



# SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111  
Gallatin, Tennessee 37066-5410

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## Commissioners

*First District  
Terry Wright*

*Second District  
Billy Geminden  
Larry Hinton*

*Third District  
Alan Driver  
Steve Graves*

*Fourth District  
Jerry Foster  
Leslie Schell*

*Fifth District  
Baker Ring  
Danny Sullivan*

*Sixth District  
Deanne DeWitt  
Luke Tinsley*

*Seventh District  
Gene Rhodes  
Brian Stewart*

*Eighth District  
Merril N. Hyde  
Shellie Young Tucker*

*Ninth District  
Jerry F. Becker  
Chris Taylor*

*Tenth District  
Paul R. Goode  
Caroline S. Krueger*

*Eleventh District  
Scott Langford  
Jeremy Mansfield*

*Twelfth District  
Michael Guthrie  
Justin Nipper*

The following minutes are included in this packet:

**Budget Committee.....May 10, 11 & 31**

**Committee on Committees.....June 13**

**Education Committee.....May 31**

**Ethics.....June 6**

**Highway.....May 5**

**Legislative.....June 7**



BUDGET HEARING MINUTES  
May 10, 2022

MEMBERS PRESENT  
Chris Taylor, Chairman  
Deanne DeWitt  
Billy Geminden  
Paul Goode  
Brian Stewart  
OTHERS PRESENT  
Leah Dennen  
Ben Allen  
David Lawing  
Bethany Browning  
Beth Thomsen

- I. CALL TO ORDER by Chairman Taylor at 8:20am in Room 112 of the Sumner County Administration Building in Gallatin, TN.
- Invocation – Led by Commissioner Geminden.
  - Approval of Agenda-Motion to approve by Commissioner DeWitt, second by Commissioner Geminden, unanimous approval.
  - Recognition of Public-None
- II. REPORT OF THE BUDGET COMMITTEE CHAIRMAN- Chairman Taylor pointed out that any item passed unanimously automatically waives the second reading. Chairman Taylor explained that the pay study is back, and he would like to bring everyone to the minimum, if possible. He explained we are looking at a 4% cost of living adjustment (COLA), and he has spoken with the departments about working on keeping existing employees instead of hiring more this year. Chairman Taylor also mentioned that we are looking to slowly decrease the COVID hazard pay over the next couple of years for the departments that have that. Chairman Taylor pointed out that we are going to try to address some capital issues later in the hearings.
- III. REPORT OF THE FINANCE DIRECTOR
- Overall Budget- Finance Director Lawing pointed out that the budget draft does not include anything regarding the salary survey. He explained the salary survey will make the numbers worse, but there are some scenarios to make it viable and sustainable. Finance Director Lawing explained the first issue, because of COVID, is the difference in revenue and expenditures of approximately \$6M in prior year's budget. He requested, from the committee, that when he asks to publish the budget, that they allow him to continue to adjust current year projections so that we will have the best numbers for the beginning balance. Finance Director Lawing pointed out that the 4% COLA costs approximately \$1.9M for the general fund only and approximately \$2M including the highway and OJI funds. Finance Director Lawing explained the tax rate. Some of the items that have been requested are moving two cents from debt service, one time, for volunteer fire departments, which has been done in the budget under appropriations, less trustee's commission; the schools have asked for \$3M worth of levy to be moved to the general purpose fund from capital projects ;a onetime match for highway 386 extension he explained his understanding is that it will be a \$20M cost and that the City of Gallatin is being asked to pay half and the county to pay the other half; and the last request is to move monies from debt service for the salary survey. The schools are asking for additional funds for White House Intermediate and Liberty Creek Middle School; they think it may run over approximately \$7M.
- Finance Director Lawing spoke briefly about the courthouse and jail maintenance fund. He explained this fund shows a deficit of \$200K because everything was requested through the general fund, and that will need to be looked at later.
- Finance Director Lawing explained the highway public works fund has a \$1.9M deficit. He stated, if the committee agrees to move money from debt service, it will increase the five-year maintenance average. Chairman Taylor mentioned that he did not recommend moving any funds from debt service to highway because it will increase the maintenance of effort.
- Salary Survey- Beth Thomsen of Burris, Thompson, and Associates spoke to the attached handout.
- IV. BUDGET HEARINGS – DEPARTMENTS
- Human Resources-Cheryl Lewis Smith presented.
  - ECD-Michael Guthrie presented. Mr. Guthrie stated the ECD Board approved the administrative assistant position at \$38,490. The committee agreed to change.
  - Libraries (including capital projects)- April Mangrum presented. See attached handout.
    - Request to use \$75,000 of amount appropriated with the FY22 budget for cleaning building façade for replacing 75% of carpet instead- no action taken
  - EMS (including capital projects)- Greg Miller presented. Finance Director Lawing stated he has a concern regarding revenues for next year's budget. He has placed the same amount in next year as we have this year, based on current projections. Finance Director Lawing asked Chief Miller, "Do we anticipate that we are going to meet those revenues?". Chief Miller responded, "Based on right now, yes. The past couple of months have increased and we are averaging \$800,000 a month". Finance Director Lawing asked Chief Miller if he had any feedback on the TennCare reimbursement. Chief Miller stated the TennCare reimbursement has changed and is now for emergencies only. Finance Director Lawing asked Chief Miller if the \$8.8M for revenues was reasonable. Chief Miller responded, "yes". The committee advised Finance Director Lawing to leave the revenues as is.
  - EMA (including capital projects)- Ken Weidner presented.
  - County Clerk- Bill Kemp presented

