



# SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111  
Gallatin, Tennessee 37066-5410

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## Commissioners

*First District*  
*Mike Akins*  
*Moe Taylor*

*Second District*  
*Billy Geminden*  
*Shawn Utley*

*Third District*  
*Steve Graves*  
*David Satterfield*

*Fourth District*  
*Frank E. Freels*  
*Joe C. Matthews*

*Fifth District*  
*Ben Harris*  
*Baker Ring*

*Sixth District*  
*Paige Brown-Strong*  
*Jim Vaughn*

*Seventh District*  
*Trisha LeMarbre*  
*Kirk Moser*

*Eighth District*  
*Paul Decker*  
*Merrol N. Hyde*

*Ninth District*  
*Chris Hughes*  
*David Kimbrough*

*Tenth District*  
*Paul R. Goode*  
*Jo Skidmore*

*Eleventh District*  
*Paul D. Freels*  
*Jerry F. Stone*

*Twelfth District*  
*Michael Guthrie*  
*Bob Pospisil*

**The following minutes are included in this packet:**

**Beer Board..... November 21**

**Committee on Committees.....November 21**

**Education Committee..... October 3**

**Emergency Services Committee..... November 7**

**Employee Benefits Committee.....October 18**

**General Operations Committee.....November 14**

**Financial Management ..... November 21**

**Highway Commission.....November 1**

**Investment Committee..... November 21**

**Legislative Committee.....November 14**

**Purchasing Committee..... November 21**

**Financial Management Study Committee..... October 24**

**MINUTES**  
**NOVEMBER 21, 2011**  
**BEER BOARD**  
**PAIGE BROWN STRONG, CHAIRMAN**

Present:  
Paige Brown Strong, Chairman  
Mike Akins, Vice-Chairman  
Michael Guthrie  
Paul Goode  
David Satterfield  
Baker Ring  
Absent: David Kimbrough

Also Present:  
Leah Dennen, County Attorney  
Joyce Gregory, business owner  
Myrtle Marie VanHooser

The regular meeting of the Beer Board was brought to order by Chairman Paige Brown Strong on Monday, November 21, 2011, at 6:00 p.m. in the Sumner County Administration Building in Gallatin.

Agenda. Upon motion of Comm. Ring, seconded by Comm. Guthrie, the Board voted to approve the agenda.

Minutes. Upon motion of Comm. Akins, seconded by Comm. Ring, the Board voted to approve the minutes as written for September 19, 2011.

Recognition of the Public. There was none.

Beer Applications. The Beer Board considered the following application:  
Myrtle Marie VanHooser  
Cottontown Store  
255 9 Highway 25  
Cottontown, TN 37048

County Law Director Leah Dennen reported that the Sheriff had checked out the owner and location and saw no cause to deny the application. Upon motion of Comm. Akins, seconded by Comm. Ring, the Committee voted to approve the beer permit application, with Comm. Satterfield voting no.

The next application was as follows:  
Joyce Gregory  
Turner Station Market, Inc.  
3801 Old Highway 31E  
Westmoreland TN 37186

Ms. Dennen stated that the location did not meet the distance rule but was grandfathered in because the new owner applied for a beer permit within six months of the previous owner closing.

Upon motion of Comm. Akins, seconded by Comm. Guthrie, the Committee voted to approve the beer permit application, with Comm. Satterfield voting no.

Comm. Satterfield moved, and was duly seconded, to adjourn at 6:17 p.m.

Prepared by Maria A. Savage

**COMMITTEE ON COMMITTEES  
MINUTES  
NOVEMBER 21, 2011**

Present:	Anthony Holt, County Executive
Jerry Stone, Chairman	Merrol Hyde, Commission Chairman
Moe Taylor, V. Chairman	Leah May Dennen, County Law Director
Trisha LeMarbre	
Jo Skidmore	
Billy Geminden	

The meeting of the Committee on Committees was brought to order on Monday, November 21, 2011, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Stone was presiding.

Agenda. Upon motion of Comm. Skidmore, seconded by Comm. Taylor, the Committee voted to approve the agenda as amended.

Minutes. Upon motion of Comm. Geminden, seconded by Comm. Skidmore, the committee voted to approve the minutes of September 19, 2011.

