



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Larry Hinton

Third District
Steve Graves
Alan Driver

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Ben Harris
Baker Ring

Sixth District
Jim Vaughn
Kevin T. Pomeroy

Seventh District
JoAnne Kemp
Trisha LeMarbre

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Bill Taylor

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Beer Board.....March 19

Committee on Committees.....March 19

Education Committee.....March 5

Emergency Medical Services Committee.....March 5

Investment, Purchasing, 2002 Financial Management

And 2012.....February 26

General Operations Committee.....March 5

Highway Commission.....December 5

Legislative Committee.....March 12

**MINUTES
MARCH 19, 2018
BEER BOARD
CHAIRMAN, MIKE AKINS**

Present:

Steve Graves, Vice-Chairman
Alan Driver

Absent:

Mike Akins, Chairman
Kevin Pomeroy
Bob Pospisil

Also Present:

Leah Dennen, County Attorney
Ben Allen, Staff Attorney

The regular meeting of the Beer Board failed to meet as scheduled on March 19 at 6:15 p.m. for lack of a quorum.

County Law Director Leah Dennen stated that the following beer application would be heard by the full County Commission at 7 p.m. that evening:

- SAI AMBE Corporation requesting a permit for Castalian Springs Market 3120 Hartsville Pike Castalian Springs, TN 37031. The application is for off premises only.

Prepared by Maria Savage

**COMMITTEE ON COMMITTEES
MINUTES
MARCH 19, 2018**

Present:
Trisha LeMarbre, Chairman

Also Present:
Leah May Dennen, County Law Director
Ben Allen, Staff Attorney
Anthony Holt, County Executive

The regular meeting of the Committee on Committees scheduled for March 19, 2018, at 6:30 p.m. failed to meet for lack of a quorum.

County Law Director Leah Dennen stated that all matters would be taken up at the April 16, 2018, Committee on Committees meeting.

Prepared by Maria Savage

MINUTES
EDUCATION COMMITTEE
March 5, 2018

Present:

Paul Decker, Chairman

Baker Ring

Paul R. Goode

Billy Geminden

Absent:

Trisha LeMarbre, Vice-Chairman

Leslie Schell

Michael Guthrie

Also Present:

Leah Dennen, County Law Director

Ben Allen, Staff Attorney

Dr. Del Phillips, Director of Schools

Chairman Decker brought the meeting of the Education Committee to order with an invocation on Monday, March 5, 2018, at 5:30 p.m. in the Sumner County Administration building in Gallatin. A quorum was present.

Adoption of the Agenda. Upon motion of Comm. Geminden, seconded by Comm. Goode, the Committee members approved the agenda by unanimous voice vote.

Minutes of October 2, 2017. Upon motion of Comm. Goode, seconded by Comm. Geminden, the Committee members approved unanimously the minutes of October 2, 2017.

Recognition of the Public. None

Report of the Chairman. Chairman Decker had no report.

Report of County Executive. County Executive Anthony Holt was not present.

Report of Director of Schools. Dr. Phillips reported on school safety measures in place and discussed items on the agenda.

Old Business. None.

New Business

10a. Sumner Board of Education Amendments (for approval). Upon motion of Comm. Goode, seconded by Comm. Geminden, the Committee voted unanimously to approve the Board of Education amendments.

10b. Sumner Board of Education Amendments (for information only). No action taken.

10c. Sumner County Board of Education (Base bid plus upcharge for window/door vendor \$1,781,322.00).

Dr. Phillips discussed a Board of Education request to fund the windows and doors replacement at Vena Stuart Elementary School. The lowest bid for the project was a vendor with an unfavorable rating, so the Board of Education went with the preferred contractor used throughout the district.

Dr. Phillips reported that the canopy was bid as an alternate. The canopy bid (not included in the total) in the amount of \$71,576.00 was declined. He reported that the standing bid for a school canopy is \$24,800.00. Dr. Phillips stated he would bring the canopy bid to the Committee at a later date.

10d. Sumner County Board of Education (Adjusted Architect fees \$13,316.10).

Upon motion of Comm. Goode, seconded by Comm. Geminden, to group and approve Items 10c. and 10d., the Committee approved the request for funding upon unanimous voice vote.

11. Adjournment

The Committee adjourned at 5:50 p.m. upon motion of Comm. Goode and duly seconded.

