

How to Process My Motor Vehicle Work During This Declaration of Emergency

RENEWALS

Governor Lee's Executive Order No. 15 has extended March and April expiration dates until June 15 and suspended the emission test requirement.

Your plate expiration date must be in the next 90 days to renew.

We are currently processing vehicle registration renewals without an emission by the following methods:

1. You can renew your plate online at www.SumnerTags.com
2. We have a self-service kiosk located at the White House Volunteer State Bank location
3. Renew by mail at the address below.
4. Drive-thru windows in Gallatin and Hendersonville. (With access to the building being closed the windows are extremely busy. With wait times from 45 minutes to 1 hour during peak times.) <https://sumnertags.com/information/locations>
5. Drop Box - Deposit renewal and payment after hours into the Trustee's Drop Box at the Administration Building in Gallatin. The work must be sealed into a no. 9 envelope with COUNTY CLERK written on the outside. Directions to box: <https://www.sumnertags.com/documents/misc/drop-box2.pdf>

TITLE APPLICATIONS

1. Mail title and fees to the address below.

Title

The back of the title will need to be fully completed. Both the seller and buyer must sign and print their names on the back of the TN title. Sale date, sales price and odometer reading (for vehicles less than 10 years old) will need also be included on the title.

Power of Attorney (POA) <https://www.tn.gov/content/dam/tn/revenue/documents/forms/titlereg/f1311401Fill-in.pdf>

If you are unable to get the POA we will take a copy of your TN drivers license (D/L.) The name, address and signature on the D/L will need to match the buyer's information on the title. If the address on the title and the D/L are different, you will need to provide two secondary proofs of residence. <https://www.tn.gov/content/dam/tn/revenue/documents/vehicle/acceptableproofsofid.pdf>

If the vehicle is being obtained from a direct family member or the sales price is less than 75% of the vehicle's value, the following form will need to be included. <https://www.tn.gov/content/dam/tn/revenue/documents/forms/sales/f1301201Fill-in.pdf>

Fees

Regular plate and title:	\$92.00
Transfer a plate and title:	\$15.50 transfer plate must currently be in the same name as buyer.
If noting a Lien:	\$11.00
Calculate Sales Tax:	https://sumnertags.com/getdoc/b4a25ece-9ab6-4eaa-8699-9f82adf51450/information
License plate postage:	\$ 4.00

Regist & title + Sales tax + plate postage + Lien if one = Total Fees
(\$92 or \$15.50)+ Sales Tax+ \$4.00 + \$11 if lien = Total Fees

2. You can come in person to a Drive-thru windows in Gallatin or Hendersonville. (The windows have been extremely busy. With wait times from 45 minutes to 1 hour during peak times.)

3. Deposit work after hours into the Trustee's Drop Box at the Administration Building in Gallatin. The work must be sealed into a regular folded letter no. 9 envelope with COUNTY CLERK written on the outside.

Please provide your phone number in the event we need to contact you.

Directions to box: <https://www.sumnertags.com/documents/misc/drop-box2.pdf>