



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Shawn Utley

Third District
Steve Graves
David Satterfield

Fourth District
Frank E. Freels
Joe C. Matthews

Fifth District
Ben Harris
Baker Ring

Sixth District
Paige Brown
Jim Vaughn

Seventh District
Trisha LeMarbre
Kirk Moser

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Chris Hughes
David Kimbrough

Tenth District
Paul R. Goode
Jo Skidmore

Eleventh District
Paul D. Freels
Jerry F. Stone

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Budget Committee.....	January 14
Beer Board.....	February 25
Committee on Committees.....	February 25
Education Committee.....	February 4
Emergency Services Committee.....	February 4
Employee Benefits.....	January 29
Financial Management Committee.....	January 28
General Operations Committee.....	February 11
Highway Commission.....	February 5
Investment Committee.....	January 28
Legislative Committee.....	February 11
Purchasing Committee.....	January 28

MINUTES
SUMNER COUNTY BUDGET COMMITTEE
January 14, 2013

Members Present:

Kirk Moser, Chairman	Shawn Utley	Jim Vaughn	
Jerry Stone, Vice Chairman	Moe Taylor	Mike Guthrie	Paul Freels

Also:

Anthony Holt David Lawing Leah Dennen John Isbell Dr. Del Phillips Kim Ark

Chairman Moser called the Budget Committee to order on Monday, January 14, 2013 at 6:30 p.m., in Room 112 at the County Administration Building in Gallatin, Tennessee.

AGENDA: Mr. Moser stated he would like to move New Business C, item i to Report of the Committee Chairman as item A-1. Mr. Moser also stated he would like to move Old Business, A & B to Report of the Committee Chairman as items A-2 and A-3, and remove New Business F from the agenda. Motion to approve the agenda made by Mr. Freels, seconded by Mr. Utley; motion passed unanimously.

RECOGNITION OF PUBLIC: None

APPROVAL OF THE MINUTES: Mr. Guthrie stated he would like the minutes from December 10, 2012 to reflect that under Old Business A, he abstained and Mr. Freels voted No. Motion to approve the minutes (with corrections) of December 10, 2012 made by Mr. Stone, seconded by Mr. Taylor; motion passed 5-2-0 with Mr. Utley and Mr. Vaughn abstaining.

REPORT OF THE COMMITTEE CHAIRMAN: Mr. Moser stated the school board has voted to ask the County Commission for funding for school improvements and additional SRO's as a reaction to the school shootings that happened in Connecticut. Mr. Moser stated a letter was released from the school board regarding these requests about a week after the shootings and he believes that was premature. We don't even have a good handle on what needs to be done yet. The other thing Mr. Moser stated he has an issue with that letter going out is that our sheriff was not consulted regarding a request for additional SRO's being placed in his department. Mr. Moser stated he would like to see a committee put together that consists of law enforcement professionals, the sheriff and the school board chairman and have them sit down and discuss what is needed to help insure our children's safety. Mr. Vaughn made a motion to ask the Chairman of County Commission to come up with a committee, and that Ad Hoc Committee would report back to the Emergency Services Committee and also back to the Budget committee. Motion seconded by Mr. Guthrie; motion passed unanimously.

A. Report from the Assessor of Property –

1. \$12,000 Assessor of Property transfer – Mr. Isbell stated this is a move between line items for income. Mr. Isbell stated he would like to get his GIS techs up to a more competitive salary. Motion to approve made by Mr. Utley, seconded by Mr. Guthrie; motion passed unanimously.
2. Spatialest Program – Mr. Isbell stated the initial investment cost is \$55,000 with a \$6,000 yearly maintenance fee. The cities will pay \$18,480 and we will use the Chrysler 300 as one of our fleet vehicles, which will save us \$15,000 to be used toward this program. That brings it down to \$21,520. The cities will pay around \$1,900 each year toward the yearly maintenance fees. Motion to approve made by Mr. Stone, seconded by Mr. Utley; motion passed unanimously.
3. GIS Assignment – Mr. Lawing suggested we address this during budget time. All agreed.

REPORT OF THE COUNTY EXECUTIVE: No report.

OLD BUSINESS: (moved to Report of the Committee Chairman)

NEW BUSINESS:

A. Education

1. Transfers (from remaining \$800,000 appropriation)
 - a. \$22,257 for various hardware, software and phone expenditures for applicant program – Motion to approve made by Mr. Utley, seconded by Mr. Freels; motion passed unanimously.

