



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Larry Hinton

Third District
Steve Graves
Alan Driver

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Ben Harris
Baker Ring

Sixth District
Jim Vaughn
Kevin T. Pomeroy

Seventh District
JoAnne Kemp
Trisha LeMarbre

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Bill Taylor

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Budget Committee.....	February 13
Beer Board.....	February 27
Education Committee.....	February 6
Emergency Services Committee.....	February 6
Employee Benefits Committee.....	December 20
General Operations Committee.....	February 13
Investment, purchasing, 2002 Financial Management and 2012 Financial Management.....	January 23, February 27
Legislative Committee.....	February 13



BUDGET COMMITTEE MINUTES
February 13, 2017

MEMBERS PRESENT
Kevin Pomeroy, Chairman
Jerry Foster, Vice-Chairman
Billy Geminden
Paul Goode
Bill Taylor
Chris Taylor
Jim Vaughn
OTHERS PRESENT
David Lawing
Leah Dennen
Lauren Walker
Kevin Lauer
Del Phillips
Ken Weidner
Rhonda Lea
Jimmy Johnston

- I. CALL TO ORDER by Chairman Pomeroy at 6:10pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Chris Taylor.
 - B. Approval of Agenda- Chairman Pomeroy explained item V. F. will be moved after Approval of Agenda, and item VI.B. will be moved under his report. Motion to approve amended agenda by Commissioner Foster, second by Commissioner Bill Taylor, unanimous approval.
 - Kevin Lauer, Fire and Emergency Services Management Consultant from CTAS, spoke on different options the county has in funding volunteer fire departments.
 - C. Recognition of Public- None
 - D. Approval of Minutes—January 9, 2017- Motion to approve by Commissioner Chris Taylor, second by Commissioner Geminden, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- Chairman Pomeroy informed the committee that the dates to discuss the upcoming budget will be April 25th and May 3rd beginning at 9:00am; May 9th will be reserved if an additional day is needed.
- III. REPORT OF THE COUNTY EXECUTIVE- None
- IV. OLD BUSINESS
 - A. Second Readings
 1. County Clerk—up to \$100K for microphone system (bids attached) - Chairman Pomeroy explained this item was not approved in General Operations and will be sent back for more analysis.
 2. Election Commission--\$20K from unassigned fund balance for additional poll workers during election- Chairman Pomeroy stated this is just an FYI from Ms. Atchley that additional funds may be needed before year end.
 3. County Coroner-\$26,100/\$40,000 additional funding from unassigned fund balance for autopsies- Mr. Lawing explained this needs to be brought back in March to see where trend is going and for a possible reading. Motion to approve by Commissioner Vaughn, second by Commissioner Chris Taylor, unanimous approval.
- V. NEW BUSINESS
 - A. Education
 1. Approval of school projects from 2015 Bond- Dr. Phillips spoke briefly to this. Motion to group and approve items V.A.1.a. through c. by Commissioner Chris Taylor, second by Commissioner Foster, unanimous approval.
 - a. Watt Hardison Elementary-\$3,275,000 addition to school
 - b. Walton Ferry Elementary-\$3,446,060 addition to school plus additional architect fees
 - c. Window and door project for WHS, SMS, JAE, BBE-\$1,799,290
 - B. Appropriations
 1. EMA
 - a. \$57,357 replacement of communication tower antennas- Mr. Lawing explained two out of three bids were non-compliant with the bid specifications. Motion to approve the first reading for the amount of \$78,962.91 to be funded from local capital projects by Commissioner Chris Taylor, second by Commissioner Goode, unanimous approval.
 - b. \$46,350 2017 EMPG Grant- Motion to suspend the rules for a second reading for items V.B.1. b. and c. and approve by Commissioner Vaughn, second by Commissioner Chris Taylor, unanimous approval.

