



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Moe Taylor
Terry Wright

Second District
Billy Geminden
Larry Hinton

Third District
Alan Driver
Steve Graves

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Baker Ring
Danny Sullivan

Sixth District
Deanne DeWitt
Luke Tinsley

Seventh District
Gene Rhodes
Brian Stewart

Eighth District
Merrol N. Hyde
Shellie Young Tucker

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Jeremy Mansfield

Twelfth District
Michael Guthrie
Justin Nipper

The following minutes are included in this packet:

Budget Committee.....February 8 and February 22

Emergency Services Committee.....February 8

Highway Commission.....January 5

Historic Commission.....February 2

Legislative Committee.....February 8



BUDGET COMMITTEE MINUTES
February 8, 2021

MEMBERS PRESENT Chris Taylor, Chairman Jerry Foster, Vice Chairman Deanne DeWitt Billy Geminden Paul Goode Justin Nipper Leslie Schell OTHERS PRESENT David Lawing Leah Dennen Ben Allen Anthony Holt Joel Worsham

- I. CALL TO ORDER by Chairman Taylor at 6:00 pm via Zoom.
 - A. Invocation- Led by Commissioner Geminden.

Law Director Dennen stated the recommendation for voting on Zoom is for the commissioners who make, second, and/or oppose a motion to state their name.

- B. Approval of Agenda-Motion to approve by Commissioner Foster, second by Commissioner DeWitt, unanimous approval.

Chairman Taylor pointed out that any item passed unanimously automatically waives the second reading.

- C. Recognition of Public-None
 - D. Approval of Minutes - January 11, 2021- Motion to approve by Chairman Taylor, second by Commissioner Foster, unanimous approval.

- II. REPORT OF THE BUDGET COMMITTEE CHAIRMAN- Chairman Taylor mentioned he believes that the committee will be able to vote on something regarding COLA tonight.

- III. REPORT OF THE COUNTY MAYOR- County Mayor Holt stated he will discuss items on the agenda as they come up.

- IV. REPORT OF THE FINANCE DIRECTOR

- A. Revenue analysis- Finance Director Lawing stated the highway revenue analysis looks better than anticipated. He explained gas tax is below prior fiscal year for the first six months at approximately \$76K. Finance Director Lawing stated the county general fund is approximately \$1.2M more than anticipated, but we budgeted \$2.3M more of fund balance. He went on to explain that the debt service fund looks significantly better than budget, and we will not need to dip into debt service reserves.
 - B. Financial statement memo- Included in packet.

- V. OLD BUSINESS

- A. Approval of Minutes – December 7, 2020- Motion to approve by Commissioner DeWitt, second by Chairman Taylor, unanimous approval.
 - B. IT – estimated \$90,000 for EMS/ECC and \$200,000 for county administration building for camera system replacements from capital projects local fund balance- Motion to approve by Chairman Taylor, second by Commissioner DeWitt, unanimous approval.
 - C. COLA for employees- Motion to approve a one-time bonus for employees who did not receive a COLA, that totals 1% of an employee's base salary for fiscal year 2021 by Chairman Taylor, second by Commissioner Goode, unanimous approval.

- VI. NEW BUSINESS

- A. Education- Motion to group and approve items VI.A.1. and 2 by Chairman Taylor, second by Commissioner Nipper, unanimous approval.
 1. Budget amendments (for approval)
 2. Budget amendments (for information only)

B. Appropriations

1. Election Commission – remove \$25,000 IT/HAVA grant not approved by state- Motion to approve by Chairman Taylor, second by Commissioner Goode, unanimous approval.
2. Sheriff's Office- Motion to group and approve items IV.B.2.a and b by Chairman Taylor, second by Commissioner DeWitt, unanimous approval.
 - a. \$36,837.97 state inmate medical reimbursement
 - b. \$13,000 alcohol monitoring revenue for program
3. Drug Court- Motion to group and approve items VI.B.3.a and b by Chairman Taylor, second by Commissioner Goode, unanimous approval.
 - a. \$60,000 THSO grant (appropriate \$43,490 for FY2021)
 - b. \$30,000 DMHSAS grant additional funding
4. Health Department - \$14,611 additional DGA funding- Motion to approve by Chairman Taylor, second by Commissioner Nipper, unanimous approval.
5. Westmoreland Library - \$3,000 American Library Association grant to develop Information Station-Motion to approve by Chairman Taylor, second by Commissioner Foster, unanimous approval.
6. IT - \$160,000 from capital projects local fund balance to replace all county health department phone systems- Motion to approve by Chairman Taylor, second by Commissioner Goode, unanimous approval.
7. County Mayor – funding for additional maintenance staff- Motion to approve by Chairman Taylor, second by Commissioner Geminden, unanimous approval.