- County Trustee (including capital projects)- Cindy Williams presented. See attached handout.
- General Sessions II-Judge David Howard presented. See attached handout.
  - \$2,000 Insight program monthly fees to be used for onetime bonus for program facilitator
- Clerk and Master -Mark Smith presented.
  - Chancery Court
  - Other Administration of Justice
- Building and Codes- Marshall Wright presented.
- IT (including capital projects)- Dennis Cary presented.
- Development Services- Josh Suddath presented. See attached handout.
- Register of Deeds - Holly Hemmrich presented.
- Soil Conservation -Debbie Rippy presented.
- General Sessions I-Judge Jim Hunter presented.
- Sheriff's Department (including capital projects)- Sonny Weatherford and Aaron Pickard presented. Finance Director Lawing stated the board bills will not meet current year's budget and he is concerned about fiscal year 2023. He inquired with Chief Deputy Pickard about the board bills. Chief Deputy Pickard stated he also has concerns. There was discussion between Finance Director Lawing and the committee members. The committee instructed Finance Director Lawing to budget \$500,000 less for fiscal year 2023 than for fiscal year 2022. The committee inquired with Finance Director Lawing his inclination about the projection. He said he would like to be more conservative; however, the amount appears reasonable.
  - Sheriff's Office
  - Jail
  - Civil Service
  - Drug Control Fund

The committee had a working lunch.

- ECC-Christie Davis and Missy Behel presented.
- Assessor of Property John Isbell presented.
- Veteran Services - Rebecca Gallion presented.
- Health Department- Hal Hendricks presented.
- Judicial Commissioners- Jennifer Hille presented.
- Circuit Court Clerk- Kathryn Strong presented.
- Finance-David Lawing presented.
- Highway- Judy Hardin and Brock Burmeister presented. See attached original budget presented to the finance department. Finance Director Lawing asked Road Superintendent Hardin if she plans to sell any equipment this year and if they would meet the \$120K revenue. Brock Burmeister stated, "yes, if we are short, it will be very little". Finance Director Lawing asked Road Superintendent Hardin if she thought they would meet the \$47K revenue for paving projects. She replied, "yes".
- General Sessions III-Judge Mike Carter presented.
- County Mayor (includes capital projects) - Jaime Muncy presented. Kim Ark and Finance Director Lawing spoke about several capital project requests.
  - County Commission- Finance Director Lawing pointed out that when TCRS had a conversation with the county mayor and county attorney, they said there would be no extra cost for the retirement for commission members and that it would be adjusted through the actuarial. After more questions, Finance Director Lawing spoke with them again, and they told him they had told him wrong. Finance Director Lawing informed the committee that we must make contributions towards the county commissioners like other county employees, unless there is some exemption.
  - County Buildings
  - Courthouse and Jail Maintenance Fund

V. WORKSHOP- There was lengthy discussion amongst committee members.

VI. ADJOURNMENT-Motion to adjourn at 3:15pm by Chairman Taylor.



BUDGET COMMITTEE AGENDA  
May 11, 2022

MEMBERS  
Chris Taylor, Chairman  
Billy Geminden  
Brian Stewart  
Paul Goode  
OTHERS PRESENT  
Leah Dennen  
Ben Allen  
David Lawing  
Bethany Browning

- I. CALL TO ORDER by Chairman Taylor at 9:00am in Room 112 of the Sumner County Administration Building in Gallatin, TN.
  - A. Invocation-Led by Commissioner Geminden.
  - B. Approval of Agenda- No quorum
  - C. Recognition of Public-None
- II. REPORT OF THE BUDGET COMMITTEE CHAIRMAN-None
- III. REPORT OF THE FINANCE DIRECTOR-Finance Director Lawing explained how the salary survey formulas work and the different scenarios to fund it. Finance Director Lawing explained there would probably be minor adjustments to the survey after the departments verify changes made on the fly.
- IV. BUDGET HEARINGS – DEPARTMENTS
  - A. Election Commission- Administrator of Elections Atchley presented.
  - B. Agricultural Extension-out of town/late submission- Finance Director Lawing briefly spoke to this.
- V. BUDGET HEARINGS – NONPROFITS
  - A. Cottontown Fire-Joe McLaughlin presented
  - B. Highland Volunteer Fire-Tav Matthews presented
  - C. Shackle Island Volunteer Fire-Joe Williams presented
  - D. Oak Grove Volunteer Fire-Wayne Drown presented
  - E. White House Volunteer Fire-Joe Williams presented
  - F. Southeast Bethpage and Castalian Springs-respectfully declined to attend
  - G. Number One Volunteer Fire-Chris Edgerton presented
  - H. City of Westmoreland for Volunteer Fire-will not be able to attend
  - I. Gallatin Volunteer Fire-will not be able to attend
  - J. Sumner County Museum- Ryan Baker presented
  - K. Forward Sumner-Jimmy Johnston presented
  - L. TN Rehabilitation Center-Jon Johnson and Chris Slater presented. Mr. Johnson explained their lease with the county ends March 2023. The committee agreed to fund the prorated amount for \$119,059.
  - M. Mid Cumberland-increase for \$2,500 for meals on wheels-the committee agreed to the increase.
  - N. TN Small Business Development Center- Charles Alexander presented

Law Director-Leah Dennen presented.

