



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Shawn Utley

Third District
Steve Graves
David Satterfield

Fourth District
Frank E. Freels
Joe C. Matthews

Fifth District
Ben Harris
Baker Ring

Sixth District
Paige Brown
Jim Vaughn

Seventh District
Trisha LeMarbre
Kirk Moser

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Chris Hughes
David Kimbrough

Tenth District
Paul R. Goode
Jo Skidmore

Eleventh District
Paul D. Freels
Jerry F. Stone

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Budget Committee.....May 12

Committee on CommitteesMay 19

Employee Benefits.....April 22

General Operations Committee.....May 12

Legislative Committee.....May 12



BUDGET COMMITTEE MINUTES

MEMBERS PRESENT
Jerry Stone, Chairman
Moe Taylor, Vice-Chairman
Paul Freels
Mike Guthrie
Ben Harris
Shawn Utley
Jim Vaughn
OTHERS PRESENT
Leah Dennen
Anthony Holt
David Lawing
Erika Porter
Kim Ark
Renee Winchester
Reggie Mudd
Lori Atchley

- I. CALL TO ORDER by Chairman Stone at 6:00 pm on May 12, 2014 in Room 112 of the County Administration Building in Gallatin, Tennessee.
 - A. Approval of Agenda-Additions by Chairman Stone: V.C.I.a. for Finance and V.I.C. Budget Hearings. Motion to approve by Mr. Taylor and second by Mr. Harris, unanimous approval.
 - B. Recognition of Public-none
 - C. Approval of Minutes—April 14, 2014-Motion to approve by Mr. Vaughn, second by Mr. Guthrie, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN
 - A. Report from the Assessor of Property (Per Mr. Isbell, due to the revaluation of all the parcels, no value reports will be generated until the Certified Tax Rate is released. Any value report generated at this time would not be an accurate reflection of the values.)
- III. REPORT OF THE COUNTY EXECUTIVE-will speak to two items-V.A.1 and item F.
- IV. OLD BUSINESS-none
- V. NEW BUSINESS
 - A. Board of Education
 1. Burrus Elementary--\$440,300 architectural fees from 2013 Bond (pending Board of Education approval) Mr. Holt encouraged approval. Motion to approve by Mr. Vaughn, second by Mr. Guthrie, unanimous approval.
 2. Budget amendments (need approval)-Motion to approve by Mr. Utley, second by Mr. Harris, unanimous approval.
 3. Budget amendments (does not need approval)
 - B. Appropriations
 1. Election Commission--\$1,578.50 received from sale of CD's for office supplies-Motion to approve by Mr. Vaughn, second by Mr. Utley, unanimous approval. Ms. Atchley requested this occur in future fiscal year. Mr. Lawing stated it would need to be included in the budget process each year.
 2. Sheriff's Department
 - a. \$28,632.78 reimbursement for state inmate medical bills- Motion to approve by Mr. Harris, second by Mr. Vaughn, unanimous approval.
 - b. \$220,000 increase contracted prisoner boarding revenue for county inmate medical bills not covered by contract-Motion to approve by Mr. Vaughn, second by Mr. Guthrie, unanimous approval.
 3. Juvenile Court--\$3,205 class fees to youth service officer salaries- Motion to approve by Mr. Harris, second by Mr. Vaughn, unanimous approval.
 4. EMA--\$5,840.23 insurance recovery for Portland tower repair- Motion to approve by Mr. Vaughn, second by Mr. Harris, unanimous approval.
 5. Health Department--\$27,290 from the state for Health Department improvements- Motion to approve by Mr. Taylor, second by Mr. Freels, unanimous approval.
 - C. Transfers
 1. Inter-budgetary- Motion to group and approve transfers a. and b. by Mr. Harris, second by Mr. Taylor, unanimous approval.
 - a. Greater than \$2,500
 - b. \$2,500 or less
 - c. Health Department transfer—for repair or purchase of HVAC equipment- Motion to approve by Mr. Utley, second by Mr. Freels, unanimous approval.

