



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Moe Taylor
Terry Wright

Second District
Billy Geminden
Larry Hinton

Third District
Alan Driver
Steve Graves

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Baker Ring
Danny Sullivan

Sixth District
Deanne DeWitt
Luke Tinsley

Seventh District
Gene Rhodes
Brian Stewart

Eighth District
Merrol N. Hyde
Shellie Young Tucker

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Jeremy Mansfield

Twelfth District
Michael Guthrie
Justin Nipper

The following minutes are included in this packet:

Budget Committee.....	March 14
Financial Management.....	March 21
Highway.....	February 1
Historic.....	March 1
Legislative.....	March 21
Parks & Recreation.....	March 1



BUDGET COMMITTEE MINUTES
March 14, 2022

MEMBERS PRESENT
Chris Taylor, Chairman
Billy Geminden
Paul Goode
Brian Stewart
OTHERS PRESENT
Leah Dennen
Ben Allen
David Lawing
Anthony Holt
April Mangrum
Kim Norfleet

- I. CALL TO ORDER by Chairman Taylor at 6:00pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Geminden.
 - B. Approval of Agenda- Motion to approve by Commissioner Goode, second by Chairman Taylor, unanimous approval.

Chairman Taylor stated any item passed unanimously automatically waives the second reading.

- C. Recognition of Public- None
- D. Approval of Minutes – February 14, 2022- Motion to approve by Commissioner Geminden, second by Commissioner Stewart, unanimous approval.

II. REPORT OF THE BUDGET COMMITTEE CHAIRMAN

- A. FY2023 budget hearing dates- The committee agreed to have the budget hearings on Tuesday, May 10, 2022, and Wednesday, May 11, 2022.
- B. Ashley's Place – use of ARPA funds- Motion to approve by Chairman Taylor, with the exception of the recurring items, second by Commissioner Goode, unanimous approval.

III. REPORT OF THE COUNTY MAYOR- None

IV. REPORT OF THE FINANCE DIRECTOR

- A. Revenue analysis (to be passed out at meeting)- Finance Director Lawing stated property taxes are coming in better than expected because collectability does not appear to be affected. He explained licenses and permits are doing well right now because of building permits. He explained interest rates are low due to inflation, but we are uncertain if that will continue. Charges for current services are low due to EMS collections, and as of right now, we will be approximately \$600K short. Finance Director Lawing stated we have reserves for revenue shortfalls; talking with Chief Miller, he expects this to get better. Finance Director Lawing discussed a few other material revenues in the attached handout.
- B. Highway/Public Works Fund analysis (send to county commission)- Motion to approve and send to county commission by Chairman Taylor, second by Commissioner Goode, unanimous approval.
- C. Financial statement memo- Included in packet.

V. OLD BUSINESS

- A. Uncollected reappraisal receivable- No action taken.
- B. Election Commission – utilizing ARPA funds for purchasing voting machines- No action taken.
- C. ~~Election Commission – \$10,632.82 from unassigned fund balance for vacation and compensatory payouts to former employees (see transfers VI.D.1.a.)~~
- D. Library Discussion- Library Executive Director April Mangrum spoke to the committee. There was lengthy discussion. Chairman Taylor recommended Ms. Mangrum send a monthly report to the committee of any changes.
- E. Report on roof projects- No action taken.
- F. FY2023 budget calendar- Motion to approve by Commissioner Goode, second by Chairman Taylor, unanimous approval.

VI. NEW BUSINESS

- A. Education- Motion to group and approve items VI.A.1. and 2 by Commissioner Goode, second by Chairman Taylor, unanimous approval.
 1. Budget amendments (for approval)-
 2. Budget amendments (for information only)
- B. Appropriations
 1. Sheriff - \$20,416 lake area funding- Motion to approve by Commissioner Geminden, second by Chairman Taylor, unanimous approval.
- C. Other Items
 1. Finance director bond- Motion to approve and send to county commission by Chairman Taylor, second by Commissioner Goode, unanimous approval.

2. Resolution of support for CDBG application for EMS ambulance equipment- Kim Norfleet spoke to this. Motion to approve up to \$420K from the local capital projects fund, with local grant matches as required, by Chairman Taylor, second by Commissioner Geminden, unanimous approval.

D. Transfers- Motion to group and approve items VI.D.1a through e. by Commssioner Goode, second by Chairman Taylor, unanimous approval.

1. Payroll related

a. Election Commission

b. Sheriff's Office

c. ECC

d. Probation/CASP

e. Information Technology

2. Other inter-budgetary- Motion to approve by Chairman Taylor, second by Commissioner Goode, unanimous approval.

E. Tax Refunds- Motion to group and approve items VI. E.1.through 4 by Chairman Taylor, second by Commissioner Stewart, unanimous approval.