  - O. Ashley's Place-Amy Burke Salyers presented.
- VI. WORKSHOP-There was lengthy discussion amongst committee members.
  - A. Sumner County Tourism-Barry Young presented. The committee agreed to fund tourism at \$717,334, which is a 4% increase over last year, and a onetime appropriation of \$27,500.  
  
Commissioner Paul Goode arrived, and the committee now has a quorum.  
The committee had a working lunch. The following changes were made:
    - The committee removed all additional raises that were over the 4% COLA and salary survey recommendation, except for removing two jailer positions and funding two new SRO positions
    - The salary scale adjustment cannot result in any employee earning more than the lesser of \$10,000 or 25% of their current salary
    - The committee agreed to a \$15 minimum for county buildings only
    - Longevity was recommended by the salary survey consultants as shown on the left of the table below but was adjusted, for affordability, by the committee. The committee agreed to the adjustments shown on the far-right column, except for deputies, corrections officers, and court security officers

Complete uninterrupted full-time years of service at start of fiscal year	Percentage of mid-point (market)	Percentage of mid-point	
		Adjusted	Percentage of mid-point
0	85.00%	-5.00%	80.00%
1	85.00%		85.00%
2	87.50%	-1.50%	86.00%
3	87.50%	-1.50%	86.00%
4	90.00%	-1.50%	88.50%
5	90.00%	-1.50%	88.50%
6	95.00%	-1.50%	93.50%
7	95.00%	-1.50%	93.50%
8	100.00%	-1.50%	98.50%
9	100.00%	-1.50%	98.50%
10	100.00%	-1.50%	98.50%
11	100.00%	-1.50%	98.50%
12	102.50%	-2.50%	100.00%
13	102.50%	-2.50%	100.00%
14	102.50%	-2.50%	100.00%
15	102.50%	-2.50%	100.00%
16	105.00%	-5.00%	100.00%
17	105.00%	-5.00%	100.00%
18	105.00%	-5.00%	100.00%
19	105.00%	-5.00%	100.00%
20+	107.50%	-7.50%	100.00%

- The service-based increases were handled differently for certified officers, jailers, court officers because their minimum pay rates would be set higher in the pay ranges (very near the midpoints) to be competitive. Each of these employees would receive the 4% general increase and, if not already at the minimum rate for the job, be increased to the minimum pay rate. Then, an additional pay increase would be granted based on the years of service as shown below.

Complete years of service at start of fiscal year	Jailers 5(A)	Court Officer 5(B)	Certified Officers 6(A)
	0	0%	0%
1	0%	0%	0%
2	0%	0%	0%
3	1%	1%	1%
4	1%	1%	1%
5	1%	1%	1%
6	2%	2%	2%
7	2%	2%	2%
8	2%	2%	2%
9	3%	3%	3%
10	3%	3%	3%
11	3%	3%	3%
12	4%	4%	4%
13	4%	4%	4%
14	4%	4%	4%
15	4%	4%	4%
16	4%	4%	4%
17	4%	4%	4%
18	4%	4%	4%
19	4%	4%	4%
20+	5%	5%	5%
Min Salaries	\$ 19.50	\$ 19.50	\$ 21.50

- The committee agreed not to include part time employees in the salary survey.
- The committee agreed that no employee hired on or after July 1, 2022, will be eligible for COVID-19 hazard pay
- The committee agreed to decrease the COVID-19 hazard pay over the next several years. The adjustments made by the budget committee are below:

Finance Director Lawing stated he took each employee's current COVID-19 hazard pay rate, less the cost of living, as their new COVID-19 hazard pay rate, if their overall net increase is at least 1%. If not, it is to be adjusted so that their overall net increase is at least 1%. The committee also discussed categorizing these adjustments by groups and use the most defensible group. The committee instructed Finance Director Lawing to adjust the COVID-19 hazard pay, as discussed earlier, and provide the information to the departments and place in the minutes. The new rates approved by the committee are shown below for the applicable departments.

ARPA COVID -19

Description	Rate
Chief Deputy	4%
Major over Patrol	3%
Deputies	12%
Deputy - Evidence Custodian	7%
Deputies/SRO	12%
Detectives	12%
Captains	2%
Captains/SRO	2%
Lieutenants	1%
Lieutenants/SRO	1%
Sergeants	12%
Sergeants/SRO	12%
Data Processing Personnel	2%
Over-time Data Processing	2%
Guards/Court Officers	11%
Guards/Court Officers-Security	12%
Clerical Personnel	12%
Maintenance	12%
Part-time Personnel	12%
Part-time Clerical Personnel	12%
Sheriff's Office (Animal Control Program)	
Deputies	12%
Lieutenants	1%
Sergeants	
Clerical Personnel	12%
Part-time Personnel	12%
Jail	
Administrator	3%
Captain/ Assistant Administrator	3%
Lieutenants	0%
Sergeants	0%
Clerical	9%
Guards	8%
Over-time for Guards	8%
Cafeteria Personnel	12%
Part-time Personnel	12%
Emergency Management Agency	
Emergency Management Director	4%
Deputy Director	12%
Clerical Personnel	12%
Part-time Personnel	12%
Ambulance (Emergency Medical) Service	
Ambulance Service Director	4%
Assistant(s)-Command Staff	12%
Billing Clerk	12%
Admin Assistant	12%
Transport Coordinator	12%
Supply Coordinator	5%
CQI Manager	12%
Captain(s)-ALS	12%
Captain(s)-BLS	0%
Lieutenant(s)-ALS	0%
Fleet Manager	10%
Mechanics	12%
Paramedic	12%
Attendants:AEMT(a)-ALS	10%
Attendants:AEMT(s)-BLS	12%

