



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Larry Hinton

Third District
Steve Graves
Alan Driver

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Ben Harris
Baker Ring

Sixth District
Jim Vaughn
Kevin T. Pomeroy

Seventh District
JoAnne Kemp
Trisha LeMarbre

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Bill Taylor

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

| | |
|---------------------------------------|----------------------------------|
| Committee on Committees..... | January 22 |
| Health & Safety Board..... | August 8, 2017, |
| January 23, 2018 | |
| Legislative Committee..... | January 8 |
| Library Board..... | September 13, November 8, |

**COMMITTEE ON COMMITTEES
MINUTES
JANUARY 22, 2018**

Present:
Caroline Krueger , Vice-Chairman
Paul R. Goode
Baker Ring
Absent
Trisha LeMarbre, Chairman
JoAnne Kemp

Also Present:
Leah May Dennen, County Law Director
Ben Allen, Staff Attorney
Anthony Holt, County Executive

The regular meeting of the Committee on Committees was brought to order with an invocation by Comm. Ring on Monday, January 22, 2018, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Vice-Chairman Krueger declared a quorum to conduct business.

Agenda. Upon motion of Comm. Goode, seconded by Comm. Ring, the Committee approved the agenda unanimously.

Approval of Minutes of December 18, 2017. Upon motion of Comm. Goode, and duly seconded by Comm. Ring, the Committee approved unanimously the minutes of December 18, 2017.

Public Recognition. There was none.

Report of the Chairman. Vice-Chairman Krueger had no report.

Report of the County Executive. County Executive Anthony Holt deferred to items on the agenda.

Old Business. None

New Business.

Agricultural Extension Service. Vice-Chairman Krueger brought forth the nominations to the Sumner County Agricultural Extension Service for expiring two-year terms:

Baker Ring, County Commissioner to be replaced by Alan Driver
JoAnne Kemp, County Commissioner, re-appointed
Carl Cooper, Farmer, re-appointed
Edie Kirkpatrick, Farm Woman, re-appointed

Upon motion of Comm. Ring, seconded by Comm. Goode, the Committee voted unanimously to approve the appointments of Commissioners Driver and Kemp and Mr. Cooper and Ms. Kirkpatrick to the Agricultural Extension Service.

Health Board. Vice-Chairman Krueger brought forth the nominations of the following to serve on the Health Board for four-year terms:

Dr. Glenn Jones, Dentist to be re-appointed
Dr. Robert Phillips to be replaced by Dr. Sid King
Dr. Wayne Hooper to be re-appointed

Upon motion of Comm. Goode, seconded by Comm. Ring, the Committee voted unanimously to approve the appointments of Doctors Jones, King and Hooper.

Next Month. Vice-Chairman Krueger announced the appointments for February 2018 meeting:

Highway Commission – citizen two-year term of Tom Neal

10. Adjournment. Upon motion of Comm. Goode, and duly seconded by Comm. Ring, the Committee adjourned at 6:35 p.m.

Prepared by Maria Savage

**SUMNER COUNTY HEALTH & SAFETY
MINUTES
AUGUST 8, 2017
5:30 p.m.**

SUMNER COUNTY ADMINISTRATION BUILDING
COMMITTEE ROOM # 112
355 N. BELVEDERE DRIVE
GALLATIN, TN. 37066

MEMBERS PRESENT:

LARRY TATE
HOWELL WILSON
STEVE GRAVES
JAMES FLOCKENCIER

MEMBERS ABSENT:

PAUL FREELS
DANIEL KOULIANOS

STAFF PRESENT:

MARSHALL WRIGHT, DIRECTOR OF BUILDING CODES
BILLY GEMINDEN, PROPERTY MAINTENANCE
CINDY OVERSTREET, ADMINISTRATIVE ASSISTANT

1. **Mark Herring** is requesting to keep a shipping container on his property. This property is located at **535 Hog Back Ridge Road Bethpage, TN 37022** is on Tax Map 048, Parcel 023.02 000, contains approximately 5 acres, and is zoned for Residential.

Mr. Wright yielded the floor to Mr. Geminden to further explain the pictures shown and the several notices given to Mr. Herring.

Mr. Herring acknowledged that he did receive a letter from the Property Maintenance department but there was an inspector that previously visit the property while the container was present. The inspector never acknowledged the container and never informed Mr. Herring about the code violation.

The issue was further discussed.

