



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Moe Taylor
Terry Wright

Second District
Billy Geminden
Larry Hinton

Third District
Alan Driver
Steve Graves

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Baker Ring
Danny Sullivan

Sixth District
Deanne DeWitt
Luke Tinsley

Seventh District
Gene Rhodes
Brian Stewart

Eighth District
Merrol N. Hyde
Shellie Young Tucker

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Jeremy Mansfield

Twelfth District
Michael Guthrie
Justin Nipper

The following minutes are included in this packet:

Budget Committee.....January 11

Committee on Committees.....January 25

Delinquent Tax.....January 11

Highway.....October 6

Legislative.....January 11



BUDGET COMMITTEE MINUTES
January 11, 2021

MEMBERS PRESENT Chris Taylor, Chairman Jerry Foster, Vice Chairman Deanne DeWitt Billy Geminden Paul Goode Justin Nipper Leslie Schell OTHERS PRESENT David Lawing Anthony Holt Leah Dennen Ben Allen Brian Stewart
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- I. CALL TO ORDER by Chairman Taylor at 6:00 pm via Zoom.
 - A. Invocation- Led by Commissioner Geminden.
 - B. Approval of Agenda-Motion to approve by Commissioner Goode, second by Commissioner Schell, unanimous approval.
 - C. Recognition of Public- None
 - D. Approval of Minutes – December 7, 2020- Motion to approve by Commissioner Stewart in error, second by Commissioner Geminden, unanimous approval. Due to the error above, this item must be placed on the February budget agenda for approval.

- II. REPORT OF THE BUDGET COMMITTEE CHAIRMAN- Chairman Taylor pointed out that any item voted unanimously automatically waives the second reading. Chairman Taylor informed the committee that hotel motel tax and other revenues are trending down, as expected, but we should still be able to do a 1% COLA retroactive for the entire year for employees; however, he recommends waiting until next month to vote. Chairman Taylor informed the committee that an RFP was already out for a salary study, and all departments chose to participate except for the Highway Department.

- III. REPORT OF THE COUNTY MAYOR-None

- IV. REPORT OF THE FINANCE DIRECTOR
 - A. FY2022 Budgetary Time-line- Motion to approve by Commissioner Goode, second by Commissioner Schell, unanimous approval.
 - B. Highway/Public Works Fund analysis (to be passed out at meeting and sent to county commission)
 - C. Revenue analysis- Finance Director Lawing informed the committee that most revenues are looking better than what he had feared. He stated the only ones that are less than anticipated are court fees and hotel motel tax, which he believes are temporary.
 - D. Financial statement memo- Included in packet.

- V. OLD BUSINESS
 - A. COLA for employees- No action taken.

- VI. NEW BUSINESS
 - A. Education
 1. Budget amendment (for approval)- Motion to approve by Commissioner Schell, second by Commissioner Goode, unanimous approval.
 - B. Appropriations
 1. Election Commission - \$75,000 additional COVID19 grant funding-Motion to approve by Chairman Taylor, second by Commissioner Schell, unanimous approval.
 2. Sheriff's Office - \$30,000 THSO grant for alcohol and impaired driving enforcement-Motion to approve by Chairman Taylor, second by Commissioner Nipper, unanimous approval.
 3. Libraries- Motion to group and approve items VI.B.3.a through c by Chairman Taylor, second by Commissioner Schell, unanimous approval.
 - a. Hendersonville - \$2,748 technology grant
 - b. Westmoreland - \$591 technology grant
 - c. Millersville - \$1,014 technology grant
 4. Risk Management - \$16,442.87 insurance reimbursement- Motion to approve by Chairman Taylor, second by Commissioner Geminden, unanimous approval.
 5. IT – estimated \$90,000 for EMS/ECC and \$200,000 for county administration building for camera system replacements from capital projects local fund balance- Motion to approve by Chairman Taylor, second by Commissioner Stewart in error, unanimous approval. Due to the error above, this item must be placed on the February budget agenda for approval.
 - C. Transfers
 1. Other inter-budgetary- Motion to approve by Commissioner Goode, second by Commissioner Stewart in error, unanimous approval. Due to the error above, this item must be placed on the February budget agenda for approval.
 - D. Tax Refunds
 1. Dennis and Katherine Spencer - \$1,848- Motion to approve by Chairman Taylor, second by Commissioner Geminden, unanimous approval.

- VII. ADJOURNMENT- Motion to adjourn at 6:13 pm by Commissioner Foster.