- The committee agreed for a one-time movement of pennies from debt service fund to capital projects fund to complete White House Intermediate and Liberty Creek Middle Schools.
- The committee agreed for a one-time movement of pennies from debt service fund to the general fund for a match to complete highway 386.
- The committee agreed to an 8% increase for health insurance.
- The committee agreed to remove the libraries from the salary survey.
- The committee agreed to move two cents from debt service fund to general fund one time for rural fire departments
- The committee agreed to increase revenue for hotel/motel tax to \$1.2M
- The committee agreed to decrease gasoline to \$12.500 and decrease other contracted services-abatement by \$10.946 for the building and codes budget
- The committee agreed to decrease fund 112 maintenance agreements by \$200.000 and pest control to \$0

- The committee agreed to decrease travel by \$10,000. Electricity-109 Bridge by \$1,000, and other charges by \$1,500 in the county commission budget
- The committee agreed to decrease legal notices and court costs by \$1,000 in the civil service budget
- The committee agreed to decrease electricity to \$770,000, water and sewer to \$225,000, increase maintenance agreements (112) to \$200,000, pest control was decreased by \$1,884, other contracted services-resource authority was decreased by \$42,000, food service equipment was decreased by \$12,000, and other equipment (112) was budgeted at \$0 in the county buildings budget
- The committee agreed to decrease travel by \$100 and decrease other supplies and materials by \$100 in the archives budget
- The committee agreed to decrease consultants by \$10,000, decrease data processing equipment by \$1,850, decrease furniture and fixtures by \$300, and decrease office supplies by \$1,277 in the finance department's budget
- The committee agreed to decrease the trustee's budget to the same as last year's amounts except for printing, stationery, and forms and postage. The committee also removed \$30,000 from capital projects for the trustee's office.
- The committee agreed to remove additional raises and place the money back in part time in the county clerk's budget
- The committee agreed to budget communications the same as last year, data processing services was budgeted at \$900,000, office supplies was reduced by \$3,000, in service staff/development was reduced by \$8,000, data processing equipment was reduced by \$8,000, and furniture and fixtures was reduced by \$6,000 in the IT department's budget.
- The committee agreed to budget data processing services at \$350, software was decreased by \$300, and other capital outlay was decreased by \$500 in General Sessions III budget.
- The committee agreed to decrease maintenance agreements by \$900, software by \$350, and other capital outlay by \$200 in the General Sessions I budget. The committee agreed to remove the full-time requested position and the money that was removed from CASP part time was put back in the CASP budget.
- The committee agreed to decrease travel by \$800 and data processing services by \$7,111 in the probation budget.
- The committee agreed to decrease travel by \$500 and other contracted services by \$500 in the clerk and master's budget. The committee agreed to leave the overtime.
- The committee agreed to decrease operating lease payments by \$3,000 in the judicial commissioner's budget
- The committee agreed to decrease office supplies to \$500 in the other administration of justice budget
- The committee agreed to decrease maintenance agreements by \$4,000 and maintenance and repair-equipment by \$5,000, budget gasoline at \$450,000, budget uniforms at \$95,000, decrease communication equipment by \$12,000, and budget data processing equipment at \$78,420 in the sheriff's department budget. The committee agreed to leave the amount for the court officers' certification. The committee also removed \$117,000 for Microsoft licenses from the capital projects fund for the sheriff's department
- The committee agreed to decrease periodicals by \$100 in the animal control budget
- The committee agreed to budget agricultural extension the same as last year
- The committee agreed to decrease workers compensation insurance by \$3,000 for EMA's budget. The committee also removed the boat/motor/trailer requested from capital projects
- The committee agreed to budget ECC the same as last year
- The committee agreed to budget diesel fuel at \$180,000 and gasoline at \$60,000 for the EMS budget. The committee also removed command vehicles for \$130,000 from capital projects.
- The committee agreed to budget the veterans service office the same as last year
- The committee agreed to remove the waterlines for \$400,000 from capital projects
- The committee agreed to budget asphalt-hot mix at \$3,321,014 for the highway department's budget
- The committee agreed to decrease operating lease payments by \$5,000 and remove additional funds for the register of deeds budget
- The committee agreed to decrease overtime by \$17,000 in the law director's budget
- The committee agreed to decrease consultants by \$40,000 in the human resources department
- The committee agreed to budget maintenance and repair-equipment in traffic control to \$3,000

#### VII. WORKSHOP

- A. Finalize Budget- Motion to finalize the budget by Chairman Taylor, second by Commissioner Goode, unanimous approval.
- B. Discuss Budget Publication- Motion to allow Finance Director Lawing to publish the budget by Chairman Taylor, second by Commissioner Goode, unanimous approval.