- D. Greenway (Phase 3B)—Resolution of Support for Active Transportation Grant (includes 20% local match if grant awarded)- Motion to approve by Mr. Freels, second by Mr. Utley. Motion passed 5-2-0 with Mr. Taylor and Chairman Stone abstaining.
- E. Election Commission—compensation to school organizations for election assistance- The committee instructed Ms. Atchley to include this in the FY15 budget process for Charitable Contributions. For FY14, the committee instructed Ms. Atchley to pay the students directly through payroll.
- F. Retire Tennessee presentation- Mr. Holt encouraged the committee to participate in the Retire Tennessee Program. Ms. Winchester and Mr. Mudd spoke on the benefits of the program. The cost will be approximately \$15,000 the first year with subsequent years costing approximately \$5,000.

VI. REPORT OF THE FINANCE DIRECTOR

- A. Revenue Analysis -Mr. Lawing stated everything looks good in total.
- B. Financial Reports—April (available at Commission meeting if requested)
- C. Budget Hearings-Chairman Stone indicated he would like to start Budget Hearings in mid-June and deal with various urgent items. Mr. Lawing stated the budget needs to be published in July or August due to 10-day publication requirement and timing of new commission. Mr. Lawing recommended publishing that the certified rate will be exceeded to at least cover any potential appeals.

- VII. ADJOURNMENT- Meeting adjourned by Chairman Stone at 6:47 pm. Motion to approve by Mr. Taylor, second by Mr. Vaughn, unanimous approval.

**COMMITTEE ON COMMITTEES
MINUTES
MAY 19, 2014**

Present:

Moe Taylor, Chairman

Trisha LeMarbre, V. Chairman

Billy Geminden

Kirk Moser

Jo Skidmore-absent

Anthony Holt, County Executive

Leah May Dennen, County Law Director

Erika Porter, Law Director's Office

Mike Akins, Commissioner

The meeting of the Committee on Committees was brought to order on Monday, May 19, 2014, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Moe Taylor was presiding.

Agenda. Upon motion of Comm. LeMarbre, seconded by Comm. Geminden, the Committee voted to approve the agenda with the addition of a Tourism appointment for next month's agenda.

Minutes. Upon motion of Comm. Geminden, seconded by Comm. LeMarbre, the Committee approved the minutes of April 21, 2014.

Recognition of the Public. There was none.

Report of the County Executive. County Executive Anthony Holt had no report.

Report of the Chairman. Chairman Taylor had no comment.

Old Business. None.

New Business.

Chairman Taylor brought forth the following appointments for consideration: Solid Waste Board terms of J. Bruce Rainey and Fred Qualls.

Upon motion of Comm. Geminden, seconded by Comm. LeMarbre, the Committee voted to approve the re-appointments of Mr. Rainey and Mr. Qualls.

Next Month. Chairman Taylor noted the Tourism appointment for next month.

Upon motion of Comm. LeMarbre, seconded by Comm. Geminden, the Committee adjourned at 6:34 p.m.

Prepared by Maria Savage

MINUTES
EMPLOYEE BENEFITS COMMITTEE
April 22, 2014
9:00 A.M.

Members Present:

Joe Matthews	Del Phillips	Bob Pospisil	Anthony Holt
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Also:

Leah Dennen	Karen Tokarz	Lauren Heath	Shawn Curtis
Erika Porter	Teresa Terry	Ben Baker	Judy Hardin
Debbie Robertson	David Lawing	April Harrod	Michelle Alford

Mr. Matthews called the SIB Employee Benefits Committee meeting to order on Tuesday, April 22, 2014 at 9:10 a.m. in the Commission Chambers, County Administration Building, in Gallatin, Tennessee.

Agenda: Mr. Pospisil made a motion to approve the agenda; seconded by Dr. Phillips; unanimous approval.

Public Recognition: none

Minutes: Motion was made by Mr. Pospisil to approve the minutes of March 18, 2014; seconded by Dr. Phillips; unanimous approval.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe was out of town so he sent his hand-outs with a statement for everyone to look over.

CareHere: Ms. Harrod reported that we had an 81% clinic capacity. The BOE is up 7% from last month on their usage. The new Hunt Club Clinic is increasing in their utilization.

