



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive -- Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Larry Hinton

Third District
Steve Graves
Alan Driver

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Ben Harris
Baker Ring

Sixth District
Jim Vaughn
Kevin T. Pomeroy

Seventh District
JoAnne Kemp
Trisha LeMarbre

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Bill Taylor

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Budget Committee..... May 26, June 13

Committee on Committees.....June 20

Education Committee.....May 26

General Operations Committee..... June 13

Investment, Purchasing, 2002 Financial Management,

2002 Financial Management.....May 16, June 20

Legislative Committee.....June 13

AD HOC

Long Hollow Corridor Ad Hoc Committee.....June 7



BUDGET COMMITTEE MINUTES
May 26, 2016

MEMBERS PRESENT
Jerry Foster, Chairman
Chris Taylor, Vice-Chairman
Jerry Becker
Billy Geminden
Paul Goode
Kevin Pomeroy
OTHERS PRESENT
Moe Taylor
David Lawing
Leah Dennen
Keith Douglas

- I. CALL TO ORDER by Chairman Foster at 4:30pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Approval of Agenda- Motion to approve by Mr. Becker, second by Mr. Goode, unanimous approval.
 - B. Recognition of Public- None
 - C. Approval of Minutes-May 11, 2016- Motion to approve by Mr. Becker, second by Mr. Pomeroy, unanimous approval.
 - II. REPORT OF THE COMMITTEE CHAIRMAN- None
 - III. REPORT OF THE COUNTY EXECUTIVE-None
 - IV. OLD BUSINESS- None
 - V. NEW BUSINESS
 - A. FY17 Board of Education Budgets - Motion to approve by Mr. Goode, second by Mr. Chris Taylor, unanimous approval.
 - B. FY17 County and Highway Budgets- Mr. Lawing requested to move under his report.
 1. Capps Gap- Mr. Lawing requested to move under his report.
 - VI. REPORT OF THE FINANCE DIRECTOR
 - A. Budget Publication- Mr. Lawing informed the committee if they planned to finish amending the budget tonight, approval is needed to publish the budget ten days prior to presenting to the full commission. Motion to approve publication of budget by Mr. Goode, second by Mr. Pomeroy, unanimous approval.
 - B. Mr. Lawing discussed various necessary budget changes. All approvals are for "Budget A" and "Budget B".
 1. Mr. Lawing explained to the committee that audit fees will be increasing by 20% in fiscal year 17. An additional \$9,639 will be needed. Motion to approve by Mr. Goode, second by Mr. Chris Taylor, unanimous approval.
 2. Capps Gap- Mr. Lawing explained \$17K in additional funds will be needed. Motion to approve by Mr. Goode, second by Mr. Chris Taylor, unanimous approval.
 3. Mr. Lawing wanted to confirm the changes to the Courthouse and Jail Maintenance Fund and the Capital Projects Fund based on memorandum and approval provided to committee on May 11, 2016.
 - a. \$2.8M was transferred from the Debt Service Fund to the Capital Projects Fund and appropriated for major jail repairs.
 - b. The county's remaining portion of the 2015 bond which is \$3,780,116 was budgeted for Courthouse Rehabilitation.
 - c. \$500K was budgeted for county buildings' major capital repairs.
 - d. \$40K was budgeted for county buildings' equipment in lieu of being budgeted in the Courthouse and Jail Maintenance Fund.
 - e. The Courthouse and Jail Maintenance Fund was balanced.
- Motion to approve items B.3. a-e. by Mr. Chris Taylor, second by Mr. Pomeroy, unanimous approval.