- c. \$95,761 2016 Homeland Security Grant
- d. HMEP Grant application for audio visual equipment (\$98,000 total/\$19,600 match) - Motion to approve and to be funded from local capital projects fund by Commissioner Goode, second by Commissioner Chris Taylor, unanimous approval.
- 2. Portland Library-\$2,500 additional donation from City of Portland for books- Motion to approve by Commissioner Geminden, second by Commissioner Chris Taylor, unanimous approval.
- 3. Westmoreland Library-\$1,648 TSLA Technology Grant- Motion to group and approve items V.B.3. and 4. by Commissioner Foster, second by Commissioner Bill Taylor, unanimous approval.
- 4. Millersville Library-\$2,761 TSLA Technology Grant

C. Transfers

1. Inter-budgetary

- a. Greater than \$2,500- Rhonda Lea spoke to the transfer for ECC. She explained she needs to hire an employee before next fiscal year. Chairman Pomeroy commented that during discussion for FY18 budget, the committee needs to be diligent to confirm that all dispatchers are removed from the other departments and that the cost savings are realized. Motion to approve transfers greater than \$2,500 by Commissioner Goode, second by Commissioner Chris Taylor, unanimous approval.
- b. \$2,500 or less- Motion to approve by Commissioner Goode, second by Commissioner Chris Taylor, unanimous approval.

D. Tax Issues- Motion to group and approve items V.D.I. through 7. by Commissioner Foster, second by Commissioner Chris Taylor, unanimous approval.

- 1. Matthew etux Lindsay Denney-\$147
- 2. Jim Frank etux Tracey Ouzts-\$1,014
- 3. Jerrold D Pedigo Tr-\$450
- 4. Joe and Allan Whitaker-\$504.87
- 5. Donald etux Kimberly Wright -\$678
- 6. Revolution Church-\$5,842 and \$1,527
- 7. TN Housing Development-\$206
- 8. Barbara Lopucka-\$561.36 interest refund- No action taken.

E. Forward Sumner Report- Mr. Jimmy Johnston spoke briefly about Forward Sumner and what they have accomplished so far this year. Mr. Johnston also provided a report to the committee.

F. CTAS Volunteer Fire Department Report- Moved to after Approval of Agenda.

G. Discussion regarding creation of county IT department- Motion to allow Mr. Lawing to proceed with a \$15,000 budgetary transfer to retain the IT firm to determine the county's needs and for extra support for the finance department until someone is hired by Commissioner Chris Taylor, second by Commissioner Goode, unanimous approval.

H. Discussion of Courthouse and Jail Maintenance Fund- Mr. Lawing explained the documents that are included in the packet regarding the courthouse and jail maintenance fund. Mr. Lawing explained what the larger items in the undefined location are. He also stated it is highly probable that the courthouse and jail maintenance funding will not be adequate for the rest of this fiscal year. Mr. Lawing recommended that Mr. Holt be allowed to utilize funding in the general fund that was designated under the maintenance line item as necessary with the committee approving necessary transfers in March. Also, he recommended that a request for additional funding be brought back to the committee and to be considered the second reading in March. Motion by Commissioner Goode to allow Mr. Holt to utilize funding in the general fund that was designated under the maintenance line item as necessary and the committee approve necessary transfers in March beginning the following day, second by Commissioner Chris Taylor, unanimous approval. Additionally, Mr. Lawing mentioned that a larger portion of county building maintenance will need to be budgeted from the general fund. The reason he gave for this issue was the mechanism for collecting delinquent fees and litigation taxes results in an overall larger amount of revenue; however, it also results in these amounts being treated as fees instead of litigation taxes. Mr. Lawing stated these delinquent litigation taxes treated as fees will end up in the general fund instead of the courthouse and jail maintenance fund.

VI. REPORT OF THE FINANCE DIRECTOR

- A. Analysis of 2015 bond- Mr. Lawing discussed the 2015 bond analysis that was included in the packet.
- B. FY2018 Budget Meeting Dates- Moved to Report of the Committee Chairman.

VII. ADJOURNMENT- Motion to adjourn at 7:37pm by Commissioner Chris Taylor, second by Commissioner Geminden, unanimous approval.

**MINUTES
FEBRUARY 27, 2017
BEER BOARD
CHAIRMAN, MIKE AKINS**

Present:
Mike Akins, Chairman
Steve Graves, Vice-Chairman
Moe Taylor
Bob Pospisil
Caroline Krueger

Also Present:
Leah Dennen, County Attorney
Lauren Walker, Staff Attorney
Anthony Holt, County Executive

The regular meeting of the Beer Board was brought to order on Monday, February 27, 2017, at 6:15 p.m. in the Sumner County Administration Building in Gallatin.