Recognition of the Public. There was none.

Liability Claims. Chairman Stone brought forth the vacancy on the Liability Claims Committee to replace Paul Goode who resigned. Comm. Taylor nominated Billy Geminden to serve. Hearing no other nominations, Chairman Stone entertained a motion to close nominations and approve by Mr. Geminden by acclamation. Comm. Skidmore moved, seconded by Comm. Taylor, to approve by acclamation. The motion carried.

Construction Board of Appeals. Chairman Stone brought forth the expiring, one-year terms of Larry Brown and Ted Williams on the Construction Board of Appeals. Upon motion of Comm. Skidmore, seconded by Comm. Geminden, the Committee approved the re-appointments of Mr. Brown and Mr. Williams.

Next Month. Chairman Stone announced no business for next month.

Upon of Comm. Geminden, seconded by Comm. Taylor, the Committee adjourned at 6:37 p.m.

Prepared by Maria Savage

MINUTES  
EMPLOYEE BENEFITS COMMITTEE

October 18, 2011  
9:00 A.M.

Members Present:

Merrol Hyde

Bob Pospisil

Dr. Del Phillips

Also:

Leah Dennen

Bob Shupe

David Lawing

Serpil Gilbert

Debbie Robertson

Kathy Courtelis

Ernie Clevenger

Shannon Eubank

David Talley

Mr. Hyde called the SIB Employee Benefits Committee meeting to order on Tuesday, October 18, 2011 at 9:00 a.m. in Room 112, County Administration Building, Gallatin, Tennessee.

Agenda: Motion was made by Dr. Phillips to approve the agenda; seconded by Mr. Hyde; unanimous approval.

Public Recognition: None

Minutes: Motion was made by Dr. Phillips to approve the minutes of September 20, 2011; seconded by Mr. Hyde; unanimous approval.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe noted that on the dental side it always starts out with a negative number in August and September but it smooths out the rest of the year. We will still end up with a positive gain on the reserve at year end. On the medical side, our trend is still under 3%. Large loss is still doing well. We should reduce our deficit by the end of the year.

CareHere: Mr. Talley reported that the utilization of clinics had picked up during the month of September. He handed out a report on the numbers of prescriptions filled at the pharmacy. He also noted that the flu shots are being given beginning October 26 through November 16<sup>th</sup>. Ms. Eubanks introduced the new pharmacy manager, Jennifer Steward.

Old Business: Mr. Lawing discussed the need to hire someone to do an actuarial study on the CareHere clinics. It could possibly cost in between \$1800-\$3600. Mr. Shupe will look into the cost. Mr. Pospisil made a motion to go ahead with the actuarial; seconded by Dr. Phillips; unanimous approval.

New Business: A Sumner County employee made a request for bariatric surgery. Mr. Pospisil made a motion to approve; seconded by Dr. Phillips; unanimous approval.

Mr. Shupe reported on what Wilson County Board of Education is now doing with their insurance and clinics. They are about the same size as Sumner County. He said it took place over about 9-11 months to do the research and development. They have a Preferred Plan and a Standard Plan on their insurance. Mr. Hyde asked Mr. Shupe to form a committee along with Mr. Lawing, Mrs. Gilbert, and Mrs. Robertson. Mr. Pospisil made a motion for this committee to form a plan of action and timeline and submit to the committee; seconded by Dr. Phillips; unanimous approval.

There was no further business so Mr. Pospisil made a motion to adjourn; seconded by Dr. Phillips. Mr. Hyde adjourned the meeting at 9:50 a.m.

**MINUTES  
EMERGENCY SERVICES COMMITTEE**

**November 7, 2011**

**Present:**

Jim Vaughn, Chairman  
Paige Brown Strong, Vice-  
Chairman  
Bob Pospisil  
Mike Guthrie  
Ben Harris  
**Absent:**  
Paul Freels  
Paul Decker

**Also Present:**

Anthony Holt, County Executive  
Keith Douglas, EMS Director  
Leah Dennen, Law Director  
Sheriff Sonny Weatherford

Chairman Vaughn called the Emergency Services Committee to order on Monday November 7, 2011 at 5:00 PM in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Comm. Guthrie made a motion to approve the agenda, seconded by Comm. Pospisil. The agenda was unanimously approved.

