



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Moe Taylor
Terry Wright

Second District
Billy Geminden
Larry Hinton

Third District
Alan Driver
Steve Graves

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Baker Ring
Danny Sullivan

Sixth District
Deanne Dewitt
Luke Tinsley

Seventh District
Loren S. Echols
Gene Rhodes

Eighth District
Merrol N. Hyde
Shellie Young Tucker

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Jeremy Mansfield

Twelfth District
Michael Guthrie
Justin Nipper

The following minutes are included in this packet:

Budget Committee.....January 13

Committee on Committees.....January 27

Financial Management Committee..... January 27

Highway Commission..... January 7

Legislative Committee..... January 13



BUDGET COMMITTEE MINUTES
January 13, 2020

MEMBERS PRESENT
Chris Taylor, Chairman
Jerry Foster, Vice Chairman
Deanne DeWitt
Billy Geminden
Paul Goode
Justin Nipper
OTHERS PRESENT
Leah Dennen
Ben Allen
David Lawing
Anthony Holt
Moe Taylor
Jeremy Mansfield
Bart Bagsby
Kevin Baigert
Ruth Fennell
Bill Bugg

- I. CALL TO ORDER by Chairman Taylor at 6:00 pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation-Led by Commissioner Geminden.
 - B. Approval of Agenda- Chairman Taylor requested that item V.B.8 be removed from the agenda. Motion to approve amended agenda by Commissioner Foster, second by Commissioner DeWitt, unanimous approval.
 - C. Recognition of Public- Chairman Taylor explained everyone will have an opportunity to speak to agenda items after the committee has a discussion.
 - D. Approval of Minutes – December 9, 2019- Motion to approve by Commissioner Nipper, second by Commissioner Geminden, unanimous approval.
- II. REPORT OF THE BUDGET COMMITTEE CHAIRMAN- Chairman Taylor informed the committee that IT Director Cary has been working on the camera system with EMS and will report back to the committee in a few months.
- III. REPORT OF THE COUNTY MAYOR- None
- IV. REPORT OF THE FINANCE DIRECTOR
 - A. FY2021 budgetary time-line- Motion to approve by Commissioner DeWitt, second by Commissioner Goode, unanimous approval.
 - B. Long-term planning- Finance Director Lawing informed the committee that all departments were asked to return a long-term planning worksheet to the finance department by November 30, 2018. Due to very few being received, Finance Director Lawing is requesting that all departments turn in an updated long-term planning worksheet to include five-year operational costs and twenty-year capital requests by March 1, 2020.
 - C. Outside agency funding- Commissioner DeWitt gave a brief summary on behalf of the nonprofit ad-hoc committee. Commissioner Foster recommended two changes for the applications. Finance Director Lawing and Commissioner DeWitt stated they will meet in the morning to discuss and make the recommended changes before posting the applications to the county website. Kevin Baigert, 424 AB Wade Road, Portland, TN, expressed his concerns regarding IRS codes and the different nonprofit categories. Finance Director Lawing requested that item IV.C.1 only be sent to the full commission for approval.
 1. Resolution for outside agency funding- Motion to approve by Commissioner DeWitt, second by Commissioner Nipper, unanimous approval.
 2. Nonprofit, civic organization funding request application- Motion to group and approve items IV.C.2.and 3 with the amendments requested by Commissioner Foster by Commissioner DeWitt, second by Commissioner Nipper, unanimous approval.
 3. Nonprofit, charitable organization funding request application
 - D. Revenue monitoring- Included in the packet. Finance Director Lawing informed the committee that if local revenues were re-budgeted today, the county would be 6/10 of 1% over budget. Finance Director Lawing pointed out that everything is moving along the way it should.
 - E. Highway/Public Works Fund Cash Flow (to be sent to county commission)- Motion to docket by Commissioner DeWitt, second by Commissioner Foster, unanimous approval.
 - F. Financial statement memo- Included in packet.

