



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Moe Taylor
Terry Wright

Second District
Billy Geminden
Larry Hinton

Third District
Alan Driver
Steve Graves

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Baker Ring
Danny Sullivan

Sixth District
Deanne Dewitt
Luke Tinsley

Seventh District
Loren S. Echols
Gene Rhodes

Eighth District
Merrol N. Hyde
Shellie Young Tucker

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Jeremy Mansfield

Twelfth District
Michael Guthrie
Justin Nipper

The following minutes are included in this packet:

Budget Committee.....January 14

Committee on Committees..... January 28

**Investment, Purchasing, 2002 Financial Management,
2012 Financial Management.....December 17**

Legislative Committee.....January 14

**Sumner County Library Board.....September 12
and October 10**



BUDGET COMMITTEE MINUTES
January 14, 2019

MEMBERS PRESENT
Chris Taylor, Chairman
Jerry Foster, Vice-Chairman
Jerry Becker
Billy Geminden
Paul Goode
Leslie Schell
OTHERS PRESENT
Leah Dennen
Ben Allen
David Lawing
Jimmy Johnston
Anthony Holt

- I. CALL TO ORDER by Chairman Taylor at 6:00pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Geminden.
 - B. Approval of Agenda- Chairman Taylor added item IV.D. to the agenda. Motion to approve amended agenda by Commissioner Becker, second by Commissioner Geminden, unanimous approval.
 - C. Recognition of Public-None
 - D. Approval of Minutes – December 10, 2018- Motion to approve by Commissioner Goode, second by Commissioner Becker, unanimous approval.

- II. REPORT OF THE BUDGET COMMITTEE CHAIRMAN- Chairman Taylor introduced Jimmy Johnston with Forward Sumner to give his quarterly report. Mr. Jimmy Johnston gave a brief update on what is new with Forward Sumner. He informed the committee that Forward Sumner's annual meeting will be held on January 30th from 9:00am to 11:00am. Chairman Taylor stated that during the legislative committee meeting, County Executive Holt mentioned there is a large disparity in the distribution of internet sales tax and collection disbursement, with the unincorporated portion of the county only receiving approximately three percent. However, compared to the population, the county should have received approximately thirty percent. He explained a resolution related to internet sales distribution was passed during the legislative committee that will be brought to the full commission. Chairman Taylor requested that Mr. Johnston help with lobbying the state legislators for the sales tax and collection disbursement for the unincorporated portion of the county.

- III. REPORT OF THE COUNTY EXECUTIVE- County Executive Holt informed the committee that Finance Director Lawing, Julianne Graham, Dr. Phillips, Jimmy Johnston, and he met with the bond rating agency last week. County Executive Holt stated their presentation was well received by the bond council, and Sumner County is very close to a AAA rating. Finance Director Lawing stated that he doesn't think Sumner County meets the matrix for a AAA rating in relation to demographics at this time but will be very favorable to have a AA plus rating with a positive outlook. He is hopeful that Sumner County will receive a AAA rating within the next few years. He encouraged the committee to continue adequately funding major projects and planning for schools.

- IV. REPORT OF THE FINANCE DIRECTOR
 - A. Revenue analysis- Finance Director Lawing provided a year to date revenue analysis through November 2018 to the committee and explained it contains local revenues for all county funds, including the school department. Finance Director Lawing directed the committee to the far right of the document, showing the county is estimated at 100.8% of budget, which is exactly where it needs to be. He then directed the committee farther down the sheet showing the county at 102.54% of sales tax. He went on to explain farther down the sheet showing adequate facilities tax at 111.73% and building permits at 114.04%. He explained these revenues are very important because they indicate how the economic situation is proceeding, and right now, it shows positive and moving in a forward direction.
 - B. Sales tax analysis (internet sales)- County Executive Holt mentioned this was discussed in legislative, but he wanted to reiterate how important this is. He recommended the committee push this as much as possible with the legislators to try and obtain the appropriate amount for the unincorporated portion of the county. Mr. Holt stated as these sales increase online, the county will fall farther behind.
 - C. Financial statement memo- included in packet.
 - D. 2019 Budget- Finance Director Lawing provided the budget timeline and informed the committee his office is proceeding exactly on schedule. Finance Director Lawing stated he would like to request five years in operational costs and twenty years in capital items from each department when budget requests are delivered. He explained they will not be entirely accurate but will help the budget committee work on long term planning.

