



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive -- Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Larry Hinton

Third District
Steve Graves
Alan Driver

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Ben Harris
Baker Ring

Sixth District
Jim Vaughn
Kevin T. Pomeroy

Seventh District
JoAnne Kemp
Trisha LeMarbre

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Bill Taylor

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Budget Committee..... January 9

Committee on Committees.....January 23

General Operations Committee.....January 9

Legislative Committee.....January 9

Long Hollow Ad Hoc Committee.....January 10



BUDGET COMMITTEE MINUTES
January 9, 2017

MEMBERS
Kevin Pomeroy, Chairman
Jerry Foster, Vice-Chairman
Billy Geminden
Paul Goode
Bill Taylor
Chris Taylor
Jim Vaughn
OTHERS PRESENT
David Lawing
Leah Dennen
Lauren Walker
Kevin Baigert
Del Phillips
Don Drayton

- I. CALL TO ORDER by Chairman Pomeroy at 6:00pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Geminden.
 - B. Approval of Agenda- Chairman Pomeroy stated item VI. C. would be moved to February's meeting as more information is needed before this is discussed. Motion to approve amended agenda by Commissioner Goode, second by Commissioner Foster, unanimous approval.
 - C. Recognition of Public- Kevin Baigert, 424 AB Wade Rd, Portland TN 37148. Mr. Baigert expressed his concerns of why the Airport Authority's request was not on the county's books. Mr. Lawing explained that the Airport Authority was a separate legal entity, a component unit, not part of the county. Therefore, this is not a county liability unless the county commission approves this request.
 - D. Approval of Minutes—December 12, 2016- Commissioner Goode requested the minutes to be amended to clarify that the funds for the Bridal House sale be restricted for park maintenance and that no additional funds had been guaranteed. Motion to approve by Commissioner Vaughn, second by Commissioner Goode, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- Chairman Pomeroy explained that Mr. Jimmy Johnston will be at February's meeting to report on what has been accomplished this year and what they are currently working on as we head into budget season. Chairman Pomeroy explained that this year the focus will be on each department individually and what their needs are. He informed the committee that dates will be set for discussing FY18 budget at February's meeting. Commissioner Goode pointed out that someone from the state will be attending the budget meeting in March to discuss options for the volunteer fire departments. Commissioner Geminden informed the committee that Mr. Jimmy Johnston will be having his annual report breakfast on January 29th and encouraged all members to attend.
- III. REPORT OF THE COUNTY EXECUTIVE- None.
- IV. OLD BUSINESS
 - A. Second Readings
 1. County Clerk—up to \$100K for microphone system- Chairman Pomeroy explained this would be moved until February's meeting to allow time for all bids to come back.
 2. Election Commission--\$20K from unassigned fund balance for additional poll workers during election- Chairman Pomeroy stated this will be discussed next month when Ms. Atchley is present.
 3. Portland EMS/Fire—change orders and additional funding (approximately \$25K for county) - Chairman Pomeroy stated that the bids for this come in at \$26k. Motion to approve by Commissioner Goode, second by Commissioner Geminden, unanimous approval.
 4. Comcast multi-year fiber contract (finance) - Motion to approve by Commissioner Goode, second by Commissioner Taylor, unanimous approval.
- V. NEW BUSINESS
 - A. Education
 1. Budget Amendments (need approval) - Motion to approve by Commissioner Goode, second by Commissioner Foster, unanimous approval.
 2. Budget Amendments (for information only) -Motion to approve by Commissioner Goode, second by Commissioner Taylor, unanimous approval.
 3. Appropriation for technology and furniture from 2015 Bond for the following projects: - Motion to group and approve items V.3.a-c by Commissioner Goode, second by Commissioner Foster, unanimous approval.
 - a. Guild Elementary-\$177,000
 - b. Jack Anderson Elementary-\$88,000
 - c. Hawkins Middle-\$88,500

- B. Appropriations
 - 1. Sheriff- Motion to group and approve items V.B.1.a and b by Commissioner Vaughn, second by Commissioner Foster, unanimous approval.
 - a. Reimbursement for state inmate medical expenses-\$20,975.54
 - b. Reimbursement for state inmate medical expenses-\$2,846.01
 - 2. Portland Library- Motion to group and approve items V.2. a.and b. by Commissioner Taylor second by Commissioner Geminden, unanimous approval.
 - a. E-rate funding-\$1,213.68
 - b. LSTA Grant-\$4,181
 - 3. Millersville Library—LSTA Grant \$4,115- Motion to approve by Commissioner Taylor, second by Commissioner Foster, unanimous approval.
 - 4. County Coroner-\$26,100 additional funding from unassigned fund balance for autopsies- Motion to approve first reading by Commissioner Vaughn, second by Commissioner Taylor, unanimous approval.
- C. Transfers
 - 1. Inter-budgetary
 - a. Greater than \$2,500- Motion to approve by Commissioner Goode, second by Commissioner Taylor, unanimous approval.
 - b. \$2,500 or less- Motion to approve by Commissioner Taylor, second by Commissioner Foster, unanimous approval.
- D. Tax Refunds
 - 1. Summers, Steven and Karon-\$1,287- Motion to approve by Commissioner Foster, second by Commissioner Goode, unanimous approval.
 - 2. Drees Homes-\$1,817.20 adequate facilities refund of duplicate payment- Motion to approve by Commissioner Geminden, second by Commissioner Taylor, unanimous approval.
- E. Airport Authority Report- Mr. Drayton requested \$107k for a lawsuit related to a property value dispute resulting from an earlier condemnation. Motion to appropriate \$107k from the hospital funds by Commissioner Goode, second by Commissioner Taylor, unanimous approval.