1. Crabtree, Bradley and/or Denise - \$36

2. Donald Day/Irwin Estate - \$1,550

3. McGuir, William Fount & AS CO-TR - \$497

4. Store Fixtures Warehouse LLC - \$710

VII. ADJOURNMENT- Motion to adjourn at 6:54pm by Commissioner Goode.



INVESTMENT, PURCHASING, 2002 FINANCIAL
MANAGEMENT, AND 2012 FINANCIAL
MANAGEMENT COMMITTEES' MINUTES
March 21, 2022

MEMBERS PRESENT
Jerry Becker, Chairman
Justin Nipper, Vice Chairman
Anthony Holt
Jeremy Mansfield
OTHERS PRESENT
Leah Dennen
Ben Allen
David Lawing
Greg Miller

- I. CALL TO ORDER by Chairman Becker at 6:00pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Nipper.
 - B. Approval of agenda- Motion to approve by Commissioner Mansfield, second by Commissioner Nipper, unanimous approval.
 - C. Recognition of public-None
 - D. Approval of minutes – February 28, 2022- Motion to approve by Commissioner Nipper, second by Commissioner Mansfield, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- None
- III. REPORT OF THE COUNTY MAYOR-None
- IV. REPORT OF THE LAW DIRECTOR- None
- V. REPORT OF THE TRUSTEE – included in packet
- VI. REPORT OF THE FINANCE DIRECTOR- None
- VII. NEW BUSINESS
 - A. EMS – unauthorized repair work was performed totaling \$7,183.03; no purchase order was obtained- Chief Greg Miller provided the attached handouts and briefly spoke. Motion to approve by County Mayor Holt, second by Commissioner Nipper, unanimous approval.
- VIII. ADJOURNMENT- Motion to adjourn at 6:07pm by Commissioner Mansfield.

SUMNER COUNTY HIGHWAY COMMISSION

February 1, 2022

MINUTES

Members Present:

Larry Hinton, Chairman
Steve Graves, Vice Chairman
Judy Hardin, Road Superintendent
Tom Neal, Citizen Member
Gene Rhodes, Commissioner
Terry Wright, Commissioner

Members Absent:

Jeremy Mansfield, Commissioner
Anthony Holt, County Executive
Ben Allen, Staff Attorney

Others Present:

Leah Dennen, Law Director
Brock Burmeister, Asst. Rd. Superintendent

1. & 2. Call to Order & Roll Call

Chairman Hinton called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, December 7th, at 4:42 P.M. in Meeting Room 112 at the Sumner County Administration Building.

3. Approval of Agenda

Chairman Hinton asked to approve the agenda. Mr. Graves moved, seconded by Mr. Wright to approve the agenda. The Commission approved the agenda unanimously.

4. Approval of December 7, 2021 Minutes

Ms. Hardin moved, seconded by Mr. Burmeister to approve the December 7, 2021 minutes of the Highway Commission. Chairman Hinton declared the motion approved unanimously.

5. Public Recognition – None

6. Report of Chairman:

- A. Old Business – None
- B. New Business – None.

7. Report of Road Superintendent:

A. Old Business –

1. Request County Assistance on Paving First United Methodist Church Parking Lot (See Attached)

Ms. Hardin met with Mr. Neal and Mr. Tommy Martin about the paving of the church parking lot. She has 2 estimates for overlays. DeWeese is higher with mobilization fee and current price of crude oil & hot mix at \$65,375 + \$3,500 fee. Rogers Group was lower at \$65,400. Ms. Hardin would like to go to the Budget Committee to fund church or assist. DeWeese has a typo per Ms. Hardin. A recommendation of \$70,000 for budget until typo correction on DeWeese estimate. Move to request to Budget Committee of \$70,000 for church parking lot. Mr. Graves moved, seconded by Mr. Wright. Motion approved unanimously.

B. New Business –

1. Report on Price Increases on Pipe (See Attached)

Ms. Hardin discussed the increase on the cost of pipe. Compared from 2021 prices to 2022 prices. She stated the department will not pave a road that has a rusted pipe. Pipe must be replaced first. Makes more sense in the long run financially. Needs to ask for more money after these price increases compared to what was budgeted for pipes in the past.

2. Discuss Loss of Revenue Funding (See Attached)

Ms. Hardin discussed the loss money in Fuel Tax Revenue from 2019 and 2020. The loss was massive: \$50,076.95 from May 2019 thru June 2020. Would like Federal funding to give Highway Dept. some money. Ms. Hardin asked who to go to for money. Chairman Hinton suggested he show the Budget Committee the information Ms. Hardin has supplied to the Highway Committee.

