



# SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111  
Gallatin, Tennessee 37066-5410

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## Commissioners

*First District*  
*Moe Taylor*  
*Terry Wright*

*Second District*  
*Billy Geminden*  
*Larry Hinton*

*Third District*  
*Alan Driver*  
*Steve Graves*

*Fourth District*  
*Jerry Foster*  
*Leslie Schell*

*Fifth District*  
*Baker Ring*  
*Danny Sullivan*

*Sixth District*  
*Deanne Dewitt*  
*Luke Tinsley*

*Seventh District*  
*Loren S. Echols*  
*Gene Rhodes*

*Eighth District*  
*Merril N. Hyde*  
*Shellie Young Tucker*

*Ninth District*  
*Jerry F. Becker*  
*Chris Taylor*

*Tenth District*  
*Paul R. Goode*  
*Caroline S. Krueger*

*Eleventh District*  
*Scott Langford*  
*Jeremy Mansfield*

*Twelfth District*  
*Michael Guthrie*  
*Justin Nipper*

The following minutes are included in this packet:

**Budget Committee.....November 5**

**Committee on Committees.....November 19**

**Education Committee.....November 5**

**Emergency Services Committee.....November 5**

**Employee Benefits Committee.....August 21**

**Investment, Purchasing, 2002 Financial Management,**

**2012 Financial Management.....November 5**

**Highway Commission.....November 5**

**Legislative Committee.....November 5**



BUDGET COMMITTEE MINUTES  
November 5, 2018

MEMBERS PRESENT  
Chris Taylor, Chairman  
Jerry Becker  
Billy Geminden  
Paul Goode  
Justin Nipper  
Leslie Schell  
OTHERS PRESENT  
David Lawing  
Leah Dennen  
Ben Allen  
Josh Suddath

- I. CALL TO ORDER- Commission Chairman Langford called the education, financial management, and budget committees together at 5:30pm in the commission chambers of the Sumner County Administration Building in Gallatin, TN.
  - A. Invocation-Led by Commission Chairman Langford.
  - B. Approval of Agenda- Motion to approve by Commissioner Schell, second by Commissioner Nipper, unanimous approval.
  - C. Recognition of Public- None
  - D. Approval of Minutes – October 2, 2018- Motion to approve by Commissioner Nipper, second by Commissioner Goode, unanimous approval.
- II. REPORT OF THE BUDGET COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE FINANCE DIRECTOR
  - A. Revenue analysis-Included in packet.
  - B. Financial statement memo- Included in packet.
- V. OLD BUSINESS
  - A. Items for Second Reading
    1. IT - \$48,458 liquidate POs (already appropriated in PO carryovers by Munis)- Motion to approve by Commissioner Becker, second by Commissioner Goode, unanimous approval.
  - B. Items Previously Discussed- Motion to group and approve items V.B.1 and 2 by Commissioner Goode, second by Commissioner Schell, unanimous approval.
    1. Sumner County's General Fund Balance Policy
    2. Government Finance Officers Association Fund Balance Guidelines for the General Fund
- VI. NEW BUSINESS
  - A. Education- Finance Director Lawing requested items VI.A.2.b and c be appropriated so purchase orders can be obtained. Motion to group and approve items VI.A.1 through 2c by Commissioner Goode, second by Commissioner Schell, unanimous approval.
    1. Budget Amendment (for information only)
    2. Discussion and/or action on the following projects (simultaneously presented during education committee meeting)
      - a. New school campus building plan
      - b. Architectural contract for new elementary school (North Station Camp)
      - c. Architectural contract for new high school (North Station Camp)
  - B. Bond Issuance- Motion to group and approve items VI.B.1 through 3 by Commissioner Goode, second by Commissioner Schell, unanimous approval.
    1. Initial resolution authorizing the issuance of not to exceed \$3,000,000 General Obligation Public Improvement Bonds of Sumner County, Tennessee

2. Detailed bond resolution authorizing the issuance, in one or more series, of General Obligation School and Public Improvement Bonds of Sumner County, Tennessee in the aggregate principal amount of not to exceed \$103,000,000 for the purpose of financing schools and certain public works projects (including those referenced in item 1. above)
3. Estimated 2019 series bond costs

C. Appropriations- Motion to group and approve items VI.C.1 through 3 by Commissioner Schell, second by Commissioner Sullivan, unanimous approval.

