed me to institute condemnation proceedings as to the attached parcel of real property (see exhibit 1 attached), formally the site of the county landfill. The purpose of this taking is to comply with post closure directives as ordered by Tennessee Department of Environment and Conservation (TDEC).

As you know, any condemnation action undertaken by RASCO requires the consent of the County Legislative Body, as provided by the April 21, 1980 First Amendment to the Private Act N. 157, Senate Bill No. 1423 creating Resource Authority of Sumner County Tennessee. A two-thirds majority vote is required for said consent.

This correspondence is to formally request such consent and, if at all possible, have the appropriate resolution placed on the Commissions' agenda for July 18, 2016. We need to move forward as soon as possible.

Mr. Moore spoke to the request for condemnation on the landfill and surrounding acreage owned by Cullen B. Schell, Jr. He said RASCO is under order to take corrective action to clean up the landfill, with the urgency being the land needs seeding and covering with straw before winter. To do the post closure construction and clean up, it was recommended that RASCO request condemnation of 58 acres for future clean up to comply with regulations and the law. Mr. Moore has not yet received an appraisal of the property.

Chairman Taylor recognized Cullen B Schell, Jr., Brandon Schell and Chasity Choate who expressed concerns about the condemnation of their property.

Comm. Foster moved, seconded by Comm. LeMarbre, to wait for the appraisal and defer the matter to the August meeting.

Comm. Graves moved to amend the motion, seconded by Comm. Guthrie, to have an executive session during the July 18 Commission meeting if more information is forthcoming. The amendment failed to pass (2-5) with Commissioners Becker and Guthrie voting in favor and Commissioners Goode, Graves, LeMarbre, Taylor and Foster voting against the amendment. The main motion was approved (6-1) with Commissioner Graves voting against.

11a. Zoning Request. None

Adjournment. Upon motion of Comm. LeMarbre and duly seconded by Comm. Guthrie, the Committee adjourned at 5:36 p.m.

Prepared by Maria Savage