Mr. Graves suggested that a further review of the violation be done. The container is not permitted in a residential area. Mr. Graves believes Mr. Herring should not be penalized for having the shipping container.

The topic was further discussed.

Mr. Graves made the motion to have the County Commission direct the appropriate sub-committee to study the resolution as written and report its findings with a recommendation back to the County Commission, seconded by Mr. Flcokencier. Motion passed unanimously.

Mr. Graves made the motion for a 90-day extension, seconded by Mr. Wilson. Motion passed unanimously.

Motion to adjourn by Mr. Graves, seconded by Mr. Tate. Motion passed unanimously.

Meeting Adjourned at 6:05 p.m.

**SUMNER COUNTY HEALTH & SAFETY
MINUTES
JANUARY 23, 2018
3:00 p.m.**

SUMNER COUNTY ADMINISTRATION BUILDING
COMMITTEE ROOM # 112
355 N. BELVEDERE DRIVE
GALLATIN, TN. 37066

MEMBERS PRESENT:

LARRY TATE
MINDY MOORE
STEVE GRAVES
JAMES FLOCKENCIER

MEMBERS ABSENT:

HOWELL WILSON
DANIEL KOULIANOS

STAFF PRESENT:

MARSHALL WRIGHT, DIRECTOR OF BUILDING CODES
BILLY GEMINDEN, PROPERTY MAINTENANCE
JESSICA CURLEY, ADMINISTRATION ASSISTANT
LEAH DENNEN, COUNTY ATTORNEY
BEN ALLEN, STAFF ATTORNEY

Motion for approval of old business by Mr. Tate, seconded by Mr. Wright. Motion passed unanimously.

1. **Leo Haffey** is requesting to get an extension of time to clean up and sell his property. This property is located at **515 AB Wade Road, Portland, TN 37148** is on Tax Map 052, Parcel 132.00 000, contains approximately 8.4 acres, and is zoned for Residential.

Mr. Wright yielded the floor to Mr. Billy Geminden to further explain the pictures shown and the several notices given to Mr. Haffey.

Mr. Haffey acknowledged that he did receive a letter from the Property Maintenance department and the yard was tended to after receiving the letter.

The issue was further discussed.

Mr. Tate stated that if approved, Mr. Haffey would have 60 days to contact a realtor, clean up the property, and secure the house on the property. Mr. Haffey will have to give an update to Mr. Allen on his progress after 60 days.

Motion to approve that Mr. Haffey will have 60 days to clean up and have his property listed by Mr. Tate, seconded by Mr. Graves. Motion passed unanimously.

Motion to adjourn by Mr. Graves, seconded by Mr. Tate. Motion passed unanimously.

Meeting Adjourned at 3:33 p.m.

**MINUTES
LEGISLATIVE COMMITTEE
PAUL R. GOODE, CHAIRMAN
January 8, 2018**

Present:

Paul R. Goode, Chairman
Kevin Pomeroy, Vice Chairman
Paul Decker
Steve Graves
Chris Taylor
Leslie Schell
Trisha LeMarbre
Scott Langford, Commission Chairman

Also Present:

Leah Dennen, Law Director
Ben Allen, Staff Attorney
Anthony Holt, County Executive

Chairman Goode brought the Legislative Committee meeting to order with an invocation by Comm. Langford on Monday, January 8, 2018, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Upon motion of Comm. Schell, seconded by Comm. Chris Taylor, the Committee voted unanimously to approve the agenda.

Minutes of December 11, 2017 for approval. Upon motion of Comm. LeMarbre, seconded by Comm. Graves, the Committee voted unanimously to approve the minutes of December 11, 2017.

Recognition of the Public. There was none.

Report of Chairman. Chairman Goode had no report.

Report of County Executive. County Executive Anthony Holt reported that the County has received a \$2.5 million grant for the Sumner County Regional Airport. He said Budget Committee will consider the grant match at its next meeting.

8. Old Business.

8a. ADA Update. Chairman Goode recognized Executive Holt who said the worst case scenario is the County will need to hire a consultant to evaluate and report on compliance with the Americans with Disabilities Act on all County buildings including school properties. Mr. Holt stated the County's insurance company may provide the service if the County pays the agent's expenses.

9. New Business.

9a. Veterans Service Report. Upon motion of Comm. Langford, seconded by Comm. LeMarbre, the Committee voted to approve unanimously the docketing of the Veterans Service report.