- C. The committee amended estimated revenues and appropriations for EMS salary adjustments from a total of \$150K to \$194K. Motion to approve by Mr. Chris Taylor, second by Mr. Pomeroy, unanimous approval.
- D. The committee approved all items in the Capital Projects Fund with the exception of gravel for the election commission. The committee also denied the request for a new truck for EMA.
- E. Mr. Lawing summarized various items in the self-insurance funds' plans. Motion to approve by Mr. Chris Taylor, second by Mr. Goode, unanimous approval.
- F. Mr. Lawing pointed out that the budget was based on the same tax rate as prior year. Mr. Lawing wanted to confirm that this was the rate that the committee was recommending to the county commission. Mr. Lawing also explained to the committee that Mr. Isbell would not provide detailed estimates for The Village of Indian Lake TIF. Motion to approve by Mr. Chris Taylor, there was no second to the motion. Motion failed.
- G. Mr. Lawing explained Ms. Nelson needed to adjust the chief deputy's salary by moving \$723 from part-time, \$709 to retirement, and \$14 to life insurance. Motion to approve by Mr. Chris Taylor, second by Mr. Goode, unanimous approval.
- H. Mr. Lawing explained White House Fire Hall was requesting an additional \$14K for the new station and wanted to make a second request. Motion to deny by Mr. Goode, second by Mr. Becker, unanimous approval.
- I. Mr. Lawing presented "Budget B", which is the fall back budget if litigation taxes and/or EMS fee increases are not approved.
 - The differences are jailer salary increases are decreased from \$2.50/hr. to \$1.25/hr.
 - Litigation taxes are decreased by \$547,500.
 - EMS fees and salaries (including benefits) are reducing \$150,000.
 - With tonight's revision, the EMS differences will be at \$194,000.
 - Also, the budget's budgetary disparity in the General Fund is \$12,743 more.Motion to approve "Budget B" by Mr. Becker, second by Mr. Chris Taylor, unanimous approval.

VII. ADJOURNMENT- Motion to adjourn at 5:45pm by Mr. Pomeroy, second by Mr. Chris Taylor, unanimous approval.

*This was a joint meeting of the Education and Budget committees. Item V.A. was related to both committees. All items following V.A. were only related to the Budget Committee. The Education Committee had a separate agenda.



BUDGET COMMITTEE MINUTES
June 13, 2016

MEMBERS PRESENT
Jerry Foster, Chairman
Jerry Becker
Paul Goode
Kevin Pomeroy
Bill Taylor
OTHERS PRESENT
David Lawing
Leah Dennen
Del Phillips
Joe Williams
Bob Pospisil
Curtis Williams
Gerald Wakefield
Caroline Krueger
Keith Douglas
Moe Taylor

- I. CALL TO ORDER by Chairman Foster at 6:00pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Approval of Agenda- Chairman Foster requested item I. D. to be added to the agenda for approval of the May 26th Budget Minutes. Motion to approve by Dr. Taylor, second by Mr. Goode, unanimous approval.
 - B. Recognition of Public-None
 - C. Approval of Minutes—May 9, 2016- Motion to approve by Mr. Pomeroy, second by Dr. Taylor, unanimous approval.
 - D. Approval of Minutes—May 26, 2016- Motion to approve by Mr. Becker, second by Mr. Pomeroy, unanimous approval.

- II. REPORT OF THE COMMITTEE CHAIRMAN- Chairman Foster explained a budget adjustment to pay Ms. Dennen for three weeks vacation. Ms. Dennen is unable to take vacation due to being short a staff member. Motion to approve by Dr. Taylor, second by Mr. Pomeroy, unanimous approval.

- III. REPORT OF THE COUNTY EXECUTIVE-None

- IV. OLD BUSINESS
 - A. Capps Gap- Mr. Lawing explained the auditor's opinion is that anything for the Capps Gap that has a signed contract with a determinable amount needs to be recognized in FY16. Mr. Lawing stated he will discuss with them the architectural contract they believe should be recognized. The county is responsible for 3/7 of payment, which is approximately \$13,500. Mr. Lawing requested a budget adjustment for the current fiscal year for \$13,500. Motion to approve a budget adjustment for \$13,500 to come from the hospital funds, by Mr. Goode, second by Mr. Pomeroy, unanimous approval.