Prepared by Maria Savage

MINUTES
EMERGENCY SERVICES COMMITTEE
Chairman Chris Taylor
MARCH 5, 2018

Present:

Chris Taylor, Chairman
Paul Decker
Alan Driver
Absent:
Jim Vaughn
Jerry Foster
Michael Guthrie, V. Chairman
Danny Sullivan

Also Present:

Keith Douglas, E-911 Director
Leah Dennen, County Law Director
Ben Allen, Staff Attorney
Rhonda Lea, Emergency Communications
Ian Durham, Number One Volunteer Fire
Department
Sonny Weatherford, Sumner County Sheriff

The meeting of the Emergency Services Committee failed to reach a quorum on Monday, March 5, 2018, at 5:00 p.m. in the Sumner County Administration Building.

The committee members present took no action. The following agencies and individuals filed reports:

- County Law Director Leah Dennen: The outside vendor for jail commissary, Tennessee Business Enterprises, will take over the commissary in May. The County's portion of the commissary was negotiated to 20 percent. The vendor agreed to pay for 600 indigent intake packs.
- Sheriff Sonny Weatherford distributed a monthly report for February to include information on the Animal Control Division and the Sheriff's Office financial report. The average daily jail population for February 2018 was 689.
- Keith Douglas, Emergency Services Director, gave a report, stating that revenues exceeded projections by \$100,000.00. Net revenue was reported at \$3,715,967.00. Responses were down significantly with 1,716 reported in part due to private ambulance services responding to more transports. He said using private ambulance services has relieved the burden and made operations more manageable. Mr. Douglas estimated the impact on annual revenue to be approximately \$75,000.00. Mr. Douglas presented research demonstrating the utilization of emergency personnel and equipment. Ms. Dennen suggested adding the reports to next month's agenda and emailing information to committee members not in attendance.
- 2017 County Volunteer Fire Department call totals were approximately 4,100, representing a 26 percent increase in call volume over the previous year. February, 2018 call volume was 319, with year-to-date totals at 681.

- Rhonda Lea, Emergency Communications Director, reported on staffing needs and training. The center fielded 31,636 emergency calls and 197,634 administrative calls. She is working to reduce admin calls.
- Ian Durham, Chief of Number One Volunteer Fire Department, presented a request to approve a new fire station and community center for the Department. The projects scope included an 8,000 square foot, metal building with three bays and a community meeting/training room, including a kitchen and sleeping quarters. Chairman Taylor said the County's action on this and other projects would be affected by CTAS feasibility study, which will determine the future of fire protection in Sumner County.

Prepared by Maria Savage



INVESTMENT, PURCHASING, 2002 FINANCIAL
MANAGEMENT, AND 2012 FINANCIAL
MANAGEMENT COMMITTEES MINUTES
February 26, 2018

MEMBERS PRESENT
Jerry Becker, Chairman
Chris Taylor, Vice Chairman
Anthony Holt
Danny Sullivan
OTHERS PRESENT
Leah Dennen
Ben Allen
David Lawing

- I. CALL TO ORDER by Chairman Becker at 5:30pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Taylor.
 - B. Approval of Agenda- Motion to approve by Commissioner Taylor, second by Commissioner Sullivan, unanimous approval.
 - C. Recognition of Public- None
 - D. Approval of Minutes-January 22, 2018- Motion to approve by County Executive Holt, second by Commissioner Taylor, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- Chairman Becker expressed his appreciation for Finance Director Lawing putting together a short financial summary.
- III. REPORT OF THE COUNTY EXECUTIVE
 - A. Munis Status Report- County Executive Holt informed the committee that IT Director, Dennis Cary, will be giving the Munis Status Report beginning next month. County Executive Holt requested that the committee look at possibly funding 1-2 new IT employees in the upcoming budget. He informed the committee that the county does not have enough IT staff to address all of the county's IT issues.
- IV. REPORT OF THE TRUSTEE-None
- V. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT- Finance Director Lawing directed the committee to pages 3-7 in the attached packet but also passed out a color copy to the committee. Finance Director Lawing expressed to the committee that things are going very well based on fiscal year's 2018 approved budget. He explained the financial summary will briefly cover three topics in which he receives the most questions. 1) The General Fund's unassigned projected fund balance as of June 30, 2018. 2) One of many possible long-term capital improvement plan scenarios that could be initiated by issuing debt sequentially to cover large longer-term capital outlay. 3) The remaining debt capacity, if the scenario is implemented, and how it affects and ties into long-term capital funding.