VI. REPORT OF THE FINANCE DIRECTOR

- A. Analysis of 2015 bond- Mr. Lawing explained the attached document and asked if anyone had any questions. None were presented.
- B. 2013 bond projects' reconciliation/closure- Mr. Lawing presented the 2013 bond program. He explained that the 2013 bond proceeds had been spent some time ago and the remaining balance was from a local contribution from the Debt Service Fund. At this time, Mr. Lawing is preparing to close the program and transfer any unspent proceeds back into the local capital projects sub-fund. (program)
- C. Discussion regarding creation of county IT department- Removed from the agenda.

VII. ADJOURNMENT – Motion to adjourn at 6:30pm by Commissioner Goode.

**COMMITTEE ON COMMITTEES
MINUTES
January 23, 2017**

Present:

Trisha LeMarbre, Chairman
Baker Ring, Vice-Chairman
Paul R. Goode
Caroline Krueger
JoAnne Kemp

Also Present:

Leah May Dennen, County Law Director
Anthony Holt, County Executive
Lauren Walker, County Law Department
Ben Harris, Commissioner

The regular meeting of the Committee on Committees was brought to order with an invocation by Comm. LeMarbre on Monday, January 23, 2017, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman LeMarbre was presiding.

Agenda. Upon motion of Comm. Goode, and duly seconded by Comm. Kemp, the Committee approved the agenda.

Approval of Minutes of December 19, 2016. Upon motion of Comm. Ring, and duly seconded by Comm. Goode, the Committee approved the minutes of December 19, 2016.

Public Recognition. There was none.

Report of the Chairman. Chairman LeMarbre had no report.

Report of the County Executive. No report.

Old Business. None

9. New Business.

Agricultural Extension Service. Chairman LeMarbre brought forth the following to serve on the Agricultural Extension Service:

Priscilla Curtis, Farm Woman, 2-year term - reappointed
Dwight Dixon, Farmer, 2-year term - reappointed
Steve Graves, Commissioner, 2-year term – replaced by Moe Taylor

Upon motion of Comm. Ring, seconded by Comm. Goode, the Committee voted to approve the appointments of Mr. Taylor, Mr. Dixon and Ms. Curtis to the Agricultural Extension Service.

Public Records Commission. Chairman LeMarbre brought forth the following re-appointment to serve on the Public Records Commission:

Baker Ring, 2-year term

Upon motion of Comm. Goode, seconded by Comm. Kemp, the Committee voted to approve appointment of Mr. Ring to the Public Records Commission.

10. Adjournment. Upon motion of Comm. Goode, and duly seconded by Comm. Kemp, the Committee adjourned at 6:34 p.m.

Prepared by Maria Savage

**MINUTES
GENERAL OPERATIONS COMMITTEE
LESLIE SCHELL, CHAIRMAN
JANUARY 9, 2017**

Present:

Leslie Schell, Chairman
Caroline Krueger, Vice-Chairman
Joanne Kemp
Baker Ring
Moe Taylor
Absent: Jerry Becker and
Larry Hinton

Also Present:

Leah Dennen, County Law Director
Anthony Holt, County Executive
Lauren Walker, Law Director's Office
Bill Kemp, County Clerk
Don Drayton, Chairman of the Sumner County
Airport Authority

The scheduled meeting of the General Operations Committee was brought to order on Monday, January 9, 2017 at 5:00 p.m. in the Sumner County Administration Building. Chairman Schell opened the meeting with an invocation and declared a quorum present to conduct business.

Agenda. Without objection, Chairman Schell added surplus property from the Emergency Medical Service Department. Comm. Kemp moved to approve the agenda; Comm. Moe Taylor seconded the motion, and the Committee voted to approve.

Minutes. Upon motion of Comm. Kemp, seconded by Comm. Ring, the Committee voted to approve the minutes of November 14, 2016 regular meeting.