#### VIII. ADJOURNMENT- Motion to adjourn at 2:53pm by Commissioner Goode.



BUDGET COMMITTEE MINUTES  
Tuesday, May 31, 2022

MEMBERS PRESENT  
Chris Taylor, Chairman  
Billy Geminden  
Paul Goode  
Justin Nipper  
Brian Stewart  
OTHERS PRESENT  
Leah Dennen  
Ben Allen  
David Lawing  
Anthony Holt  
April Mangrum  
Eryn Bell  
Mark Smith  
Judge Hunter  
Todd Draper  
Kathryn Strong  
Kevin Baigert

- I. CALL TO ORDER by Chairman Taylor in the commission chambers of the Sumner County Administration Building in Gallatin, TN.
  - A. Invocation- Led by Commissioner Geminden.
  - B. Approval of Agenda- Chairman Taylor stated the attached library transfer will be added without objection. Motion to approve the amended agenda by Chairman Taylor, second by Commissioner Goode, unanimous approval.
  - C. Recognition of Public- None
  - D. Approval of Minutes- Motion to group and approve items I.D.1.through 3 by Commissioner Goode, second by Commissioner Geminden, unanimous approval.
    1. May 10, 2022 regular meeting
    2. May 10, 2022 budget hearing
    3. May 11, 2022 budget hearing
- II. REPORT OF THE BUDGET COMMITTEE CHAIRMAN- Chairman Taylor explained that if anyone is here for adjustments regarding the salary survey, they will need to meet with the HR Director and it will be discussed in July.
- III. REPORT OF THE COUNTY MAYOR-None
- IV. REPORT OF THE FINANCE DIRECTOR
  - A. For information only – disposition of note- Finance Director Lawing briefly spoke to this.
  - B. Salary line items- Finance Director Lawing briefly spoke to this. Motion to allow Finance Director Lawing to make adjustments within salary line items, if deemed appropriate, through June 30, 2022. Motion to approve by Commissioner Goode, second by Commissioner Nipper, unanimous approval.
  - C. 151 bond refunding – bookkeeping to remove original bond estimates- Motion to approve by Commissioner Goode, second by Commissioner Stewart, unanimous approval.
  - D. GASB87- Finance Director Lawing briefly spoke to this. Motion to transfer between line items, as needed to comply with GASB87 standards, by Commissioner Goode, second by Commissioner Nipper, unanimous approval.
  - E. Highway/Public Works Fund analysis (send to county commission)- Motion to group and approve items IV.E and F by Commissioner Goode, second by Commissioner Nipper, unanimous approval.
  - F. Financial statement memo
- V. NEW BUSINESS
  - A. Education- Motion to group and approve items V.A.1. and 2 by Chairman Taylor, second by Commissioner Goode, unanimous approval.
    1. Budget amendments (for approval)
    2. Budget amendments (for information only)
    3. Liberty Creek Middle School bid- Motion to approve by Chairman Taylor to allow Finance Director Lawing to adjust between White House and Liberty Creek line items for current year and next year and to allow purchase orders to be issued in June and correct amounts for July, as long as grand total does not change, second by Commissioner Geminden, unanimous approval.
  - B. Appropriations- Motion to approve items V.B.1 through 3 by Commissioner Stewart, second by Commissioner Goode, unanimous approval.
    1. Sheriff's Office - \$214,003.93 state inmate reimbursement
    2. Risk Management - \$250,000 from OJI fund balance for workers comp claims
    3. Health Department – accept final DGA grant as presented



- C. Transfers- Motion to group and approve items V.C.1.a and b by Chairman Taylor, second by Commissioner Stewart, unanimous approval.
1. Between major categories (send to county commission)
    - a. Judicial Magistrates - \$4,120 from general fund unemployment compensation for additional medical and dental insurance due to changes in coverage
    - b. Sheriff's Office - \$25,000 from jail guards to sheriff's office for additional gasoline expenses
    - c. Library added amendment-Motion to approve by Chairman Taylor, second by Commissioner Goode, unanimous approval.
  2. Payroll related- Motion to group and approve items V.C.2 a and b and remove \$1 adjustment to a county official's salary in the group, by Chairman Taylor, second by Commissioner Stewart, unanimous approval.
    - a. Information Technology - \$50,000 for data processing services (\$20K from medical insurance)
    - b. Various departments due to retirements, changes in positions, changes in insurance coverage, etc
  3. Other inter-budgetary
    - a. Libraries -April Mangrum briefly spoke to this. Motion to approve by Chairman Taylor, second by Commissioner Goode, unanimous approval.
    - b. Fund 101 and Fund 112 Courthouse and Jail Maintenance and County Buildings adjustments- Motion to group and approve items V.C.3.b and c by Chairman Taylor, second by Commissioner Stewart, unanimous approval.
    - c. Other
- D. FY2023 Budgets
1. County and School Budgets Budgets
    - a. School Budget- Motion to approve by Chairman Taylor, second by Commissioner Goode, unanimous approval.
    - b. Discussion of Justice Center- The committee agreed to add \$500,000 funded from local capital projects for justice center. The committee agreed to approve \$2,245,555 of bond proceeds previously unallocated to be allocated to the justice center Motion to approve by Chairman Taylor, second by Commissioner Goode, unanimous approval.
    - c. Draft 1- No action taken.
    - d. Draft 2 – with consultants recommended changes- Motion to approve by Commissioner Goode, second by Commissioner Stewart, unanimous approval.
    - e. COVID-19 hazard pay for paramedics and EMTs after July 1- Motion for any employee hired on or after July 1, 2022 not to receive COVID-19 hazard pay, with the exception of paramedics and EMT's, by Chairman Taylor, second by Commissioner Nipper, unanimous approval.
    - f. Hearings
      - County Mayor- Mayor Holt briefly spoke.
        - County building maintenance personnel - The committee agreed to adjust part time funds to full time funds for change. Motion to approve by Chairman Taylor, second by Commissioner Nipper, unanimous approval..
        - Grant administrator - Motion to approve to move the grant administrator to the development services department by Commissioner Goode, second by Chairman Taylor, unanimous approval.
        - Library's carpet replacement- Motion to approve a \$75,000 appropriation in the fiscal year 2023 budget by Chairman Taylor, second by Commissioner Geminden, unanimous approval.
      - Libraries
        - Minute takers - Motion to add \$600 to library budget for library board minute taker by Chairman Taylor, second by Commissioner Goode, unanimous approval.
      - Register of Deeds — Motion to add \$5,000 to Register of Deeds budget for equipment lease by Chairman Taylor, second by Commissioner Goode, unanimous approval.
      - Sheriff -Motion to approve additional operational requests by Chairman Taylor, second by Commissioner Goode, unanimous approval.
      - Ag Extension – requesting exception for late filing- Eryn Bell briefly spoke. The committee agreed that Ms. Bell should speak with the HR Director regarding the employee she is requesting an additional raise for, and it will be discussed in July.