**COMMITTEE ON COMMITTEES
MINUTES
PAUL R. GOODE, CHAIRMAN
JANUARY 25, 2021**

Present:
Paul R. Goode, Chairman
Deanne DeWitt, Vice-Chairman
Jerry Becker
Brian Stewart
Shellie Young Tucker

Also Present:
Leah Dennen, County Law Director
Ben Allen, Staff Attorney
Anthony Holt, County Mayor

The regular meeting of Committee on Committees was brought to order with an invocation by Comm. Tucker on Monday, January 25, 2021, at 6:30 p.m. The meeting was held on ZOOM pursuant to the executive orders issued by the Governor which allow meetings to be held by electronic means. Chairman Goode declared a quorum to conduct business.

Agenda. Upon motion of Comm. Tucker, seconded by Comm. Stewart the Committee voted unanimously to approve the agenda.

Approval of Minutes of December 14, 2020. Upon motion of Comm. Tucker, seconded by Comm. Stewart the Committee voted unanimously to approve the minutes of December 14, 2020.

Public Recognition. None

Report of the Chairman. No report

Report of the County Mayor. No report

8.Old Business. None

9. New Business.

Create Technology Sub-Committee to report to General Operations Committee.
After discussion the decision was made to defer until February.

Health and Safety Standards Board (4-year term).

- Larry Tate's replacement – Jim Young
- Howell Wilson, reappoint

Upon motion of Comm. Becker, seconded by Comm. DeWitt, the motion carried unanimously to approve the appointments to the Health and Safety Standards Board.

Agricultural Extension Service Committee.

- Priscilla Curtis, Farm Woman, 2 year term, replacement – Jennifer Bates
- Frosty Gregory, Farmer, 2 year term - reappoint
- Luke Tinsley, County Commissioner, 2 year term - reappoint
- Edie Kirkpatrick, Farm Woman, replacement – Baily Holland

Upon motion of Comm. DeWitt, seconded by Comm. Tucker, the Committee voted unanimously to group and approve the appointments of the Agricultural Extension Service Committee.

Public Records Commission (Archives Board).

- Baker Ring, reappoint

Upon motion of Comm. Tucker, seconded by Comm. Stewart, the Committee voted unanimously to approve the appointment to the Public Records Commissioner.

Next Month, February 2021

No Appointments

10. Adjournment. Upon motion of Comm. Becker, seconded by Comm. DeWitt, the Committee adjourned at 6:37 p.m.

Prepared by Jennifer Mitchell

**MINUTES
DELINQUENT TAX
ALAN DRIVER, CHAIRMAN
JANUARY 11, 2021**

Present:

Alan Driver, Chairman
Terry Wright, Vice-Chairman
Brian Stewart
Luke Tinsley

Absent:

Anthony Holt, County Mayor

Also Present:

Leah Dennen, Law Director
Ben Allen, Staff Attorney

The scheduled meeting of the Delinquent Tax Committee was brought to order with an invocation by Comm. Driver on January 11, 2021, at 5:00 p.m. The meeting was conducted on Zoom pursuant to the executive orders issued by the Governor which allow meetings to be held by electronic means.

3a. Election of Chair and Vice-Chair.

Comm. Wright nominated Comm. Driver to serve as committee chairman. Hearing no other nominations, the committee voted by acclamation to elect Comm. Driver as chairman.

Chairman Driver called for nominations to elect a vice-chairman and nominated Comm. Wright to serve as vice-chairman. Hearing no other nominations, Chairman Driver declared the election of Comm. Wright by acclamation of the committee.

3b. Approve and authorize sale of the following:

Property known as Parcel 112P C 007.000 for the amount of \$3,500.00 by Jomelia Chenault.

Staff Attorney Ben Allen explained that the sale is subject to approval by the County and the City of Gallatin. The County would receive 78% of the sale proceeds based from the percentage of taxes owed. Comm. Wright moved, seconded by Comm. Stewart to accept and authorize the sale. The motion carried unanimously.

County Law Director Leah Dennen stated the goal is to hold the next tax sale this summer pending approval from the Internal Revenue Service.

12. Adjournment. Chairman Driver declared the meeting adjourned at 5:07 p.m. upon motion by Comm. Wright, and duly seconded.

**MINUTES
HIGHWAY COMMISSION
LARRY HINTON, CHAIRMAN
OCTOBER 6, 2020**

Present:

Larry Hinton, Chairman
Luke Tinsley, Vice-Chairman
Terry Wright
Tom Neal, Citizen
Judy Hardin, Highway Superintendent
Anthony Holt, County Mayor

Absent:

Steve Graves
Gene Rhodes

Also Present:

Leah Dennen, Law Director
Ben Allen, Staff Attorney
Brock Burmeister, Assistant Road
Superintendent

1. & 2. Call to Order and Roll Call.

The Highway Commission meeting was brought to order on Monday, October 6, 2020, at 4:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Hinton declared a quorum was present.

3. Approval of Agenda. Upon motion of Ms. Hardin, seconded by Mr. Neal, the Commission approved the agenda unanimously.

4. Approval of May 5, 2020 minutes. County Mayor Anthony Holt moved, seconded by Mr. Neal to approve the May 5, 2020 minutes of the Highway Commission. Chairman Hinton declared the motion approved unanimously.