Finance Director Lawing addressed his concerns regarding the county wide reappraisal process. Historically, there has been a significant amount of appeals, and he suggested the committee use strong caution, financially, moving forward until there is some settlement of the tax rate, which will likely be later. County Executive Holt provided a letter that explains the process of setting the tax rate. He explained that the tax assessor will provide the certified rate, and the comptroller's office will either agree or disagree. It will then proceed to the full commission. County Executive Holt informed the committee that they need to make sure the appeals are settled; otherwise, they will take effect after the rate is already set, which will cause the rate to be revenue negative. Finance Director Lawing explained he has spoken with Mr. Isbell regarding this, and Mr. Isbell whole-heartedly objects to adding amounts for appeals, which makes no logistical or financial sense. Finance Director Lawing explained the four largest counties add money for appeals. Finance Director Lawing stated a revenue neutral rate cannot logistically be reached because that would mean every single appeal calculated is going to be settled at what is expected.

V. OLD BUSINESS

A. Second Reading

1. Building and Codes – \$2,152.15 appropriation for temporary employee- Motion to approve by Commissioner Foster, second by Commissioner Goode, unanimous approval.

VI. NEW BUSINESS

A. Education

1. Budget Amendments (for information only)- Motion to approve by Commissioner Becker, second by Commissioner Goode, unanimous approval.

B. Appropriations

1. Planning and Stormwater - \$5,991 salary increase plus benefits for director- Motion to approve and waive second reading by Commissioner Geminden, second by Commissioner Goode, unanimous approval.
2. Sheriff's Office- Motion to group, approve, and waive second reading by Commissioner Foster, second by Commissioner Goode, unanimous approval.
 - a. \$84,360.38 reimbursement for state inmate medical
 - b. \$29,445.39 reimbursement for state inmate medical
 - c. \$714 carryover of TDOT grant from FY18 for car camera
2. EMS - \$4,265 share of cost of flashing light signage system at new Portland Fire/EMS Station- Motion to approve to be funded from unassigned fund balance and waive second reading by Commissioner Goode, second by Commissioner Foster, unanimous approval.
3. IT – \$22,500 connectivity between county buildings)- Motion to approve and waive second reading by Commissioner Becker, second by Commissioner Schell, unanimous approval.

- C. County Clerk – install data line in White House for future kiosk; three-year contract with Comcast- Motion to approve by Commissioner Schell, second by Commissioner Goode, unanimous approval.

- D. Transfers- Motion to group and approve items VI.D.1.a and b by Commissioner Foster, second by Commissioner Schell, unanimous approval.

1. Inter-budgetary
 - a. Greater than \$2,500
 - b. \$2,500 or less

- E. Tax Refunds- Motion to group and approve items VI.E.1 and 2 by Commissioner Foster, second by Commissioner Becker, unanimous approval.

1. James et ux Nancy Hodges - \$324
2. Billy Joel et ux Erin Jenkins - \$1,515

- VII. ADJOURNMENT- Motion to adjourn at 6:42pm by Commissioner Goode.

**COMMITTEE ON COMMITTEES
MINUTES
JANUARY 28, 2019**

Present:

Paul R. Goode, Chairman
Loren S. Echols, Vice-Chairman
Jerry Becker
Deanne Dewitt
Shellie Young Tucker

Also Present:

Ben Allen, Staff Attorney
Leah Dennen, County Attorney
Anthony Holt, County Executive-Absent
Justin Nipper, Commissioner
Moe Taylor, Commissioner
Leslie Schell, Commissioner

The regular meeting of the Committee on Committees was brought to order with an invocation by Chairman Dewitt on Monday, January 28, 2019, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Goode declared a quorum to conduct business.

Agenda. Comm. Becker moved, seconded by Comm. Echols, to approve the agenda. The motion carried unanimously.

Approval of Minutes of December 28, 2018. Upon motion of Comm. Becker, and duly seconded by Comm. Echols, the Committee approved unanimously the minutes of December 17, 2018.

Public Recognition. None

Report of the Chairman. Chairman Goode had no report.

Report of the County Executive. County Executive Anthony Holt had no report.

8. Old Business. None

9. New Business.

Emergency 911 Communications Board.

Chairman Goode announced the following appointments on the Emergency 911 Communications Board:

- Paul D. Freels, 4-year term, Commissioner – Alan Driver

Upon motion of Comm. Echols to approve Commissioner Driver as a Commission member of the Emergency 911 Communications Board, seconded by Comm. Dewitt, the Committee voted unanimously to approve the appointment of Commissioner Driver.