Finance Director Lawing directed the committee to page 3 of the packet. As of June 30, 2018, he is estimating the unassigned fund balance will increase more than \$2M. He stated the unassigned fund balance is the portion at the County Commission's discretion. Finance Director Lawing explained there are four reasons he is projecting this. First, looking at the revenues through the end of January, they are approximately 1.7% above budget. Last year, they were approximately 2% above budget. The 1.7% equates to somewhere between \$900K-\$1M, annualized. The second indicator is the year to date expenditures. Through the end of January 2018, approximately 54.5% of appropriations in the general fund had been spent. Last year, virtually the same percentage was spent. At the end of fiscal year 2017, there was \$4.7M of unspent dollars that rolled into the unassigned fund balance, which equates to 92% of the budget being spent. The third indicator is budgetary disparity, which is the amount that the appropriations were less than the budgeted revenues. For the past three budget years, the budgetary disparity has been approximately \$3.3M. For FY2018, the budgetary disparity was \$60K less than for FY2017. The fourth indicator is, for the last two fiscal years, 2016 and 2017, an additional \$2.3M was picked up each year. Finance Director Lawing explained the projected revenue (between \$900K- \$1M) added to the unspent appropriations (\$4.7M) less the budgetary disparity (\$3.3M) equals approximately \$2.3M. This is the same trend as the last two fiscal years. Finance Director Lawing explained that this is an economically good time, and this is the time to build fund balance. Finance Director Lawing stated if there is an economic downturn, the county will be able to sustain it for a longer period of time and not raise taxes or cut services during a recession.

Finance Director Lawing explained page four is a possible debt scenario, for long-term major capital improvements, based on the current factors he knows at this point. This is based on a 20-year amortization; each debt issuance would have equal payments with a decreasing amount of interest and an increasing amount of principal. This is not debt capacity; this is only capital that would be completed by issuing debt. He informed the committee that \$110M of debt could be issued in 2019, an additional \$40M in 2022, an additional \$80M in 2024, and an additional \$30M every three years from 2027-2035. This is only a scenario; the following page will explain how this works with the county's debt capacity.

Finance Director Lawing directed the committee to page 5. He explained this chart assumes a zero percent growth; everywhere that shows blue means the revenues exceed debt service requirements, which includes the earlier scenario. He stated the county still has capacity. Everywhere that the gray is more than the blue shows that debt exceeds revenues. He explained the scenario on another page had \$110M issued on December 31, 2018. Finance Director Lawing stated if that was done with a levy based on 2017, the debt service balance would increase an estimated \$4.5M in fiscal year 2019. The years that the gray is above the blue (2020-2023), debt service exceeds the revenues somewhere between \$1.1M-\$1.7M a year or \$5M in total; in 2024, a \$2.2M excess of revenues; and in 2025, a \$10M excess of revenues. The lowest point of revenues exceeding debt service, after 2023, would be in 2036 at \$1.5M. This is important for several reasons. For capacity, each \$1.1M over 20 years equates to about \$15M of debt capacity. As of June 30, 2018, there is estimated to be approximately \$20M in the debt service fund. By using the debt service money or these excesses, there are two options available: 1) move the levy around and make direct capital purchases or 2) use the \$20M to smooth available resources by year and issue additional debt. Commissioner Chris Taylor asked Finance Director Lawing which is the best option. He replied, "right now, do the debt necessary for large improvements, and if you have improvements between \$10M-\$20M and you have excess in your debt service, I recommend moving the levy over one year and then move it back to get between \$10-15 million".

County Executive Holt explained that over the last four years, the commission has put the county in great shape. He also reminded the committee that the TIFF should be completely paid off in 2 1/2 years, which would be an additional \$2.5M-\$3M. Finance Director Lawing stated there is currently \$6.5M in local capital which could be used to start projects; when the levy was moved back, there is \$5.5M going in each year from property taxes. Approximately \$4.9M of that is put toward regular recurring capital purchases (i.e., patrol cars, school's capital, etc.), so there is about \$600K left to use. In summary, based on the needs and the fund balance available, there are several scenarios at 20 years amortization. The county has quite an issuance capacity right now, so it can handle a high school and other facilities if they are spread out.