Approval of Minutes of October 3, 2011 Comm. Pospisil made a motion, seconded by Comm. Guthrie. The minutes of October 3, 2011 were unanimously approved.

Public Comments Debbie Haddock commended two EMS employees, Pari Buckner and Russell Sanders on the excellent care they showed her mother during a transport. Comm. Pospisil made a motion for a Commendation to be presented to each employee in front of the Full Commission. Comm. Guthrie seconded. Motion carried.

Report from the Chairman. Chairman Vaughn announced the awarding of a Purple Heart, for the Vietnam War, to a resident of Sumner County. The ceremony will take place on November 11, Veterans Day, in the Veterans Memorial Park at 9:30am.

Report from the County Executive None.

Report from the Sheriff. Sheriff Weatherford handed out the October 2011 Financial Report and Animal Control Statistics, and reviewed the figures.

Also included in the report was a breakdown of adjustments to get the jail staff (Correction Officers) to a minimum of \$25,000 annually. There was some discussion. Comm. Harris made a motion to approve \$25,000 annual base salary to be sent to the Budget Committee. Comm. Guthrie seconded. Motion carried.

Report from the Fire Department None. (Quarterly Report)

Report from the Director Director Douglas handed out the November 2011 Emergency Services Committee Report. Part of the Net Transport Revenue was missing on the report. Under block four (October) of the 2011-12, the figure should be \$1,044,000. Included in the report is a breakdown of the billing process, explaining the dip in the figure. This was due to the new billing system and claims held to catch up payment posting. The Director stated November should be big in revenue.

The Director requested approval of surplus items to be destroyed. Comm. Pospisil made a motion, seconded by Vice-Chairman Paige Brown Strong. Motion carried.

Also included in the report is Intermedix figures of billing and collections.

Old Business Open discussion of the office of Constable.

Chairman Vaughn advised of the three minute limit.

Those expressing support and praise for the office of Constable are as follows:

- Wayne Bomar, Park Manager of Bledsoe Creek State Park
- Moe Taylor, County Commissioner
- Constable Richard Coker, Hendersonville
- Constable Tim Cummins, Gallatin
- Constable Carr, Westmoreland

Those expressing concerns of safety, training, professionalism, and liability with the office of Constable, and whether there is a need for Constables are as follows:

- Gerald Herman, Police Chief of White House
- Richard Pope, Police Chief of Goodlettsville
- Joe Matthews, County Commissioner

Law Director Dennen stated the Constables are constitutional office holders. There is no office or department. The Commission has nothing to do with the rules the Constables comply with.

Chairman Vaughn stated there were three options (1) Do nothing.(2) Ask the General Assembly to eliminate the position (3)Take away Law Enforcement duties. There was some discussion.

Comm. Guthrie made a motion to limit the Constables' powers by removing law enforcement duties. Comm. Pospisil seconded. It was passed with a 4 to 1 vote. Comm. Harris opposed. Motion carried to go to the Legislative Committee.

New Business None

There was a motion to adjourn. The Committee adjourned at 5:55pm.

Prepared by  
Sheila Ashton

MINUTES  
SUMNER COUNTY 2002 FINANCIAL MANAGEMENT COMMITTEE  
November 21, 2011

Members Present:

Frank Freels - Chairman            Anthony Holt            Bob Pospisil  
Steve Graves – Vice Chairman     Judy Hardin            Kirk Moser

Also:

David Lawing    Leah Dennen    Beth Browning

Chairman Freels called the 2002 Financial Management Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, November 21, 2011 at 5:40 p.m.

AGENDA: Motion made by Mr. Graves to approve the agenda, seconded by Mr. Moser, motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion made by Mr. Moser to approve the minutes of October 17, 2011; seconded by Mr. Graves; motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN: Mr. Freels asked Mr. Lawing to discuss the issues with Mrs. McDougal. Mr. Lawing stated one issue is her sick time and the other is her vacation time. Mr. Lawing stated that if the former employee is eligible to accrue sick and vacation time, then the county owes her \$9,767.82. If the former employee is not eligible to accrue sick and vacation time, then the county only owes her \$6,729.50. Mr. Moser made a motion to send this to Budget in January so we can figure out where the money would come from to pay her. Motion seconded by Mr. Pospisil, motion passed unanimously. Ms. Dennen stated that Mrs. McDougal also has 30 days of comp time and she has asked to be paid at her "then" rate. Ms. Dennen said we need to decide if we want to pay her for that. Mr. Freels stated that needs to go to Budget with the other issues.