1. Health Department – amended DGA
2. Hendersonville Library - \$2,610 LSTA technology grant
3. Habitat for Humanity - \$3,770.53 donation for fees paid
4. Planning – additional funding for stream monitoring requirements- Planning Director Suddath briefly spoke to the committee regarding this. This is for informational purposes only.
5. Finance Department – FY2018 budget and purchase order carryovers- Finance Director Lawing pointed out that there is a carryover from a transfer done in 2017 for jail projects. He stated there is approximately \$2.5M remaining, and he is requesting to transfer \$2.4M to be used for road improvements for the new campus. Motion to approve by Commissioner Goode, second by Commissioner Taylor, unanimous approval.

D. Transfers- Motion to group and approve items VI.D.1.a through c with item D.1.a going to the full commission by Commissioner Goode, second by Commissioner Becker, unanimous approval.

1. Inter-budgetary
  - a. Between major categories
  - b. Greater than \$2,500
  - c. \$2,500 or less

E. Tax Refunds/Escheated Funds- Finance Director Lawing informed the committee that item VI.E. 4 will need an appropriation. Motion to group and approve items VI.E.1 through 4 by Commissioner Becker, second by Commissioner Nipper, unanimous approval.

1. Arnold Kirby Jr and Teresa - \$522
2. HPI IRS Spes II Inc - \$1,100
3. Southern Benefit Administrators Inc - \$405
4. Richard W Hill - \$5,120.69 for abandoned property turned over to Sumner County after escheating to the state

F. Election Commission- County Executive Holt informed the committee that the election commission is informing them that their budget may be exceeded due to the large election turnout.

VII. ADJOURNMENT- Motion to adjourn at 6:30pm by Commissioner Goode.

**COMMITTEE ON COMMITTEES  
MINUTES  
NOVEMBER 19, 2018**

Present:

Paul R. Goode, Chairman  
Loren S. Echols, Vice-Chairman  
Jerry Becker  
Deanne Dewitt  
Shellie Young Tucker

Also Present:

Ben Allen, Staff Attorney  
Leah Dennen, County Attorney  
Anthony Holt, County Executive-Absent  
Justin Nipper, Commissioner  
Baker Ring, Commissioner

The regular meeting of the Committee on Committees was brought to order with an invocation by Comm. Dewitt on Monday, November 19, 2018, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Goode declared a quorum to conduct business.

Agenda. Comm. Dewitt moved, seconded by Comm. Echols, to approve the agenda. The motion carried unanimously.

Approval of Minutes of October 15, 2018. Upon motion of Comm. Becker, and duly seconded by Comm. Echols, the Committee approved minutes of October 15, 2018.

Public Recognition. None

Report of the Chairman. Chairman Goode has no report.

Report of the County Executive. County Executive Anthony Holt had no report.

8. Old Business. None

9. New Business.

Industrial Development Board.

Chairman Goode announced the following expiring terms of two county members on the Industrial Development Board:

- Jim Hodges, six-year term – re-appoint
- Wayne Whiting, six-year term – re-appoint

Upon motion of Comm. Echols to group the two appointments together and approve, seconded by Comm. Tucker, the Committee voted unanimously to approve the appointments of Mr. Hodges and Mr. Whiting to the Industrial Development Board.

Board of Construction Appeals.

Chairman Goode announced the expiring, 2-year terms on the Board of Construction Appeals:

- Doug Cowden – re-appoint
- Bob Goodall, Jr. – re-appoint
- Robert Hill – re-appoint
- Rick Halcomb – re-appoint

Chairman Goode announced the expiring, 1-year terms on the Board of Construction Appeals:

- Larry Brown (Alternate) - re-appoint
- Shawn Utley (Alternate) - re-appoint

Upon motion of Comm. Becker to group appointments together and approve, seconded by Comm. Dewitt, the Committee voted unanimously to approve the appointments of Mr. Cowden, Mr. Goodall, Jr., Mr. Halcomb, Mr. Hill, Mr. Brown and Mr. Utley to serve on the Construction Board of Appeals.

Civil Service Board.

Chairman Goode announced the following expiring two-year term on the Civil Service Board:

- Bill Johnson (Sheriff's representative) –re-appoint

Upon motion of Comm. Becker to approve the re-appointment, seconded by Comm. Echols, the Committee voted unanimously to approve Mr. Johnson to serve on the Civil Service Board.

Sumner County Regional Airport Authority.