- b. \$20,816 for GHS greenhouse destroyed by storm – Motion to approve made by Mr. Taylor, seconded by Mr. Utley; motion passed unanimously.
 - 2. Budget Adjustments
 - a. Education Jobs appropriation/transfer--\$476,670.07 – Mr. Lawing stated this is flow-thru federal money. Motion to approve made by Mr. Utley, seconded by Mr. Guthrie; motion passed unanimously.
 - 3. Give authorization for Board of Education to enter into Used Oil Grant – This is grant money from the state. Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.
- B. Appropriations
 - 1. Judicial Magistrates--\$27,150 from Unassigned Fund Balance for overtime and data processing equipment – Motion to approve made by Mr. Vaughn, seconded by Mr. Freels; motion passed unanimously.
 - 2. Sheriff's Office--\$88,210.10 state reimbursement for inmate medical expenses – Mr. Lawing stated this is pass-thru money. Motion to approve made by Mr. Stone, seconded by Mr. Freels; motion passed unanimously.
 - 3. Pauper Burials--\$2,000 from Unassigned Fund Balance due to increase in pauper cremation – Motion to approve made by Mr. Taylor, seconded by Mr. Guthrie; motion passed unanimously.
 - 4. Portland Library--\$100 donation for library books – Motion to approve made by Mr. Utley, seconded by Mr. Taylor; motion passed unanimously.
 - 5. Adult Education Program--\$36,000 matching funds to Volunteer State from County General Fund – Mr. Holt stated we should appropriate \$40,000. Mr. Holt also stated that this would not affect this year's budget; it will be put into next year's budget. Motion to approve made by Mr. Utley, seconded by Mr. Vaughn; motion passed unanimously.
 - 6. Waterlines--\$300,000 from 2013-2014 Capital Projects Fund budget - \$100,000 from a grant and \$200,000 from county. Mr. Taylor stated this will not have any budgetary impact on the 2012/2013 budget; this will come from the 2013/2014 budget. Motion to approve made by Mr. Taylor, seconded by Mr. Freels; motion passed unanimously.
- C. Transfers
 - 1. Inter-budgetary – motion to group and approve made by Mr. Stone, seconded by Mr. Taylor; motion passed unanimously.
 - a. Between major categories
 - b. Greater than \$2,500
 - (i) \$12,000 Assessor of Property transfer – moved to Report of Committee Chairman
 - c. \$2,500 or less
- D. Tax Matters – Motion to group and approve all items made by Mr. Stone, seconded by Mr. Taylor; motion passed 6-1-0 with Mr. Vaughn not voting due to potential conflict of interest.
 - 1. George and Hazel Balance--\$246.48
 - 2. Nicole and Steven Catron and Alan Tyler--\$128
 - 3. Micheal Sean Kellogg and Lisa Songco Kellogg--\$515.54
- E. TDOT project discussion (@ Highways 31W and 52) – Mr. Utley passed out some information regarding this project. Mr. Utley stated TDOT wants to put a signal and some turning lanes at the intersection of Hwy 52 and Hwy 31-W. Mr. Utley made a motion to request \$17,500 as intent to fund from Capital Projects Fund, seconded by Mr. Stone; motion approved unanimously.

REPORT OF THE FINANCE DIRECTOR:

- A. Westmoreland Library appropriation discussion – Mr. Lawing stated he will defer this to next month.
- B. Revenue Analysis – Mr. Lawing stated that overall everything looks good.
 - 1. Adequate Facilities Tax – 162.46%
 - 2. Sales Tax – 101.17%
 - 3. Wheel Tax – 102.26%
 - 4. Business Tax – 132.63%
- C. Financial Reports – December (available at meeting, if requested)

ADJOURNMENT: Motion to adjourn at 7:42 pm made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

MINUTES
FEBRUARY 25, 2013
BEER BOARD
PAIGE BROWN, CHAIRMAN

Present:

Paige Brown Strong, Chairman
Chris Hughes, Vice-Chairman
Jo Skidmore
Frank Freels
Paul Freels
Baker Ring
Paul Goode - Absent

Also Present:

Leah Dennen, County Attorney

The regular meeting of the Beer Board was brought to order by Chairman Paige Brown on Monday, February 25, 2013, at 6:00 p.m. in the Sumner County Administration Building in Gallatin.

Agenda. Upon motion of Comm. Frank Freels, seconded by Comm. Hughes, the Board voted to approve the agenda.

Minutes. Upon motion of Comm. Skidmore, seconded by Comm. Hughes, the Board voted to approve the minutes as written for December 17, 2012.

Recognition of the Public. There was none.

Beer Applications. The Beer Board considered the following application:

- Robert L. Ward, II of Kate's Garage to operate at 7615 New Highway 31E in Westmoreland, TN 37186

Chairman Brown reported that the Sheriff had checked out the owner and location and saw no cause to deny the application.

Upon motion of Comm. Frank Freels, seconded by Comm. Skidmore, the Committee voted to approve the beer permit application for Kate's Garage.

Comm. Skidmore moved, and was duly seconded, to adjourn at 6:05 p.m.

Prepared by Maria A. Savage

**COMMITTEE ON COMMITTEES
MINUTES
FEBRUARY 25, 2013**

Present:

Moe Taylor, V. Chairman
Trisha LeMarbre
Jo Skidmore
Billy Geminden

Anthony Holt, County Executive
Leah May Dennen, County Law Director
Merrol Hyde, Commission Chairman

The meeting of the Committee on Committees was brought to order on Monday, February 25, 2013, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Vice-Chairman Taylor was presiding.