- V. NEW BUSINESS
 - A. Education- Motion to group and approve items V.A.1 and 2 by Mr. Goode, second by Dr. Taylor, unanimous approval.
 1. Budget Amendments (need approval)
 2. Budget Amendments (for information only)
 3. Capital Projects from 2015 Bond-- Dr. Phillips discussed a spreadsheet of the capital items approved in FY14. He pointed out that the costs are somewhat lower than what was initially provided. Motion to group and approve items V. A.3.a through c by Mr. Goode, second by Mr. Bill Taylor, unanimous approval.
 - a. Re-roof Howard Elementary--\$670,700
 - b. Architect fees for Nannie Berry Elementary--\$91,500
 - c. Architect fees for Station Camp Middle--\$280,000

- B. Appropriations
1. Sheriff's Office--\$29,010.03 state inmate medical reimbursement- Motion to approve by Mr. Pomeroy, second by Mr. Becker, unanimous approval.
 2. Juvenile Services--\$350 mentoring fees to pay for tobacco class instructor- Motion to approve by Mr. Becker, second by Dr. Taylor, unanimous approval.
 3. County Coroner--\$10,000 from unassigned fund balance for autopsies- Motion to approve by Mr. Pomeroy, second by Dr. Taylor, unanimous approval.
 4. VUMC offer to settle inmate medical bill--\$175,000- Motion to approve up to \$175K from the unassigned fund balance by Mr. Goode, second by Mr. Pomeroy, unanimous approval.
- C. Transfers
1. Inter-budgetary
 - a. Between major categories- Motion to approve by Mr. Becker, second by Mr. Goode, unanimous approval.
 - b. Greater than \$2,500- Motion to group and approve items V.C.1.b. and c. by Mr. Becker, second by Mr. Goode, unanimous approval.
 - c. \$2,500 or less
- D. Tax Issues- Motion to group and approve items V. D. 1 through 3 by Mr. Becker, second by Mr. Goode, unanimous approval.
1. Linda Hightower--\$36
 2. Fowler Lumber Company--\$1,623
 3. Nationwide Studios Inc--\$585
- E. Cottontown Fire Hall parking lot- No action taken.
- F. White House Volunteer Fire Department #2- Joe Williams, Asst. Fire Chief, Gerald Wakefield, Curtis Williams, and Commissioner Pospisil spoke to this item. There were various discussions among the committee. Motion to appropriate \$169K in totality for all Volunteer Fire Stations, including White House Volunteer Fire Dept. #2, for a total of \$13K per station, by Mr. Becker, second by Mr. Goode, motion passes 4-1 with Mr. Pomeroy opposing.
- G. Rate increase for ambulance services- Mr. Douglas explained there will be an increase on all services; however, it varies depending on the type of service. Motion to group and approve items V. G. and H. by Mr. Goode, second by Mr. Pomeroy, unanimous approval.
- H. Litigation Taxes- Ms. Dennen confirmed that litigation taxes had been approved by the legislative committee and forwarded to county commission for approval.
- I. FY2016-2017 Budget- Mr. Lawing explained Mr. Joyner budgeted \$160K for the Long Hollow Corridor in the current fiscal year so it does not need to be budgeted again for FY17. Commissioner Krueger requested if additional funds could be left in the budget to handle some of the items that were removed earlier from the study. Motion to remove \$150K from FY17 proposed budget by Mr. Becker, second by Mr. Pomeroy, unanimous approval.
1. Budget Approval
Mr. Lawing explained the differences between Budget A and Budget B. Budget A has the EMS fee increases and corresponding salary adjustments, which equates to \$194,000 of budgeted revenues and \$194,000 of appropriations. Budget A has \$547,500 of additional revenues for the litigation tax increase. Budget A has \$534,756 of additional appropriations in the jail budget, which is the difference from a \$1.25 an hour increase to \$2.50 an hour for certain jail staff. Budget A's estimated ending un-assigned fund balance in the General fund is \$12,742 less than Budget B.
 2. Tax Levy Resolution- Motion to approve by Dr. Taylor, second by Mr. Goode, unanimous approval.

3. Appropriation Resolutions

- a. County, Highway, Schools-Approved in agreement with the amended budgets. Motion to approve by Mr. Goode, second by Mr. Pomeroy, unanimous approval.
- b. Non-profit Charitable Organizations- Approved with amendment of all volunteer fire stations decreased to \$13K each, and White House Dept. #2 added for \$13K, making an overall increase of \$1K. Motion to approve by Dr. Taylor, second by Mr. Becker, motion passes 4-1 with Mr. Pomeroy opposing.