REPORT OF THE COUNTY EXECUTIVE: Mr. Holt had no report.

REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT:

A. Monthly Revenue Analysis –

- Adequate Facilities Tax – 122.720%
- Sales Tax - 105.256%
- Wheel Tax – 98.648%
- EMS Transportation – 84.782%
- Business Tax – 109.876%

REPORT OF THE LAW DIRECTOR: There was no report

REPORT OF THE BUDGET COMMITTEE: There is no report.

OLD BUSINESS: None

NEW BUSINESS:

A. Debt Policy – Mr. Lawing stated he attached a copy of the Debt Management Policy and that it needs to go on to Commission in December. Motion to approve made by Mr. Graves, seconded by Mr. Pospisil; motion passed unanimously.

ADJOURNMENT: Being that there was no more business; Mr. Pospisil made a motion to adjourn the meeting at 6:05 pm, seconded by Mr. Graves; motion passed unanimously.



**MINUTES**  
**GENERAL OPERATIONS COMMITTEE**  
**JO SKIDMORE, CHAIRMAN**  
**November 14, 2011**

**Present:**

Jo Skidmore, Chairman

Steve Graves

Joe Matthews

Ben Harris

Mike Guthrie

Moe Taylor

**Absent:**

Shawn Utley, Vice-Chairman

**Also Present:**

David Pigna, Communications Director

Leah Dennen, County Law Director

Merrol Hyde, Commission Chairman

David Lawing, Director of Finance

Bill Kemp, County Clerk

The regular meeting of the General Operations Committee was brought to order on Monday, November 14, 2011, at 5:00 p.m. in the Sumner County Administration Building. Chairman Skidmore declared a quorum present to conduct business.

Agenda. David Pigna requested the addition of the Sheriff's range parking lot resurfacing. Upon motion of Comm. Matthews, seconded by Comm. Guthrie, the committee approved the agenda as amended.

Minutes. Upon motion of Comm. Harris, seconded by Comm. Graves, the committee approved the minutes of September 12, 2011. Comm. Taylor abstained from the vote.

Recognition of the Public. There was none.

Report of Chairman. Chairman Skidmore stated that there would be no General Operations Committee in December. If there is business, then she will call a meeting the committee.

County Executive's Report. County Executive Anthony Holt yielded the floor to Kim DeRenard, Grant Writer, who stated that applications for the Home Grant program are available on the Sumner County Website. The grant is to help repair homes of the indigent.

Executive Holt stated that Courthouse and Jail Maintenance is in need of funds due to extraordinary expenses. David Lawing, County Director of Finance, stated that fund will need approximately \$100,000.00.

Surplus Property. David Pigna reported that the Emergency Medical Services submitted a 1974 pickup truck for surplus. The vehicle was sold for \$1,080. Also requested to be declared salvage was a couch and three bar stools.

Mr. Pigna stated that the county needed to surplus a utility trailer donated to the City of Gallatin.

Assessor of Property requested a 1997 Chevrolet be declared surplus and sold.

Upon motion of Comm. Taylor, seconded by Comm. Graves, the Committee moved to group and declare the property as surplus or salvage.

Paving of Sheriff's Firing Range. Mr. Pigna stated that paving of the Sheriff's Firing Range was set as a priority by the previous committee. He stated that gravel runs to the front gate and ends. The little gravel that is on the drive is not enough. He presented an interim solution that included placing a gravel based mix down for the winter and paving the parking lot in the spring. The cost was stated to be 5,000.00 to \$7,000.00. Upon motion of Comm. Graves, seconded by Comm. Guthrie, the Committee voted to approve the request and forward to the Budget Committee.

Energy Savings Project. Chairman Skidmore recognized Mr. Pigna who discussed the energy savings proposal made by Schneider Electric, which focuses on the jail. The suggested improvements included recommissioning of Energy Management System, optimizing EMS setup/setback scheduling, replacing lights, installing light occupancy sensors and training for staff.