Agenda. Upon motion of Comm. Skidmore, seconded by Comm. Geminden, the Committee voted to approve the agenda.

Minutes. Upon motion of Comm. LeMarbre, seconded by Comm. Skidmore, the Committee voted to approve the minutes of January 28, 2013.

Recognition of the Public. There was none.

Report of the Chairman. There was none.

Report of the County Executive. There was none.

Budget Committee Member. Vice-Chairman Taylor stated that Commissioner Kirk Moser resigned his position on the Budget Committee. Comm. Skidmore nominated Commissioner Ben Harris to replace Comm. Moser. The motion was seconded by Comm. Geminden. The nomination was approved by unanimous voice vote of the body.

Committee on Committees Member. Vice-Chairman Taylor stated that Commissioner Jerry Stone resigned his position on the Committee on Committees. Comm. Geminden nominated Commissioner Kirk Moser to replace Comm. Stone. Comm. LeMarbre nominated Commissioner David Satterfield. Vice-Chairman Taylor called for a vote on the nomination of Comm. Moser. The vote was (3-1) with Comm. LeMarbre voting against. Vice-Chairman Taylor called for a vote on the nomination of Comm. Satterfield. The vote was (1-3) with Commissioners Taylor, Geminden and Skidmore voting against the nomination of Commissioner Satterfield. Vice-Chairman Taylor declared the nominee to be Commissioner Moser.

Election of Chairman. Upon motion of Comm. Skidmore, seconded by Comm. Geminden, the Committee voted to defer the election of Committee chairman for a month.

Highway Committee. Vice-Chairman Taylor introduced the following citizen (freeholder) position expiring and presently held by Tom Neal. County Executive Anthony Holt recommended that Mr. Neal serve another term. Upon motion of Comm. Geminden, seconded by Comm. LeMarbre, the Committee voted to elect Mr. Neal for another term.

Hendersonville Industrial Development Board. County Executive Anthony Holt recommended that Terry Smith to serve another six-year term on the Hendersonville Industrial Development Board. Upon motion of Comm. Geminden, seconded by Comm. LeMarbre, the Committee voted unanimously to elect Mr. Smith for another term.

Airport Authority. Vice-Chairman Taylor brought forth the Airport Authority members (8) eight vacant and/or holdover positions as follows:

OLD MEMBERS:

Charles Moore, July 2013

Sue McPherson, November 2011

Tom Graves, July 2015

Jerry Kirby, November 2013
(resigned)

Wayne Hooper, July 2014

David Hunter, July 2010

Tim Adair, July 2011

Dan Downs, July 2014

Richard D. Coker, November 2012

Kevin McCutcheon, July 2012

David Blankenship, July 2012
(A.A. says July 2013)

NEW MEMBERS AND TERM ENDING:

Charles Moore, July 2013 (old member)

Don Drayton, November 2016 (Pilot)

John Berwin, July 2015 (Pilot)

Steve Nelson, November 2013 (Pilot)

Wayne Hooper, July 2014 (old member)

Bill Taylor, July 2015 (Pilot)

Tim Lynch, Jr. 2016 (Pilot)

Dan Downs, July 2014

Jim Egan, November 2017 (Pilot)

Ben Williams, July 2017 (managed military air base)

Don Dickerson, July 2017 or July 2018
(retired Marine)

County Law Director Leah Dennen distributed the above-mentioned list, stating that those names in italics are still serving out their terms on the Authority. Dan Downs, Charles Moore and Wayne Hooper are the three who are still completing terms. County Executive Anthony Holt explained the appointments he recommended. The expiration of David Blankenship's terms is in conflict with the Authority's record and the individual appointed to replace him may have to be seated in July, 2013.

Upon motion of Comm. LeMarbre, seconded by Comm. Skidmore, the Committee voted to group and approve the appointments to the Airport Authority.

Next Month. Vice-Chairman Taylor noted the following appointments for next month:

- Board of Tourism Expiring Terms of Jimmy Johnston and Charles Brewton, Citizens

Upon motion of Comm. Geminden, seconded by Comm. LeMarbre, the Committee adjourned at 6:40 p.m.

MINUTES
EDUCATION COMMITTEE
February 4, 2013

Present:

Paul Decker, Chairman
Trish LeMarbre, Vice-Chairman
Jerry Stone
Joe Matthews
Billy Geminden
Jim Vaughn
Absent: Kirk Moser

Also Present:

Leah Dennen, County Law Director
Anthony Holt, County Executive
Dr. Del Phillips, BOE Director

Chairman Decker called the Education Committee to order on Monday, February 4, 2013, at 5:30 pm, in the Sumner County Administration Building in Gallatin. A quorum was present.

Adoption of the Agenda. Upon motion of Comm. LeMarbre, seconded by Geminden, the Committee members approved the agenda.

Approval of Minutes of January 7, 2013. Upon motion of Comm. Matthews, seconded by Comm. LeMarbre, the Committee approved the minutes of January, 2013.

Recognition of the Public. There was none.