V. NEW BUSINESS

A. Education

1. Budget amendments (for information only)- Included in the packet.

B. Appropriations

1. Drug Court - \$45,500 THSO grant for assistant's salary- Motion to approve by Commissioner Nipper, second by Commissioner Goode, unanimous approval.
2. Sheriff's Office- Motion to group and approve items V.B.2.a.and b by Chairman Taylor, second by Commissioner Foster, unanimous approval.
 - a. \$414 state inmate medical reimbursement
 - b. \$32,720.66 within drug control fund for license plate readers
3. Millersville Library - \$1,032 TSLA technology grant- Motion to approve by Commissioner Goode, second by Commissioner Foster, unanimous approval.
4. Comer Barn – funding for repair cost investigation from general operations committee- Chairman Taylor motioned, contingent on Rogers Group changing the deed, to allocate funds allowing the general operations committee to hire a project manager to obtain bids to replace the roof. Chairman Taylor discussed that the grant had a requirement for matching funds and requested the matching funds be funded from the hospital fund and be replaced by private donations or tourism funds. Second by Commissioner Geminden. Chairman Taylor opened the motion for discussion.
 - Commissioner Moe Taylor, 420 Buck Graves Road, Westmoreland, TN, expressed his concerns regarding the Comer Barn renovation.
 - Commissioner Jeremy Mansfield, 105 Copper Creek Drive, Goodlettsville, TN, expressed his concerns regarding grant matches for the Comer Barn renovation. He provided the attached estimate for a roof replacement.
 - Bart Bagsby, Long Hollow Pike, Gallatin, TN, expressed his concerns regarding moving an agricultural extension office to the Comer Barn.
 - Kevin Baigert, 424 AB Wade Road, Portland, TN, expressed his concerns regarding the Comer Barn renovation.
 - Ruth Fennell, 1049 Blue Jay Way, Gallatin, TN, expressed her concerns regarding the Comer Barn renovation.

Finance Director Lawing requested clarification of the amount on the resolution. Chairman Taylor stated "I thought, initially, up to \$250K was what the grant was for." Law Director Dennen read a draft resolution, "this body does hereby authorize the general operations committee to put out a bid for a project manager to create a plan to preserve the Comer Barn including roof repairs and related items necessary for conservation and safeguarding of the facility. Be it further resolved that the grant funds be matched by a loan from the hospital fund with these funds to be paid back from private donations or tourism funds and be it further resolved that before the plan can take place a presentation of it must be made to the Rogers Group and corrections in the deed obtained to remove restrictions." Finance Director Lawing stated, "the term "loan" requires the approval of the state". Finance Director Lawing suggested the resolution state "paid from the hospital fund with a plan to repay." He informed the committee that we may still need the state's approval. Finance Director Lawing questioned, "are we sending this to general ops and letting them find someone and determine the amount and run it back through budget? Is that the plan?" Finance Director Lawing stated, "there won't be any funds expended until general ops finds somebody, and if we run with the said resolution, we will have to run it back through with an amount." Chairman Taylor responded, "We should run it back through general ops. Is everyone comfortable with that motion?" County Mayor Holt interjected, "you are voting on up to \$250K, and general ops will let you know the amount". Finance Director Lawing asked, "does that mean that general ops will let us know an amount, and we will appropriate at a later time?" The motion passed unanimously.

5. Information Technology – additional funding request for two projects- Finance Director Lawing requested this item be moved to February's budget agenda.
6. Water Provisioning Plan- Chairman Taylor made a motion for discussion, second by Commissioner Geminden.
 - a. Moe Taylor, 420 Buck Graves Road, Westmoreland TN, expressed his concerns regarding funding the water provisioning plan. He provided the attached map and water treatment plant production. Commissioner Moe Taylor requested that an ad-hoc committee be formed with himself serving on the committee and to work with the cities. There was discussion among committee members. Chairman Taylor stated he would mention this in his report at the full commission to see who was interested in serving on the ad-hoc committee and bring a report back to the budget committee in February.

7. 2020 Census – funding for banners to be placed in various places around the county- Bill Bugg, US Census Bureau, spoke briefly to the committee. Motion to fund up to \$1,000 from the county general unassigned fund balance and leave at the discretion of the US Census Bureau to distribute the banners around Sumner County by Chairman Taylor, second by Commissioner Dewitt, unanimous approval.
8. Capital Projects Fund – request to use \$195,124 for plumbing supplies- removed from agenda.

C. Transfers

1. Inter-budgetary- Motion to group and approve items V.C.I.a. through i, with V.C.I.a.i going to the full commission by Commissioner Foster, second by Commissioner DeWitt, unanimous approval.
 - a. Greater than \$2,500-
 - i. Transfer to be approved by commission for volunteer fire departments (not included with request in December)
 - b. \$2,500 or less- Included in packet.

D. Tax Refunds- Motion to group and approve items V.D.1. through 5 by Commissioner Foster, second by Chairman Taylor, unanimous approval.

1. Karyn Brown and Richard Murphy - \$158
2. CLLD Properties - \$2,776 (two parcels)
3. Colin and Lori Ireton - \$258
4. James Boyd Johnson - \$707
5. David and Glenda Smith - \$1,604

VI. ADJOURNMENT- Motion to adjourn at 7:06 pm by Chairman Taylor.

**COMMITTEE ON COMMITTEES
MINUTES
PAUL R. GOODE, CHAIRMAN
JANUARY 27, 2020**

Present:
Paul R. Goode, Chairman
Deanne DeWitt, Vice-Chairman
Jerry Becker
Loren S. Echols
Shellie Young Tucker

Also Present:
Leah Dennen, County Attorney
Ben Allen, Staff Attorney
Anthony Holt, County Mayor
Danny Sullivan, Justin Nipper- Commissioners

The regular meeting of the Committee on Committees was brought to order with an invocation by Comm. Tucker on Monday, January 27, 2020, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Goode declared a quorum to conduct business.