C. Other

1. Building and Codes – proposal for county to assume environmental services- There was lengthy discussion amongst committee members and Joel Worsham. Motion to defer for two months by Commissioner Goode, second by Chairman Taylor, unanimous approval.
2. TDOT Proposal for Acceptance for bridge over Little Trammel Creek- Motion to approve by Chairman Taylor, second by Commissioner Geminden, unanimous approval.

D. Transfers- Motion to group and approve items VI.D.1 and 2 by Chairman Taylor, second by Commissioner Nipper, unanimous approval.

1. Within payroll lines
2. Other inter-budgetary

E. Tax Refunds-Motion to group and approve items VI.E.1. and 2 by Chairman Taylor, second by Commissioner Foster, unanimous approval.

1. Chris and Jerri Vetetoe - \$284
2. Clayton Properties Group LLC/DBA Goodall Homes - \$2,010

VII. ADJOURNMENT- Motion to adjourn at 6:38 pm by Commissioner Foster.



SPECIAL CALLED BUDGET COMMITTEE MINUTES
February 22, 2021

MEMBERS PRESENT
Chris Taylor, Chairman
Deanne DeWitt
Billy Geminden
Paul Goode
Justin Nipper
Leslie Schell
OTHERS PRESENT
Leah Dennen
Ben Allen
David Lawing

- I. CALL TO ORDER by Chairman Taylor at 6:45 pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Geminden.
 - B. Approval of Agenda- Motion to approve by Chairman Taylor, second by Commissioner Goode, unanimous approval.
 - C. Recognition of Public-None
- II. REPORT OF THE BUDGET COMMITTEE CHAIRMAN- Chairman Taylor stated any item passed unanimously automatically waives the second reading.
- III. NEW BUSINESS
 - A. Consider and possibly vote on additional liability insurance coverage- Motion to approve by Commissioner Schell, second by Commissioner DeWitt, unanimous approval.
- IV. ADJOURNMENT- Motion to adjourn at 6:47 pm by Chairman Taylor.

**MINUTES
EMERGENCY SERVICES COMMITTEE
CHAIRMAN, CAROLINE KRUEGER
FEBRUARY 8, 2021**

Present:

Alan Driver, Chairman
Jerry Foster, Vice-Chairman
Michael Guthrie
Caroline Krueger
Luke Tinsley
Terry Wright
Absent:
Merrol N. Hyde

Also Present:

Greg Miller, EMS Chief
Leah Dennen, County Law Director
Ben Allen, Staff Attorney
Anthony Holt, County Mayor
Ken Weidner, Emergency Management Agency
Marilyn Anderson, ECC Director
Joe McLaughlin, Cottontown Volunteer Fire

Chairman Driver called the meeting of the Emergency Services Committee to order with an invocation on Monday, February 8, 2021 at 5:00 PM. The meeting was conducted on Zoom pursuant to the executive orders issued by the Governor which allow meetings to be held by electronic means. A quorum was present.

3. Approval of Agenda.

Upon motion of Comm. Foster, seconded by Comm. Guthrie, the Committee unanimously approved the agenda.

4. Approval of Minutes of October 13, 2020.

Upon motion of Comm. Guthrie, seconded by Comm. Foster, the committee unanimously approved the minutes for October 13, 2020.

5. Recognition of the Public. None

6. Report of the Chairman. None

7. Report of the County Mayor. None

8. Report of the Sheriff.

Report emailed to Chairman Driver.

9. Report of the Fire Department.

Joe McLaughlin of the Cottontown Volunteer Fire Department reported there were 4,799 calls reported in 2020, with an increase of approximately 42 calls over the previous year. There were 351 calls received in January with Shackle Island not reporting.