Report from the Chairman. Chairman Decker announced that the March meeting of the Education Committee will be held at the new emergency services complex on Airport Road. He also expressed his sympathies to Comm. Stone whose brother passed away.

Chairman Decker stated that he and Chairman Hyde are putting together a joint meeting of the Board of Education and Commission at Hendersonville High School in March.

He stated that an ad hoc safety committee had been put together by Chairman Hyde. He yielded the floor to Comm. Vaughn, a co-chairman of the ad hoc committee, who stated that he will be planning a meeting with the other co-chairman Sheriff Sonny Weatherford. He stated that there is concern about laying out security measures in a public format, so he said that the County Law Director is working with State Representative Terry Lynn Weaver to make the meeting private.

Chairman Decker stated that he, the County Executive Anthony Holt and Dr. Phillips attended a DECA event earlier in the day at the Long Hollow Baptist Church.

Report from the County Executive. County Executive stated that he felt good about the future of our County, having witnessed the quality and energy of all the students at the DECA event.

Report from the Director of Schools. He deferred comments for the New Business item.

High School Additions. Dr. Phillips stated that the design phase of the Hendersonville and Gallatin High School additions are underway with estimates to be available in April.

Old Business.

New Business. Dr. Phillips introduced the next phase of the building plan, after the completion of Station Camp High School.

Hendersonville High School Addition and Renovation:

- \$8 million construction budget
- 20 classrooms
- New secure entrance and administration
- Storage
- New HVAC system
- Contingency

The development costs required to complete the GMP equal 4.5 percent of the \$8 million or \$360,000.00

Gallatin High School Classroom Addition

- \$4,5 million construction budget
- 18 classrooms
- Connect main building with CTE building with new 32,500sf (2-story addition)
- Expand existing cafeteria
- Upgrade HVAC controls
- Contingency

The development costs required to complete the GMP equal 4.5 percent of the \$4.5 million or \$202,500.00

The principals at each of these schools have worked with the architects and now it is time to enter the design phase of the projects and produce documents to take to bid. He stated that he wanted to get the projects back to the committees in April.

Chairman Decker said he favored the addition at Hendersonville High School, especially having learned that there are 14 teachers who are without classrooms. He said that it would end up being a good project.

Dr. Phillips stated that about half of the cost will go to replace the HVAC system. The current system has always been problematic and will not function many times past lunch.

Burriss Elementary School at Drakes Creek is next on the list for construction. He said everything is stubbed and ready to go. He said that Station Camp Elementary School is close to 1,000 students and needs a plan for downsizing in the near future.

Comm. Vaughn moved, seconded by Comm. Geminden, to approve the request for developmental costs in the amount of \$562,500.00 to forward the matter to the Budget Committee. The motion carried unanimously.

Comm. LeMarbre motioned to adjourn and was duly seconded by Comm. Geminden. The Committee adjourned at 6:00 pm.

Prepared by Maria Savage

**MINUTES
EMERGENCY SERVICES COMMITTEE**

February 4, 2013

Present:

Jim Vaughn, Chairman
Joe Matthews, Vice-Chairman
Ben Harris
Paul Decker
Jerry Stone
Mike Akins
Bob Pospisil

Also Present:

Anthony Holt, County Executive
Keith Douglas, EMS Director
Leah Dennen, Law Director
Sheriff Sonny Weatherford
Ken Weidner, EMA Director

Chairman Vaughn called the Emergency Services Committee to order on Monday February 4, 2013 at 5:00 PM in the Sumner County Administration Building. A quorum was present.

Adoption of the Agenda. Chairman Vaughn requested the Report of the EMS Director be moved up, before the Report of the County Executive. Comm. Pospisil made a motion to adopt the agenda, seconded by Vice-Chairman Matthews. The agenda was unanimously adopted.

Approval of Minutes of January 7, 2013. Vice-Chairman Matthews made a motion, seconded by Comm. Harris. The minutes of January 7, 2013 were unanimously approved.

Public Comments None

Report from the Chairman. The Chairman advised the Adhoc Committee has been formed and some security measures have been discussed. Chairman Vaughn stressed the importance of the public being made aware. Also he and Sheriff Weatherford are co-chairing the Committee, and are planning an organizational meeting this week.

Report from the Emergency Services Director. Director Douglas handed out the January 2013 Emergency Services Committee Report. The Director went over some of the figures on the report. Director Douglas stated Medical supplies have gone up, At this point they are maintaining. If there are any overages there may be a transfer of funds. The Director advised that Revenue was ahead about \$330,000 from what it was last year. Included also in the report is the Financial Summary from Intermedix. Director Douglas reviewed some figures on this portion of the report, and there was some discussion with the Commissioners.

Director Douglas gave an update on the new facility. There was a discussion on some remodeling

Also the Director gave a disclosure that his wife worked for Buddy Schaffer, and that he had no supervisory responsibilities over that position. County Executive Holt stated that technically Mrs. Douglas was not a county employee.

Chairman Vaughn stated next month's meeting would be at the EOC.

Report from the County Executive None.