9b. Discussion of County Engineer. Chairman Goode announced the formation of an ad hoc committee to explore the need for a County Engineer. He named the following as members: Commissioners Paul R. Goode, Leslie Schell, Chris Taylor, Bill Taylor, Larry Hinton, JoAnne Kemp and Kevin Pomeroy. Ms. Dennen and Mr. Holt will serve as ex officio members. Mr. Holt asked to include Judy Hardin, Road Superintendent, and Rodney Joyner, Director of Planning. Chairman Goode agreed to include them as ex officio members.

10. Certificates of Recognition. Chairman Good introduced the certificates of recognition honoring the following:

- Merrol Hyde Magnet School Cross Country Team-Girls
- Merrol Hyde Magnet School Cross Country Team- Boys
- Merrol Hyde Magnet School Robotics Team
- 4-H Horse Judging Team

Comm. Schell moved to group and approve the above-stated resolutions. Comm. LeMarbre seconded the motion and the Committee voted unanimously to approve the certificates.

11. Zoning.

11a. Ricky McGuire requesting to have P/O property at 3200 Highway 25 rezoned from residential to C2 PUD, Map 074 Parcel 039.00 Planning Commission voted on October 24, 2017 to move on to County Commission. (Second Reading)

Upon motion of Comm. LeMarbre, seconded by Comm. Graves, the Committee voted unanimously to docket the request for rezoning at 3200 Highway 25 for the February, 2018 meeting.

Chairman Goode recognized Comm. Pomeroy who discussed the City of Gallatin's annexation at Douglas Bend Road. Ms. Dennen said she is in talks with the City of Gallatin concerning an interlocal agreement. Comm. Graves brought up a controversial gun range in Commission District 1.

12. Adjournment. Upon motion of Comm. LeMarbre, seconded by Comm. Graves, the Committee adjourned at 5:46 p.m.

Sumner County Library Board | Meeting Minutes

Date: September 13, 2017

Location: Millersville Public Library 1:30 PM

Board Members Present: Amy Eller, Larry Hinton, Mary Ann Mudd, Johnnie Freedle, J.J. Hunter, Dan Toole, and Shelley Ames.

Library Representatives: Debra Elledge, April Mangrum, Lelani Sabo, Willie Ruth Borders, and Ginger Graves.

Regional Representatives: Cecilie Maynor and Kaitlyn Haley

Guests: Lori Melching, Kristen Briggs (Children's Librarian)

Absent: Ken Cox and Jim Young

I. Announcements

- Called to order by Larry Hinton on September 13, 2017 at 1:30pm.
- Motion to approve agenda for current meeting made by Shelley Ames, seconded by Mary Ann Mudd. Motion passed.
- Motion to approve minutes from previous meeting made by J.J. Hunter, seconded by Johnnie Freedle. Motion passed.

II. Roundtable

- Library Administrator, Jim Young (absent, information provided by Larry Hinton).
 - Maintenance of Effort (MOE) - completed, letter prepared to explain why funds are left over.
- Library Managers, Monthly Report (each manager provided circulation statistics, expenditure report, upcoming programs, etc).
 - Millersville Public Library - introduced new children's librarian Kristen Briggs.
 - Westmoreland Public Library - Librarian's expectation is to retire in October 2018. Ham Supper scheduled for Saturday, September 16, 2017.
 - Hendersonville Public Library - 2,500 attendees at Children's Programs, customers wanted to know who develop teen's programs - Hendersonville Library's Teen Advisory Board. Parking is still an issue (at least three complaints a month) - not enough spaces.
 - Portland Public Library - Community Partners, Food for Fines went to PHS Food Pantry and CARES (1,208 items). September 26, 10-3:30pm, Library Closed - Training for Library Staff, paid for by grant - Kimochis (feelings in Japanese).
 - Gallatin Public Library - 206 events in the summer (4,747 attendees at these events). Gave away 1,100 eclipse glasses in three hours.
 - Motion to approve reports for the Library Managers made by J.J. Hunter, seconded by Johnnie Freedle. Motion passed.

- Regional Director Cecilie Maynor –
 - Trustee Workshop, September 22nd at 9am in Brentwood Public Library in Brentwood, TN. Discuss the new law, trustee trouble, Friends of the Library, etc.
 - Training –
 - Children’s Library Roundtable in Gallatin, TN, September 29th.
 - Vendor showcase, November 2nd.
 - Kaitlyn Haley, roundtable in Archives Development, early December.
 - Document provided that shows how libraries are funded by the county (Sumner is #25 out of 95).