- VI. REPORT OF THE LAW DIRECTOR-None
- VII. OLD BUSINESS-None
- VIII. NEW BUSINESS
 - A. Investment Committee
 - 1. Trustee's Report- Included in packet.
 - B. Purchasing Committee
 - 1. Building and Codes-PO was not obtained before services performed (cost greater than estimated)- Finance Director Lawing explained this purchase order was issued after the fact, and he has spoken with the Building and Codes Director. Finance Director Lawing recommended this purchase order be approved. Motion to approve by Commissioner Taylor, second by Commissioner Sullivan, unanimous approval. Chairman Becker requested that an email be sent out to all departments showing the proper procedures of requesting a purchase order.
 - 2. Purchase Order Exceptions List- Included in packet.
 - C. 2002 Financial Management Committee-None
 - D. 2012 Financial Management Committee-None
- IX. ADJOURNMENT- Motion to adjourn at 5:55pm by Commissioner Taylor, second by County Executive Holt, unanimous approval.

MINUTES
GENERAL OPERATIONS COMMITTEE
LESLIE SCHELL, CHAIRMAN
March 5, 2018

Present:
Larry Hinton, Vice-Chairman
Caroline Krueger
Baker Ring
Moe Taylor
Jerry Becker
Absent:
Joanne Kemp
Leslie Schell, Chairman

Also Present:
Leah Dennen, County Law Director
Kim Ark, County Grants Administrator
Ben Allen, Staff Attorney
Paul Decker, Commissioner

The scheduled meeting of the General Operations Committee was brought to order on Monday, March 5, 2018, at 6:00 p.m. in the Sumner County Administration Building. Vice-Chairman Hinton opened the meeting with an invocation and declared a quorum present to conduct business.

Agenda. Without objection, Chairman Hinton moved item 4 under Old Business to item 1. Comm. Moe Taylor moved, seconded by Comm. Becker, to approve the agenda as amended. The Committee voted to approve the agenda unanimously.

Minutes. Upon motion of Comm. Moe Taylor, seconded by Comm. Ring, the Committee voted to approve unanimously the minutes of February 5, 2018, regular meeting. Comm. Becker abstained from the vote.

Report of Chairman. Vice-Chairman Hinton had no report except to report the May presentation of Justice Planning Associates.

County Executive. County Executive was not present.

Recognition of the Public. None

8. Old Business.

8(1.) Hendersonville Health Department. Vice-Chairman Hinton recognized Commissioner Paul Decker who stated that the City of Hendersonville Board of Mayor and Alderman are set to vote on an appraisal of the old Hawkins School property in Hendersonville. The site is a prime location for the new health department in Hendersonville. If the appraisal is approved by the Board, then the County may enter into negotiations with the City of Hendersonville to purchase the property.

The deadline to use a \$500,000.00 grant awarded to the County to build a new health department has been extended.

8(2.) Update: Judge Carter's hallway renovations. Vice-Chairman Hinton recognized Kim Ark, Grants Administrator, who reported that Judge Carter's project will begin with the arrival of the door. Judge Carter's hallway renovations should take three to four weeks with completion at the end of March or beginning of April.

8(3.) Update: Castalian Springs Community Club. Ms. Ark said the bidding of the roof did not yield any bids but the County did receive a bid from Mr. Goodroof to replace the Castalian Springs Community Club. County is working with the Bethpage Castalian Springs Water District to supply water to the building. County maintenance is installing the restroom and kitchen.

8(5.) Update: Judicial Planning Advisory. County Law Director Leah Dennen stated that the Justice Planning Associates will make a presentation on May 21, 2018, during the County Commission meeting.

8(6.) Building Maintenance Report Update. Ms. Ark reported that a new HVAC was installed at the County Clerk's Hendersonville location.

Upon motion of Comm. Becker, seconded by Comm. Moe Taylor, the Committee voted unanimously to approve the filing of the reports under Old Business.

9. New Business.

9(1). Airport Grant and Sewer. Vice-Chairman Hinton recognized Ms. Ark who directed the committee to a letter from TDOT Aeronautics Division announcing the 2018 Aeronautics Economic Development Fund grant award with a maximum payout of \$2,592,000.00. The Grant was approved for the Northwest Corner Apron project at the Sumner County Regional Airport.

With the grant approval, The Pheonix Holding Group has committed to \$6 million in local investments, enabling job creation. Before moving forward with the expansion, sewer improvements are required.

A CHA Opinion of Probable Construction Costs of the sewer was listed in the schematic plan cost estimate as follows:

Phase 1	\$451,504.00
Phase 2	\$ 81,458.00
Phase 3	\$260,890.00
NW Hangers Area	<u>\$145,750.00</u>
<u>Total Estimated Cost Total Project</u>	\$939.602.00

Ms. Ark stated that the request from the Airport Authority would be matching grant funds of \$259,000.00 for a total investment of \$1,198,802.