Agricultural Extension Service Committee

Chairman Goode announced the following appointments on the Agricultural Extension Service Committee:

- Priscilla Curtis, Farm Woman 2-year term - reappoint

Upon motion of Comm. Becker, seconded by Comm. Echols, the Committee voted unanimously to approve the appointment of Ms. Curtis as a Farm Woman to the Agricultural Extension Service Committee.

- Frosty Gregory, Farmer, 2-year term – reappoint

Upon motion of Comm. Dewitt, seconded by Comm. Becker, the Committee voted unanimously to approve the appointment of Mr. Gregory as a Farmer to the Agricultural Extension Service Committee.

- Moe Taylor, County Commission – replaced by Luke Tinsley

Upon motion of Comm. Dewitt, seconded by Comm. Becker, the Committee voted unanimously to approve the appointment of Commissioner Tinsley on the Agricultural Extension Service Committee.

Public Records Commission (Archives Board)

Chairman Goode announced the following appointments on the Public Records Commission:

- Baker Ring, 2-year term - reappoint

Upon motion of Comm. Becker, seconded by Comm. Echols, the Committee voted unanimously to approve the appointment of Commissioner Ring on the Public Records Commission.

Regional Planning Commission

Chairman Goode announced the following appointments on the Regional Planning Commission:

- Jim Williams, citizen, Zone 1, 4-year term – deferred

Without objection, Chairman Goode declared the appointment of Mr. Williams deferred.

- Mike Honeycutt, citizen, Zone 4, 4-year term
- Jerry Kirby, citizen, Zone 2, 4-year term

Upon motion of Comm. Dewitt, seconded by Comm. Echols, the Committee voted unanimously to group and approve the appointments of Mr. Honeycutt and Mr. Kirby to the Regional Planning Commission.

Zoning Board of Appeals

Chairman Goode recognized Commissioner Moe Taylor who requested the Committee consider a greater representation of Zoning Board of Appeals members in regions of the county where the appeals primarily occur. He stated there were no representatives on the Board from White House, Portland or Westmoreland.

Chairman Goode announced the following five-year appointments on the Zoning Board of Appeals:

- Mark McKee replaced by Matt Stamper

Upon motion of Comm. Becker, seconded by Comm. Dewitt, the Committee voted unanimously to group and approve the appointments of Mr. Stamper to the Zoning Board of Appeals.

- John Wesley Jones replaced by Maclin Holt

Upon motion of Chairman Goode, seconded by Comm. Becker, the Committee voted unanimously to approve the appointment of Mr. Holt (3-2) with Commissioners Goode, Becker and Echols voting in favor and Commissioners Dewitt and Tucker abstaining.

Solid Waste Board

Chairman Goode announced the following appointment on the Public Records Commission:

- Elaine Gore, Gallatin

Chairman Goode stated that the City of Gallatin will recommend an appointment to the Solid Waste Board.

Appointments Next Month. Chairman Goode announced next month's appointments as follows:

Zoning Board of Appeals: Richard Jones, alternate – 5-year term

10. Adjournment. Upon motion of Comm. Becker, seconded by Comm. Echols, the Committee adjourned at 6:41 p.m.



INVESTMENT, PURCHASING, 2002 FINANCIAL
MANAGEMENT, AND 2012 FINANCIAL
MANAGEMENT COMMITTEES MINUTES
December 17, 2018

MEMBERS PRESENT
Jerry Becker, Chairman
Danny Sullivan, Vice Chairman
Judy Hardin
Anthony Holt
Caroline Krueger
OTHERS PRESENT
David Lawing
Leah Dennen
Ben Allen
Dennis Cary

- I. CALL TO ORDER by Chairman Becker at 5:30pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Sullivan.
 - B. Approval of Agenda- Motion to approve by Commissioner Sullivan, second by Sumner County Road Superintendent, Judy Hardin, unanimous approval.
 - C. Recognition of Public- None
 - D. Approval of Minutes- Motion to group and approve items I.D.1.and 2 by Commissioner Sullivan, second by Sumner County Executive, Anthony Holt, unanimous approval.
 1. November 5, 2018
 2. December 4, 2018