III. Old Business

- Logo (Sumner County Logo)
 - Sumner County Library Logo Feedback –
 - Confusing to have one logo when libraries are independent of one another.
 - Recommendation not to have one logo at this time.
 - Motion not to move forward with a Sumner County Library logo, but to do individual library logos made by Amy Eller, seconded by J.J. Hunter. Motion passed.
- SCLB Trustee Johnny Bradley’s Resignation/Replacement
 - Nominating Committee recommends Mr. Ronnie Fox to fill the Trustee position vacated by Johnny Bradley.
 - Motion to accept nominating committee’s recommendation made by J. J. Hunter, seconded by Shelley Ames. Motion passed.
- SCLB Trustee Chairman Larry Hinton’s Resignation/Replacement
 - Nominating Committee recommends Mr. Dan Toole to fill the Vice Chairman’s position vacated by J.J. Hunter (effective January 2018).
 - Motion to accept nominating committee’s recommendation made by Mary Ann Mudd, seconded by Shelley Ames. Motion passed (one abstained).
- SCLB By-Laws: Request to Modify (Records Storage Location) – 2nd Reading: Motion made by J.J. Hunter, seconded by Mary Ann Mudd to modify SCLB By-Laws to include location for records storage location to the Sumner County Clerk’s Office. Motion passed.
- SLCB Meeting Minutes – Library Manger facilitate the transfer of board meeting minutes from previous board meetings in their possessions to SCLB for decisions where to go. Motion made by Johnnie Freedle, seconded by Mary Ann Mudd. Motion passed.

III. New Business

- Gallatin Public Library/Halloween Night - request leave three hours early. Motion made by Amy Eller, seconded by J. J. Hunter. Motion passed.
- All Sumner County Libraries/Fines - one day each month, no fines for items returned that day to help facilitate the return of library items. Motion to grant permission made by Shelley Ames, seconded by Mary Ann Mudd.
- FYI: Hendersonville Public Library, \$11,000 of material not returned (total to date for active patrons/2013). Current policy states if one patron has a total of \$300 can be turned over to Sumner County Law Office for collections. Informational only at this time.
- FYI: December 2nd - Save the Date - 5 to 7pm - "Day of Thanks" Party. Meet/Greet, etc. Hendersonville Public Library/Community Room.

IV. Adjournment

- Motion to adjourn meeting made by J.J. Hunter, seconded by Johnnie Freedle. Motion passed.

Minutes respectfully submitted by Amy G. Eller, Secretary.

Sumner County Library Board | Meeting Minutes

Date: November 8, 2017

Location: Hendersonville Public Library 1:30 PM

Board Members Present: Amy Eller, Larry Hinton, Mary Ann Mudd, Ron Fox, Johnnie Freedle, J.J. Hunter, Dan Toole, and Shelley Ames.

Library Representatives: Debra Elledge, April Mangrum, Lelani Sabo, Willie Ruth Borders, and Jim Young.

Regional Representatives: Cecilie Maynor

Guests: Kari Lewis (Assistant representing Millersville Public Library) and Joe Freedle

Absent: Ken Cox and Ginger Graves

I. Announcements

- Called to order by Larry Hinton on November 8, 2017 at 1:30pm.
- Introduced new board member, Ron Fox, representing Gallatin Public Library.
- Motion to approve agenda for current meeting made by J.J. Hunter, seconded by Mary Ann Mudd. Motion passed.
- Motion to approve minutes from previous meeting made by Shelley Ames, seconded by Mary Ann Mudd. Motion passed.

II. Roundtable

- Library Administrator, Jim Young
 - HPL had an air conditioning problem, pipes rusted, called in plumber - repaired by SCS Maintenance. The county is going to cover expenses, not enough in the SC Library budget, for the emergency repair; however, permanent repair will need to go through budget committee and full county commission for approval.
- Library Managers, Monthly Report (each manager provided circulation statistics, expenditure report, upcoming programs, etc).
 - Hendersonville Public Library - City of H'ville "in kind" donations are greater than the \$50,000/annually, provide maintenance/installations at no additional expense to library.
 - Portland Public Library - circulation supervisor resigned, replaced by Hendersonville Public Library's circulation supervisor. Circulation and library visits are holding "steady." Portland's library foundation installation of doors for children's department - manufacturer was impacted by weather events in Houston, so project is delayed. Had 1,743 "Trick or Treaters" on Halloween.
 - Westmoreland Public Library - Book Club doing well, Story Time "Trick or Treating" went through town, logo for library (survey patrons).