Report from the Sheriff. Sheriff Weatherford handed out his January 2013 Financial and Animal Control Report, and reviewed figures and stats on both. The Sheriff stated there is not an overabundance of animals, but owner surrender is the main problem. Spaying and neutering is being pushed to control the population. The Sheriff also suggested the contract be renegotiated in the future with the Spay and Neuter Group. There was some discussion.

Report from the Fire Department None.

Report of the Emergency Management Agency Director Weidner went over some information about the January 30th tornadoes. The Director stated that he did not think that we would make the numbers to qualify for assistance.

County Executive Holt stated that the public would need to be made aware if there was no public assistance in the way of funds from FEMA.

Director Weidner requested funding for a \$60,855.00, 100% Non Matching Federal Grant. This is to purchase a support vehicle for EMS. Comm. Harris made a motion to approve, Vice-Chairman Matthews seconded. Motion approved.

The Director also requested \$12,000, which is in a grant line, to be transferred for purchasing equipment (furniture and fixtures) for the new building. Comm. Akins made a motion to approve, seconded by Comm. Pospisil. Motion carried.

Old Business None.

New Business None

There was a motion to adjourn. The Committee adjourned at 5:35 pm.

Prepared by
Sheila Ashton

MINUTES
EMPLOYEE BENEFITS COMMITTEE
January 29, 2013
9:00 A.M.

Members Present:

Joe Matthews Bob Pospisil Anthony Holt

Also:

Leah Dennen Shannon Eubanks Bob Shupe
David Lawing Debbie Robertson Kathy Courtelis
Kedree Marsh Shawn Curtis

Mr. Matthews called the SIB Employee Benefits Committee meeting to order on Tuesday, January 29, 2013 at 9:10 a.m. in Room 112, County Administration Building, in Gallatin, Tennessee.

Agenda: Mr. Matthews added to the agenda under CareHere Reports: Diabetic Compliance; Westmoreland Computer; and Phone Lines/Pharmacy. He also added Prescription Co-pay under Old Business. Mr. Pospisil made a motion to approve the agenda with the additions; seconded by Mr. Matthews; unanimous approval.

Public Recognition: The BOE employee was recognized to speak on her behalf concerning bariatric surgery. She asked that the committee make an exception concerning the rule that the employee has to be employed by the county for 5 years in order to be approved for bariatric surgery. Mr. Matthews told her we cannot make any exceptions and they had to leave the rules in place. He said that he would assist her in any other way he could as far as fund raisers and looking for a place to work out.

Minutes: Motion was made by Mr. Pospisil to approve the minutes of December 18, 2012; seconded by Mr. Matthews; unanimous approval.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe reported that he had 8 informational presentations scheduled concerning the insurance changes. He has had 3 meetings already with a total of about 425 people showing up. He has had a good response from employees.

There is a bill that passed which requires notification to be added to our policy regarding divorces and what the employee has to do to notify the spouse.

Mr. Shupe reported that dental is still doing fine. On the medical side, the \$3M transfer was added to the report in December. We had a good month in December even without the transfer. He is projecting less than 1% trend or increase. We have not had any claims over \$150,000 in the last 6 months.

CareHere: Ms. Eubanks reported that the CareHere Pharmacy is closing Thursday, January 31st. She stated that the Tennessee Board of Pharmacy requires that patients have access to their records. In order to comply with this, they have worked it out with Walgreens to handle this process. They are willing to purchase the active accounts. They will get the electronic records and the hard copy scripts and the inventory. Ms. Eubanks will know a final purchase amount by Friday. Patients can go to any Walgreens store and have their scripts refilled. If they choose not to use Walgreens, they can go to the pharmacy of their choice and have it transferred there. Patient notification will go out this week.

Ms. Marsh does not recommend carrying insulin in the clinics due to the high cost and the refrigerator space and the fact that the insulin runs out of date. There are 130 diabetics affected by this. She recommends discussing changing the copay.

Ms. Marsh reported that the clinic utilization continues to move upward. They are looking for ways to increase hours at the 3 main clinics. They are looking at 466 appointments per week. They are making sure everyone has adequate time to follow-up on their HRA appointments which runs from the middle of March until September. She noted that pharmacy scripts are dropping.

Ms. Marsh made a request for a new computer for the nurse at Westmoreland Clinic. It was decided to get one of the computers from the Pharmacy that is closing.

Mr. Pigna is taking care of the phone lines in the pharmacy.

Old Business: None

New Business: Mr. Matthews made a recommendation to drop the maximum co-pay on the brand name categories. No motion was made so no changes occurred.

Mr. Matthews made a motion to have the ER co-pay on the Preferred Plan at \$200 and the co-pay for the Standard Plan to be at \$250; seconded by Mr. Pospisil; unanimous approval.

There will be no Enrollment Raffle Incentive since it is considered illegal per Ms. Dennen.

Mr. Lawing pointed out that the various wellness plan documents were included in the agenda for everyone's perusal.

Mr. Pospisil made a motion to throw employees off the plan if they do not report that they are tobacco users; seconded by Mr. Matthews; unanimous approval.