Agenda. Upon motion of Comm. Moe Taylor, seconded by Comm. Graves, the Board voted to approve the agenda.

Minutes. Upon motion of Comm. Graves, seconded by Comm. Moe Taylor, the Board approved the minutes for May 16, 2016.

Recognition of the Public. There was none.

Beer Applications. The Beer Board considered the following permit applications:

County Law Director Leah Dennen stated that she talked with the Sheriff and both applicants and their respective locations checked out.

- Kirsten Mae Matthews to operate Wildflower Farms at 3712 U.S. Highway 31E in Bethpage TN 37022. The application is for ON PREMISES only.

Upon motion of Comm. Graves, seconded by Comm. Moe Taylor, the Board voted to approve the beer permit for Kirsten Mae Matthews.

- Henry Kyler Carter to operate Sugar Grove Tavern at 4227 Old Highway 31E Westmoreland, TN 37186
The application is for ON PREMISES only.

Upon motion of Comm. Moe Taylor, seconded by Comm. Krueger, the Board voted to approve the beer permit for Henry Kyler Carter.

Comm. Pospisil moved, and was duly seconded by Comm. Graves, to adjourn the meeting at 6:18 p.m.

Prepared by Maria Savage

**MINUTES
EDUCATION COMMITTEE
FEBRUARY 6, 2016**

Present:
Paul Decker, Chairman
Michael Guthrie
Trisha LeMarbre
Billy Geminden
Baker Ring
Leslie Schell
Paul R. Goode

Also Present:

Anthony Holt, County Executive
Lauren Walker, Law Director's Office
Dr. Del Phillips, Director of Schools

Chairman Decker brought the meeting of the Education Committee to order with an invocation on Monday, February 6, 2016, at 5:30 p.m. in the Sumner County Administration building in Gallatin. A quorum was present.

Adoption of the Agenda. Upon motion of Comm. LeMarbre, seconded by Comm. Schell, the Committee members approved the agenda by unanimous voice vote.

Minutes of December 5, 2016. Upon motion of Comm. Goode, seconded by Comm. Schell, the Committee members approved the minutes of December 5, 2016 by unanimous voice vote.

Recognition of the Public. Kevin Baigert of 424 A B Wade Road in Portland noticed that the committees are not keeping track of ayes and nays in voice votes.

Report of the Chairman. Chairman Decker reported on the passing of Chris Taylor, a teacher and coach at Hendersonville High School.

Report of County Executive. No report

Report of Director of Schools. Dr. Del Phillips expressed his sympathies for the family of Coach Taylor.

He stated that two roofing projects for Indian Lake Elementary School and Gallatin High School are in the queue for approval soon. Madison Creek Elementary and Beech Elementary School are grouped together for HVAC projects. In July or August the final three projects will be Vena Stuart Elementary School, George Whitten Elementary School and Gene Brown Elementary School. These three projects will likely exceed the bond funds appropriated to schools.

Old Business. There was none.

New Business

10a. Addition to Watt Hardison Elementary School. The low bid of \$3,275,000.00 was awarded to Fellowship Construction of Bon Aqua, TN.

Upon motion of Comm. Goode, seconded by Comm. Geminden, the Committee approved the bid for the Watt Hardison Elementary School project unanimously.

10b. Sumner Board of Education Amendments (for information only). No action taken

10c. Door/Window Replacement Projects at Benny Bills Elementary School, Jack Anderson Elementary School, Shafer Middle School, and Westmoreland High School. The low bid of \$1,799,290.00 was awarded to Pride Concrete and Construction of Erin, TN. The bid included all four schools.

Upon motion of Comm. LeMarbre, seconded by Comm. Geminden, the Committee approved the bid for the doors and windows project unanimously.

10d. Walton Ferry Elementary Addition Project. The bid was \$3,466,060.00 including architect fees for Walton Ferry Elementary.

Upon motion of Comm. Goode, seconded by Comm. Schell, the Committee approved the bid for the Walton Ferry Elementary School project unanimously.