II. REPORT OF THE COMMITTEE CHAIRMAN-None

III. REPORT OF THE COUNTY EXECUTIVE

- A. Munis Status Report- Sumner County IT Director, Dennis Cary, pointed out that he gathered quotes to show the costs for the connectivity between the administration building and the following buildings: sheriff's department, EMS, ECC, and the courthouse. He explained this will eliminate VPN's and costs for the current connections. Currently, our disaster recovery is backing up to EMS, which uses the administration building's connectivity as well as EMS's. He recommended placing dedicated lines between each of the earlier mentioned sites, costing approximately \$45K annually. Finance Director Lawing pointed out this is the gross cost before any savings are accounted for. IT Director Cary stated he expects there to be considerable savings. Finance Director Lawing mentioned that approximately \$22,500 will be needed for this fiscal year, if this begins in January. Commissioner Becker requested IT Director Cary to come prepared to January's meeting to show the cost and time savings for this. Motion to forward this to the budget committee based upon a recommendation from the financial management committee and to waive the second reading, second by Commissioner Krueger, unanimous approval.

IT Director Cary mentioned Telestaff, which is a software used to manage employees in the Kronos timekeeping software. He recommended moving Telestaff into the cloud, which has an additional cost of \$10K annually. IT Director Cary pointed out he believes this will be a wash due the cost of hardware and maintenance being eliminated. Finance Director Lawing pointed out this one-time cost is already budgeted in the capital projects fund. He explained it will eliminate the cost of biennial updates that are approximately \$6K and eliminate the maintenance of on-site servers that have a three to four-year life span. He stated this will also eliminate staff time. He pointed out the county will save money by moving Telestaff into the cloud. He stated no additional money is being requested at this time but wanted to make the committee aware of the change. Finance Director Lawing stated, according to IT Director Cary, this was the best move, and he is our IT expert.

IV. REPORT OF THE TRUSTEE

A. Trustee's Report-included in packet.

V. REPORT OF THE FINANCE DIRECTOR

A. 2012 Act revision- Finance Director explained the revisions to the 2012 Financial Management Act are as follows: the schools can opt out of the act; the makeup of the subcommittee is as follows: county executive, finance director, road superintendent, financial management chairman, and an elected official; and the financial management committee will determine when the act is to be implemented.

VI. REPORT OF THE LAW DIRECTOR-None

VII. NEW BUSINESS

A. Planning and Stormwater – no purchase order obtained- Motion to approve by County Executive Holt, second by Commissioner Sullivan, unanimous approval.

B. EMS – no purchase order obtained- Motion to approve by Commissioner Sullivan, second by Road Superintendent Hardin, unanimous approval.

C. Hendersonville Library – used personal credit card for conference lodging expense (refer to attached travel policy, pages 21-27)- Motion to group and approve items VII C. and D, minus the local sales taxes, by Commissioner Sullivan, second by Commissioner Krueger, unanimous approval. Road Superintendent Hardin stated the travel policy proceeds on to say, if an employee does not have a p-card or the hotel does not accept p-cards, the additional lodging expenses shall be paid by the employee. She stated, maybe the policy should read, only if the hotel does not take a p-card, will they be reimbursed. Finance Director Lawing recommended sending the travel policy back to the subcommittee for evaluation and possible revisions. Motion to send the travel policy to the subcommittee by County Executive Holt, second by Commissioner Krueger, unanimous approval.

D. Health Department – used personal credit card for conference lodging expense

VIII. ADJOURNMENT- Motion to adjourn at 5:55pm by Commissioner Sullivan.

**MINUTES
LEGISLATIVE COMMITTEE
BAKER RING, CHAIRMAN
JANUARY 14, 2019**

Present:

Baker Ring, Chairman
Leslie Schell, Vice-Chairman
Loren S. Echols
Paul R. Goode
Steve Graves
Caroline Krueger
Scott Langford, Commission Chairman
Chris Taylor

Also Present:

Leah Dennen, Law Director
Ben Allen, Staff Attorney
Anthony Holt, County Executive
Josh Suddath, Planning Commissioner
Deanne Dewitt, Commissioner
Billy Geminden, Commissioner
Jim Young
Bill Kemp, County Clerk

Chairman Ring brought the Legislative Committee meeting to order with an invocation by Comm. Schell on Monday, January 14, 2019, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Upon motion of Comm. Schell, seconded by Comm. Chris Taylor, the Committee voted unanimously to approve the agenda.

Minutes of December 10, 2018, for approval. Upon motion of Comm. Chris Taylor, seconded by Comm. Echols, the Committee voted unanimously to approve the minutes of December 10, 2018.