J. Continuation Budget Resolutions- Motion to approve by Mr. Becker, second by Mr. Pomeroy, unanimous approval.

VI. REPORT OF THE FINANCE DIRECTOR-None

VII. ADJOURNMENT- Motion to adjourn at 7:18pm by Mr. Becker, second by Mr. Pomeroy, unanimous approval.

**COMMITTEE ON COMMITTEES
MINUTES
JUNE 20, 2016**

Present:

Paul Goode, Chairman
Caroline Krueger, Vice-Chairman
JoAnne Kemp
Trisha LeMarbre
Baker Ring

Also Present:

Leah May Dennen, County Law Director
Anthony Holt, County Executive

The regular meeting of the Committee on Committees was brought to order with an invocation by Comm. LeMarbre on Monday, June 20, 2016, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Goode was presiding.

Agenda. Comm. LeMarbre requested the addition of appointments to the Tourism Board for next month. Upon motion of Comm. Kemp, and duly seconded by Comm. LeMarbre, the Committee approved the agenda as amended.

Approval of Minutes Upon motion of Comm. Kemp, and duly seconded by Comm. Ring, the Committee approved the minutes of May 16, 2016.

Public Recognition. There was none.

Report of the Chairman. Chairman Goode reported that the 2016-17 Committee Preferences forms will be distributed to commissioners with a deadline of July 12 for returning them.

Report of the County Executive. None

Old Business. None

9. New Business.

Health Education and Housing Facilities Board. Chairman Goode brought forth the appointments to the Health Education and Housing Facilities Board created by the resignations of Jack Smith (term expires September 2021) and James Gourley (term expires October 2017) as follows:

- County Executive Recommendation of Sally Meyer to replace James Gourley who resigned his term which expires October 2017
- The replacement of Jack Smith who resigned his September 2021 term was deferred until next month

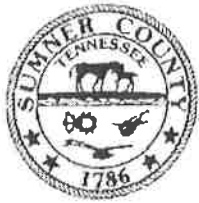
Upon motion of Comm. Kemp, seconded by Comm. LeMarbre, the Committee approved the appointment of Ms. Meyer to serve on the Health Education and Housing Facilities Board.

Next Month County Executive Recommendations

- Library Board, three-year terms of Johnnie Freedle and John G. Bradley
- Regional Library Board Shelly Ames
- Airport Authority Regional Tim Lynch
- Appointment of Committee on Committees from the Commission floor

10. Adjournment. Upon motion of Comm. LeMarbre, and duly seconded by Comm. Ring, the Committee adjourned at 6:37 p.m.

Prepared by Maria Savage



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive
Gallatin, Tennessee 37066-5410

Members Present

Trisha LeMarbre Chairman
Paul Decker, Vice-Chairman
Alan Driver
Billy Geminden
Paul Goode
Leslie Schell
Others Present
David Lawing
Leah Dennen
Moe Taylor
Del Phillips