11. Adjournment

Comm. LeMarbre motioned to adjourn and was duly seconded by Comm. Goode. The Committee adjourned at 5:47 p.m.

Prepared by Maria Savage

**MINUTES
EMERGENCY SERVICES COMMITTEE
FEBRUARY 6, 2017**

Present:

Jim Vaughn, Chairman
Chris Taylor, V. Chairman
Paul Decker
Jerry Foster
Alan Driver
Michael Guthrie
Ben Harris

Also Present:

Lauren Walker, Law Director staff attorney
Sheriff Sonny Weatherford
Jay Austin, Assistant Director EMS
Keith Douglas, E-911 Director
Anthony Holt, County Executive

Chairman Vaughn called the meeting of the Emergency Services Committee to order with an invocation by Comm. Chris Taylor on Monday, February 6, 2017, at 5:00 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Without objection, Chairman Vaughn added as 11a. a budget adjustment for the Emergency Management Agency. Upon motion of Comm. Decker, seconded by Comm. Chris Taylor, the Committee unanimously approved the agenda.

Approval of Minutes of December 5, 2016. Upon motion of Comm. Harris, seconded by Comm. Chris Taylor, the Committee approved the minutes of December 5, 2016.

Public Comments. None

Report from the Chairman

CTAS (Volunteer Fire Departments) - Chairman Vaughn recognized Lauren Walker, County Law Director's staff attorney who stated that legislation regarding a fire tax and bond requirements are moving through the General Assembly. She stated that the County Law Director recommended placing the matter on the April agenda after the legislators recess.

Chairman Vaughn recognized Commissioner Paul Goode who stated that a CTAS representative will be at Budget Committee to provide a summary of legislative operations regarding volunteer fire departments.

Report from the County Executive. County Executive Anthony Holt had no report.

Report from the Sheriff. Sheriff Weatherford distributed and discussed the January, 2017 financial reports and the Animal Control Division statistics. The jail population was 628 in January.

Sheriff Weatherford informed the Committee that the Davidson County Humane Society asked to take animals out of the shelter to adopt.

The Sheriff stated that he had clothing items to destroy. The matter is on the General Operations Committee agenda and no action was taken by the Committee.

Fire Departments. Cottontown Volunteer Fire Department Chief Joe McLaughlin gave a report, stating there were multiple brush fires and a car and motor home fire primarily due to illegal burning of trash.

Report from the EMS Director. Emergency Medical Services Director Keith Douglas and Assistant Director of Administration, Jay Austin, presented the EMS reports, stating that January activity was trending upward. Monthly revenue was \$400,591, showing a decrease over the previous year, which is being addressed. The net transport revenue for January, 2017 was \$2,997,000.00. Responses for the month of January were 2,078 with 1,659 transports.

Mr. Douglas presented a detailed map of ambulance zones with response times in relation to the number of emergency calls. He pointed out variances in response times.

He discussed the ongoing difficulty of maintaining personnel, stating Metro Davidson County offers a competitive benefit package and better scheduling. Mr. Douglas said he does recruit students from the Volunteer State Community College programs.

Mr. Douglas reported that the Sumner County Medical Examiner is paid \$25.00 per death investigation and state document. He said a line item is being created to designate this revenue for Medical Examiner screenings.

Emergency Management Agency. Chairman Vaughn recognized Emergency Management Agency Director Ken Weidner who said that Sumner County EMA responded to the drowning of a Metro Davidson County police officer and provided backup for the operation.

Mr. Weidner requested approval of the following:

Homeland Security Grant – \$46,350.00

Upon motion of Comm. Foster, seconded by Comm. Chris Taylor, the Committee voted unanimously to approve the Homeland Security Grant appropriation request in the amount of \$46,350.00 and forward it to the Budget Committee.

Training Room - \$98,000.00

Upon motion of Comm. Chris Taylor, seconded by Comm. Harris, the Committee voted unanimously to approve the HMEP Grant appropriation requesting the amount of \$98,000.00 and forward it to the Budget Committee.

FY-16 Homeland Security Grant – \$95,761.00

Upon motion of Comm. Decker, seconded by Comm. Harris, the Committee voted unanimously to approve the Homeland Security Grant appropriation request in the amount of \$95,761.00 and forward it to the Budget Committee.