- Gallatin Public Library – Exterminate hunger food drive (library collected 314 food items). Friends of the Library purchased updated gaming system, very popular. Halloween – Trick or Treat on Square – 1,113 kids came by the library (fruit snacks with logo, popcorn bags). Tennessee Ghost Busters – 16ft marshmellow man. Eclipse – people came from all over the world – Friends of the Library purchased gigantic picture of Solar Eclipse for upstairs. Charles Dickens event scheduled for Saturday, December 16th at 11am.
- Millersville Public Library – Kari Lewis is representing Ginger Graves. Building/Developing more adult programs. For the month of November, table set up to make cards for the troops and/or veterans. Added 4 new hot spots, checked out constantly. Library Yard Sales at end of October to support the Friends’ Group.
- Motion to approve reports for the Library Managers made by Johnnie Freedle, seconded by Mary Ann Mudd. Motion passed.
- Regional Director Cecilie Maynor
 - Standards Survey is complete. To review a standard at each meeting.
 - Vendor Showcase week of 10/30 – provide library services/ideas.
 - Training:
 - December 1, 2017 Archives Roundtable – Cheatham County Library (roundtable).
 - December 12, 2017 Implementing Programs for Children with Autism.
 - Trustee Certifications – J.J. Hunter completed!!

III. Old Business

- Logo (Sumner County Logo) –
 - Millersville Public Library Logo, motion made by Shelley Ames, seconded by Dan Toole. Motion passed.

III. New Business

- Letter regarding restricting usage of sex offender.
 - Hendersonville Public Library – advised by SC Law Office to restrict patron’s access to library. Due to time sensitive nature, letter forwarded by library manager. (violent offense to minor)
 - Gallatin Public Library – Gallatin Police Officer sent request to library manager, paroled sex offender has requested access to the public library. (exploitation of minor, non-violent). Provide specific times, location. Follow up with SC Law Office, request recommendation. Based on SC Law Office recommendations, library manager can follow up with Gallatin Police Officer or bring back to board for approval. Motion to refer to SC Law Office and then provide library manager with authority to follow up Shelley Ames, seconded by Dan Toole. Motion passed.
- Portland Public Library – Janitorial Service Change Request – for the last six weeks, the custodial company has not been satisfactorily completing the job of cleaning the library. Request firing the Janitorial Service Company and hiring a part time employee at 20 hours per week (\$11.50/hr, includes benefits, etc.). This is not

requesting extra money, just transferring funds from one line item to another. Budget Committee will need to approve. Motion to approve the request to transfer funds made by J.J. Hunter, seconded by Shelley Ames. Motion passed.

- Review Feedback/Notes from 2017 Trustee Workshop
- Review/Approval of 2018 Library Holiday Schedule - motion to approve made by Shelley Ames, seconded by J.J. Hunter. Motion passed.
- Review/Approval of 2018 Trustee Meeting Schedule - motion to approve made by Shelley Ames, seconded by Johnnie Freedle. Motion passed.
- Discussion - Responsible for County Equipment, if library wants to declare surplus equipment, should board approve prior to submitting to county? Motion made to update policy to include board approval before submitting items (county equipment/assets, .gov deals) to county to be declared surplus made by Larry Hinton, seconded Johnnie Freedle. Motion passed.
- Discussion - Hendersonville Public Library wiring issues within the building, solution to re-wire is very expensive and library manager will be looking at grants to offset costs, county funds, etc. Only exploring options at this time.
- Discussion - Hendersonville Public Library, official financial report - numbers do not match until after the 10th. All reports will include "as of" dates, with the understanding that some purchases made may not have made it through the county accounting system (i.e. p-card expenses).
- Discussion: Nominating Committee (Johnnie Freedle, Mary Ann Mudd, Amy Eller) - select person to fill position vacated by Larry Hinton.

IV. Adjournment

- Motion to adjourn meeting made by Johnnie Freedle, seconded by Shelley Ames. Motion passed.

Minutes respectfully submitted by Amy G. Eller, Secretary.