10. Report of the Emergency Services Director.

Greg Miller, Emergency Medical Services Chief, reported there was an increase in responses and transports in 2020 over previous years. He noted that revenue is down approximately \$100,000.00 for the month of January due to a billing company change, because of the contract transfer there is a 90 day billing delay. There has also been a delay in receiving payments from TennCare but both should catch up around March 2021.

Comm. Kreuger questioned if the delay in receiving the payments will impact the budget. Mr. Miller responded that the revenue slow down should correct itself before budget talks begin.

11. Report of the Emergency Management Agency.

Ken Weidner, Director of the Emergency Management Agency reported that they have been working with the health department distributing COVID-19 vaccines. He updated on the progress of the installation of the new communications tower in the Beech School area. He also stated that they are continuing to move agencies over to the new communications system.

12. Report of the Emergency Communications Center.

Director Marilyn Anderson reported 3 positive Covid-19 cases in January and provided a staffing update noting 10 vacancies including two resignations in February with the possibility of 6 new hires. Ms. Anderson stated call numbers are increasing with 25,356 for the month of January and a total of 335,699 for the year of 2020. She also discussed the AT&T service disruption due to the bombing in Nashville on Christmas Day.

13. Old Business. None

14. New Business

- a. Surplus various items to be disposed of in the appropriate manner, pursuant to state and federal law for the Sumner County Sheriff's Office – see attached.

Upon motion of Comm. Foster, seconded by Comm. Guthrie, to group and approve items 14a, 14b and 14d to approve various surplus items for the Sumner County Sheriff's Office, Emergency Communication Center and Emergency Services. The motion carried unanimously.

- b. Surplus various items for the Sumner county Emergency Communications Center – see attached.
- c. Purchasing practices anonymous complaint.

Chairman Driver explained that this anonymous purchasing complaint was over several items purchased by Emergency Services. Mr. Driver spoke with the purchasing department and Finance Director David Lawing who felt like there was no impropriety. There were three items noted in the complaint, two of them received only one bid while the third item involved recurring costs and the bid chosen was cheaper over time and better for the County. County Mayor Anthony Holt stated he had reviewed the complaint thoroughly and found it to have no validity. Comm. Krueger also mentioned she had reviewed the complaint and spoke to Chief Miller and found no validity.

d. Surplus various items for the Sumner County Emergency Services – see attached.

15. Adjournment.

Chairman Driver declared the meeting adjourned at 5:28 p.m. upon motion by Comm. Krueger, and duly seconded by Comm. Wright.

Prepared by Jennifer Mitchell

SUMNER COUNTY HIGHWAY COMMISSION

January 5, 2021

MINUTES

Members Present:

Larry Hinton, Chairman
Steve Graves, Commissioner
Judy Hardin, Road Superintendent
Tom Neal, Citizen Member
Gene Rhodes, Commissioner

Members Absent:

Luke Tinsley, Vice-Chairman
Terry Wright, Commissioner
Anthony Holt, County Executive

Others Present:

Leah Dennen, Law Director
Ben Allen, Staff Attorney
Brock Bermeister, Asst. Rd. Superintendent
Josh Suddath, Planning

1. & 2. Call to Order & Roll Call

Chairman Hinton called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, January 5, at 4:36 P.M. in the Chambers at the Sumner County Administration Building. Chairman Hinton declared a quorum was present.

3. Approval of Agenda

Upon motion of Mr. Graves, seconded by Mr. Neal, the Commission approved the agenda unanimously.

4. Approval of October 6, 2020 Minutes

Ms. Hardin moved, seconded by Mr. Graves to approve the October 6, 2021 minutes of the Highway Commission. Chairman Hinton declared the motion approved unanimously.

5. Public Recognition

None

6. Report of Chairman:

A. Old Business – None

B. New Business – Mr. Graves stated he had spoken to commission about out of money until budget passes.

7. Report of Road Superintendent:

A. Old Business – None

B. New Business –

1. Request Approval of Surplus Property (See Attached)

Ms. Hardin stated that these are going on GovDeals. Mr. Graves moved, seconded by Mr. Neal. Motion approved unanimously.

2. Request Approval of Annual Road List (See Attached)

Ms. Hardin explained how Old Hwy. 109 Court could not be found. She & Mr. Burmeister

researched and found it was given to the county. The road in question was actually given the name Frontage Road. Small discussion. Motion to add to road list by Mr. Rhodes, seconded by Mr. Graves. Motion approved unanimously.