Comm. Ring moved, seconded by Comm. Becker, to move the project forward to the Budget Committee.

Don Drayton, Chairman of the Sumner County Regional Airport Authority, was present and added to the discussion.

Comm. Becker moved, seconded by Comm. Moe Taylor, to sever the approval of the County match of \$259,200.00 from the overall sewer project. The motion carried with Comm. Krueger voting against the motion.

Comm. Becker moved, seconded by Comm. Ring, to approve the County matching funds for the State grant. The motion carried by unanimous voice vote.

Comm. Becker moved, seconded by Comm. Moe Taylor, to move forward with the sewer project for the Airport. The motion carried by unanimous voice vote.

10. Adjournment. Vice-Chairman Hinton declared the Committee adjourned at 6:41 p.m. after a motion by Comm. Becker, seconded by Comm. Krueger.

Prepared by Maria Savage

SUMNER COUNTY HIGHWAY COMMISSION

December 5, 2017

MINUTES

MEMBERS PRESENT: Steve Graves, Chairman
Judy Hardin, Road Superintendent
Larry Hinton, Commissioner
Merroll Hyde, Vice Chairman
Caroline Krueger, Commissioner
Tom Neal, Citizen Member
Bill Taylor, Commissioner

MEMBERS ABSENT: Anthony Holt, County Executive

OTHERS PRESENT: Leah Dennen, Law Director
Suzie Blankenship, Administrative Assistant

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, December 05, 2017 at 5:33 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA

Road Superintendent Hardin: 3 items. 1. Discussion of paving Big Station Camp Blvd.
2. Relocating portion of Lower Station Camp. 2. Watt Hardison Elementary School parking lot.

APPROVAL OF AGENDA

Motion to approve: Commissioner Taylor
Seconded by: Road Superintendent Hardin
Motion passed: Unanimously

APPROVAL OF MINUTES

Motion by Vice Chairman Hyde to approve the November 2017 minutes. **Seconded** by Road Superintendent Hardin. **Motion passed** unanimously.

PUBLIC RECOGNITION - None

REPORT OF CHAIRMAN: OLD BUSINESS - None

REPORT OF CHAIRMAN: NEW BUSINESS

Commissioner Hinton: Discussion of county roads specifically on how new construction/building permits – what impact it would be on road systems.

Law Director Dennen: Traffic study in planning.

Vice Chairman Hyde: What is the legal stand point of it.

Law Director Dennen: Discussing us (someone with Sumner County) doing the study instead of having someone else do it. She will send an email to Rodney in the Planning Dept. to get the criteria.

Motion 1: Law Director Dennen Motion 2: Citizen Member Neal
Passed Unanimously

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS - None

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS

1. Servicing Report

2. To accept Pinnacle Way Phase 2 (See attached)

Motion 1: Vice Chairman Hyde Motion 2: Commissioner Hinton
Passed Unanimously

3. Paving Big Station Camp Creek Road. City of Gallatin wants to accept bid from Rogers Group to pave their sections. Would like to ask for approval to have Rogers Group pave it all and then the city will send County a bill.

Motion 1: Commissioner Hinton Motion 2: Vice Chairman Hyde
Passed Unanimously

4. Rogers Group is doing a relocation of portion of Lower Station Camp Creek Road. One lane at the rail road underpass particularly. Building a new road from Lower Station Camp to Big Station Camp. Storm Water Management of Hendersonville is mandating them to do this. Businesses on that section will utilize the new road. Other side of rail road will go out the other way. Will be a dead-end road. Highway Dept. has blue prints/plans. County does not own it.

Per Law Director Dennen– no motion needed.

5. Watt Hardison Parking Lot. Request a resolution for SCHD to mill out a parking lot and pave for them. New area/addition. Won't do until Spring.

Motion 1: Commissioner Hinton Motion 2: Law Director Dennen
Passed Unanimously

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS - continued

Chairman Graves asked questions to Road Superintendent Hardin: About Shiloh- Has developer/owner and property owner across the road come to agreement to proceed to putting in the tile? Per Road Superintendent Hardin, yes they have.