Mr. Holt made a motion to charge \$50 for each no-show at CareHere starting with the 2nd appointment missed effective February 1, 2013; seconded by Mr. Matthews; unanimous approval.

No action was taken on the Healthy Babies at this time; Mr. Matthews put it back on the agenda for February.

Mr. Lawing noted that the CareHere Contract expires in June 2013. It was decided to put back on the agenda for February.

There was no further business so Mr. Pospisil made a motion to adjourn; seconded by Mr. Matthews; the meeting was adjourned at 10:35 a.m.

MINUTES
SUMNER COUNTY 2002 FINANCIAL MANAGEMENT COMMITTEE
January 28, 2013

Members Present:

Frank Freels - Chairman Anthony Holt Judy Hardin Kirk Moser Bob Pospisil
Steve Graves – Vice Chairman

Also:

David Lawing Leah Dennen Marty Nelson

Chairman Freels called the 2012 Financial Management Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, January 28, 2013 at 5:36 p.m.

AGENDA: Motion made by Mr. Pospisil to approve the agenda, seconded by Mr. Graves, motion passed unanimously.

RECOGNITION OF PUBLIC: The Committee would like to recognize some more members of Boy Scout Troop #413 from Hendersonville, TN. They are: Graham Broome, Gavin Rodgers and Kristina Broome (parent).

APPROVAL OF THE MINUTES: Motion to approve the minutes of December 17, 2012 made by Mrs. Hardin, seconded by Mr. Graves; motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN: Mr. Freels wanted to remind members of the 2012 Financial Management Committee meeting tomorrow evening at 5:30 pm.

REPORT OF THE COUNTY EXECUTIVE: Mr. Holt had no report.

REPORT OF THE FINANCE DIRECTOR:

A. Monthly Revenue Analysis

- Adequate Facilities Tax – 162.46%
- Sales Tax – 101.17%
- Wheel Tax – 102.26%
- EMS Transportation
- Business Tax – 132.63%

B. Capital Projects Fund Report – Mr. Lawing stated there were no significant changes to report since last month.

REPORT OF THE LAW DIRECTOR: Ms. Dennen stated the Ad Hoc TIF Committee met last Thursday and authorized her to go ahead and pursue a lawsuit against 5th/3rd Bank and she will have that filed in the very near future. Mr. Freels asked about how much that would be. Ms. Dennen replied \$4.6M. It will be in federal district court and Mr. Busey will be responsible for that.

REPORT OF THE BUDGET COMMITTEE: Mr. Moser stated there are four items on the regular agenda tonight for the following:

- a. \$476,000 for Board of Education for some salary line items; pass thru federal money
- b. \$27,150 for Judicial Magistrates – this will come out of the reserve fund
- c. \$88,000 for Sheriff's budget to reimburse for inmate medical expenses; pass thru money
- d. \$40,000 to Vol State – match money for Adult Education Program. Mr. Holt stated this will not be a fiscal impact on this budget year; it will be out of next year's budget.

Mr. Moser stated all the above items passed unanimously through the Budget Committee. Mr. Moser stated that some of the items on the consent agenda are the Hwy 52 intersection; the Assessor has a program to save us money on reassessments, library books and pauper burials. Mr. Moser commented that the Budget Committee also asked the County Commission Chairman to create a committee of law enforcement professionals and the school board chairman to take a look at what their needs are going to be as far as security and safety issues with the schools so we can figure out what we need to do to help the schools.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: There is no new business to discuss.

ADJOURNMENT: Being there was no more business; Mr. Graves made a motion to adjourn the meeting at 5:50 pm, seconded by Mrs. Hardin; motion passed unanimously.

MINUTES
GENERAL OPERATIONS COMMITTEE
JO SKIDMORE, CHAIRMAN
February 11, 2013

Present:

Jo Skidmore, Chairman
Paige Brown String, Vice-Chairman
Steve Graves
Ben Harris
Bob Pospisil
David Satterfield
Moe Taylor

Also Present:

David Pigna, Communications Director
Leah Dennen, County Law Director
Anthony Holt, County Executive
Chairman Merrol Hyde

The regular meeting of the General Operations Committee was brought to order on Monday, February 11, 2013, at 5:00 p.m. in the Sumner County Administration Building. Chairman Skidmore declared a quorum present to conduct business.

Agenda. County Executive Anthony Holt requested the addition of the Douglas/Clark house to the agenda. Upon motion of Comm. Pospisil, seconded by Comm. Taylor, the Committee approved the agenda as amended.

Minutes. Upon motion of Comm. Pospisil, seconded by Comm. Taylor, the Committee voted to approve the minutes of January 14, 2013.

Recognition of the Public. There was none.

Report of Chairman. Chairman Skidmore deferred comments to later discussion.

County Executive. County Executive Anthony Holt stated that the low bid on the restoration of the Clark house came in at \$741,762.00. Of the bid amount \$512.00 was above the bid but within the contingency of \$74,123. He requested that the Committee approve this amount. He said there are no additional funds needed. He said there is a 15 percent disadvantaged business enterprise condition, but a subcontractor is currently awaiting that status. Upon motion of Comm. Graves, seconded by Comm. Harris, the Committee approved the request and forwarded the matter to the Budget Committee.