5. Recognition of the Public. Chairman Hinton recognized Betty Hall Johnson of 730 Mutton Hollow Road in Bethpage who requested a new bridge spanning East Robertson Road in Castalian Springs be named with signage in honor of her deceased father, Henry Lee Hall. Mr. Hall bought the property adjoining the area around the bridge in 1937. She stated that Mr. Hall farmed the property and made a living as a carpenter while raising 8 children. Some of the descendants (16 grandchildren in all) still live on the property.

Chairman Hinton stated that the matter would be considered later on the agenda.

6. Report of Chairman

A. Old Business

Chairman Hinton reported on discussions with the City of Gallatin regarding road maintenance in the City's annexation of the "Meadows", a non-contiguous rezoning in the county, as well as other areas in the county. Chairman Hinton said numerous issues exist in the county where annexation by the cities does not include the actual roadbed, leaving the upkeep of the roads to the county. He said Ms. Hardin negotiated a good deal regarding the "Meadows" on behalf of the county.

B. New Business- reserved for later in the meeting

7. Report of Road Superintendent.

A. Old Business

B. New Business

1. Elect Chairman and Vice-Chairman

Mayor Holt moved the nomination of Comm. Hinton as Chairman and Comm. Tinsley as Vice-Chairman. Mr. Neal move to cease nominations, seconded by Ms. Hardin. The motion was approved by acclamation.

2. Request corrections of Road List Length of Aggie Perry Road

Ms. Hardin stated that there was an error on Aggie Perry Road and asked for it to be changed. Mr. Neal moved, seconded by Comm. Tinsley, to approve the road length change in the computer. The motion carried unanimously.

3. Road Resurface Grading Report

Ms. Hardin presented a road grading report related to asphalt cost (not including prep work) and number of miles. The report stated the following:

- 62 miles of county roads are past due for paving which show extensive wear, including potholes, seam, base and shoulder failures. Some need extensive drainage work. These are 9 and 10s.
- 200 miles of county roads should be paved presently where potholes and surface failures are evident.
- Ms. Hardin stated the urgency of having a preventative maintenance program on the 789.13 miles of paved county roads. She said 596.81 have been graded.

Brock Burmeister, Assistant Road Superintendent, reported on the road grading program based on a 1 to 10 rating with 10 being the worst. He said low cost preventative maintenance could extend the life of the roads 5 to 15 years. He said the population growth

demands increased attention to road infrastructure. He gave the example of Hogans Branch Road which is a cut through.

3. Road Resurface Grading Report- continued

Mr. Burmeister stated that paving cost of Buntin Mill Road, which is in poor condition, will be \$12,000 per mile more than the north end of Rock Bridge Road. He said he will have to do a scratch coat on Buntin Mill. He said the Highway Department lacks equipment to do curb and gutter in a reasonable amount of time. He has 597 miles graded.

He said \$33,000.00 in funding will be left in the paving budget January through June 2021. An additional four or five miles of road are ready to pave if the department had appropriate funds.

Mayor Holt stated that the Highway Department budget needs amending to get a better projection of the gas tax. Ms. Hardin stated the gas tax figures are not rebounding as expected. She said metal pipe failure has been a great expense to the Department.

Ms. Hardin stated that the Highway Department must be able to do preventative maintenance, including using a sealant.

Mayor Holt moved, seconded by Comm. Tinsley, to name the East Robertson Road Bridge as the Henry Lee Hall Bridge. The motion carried unanimously.

Chairman Hinton stated that he would give a report to the full Commission on the funding crisis in the Highway Department.

4. Paving Report

Ms. Hardin reported on the cost of paving roads, stating funding has dropped \$750,000 for asphalt in Fiscal Year 2020-21 (\$1,758,331.00) compared to Fiscal Year 2019-2020 (2,508,311). The average cost per mile for labor, equipment and material increased to \$85,331.00 compared to the previous year's expense of \$70,314.00, representing a rise in cost per mile of more than \$15,000.

Several factors continue to effect revenue as follows:

- She stated the affected economy due to COVID-19 has resulted in the gas tax reductions by the the State.
- Every material in the industry is increasing yearly
- The budget is not keeping up with cost of labor and materials.

She said the Highway Department has to have an influx of funds from the County Commission. She said the fund balance is down to nothing with the possibility of layoffs. She said the tax revenue is down from the previous fiscal year by \$1,316,572.

The \$127,000 is gas tax reduction YTD.

5. Bridge Report

Ms. Hardin reported on the East Robertson Road Bridge, which is a single span, 24-foot bridge costing \$306,641.40. Two 60-foot metal pipes removed were completely rusted.