Report of the Emergency Communications Center. None

Old Business. Ms. Walker stated the Sumner County Jail commissary is still undergoing negotiations.

New Business .

15. Adjournment.

With a motion by Comm. Guthrie and duly seconded by Comm. Decker, the Committee adjourned at 5:36 p.m.

Prepared by Maria Savage

MINUTES
EMPLOYEE BENEFITS COMMITTEE
December 20, 2016
9:00 A.M.

Members Present:

Bob Pospisil
Michael Guthrie
Anthony Holt

Also:

Leah Dennen
Lauren Walker
David Lawing
Debbie Robertson

Ernie Clevenger
Bob Shupe
Britany Spradling
Melanie Sharp

Lauren Heath
Karen Tokarz
Teresa Terry

Mr. Pospisil called the SIB Employee Benefits Committee meeting to order on Tuesday, December 20, 2016 at 9:00 a.m. in Room 112, County Administration Building, in Gallatin, Tennessee.

Agenda: Mr. Guthrie made a motion to approve the agenda; seconded by Mr. Pospisil; unanimous approval.

Public Recognition: none

Minutes: Motion was made by Mr. Guthrie to approve the minutes of August 16, 2016; seconded by Mr. Pospisil; unanimous approval.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe gave a report on the meetings he has been attending. He has been following the Self-Insured Protection Act which give the entity the right to purchase Stop Loss Insurance. Most of the ACA does not affect us. Hopefully, the employer mandate will eventually go away.

Mrs. Spradling stated that this should be the last year we have to pay the Transitional Reinsurance fee. She stated that they wanted to do a report on RX and focus on Specialty and Compound drugs and the costs. Our highest cost drug is the Humera Pen which we have paid out over \$37,000 for 10 pens. The compound drugs are not too bad but we have one that costs \$1000. Some of the medications required a prior authorization but the highest cost medication did not require that. Mrs. Tokarz from BCBS noted that as of 1/1/2017, all specialty medications will require a prior authorization across the board. She also stated that the Epipen now costs about \$650 whereas it used to cost \$30. A generic is now coming out for the Epipen. Mrs. Spradling added that there are coupons for specialty meds out there that you can get.

Mrs. Spradling handed out two reports for October and November. Everything was in the positive. One person was added to our large loss. Large loss starts back over in January 2017.

CareHere: Ms Sharp reported that the 3rd quarter utilization was in an uptake due to the cold and flu season. It is also due to everyone trying to get into the clinics to complete their follow-up appointments before the clinics close early due to the transition to another vendor. The telephonic lines are open for patients from December 27-30.

Mr. Holt and Mr. Pospisil thanked all of the CareHere employees for all their help during the years and only had good things to say about them.

Finance Director: Mr. Lawing said the trend is running well and seeing a very healthy year. He recommends pulling the BCBS report and we usually have the CareHere Actuarial but we will not have a full year this time for that. It looks like we will have a very mild increase next year unless something changes.

Mr. Holt asked about the Occupational Compensation. Ms. Dennen said that it needs to be completely redesigned. Mr. Shupe stated that they can offer their services to help on this if needed.

Old Business: None

New Business: Mr. Lawing reported we spend around \$118,000- \$120,000 annually on stop loss. We have not had a claim in the last 2 years. Mrs. Tokarz stated we had a large claim about 3 years ago. There is no cap on the stop loss. There is a \$500,000 minimum per person each calendar year before any claims are paid. Mr. Holt made a motion to keep the Stop Loss Policy; he would like Mr. Lawing and Mr. Shupe to report on what has happened in a 10 year trend; seconded by Mr. Guthrie; unanimous approval. Mr. Shupe said that we are allowed to bid out companies for the Stop Loss. It is a very competitive market. We will have to discuss that for next year.

BCBS asked for clarification of our plan if there were overseas claims, will it be considered in-network or out of network. Mr. Guthrie made a motion to include overseas claims as in-network if the member uses a BlueCard (international) provider; seconded by Mr. Pospisil; unanimous approval.