3. Request Approval of Surplus Property (See Attached)

Ms. Hardin stated the equipment the Highway Department is requesting for Surplus. Mr. Neal asked why the department always purchase International brand trucks when the repair cost is so much. Mr. Burmeister gave a quick summary as to why those are on the surplus list and stated the newer Internationals are built much better and the International dealer now supplies them with a program to help run diagnostics. Which makes the repairs easier and cheaper for us to do them ourselves. Motioned to approve list. Mr. Wright moved, seconded by Mr. Graves. Motion approved unanimously.

4. Report on Snow Removal for January

Mr. Burmeister gave the report for the snow removal. There were 2 events. First was January 5-8 and the second on January 12. First event they ran 13 trucks and 2 graders. 420 tons of salt in trucks. 68,000 gallons of brine for the county. Second event brine worked ok. Used 4 trucks. Approximately 2,471 gallons of fuel = \$6,000 +/- . January cost in fuel and salt = \$62000 +/- . Mr. Wright mentioned the Westmoreland City truck was down. Mr. Burmeister stated the department Westmoreland borrow an older truck. Mr. Wright gave a very appreciative Thank You for that kind act.

8. Report of County Mayor

- A. Old Business – None
- B. New Business – None

9. Commission Business

- A. Old Business – None
- B. New Business – None

10. Report of County Attorney

- A. Old Business – None**
- B. New Business – None**

11. MOTION TO ADJOURN:

Upon motion of Mr. Steve Graves, Vice Chairman, and duly seconded by Mr. Terry Wright, Commissioner, the Committee adjourned at 5:24 p.m.

Minutes prepared by: Suzie Troutt

**MINUTES
HISTORIC COMMISSION
JOINT MEETING WITH
PARKS AND RECREATION
DEANNE DEWITT, CHAIRMAN
MARCH 1, 2022**

Present:

Deanne DeWitt, Chairman
Barry Young, Tourism Director
Shawn Fennell, Gallatin Vice-Mayor
Jonathan Hayes, Hendersonville City Alderman
Luke Tinsley, Commissioner

Absent:

Larry Hinton, Vice-Chairman
Gene Rhodes, Commissioner

Also Present:

Anthony Holt, County Mayor
Kim Norfleet, Grants Administrator
Commissioner Tucker

Chairman Barry Oliver of the Sumner County Parks and Recreation Board brought the joint meeting of the Historic Commission and Sumner County Parks and Recreation Board meeting to order with an invocation by Councilman Hayes on March 1, 2022 at 3:04 p.m. in the Sumner County Administration Building.

3. Agenda.

Comm. DeWitt moved, seconded by Gallatin Vice-Mayor Fennell, to group and approve both agendas. The motion carried unanimously.

4. Approval of the Minutes – December 7, 2021.

Upon motion of Vice-Mayor Fennell, seconded by Comm. Tinsley, the Committee voted to approve the minutes of December 7, 2021. Councilman Hayes abstained from the vote.

5. Report of the Chairman. None

6. Recognition of the Public. None

7. Old Business.

8. New Business.

1. 2020 Sumner County Parks Master Plan – see attached.

Grants Administrator Kim Norfleet and Comm. DeWitt brought the Historic Commission members up to date on the Parks Master Plan.

2. Short-Term Goals & Capital Improvements – see attached.

Comm. DeWitt continued discussion about the priority needs at the historic properties within the Master Plan along with uniform signage and materials to have consistency among locations.

Ehrin Ehlert discussed the most urgent needs at Bledsoe's Fort such as the addition of gate for property security and repairs to Hunley Cabin.

County Mayor Anthony Holt expressed his concerns about maintenance and repairs at the Douglass-Clark House and asked for approval from both committees to replace the rotten poplar siding with hardy board.

After discussion, Oliver Barry moved, seconded by Comm. DeWitt, to approve replacement of poplar siding with hardy board on the Douglass-Clark House. The motion carried unanimously.

After further discussion about the need for a capital plan for the properties, Tourism Director, Barry Young spoke to an anticipated surplus in hotel/motel tax.

With a possible funding source, Comm. DeWitt moved, seconded by Vice-Mayor Fennell, to request \$97,000.00 in funding this coming fiscal year for repairs and maintenance to the county owned park properties.

9. Adjournment.

Chairman DeWitt declared the meeting adjourned at 4:09 p.m. upon motion of Oliver Barry, and duly seconded by Councilman Hayes.

Prepared by Jennifer Mitchell

**MINUTES
LEGISLATIVE COMMITTEE
BAKER RING, CHAIRMAN
MARCH 21, 2022**

Present:

Baker Ring, Chairman
Alan Driver, Vice-Chairman
Paul Goode
Larry Hinton
Scott Langford, Commission Chairman
Leslie Schell
Danny Sullivan
Chris Taylor

Also Present:

Leah Dennen, Law Director
Ben Allen, Staff Attorney
Anthony Holt, County Mayor

Chairman Baker Ring brought the Legislative Committee meeting to order with an invocation by Comm. Schell on March 21, 2022, at 6:15 p.m. Chairman Ring declared a quorum present to conduct business.