REPORT OF COUNTY EXECUTIVE - None

COMMISSION BUSINESS - None

REPORT OF LAW DIRECTOR - None

MOTION TO ADJOURN: Commissioner Hinton

SECONDED BY: Chairman Graves

ADJOURNMENT: 6:06pm

**MINUTES
LEGISLATIVE COMMITTEE
PAUL R. GOODE, CHAIRMAN
March 12, 2018**

Present:

Paul Decker, Vice Chairman
Steve Graves
Kevin Pomeroy
Leslie Schell
Trisha LeMarbre
Scott Langford, Commission Chairman

Absent:

Paul R. Goode, Chairman
Chris Taylor

Also Present:

Leah Dennen, Law Director
Ben Allen, Staff Attorney
Bill Kemp, Clerk
Billy Geminden, Commissioner

Vice-Chairman Decker brought the Legislative Committee meeting to order with an invocation on Monday, March 12, 2018, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. County Law Director Leah Dennen requested the addition to the agenda of two bonds for General Sessions Court administrative assistants. Vice-Chairman Decker stated that he would discuss review of bids under the Report of Chairman. Upon motion of Comm. Langford, seconded by Comm. Schell, the Committee voted unanimously to approve the agenda as amended.

Minutes of February 12, 2018 for approval. Vice-Chairman Decker noted a correction to the minutes to reflect the Vice-Chairman as Paul Decker not Kevin Pomeroy. Upon motion of Comm. Pomeroy, seconded by Comm. Langford, the Committee voted unanimously to approve the minutes of February 12, 2018 as corrected.

Recognition of the Public. There was none.

Report of Chairman. Vice-Chairman Decker reported Chairman Goode's request to add to next month's agenda a discussion of County bid practices.

Report of County Executive. County Executive Anthony Holt was not present.

8. Old Business.

9. New Business.

9a. Veterans Service Report. Ms. Dennen stated no vote was required for docketing of the Veterans Service report.

9b. Resolution for Unclaimed Funds (see attached). Ms. Dennen stated that the Clerk and Master, Mark Smith, uncovered a sum of unclaimed funds held by the State. Upon motion of Comm. Graves, seconded by Comm. Langford, the Committee voted unanimously to approve collecting the funds.

9c. Property Maintenance. Ms. Dennen stated that Commissioner Billy Geminden, who works in the Codes Department, was present to discuss resolutions governing junk cars and abandoned, overgrown properties. Mr. Geminden passed around photographs of properties for which there were complaints. Ms. Dennen said with no funds or personnel designated for this job, there is little enforcement, except in cases where a public danger exists or the property owner responds to the complaint and cleans up the property. Ms. Dennen said the Budget Committee will consider the request for funding and personnel at hearings. Ms. Dennen said she would send commissioners a copy of the junk resolution.

9d. Magistrate Annual Review (see attached). Upon motion of Comm. Schell, seconded by Comm. LeMarbre, the Committee voted unanimously to approve the Magistrate annual review.

9e. General Sessions Bonds for Administrative Assistants. Upon motion of Comm. LeMarbre, seconded by Comm. Langford, the Committee voted unanimously to approve the bonds of Wanda Bryan and Amanda Thompson, who work as assistants to the judges.

10. Certificates of Recognition. Vice-Chairman Decker introduced the certificate of recognition honoring the following:

- Kenneth Cox

Comm. Graves moved to approve the certificate of recognition for Mr. Cox. Comm. Langford seconded the motion and the Committee voted unanimously to approve the certificate of recognition.

11. Zoning.

11a. Ricky McGuire requesting to have P/O property at 3200 Highway 25 rezoned from residential to C2 PUD, Map 074 Parcel 039.00. (Second Reading)

11b. Robert C. Helson requesting to have property located at 178 Flynn Road, Gallatin, TN 37066 rezoned from Residential 1A to Agricultural. A portion of the property is already zoned agricultural. Subject property is on Tax Map 103, Parcel 011.00, contains 150.4 acres and is currently zoned Residential 1A and Agricultural. (First Reading)

11c. Brayden Madison Broadcasting requesting to have property located at 1625 Scotty Parker Road, Gallatin, TN 37066 rezoned from Residential 1A to C2 PUD. Subject property is on Tax Map 104, Parcel 004.01, contains 1 acre and is currently zoned Residential 1A. (First Reading)

Upon motion to group and approve 11.a through 11.c by Comm. Pomeroy, seconded by Comm. LeMarbre, the Committee voted unanimously to docket the three requests for rezoning.

12. Adjournment. Upon motion of Comm. Pomeroy, and duly seconded by Comm. LeMarbre, the Committee adjourned at 5:47 p.m.

Prepared by Maria Savage