Ms. Harrod requested approval to purchase at least 4 new chairs plus 1 provider chair for the Shafer Clinic unless we have any chairs in surplus. Mr. Holt said we do not have any chairs in surplus at this time. Mr. Pospisil made a motion to give Mr. Lawing and Ms. Dennen authorization of up to \$1000 to purchase the chairs; seconded by Dr. Phillips; unanimous approval. Ms. Harrod is to get prices on the new chairs.

Ms. Harrod asked how the new CareHere Home Page is looking. Mr. Lawing said it still needed to be cleaned up some because it still looked too busy where the scheduling page is.

Ms. Harrod reported that CareHere met with Clint Barnes, Director of Transportation of the Sumner County Schools, and went over the new regulations that will go into effect May 1, 2014.

Finance Director: Mr. Lawing pointed out the attached expenditure report and noted that the medical has a balance of \$16.1M but more taxes will be coming out soon. We should break about even. The dental is holding steady.

Old Business: ApproRX out of Ohio came and gave a presentation. They are a Prescription Benefit Management Company and they reported on their services and how they could help us save money. Mr. Matthews stated we will review it and will be bidding out in June or July.

Ms. Tokarz announced that BCBS gave approval to keep the \$200 Vision Rider intact until December 31, 2014. Dr. Phillips made a motion to approve this; seconded by Mr. Pospisil; unanimous approval.

Ms. Tokarz stated that we had \$1.359M accumulated in out of pocket max in 2014 from January to present. In 2013, we had \$2.169685M in out of pocket max. Dr. Phillips made a motion to wait until after June 30, 2014 and see what the actual cost is and to look at the financial impact at that time and make a decision; seconded by Mr. Pospisil; unanimous approval.

Ms. Tokarz stated that based on our government employee population, their best prediction of total claims profit would be about \$7M. BCBS had a projection of 10% which included the PCORI fee at \$63 per covered life and the excise tax at \$2 per covered life. Based on information presented by Ms. Tokarz and the actuarials, Mr. Lawing suggested a 10% increase in medical premiums and a 6.5% increase in dental claims. Dr. Phillips made a motion that all departments use a 10% increase in medical premiums for budgeting purposes; seconded by Mr. Pospisil; unanimous approval. Mr. Pospisil made a motion to approve the 6.5% increase in the dental premiums; seconded by Dr. Phillips; unanimous approval.

Dr. Phillips reminded everyone about the classified employees' exit from the plan in December 2014. We will have to deal with the existing debts and run-out claims the first few months in 2015. Dr. Phillips was also concerned with handling the reinsurance properly because that is not a cost that the BOE should incur.

New Business: None

There was no further business so Mr. Pospisil made a motion to adjourn the meeting; seconded by Dr. Phillips; meeting was adjourned at 10:25 a.m.

MINUTES
GENERAL OPERATIONS COMMITTEE
JO SKIDMORE, CHAIRMAN
May 12, 2014

Present:

Jo Skidmore, Chairman
Paige Brown, Vice-Chairman
Steve Graves
Ben Harris
Moe Taylor
David Satterfield
Bob Pospisil

Also Present:

David Pigna, Communications Director
Leah Dennen, County Law Director
Erika Porter, County Law Office
Anthony Holt, County Executive

The regular meeting of the General Operations Committee was brought to order on Monday, May 12, 2014, at 5:00 p.m. in the Sumner County Administration Building. Chairman Skidmore declared a quorum present to conduct business.

Agenda. Upon motion of Comm. Graves, seconded by Comm. Bown, the Committee approved the agenda as presented.

Minutes. Upon motion of Comm. Taylor, seconded by Comm. Harris, the Committee voted to approve the minutes of April 14, 2014, regular meeting.

Report of Chairman. Chairman Skidmore had no report..

County Executive. There was none.

Recognition of the Public. There was none.

Surplus Property. David Pigna reported the following department list of surplus property:

- Various Items of Surplus from Law Office

Upon motion of Comm. Graves, seconded by Comm. Taylor, the Committee voted unanimously to declare the items presented as surplus property.