3. Approval of Agenda. County Attorney Leah Dennen noted the addition of a certificate of recognition for Patricia Szymanski for Teach of the Month. Comm. Goode moved, seconded by Comm. Schell, to approve the agenda as amended. The motion carried unanimously.

4. Minutes of February 14, 2022 for approval. Upon motion of Comm. Goode, seconded by Comm. Sullivan, the Committee voted unanimously to approve the minutes of February 14, 2022.

5. Recognition of the Public. None

6. Report of Chairman.

- a. Accepting the review of the Judicial Magistrate Program

Upon motion of Comm. Hinton, seconded by Comm. Schell, the Committee voted unanimously to approve the review of the Judicial Magistrate Program.

7. Report of County Mayor. No report.

8. Old Business.

9. New Business.

- a. Veterans service report (attached).
No action taken

10. Commission Recognition.

- a. Honoring Hendersonville High School JROTC's accomplishments
- b. Honoring Brent Dyer
- c. Honoring T.W. Hunter Middle School Cheerleaders
- d. *Honoring Patricia Szymanski*

Upon motion of Comm. Schell, seconded by Comm. Goode, the Committee voted unanimously to group and approve Items 10a and 10d.

11. Zoning.

- a. Brayden Madison Broadcasting, LLC PUD – Applicant is seeking a Major Plan Amendment of an existing PUD, for the purpose of updating the table of allowable uses and addressing current zoning requirements. Subject property is located at 1625 Scotty Parker Road, Gallatin, TN 37066, is on Tax Map 104, Parcel 004.01, contains 1 acre and is zoned Planned Unit Development (PUD). First Reading.

Ms. Dennen explained that it is currently zoned for a radio station only and rezoning request is to allow for other commercial.

Comm. Sullivan moved, seconded by Comm. Goode, to approve the rezoning request. The motion carried unanimously.

12. Adjournment. Chairman Ring declared the meeting adjourned at 6:19 p.m. upon motion of Comm. Schell, and seconded by Comm. Hinton.

**MINUTES
COUNTY PARKS AND RECREATION
JOINT MEETING WITH
HISTORIC COMMISSION
OLIVER BARRY, CHAIRMAN
MARCH 1, 2022**

Present:

Oliver Barry, Chairman
Deanne DeWitt, Vice-Chairman
Erin Ehlert
Dr. Mary Day Reynolds

Absent:

Mike Brown
Tom Tucker
Shawn Utley

Also Present in Person:

Anthony Holt, County Mayor
Kim Norfleet, Grants Administrator
Commissioner: Tucker

Chairman Oliver Barry of the Sumner County Parks and Recreation Board brought the joint meeting of the Historic Commission and Sumner County Parks and Recreation Board meeting to order with an invocation by Councilman Hayes on March 1, 2022 at 3:04 p.m. in the Sumner County Administration Building.

Approval of Agenda.

Comm. DeWitt moved, seconded by Gallatin Vice-Mayor Fennell, to group and approve both agendas. The motion carried unanimously.

Approval of Minutes February 8, 2022.

Upon motion of Comm. DeWitt, seconded by Ehrin Ehlert, the Committee voted unanimously to approve the minutes from February 8, 2022.

V. Recognition of the Public. None

VI. Report of Chairman. No report

VII. Old Business.

VIII. New Business.

1. 2020 Sumner County Parks Master Plan – see attached.

Grants Administrator Kim Norfleet and Comm. DeWitt brought the Historic Commission members up to date on the properties included in the Parks Master Plan.

2. Short-Term Goals & Capital Improvements – see attached.

Comm. DeWitt continued discussion about the priority needs at the historic properties within the Master Plan along with uniform signage and materials to have consistency among locations.

Ehrin Ehlert discussed the most urgent needs at Bledsoe's Fort such as the addition of gate for property security and repairs to Hunley Cabin.

County Mayor Anthony Holt expressed his concerns about maintenance and repairs at the Douglass-Clark House and asked for approval from both committees to replace the rotten poplar siding with hardy board.

After discussion, Oliver Barry moved, seconded by Comm. DeWitt, to approve replacement of poplar siding with hardy board on the Douglass-Clark House. The motion carried unanimously.

After further discussion about the need for a capital plan for the properties, Tourism Director, Barry Young spoke to an anticipated surplus in hotel/motel tax.

With a possible funding source, Comm. DeWitt moved, seconded by Vice-Mayor Fennell, to request \$97,000.00 in funding this coming fiscal year for repairs and maintenance to the county owned park properties.

IX. Adjournment.

Chairman DeWitt declared the meeting adjourned at 4:09 p.m. upon motion of Oliver Barry, and duly seconded by Councilman Hayes.

Prepared by Jennifer Mitchell