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Larry Hinton

Third District
Steve Graves
Alan Driver

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Ben Harris
Baker D. Ring

Sixth District
Kevin T. Pomeroy
Jim Vaughn

Seventh District
Trisha LeMarbre
JoAnne Kemp

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline Krueger

Eleventh District
Scott Langford
Bill Taylor

Twelfth District
Michael Guthrie
Bob Pospsil

EDUCATION COMMITTEE MINUTES May 26, 2016

1. **Call to Order** by Chairman LeMarbre at 4:30pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
2. **Invocation**- Led by Chairman LeMarbre.
3. **Approval of Agenda** -Motion to approve by Mr. Driver, second by Mr. Goode, unanimous approval.
4. **Approval of minutes May 2nd, 2016**- Motion to approve by Mr. Geminden, second by Mr. Goode, unanimous approval.
5. **Recognition of the Public**- Commissioner Moe Taylor inquired about the status on implementing the 2012 Act. Dr. Phillips stated they were in the process of implementing the act and are making regular reports to the Financial Management Committee. Commissioner Moe Taylor commented that the audit report recommended the 1981 Act. Dr. Phillips explained the note had been there for years. Commissioner Moe Taylor inquired about the schools funding part of the cost of the SRO Officers. There was some discussion on this matter but no resolution.
6. **Report of the Chairman**- None
7. **Report from the County Executive**-None
8. **Report of Director of Schools**-None
9. **Old Business**-None
10. **New Business- FY17 Sumner County Board of Education Budget**- Dr. Phillips presented the budget. Motion to forward to budget committee by Mr. Decker, second by Ms. Schell, unanimous approval.
11. **Adjournment**- Motion to adjourn at 5:15 pm by Mr. Decker, second by Ms. Schell, unanimous approval.

MINUTES
GENERAL OPERATIONS COMMITTEE
JERRY BECKER, CHAIRMAN
June 13, 2016

Present:

Jerry Becker, Chairman
Baker Ring, Vice-Chairman
Larry Hinton
Bob Pospisil
Leslie Schell

Absent:

Caroline Krueger
Ben Harris

Also Present:

Leah Dennen, County Law Director
Judge Joe Thompson
Jimmy Batten of Batten and Shaw
James Kennon, architect

The scheduled meeting of the General Operations Committee was brought to order on Monday, June 13, 2016, at 4:00 p.m. in the Sumner County Administration Building. Chairman Becker opened the meeting with an invocation and declared a quorum present to conduct business.

Agenda. Without objection, Chairman Becker added Jimmy Batten of Batten and Shaw to the agenda before Item 8a. Comm. Pospisil moved to approve the agenda; Comm. Ring seconded the motion, and the Committee voted to approve.

Minutes. Upon motion of Comm. Hinton, seconded by Comm. Schell, the Committee voted to approve the minutes of May 9, 2016 regular meeting.

Report of Chairman. No report

County Executive. County Executive Anthony Holt was not present.

Recognition of the Public. None

Chairman Becker yielded the floor to Comm. Hinton who introduced Jimmy Batten of Batten and Shaw. Mr. Batten spoke on the benefits of having a construction manager or owner's advocate. He said the type of work determines whether an owner's advocate is needed and indicated the Courthouse remodel would benefit from an owner's advocate. Mr. Batten said someone has to look at asbestos first given the age of the structure. He said it is essential the County hire a firm who is knowledgeable and willing to go room by room to get as much information in the documents as possible. The more information and clarification the less change orders occur. Mr. Batten said that his firm, as an owner's advocate or in a design-build system would hire an architect to help reach the cost target, vet subcontractors and make sure everything is defined. He estimated that the owner's advocate charge would be a baseline of two percent. He said his job would be to vet subcontractors.

Quarterly Updates from the Airport Authority

Ms. Dennen stated that Don Drayton, Authority Chairman, submitted a written report for the Committee (in file).

County Executive's Memo.

County Law Director Leah Dennen reported on the memo provided by the County Executive's office. The memo included Architectural Qualification Information, County Maintenance Update June 2016 and Projects Update.

Ms. Dennen noted that included in the report was a boiler replacement at the Sumner County Courthouse.

8a. Decision about Courthouse Renovations

Chairman Becker recognized James Kennon of Kennon Calhoun Workshop who spoke on the need for an architect that will ask questions. He said Kennon Calhoun Workshop presented money-saving options at the 911 facility under construction and offered a flat fee for services rendered. Mr. Kennon requested the Committee approve his company for the Sumner County Courthouse. Mr. Kennon stated that he would develop a budget and meet with officials to help put in place a game plan. Mr. Kennon stated that his firm has served as an owner's advocate.

The other two firms under consideration were not present.

Upon motion of Comm. Hinton, seconded by Comm. Pospisil, the Committee approved Kennon Calhoun Workshop as the architect for the Sumner County Courthouse and requested Ms. Dennen to negotiate a contract to present next month.

8b. Resolution adopting Architectural and Engineering Standards for New Construction and Complex Renovations in County Facilities.