Recognition of the Public. None

Report of Chairman. Chairman Ring had no report.

Report of County Executive. County Executive Anthony Holt distributed correspondence from the Tennessee Comptroller of the Treasury regarding certified tax rate compliance in a year of reappraisal programs.

8. Old Business. None

9. New Business.

9a. Veterans Service Report (not received). No action taken.

9b. Proposed Project Gallatin Library (attached). Chairman Ring recognized Jim Young who requested approval of a remodel of the Gallatin Public Library. Friends of the Library will fund the project. Charles R. Curtis Construction, Inc., was selected to perform the work in two phases. The work includes demolition of walls and disposal of debris, repair and remodel work.

Comm. Chris Taylor moved, seconded by Comm. Schell, to approve the construction project and forward the matter to the full Commission. The motion was approved unanimously by the body.

9c. Internet Sales Tax Distributions. Chairman Ring introduced the following resolution:

**A RESOLUTION ENCOURAGING THE STATE OF TENNESSEE TO
REMEDY ONLINE SALES TAX COLLECTIONS WITH AN EQUITABLE
DISTRIBUTION OF REVENUES COLLECTED BASED UPON A
PRORATED PERCENTAGE OF THE POPULATION OF THE
UNINCORPORATED VERSUS INCORPORATED POPULATION OF THE
COUNTY**

WHEREAS, online sales continue to grow and with these increases, sales tax collections have greatly expanded; however, under present legislation, these taxes are attributed to the location of a store, not to the point of sale of the purchaser; and

WHEREAS, revenues are being withheld from the county and our public school systems because the collection rules were written when online sales did not exist; and

WHEREAS, these outdated collection procedures have resulted in an unfair and inequitable result and should be remedied to better address point of sale collections by considering the percentage of the population of the unincorporated areas as it relates to the total county population.

THEREFORE, BE IT RESOLVED by the Sumner County Board of County Commissioners, meeting in regular session on this the 28th day of January, 2019 that this body does hereby strongly encourage the state of Tennessee to remedy online sales tax collections and create a more equitable distribution of sales tax revenues collected; and

BE IT FURTHER RESOLVED that in order to more fairly distribute collections that sales tax revenues would be distributed based upon a prorated share of incorporated versus unincorporated collections in the county.

Chairman Ring recognized Executive Holt who stated that internet sales taxes are configured by the state to give a disproportionate amount of the taxes to the cities. This resolution encourages the state to create a more equitable distribution. .

Upon motion of Comm. Goode, seconded by Comm. Schell, the Committee voted to approve unanimously the resolution.

9d. Jack Master's Archive Donation. Chairman Ring recognized Bill Kemp, County Clerk, who requested the Committee approve a donation of historical and genealogical maps by Jack Masters, with the stipulation that proceeds of map sales benefit the Sumner County Archives. Upon motion of Comm. Goode, seconded by Comm. Schell, the Committee voted to approve the agreement between the county and Mr. Masters.

Upon motion of Comm. Goode, seconded by Comm. Schell, the Committee voted to approve unanimously the resolution.

10. Certificates of Recognition. Chairman Ring introduced the certificate of recognition honoring the following:

- a. Honoring Mark McKee, Jr.

Comm. Graves moved, Comm. Chris Taylor seconded, to approve the certificate of recognition honoring Mr. McKee. The Committee voted unanimously in favor.

11. Zoning.

11a. Somerset Downs (second reading) see attached. Comm. Schell moved, seconded by Comm. Goode, to approve the Somerset Downs rezoning for docketing on the second reading. The motion carried unanimously.

12. Adjournment. Upon motion of Comm. Goode, and duly seconded, the Committee adjourned at 5:39 p.m.

Sumner County Library Board | Meeting Minutes

Date: September 12, 2018

Location: Millersville Public Library 1:30 PM

Board Members Present: J.J. Hunter, Mary Ann Mudd, Dan Toole, Shelley Ames, Ronnie Fox, Jane Wheatcraft, Jackie Wilbur and Amy Eller

Library Representatives: Jim Young, Debra Elledge, April Mangrum, Melissa Clark, and Lelani Sabo

Regional Representatives: Cecilie Mayner and Caitlyn Harley

Guests: Kari Lewis, Diane Johnson, and Matthew Finch

Absent: Shawn Utley

I. Announcements

- Called to order by J.J. Hunter on September 12, 2018 at 1:30pm.
- Guests: Introduced Diane Johnson (Assistant Manager, H'ville) and Matthew Finch (Reference Library, H'ville), and Kari Lewis (Admin Ass't, M'ville).
- Introduced new Library Manager for Millersville, Melissa Clark.
- Motion to approve agenda for current meeting made by Ron Fox, seconded by Mary Ann Mudd. Motion passed.
- Motion to approve minutes from previous meeting made by Ron Fox, seconded by Dan Toole. Motion passed.