3. Request Approval of Caballo Trail as a County Road

Discussion took place. Motion to accept Caballo Trail and the package of roads all at once. Mr. Neal moved, seconded by Mr. Graves. Motion approved unanimously.

4. Discussion on money being set aside for Retreat at Norman Farms

There was a long discussion on this topic. Mr. Josh Suddath, from the Planning Dept., explained in as much detail as possible and answered questions as to what some of the builders/developers will give or donate money as lots are developed in their subdivision. This money is to be used specifically for improvements of transportation network in the area of the subdivision. Some money is in lieu of sidewalks, as an example. Money is in a separate fund and must be used on specific projects. Ms. Dennen explained that the money must be received first, before projects can begin. Mr. Graves asked how much was in the sub fund/account. Mr. Suddath was going to obtain that information. Since this was just a discussion process, no motion was needed. Members were happy for the information and Mr. Suddath thanked the group.

8. Report of County Mayor

A. Old Business – None

B. New Business – None

9. Commission Business

A. Old Business – None

B. New Business – None

10. Report of County Attorney

A. Old Business – None

B. New Business – None

11. MOTION TO ADJOURN:

Upon motion of Vice Chairman Steve Graves and duly seconded by Commissioner Gene Rhodes, the Committee adjourned at 5:20 p.m.

Minutes prepared by: Suzie Troutt

**MINUTES
HISTORIC COMMISSION
DEANNE DEWITT, CHAIRMAN
FEBRUARY 2, 2021**

Present:

Deanne DeWitt, Chairman
Larry Hinton, Vice-Chairman
Shawn Fennell, Gallatin City Councilman
Barry Young, Tourism Director

Also Present:

Absent:

Jonathan Hayes, Hendersonville City Alderman
Gene Rhodes, Commissioner
Luke Tinsley, Commissioner

Chairman Deanne DeWitt brought the regular scheduled meeting of the Historic Commission meeting to order with an invocation by Commissioner Hinton on February 2, 2021 at 3:07 p.m. in the Sumner County Administration Building.

3. Agenda.

Upon motion of Councilman Fennell, seconded by Comm. Hinton, the Committee voted unanimously to approve the agenda.

4. Approval of the Minutes – November 10, 2020.

Upon motion of Comm. Hinton, seconded by Barry Young, the Committee voted unanimously to approve the minutes of November 10, 2020.

5. Report of the Chairman. None

6. Recognition of the Public. None

7. Old Business.

8. New Business.

1. Reformation Deed – attached.

Chairman DeWitt informed the Committee that the Reformation Deed has been established and executed. She expressed her appreciation to Richard Graves for his donation of services for the survey. She also stated the lease will be revised so it renews concurrent with Rogers Group conditional use permit.

2. Roof Bid.

Chairman DeWitt explained that the original bid is no longer valid since additional work will need to be completed. After review of the structure with the county engineer and Brian Harris Homes, it has been determined that structural improvements need to be made before roof repairs begin. The project will be rebid with the expanded scope of work. Comm. Hinton discussed a tarp system that could prevent further deterioration of the roof until repairs can begin.

3. Community Input on Design Concepts.

Chairman DeWitt informed the Committee that the Preservation Foundation of Sumner County is going to coordinate with some area planners to collect ideas for the use of the barn. The goal of this joint effort is to develop 4 to 6 concepts that can be presented to the community as legitimate uses for the property.

9. Adjournment.

Chairman DeWitt declared the meeting adjourned at 3:30 p.m. upon motion of Comm. Hinton, and duly seconded.

Prepared by Jennifer Mitchell

**MINUTES
LEGISLATIVE COMMITTEE
BAKER RING, CHAIRMAN
February 8, 2021**

Present:

Baker Ring, Chairman
Danny Sullivan, Vice-Chairman
Alan Driver
Paul Goode
Larry Hinton
Scott Langford, Commission Chairman
Leslie Schell
Brian Stewart

Absent:

Chris Taylor

Also Present:

Leah Dennen, Law Director
Ben Allen, Staff Attorney
Anthony Holt, County Mayor
Josh Suddath,
Commissioners: DeWitt, Guthrie, Krueger
and Mansfield

Chairman Baker Ring brought the regular scheduled Legislative Committee meeting to order with an invocation on February 8, 2021, at 5:30 p.m. The meeting was conducted on Zoom pursuant to the executive orders issued by the Governor which allow meetings to be held by electronic means.