One to One Clinic provided a schedule for the HRA events and dates for 2017. It was discussed to have the cut-off date as December 15th instead of December 31st. Mr. Guthrie made a motion to keep the cut-off date as December 31, 2017; seconded by Mr. Pospisil; unanimous approval.

Mrs. Robertson reminded everyone that the next meeting will be February 28, 2017.

There was no further business so Mr. Pospisil adjourned the meeting at 9:55 a.m.

**MINUTES
GENERAL OPERATIONS COMMITTEE
LESLIE SCHELL, CHAIRMAN
FEBRUARY 13, 2017**

Present:

Leslie Schell, Chairman
Caroline Krueger, Vice-Chairman
Jerry Becker
Larry Hinton
Joanne Kemp
Baker Ring
Moe Taylor

Also Present:

Leah Dennen, County Law Director
Anthony Holt, County Executive
Lauren Walker, Law Director's Office
Bill Kemp, County Clerk

The scheduled meeting of the General Operations Committee was brought to order on Monday, February 13, 2017 at 5:00 p.m. in the Sumner County Administration Building. Chairman Schell opened the meeting with an invocation and declared a quorum present to conduct business.

Agenda. Comm. Becker moved to approve the agenda; Comm. Moe Taylor seconded the motion, and the Committee voted to approve the agenda unanimously.

Minutes. Upon motion of Comm. Moe Taylor, seconded by Comm. Ring, the Committee voted to approve unanimously the minutes of January 9, 2017 regular meeting.

Report of Chairman. Chairman Schell reported that the meeting of the Courthouse Ad Hoc Committee is next scheduled for Wednesday, March 1, 2017 at 5:30 p.m.

County Executive. County Executive reported on the progress of the Bridal House in Cottontown.

Recognition of the Public. None

Old Business. None

New Business.

9a. Surplus various items for the CareHere Clinic

9b. Surplus various items for the Register of Deeds

9c. Surplus various items for the Emergency Communications Center

9d. Surplus various items for the Risk Management

9e. Surplus various items for the Law Office

9f. Surplus various items for the Sheriff's Office

Comm. Becker moved, seconded by Comm. Moe Taylor, to group agenda items 9a. through 9f. and approve. The motion carried by unanimous voice vote of the body.

9g. Presentation from Voting Board Vendors

County Clerk Bill Kemp introduced the two bidders on the County Commission voting system. The following company representatives spoke to the Committee:

Covenant Communications, LLC –Scott Chevalier and Grant Brewer
BIS Digital – Jody Holland

After discussion the Committee took a poll on bid preference as follows:

Covenant – Moe Taylor
BIS Digital – Krueger, Schell, Kemp, Ring
Abstain- Becker

Chairman Schell formed a subcommittee composed of Comm. Kemp and Chairman Schell.

10. Adjournment. The Committee adjourned at 5:55 p.m. after a motion by Comm. Hinton and duly seconded by Comm. Becker.

Prepared by Maria Savage



INVESTMENT, PURCHASING, 2002 FINANCIAL
MANAGEMENT, AND 2012 FINANCIAL
MANAGEMENT COMMITTEES MINUTES
January 23, 2017

MEMBERS PRESENT
Chris Taylor, Chairman
Jerry Becker, Vice Chairman
Judy Hardin
Ben Harris
Anthony Holt
Caroline Krueger
OTHERS PRESENT
David Lawing
Leah Dennen
Lauren Walker
Rodney Joyner

