



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Moe Taylor
Terry Wright

Second District
Billy Geminden
Larry Hinton

Third District
Alan Driver
Steve Graves

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Baker Ring
Danny Sullivan

Sixth District
Deanne Dewitt
Luke Tinsley

Seventh District
Loren S. Echols
Gene Rhodes

Eighth District
Merrol N. Hyde
Shellie Young Tucker

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Jeremy Mansfield

Twelfth District
Michael Guthrie
Justin Nipper

The following minutes are included in this packet:

Budget Committee.....September 9

Committee on Committees.....September 16

Education Committee.....September 3

General Operations Committee Committee....September 9

Legislative Committee.....September 9

Technology Ad Hoc Committee.....September 9



BUDGET COMMITTEE MINUTES
September 9, 2019

MEMBERS PRESENT
Chris Taylor, Chairman
Jerry Foster, Vice-Chairman
Jerry Becker
Billy Geminden
Paul Goode
Justin Nipper
Leslie Schell
OTHERS PRESENT
Leah Dennen
Ben Allen
David Lawing
Michael Thomas
Kevin Baigert
Moe Taylor

- I. CALL TO ORDER by Chairman Taylor at 6:00pm in the Commissioner Chambers of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Geminden.
 - B. Approval of Agenda- Motion to approve by Commissioner Nipper, second by Commissioner Goode, unanimous approval.
 - C. General Operations Committee – Justice Planning Associates presentation/discussion- Michael Thomas, Justice Planning Associates, presented an on-screen presentation and discussed the attached documents.
 - D. Recognition of Public- Kevin Baigert, 424 AB Wade Road, Portland TN expressed his concerns regarding building additional jail pods.
 - E. Approval of Minutes – August 12, 2019- Motion to approve by Commissioner Foster, second by Commissioner Nipper, unanimous approval.
- II. REPORT OF THE BUDGET COMMITTEE CHAIRMAN
 - A. October meeting date- Chairman Taylor stated the October budget meeting will be October 15, 2019 at 6:00pm, and the November budget committee meeting will be November 12, 2019 at 6:00pm. Motion to approve by Commissioner Schell, second by Commissioner Goode, unanimous approval.
 - B. Discussion of Transit Alliance donation- See attached. Motion to approve by Chairman Taylor, second by Commissioner Goode, unanimous approval.
- III. REPORT OF THE COUNTY MAYOR-None
- IV. REPORT OF THE FINANCE DIRECTOR
 - A. Financial statement memo- Included in packet.
- V. OLD BUSINESS
 - A. Previously Discussed Items- Motion to group and approve items V.A.1 through 4 and item V.A. 6 by Commissioner Foster, second by Commissioner Goode, unanimous approval.
 1. Sheriff's Office – request to change two part time clerical positions to one full time clerical position for animal control; approved in June to start July 1 with budget adjustments to be presented to committee
 2. Intersection signalization at 165 exit 117 in Portland - \$24,786.50 (25% share)
 3. Electronic Monitoring Indigency Fund – appropriate \$2,500 matching funds if elect to participate in the program
 4. School Resource Officer Grant
 5. Judge Gay – courtroom sound system- Finance Director Lawing stated, generally three quotes must be obtained for any items over \$2,500. He also stated that the committee requested that IT Director Cary review this, and he recommends that Mr. Moniz be present at October's meeting to discuss this item.
 6. EMA 2018 Homeland Security Grant - \$72,309
- VI. NEW BUSINESS
 - A. Education
 1. Budget amendments (for approval)- Motion to approve by Commissioner Goode, second by Commissioner Schell, unanimous approval.
 2. Budget amendments (for information only)- Included in packet.