3. Approval of Agenda. Law Director Leah Dennen stated that item 9g needed to be removed from the agenda. Upon motion of Comm. Goode, and duly seconded by Comm. Hinton, the Committee voted unanimously to approve the agenda as amended.

4. Minutes of January 8, 2021 for approval. Upon motion of Comm. Schell, seconded by Comm. Goode the Committee voted to approve the minutes of January 8, 2021. Comm. Langford abstained from the vote.

5. Recognition of the Public. None

6. Report of Chairman. Chairman Ring had no report.

7. Report of County Mayor. County Mayor Anthony Holt said he would address items on the agenda as they come up.

8. Old Business.

9. New Business.

a. Veterans' Service report (attached).

b. Surplus various items from the Sumner County Emergency Medical Services (attached).

b. Surplus various items from Sumner County Emergency Communications Center (attached).

c. Surplus various items to be sold or disposed of in the appropriate manner, pursuant to state and federal law for the Sumner County Sheriff's Office (attached).

d. Surplus various items for the Sumner County Highway Department (attached).

Comm. Schell moved, seconded by Comm. Sullivan, to group and approve items 9b, 9b, 9c and 9d, for various surplus items for Sumner County Emergency Medical Services, Emergency Communications Center, Sheriff's Office and Highway Department. The motion carried unanimously.

e. A Resolution Opposing Proposed State Legislation to Modify Health Care Facilities Certificate of Need Requirement and to Oppose Allowing the Health Services and Development Agency to Expire (attached).

County Mayor Anthony Holt discussed the potential adverse effects on the two hospitals in the county if the Certificate of Need requirement is removed. Comm. Goode moved, seconded by Comm. Sullivan, to approve the resolution and forward to full Commission. The motion carried unanimously.

f. A Resolution Authorizing the Mayor of Sumner County to Sign a Proposal with Tennessee Department of Transportation for State Project #83027-3221-94, 83027-2221-94, 83027-1221-94, 83027-0221-94, Federal Project #BR-STP-174(27), Sumner County Pin# 124717.00 Description (Old US-31 East) Bridge Over Little Trammel Creek, LM 39.41 (IA) Route: SR-174 (attached).

County Mayor Anthony Holt explained that he spoke to Road Superintendent Judy Hardin and she is in support of this project as the State will pay for and maintain the replacement of bridge. Upon motion of Comm. Langford, seconded by Comm. Goode, to approve the resolution and forward to full Commission. The motion carried unanimously.

h. Delinquent Tax parcel Sale from Delinquent Tax Committee (attached).
Upon motion of Comm. Langford, seconded by Comm. Schell, the Committee voted unanimously to approve the delinquent tax parcel sale.

10. Certificates of Recognition.

a. Bob Ary – retirement from Sumner County Extension Office

b. Merrol Hyde Magnet School Boys' Cross Country Team – place 2nd in State

c. Merrol Hyde Magnet School Girls' Cross-Country Team – placed 2nd in State

d. Merrol Hyde Magnet School Girls' Soccer Team – placed 2nd in State

- e. Elizabeth Caldwell – Merrol Hyde Magnet School Student – State Golf Champion
- f. Josh Suddath and Sumner County Regional Planning Commission – GNRC Excellence in Land Use Initiatives Award
- g. Sumner County EMS and EMA – GNRC Excellence in Protective Services Award
- h. Sumner County Board of Education – School Board of the Year Award by Tennessee School Board Association
- i. Honor Chief Miller for State EMS Board appointment by Governor Lee
- j. Scott Langford – Sumner County Supervisor of the Year by Tennessee Department of Education

Comm. Schell moved to group and approve items 10a through 10j, seconded by Comm. Goode, the Committee voted to approve the Certificates or Recognition. Comm. Langford abstained from the vote.

12. Adjournment. Chairman Ring declared the meeting adjourned at 5:42 p.m. upon motion by Comm. Hinton, and seconded by Comm. Sullivan.

Prepared by Jennifer Mitchell