County Executive Anthony Holt stated that making the jail energy efficient would be involved. He said if the County commits to the job, there will be an extensive cost.

Comm. Taylor moved, seconded by Comm. Harris, to get an RFQ from energy companies. The motion carried. County Law Director Leah Dennen stated that she knows there is litigation with firms with this type of service. Furthermore, she stated that before obtaining bids, she suggested getting a better idea of what the committee wants to happen. She stated that the first step is to commit to spending money on the project.

Commissioners discussed other energy efficient firms. Upon motion of Comm. Taylor, and duly seconded, the Committee voted to defer until January.

Water Grant. County Executive Holt announced that the County had received a water grant for \$225,000.00 with a match of \$55,000.00, which is budgeted. He suggested holding off on spending the funds until next year's bid award to see if Sumner County might receive more grant money.

Exec. Holt reported that the County got accepted to build a solar farm on one acre. He stated that engineers will assess the property to see where it could go. The energy will be sold back to the electrical grid and the County would get a portion.

The meeting adjourned at 5:40 p.m. after a motion by Comm. Matthews, seconded by Comm. Graves.

**SUMNER COUNTY HIGHWAY COMMISSION,**

**November 1,, 2011,**

**MINUTES**

**MEMBERS PRESENT:**

Paul Decker, Commissioner  
Frank Freels, Commissioner  
Billy Geminden, Vice Chairman  
Paul Goode, Commissioner  
Steve Graves, Chairman  
Judy Hardin, Road Superintendent  
Tom Neal, Citizen Member

**MEMBERS ABSENT:**

Anthony Holt, County Executive

**OTHERS PRESENT:**

Leah Dennen, Law Director  
Sandra Lee Hesson, Assessor of Property Adm. Assistant

**CALL TO ORDER**

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, November 1, 2011 at 4:00 P.M. in Conference Room #112 at the Sumner County Administration building.

**ADDITION TO AGENDA**

Under Report of Chairman: Old Business - Bradley matter

**APPROVAL OF AGENDA**

**Motion to approve:** Commissioner Freels  
**Seconded by:** Vice Chairman Geminden  
**Motion passed:**

**APPROVAL OF MINUTES**

**Motion** by Road Superintendent Hardin to approve the October 2011 minutes.  
**Seconded** by Citizen Member Neaf: **Motion passed** with Commissioner Goode and Vice Chairman Geminden abstaining,

**PUBLIC RECOGNITIOs1-** None

**REPORT OF CHAIRMAN: OLD BUSINESS**

**A. Bradley Matter**

A road currently known as Maxwell Branch Road previously known as Jake Link Road has been identified by 911 as being in error. The 911 office notified the 11 people affected by this error including Mr. Bradley. Mr. Bradley is wary of changing his road name because of his business, not to mention the costs. Law Director Dennen advised Road Superintendent Hardin to talk to Buddy Shafer at 911 about this matter.

SUMNER COUNTY HIGHWAY COMMISSION

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REPORT OF CHAIRMAN' NEW BUSINESS - None

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS - None

REPORT OF ROPLD SUPERINTENDENT: NEW BUSINESS

Chairman Graves asked Road Superintendent Hardin about the total number of paving projects this year. Road Superintendent Hardin disclosed the finished paving total is 59.24 miles. They are currently constructing a building for the brine mixer. Road Superintendent Hardin was asked if the combining of finances would affect the Highway Department, to which she replied no, not that she knew of.

REPORT OF COUNTY EMCUTME - None

COMMISSION BUSINESS - None

REPORT OF LAW DIRECTOR - None

MOTION TO ADJOURN: Citizen Member Neal  
SECONDED BY: Vice Chairman Geminden  
ADJOURNMENT: 4:23P.M.

MINUTES  
SUMNER COUNTY INVESTMENT COMMITTEE  
November 21, 2011

Members Present:

Frank Freels - Chairman            Judy Hardin            Kirk Moser            Bob Pospisil  
Steve Graves – Vice Chairman    Anthony Holt

Also:

David Lawing    Leah Dennen    Beth Browning

Chairman Freels called the Investment Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, November 21, 2011 at 5:30 p.m.