- Clerk and Master – transfer overtime funds for additional hours for full time employee- Clerk and Master Smith briefly spoke to this. Motion to approve moving \$5,000 from overtime to employees’ salary lines by Commissioner Goode, second by Commissioner Stewart, unanimous approval.
- Judge Hunter –Judge Hunter requested an additional employee be added to his budget for fiscal year 2023. The committee denied the request.
- Election Commission- Not present.
- Judicial Magistrates- Todd Draper briefly spoke and stated he would work with the HR Director, and any concerns can be discussed in July.

Circuit Court Clerk Strong addressed the committee and stated she would work with the HR Director for any concerns to be addressed in July. Motion to add 4% COLA to her part time line by Chairman Taylor, second by Commissioner Goode, unanimous approval. She also thanked the committee and anyone else who worked on the salary survey.

2. Tax Levy Resolution- Motion to approve by Chairman Taylor, second by Commissioner Goode, unanimous approval.
3. Appropriation Resolutions
  - a. County, highway, and schools- Motion to approve, based on budget draft 2 and approved changes, by Commissioner Goode, second by Chairman Taylor, unanimous approval.
  - b. Non-profit Organizations- Motion to approve by Commissioner Goode, second by Commissioner Stewart, unanimous approval.
4. Continuation Budget Resolution- Motion to approve by Commissioner Goode, second by Commissioner Stewart, unanimous approval.

Kevin Baigert, 424 AB Wade Road, Portland, TN, addressed his concerns regarding the school budgets.

Commissioner Geminden addressed his concerns regarding the rural fire departments. He explained he has not been happy with the rural fire department that covers his residence in years. He stated that city residents already pay city taxes for fire protection.

VI. ADJOURNMENT- Motion to adjourn at 6:26pm by Commissioner Stewart.

**COMMITTEE ON COMMITTEES  
MINUTES  
PAUL R. GOODE, CHAIRMAN  
JUNE 13, 2022**

Present:

Paul R. Goode, Chairman  
Shellie Young Tucker, Vice-Chairman  
Jerry Becker  
Deanne DeWitt  
Leslie Schell

Also Present:

Leah Dennen, County Law Director  
Ben Allen, Staff Attorney  
Anthony Holt, County Mayor

Chairman Goode brought the regular scheduled meeting of Committee on Committees to order with an invocation by Comm. Schell on Monday, June 13, 2022, at 6:30 p.m. Chairman Goode declared a quorum to conduct business.

Agenda. Upon motion of Comm. Schell, seconded by Comm. Tucker, the Committee voted unanimously to approve the agenda.

Approval of Minutes of May 16, 2022. Upon motion of Comm. Schell, seconded by Comm. Tucker, the Committee voted unanimously to approve the minutes of May 16, 2022.

Public Recognition. None

Report of the Chairman. No report

Report of the County Mayor. No report

8. Old Business. None

9. New Business.

Music City Executive Airport Authority Regional.

- Joseph Slawek, replacement for Douglas Brown (resigned), term expires July 2025

Comm. Schell moved, seconded by Comm. DeWitt, to approve the appointment of Joseph Slawek. The Committee voted unanimously to approve the appointment to the Music City Executive Airport Authority Regional.

Public Records Commission – 2-year term.

- Jack Masters, replacement for Shirley Wilson (resigned)

Comm. DeWitt moved, seconded by Comm. Tucker, to approve the appointment of Jack Masters. The Committee voted unanimously to approve the appointment to the Public Records Commission.

Tourism Board.

- Marilee Tice, 1-year term, reappointment

Comm. Tucker moved, seconded by Comm. DeWitt, to approve the reappointment of Marilee Tice. The Committee voted unanimously to approve the reappointment to the Tourism Board.

Next Month July 2022

Music City Executive Airport Authority Regional.

- Don Dickerson

Library Board.