The committee discussed the following resolution:

A RESOLUTION ADOPTING ARCHITECTURAL AND ENGINEERING STANDARDS FOR NEW CONSTRUCTION AND COMPLEX RENOVATIONS IN COUNTY FACILITIES

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 20th day of June, 2016 that this body does hereby adopt the following procedures to address architectural and engineering standards for the construction of new structures as well as complex renovations of existing facilities:

(1) Any new construction project or renovation shall not be presented for approval until the concept or need has been presented to the General Operation Committee. The office or department seeking to

undertake the project must prepare and present a detailed written description of the project and what is to be accomplished by the new build or renovation; and

(2) Once the General Operations Committee has reviewed the proposed project, the Committee shall determine the professional needs and announce the same for consideration. If deemed necessary, engineering and architectural firms along with innovative construction organizations who meet state bidding and statutory requirements shall be interviewed for project concepts and design ideas. All procedures for project design, bidding and consideration must follow all state or federal laws, rules and regulations, specifically, if applicable, the procedures for grant administration; and

(3) After consideration, the General Operations Committee will decide if the project is appropriate for also employing a private owner's advocate who will not be hired as part of a post savings plan, but who shall be paid for services rendered as an advocate; and

(4) Based upon the manner chosen to proceed, the General Operations Committee, along with the appropriate professional staff, shall authorize the placement of the project for bid and then review proposals. The owner's advocate will consult in the selection of the contractor; and

(5) After the contractor is selected, the owner's advocate shall monitor the project and report to the General Operations Committee on a monthly basis of the progress, potential issues and overall project development. On a daily basis, the owner's advocate shall report to the County Executive; and

(6) Monetary draws shall be reviewed by the owner's advocate and authorized as correct before being presented to the County Executive. The Office of the County Executive shall then forward such requests for payment to the appropriate committees.

BE IT FURTHER RESOLVED that this resolution shall be undertaken for any project proposed after the adoption of the 2016-2017 fiscal year budget unless previously approved by the County Commission.

Comm. Ring moved, seconded by Comm. Pospisil, to approve the resolution as presented.

Comm. Hinton moved, seconded by Comm. Schell, to amend the resolution, second paragraph, to include "and/or owners advocate" as follows"

If deemed necessary, engineering and architectural firms and/or owners advocates along with innovative construction organizations who meet state bidding and statutory requirements shall be interviewed for project concepts and design ideas.

The amendment and motion carried unanimously.

9a. Surplus Items

Upon motion of Comm. Schell, seconded by Comm. Hinton, the committee voted to approve the following request for disposal of surplus property:

- Surplus various items from the Sumner County Law Office

The Committee adjourned at 5:10 p.m. after a motion by Comm. Hinton, seconded by Comm. Schell.

Prepared by Maria Savage



INVESTMENT, PURCHASING, 2002 FINANCIAL
MANAGEMENT, AND 2012 FINANCIAL
MANAGEMENT COMMITTEES MINUTES
May 16, 2016

MEMBERS PRESENT
Leslie Schell, Chairman
Anthony Holt
JoAnne Kemp
Chris Taylor
OTHERS PRESENT
David Lawing
Leah Dennen
Marty Nelson

- I. CALL TO ORDER by Chairman Schell at 5:30pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Chairman Schell.
 - B. Approval of Agenda- Motion to approve by Ms. Kemp, second by Mr. Taylor, unanimous approval.
 - C. Recognition of Public- None
 - D. Approval of Minutes—April 18, 2016- Motion to approve by Mr. Taylor, second by Ms. Kemp, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- None
- III. REPORT OF THE COUNTY EXECUTIVE
 - A. Munis Status Report- Mr. Lawing informed the committee that payroll implementation will begin May 26, 2016. He also pointed out that receipting and cashiering will begin sometime between July and August 2016.
- IV. REPORT OF THE TRUSTEE- Ms. Nelson explained she has started looking at different banks for CD and money market rates.
- V. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT-None
- VI. REPORT OF THE LAW DIRECTOR-None
- VII. OLD BUSINESS-None
- VIII. NEW BUSINESS
 - A. Investment Committee
 1. Trustee's report-Included in packet
 - B. Purchasing Committee
 1. PO exception report- Mr. Lawing explained number six on the report. He explained Mr. Hendricks inadvertently failed to request a purchase order for the entire amount. Mr. Lawing informed the committee that Mr. Hendricks made a good faith effort, so he approved and the bill has already been paid.
 - C. 2002 Financial Management Committee-None
 - D. 2012 Financial Management Committee-None
- IX. ADJOURNMENT- Motion to adjourn at 5:37pm by Ms. Kemp, second by Mr. Taylor, unanimous approval.