AGENDA: Motion made by Mr. Pospisil to approve the agenda, seconded by Mr. Graves, motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of October 17, 2011, made by Mr. Graves, seconded by Mr. Freels, motion passed 4-0 with Mr. Moser and Mr. Pospisil abstaining.

REPORT OF THE COMMITTEE CHAIR: Chairman Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: There was no report.

REPORT OF THE TRUSTEE: There was no report.

REPORT OF THE FINANCE DIRECTOR: No report.

REPORT OF THE LAW DIRECTOR: Ms. Dennen had no report.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: There was no new business.

ADJOURNMENT: Being that there was no more business, Mr. Moser made a motion to adjourn at 5:35 p.m., seconded by Mr. Graves, motion passed unanimously.

**MINUTES  
LEGISLATIVE COMMITTEE  
BOB POSPISIL, CHAIRMAN**

**November 7, 2011**

**Present:**

Bob Pospisil, Chairman  
Paul Decker, Vice-Chairman  
Steve Graves  
Merrol Hyde, Chairman Commission  
Kirk Moser  
Jim Vaughn  
Jo Skidmore  
Jerry Stone  
**Absent:**  
Shawn Utley

**Also Present:**

Bill Kemp, County Clerk  
Leah Dennen, County Law Director  
Anthony Holt, County Executive

The regular meeting of the Legislative Committee was called to order on Monday, November, 2011, at 6:00 p.m. in the Sumner County Administration Building in Gallatin. Chairman Pospisil declared a quorum present.

Agenda. Comm. Skidmore moved, seconded by Comm. Graves, to approve the agenda. The motion carried. Chairman Pospisil stated that a certificate honoring HCA Football Team would be considered in December, along with a certificate honoring Jack Long and his daughter who won an art contest. The motion carried.

Minutes. Comm. Graves moved, seconded by Comm. Vaughn, to approve the minutes of September 12, 2011.

Recognition of the Public. Baker Black stated that he felt the Constables should keep their law enforcement powers:

Mark Nodini of 129 Bayview Drive and 9<sup>th</sup> District Constable, requested the committee to keep the law enforcement powers of the constables.

County Executive's Report. County Executive Anthony Holt reported that the county has been awarded a water grant in the amount of \$225,000.00. Mr. Holt said the money to match the grant is available. Exec. Holt stated that the option on the land for a proposed emergency management facility is expiring but he said the owner has no problem renewing the option until the County finds out about the grant to build the facility.

Certificates of Recognition. Chairman Pospisil presented the following certificates of recognition:

- Vietnam Veterans of America, Chapter 240 given award by Greater Nashville Regional Council of the maintenance of the Sumner County Veterans Park
- 80<sup>th</sup> Anniversary of the local DAR Chapter
- Don Samuels (veteran) elected to National Commander of Disabled American Veterans

- Hendersonville High School Commandos Golf Team and Coaches 2011 Tennessee State Golf Championship
- Levester Goad-100 years old on November 29, 2011
- Pari Buckner and Russell Sanders - EMT

Upon motion of Comm. Vaughn, seconded by Comm. Skidmore, the Committee voted to group and approve the certificates of recognition, without the certificate of recognition honoring the 25-year anniversary of the Master's School of Gymnastics.

Comm. Stone moved, seconded by Comm. Graves, to defer the certificate of recognition honoring the 25-year anniversary of the Master's School of Gymnastics. The motion carried.

Constables. Chairman Pospisil yielded the floor to Comm. Vaughn who stated that the County has three options in regard with constables: 1) to do nothing; 2) limit the law enforcement power; 3) eliminate the position. Comm. Vaughn moved, seconded by Comm. Graves, to limit the law enforcement powers of the constables. Leah Dennen, County Law Director, stated that that the only way to remove a constable is by the ouster process. Comm. Vaughn stated constables represent a liability to the County with no accountability and lack of training. He said all but one chief of police and the District Attorney Ray Whitley wanted the law enforcement authority limited. Comm. Vaughn state that the constables cannot make arrests or vehicle pursuits under the new law. Ms. Dennen stated that most counties do not have constables anymore.