B. Appropriations

1. FY2019 Budget Carryovers- Motion to approve by Commissioner Goode, second by Commissioner Nipper, unanimous approval.
2. Courthouse and Jail Maintenance Fund - \$9,794.83 funds recovered for damages to be used for jail repairs- Motion to approve by Commissioner Goode, second by Commissioner Nipper, unanimous approval.
3. Millersville Library - \$11,250 donation from City of Millersville to be used for one additional part time employee and program supplies for library to manage Millersville Community Center- Motion to approve by Commissioner Foster, second by Commissioner Geminden, unanimous approval.
4. Discussion of funded projects
 - a. Jail module, parking garage, and justice center- Finance Director Lawing provided the attached handouts. There was lengthy discussion between committee members. Commissioner Schell stated this will not require a second reading but will not go to the full commission until October. Motion to approve by Commissioner Goode, second by Commissioner Geminden, motion passes 6-1, with Commissioner Becker opposing.
 - b. Additional highway department needs- Motion to approve and waive second reading by Chairman Taylor, second by Commissioner Goode, unanimous approval.
 - c. School resource officer in each existing school- Motion to approve and waive second reading by Commissioner Foster, second by Commissioner Schell, unanimous approval.

C. Transfers- Motion to group and approve items VI.C.1.a and b by Commissioner Goode, second by Commissioner Nipper, unanimous approval.

1. Inter-budgetary
 - a. Greater than \$2,500
 - b. \$2,500 or less

D. Tax Refunds- Motion to group and approve items VI.D.1. and 2 by Commissioner Schell, second by Commissioner Nipper, unanimous approval.

1. Charles and Vonda Hays - \$46
2. Donald and Daina Spisak - \$432

VII. ADJOURNMENT- Motion to adjourn at 8:03pm by Commissioner Goode.

**COMMITTEE ON COMMITTEES
MINUTES
PAUL R. GOODE, CHAIRMAN
SEPTEMBER 16, 2019**

Present:
Paul R. Goode, Chairman
Deanne Dewitt, Vice-Chairman
Jerry Becker
Loren Echols
Shellie Young Tucker

Also Present:
Leah Dennen, County Attorney
Ben Allen, Staff Attorney
Anthony Holt, County Mayor

The regular meeting of the Committee on Committees was brought to order with an invocation by Comm. Tucker on Monday, September 16, 2019, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Goode declared a quorum to conduct business.

Agenda. Without objection, Chairman Goode added the election of Chairman and Vice-Chairman under Report of the Chairman. Comm. Echols moved, seconded by Comm. Tucker, to approve the agenda as amended. The motion carried unanimously.

Approval of Minutes of July 15, 2019. Upon motion of Comm. Echols, and duly seconded by Comm. Becker, the Committee approved unanimously the minutes of July 15, 2019.

Public Recognition. None

Report of the Chairman. Comm. Dewitt nominated Paul R. Goode to serve as Committee on Committees Chairman for the 2019-2020 year. Hearing no other, nominations ceased. The Committee unanimously elected Chairman Goode.

Chairman Goode nominated Comm. Dewitt to serve as Vice-Chairman. Hearing no other, nominations ceased and Chairman Goode declared the election of Comm. Dewitt as Vice-Chairman.

Report of the County Mayor. County Mayor Anthony Holt reported that the City of Gallatin has not chosen a member of the Sumner County Resource Authority.

8. Old Business. None

9. New Business.

Sumner County Resource Authority.

Without objection, Chairman Goode announced the deferral of the following appointment to the Sumner County Resource Authority:

- L. K. Lannom, Gallatin, 6-year term – deferred until next month

Regional Airport Authority. Chairman Goode announced the following appointment to the Regional Airport Authority to replace Mary Jane Isham who resigned her position. Her term expires October, 2019:

- Don Abbott, five-year term

Upon motion of Comm. Dewitt, seconded by Comm. Echols, the Committee approved unanimously the appointment of Don Abbott to the Regional Airport Authority.

Health, Educational & Housing Facilities Board. Chairman Goode announced the following six-year appointments to the Health, Educational & Housing Facilities Board:

- Jimmy Anderson, six-year term
- Dr. Rodney Runyon, six-year term

Upon motion of Comm. Becker, seconded by Comm. Dewitt, the Committee voted unanimously to approve the appointments of Jimmy Anderson and Dr. Rodney Runyon to the Health, Educational & Housing Facilities Board.