Chairman Goode announced the following expiring, five-year term on the Sumner County Regional Airport Authority:

- Colonel Richard Crawford- re-appointment

Upon motion of Comm. Echols to approve, seconded by Comm. Dewitt, the Committee voted unanimously to approve the re-appointment of Mr. Crawford to the Sumner County Regional Airport Authority.

Appointments Next Month.

Chairman Goode announced the following appointments for next month on the Emergency 911 Communications Board:

- Ben Harris, 4-year term, County Commission
- Paul D. Freels, 4-year term, citizen
- Michael Guthrie, 4-year term, County Commission

10. Adjournment. Upon motion of Comm. Echols, and duly seconded, the Committee adjourned at 6:34 p.m.

**MINUTES  
EDUCATION COMMITTEE  
November 5, 2018**

Present:

Paul R. Goode, Chairman  
Baker Ring, Vice-Chairman  
Deanne Dewitt  
Loren S. Echols  
Billy Geminden  
Michael Guthrie  
Danny Sullivan

Also Present:

Leah Dennen, County Law Director  
Ben Allen, Staff Attorney  
Dr. Del Phillips, Director of Schools  
Budget and Financial Mgt Committees  
Scott Langford, Commission Chairman

Commission Chairman Scott Langford brought the joint meeting of the Education, Financial Management and Budget Committees by to order with an invocation on Monday, November 5, 2018, at 5:30 p.m. in the Sumner County Administration building in Gallatin. The meeting was noticed as follows:

**NOTICE OF COMBINED AND JOINT MEETINGS  
AS WELL AS DATE AND TIME CHANGES FOR THE  
EDUCATION,  
FINANCIAL MANAGEMENT AND  
BUDGET MEETINGS  
OF THE SUMNER COUNTY LEGISLATIVE BODY  
FOR THE NOVEMBER 2018 MEETING CYCLE.**

Notice is hereby given that the **Education, Financial Management and Budget** committee meetings of the Sumner County Legislative Body for the November 2018 meeting cycle shall be combined and rescheduled from their previously set monthly time. The combined and joint meeting shall be held on the *First Monday of the month, Monday, November 5th, 2018 at 5:30 pm (local time) in Room 112 of the Sumner County Administration Building, 355 North Belvedere Drive, Gallatin, TN 37066.*

Previously scheduled meetings of the Financial Management Committee scheduled for Monday, November 15th at 5:30 pm and Budget Committee set for 6:30 pm on Monday, November 5th, 2018 will not be held at these times and shall be combined and jointly held as set forth in the first paragraph of this notice.

All business of these committees shall be considered at the jointly held combined meetings on **Monday, November 5, 2018 at 5:30 pm (local time) at the Sumner County Administration Building.** Anyone

having interest, desiring to comment or ask questions concerning the topics on these combined agendas is invited to attend these meetings.

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Recognition of the Public. There was none.

Chairman Langford recognized Dr. Del Phillips, Director of Schools, who presented the Sumner County Schools Facility Planning Guide, which showed building data, capacity and utilization. The current building program outlay as of October, 2018 totaled \$71,930,341 or 3 percent over the original budget.

In the report Dr. Phillips presented the Sumner County Schools Estimated Expenditure Schedule for the following:

New 6-12 Facility (Core 1,600)	\$76,530,500.00
PK-5 Elementary (Core 900)	<u>\$22,893,640.00</u>
CumulativeTotals	\$99,424,140.00

Dr. Phillips stated that the projects would be bid at the same time in June of 2019 to maximize potential savings. From the planning and documents phase to school opening, the completion and occupation schedule is projected to be the fall of 2021.

Chairman Langford recognized Paul R. Goode, Education Committee Chairman who brought the Committee to order and called for approval of the agenda.

Adoption of the Agenda. Upon motion of Comm. Sullivan, seconded by Comm. Echols, the Committee members approved the agenda by unanimous voice vote.

Minutes of October 1, 2018. Upon motion of Comm. Ring, seconded by Comm. Echols, the Committee members approved the minutes of October 1, 2018.

Recognition of the Public. None

Report of the Chairman. Chairman Goode had no report.

Report of County Executive. County Executive Anthony Holt had no report.

Old Business. None.

New Business

10a. Discussion and/or action regarding new School Campus Building Plan.

10b. Discussion and/or action regarding Architectural Contract for New Elementary School.

10c. Discussion and/or action regarding Architectural Contract for New Middle/High School.

10d. Sumner County Board of Education Amendments (for information only) - attached.