Archive Space for Construction and Development Office. Mr. Pigna stated that the new Building Commissioner, Marshall Wright, requested storage space in the Sumner County Archives building to move filing cabinets that are encumbering useful office space. Mr. Pigna stated that there was extra room in the area designated for the Sheriff's Department to put the files. County Executive Anthony Holt noted that the weight of those cabinets on the second floor is a consideration for moving them.

Upon motion of Comm. Taylor, seconded by Comm. Graves, the Committee voted unanimously to allow Mr. Wright to relocate his department's files to the Sheriff's section of Archives storage.

Animal Control Parking Lot Repair. Mr. Pigna and Mr. Holt discussed the need to repair a substantial section of the parking lot at the Animal Control Facility that had caved in. The estimated cost for the repair was \$3,145.00 with the Highway Department performing the work. Upon motion of Comm. Pospisil, seconded by Comm. Taylor, the Committee voted unanimously to approve the project for the stated amount and forward the matter to the Budget Committee.

The meeting adjourned at 5:07 p.m. after a motion by Comm. Pospisil, seconded by Comm. Graves.

Prepared by Maria Savage

**MINUTES
LEGISLATIVE COMMITTEE
MAY 12, 2014**

Present:

Bob Pospisil, Chairman
Paul Decker, Vice-Chairman
Steve Graves
Jo Skidmore
Jerry Stone
Moe Taylor
Jim Vaughn
Merrol Hyde and Joe Matthews-absent

Also Present:

Leah Dennen, County Law Director
Erika Porter, Law Director's Office
County Executive Anthony Holt
Bill Kemp, County Clerk
Shawn Utley, Commissioner

Chairman Pospisil brought the Legislative Committee meeting to order on May 12, 2014, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present. Comm. Decker led in prayer.

Approval of Agenda. Comm. Skidmore made a motion, seconded by Comm. Taylor, to approve the agenda. The motion carried.

Approval of Minutes. Upon motion of Comm. Graves, and duly seconded by Comm. Taylor, the April 14, 2014, minutes were approved.

Public Comments. Jeff Smith of 1000 Redwood Way in Hendersonville opposed the rezoning of the John Baites property adjacent to the Island Brook subdivision. He requested that the matter be referred back to the Planning Commission for clarification.

Report of Chairman. Chairman Pospisil had no report.

Report of County Executive. County Executive Anthony Holt had no report.

Old Business. There was none.

New Business.

- Veterans Service Report. This was presented for docketing purposes only.

Certificates of Recognition. Chairman Pospisil introduced the following certificates of recognition:

- 1) William McRee, Veteran Service Officer retiring
- 2) White House High School Principal, Jeff Cordell
- 3) Kenneth C. Thompson, Sumner County Historian
Citizen of the Year award
- 4) Scott Wietecha, Country Music Marathon Winner

Upon motion of Comm. Vaughn, seconded by Comm. Taylor, the Committee voted to group and approve the certificates of recognition.

Zoning Amendment. Ms. Dennen stated the Committee needed to docket the zoning amendments.

- . Request to rezone the John Edwin Baites, Jr., property from R1A to an LDR PUD (Low Density Residential-Planned Unit Development) containing 27 proposed residential lots. Subject Property is located at 94 New Shackle Island Road, Hendersonville, TN; on Tax Map 138, Parcel 53.00; containing approximately 14.03 acres. (First Notice)

Comm. Skidmore made a motion, seconded by Comm. Vaughn, to refer the rezoning of Mr. Baites property to the Planning Commission. The motion carried.

- Amendment to Sumner County Zoning Resolution to add Article XVII by creating a new zoning district entitled "Mining and Quarrying Floating Zone" that is designed to function as a floating zoning district throughout the County.

Comm. Vaughn made a motion, seconded by Comm. Graves, to approve the rezoning amendment for the May Commission agenda. The motion carried unanimously.

Report of the Law Director. There was no report.

Adjournment. Comm. Vaughn made a motion to adjourn, seconded by Comm. Graves. The Committee adjourned at 5:37 p.m.

Prepared by Maria Savage