Recognition of the Public.

Space Allocation at Winchester Street. Chairman Skidmore yielded the floor to Comm. Harris who stated that the ad hoc committee further researched the use of the Winchester Street building. He stated that an agreement had been reached that benefits both the Gallatin Volunteer Fire Department and Children Are People. The arrangement gives additional space to CAP. He said a temporary wall would be placed between the bay area and the main day room area, so that both entities could use the facilities. Comm. Harris said this was agreeable to both parties. The wall takes in a hallway, bathroom and kitchen

and the big bays for the fire department. The remainder goes to CAP. Comm. Harris moved, seconded by Comm. Satterfield, to accept the proposal to divide the space on the Winchester Street facility as discussed. The motion carried by voice vote of the body.

Comm. Harris moved, seconded by Comm. Pospisil, to ask for a resolution of intent from the Budget Committee to fund a permanent structure for the fire department within a year in the amount of \$200,000.00. The motion carried.

County Surplus. Upon motion of Comm. Graves, seconded by Comm. Pospisil, the Committee voted to declare surplus property from the Highway Department, as presented by Mr. Pigna

The meeting adjourned at 5:25 p.m. after a motion by Comm. Taylor, seconded by Comm. Harris.

Prepared by Maria Savage

SUMNER COUNTY HIGHWAY COMMISSION

February 5, 2013

MINUTES

MEMBERS PRESENT: Mike Akins, Commissioner
Frank Freels, Commissioner
Billy Geminden, Vice Chairman
Judy Hardin, Road Superintendent
Anthony Holt, County Executive
Joe Matthews, Commissioner
Tom Neal, Citizen Member
Paige Brown Strong, Commissioner

MEMBERS ABSENT: Steve Graves, Chairman

OTHERS PRESENT: Leah Dennen, Law Director
Sandra Lee Hesson, Assessor of Property Adm. Assistant

CALL TO ORDER

Vice Chairman Geminden called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, February 5, 2013 at 4:03 P.M. in Conference Room #112 at the Sumner County Administration building.

APPROVAL OF MINUTES

Motion by Commissioner Freels to approve the December 2012 minutes. **Seconded** by Commissioner Akins. **Motion passed** unanimously.

PUBLIC RECOGNITION

A. Kenneth O'Saile of 460 Upper Station Camp Creek Road, Gallatin, has drainage problems flooding his and neighbor's yard. Road Superintendent Hardin will look at this and contact Mr. O'Saile at 451-2654.

REPORT OF CHAIRMAN: OLD BUSINESS

The signs are up at Beech High School.

REPORT OF CHAIRMAN: NEW BUSINESS

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS – None

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS

A. Old Litter Bus

Road Superintendent Hardin requested approval to declare the old Litter Bus (see attached) as surplus property and put it for sale on Gov Deals. There was discussion. Commissioner Matthews **motioned** to approve this request. **Seconded** by Citizen Member Neal. **Motion passed** unanimously.

B. Brush Removal

Road Superintendent Hardin forewarned committee members that they might have phone calls from constituents about brush removal. We set this up for disasters such as storms and/or tornadoes, for trees that have died, and limbs that have fallen. It is not for trees that have been professionally topped! We could have built a bridge with the money this has cost (\$237,000) so far.

REPORT OF COUNTY EXECUTIVE

A. Citizen Member

County Executive Holt notified the committee that he was going to recommend Mr. Tom Neal to serve as the Citizen Member to the County Commission again. Mr. Neal agreed to serve one more term.

COMMISSION BUSINESS - None

REPORT OF LAW DIRECTOR - None

MOTION TO ADJOURN: Commissioner Akins
SECONDED BY: Commissioner Matthews
ADJOURNMENT: 4:24 P.M.

SUMNER COUNTY HIGHWAY COMMISSION

January 1, 2013

MINUTES

MEMBERS PRESENT:

Mike Akins, Commissioner
Frank Freels, Commissioner
Billy Geminden, Vice Chairman
Steve Graves, Chairman
Judy Hardin, Road Superintendent
Anthony Holt, County Executive
Joe Matthews, Commissioner
Tom Neal, Citizen Member
Paige Brown Strong, Commissioner

MEMBERS ABSENT:

OTHERS PRESENT:

Leah Dennen, Law Director
Sandra Lee Hesson, Assessor of Property Adm. Assistant

"Meeting canceled due to building
closed because of holiday"

MINUTES
SUMNER COUNTY INVESTMENT COMMITTEE
January 28, 2013

Members Present:

Frank Freels - Chairman Anthony Holt Kirk Moser Judy Hardin Bob Pospisil
Steve Graves – Vice Chairman

Also:

David Lawing Leah Dennen Marty Nelson

Chairman Freels called the Investment Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, January 28, 2013 at 5:30 p.m.

AGENDA: Motion made by Mr. Pospisil to approve the agenda, seconded by Mr. Graves, motion passed unanimously.