- Jackie Wilber
- Ronnie Fox

Regional Library Board

- Shelly Ames

10. Adjournment. Upon motion of Comm. Schell, seconded by Comm. DeWitt, the Committee adjourned at 6:33 p.m.



# SUMNER COUNTY COMMISSION

355 N. Belvedere Drive  
Gallatin, Tennessee 37066-5410

## Members Present:

Danny Sullivan, Chairman  
Baker Ring, Vice-Chairman  
Alan Driver  
Billy Geminden  
Paul R. Goode  
Michael Guthrie  
Brian Stewart

## Others Present:

Leah Dennen  
Ben Allen  
David Lawing  
Del Phillips

## Commissioners

*First District*  
*Moe Taylor*  
*Terry Wright*

*Second District*  
*Billy Geminden*  
*Larry Hinton*

*Third District*  
*Steve Graves*  
*Alan Driver*

*Fourth District*  
*Jerry Foster*  
*Leslie Schell*

*Fifth District*  
*Baker D. Ring*  
*Danny Sullivan*

*Sixth District*  
*Deanne DeWitt*  
*Luke Tinsley*

*Seventh District*  
*Brian Stewart*  
*Gene Rhodes*

*Eighth District*  
*Merrol N. Hyde*  
*Shellie Y. Tucker*

*Ninth District*  
*Jerry F. Becker*  
*Chris Taylor*

*Tenth District*  
*Paul R. Goode*  
*Caroline Krueger*

*Eleventh District*

## EDUCATION COMMITTEE MINUTES

May 31, 2022

1. Call to Order by Chairman Sullivan in the commission chambers of the Sumner County Administration Building in Gallatin, TN.
  2. Invocation led by Chairman Sullivan.
  3. Approval of Agenda-Motion to approve by Commissioner Goode, second by Commissioner Driver, unanimous approval.
  4. Approval of minutes May 9, 2022- Motion to approve by Commissioner Guthrie, second by Commissioner Goode, unanimous approval.
  5. Recognition of the Public- None
  6. Report of the Chairman-Chairman Sullivan stated he is thankful the commission has placed an SRO officer in all Sumner County Schools over the last few years.
  7. Report from the County Mayor- None
  8. Report of Director of Schools- Dr. Phillips presented the attached proposed budget to the committee members. There was discussion amongst committee members
  9. Old Business- None
  10. New Business- None
    - a. Sumner County Board of Education Amendments (for information only)- Included in packet.
    - b. Sumner County Board of Education Amendments (for approval)- Motion to approve by Commissioner Goode, second by Commissioner Driver, unanimous approval.
    - c. Liberty Creek Middle School Bid- Motion to approve by Commissioner Goode, second by Commissioner Geminden, unanimous approval.
- Motion to adjourn at 5:22pm by Commissioner Goode.



## SUMNER COUNTY COMMISSION

355 N. Belvedere Drive  
Gallatin, Tennessee 37066-5410

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*Scott Langford*  
*Jeremy Mansfield*

*Twelfth District*  
*Michael Guthrie*  
*Justin Nipper*

The meeting was reopened at 5:23pm by Chairman Sullivan.

d. 2022-2023 Budgets- . Commisisoner Guthrie asked Finance Director Lawing about the sustainability of the general purpose school fund. Finance Director Lawing stated that he could not talk about the sustainability of the schools current budget, and that was more of a question for Dr. Phillips. Finance Director Lawing did state that the county commission would be responsible for maintenance of effort, which means that the local revenue budgeted in any fiscal year has to atleast be as much as prior fiscal year. He explained that if you inquire from county technical assistance(CTAS), that it will be their determination. However, he pointed out that he had heard discussions in the past that it was the greater of budget or actual. Finance Director explained when anything is in question, he likes to go with the most conservative approach, which would be the larger of the two—actual or budget. Motion to approve by Commissioner Stewart, second by Commissioner Goode, motion passes 6-1, with Commissioner Guthrie abstaining.

11. Adjournment- Motion to adjourn at 5:25pm by Commissioner Stewart.

**ETHICS COMMITTEE  
MINUTES  
KATHRYN STRONG, CHAIRMAN  
JUNE 6, 2022**

Present:

Kathryn Strong, Chairman  
Caroline Krueger  
Scott Langford, Commission Chairman  
James Robert Ramsey

Absent:

Larry Hinton, Vice-Chairman

Also Present:

Leah Dennen, County Law Director  
Ben Allen, Staff Attorney

Commission Chairman Langford brought the special called meeting of the Ethics Committee to order with an invocation on Monday, June 6, 2022, at 5:35 p.m. Commission Chairman Langford declared a quorum to conduct business.

Organize Committee. Commission Chairman Langford opened the floor for nominations for the chairmanship. Comm. Krueger nominated Circuit Court Clerk Kathryn Strong, seconded by Comm. Langford. With no other nominations, the Committee voted unanimously to elect Circuit Court Clerk Strong as Chairman.

Chairman Strong called for nominations for vice-chairman. Comm. Langford nominated Comm. Hinton, seconded by Mr. Ramsey. With nominations closed, the Committee voted unanimously to elect Comm. Hinton as Vice-Chairman.

Law Director Leah Dennen recommended a request be made to the complainant and their council for the complaints to be separated and specific to each individual.

After discussion, Comm. Krueger moved, seconded by Comm. Langford, for Ms. Dennen to request a short concise statement of charges for each individual to be received no later than 4:30 p.m. on July 7, 2022. The motion carried unanimously.

Determine hearing date for April 5, 2022, complaints. After discussion, Comm. Langford moved, seconded by Comm. Krueger, to set a hearing date for July 20, 2022 at 5:30 p.m. and for a witness list to be filed in the Law Director's office no later than 4:30 p.m. on July 11, 2022. The motion carried unanimously.

Determine hearing procedures. Ms. Dennen confirmed the hearing date will be noticed by her office and will send an email to all parties with date information. Comm. Langford requested the ethics standards and laws be sent to the Committee.