Civil Service Board. Mayor Holt announced the following resignation to the Sheriff's Civil Service Board:

- Sallie Wade Brown, three-year term – deferred one month

Library Board. Mayor Holt announced the following re-appointments and appointment to the Sumner County Library Board:

- Judge Jane Wheatcraft, three-year term
- Mary Anne Mudd, three-year term
- Donna MacFarland, replacing Amy Eller, three-year term

Upon motion of Comm. Becker, seconded by Comm. Tucker, the Committee voted unanimously to group and approve the appointments of Judge Wheatcraft, Ms. Mudd and Ms. MacFarland to the Library Board.

Next Month, October, 2019.

Lean Dennen, County Law Director, announced the resignation of Leslie Schell from the Benefits Committee. She asked the Chairman to place the matter on the agenda for October's meeting. Ms. Dennen noted that Comm. Dewitt has expressed interest in the position.

Zoning Board of Appeals. Don Dickerson, five-year term

Regional Planning Commission. Luther Bratton, citizen, Zone 5 (Portland), four-year term

Tourism Board. Tami Wallace, citizen, two-year term

All Standing Committees – annual membership appointment (attached)

Upon motion of Chairman Goode moved, seconded by Comm. Echols, the Committee approved unanimously the slate of 2019-2020 Committee assignments.

10. Adjournment. Upon motion of Comm. Becker, the Committee adjourned at 6:46 p.m.

Prepared by Maria Savage

GEN OPS (7)

Schell
Hinton
Tucker
Rhodes
Krueger
Ring
Guthrie

EMERGENCY (7)

Driver
Guthrie
Hyde
Tinsley
Foster
Krueger
M Taylor

BUDGET (7)

C. Taylor
Goode
Nipper
DeWitt
Geminden
Schell
Foster

HIGHWAY (5)

Graves
Hinton
Wright
Hyde
Rhodes

EDUCATION(7)

Echols
Sullivan
Ring
Goode
Driver
Krueger
Geminden

COC (5) SET

Goode
Echols
Becker
DeWitt
Tucker

FINANCIAL MGMT (4)

Becker
Langford
Nipper
Mansfield

BEER BOARD(5)

Becker
DeWitt
Echols
Goode
Tucker

**MINUTES
EDUCATION COMMITTEE
September 3, 2019**

Present:

Paul R. Goode, Chairman
Baker Ring, Vice-Chairman
Deanne Dewitt
Billy Geminden
Michael Guthrie
Danny Sullivan

Absent:

Loren S. Echols

Also Present:

Leah Dennen, County Law Director
Ben Allen, Staff Attorney

Chairman Paul R. Goode brought the regular meeting of the Education Committee to order with an invocation by Comm. Geminden on Monday, September 3, 2019, at 5:30 p.m. in the Sumner County Administration building in Gallatin.

Adoption of the Agenda. Upon motion of Comm. Guthrie, seconded by Comm. Sullivan, the Committee members approved the agenda by unanimous voice vote.

Approval Minutes(Joint Education and Budget committees) of August 5, 2019. Upon motion of Comm. Ring, seconded by Comm. Sullivan, the Committee members approved unanimously the minutes of August 5, 2019.

Recognition of the Public. None

Report of the Chairman. Chairman Goode reported Dr. Del Phillips, Director of Schools, could not be present due to a Board of Education study session. Comm. Loren Echols had a conflict, as well.

Report of County Mayor. County Mayor Anthony Holt was not present.

Report of Director of Schools. Director of Schools Del Phillips was unable to attend.

Old Business. None.

New Business

10a. Sumner County Board of Education Amendments (for information only) .
Upon motion of Comm. Ring, seconded by Comm. Dewitt, the Committee voted unanimously to approve the BOE amendments that were for information only.