INVESTMENT, PURCHASING, 2002 FINANCIAL
MANAGEMENT, AND 2012 FINANCIAL
MANAGEMENT COMMITTEES MINUTES

June 20, 2016

MEMBERS PRESENT
Leslie Schell, Chairman
Paul Decker, Vice Chairman
Anthony Holt
JoAnne Kemp
Chris Taylor
OTHERS PRESENT
David Lawing
Leah Dennen
Marty Nelson

- I. CALL TO ORDER by Chairman Schell at 5:30pm in Room 112 of the Sumer County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Chairman Schell.
 - B. Approval of Agenda- Motion to approve by Mr. Taylor, second by Ms. Kemp, unanimous approval.
 - C. Recognition of Public-None
 - D. Approval of Minutes—May 16, 2016- Motion to approve by Mr. Taylor, second by Ms. Kemp, motion passes 4-1 with Mr. Decker abstaining.
- II. REPORT OF THE COMMITTEE CHAIRMAN- None
- III. REPORT OF THE COUNTY EXECUTIVE
 - A. Munis Status Report- Mr. Holt explained everything was going as planned. Mr. Lawing pointed out that the Munis portion for payroll and the Kronos portion for timekeeping are currently being implemented. He also mentioned the anticipated timeframe to implement receipting is October-November 2016.
- IV. REPORT OF THE TRUSTEE-None
- V. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT-None
- VI. REPORT OF THE LAW DIRECTOR-None
- VII. OLD BUSINESS-None
- VIII. NEW BUSINESS
 - A. Investment Committee
 1. Trustee's Report- Included in packet. Ms. Nelson mentioned a few CD's were due and a few were cashed out this month because they were bond money that had already been spent.
 - B. Purchasing Committee
 1. PO exception report- included in packet.
 2. County Commission—911 Assessments- Mr. Lawing briefly explained and recommended the committee approve to pay. Motion to approve by Mr. Taylor, second by Ms. Kemp, unanimous approval.
 - 3.
 - C. 2002 Financial Management Committee-None
 - D. 2012 Financial Management Committee-None
- IX. ADJOURNMENT- Motion to adjourn at 5:38pm by Mr. Chris Taylor.

**MINUTES
LEGISLATIVE COMMITTEE
CHRIS TAYLOR, CHAIRMAN
JUNE 13, 2016**

Present:

Paul Goode, Vice-Chairman
Scott Langford, Commission Chairman
Jerry Becker
Jerry Foster
Michael Guthrie

Absent:

Trisha LeMarbre
Chris Taylor, Chairman
Steve Graves

Also Present:

Leah Dennen, Law Director
Bill Kemp, County Clerk
Moe Taylor, Commissioner

Vice-Chairman Paul Goode brought the Legislative Committee meeting to order with an invocation by Comm. Langford on Monday, June 13, 2016, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Comm. Foster moved, Comm. Guthrie seconded, to approve the agenda. The motion carried.

Minutes. Upon motion of Comm. Becker, seconded by Comm. Foster, the Committee voted to approve the May 9, 2016, minutes.

Public Comments. None

Report of Chairman. None

Report of County Executive. None

Old Business. None

New Business.

9a.Veterans Service Report. Presented for docketing purposes only. Comm. Langford moved, seconded by Comm. Becker, to file the Veterans Service Report. The motion carried.

9b. A Resolution to Levy an Additional \$50 Litigation Taxes in Sumner County.

County Law Director Leah Dennen introduced the following matter. Upon motion of Comm. Foster, seconded by Comm. Becker, the Committee voted to approve an additional \$50 litigation tax in Sumner County.