Report of Chairman. Chairman Schell reported that the meeting of the Courthouse Ad Hoc Committee went smoothly with the next scheduled meeting on March 1, 2017.

County Executive. County Executive reported on the progress of the Bridal House in Cottontown.

Recognition of the Public. None

Old Business. None

New Business.

9a. Airport Authority Report. Don Drayton, Chairman of the Sumner County Airport Authority filed a report regarding the Airport Authority. The Airport Authority report contained the following information:

1. The contract for relocation of Airport Road was awarded to Hoover Company. This expansion allows for building 22 new corporate hangars and additional hangar space for private aircraft. The waiting list for hangars will be reduced following the extension of existing hangars on the south end of the field.
2. Mr. Drayton discussed remaining legal issues, one with the Whitaker property which received a new appraisal of \$300,000.00 leaving the Authority short by \$108,000.00. These funds have to be paid in to the court as soon as possible. The second legal matter concerns the previous airport manager who feels he was dismissed without cause.
3. The tarmac expansion and refurbishment project is underway and proceeding as planned on time and within budget.

9c. Surplus various items from the Sumner Emergency Medical Services.

Upon motion of Comm. Krueger, seconded by Comm. Kemp, the Committee voted to approve the various surplus items from Sumner EMS, including an ambulance.

10. Adjournment. The Committee adjourned at 5:17 p.m. after a motion by Comm. Moe Taylor and duly seconded by Comm. Kemp.

Prepared by Maria Savage

**MINUTES
LEGISLATIVE COMMITTEE
PAUL R. GOODE, CHAIRMAN
JANUARY 9, 2017**

Present:

Paul R. Goode, Chairman
Kevin Pomeroy, Vice-Chairman
Paul Decker
Steve Graves
Trisha LeMarbre
Leslie Schell
Jim Vaughn
Absent: Scott Langford,
Commission Chairman

Also Present:

Leah Dennen, Law Director
Lauren Walker, Law Office
Anthony Holt, County Executive

Chairman Goode brought the Legislative Committee meeting to order with an invocation by Comm. LeMarbre on Monday, January 9, 2017 at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Comm. LeMarbre moved, Comm. Schell seconded, to approve the agenda. The motion carried.

Minutes of December 12, 2016 for approval. Upon motion of Comm. Pomeroy, seconded by Comm. Graves, the Committee voted to approve the minutes of December 12, 2016. Comm. LeMarbre abstained from the vote.

Public Comments. There were none.

Report of Chairman. Chairman Goode had no report.

Report of County Executive. County Executive Anthony Holt stated that to achieve a Three-Star status for the County the following letter must be read into the record:

January 3, 2017

Fiscal Strength and Efficient Government Fiscal Confirmation
Letter

Three-Star Program:

-The county mayor has reviewed with the county commission at an official meeting the county's debt management policy that is currently on file with the Comptroller of the Treasury Office. The purpose of this requirement is to ensure that local elected officials are aware and knowledgeable of the county's debt management policy.

-The county mayor and county commission acknowledge that an annual cash flow forecast must be prepared and submitted to the Comptroller prior to issuance of debt. The purpose of this requirement is to ensure elected officials are aware that prior to the issuance of debt the county must go through the process of assessing the county's cash flow. This is done to evaluate the county's finances and confirm that sufficient revenues are available to cover additional debt service associated with the proposed issuance of debt.

Debt Management Policy

This is an acknowledgement that the Debt Management Policy of Sumner County is on file with the Office of the Comptroller of the Treasury and was reviewed with the members of the Sumner County Commission present at the meeting held on the 23rd day of January.

- Minutes of this meeting have been included as documentation of this agenda item.

Annual Cash Flow Forecast

This is an acknowledgement that prior to the issuance of debt an annual cash flow forecast was prepared for the appropriate fund and submitted to the Comptroller's office and was reviewed with the members of the Sumner County Commission present at the meeting held on the 23rd of January.

- Minutes of this meeting have been included as documentation of this agenda item.

Acknowledged this 23rd day of January, 2017.

Chairman Goode stated that approval of the Three-Star status would be forwarded to the Commission for approval.

Old Business.

8a. Authorizing Finance Department to enter a multi-year agreement with Comcast. County Law Director Leah Dennen stated that the Committee approved last month a broadband upgrade with Comcast requiring a multi-year contract. It was inadvertently left off the Commission agenda. Upon motion of Comm. Decker, seconded by Comm. LeMarbre, the Committee voted to approve the Comcast contract for multiple years and forward it to the full Commission.

New Business.

9a. Seeking Road Priority for Sumner County. Chairman Goode brought forth a resolution being put together to send to the Sumner County delegation and State officials to expand TN 386 to more lanes. Upon motion of Chairman Goode, seconded by Comm. LeMarbre, the Committee voted to approve the resolution and forward it to the Commission.