10e. Initial Resolution for the issuance of not to exceed three million (\$3,000,000.00) General Obligation Public Improvement Bonds of Sumner County, Tennessee - attached.

10f. Detailed Bond Resolution Authorizing the issuance, in one or more areas, of general obligation school and public improvement bonds of Sumner County, Tennessee, in the aggregate principal amount of not to exceed one hundred three million dollars (\$103,000,000) for the purpose of financing schools and certain public works projects (including those referenced in item 10e above-attached.

Upon motion of Comm. Sullivan, seconded by Comm. Dewitt, the Committee voted unanimously to group and approve agenda items 10a. through 10 f. under New Business.

11. Adjournment

Chairman Goode declared the Committee adjourned at 6:00 p.m.

Prepared by Maria Savage



**MINUTES**  
**EMERGENCY SERVICES COMMITTEE**  
**Chairman Caroline Krueger**  
**November 5, 2018**

**Present:**

Caroline Krueger, Chairman  
Michael Guthrie, V. Chairman  
Alan Driver  
Merrol N. Hyde  
Chris Taylor  
Luke Tinsley  
Absent:  
Jerry Foster

**Also Present:**

Greg Miller, E-911 Director  
Jay Austin, Assistance E-911 Director  
Leah Dennen, County Law Director  
Ben Allen, Staff Attorney  
Ken Weidner, Emergency Management Agency  
Sheriff Chief Deputy Aaron Pickard  
Leah Dennen, County Attorney  
Anthony Holt, County Executive  
Billy Geminden, County Commissioner

Chairman Caroline Krueger called the meeting of the Emergency Services Committee to order with an invocation by Comm. Hyde on Monday, November 5, 2018, at 5:00 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Upon motion of Comm. Chris Taylor, seconded by Comm. Guthrie, the Committee unanimously approved the agenda.

Approval of Minutes of October 1, 2018. Upon motion of Comm. Driver, Comm. Chris Taylor seconded, the Committee approved the minutes of October 1, 2018.

Public Comments. Billy Geminden, County Commissioner, thanked the Sheriff's Department, especially Comm. Guthrie, for responding to an incident quickly and professionally.

Report from the Chairman. Chairman Krueger had no report.

Report from the County Executive. County Executive Anthony Holt reported last month that the inmates at the jail were breaking out cell windows, required by Federal regulations. Mr. Holt requested a correction regarding his previous statement in committee that the Sumner County District Attorney Ray Whitley had declined to prosecute these inmate crimes. Mr. Holt said the information was incorrect and he wished to set the record straight. In a memo, Mr. Whitley stated that his office will prosecute cases that involve property damage at the jail.

November 5, 2018  
Emergency Services Committee

Report from the Sheriff. Sheriff Chief Deputy Aaron Pickard distributed and discussed the October, 2018 financial reports and animal control statistics. Chief Deputy Pickard provided a 30-day breakdown of the type of problems and number of responses in October.

The jail population was 816 as of October 30, 2018, with the highest population at 837 during the month.

Chief Deputy Pickard stated the law requires animals be kept three days before euthanizing but the Sheriff's department generally keeps animals up to five days, with adoptable animals possibly kept longer. The Sheriff's Department advertizes the adoptable animals on social media.

Chairman Krueger recognized Commissioner Steve Graves who thanked the Sheriff's Department for an invitation to their gun range and training center.

Fire Departments. Joe McLaughlin of the Cottontown Volunteer Fire Department reported there were 394 calls for October throughout the county, with Westmoreland not reporting. As compared to 2017, the call volume has leveled off with 390 for the same time period. Year-to-date there was 3,622 calls.

Mr. McLaughlin stated that volunteer fire departments signed a county-wide mutual aid agreement, with the exception of the White House Community Fire Department. He said that negotiations are under way with the Emergency 911 Communications Center to page two volunteer fire departments when there is a call to respond to a structure fire.

Report from the EMS Director. Greg Miller, Emergency Medical Services Director and Jay Austin, Assistant Chief of Administration, presented the EMS reports.

Monthly revenue for October was \$655,160.00. The net transport revenue in October, 2018 was \$1,898,597.00, which exceeded budgeted projections. Responses for the month of October were 2,071 with 1,577 transports. Included for review was a payroll summary that showed the expenditures were on target with the projected budget numbers.

Comm. Driver thanked EMS personnel for responding quickly and efficiently to a family emergency.