- I. CALL TO ORDER by Chairman Taylor at 5:30pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Harris.
 - B. Approval of Agenda- Motion to approve by Commissioner Becker, second by Ms. Hardin, unanimous approval.
 - C. Recognition of Public- None
 - D. Approval of Minutes—November 21, 2016 (no December meeting) - Motion to approve by Commissioner Harris, second by Ms. Hardin, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- None
- III. REPORT OF THE COUNTY EXECUTIVE
 - A. Munis Status Report- Chairman Taylor explained an IT Department will be discussed in the upcoming budget cycle. He also informed the committee that Commissioner Becker will be helping in finding the potential appropriate staff for this department.
- IV. REPORT OF THE TRUSTEE- Ms. Nelson informed the committee that 55.615% of taxes have been collected.
- V. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT
 - A. Report on Bridal House commitment- Mr. Lawing reported that the Budget Committee requested that he report to the Financial Management Committee about the commitment of sale proceeds that would be used to maintain a park. Mr. Lawing stated this was a resolution in the prior month's County Commission meeting. Law Director Dennen informed the committee that the Bridal House has now been deeded to the county.
- VI. REPORT OF THE LAW DIRECTOR
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
 - A. Investment Committee
 1. Trustee's Report- Included in packet.
 - B. Purchasing Committee
 1. Highway Department-failure to bid- Mr. Lawing presented information related to the Highway Department's failure to bid as required by statute. Mr. Lawing explained, based upon the law director's opinion, this invoice would have to be paid anyway. Therefore, the bill has already been paid to prevent any additional issues.
 2. Planning and Stormwater Department-prior year expense and failure to obtain purchase order- Mr. Joyner made a presentation about the mechanisms of using a third party vendor which is to be paid by the individual or entity receiving a permit. Mr. Joyner explained that issues had ensued between the third party vendor and the permit seeker. Mr. Joyner explained that Shiloh II (entity seeking permit) was refusing to pay Bruce Rainey and Associates. Motion not to pay by Ms. Hardin, second by Commissioner Krueger, unanimous approval.
 - C. 2002 Financial Management Committee- None
 - D. 2012 Financial Management Committee- None
- IX. ADJOURNMENT- Motion to adjourn at 6:00pm by Commissioner Krueger.



INVESTMENT, PURCHASING, 2002 FINANCIAL
MANAGEMENT, AND 2012 FINANCIAL
MANAGEMENT COMMITTEES MINUTES
February 27, 2017

MEMBERS PRESENT
Chris Taylor, Chairman
Judy Hardin
Ben Harris
Anthony Holt
OTHERS PRESENT
David Lawing
Leah Dennen
Lauren Walker
Leslie Schell

- I. CALL TO ORDER by Chairman Taylor at 5:30pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Leslie Schell.
 - B. Approval of Agenda- Motion to approve by Commissioner Harris, second by Mr. Holt, unanimous approval.
 - C. Recognition of Public- None.
 - D. Approval of Minutes—January 23, 2017- Motion to approve by Ms. Hardin, second by Mr. Holt, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE
 - A. Munis Status Report- Mr. Holt explained we are continuing to make progress and everything is going as planned. Mr. Holt reported that he spoke with employees in the Trustee's office today and \$2M dollars was collected in property taxes, with \$80K of that being cash.
- IV. REPORT OF THE TRUSTEE-None
- V. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT- Mr. Lawing informed the committee that on February 7th through February 9th, training for custom reporting was done; February 21st through February 23rd, cashiering and receipting training was done. Both of these will be used by various county departments. Mr. Lawing explained that he hopes to have Munis cashiering and receipting live sometime between April and June 30th. He stated, during the month of March, consolidated annual financial reporting training will be done. The final training for contracts will be done on March 13th with plans to bring bids and contracts into Munis in April. Mr. Lawing also explained that we are still configuring payroll with plans to bring on the first department in July; all other departments will go live shortly thereafter. Mr. Lawing also explained the bond projects report, which was included in the packet.
- VI. REPORT OF THE LAW DIRECTOR- None
- VII. OLD BUSINESS-None
- VIII. NEW BUSINESS
 - A. Investment Committee
 1. Trustee's Report-Included in packet.
 - B. Purchasing Committee
 1. Election Commission purchase without PO- Mr. Lawing informed the committee that the Election Commission did not follow proper procedures when requesting a purchase order. The Election Commission did not "release" the requisition in the Munis system, resulting in the purchase order not being created. Mr. Lawing stated he explained the proper procedures to the Election Commission, and they will be more diligent in the future to make sure the procedures are followed. Mr. Lawing explained this has already been paid and recommended that the committee approve. Motion to approve by Ms. Hardin, second by Mr. Holt, unanimous approval.
 - C. 2002 Financial Management Committee-None
 - D. 2012 Financial Management Committee-None
- LX. ADJOURNMENT- Motion to adjourn at 5:37pm by Ms. Hardin, second by Mr. Holt, unanimous approval.