RECOGNITION OF PUBLIC: The Committee would like to recognize Boy Scout Troop #413 from Hendersonville, TN. Members present were: Austin Campbell, Gavin Maugeri, Steven Willard and Troop Leader Cindy Willard.

APPROVAL OF THE MINUTES: Motion to approve the minutes of December 17, 2012, made by Mrs. Hardin, seconded by Mr. Pospisil, motion passed unanimously.

REPORT OF THE COMMITTEE CHAIR: Chairman Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: There was no report.

REPORT OF THE TRUSTEE: Mrs. Nelson had no report.

REPORT OF THE FINANCE DIRECTOR: Mr. Lawing had no report.

REPORT OF THE LAW DIRECTOR: Ms. Dennen had no report.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: There is no new business.

ADJOURNMENT: Being that there was no more business, Mr. Pospisil made a motion to adjourn at 5:33 p.m., seconded by Mr. Graves, motion passed unanimously.

MINUTES
LEGISLATIVE COMMITTEE
February 11, 2013

Present:
Bob Pospisil, Chairman
Jo Skidmore
Shawn Utley
Jerry Stone
Steve Graves
Paul Decker
Merrol Hyde
Jim Vaughn

Also Present:
Leah Dennen, County Law Director
Anthony Holt, County Executive
Frank Freels, Commissioner
Mike Akins, Commissioner

Chairman Pospisil called the Legislative Committee to order on Monday, February 11, 2013, at 6:00 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. County Law Director Leah Dennen requested the addition of a certificate honoring Kyle DeGrood. Comm. Utley requested an update on the school safety committee. Chairman Pospisil added the matter under Old Business as Item D. Comm. Utley made a motion to approve, seconded by Comm. Graves, the agenda as amended. The motion carried.

Approval of Minutes. Upon motion of Comm. Decker, and duly seconded by Comm. Skidmore, the January 14, 2013, minutes were approved by the body.

Report of Chairman. Chairman Pospisil had no report.

Report of County Executive. County Executive Anthony Holt requested the addition of a resolution honoring Tom Tucker, former Economic Development Coordinator in Goodlettsville. By consensus, the matter was added to the agenda.

Public Comments. There was none.

Old Business. Chairman Pospisil yielded the floor to Comm. Vaughn, Co-Chairman of the ad hoc school safety committee, who stated that he had a planning meeting with the other co-chairman Sheriff Sonny Weatherford. He said that the Board of Education and law enforcements officials are preparing an assessment of school safety needs. The first meeting is February, 28, 2013, at 5:30 p.m. at the emergency operations center. He stated that the check list includes a determination of personnel. The report should be complete by April. Comm. Vaughn stated that the meeting is open to the public.

New Business.

Veterans Service Report. County Law Director Leah Dennen stated that the report was for docketing purposes.

Bond for David Lawing. Upon motion of Comm. Decker, seconded by Comm. Graves, the Committee voted to approve the bond for the Director of Finance David Lawing.

Updated Occupational Safety and Health Program. Upon motion of Comm. Stone, seconded by Comm. Decker, the Committee voted to approve the Updated Occupational Safety and Health Program and forward it to the full Commission.

Certificates of Recognition. Chairman Hyde moved to suspend the rules and ad Tom Tucker. Chairman Pospisil introduced the following certificates of recognition for Tom Tucker, Kyle DeGrood and Nathaniel James Gettings.

Upon motion of Comm. Decker, seconded by Comm. Utley, the Committee voted to approve the certificates of recognition.

Zoning. There was no report.

Report of the Law Director. There was no report.

Adjournment. Comm. Vaughn made a motion to adjourn, seconded by Comm. Utley. The Committee adjourned at 6:15 p.m.

Prepared by Maria Savage

MINUTES
SUMNER COUNTY PURCHASING COMMITTEE
January 28, 2013

Members Present:

Frank Freels - Chairman Anthony Holt Kirk Moser Judy Hardin Bob Pospisil
Steve Graves – Vice Chairman

Also:

David Lawing Leah Dennen Marty Nelson

Chairman Freels called the Purchasing Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, January 28, 2013 at 5:33 p.m.

AGENDA: Motion made by Mr. Graves to approve the agenda, seconded by Mr. Pospisil, motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of December 17, 2012, made by Mrs. Hardin, seconded by Mr. Pospisil, motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN: Mr. Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: Mr. Holt had no report.

REPORT OF THE FINANCE DIRECTOR: Mr. Lawing had no report.

REPORT OF THE LAW DIRECTOR: Ms. Dennen had no report.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS:

- A. Purchase Order Matters – Motion to group and approve made by Mr. Moser, seconded by Mr. Pospisil; motion passed unanimously.
 - 1. Gallatin Library
 - 2. Courthouse Boiler Replacement
 - 3. GNRC Admin Contract

ADJOURNMENT: Being that there was no more business, Mr. Holt made a motion to adjourn the meeting at 5:36 p.m., seconded by Mrs. Hardin; motion passed unanimously.