Report of the Emergency Management Agency. Ken Weidner, Director of the Emergency Management Agency reported on the progress with facilities and towers for the recently approved communications project. He said the towers are ordered and the first building at the Magic Mountain site is scheduled for completion soon. Chairman Krueger asked for a report on the worst areas for communications. Mr. Weidner stated he has requested the Emergency Communications Center to save records of instances where the reception is not good.

November 5, 2018  
Emergency Services Committee

13. Old Business. County Executive Anthony Holt disclosed that he negotiated and closed on the purchase of two parcels of land contiguous to the Emergency Communication Center on Airport Road. Mr. Holt stated that the property owner offered the County a purchase price of \$35,000 per acre on the 5 and 13-acre tracts totaling 18.7 acres. The final price was approximately \$26,738.00 or \$500,000.00.

14. New Business None

15. Adjournment. With a motion by Comm. Driver, and duly seconded, the Committee adjourned at 5:50 p.m.

Prepared by Maria Savage

**MINUTES**  
**EMPLOYEE BENEFITS COMMITTEE**  
**August 21, 2018**  
**9:00 A.M.**

**Members Present:**

Bob Pospisil  
Michael Guthrie  
Anthony Holt

**Also:**

Leah Dennen  
Ben Allen  
David Lawing

Bob Shupe  
Brittney Spradling  
Debbie Robertson

Scott Karnes  
Ashley Berry

Mr. Pospisil called the SIB Employee Benefits Committee meeting to order on Tuesday, August 21, 2018 at 9:00 a.m. in Room 112, County Administration Building, in Gallatin, Tennessee.

**Agenda:** Mr. Pospisil added under New Business: 2018 BCBS EOC Updates; Mr. Guthrie made a motion to approve the agenda; seconded by Mr. Pospisil; unanimous approval.

**Public Recognition:** None

**Minutes:** Motion was made by Mr. Guthrie to approve the minutes of February 27, 2018; seconded by Mr. Holt; unanimous approval.

**Report of Committee Chair:** None

**Report of Consultant:** Ms. Spradling reported that although there was a negative amount in the medical report for July, it was nothing to worry about since this was the beginning of a new report and for one month. The dental report showed a positive amount. Large losses started in January, but we are still doing well on those.

Mr. Holt had asked at the February 2018 meeting for a comparison to show employees how much they are saving on their insurance due to our Wellness Program. Mrs. Spradling brought that comparison in form of a graph. Mr. Lawing stated one of the graphs should be done in red to be more noticeable. Mr. Holt wants it in a readable form and head it with something that will get their attention. He wants it sent out to every employee attached to their paycheck stub.

Ms. Spradling informed us we need to discuss if we want to renew or bid out the Reinsurance. Mr. Holt made a motion to not renew the Reinsurance and to set up a Premium Saving Fund and tag it to what the going premium rates are and annually pay into that fund and only use it for those catastrophic events; seconded by Mr. Guthrie; unanimous approval.

**One to One:** Ms. Ashley Berry took the place of Ms. Pfeiffer at One to One. She handed out a report showing the utilization of the clinics and the number of employees that are non-compliant. They are actively working on having the health coaches calling everyone. Mr. Shupe asked that the report be broken down by County and BOE on the utilization from now on.

**Finance Director:** Mr. Lawing reported that we are still trying to close out for the fiscal year. He stated we have not increased insurance premiums in several years, but we may have to look at premiums next year and possibly increase them after looking at the numbers.

**Old Business:** Ms. Robertson presented an addendum to add to BCBS policy concerning electric breast pumps for the committee to approve the wording which states: "BCBS will cover electric breast pumps as preventative at 100% with a maximum payable of \$120. This will be limited to one breast pump per pregnancy." Mr. Holt made a motion to approve this addendum; seconded by Mr. Guthrie; unanimous approval.

There were also changes made to the Lap Band Criteria for Waiver to approve the gastric sleeve as an addition. Also added is for the Plan to pay the lesser amount of either 90% of the Procedure or a maximum of \$18,000. Mr. Holt made a motion to approve these changes; seconded by Mr. Guthrie; unanimous approval.

**New Business:** Mr. Karner reported we now have about 120 genetic tests that are covered if they are deemed medically necessary. He was asking the committee if they wanted to require prior authorization on these genetic tests. It would add \$0.28 per month per employee to the admin fee. The committee asked that BCBS monitor the genetic tests and report back to them on a regular basis at the meetings.