9c. Approving the bond of D. R. Phillips, Director of Schools, Sumner County, Tennessee.

Upon motion of Comm. Foster, seconded by Comm. Guthrie, the Committee voted to approve and forward the bond of D. R. Phillips, Director of Schools.

10a-f. Certificates of Recognition. Upon motion of Comm. LeMarbre, seconded by Comm. Foster, the Committee voted to group and approve the following certificates of recognition:

- Master Chief Paul Corey retirement from the United States Navy
- Noah Butler – Gallatin High School Academic Team Captain and Top Scorer
- Adam Neelly – Discus Throw Champion form Gallatin High School
- Principal of the Year: Lance Taylor
- Teachers of the Year: Melody Allen, Anna Connor and Kim Harkreader
- Valedictorians from Beech, Gallatin, Hendersonville, Portland, Station Camp, Westmoreland, White House High Schools and Merrol Hyde Magnet School

Upon motion of Comm. Langford, seconded by Comm. Foster, the Committee voted to approve and forward the certificates of recognition.

11a. Zoning Request. None

Adjournment. Upon motion of Comm. Langford and duly seconded by Comm. Becker, the Committee adjourned at 5:36 p.m.

**MINUTES
LONG HOLLOW CORRIDOR PLAN
AD HOC COMMITTEE
CAROLINE KRUEGER, CHAIRMAN
JUNE 7, 2016**

Present:

Caroline Krueger, Chairman
Bill Taylor, Vice-Chairman
Steve Graves
Leslie Schell
Jerry Foster

Also Present:

Leah Dennen, County Law Director

The meeting of the Long Hollow Corridor Plan Ad Hoc Committee was brought to order on Tuesday, June 7, 2016, at 5:30 p.m. in the Sumner County Administration Building. Vice-Chairman Bill Taylor gave the invocation and declared a quorum present to conduct business.

Agenda. Comm. Schell moved, seconded by Comm. Foster, to approve the agenda. The motion carried.

Minutes. Upon motion of Comm. Schell, seconded by Comm. Foster, the Committee voted to approve the minutes of March 8, 2016.

Report of Chairman. Chairman Krueger suggested comparing County zoning regulations with municipalities. She had talked with City Managers/Mayors in the cities of Goodlettsville, Portland and Hendersonville to explore the idea of having joint meetings frequently to coordinate zoning activities.

Old Business. None

New Business.

8a .Advisory Committee. Comm. Bill Taylor reported that the Walker Collaborative appointed a Project Advisory Committee comprised of 10 members to help steer the project. Chairman Krueger suggested that someone, preferably the Chairman of the committee, notice the ad hoc committee members when meetings occur and report to this Committee regularly.

8b.Re-cap of Phillip Walker and Associates feedback from general public at Long Hollow Pike Area Plan Project Kick-Off meeting.

Comm. Taylor reported on the May 31, 2016, Long Hollow Plan Project Kick-off Meeting. Comm. Schell stated that her take away from the meeting was that residents do not want big commercial. Committee members talked about facades to create a community feel and greenways to connect communities.

Ms. Dennen stated that historic districts can define the exteriors, unlike other areas where governments can only set out requirements for green space, front-loading garages, parking lots and brick percentages. Ms. Dennen stated that the County can expand its historic districts. Ms. Dennen pointed out that with too many restrictions, a developer can ask for a friendly annexation from adjoining municipalities. The

Committee members discussed the impact of Durham Farms on the Long Hollow Pike area.

Chairman Krueger brought up the Development Impact Analysis that was excluded in final negotiations and cost a total of \$9,950 for 99 hours of work. An additional option for the Economic Impact Analysis was quoted at \$3,000.00. Ms. Dennen requested the Chairman to get with Randall Gross to clarify these costs.

8c. Project Steering Committee. There was discussion on this matter. No action was taken. Chairman Krueger stated that other openings were available on the Steering Committee.

The meeting adjourned at 6:15 p.m. after a motion by Comm. Foster, seconded by Comm. Bill Taylor.

Prepared by Maria Savage