II. Roundtable

- Library Finance Administrator, Jim Young - Sumner County has not agreed to MOE, wants to cut \$3000. Due to personnel differences (i.e. salary and benefits). A memo from Anthony Holt and David Lawing provided explanation for the difference. Budget size 2017-18 was \$2.112M and for 2018-19, \$2.109M.
- Library Managers, Monthly Report (each manager provided circulation statistics, expenditure report, upcoming programs, etc).
 - Millersville Public Library - the new Library Manager, Melissa, will use former Library Manger's email address for consistency. Had to be closed for one day due to lightning strike knocking out computers. Also, working with maintenance regarding water damage on side of building.
 - Hendersonville Public Library - just some of the happenings at the library over the past couple months included a "Back to School" puppet show, Musical Masterpiece and a visit from Harley Quinn and Poison Ivy (Giant Flemish Rabbits). October 2018 is the library's Birthday Celebration (10 years).

- Westmoreland Public Library – Willie Ruth’s Retirement Celebration is scheduled for October 19th, 10am to 2pm.
- Portland Public Library – Life size Incredibles have invaded the Portland Public Library. Saturdays include free movie and popcorn. Requested approval for new logo – motion made by J.J. Hunter and seconded by Shelley Ames. Motion passed.
- Gallatin Public Library – Summer Reading Program attendance has increased over the past several years, however, the statistics for reading during the Summer Reading program are down significantly. Currently working on ideas to address statistics. Library is turning ten in November. Requested approval to have a “Fine Free Month” as part of the celebration. Motion made by Shelley Ames and seconded by Ron Fox. Motion Passed.
- Motion to approve reports for the Library Managers made by Mary Ann Mudd, seconded by Ron Fox. Motion passed.
- Regional Director Cecilie Maynor/Caitlyn Harley – New standards booklet in progress, cleaning up repetitiveness and making font consistent. Also, adding library staff core competencies. Trustee Workshop is scheduled for Friday, October 5th at the Brentwood Public Library.

III. Old Business

- Personnel Update –
 - Millersville Public Library: Library Manager hired, Melissa Clark.
 - Westmoreland Public Library: Committee still searching for Library Manager.
- Policy Update – Dress Code. Each Library Manager submitted their individual Dress Code Policy. Motion made by Mary Ann Mudd to approve policies, seconded by Jackie Wilbur. Motion passed.

III. New Business

- Review of Roles and Responsibilities of Library Board Trustees, Regional Director, and Library Managers.

IV. Adjournment

- Motion to adjourn meeting made by Ron Fox, seconded by Shelley Ames. Motion passed.

Minutes respectfully submitted by Amy G. Eller, Secretary.

Sumner County Library Board | Special Called Meeting Minutes

Date: October 10, 2018 at 3pm

Location: Sumner County Administrative Bldg.

Board Members Present: Mary Ann Mudd, Shelley Ames, Shawn Utley, Jackie Wilbur and Amy Eller.

Guests: Linda Harris and Gail Eller (Friends of the Westmoreland Public Library)

Absent: Ronnie Fox, Jane Wheatcraft, Dan Toole, and J.J. Hunter.

Agenda: To meet the Library Manager candidate for the Westmoreland Public Libraries of Sumner County.

Meeting called to order to Amy Eller, Trustee Secretary, at 3pm on Wednesday, October 10th.

Motion made by Shelley Ames, seconded by Mary Ann Mudd to appoint Amy Eller moderator pro tem. Motion Passed.

Motion made by Shawn Utley, seconded by Jackie Wilbur to approve the committee's recommendation to hire Cindy Matthews as the new Library Manager for Westmoreland Public Library effective November 3, 2018.

Motion approved (Yes - Mudd Ames, Utley, Wilbur and Eller. Absent - Hunter, Fox, Wheatcraft)

Adjourn: Motion by Shelley Ames, seconded by Jackie Wilbur. Motion passed.