10b. Sumner County Board of Education Amendments (for Approval) .
Upon motion of Comm. Guthrie, seconded by Comm. Sullivan, the Committee voted unanimously to approve the BOE amendments.

10c. Sumner County Board of Education Encumbrance Information.
Upon motion of Comm. Dewitt, seconded by Comm. Sullivan, the Committee voted unanimously to approve the BOE encumbrance information.

11. Adjournment.

Chairman Goode declared the Committee adjourned at 5:36 p.m. upon motion of Comm. Guthrie and duly seconded.

Prepared by Maria Savage

**MINUTES
GENERAL OPERATIONS COMMITTEE
LESLIE SCHELL, CHAIRMAN
SEPTEMBER 9, 2019**

Present:

Leslie Schell, Chairman
Caroline Krueger, Vice-Chairman
Larry Hinton
Gene Rhodes
Baker Ring
Moe Taylor
Shellie Young Tucker

Also Present:

Leah Dennen, County Law Director
Ben Allen, Staff Attorney
Kim Norfleet, Grant Administrator
Anthony Holt, County Mayor
Greg Miller, EMS Chief
Commissioner Jeremy Mansfield

The scheduled meeting of the joint General Operations Committee and Budget Committee was brought to order with an invocation by Comm. Geminden on Monday, September 9, 2019, at 6:00 p.m. in the Sumner County Administration Building. Chairman Taylor declared a quorum present to conduct business.

Agenda. Comm. Nipper moved, seconded by Comm. Baker, to approve the agenda as amended. The motion carried unanimously.

Minutes of August 5, 2019. Upon motion of Comm. Krueger, seconded by Comm. Ring, the Committee voted to approve unanimously the minutes of August 5, 2019.

Report of Chairman. Chairman Schell introduced Mike Thomas of Justice Planning Associates, Inc (JPA) who made a presentation, stating that the schematic design phase of the new judicial complex is complete and the design development phase has begun. Two construction management firms aided with the cost estimates and value engineering for the judicial complex, the jail pod and the parking garage. Turner Construction was selected as the project builder.

Mr. Thomas noted that the jail plans detailed a minimum-security dormitory with a 128-bed capacity and a control room. Chairman Schell stated that an open dormitory style will free up individual cells for housing juveniles being tried as adults. This arrangement gives the Sheriff's Office more flexibility for future adjustments.

The estimated cost in the Phase 1 Capital Plan is as follows:

PHASE 1 PROJECTS

New Courthouse	\$72,757,443 (does not include previously approved fees of \$5,700,000)
Jail Housing Pod	\$5,000,000

PHASE 1 PROJECT TOTAL: \$77,757,443

NEW RELATED PROJECTS AND EXPENSES

Project Management/Construction through 2022	\$500,000
Transition Space for Juvenile Court/Probation & County Probation Building Demolition	\$1,302,470
Parking Garage design fees and construction	\$9,450,000

NEW RELATED PROJECTS AND EXPENSES TOTAL: \$11,252,470

PHASE 1 CAPITAL PLAN TOTAL WITH \$2 MILLION CONTINGENCY

\$91,009,913

The Committee members discussed the effects of construction on the ability of the Gallatin Public Library to serve the community. Mr. Thomas said there was a 20-foot distance between the library and the new complex. He further stated that, as a safety measure, there will be a basement entrance for inmates appearing in court.

Mr. Thomas presented a construction timeline, stating the projected move-in date was set as December, 2022 or the first quarter of 2023.

Comm. Ring moved, seconded by Comm. Rhodes, to approve the project in its entirety. The motion carried (6-1) with Comm. Moe Taylor voting against the motion.

County Executive. No report.

Recognition of the Public.

8. Old Business.

8(1.) Capital Projects Reports. Kim Norfleet stated that the Capital Projects report included what was on the agenda.

8.(2.)Roof Administration Building (attached).