Agenda. Comm. Becker moved, seconded by Comm. Echols, to approve the agenda. The motion carried unanimously.

Approval of Minutes of December 16, 2019. Upon motion of Comm. Becker, and duly seconded by Comm. Tucker, the Committee approved unanimously the minutes of December 16, 2019.

Public Recognition. None

Report of the Chairman. None

Report of the County Mayor. County Mayor Anthony Holt had no report.

8.Old Business. None

9. New Business.

Zoning Board of Appeals.

Chairman Goode announced the appointment of the following to the Zoning Board of Appeals:

- Don Dickerson, resigns – term expires October 2024 – replacement
Shawn Utley

Upon motion of Comm. Becker, seconded by Comm. Echols, the Committee voted unanimously to approve the appointment of Mr. Utley to serve on the Zoning Board of Appeals.

Library Board.

Chairman Goode announced the following appointment to the Sumner County Library Board:

- Mary Anne Mudd, resigns – term expires July 2020 – County Mayor recommendation Beth Popick

Upon motion of Comm. Tucker, seconded by Comm. DeWitt, to approve, the Committee voted unanimously to approve the appointment of Ms. Popick to the Library Board.

Agricultural Extension Service; two-year terms.

Chairman Goode announced the following recommendations to serve on the Agricultural Extension Service as follows:

- Alan Driver, County Commission
- Caroline Krueger, County Commissioner
- Carl Cooper, Farmer
- Edie Kirkpatrick, Farm Woman

Upon motion of Comm. DeWitt, seconded by Comm. Echols, the Committee voted unanimously to group and approve the reappointment of Mr. Driver, Ms. Krueger, Mr. Cooper, Ms. Kirkpatrick to the Agricultural Extension Service.

Next Month, February, 2020.

Highway Commission

- Tom Neal, citizen – recommendation to reappoint

Board of Zoning Appeals

- Maclin Holt – recommendation to reappoint

10. Adjournment. Upon motion of Comm. Becker, and duly seconded, the Committee adjourned at 6:34 p.m.



INVESTMENT, PURCHASING, 2002 FINANCIAL
MANAGEMENT, AND 2012 FINANCIAL
MANAGEMENT COMMITTEES MINUTES
January 27, 2020

MEMBERS PRESENT
Jerry Becker, Chairman
Justin Nipper, Vice Chairman
Judy Hardin
Anthony Holt
Scott Langford
Jeremy Mansfield
Del Phillips
OTHERS PRESENT
Leah Dennen
Ben Allen
David Lawing
Dennis Cary

- I. CALL TO ORDER by Chairman Becker at 5:30 pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Nipper.
 - B. Approval of agenda-Motion to approve by Dr. Phillips, second by Commissioner Mansfield, unanimous approval.
 - C. Recognition of public- None
 - D. Approval of minutes – December 9, 2019- Motion to approve by Commissioner Mansfield, second by Commissioner Nipper, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- None
- III. REPORT OF THE COUNTY MAYOR-None
- IV. REPORT OF THE LAW DIRECTOR- None
- V. REPORT OF THE TRUSTEE-Included in the packet.
- VI. REPORT OF THE IT DIRECTOR
 - A. Munis/network status report- IT Director Cary informed the committee of a major upgrade in Munis that will be done in 2020. He stated that training will be needed for end users after the upgrade is completed. IT Director Cary pointed out, regarding the network, that his team is working on the networks for the new transitional juvenile building and the libraries. He stated all the libraries should be on the county's network by April, making approximately 70% of the county on a single network. Finance Director Lawing pointed out that the upgrade is mandatory.
- VII. REPORT OF THE FINANCE DIRECTOR- None
- VIII. NEW BUSINESS
 - A. Implementation Plan of the 2012 Finance Act- Finance Director Lawing stated that bidding is being transitioned back to the county and should be completed by the end of March. He explained that the purchasing and accounts payable procedures need to be updated to correspond to Munis, or an ERP environment, and for the changes that have been made over the last six to seven years. He explained the policies are ready and will hopefully be presented to the policy sub-committee sometime in February. Finance Director Lawing explained, regarding Kronos, the finance department is implemented and the IT department employees are clocking in and out but are working on a few small issues. He explained, hopefully, in the next month and a half, the health department will be implemented. He also pointed out that he plans to have EMS implemented by June 30, followed by the sheriff's department, consolidated dispatch, and other departments. Finance Director Lawing stated that another major project in progress is the receipting and cashiering modules in Munis. He plans to have the receipting portion fully implemented by the end of March and the cashiering portion implemented within twelve months after that. He informed the committee that Munis has a module called "unlimited cashiering", which will replace manual receipts from certain departments. Audit has previously given the county internal findings for such receipts, but this module will alleviate that issue. Finance Director Lawing pointed out that other projects, such as fixed assets and various others, will follow. Motion to adopt as presented by County Mayor Holt, second by Commissioner Langford, motion passes 6-1, with Commissioner Mansfield opposing.
- IX. ADJOURNMENT-Motion to adjourn at 5:38 pm by Dr. Phillips.