She stated that metal drainage pipes throughout the county have rusted and are in need of replacement with a more expensive reinforced concrete pipe. She reported that the concrete pipe budget has increased 405 percent in the last five years.

Ms. Hardin said she received an estimated cost of \$600,000.00 in 2018 to replace Harsh Lane Bridge and is unsure of today's costs. Ms. Hardin stated the combination of narrow roads and increased traffic causes excessive wear and tear on the 800 miles of county roads.

Other drainage problems involving corroded metal pipe that are 30 years old or more were Bellepointe, Crosspointe and Forestpointe, costing \$178,574.00 to replace and repair. Old Gallatin Road over six miles long cost \$877,494.14, with \$374,325.84 to repair drainage, widen, prep and finish and \$503,168.30 to pave and shoulder.

6. Request Resolution for Barry Clark (30 years service)

Upon motion of Mayor Holt, seconded by Comm. Tinsley, the Commission voted unanimously to approve the certificate of recognition for Mr. Clark and forward the matter to the Legislative Committee.

7. Report of County Mayor.

A. Old Business

B. New Business

Mayor Holt stated the Improve Act has helped the County. He expected that the Budget Committee will not do anything midyear. He said Sumner County by referendum can make an adjustment in cents to the fuel tax. He said there is no appetite for the Commission to reallocate the tax rate for highway improvements. Ms. Hardin stated that the wheel tax is not enforced and brings in less than optimal funding. He suggested carving out dedicated tax revenue for highway improvements.

8. Commission Business

A. Old Business- none

B. New Business- none

9. Report of County Attorney Ms. Dennen reported that the administration building will be closed on election day, November 4. Upon motion of Mayor Holt, seconded by Mr. Neal, the Commission voted unanimously to change the Highway Commission meeting to the second Tuesday, November 10 at 4:30 p.m.

10. Adjournment Upon motion of Comm. Tinsley, and duly seconded by Mr. Neal, the Committee adjourned at 5:36 p.m.

Prepared by Maria Savage

**MINUTES
LEGISLATIVE COMMITTEE
BAKER RING, CHAIRMAN
JANUARY 11, 2021**

Present:

Baker Ring, Chairman
Alan Driver
Paul Goode
Larry Hinton
Leslie Schell
Brian Stewart
Chris Taylor

Also Present:

Leah Dennen, Law Director
Ben Allen, Staff Attorney
Anthony Holt, County Mayor
Commissioners: DeWitt, Geminden,
Mansfield and Moe Taylor

Absent:

Scott Langford, Commission Chairman
Danny Sullivan, Vice-Chairman

Chairman Baker Ring brought the regular scheduled Legislative Committee meeting to order on January 11, 2021, at 5:30 p.m. The meeting was conducted on Zoom pursuant to the executive orders issued by the Governor which allow meetings to be held by electronic means.

3. Approval of Agenda. Upon motion of Comm. Hinton, and duly seconded by Comm. Schell, the Committee voted unanimously to approve the agenda.

4. Minutes of November 9, 2020, December 7, 2020 and Special Called meeting of November 30, 2020 for approval. Upon motion of Comm. Goode, seconded by Comm. Chris Taylor the Committee voted unanimously to group and approve the minutes of November 9, 2020, November 30, 2020 and December 7, 2020.

5. Recognition of the Public. None

6. Report of Chairman. Chairman Ring had no report.

7. Report of County Mayor. County Mayor Anthony Holt commended Rebecca Gallion on a job well done since accepting the position of Director of Veteran Services.

8. Old Business.

9. New Business.

- a. Veterans' Service report (attached).
- b. Surplus items for the Finance Department (attached).

c. Surplus guns to be disposed of in the appropriate manner, pursuant to state and federal law for the Sumner County Sheriff's Office (attached). Comm. Schell moved, seconded by Comm. Chris Taylor, to group and approve items 9b and 9c, surplus items for the Finance Department and the disposal of surplus guns for the Sumner County Sheriff's Department. The motion carried unanimously.

d. Information Technology Ad Hoc Committee. Comm. Geminden spoke about possible IT improvements within the Administration Building that could save some money. There was discussion by Law Director Leah Dennen and County Mayor Anthony Holt on creation of a sub committee of General Operations for this purpose. Upon motion by Comm. Chris Taylor, seconded by Comm. Goode, the Committee voted unanimously to approve an Information Technology sub-committee under General Operations.

e. Report of redistricting. Ms. Dennen mentioned a possible 3 to 4 month delay in forming a committee for redistricting. Mr. Holt confirmed the deadline has been extended and the Census is not complete at this time. Ms. Dennen suggested adding to the agenda in April for an update.

10. Certificates of Recognition. All certificates to be awarded in February.

11. Zoning.

12. Adjournment. Chairman Ring declared the meeting adjourned at 5:43 p.m. upon motion by Comm. Schell, and seconded by Comm. Hinton.