Ms. Norfleet noted that she negotiated with the roofing contractor to eliminate the re-roofing component for the Sumner County Administration building. The contract was reduced by \$384,275.00.

8.(1). Boiler Flue Administration Building (attached). Ms. Norfleet stated that the boiler flue and shaft replacement will be bid in September. She will present the results at the next meeting.

9. New Business.

9(1.)Surplus various items from Election Office (attached).

9(2.)Surplus various items from Emergency Medical Services.

Upon motion of Comm. Ring, seconded by Comm. Tucker, the Committee voted unanimously to group and approve the surplus property in items 9(1.) through 9(2.).

10. Adjournment. Chairman Schell declared the Committee adjourned at 7:30 p.m. after a motion by Comm. Moe Taylor was duly seconded.

Prepared by Maria Savage

**MINUTES
LEGISLATIVE COMMITTEE
BAKER RING, CHAIRMAN
SEPTEMBER 9, 2019**

Present:

Baker Ring, Chairman
Leslie Schell, Vice-Chairman
Loren S. Echols
Paul R. Goode
Steve Graves
Caroline Krueger
Chris Taylor
Scott Langford, Commission Chairman

Also Present:

Leah Dennen, Law Director
Ben Allen, Staff Attorney
Commissioners Luke Tinsley, Moe
Taylor, Jerry Mansfield, Billy Geminden
Dennis Cary, IT Director

Chairman Baker Ring brought the Legislative Committee meeting to order with an invocation by Comm. Chris Taylor on Monday, September 9, 2019, at 5:30 p.m. in the Sumner County Administration Building in Gallatin. A quorum was present.

Approval of Agenda. Upon motion of Comm. Echols, seconded by Comm. Langford, the Committee voted to approve the agenda by unanimous voice vote.

Minutes of August 12, 2019, for approval. Upon motion of Comm. Echols, seconded by Comm. Goode, the Committee voted to approve unanimously the minutes of August 12, 2019.

Recognition of the Public. None

Report of Chairman. Chairman Ring had no report.

Report of County Executive. County Mayor Anthony Holt had no report.

8. Old Business. Report from Technology Usage Ad Hoc Committee – Audio Recording Policy. Chairman Ring recognized Commissioner Luke Tinsley who noted that the IT Director Dennis Cary purchased a video/audio device called an “Owl” that is reasonably priced and mobile. He said the Legislative Committee will be recorded to determine if the technology is adequate for the task of recording committee meetings. He will report back next month.

9. New Business.

9a. Veterans Service Report (attached). Veterans Service Officer report was not available at this time.

9b. October Meeting Date. Upon motion of Comm. Goode, seconded by Comm. Schell, the Committee voted unanimously to approve the meeting dates of Tuesday, October 15 and Tuesday, November 12, 2019, at 5:30 p.m. to accommodate the holiday schedule.

9c. Millersville Library Agreement (attached). Upon motion of Comm. Langford, seconded by Comm. Goode, the Committee voted unanimously to approve the cooperative agreement with the City of Millersville.

9d. Savvik Group Purchasing Agreement (attached). Upon motion of Comm. Goode, seconded by Comm. Langford, the Committee voted unanimously to approve the Savvik Group Purchasing Agreement.

9e. Electronic Monitoring Indigent Fund (new state statute amendment). Upon motion of Comm. Langford, seconded by Comm. Echols, the Committee voted unanimously to approve the establishment of an electronic monitoring fund.

9f. Greenway Prohibition. Comm. Graves moved, seconded by Comm. Echols, to approve the following resolution:

**A RESOLUTION DECLARING THAT SUMNER COUNTY WILL NOT
CONDEMN PRIVATELY OWNED PROPERTY ALONG UPPER STATION
CAMP CREEK ROAD FROM LONG HOLLOW PIKE TO STATE HWY 25
FOR THE PURPOSE OF TRAILS, PATHS, GREENWAYS OR OTHER
WAYS FOR WALKING, RUNNING, HIKING, BICYCLING OR
EQUESTRAIN USE**

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 16th day of September 2019, that Sumner County will not seek to condemn privately owned property along Upper Station Camp Creek Road from Long Hollow Pike to State Highway 25 for the purpose of trails, paths, greenways or other ways for walking, running, hiking, bicycling or equestrian use.