Ms. Dennen discussed her concerns with the changes and exclusions that BCBS had made with the medical EOC. Mr. Karner with BCBS assured her that kidney transplants were still covered. He said if there is any of the language that we do not want to include they can change. Mr. Holt made a motion to leave language like it was before; seconded by Mr. Guthrie; unanimous approval.

There was no further business, so Mr. Pospisil adjourned the meeting at 10:00 a.m.



INVESTMENT, PURCHASING, 2002 FINANCIAL  
MANAGEMENT, AND 2012 FINANCIAL  
MANAGEMENT COMMITTEES MINUTES  
November 5, 2018

MEMBERS PRESENT  
Jerry Becker, Chairman  
Danny Sullivan, Vice Chairman  
Judy Hardin  
Anthony Holt  
Caroline Krueger  
Del Phillips  
Chris Taylor  
OTHERS PRESENT  
David Lawing  
Leah Dennen  
Ben Allen  
Dennis Cary

- I. CALL TO ORDER- Commission Chairman Langford called the education, financial management, and budget committees to order at 5:30pm in the commission chambers of the Sumner County Administration Building in Gallatin, TN.
  - A. Invocation-Led by Commission Chairman Langford.
  - B. Approval of Agenda- Chairman Becker requested to add item VII.E. Motion to approve amended agenda by Road Superintendent Hardin, second by County Executive Holt, unanimous approval.
  - C. Recognition of Public-None
  - D. Approval of Minutes – October 15, 2018- Motion to approve by Commissioner Taylor, second by Road Superintendent Hardin, unanimous approval.
  
- II. REPORT OF THE COMMITTEE CHAIRMAN- Chairman Becker informed the committee that he will be calling a special meeting in December for elected officials to discuss Munis issues.
  
- III. REPORT OF THE COUNTY EXECUTIVE
  - A. Munis Status Report- None
  
- IV. REPORT OF THE TRUSTEE
  - A. Trustee's Report- Included in packet.
  
- V. REPORT OF THE FINANCE DIRECTOR
  - A. Updated Purchasing Policy- Finance Director Lawing stated items V.A.1 and 2 will be discussed in December with elected officials.
    1. Policy
    2. Exhibits
  - B. Debt Management Policy and Resolution- Finance Director Lawing stated this is for informational purposes only.
  
- VI. REPORT OF THE LAW DIRECTOR- None.
  
- VII. NEW BUSINESS
  - A. Discussion and/or action on the following projects (simultaneously presented during education committee meeting)
    1. New school campus building plan-Finance Director Lawing requested items VII.A. 2 and 3 be appropriated so purchase orders can be obtained. Motion to group and approve items VII.A.1 through 3 by Commissioner Sullivan, second by Commissioner Krueger, unanimous approval.
    2. Architectural contract for new elementary school (North Station Camp)
    3. Architectural contract for new high school (North Station Camp)
  
  - B. Bond Issuance
    1. Professionals Selected- Finance Director Lawing explained, per the county's debt policy, the municipal advisor, the bond counsel, and all other professionals must be approved by this committee. He explained items VII. B. 1. a and b are listed, and he is requesting the committee allow him and the municipal advisor to select the rating agency and other professionals; he pointed out the agreements are attached. Motion to group and approve items VII.B.1. a through c by Commissioner Taylor, second by Commissioner Sullivan, unanimous approval.
      - a. Municipal Advisor
      - b. Bond Counsel
      - c. Other Professionals
  
    2. Initial resolution authorizing the issuance of not to exceed \$3,000,000 General Obligation Public Improvement Bonds of Sumner County, Tennessee-Finance Director Lawing explained this resolution is for anything not physically on the campus or directly benefits the campus (water and sewer and road improvements to the campus, except for the turn lane). Motion to approve by Commissioner Taylor, second by Commissioner Krueger, unanimous approval.