9b. 3-Star Program Requalifications. Upon motion of Comm. Pomeroy, seconded by Comm. Schell, the Committee voted to approve and forward the requalification for the Three-Star Program.

9c. Amended Draft to Stormwater Resolution (First Reading). Ms. Dennen stated that the Planning Commission has approved the draft document of the Stormwater Management Resolution and it was before the Committee for a first reading. Upon motion of Comm. Pomeroy, seconded by Comm. Langford, the Committee voted to approve on first reading the draft of the Stormwater Management Resolution.

10a. Certificates of Recognition. Upon motion of Comm. Graves, seconded by Comm. LeMarbre, the Committee voted to approve the certificates of recognition honoring Portland High School Volleyball Team and coaches.

11a. Zoning Request. None

Adjournment. Upon motion of Comm. LeMarbre and duly seconded by Comm. Schell, the Committee adjourned at 5:40 p.m.

Prepared by Maria Savage

MINUTES
LONG HOLLOW CORRIDOR PLAN
AD HOC COMMITTEE
CAROLINE KRUEGER, CHAIRMAN
January 10, 2016

Present:
Caroline Krueger, Chairman
Leslie Schell
Jerry Foster
Absent: Bill Taylor, Vice-Chairman
Steve Graves

Also Present:
Phillip Walker, The Walker Collaborative
Anthony Holt, County Executive
Kim Ark, Grant Writer
Rodney Joyner, Planning Director

The meeting of the Long Hollow Corridor Plan Ad Hoc Committee was brought to order on Wednesday, January 10, 2017, at 6:00 p.m. in the Sumner County Administration Building. Comm. Jerry Foster opened the meeting and Comm. Schell gave the invocation. Comm. Foster declared a quorum present to conduct business and Chairman Krueger assumed the chairmanship when she arrived.

Agenda. Comm. Schell moved, seconded by Comm. Foster, to approve the agenda. The motion carried.

Minutes. Upon motion of Comm. Schell, seconded by Comm. Foster, the Committee voted to approve the minutes of June 7, 2016.

Report of Chairman. Chairman Krueger requested that the Proposed Long Hollow Area Plan be post on the County's website.

She inquired about the minutes and recordings of the Citizen's Advisory Committee meetings. Mr. Holt said the County doesn't take the minutes for non-governmental meetings.

Executive Holt stated that there are several more steps before the final version of the Plan is presented to the County Commission. The next step is for the Planning Commission to review and approve the Plan, after which it will go to the Legislative Committee then to the County Commission for approval.

Mr. Holt stated that many citizens expressed concern regarding improvements to Long Hollow Pike. This matter is out of the County's jurisdiction. He further stated that the developers may offer help. Chairman Krueger stated that the only way to change the course of infrastructure planning and improvement is through contact with State Legislators.

Old Business. None

New Business.

8. Advisory Committee Re-cap of the Long Hollow Land Use Plan by Phillip Walker and Associates.

Phillip Walker, AICP – Project Manager, stated that the Plan is based on a study of the existing area and citizen input. He stated that pages 4 through 50 are the background, including socioeconomic conditions, physical and environmental constraints and public policy.

Pages 47 through 51 are the results of the charrettes and general planning principles that were tweaked based on the feedback from the public. These include the following:

- Preserve open space and environmentally sensitive areas.
- Preserve and reinforce the area's rural and historic character.
- Foster walkable neighborhoods offering a high quality of life.
- Create a broad range of housing choices.
- Provide limited mixed-use areas that are pedestrian-friendly.
- Promote attractive development with a strong sense of place.
- Provide recreational and cultural amenities, including greenways.
- Provide a variety of transportation choices and high-quality transportation corridors, including connectivity throughout.
- Expand economic development opportunities.
- Insure policies and processes that are equitable to both citizens and developers.

The plan, beginning on page 52, breaks down the land types such as rural, natural and suburban and village. Taking the principals and applying them, the plan develops a community design. Concepts for storm water, transportation, housing and recreation areas are developed in the Plan.

The Ad Hoc Committee members discussed the need for a fiscal impact analysis of the project. Upon motion of Comm. Schell, seconded by Comm. Foster, the Ad Hoc Committee voted unanimously to forward to Legislative Committee a request for funding a fiscal impact analysis in the amount of \$10,000.00.

Upon motion of Comm. Schell, seconded by Comm. Foster, the Ad Hoc Committee voted to move forward the Proposed Long Hollow Area Plan to the Planning Commission, reserving the right of the public and commissioners to suggest changes.

Mr. Holt stated that he could have color copies of the map on Page 55 for commissioners and a large one for the public.

Chairman Krueger stated that the concept of a County parks department needs to be developed for presentation at Budget Committee hearings for the next fiscal year.

The meeting adjourned at 7:18 p.m. after a motion by Comm. Foster, seconded by Comm. Schell.