Chairman Ring recognized Commissioner Jeremy Mansfield who requested passage of the above stated resolution.

The motion failed (2-6-0) with Commissioners Graves and Echols voting in favor and Commissioners Chris Taylor, Ring, Langford, Goode, Schell and Krueger voting against the resolution.

10. Certificates of Recognition.

- a. HolidayFest 2019 Recognition
- b. Recognizing September 2019 as National Recovery Month

Upon motion of Comm. Goode, seconded by Comm. Langford, the Committee voted unanimously to group and approve the recognition of HolidayFest and National Recovery Month.

11. Zoning. None

12. Adjournment. Upon motion of Comm. Goode, and duly seconded by Comm. Schell, the Committee adjourned at 5:46 p.m.

Prepared by Maria Savage

**MINUTES
TECHNOLOGY USAGE AD HOC COMMITTEE
LUKE TINSLEY, CHAIRMAN
SEPTEMBER 9, 2019**

Present:
Luke Tinsley, Chairman
Deanne Dewitt
Loren S. Echols
Caroline Krueger
Jeremy Mansfield

Also Present:
Leah Dennen, Law Director
Ben Allen, Staff Attorney
Commissioner Moe Taylor
Dennis Cary, IT Director
Bill Kemp, County Clerk

The Technology Usage Ad Hoc Committee meeting was brought to order with an invocation by Comm. Echols on Monday, September 9, 2019, at 4:00 p.m. in the Sumner County Administration Building in Gallatin. Chairman Tinsley declared a quorum present.

Approval of August 5, 2019 minutes. Comm. Mansfield moved, seconded by Comm. Dewitt, to approve the minutes of August 5, 2019. The minutes were approved unanimously.

Recognition of the Public. None

Old Business

5a. Discussion of audio/visual recordings in Room 112 and strategy to be followed (draft policy attached).

County Law Director Leah Dennen stated that the Emergency Management Agency, Highway Department, Sheriff's Office and Emergency Medical Services have their own emails. She said everyone else is using the new emails.

Dennis Cary, IT Director, explained the new device in the process of recording the Ad Hoc meeting. Mr. Cary said he would download and send a link of the recording to ad hoc committee members to review. The original cost to equip A/V devices was \$15,000. The "Owl" is a mobile solution that cost \$5,000, including software and a computer. This option does not need a conference table alteration. The committee discussed retainage of the video recordings.

Comm. Mansfield requested a mp3 file to listen to audio.

Chairman Tinsley introduced the following resolution:

**A RESOLUTION ADOPTING AN EXPERIMENTAL STRATEGY
FOR RECORDING OF CERTAIN COMMITTEE MEETINGS
IN AN AUDIO-VISUAL FORMAT IN THE COMMITTEE ROOM.**

WHEREAS, Sumner County wishes to provide additional options to allow citizens to view certain committee meetings which take place in room 112 of the Sumner County Administration Building (“the Committee Room”) and will therefore undertake an experimental strategy of making audio/visual recordings (“A/V Recordings”) of certain committee meetings; and

WHEREAS, due to the many committees and meetings that this body undertakes, the numerous locations that such meetings must be held and because of limited time, space, staff costs, and equipment to make such recordings, NOT all committees will be recorded in the A/V Recordings format; and

WHEREAS, this A/V Recordings service shall NOT service as an ongoing obligation, change the manner in which the official records of the county are maintained nor replace the official written minutes of the body and is only undertaken to offer citizens who cannot attend meetings another option to hear and see the debate of the committees chosen for recording; and

WHEREAS, not recording a meeting in the Committee Room does not indicate failure or a mistake of county employees to perform any duty.