10. Adjournment. The Committee adjourned at 5:47 p.m. upon motion of Comm. Langford and duly seconded.

**SUMNER COUNTY HIGHWAY COMMISSION**

**May 5, 2022**

**MINUTES**

**Members Present:**

Larry Hinton, Chairman  
Steve Graves, Vice Chairman  
Judy Hardin, Road Superintendent  
Tom Neal, Citizen Member  
Terry Wright, Commissioner  
Anthony Holt, County Executive

**Members Absent:**

Jeremy Mansfield, Commissioner  
Brock Burmeister, Asst. Rd. Superintendent  
Gene Rhodes, Commissioner

**Others Present:**

Leah Dennen, Law Director  
Ben Allen, Staff Attorney

**1. & 2. Call to Order & Roll Call**

Chairman Hinton called the regular monthly meeting of the Sumner County Highway Commission to order, Thursday, May 5th, at 4:34 P.M. in Meeting Room 112 at the Sumner County Administration Building.

**3. Approval of Agenda**

Chairman Hinton asked to approve the agenda. Mr. Wright moved, seconded by Mr. Graves to approve the agenda. The Commission approved the agenda unanimously.

**4. Approval of April 5, 2022 Minutes**

Mr. Wright moved, seconded by Mr. Graves to approve the April 5, 2022 minutes of the Highway Commission. Chairman Hinton declared the motion approved unanimously.

**5. Public Recognition** – None

**6. Report of Chairman:**

**A. Old Business** – None

**B. New Business** – None.

**7. Report of Road Superintendent:**

**A. Old Business** – None.

**B. New Business** –

**1. Request Approval of 2021-22 Budget Amendments (See Attached)**

Ms. Hardin stated this request is regular "House Keeping". Mr. Holt moved, seconded by Mr. Graves to approve the budget amendment approval request of the Highway Department. Chairman Hinton declared the motion approved unanimously.

**8. Report of County Mayor**

**A. Old Business** – None

**B. New Business** – None



**9. Commission Business**

**A. Old Business** – None

**B. New Business** – Chairman Hinton stated the budget meets next week.

**10. Report of County Attorney**

**A. Old Business** – None

**B. New Business** – None

**11. MOTION TO ADJOURN:**

Upon motion of Chairman Hinton and duly seconded by Mr. Terry Wright, Commissioner, the Committee adjourned at 4:42 p.m.

Minutes prepared by: Suzie Troutt

**MINUTES  
LEGISLATIVE COMMITTEE  
BAKER RING, CHAIRMAN  
JUNE 7, 2022**

Present:

Baker Ring, Chairman  
Alan Driver, Vice-Chairman  
Paul Goode  
Scott Langford, Commission Chairman  
Danny Sullivan  
Chris Taylor

Absent:

Larry Hinton  
Leslie Schell

Also Present:

Leah Dennen, Law Director  
Commissioner Mansfield

Chairman Ring brought the Legislative Committee meeting to order with an invocation by Comm. Chris Taylor on June 7, 2022, at 5:02 p.m. Chairman Ring declared a quorum present to conduct business.

3. Approval of Agenda. Law Director Leah Dennen stated a Certificate of Recognition for Dorothy Sweat needs to be added as item 10d. Comm. Chris Taylor moved, seconded by Comm. Goode, to approve the agenda as amended. The motion carried unanimously.

4. Minutes of May 9, 2022 for approval. Upon motion of Comm. Goode, seconded by Comm. Chris Taylor, the Committee voted unanimously to approve the minutes of May 9, 2022.

5. Recognition of the Public. None

6. Report of Chairman. No report

7. Report of County Mayor. Not present

8. Old Business.

9. New Business.

- a. Veterans service report (attached).  
No action taken

b. Approval of Dr. Phillip's Bond (Board of Education).

c. EMS surplus various items (see attached).

Upon motion of Comm. Goode, seconded by Chris Taylor, the Committee voted unanimously to group and approve items 9b and 9c.

#### 10. Commission Recognition.

- a. Valedictorians – *deferred until August*
- b. Gordon Franklin Heathman – Juvenile Court – retirement
- c. Merrol Hyde Magnet School Boys' Tennis Team
- d. *Dorothy Sweat – County Clerk's Office - retirement*

Upon motion of Comm. Chris Taylor, seconded by Comm. Sullivan, the Committee voted unanimously to group and approve Items 10b and 10d.

#### 11. Zoning.

- a. Rezoning Reflections Event Venue – Tanglea Leath – Applicant is seeking a rezoning from Rural Residential (RR) to Planned Unit Development (PUD) for the purpose of conducting a Retreat, Entertainment and Amusement Services and other uses described on the Concept Plan. Subject property is located at 143 Alexander Lane, Bethpage, TN 37022, is on Tax Map 08, Parcel 090.08, contains 5.19 acres and is zoned Rural Residential (RR) - First Reading.

After discussion, Comm. Chris Taylor moved, seconded by Comm. Goode, to allow Development Services to follow the legislative process and notice the rezone request. The Committee voted to approve (5-1-0). Comm. Driver voted against.

- b. Rezoning Fit Farm – Patrick Steffen – Applicant is seeking a rezoning Rural Residential (RR) to Planned Unit Development (PUD) for the purpose of operating a Retreat Center. Subject property is located at 732B Rock Springs Road, Castalian Springs, TN 37031, is on Tax Map 089, Parcels 055.00 & 052.00, contains 162.68 acres and is zoned Rural Residential (RR) – First Reading.

Upon motion of Comm. Langford, seconded by Comm. Goode, the Committee voted unanimously to approve.

12. Adjournment. Chairman Ring declared the meeting adjourned at 5:08 p.m. upon motion of Comm. Goode, and seconded by Comm. Sullivan.