**MINUTES
LEGISLATIVE COMMITTEE
PAUL R. GOODE, CHAIRMAN
FEBRUARY 13, 2017**

Present:

Paul R. Goode, Chairman
Kevin Pomeroy, Vice-Chairman
Paul Decker
Steve Graves
Trisha LeMarbre
Jim Vaughn
Scott Langford, Commission Chairman
Absent: Leslie Schell

Also Present:

Leah Dennen, Law Director
Lauren Walker, Law Office
Anthony Holt, County Executive
Bill Taylor, Commissioner

Chairman Goode brought the Legislative Committee meeting to order with an invocation by Comm. LeMarbre on Monday, February 13, 2017 at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Comm. Vaughn moved, Comm. Decker seconded, to approve the agenda. The motion carried unanimously.

Minutes of January 9, 2017 for approval. Upon motion of Comm. Graves, seconded by Comm. Pomeroy, the Committee voted unanimously to approve the minutes of January 9, 2017.

Recognition of the Public. Chairman Goode prefaced public comments with a statement regarding the referral (without objection) of agenda item 9a., Long Hollow Area Land Use Plan (First Reading). He said the item would be referred to the Long Hollow Land Use Ad Hoc Committee for further study. Chairman Goode recognized Comm. Bill Taylor who commented on the need for additional analysis.

Kevin Baigert of 424 A B Wade in Portland stated that in the minutes for the January 9 Legislative Committee meeting a member not present was shown as seconding a motion. Chairman Goode suggested that Mr. Baigert contact the County Executive or the Law Director in order to discuss Commission rules at the next meeting. Mr. Baigert raised fiscal and property rights concerns regarding agenda item 9b., the stormwater management resolution.

Randy Pomeroy of 116 Long Hollow Way expressed his gratitude, especially to County Executive Holt, for the investment of time and effort on the Long Hollow Area Land Use Plan.

Report of Chairman. Chairman Goode had no further report.

Report of County Executive. County Executive Anthony Holt had no report.

Old Business. There was none.

New Business.

9a. Long Hollow Area Land Use Plan (First Reading). Chairman Goode stated, with no objection, he would pull this matter from the agenda. Comm. Pomeroy raised an objection. Comm. Langford moved, seconded by Comm. Vaughn, to refer the item to the Long Hollow Land Use Plan Ad Hoc Committee for further review. The motion carried by unanimous voice vote. Chairman Goode said notification of the Ad Hoc Committee's next meeting would be sent to all commissioners.

9b. Sumner County Stormwater Management Resolution (Second Reading). Chairman Goode brought forth the Stormwater Management resolution for a second reading. Comm. Langford moved, seconded by Comm. Decker, to approve it for a second reading. Chairman Goode declared the motion approved by unanimous voice vote of the body

9c. Finance Director's Bond. Upon motion of Comm. Vaughn, seconded by Comm. Langford, the Committee voted unanimously to approve and forward the bond of David Lawing, Director of Finance, to the full Commission.

9d. Federal Roads Resolution. Chairman Goode introduced a resolution to notify the U.S. congressman and U. S. senators of funding needs for infrastructure improvements in Sumner County. Upon motion of Comm. Graves, seconded by Comm. LeMarbre, the Committee voted by unanimous voice vote to forward a resolution requesting federal funds for infrastructure improvements.

10a/b. Certificates of Recognition. Upon motion of Comm. Vaughn, seconded by Comm. Graves, the Committee voted unanimously to approve the certificates of recognition honoring Steven Tucker and Merrol Hyde Varsity and Junior History Bowl Team.

9e. National Joint Powers Alliance Agreement Approval. County Law Director Leah Dennen stated that the resolution recognizing state or federal bid lists as the, "National Joint Powers Alliance." She said it is an audit requirement to designate the list in a resolution. Comm. Graves moved, seconded by Comm. LeMarbre, to approve the resolution and forward it to the full Commission. Chairman Goode declared the resolution approved unanimously by the body.

11a. Zoning Request. None

Adjournment. Upon motion of Comm. LeMarbre and duly seconded, the Committee adjourned at 6:02 p.m.