THEREFORE, this body does hereby adopt the following experimental strategy for Committee Room A/V Recordings:

- (1) Only the standing committees of this body:
 - a. Budget;
 - b. Legislative;
 - c. Highway;
 - d. Committee on Committees;
 - e. Education;
 - f. Emergency Services; or
 - g. General Operations

shall be considered for potential recording.

- (2) One fixed camera shall be placed in the Committee Room which must be turned on and off, manually at each meeting. Certain uses of the Committee Room such as early voting, medical discussions, student conferences and other confidential matters cannot legally be recorded, and all efforts shall be made to make sure that an accidental recording is not made.

(3) The tables in the Committee room shall be altered to allow for more committee members to sit facing the camera.

(4) Due to multiple meetings which may overlap, the committee first in the room to hold an official meeting shall be allowed to finish their meeting in the Committee room. If a committee goes to another room, then audio/visual recordings will not be made at the alternative location. The decision to move to another location does not imply anything covert or unethical action but is simply the decision of a chairman to allow the timely start of scheduled meetings.

(5) The action of recording the committee meeting shall NOT serve as an ongoing obligation, change the manner in which the official records of the county are maintained nor replace the official written minutes of the body.

(6) Such A/V recordings are only undertaken to offer, when available, another manner to hear and see the debate of the committees chosen for recording.

(7) This body can suspend or discontinue the process at any time for any reason.

The Ad Hoc Committee members discussed the following changes to the resolution:

- Changing “or” to “and” after Emergency Services
- Comm. Dewitt suggested including a new point that recording of other committees (i.e., Planning Commission, Board of Zoning Appeals) may be added after successful implementation of this initial solution.
- Comm. Echols moved, seconded by Commissioner Krueger, to approve the following changes: a) correction of an “s” to “citizen”; b) deletion of #3 because no table alterations are needed; and, c) deletion of “anything” in #4.
- Comm. Mansfield moved to amend the motion as follows:
 - a) Strike the word “experimental” and replace “certain” with “standing” in the caption; b) first Whereas paragraph deleting “provide additional options” and substituting “standing” for “certain”.; c) substitute “make” for “experimental strategy of making”; d) third whereas paragraph strike “serve as an ongoing obligation” and make citizen plural; e) strike “experimental” in Therefore paragraph; f) substitute “potential recording” with “recorded” in #1); strike “serve as an ongoing obligation” in #5)

Ms. Dennen stated that the reference to “experimental” gives more flexibility to change the protocol.

Comm. Mansfield's motion died for lack of a second.

Ms. Dennen suggested setting up the "Owl" to record the Planning Commission in the Commission Chambers as a test. Ms. Dennen said she would rework the language of the resolution and inform the chairmen that Mr. Cary will work with committees to record the meetings.

Upon discussion, Comm. Krueger moved, seconded by Comm. Dewitt, to table the discussion of audio/visual recordings in Room 112 and the strategy to be followed. The motion carried with Comm. Mansfield voting no.

Comm. Dewitt moved, seconded by Comm. Mansfield, to allow Mr. Cary to purchase the necessary equipment to operate the Owl device. The motion carried unanimously.

5.b. Planning Commission Meetings and Recording in Chambers.

County Clerk Bill Kemp reported that Arbor Media can make the changes to the software to record the Planning Commission meetings in the Commission Chambers. He further stated that the Ad Hoc Committee has to outline what it wants the software to do.

Upon motion of Comm. Echols, seconded by Comm. Dewitt, the Committee voted unanimously to table discussion on the Planning Commission Meetings and recordings in the Commission Chambers.

Next Month's Meeting. Chairman Tinsley set the next meeting for October 15, 2019, at 4:00 p.m.

New Business- None

4. Adjournment. Upon motion of Comm. Echols, and duly seconded by Comm. Dewitt, the Committee adjourned at 5:00 p.m.

Prepared by Maria Savage