SUMNER COUNTY HIGHWAY COMMISSION

January 7, 2020

MINUTES

MEMBERS PRESENT:

Steve Graves, Vice Chairman
Judy Hardin, Road Superintendent
Larry Hinton, Chairman
Anthony Holt, County Executive
Tom Neal, Citizen Member
Terry Wright, Commissioner

MEMBERS ABSENT:

Gene Rhodes, Commissioner
Luke Tinsley, Commissioner

OTHERS PRESENT:

Leah Dennen, Law Director
Ben Allen, Staff Attorney
Brock Bermeister, Asst. Rd. Superintendent

CALL TO ORDER

Chairman Hinton called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, January 7, 2019 at 4:30 P.M. in Conference Room #112 at the Sumner County Administration Building.

ADDITION TO AGENDA

Chairman: Discussion about tiles

APPROVAL OF AGENDA

Motion to approve: County Executive Holt

Seconded by: Commissioner Wright

Motion passed: Unanimously

APPROVAL OF MINUTES

Motion by Road Superintendent Hardin to approve the December 2019 minutes.

Seconded by County Executive Holt. **Motion passed** unanimously.

PUBLIC RECOGNITION ~ None

REPORT OF CHAIRMAN: OLD BUSINESS ~ None

REPORT OF CHAIRMAN: NEW BUSINESS

A. Tile Discussion

Chairman Hinton mention he saw someone installing a tile on Rock Springs Road and it might be too small. They should get a driveway permit from the Highway Department.

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS

A. Road Superintendent Hardin reported to the committee that since July 1, 2019 they had issued 237 permits for driveways.

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS

A. Sumner County 2020 Road List

Road Superintendent Hardin presented the 2020 Sumner County Road List (see attached) for approval. County Executive Holt **motioned** to approve the road list, **seconded** by Citizen Member Neal. **Motion passed** unanimously.

REPORT OF COUNTY EXECUTIVE - None

COMMISSION BUSINESS - None

REPORT OF LAW DIRECTOR - None

MOTION TO ADJOURN: Vice Chairman Graves
SECONDED BY: Commissioner Wright
ADJOURNMENT: 5:54P.M.

**MINUTES
LEGISLATIVE COMMITTEE
BAKER RING, CHAIRMAN
JANUARY 13, 2020**

Present:

Baker Ring, Chairman
Paul Goode, Vice-Chairman
Larry Hinton
Caroline Krueger
Danny Sullivan
Chris Taylor
Scott Langford, Commission Chairman
Absent: Leslie Schell

Also Present:

Leah Dennen, Law Director
Ben Allen, Staff Attorney
Commissioners Luke Tinsley,
Moe Taylor, Jeremy Mansfield
Anthony Holt, County Mayor
Dennis Cary, IT Director

Chairman Baker Ring brought the Legislative Committee meeting to order with an invocation on Monday, January 13, 2020, at 5:30 p.m. in the Sumner County Administration Building in Gallatin. A quorum was present.

Approval of Agenda. Upon motion of Comm. Goode, seconded by Comm. Krueger, the Committee voted to approve the agenda by unanimous voice vote.

Minutes of December 9, 2019, for approval. Upon motion of Comm. Chris Taylor, seconded by Comm. Langford, the Committee voted to approve unanimously the minutes of December 9, 2019.

Recognition of the Public.

Report of Chairman. Chairman Ring had no report.

Report of County Mayor. Mr. Holt had no report.

Old Business.

9. New Business.

- a. Veterans' Service report (attached) Veterans Service Officer report was attached.

- 10. Certificates of Recognition.
- a. Memory of James Hawkins.
- b. Memory of Spencer Bristol.
- c. Maddox Prichard – Shark Tank Deal.
- d. Mason Wettengel – Eagle Scout.

Upon motion of Comm. Goode, seconded by Comm. Sullivan, the Committee voted unanimously to group and approve honoring the memory of Mr. Hawkins and Mr. Bristol and in recognition of Mr. Prichard and Mr. Wettengel.

11. Zoning. None

12. Adjournment. Upon motion of Comm. Goode, and duly seconded by Comm. Langford, the Committee adjourned at 5:39 p.m.

Prepared by Maria Savage