3. Detailed bond resolution authorizing the issuance, in one or more series, of General Obligation School and Public Improvement Bonds of Sumner County, Tennessee in the aggregate principal amount of not to exceed \$103,000,000 for the purpose of financing schools and certain public works projects (including those referenced in item 2. above)- Finance Director Lawing explained this is the total amount of the bonds. He stated, according to bond counsel, if the county receives a premium, the principal, or par amount, will need to be decreased to net as close as possible to the approved amount for the construction accounts. He pointed out the bond is \$100M of education and \$3M of items that are included in item VII. B. 2. The \$100M will be used for school construction, equipping the schools, infrastructure on campus (water and sewer, other utilities, and turn lane going to campus). County Executive Holt pointed out that the county will go through a separate bond rating, and since our financial situation has improved, there is a possibility that Sumner County will receive a triple A rating. County Executive Holt asked Finance Director Lawing if there is any way under this bond issuance there would be a tax increase. Finance Director Lawing responded, "No, this bond issuance is based on current revenue streams and a revenue neutral rate during reappraisal, and there has not been a tax increase built into these projections." Motion to approve by Commissioner Taylor, second by Commissioner Sullivan, unanimous approval.
  4. Estimated 2019 series bond costs- Finance Director Lawing stated this is for the committee's information as required by the debt policy. He explained much of this information is included as exhibits in the bond resolution.
- C. Leave certification form for exempt employees (adopt policy)- Motion to approve by Road Superintendent Hardin, second by Commissioner Sullivan, unanimous approval.
  - D. Sheriff's Office – PO obtained after purchase- Motion to approve by Commissioner Taylor, second by County Executive Holt, unanimous approval.
  - E. Highway- Finance Director Lawing explained for any items over \$10K, unless for a professional service or a sole provider, a bid is required. He pointed out any bids done in-house with any changes must be re-bid. He mentioned there are a few exceptions: purchasing cooperatives, federal general services administration, or state contracts. In state contracts for this equipment lists the equipment only, but it did not include the add-ons. Finance Director Lawing explained he had spoken with audit and legal, and if the add-ons are below \$10K or not considered like items in excess of \$10K, it is a valid bid. He explained the highway department has approximately \$236K worth of equipment and the base vehicles were approximately \$87K each, which were on the state contract, but all the add-ons were not. He stated the department did not follow the bid statues to the letter of the law, but he recommends paying because it is in the county's best interest since the equipment has already been accepted and used. Motion to approve by County Executive Holt, second by Commissioner Taylor, unanimous approval.

VIII. ADJOURNMENT- Continued to the budget committee.

**SUMNER COUNTY HIGHWAY COMMISSION**

**AUGUST 7, 2018**

**MINUTES**

**MEMBERS PRESENT:**

Steve Graves, Chairman  
Judy Hardin, Road Superintendent  
Larry Hinton, Commissioner  
Caroline Krueger, Commissioner  
Tom Neal, Citizen Member  
Bill Taylor, Commissioner

**MEMBERS ABSENT:**

Anthony Holt, County Executive  
Merroll Hyde, Vice Chairman

**OTHERS PRESENT:**

Leah Dennen, Law Director  
Ben Allen, Staff Attorney  
Sandra Lee Hesson, Administrative Assistant

**CALL TO ORDER**

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, August 7, 2018 at 5:30 P.M. in Conference Room #112 at the Sumner County Administration building.

**ADDITION TO AGENDA**

**APPROVAL OF AGENDA**

**Motion to approve:** Road Superintendent Hardin  
**Seconded by:** Vice Chairman Hinton  
**Motion passed:** Unanimously

**APPROVAL OF MINUTES**

**Motion** by Citizen Member Neal to approve the June 2018 minutes. **Seconded** by Road Superintendent Hardin. **Motion passed** unanimously.

**PUBLIC RECOGNITION** - None

**REPORT OF CHAIRMAN: OLD BUSINESS** - None

**REPORT OF CHAIRMAN: NEW BUSINESS** - None



**SUMNER COUNTY HIGHWAY COMMISSION****08/07/18****PAGE 2****REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS** - None**REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS****A. Approval of Spencer Springs Drive**

Road Superintendent Hardin requested approval for Spencer Springs Drive in Spencer Springs Subdivision and being .66 mile long. There was discussion. **Motion** by Road Superintendent Hardin to approve this road. **Seconded** by Citizen Member Neal. **Motion passed** unanimously.

**B. Updated Personnel Policy**

Road Superintendent Hardin presented the newly updated Sumner County Highway Department Personnel Policies Handbook (see attached) effective July 1, 2018. There was discussion. **Motion** by Citizen Member Neal to approve this updated handbook. **Seconded** by Commissioner Krueger. **Motion passed** unanimously.

**REPORT OF COUNTY EXECUTIVE** - None**COMMISSION BUSINESS** - None**REPORT OF LAW DIRECTOR**

September 4<sup>th</sup> meeting is canceled unless a called meeting is necessary.

There was other discussion, but no action taken.

**MOTION TO ADJOURN:** Vice Chairman Hinton  
**SECONDED BY:** Citizen Member Neal  
**ADJOURNMENT:** 5:50 PM

**MINUTES  
LEGISLATIVE COMMITTEE  
BAKER RING, CHAIRMAN  
NOVEMBER 5, 2018**

Present:

Baker Ring, Chairman  
Leslie Schell, Vice-Chairman  
Loren S. Echols  
Paul R. Goode  
Steve Graves  
Caroline Krueger  
Chris Taylor  
Scott Langford, Commission Chairman

Also Present:

Leah Dennen, Law Director  
Ben Allen, Staff Attorney  
Anthony Holt, County Executive  
Josh Suddath, Planning Commissioner

Chairman Ring brought the called Legislative Committee meeting to order with an invocation by Comm. Schell on Monday, November 5, 2018, at 4:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Upon motion of Comm. Goode, seconded by Comm. Chris Taylor, the Committee voted unanimously to approve the agenda.

Minutes of October 1, 2018, for approval. Upon motion of Comm. Schell, seconded by Comm. Chris Taylor, the Committee voted unanimously to approve the minutes of October 1, 2018.

Recognition of the Public. Comm. Goode stated Sumner County Regional Airport members were present to answer questions on Agenda Item 9e, regarding the renaming of the Airport.

Report of Chairman. Chairman Ring had no report.

Report of County Executive. County Executive Anthony Holt had no report.

8. Old Business.

9. New Business.

9a. Veterans Service Report (attached). No action taken.

9b. Courthouse Project Manager Agreement. Chairman Ring recognized County Law Director Leah Dennen who stated that the Project Manager Ad Hoc Committee selected the following Project Manager for the courthouse project:

Randall Coy  
NoBox Development, LLC  
Gallatin, TN

The agreement pays Mr. Coy \$110.00 per hour to represent the County throughout the project.

Comm. Schell moved, seconded by Comm. Goode, to approve the agreement and forward the matter to the full Commission. The motion was approved unanimously by the body.

9c. Preserve Randy's Record Shop. Chairman Ring recognized Ms. Dennen who stated this resolution encourages the restoration of Randy's Record Shop and the City of Gallatin's efforts to do that. Upon motion of Comm. Graves, seconded by Comm. Goode, the Committee voted to approve unanimously the resolution encouraging the City to restore the building.

9d. Private Act to change Office of County Executive to County Mayor. Ms. Dennen stated that all Tennessee counties have now designated the County Executive as County Mayor. Upon motion of Comm. Schell, seconded by Comm. Goode, the Committee voted to approve unanimously the private act changing the County Executive to County Mayor.

9e. Report from the Sumner County Regional Airport Authority- see attached. Ms. Dennen stated that the Sumner County Regional Airport Authority has requested a name change to Nashville Executive at Sumner County. She said this would raise awareness of its close proximity to Nashville and recent and ongoing expansion efforts.

Upon motion of Comm. Chris Taylor, seconded by Comm. Goode, the Committee voted to approve unanimously the renaming of the Airport.

10. Certificates of Recognition. Chairman Ring introduced the certificates of recognition honoring the following:

- a. Rob Lesemann, PHS Volleyball Head Coach – Coach of the Year
- b. Portland High School Lady Panthers Volleyball Team – State Champions
- c. Portland High School – Recipient of 2018 Sportsmanship Award
- d. Merrol Hyde Magnet – 2018 Blue Ribbon School
- e. Merrol Hyde Magnet Boys' Middle School Cross-County Team – State Champions
- f. Beech High School Girls Soccer Team – State Champions

Comm. Goode moved, seconded by Comm. Graves, to suspend the rules and add the following certificate of recognition to the agenda as follows:

- g. Merrol Hyde Magnet School Girls Soccer Team –State Runner up

The motion to suspend the rules carried unanimously.

Comm. Schell moved, Comm. Langford seconded, to group and approve the certificates of recognition. The Committee voted unanimously in favor.

11. Zoning.

11 a. Somerset Downs (first reading) see attached. Comm. Goode moved, seconded by Comm. Graves, to approve the Somerset Downs rezoning for docketing on the first reading. The motion carried unanimously.

Chairman Ring recognized Josh Suddath, Sumner County Planning Director, who stated that growth is all over the County, speaking specifically about Somerset Downs. Commissioners stated their appreciation of Mr. Suddath's job performance.

12. Adjournment. Upon motion of Comm. Goode, and duly seconded by Comm. Schell, the Committee adjourned at 4:50 p.m.

Prepared by Maria Savage