Comm. Hyde moved, seconded by Comm. Graves, to amend to wait long enough to hear from CTAS on what other counties have done. The motion failed 3-5 with Graves, Hyde and Skidmore voting in favor; and Commissioners Decker, Moser, Stone, Vaughn and Pospisil voting against the measure. The vote on the main motion was 6-2 with Commissioner Hyde and Graves abstaining.

Wheel Tax. Upon motion of Comm. Stone, seconded by Comm. Graves, the Committee voted to call for a referendum on the question of whether an additional \$25.00 County-wide motor vehicle privilege tax should be levied for Sumner County and designated for the General Purpose School Fund.

Upon motion of Comm. Vaughn, and duly seconded, the Committee adjourned at 7:00 p.m.

Prepared by Maria Savage

MINUTES  
SUMNER COUNTY PURCHASING COMMITTEE  
November 21, 2011

Members Present:

Frank Freels - Chairman            Anthony Holt     Kirk Moser     Bob Pospisil  
Steve Graves – Vice Chairman     Judy Hardin

Also:

David Lawing     Leah Dennen     Beth Browning

Chairman Freels called the Purchasing Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, November 21, 2011 at 5:36 p.m.

AGENDA: Motion made by Mr. Pospisil to approve the agenda, seconded by Mr. Graves, motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of October 17, 2011, made by Mrs. Hardin, seconded by Mr. Pospisil, motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN: Mr. Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: Mr. Holt had no report.

REPORT OF THE FINANCE DIRECTOR

- A. Purchasing Policy – Mr. Lawing stated that the revised purchasing policy (attached) was sent out to all departments with a zero response and no one is here tonight to discuss it. Motion to approve made by Mr. Pospisil, seconded by Mr. Graves; motion passed unanimously.

REPORT OF THE LAW DIRECTOR: Ms. Dennen had no report.

OLD BUSINESS: There is no old business to discuss.

NEW BUSINESS:

A. Purchase order matters

1. Mid-South emergency purchase – Mr. Lawing stated this was an emergency purchase order. Motion to approve made by Mr. Moser, seconded by Mr. Pospisil; motion passed unanimously.
2. Other purchase orders – Mr. Lawing stated the first one is for VisionAir. The actual note for this was approved last year, but the resolution was done later. The Sheriff's Office had the understanding the note was approved to go ahead and proceed; they did not understand to wait for the purchase order. So they proceeded with the work before they got the purchase order. Motion to approve made by Mr. Moser, seconded by Mr. Pospisil; motion passed unanimously. The next purchase order is for Impressive Printing. Mr. Lawing stated the Assessor's Office purchased these envelopes before getting the purchase order. The last purchase order is for Derryberry's. Mr. Lawing stated this was for the HVAC repair at the Health Department. Motion to group and approve made by Mrs. Hardin, seconded by Mr. Pospisil; motion passed unanimously.

ADJOURNMENT: Being that there was no more business; Mr. Pospisil made a motion to adjourn the meeting at 5:40 pm, seconded by Mr. Graves; motion passed unanimously.



MINUTES  
SUMNER COUNTY PRIVATE FINANCIAL ACT STUDY COMMITTEE  
October 24, 2011

Members Present:

Anthony Holt – Chairman	Bob Pospisil	Andy Daniels	Dr. Del Phillips	
Ted Wise	Paul Decker	Glen Gregory	Beth Cox	David Kimbrough
Kirk Moser				

Also:

Leah Dennen     David Lawing     Jim Young     Shawn Curtis

Mr. Holt called the Private Financial Act Study Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, October 24, 2011 at 5:30 p.m.

**APPROVAL OF AGENDA:** Motion made by Mr. Pospisil to approve the agenda, seconded by Mr. Gregory; motion passed unanimously.

**RECOGNITION OF PUBLIC:** None

**APPROVAL OF MINUTES:**

1. September 26, 2011 – Motion made by Mr. Pospisil to approve the minutes of September 26, 2011, seconded by Mr. Wise; motion passed unanimously.
2. October 11, 2011 – Motion made by Mr. Decker to strike the last sentence under New Business B – Other discussion and to approve the minutes of October, 11, 2011, seconded by Mr. Gregory; motion passed with Mr. Moser and Mrs. Cox abstaining.

**REPORT OF THE COMMITTEE CHAIRMAN:** Mr. Lawing went over the attached memorandum regarding Scenario for a 2012 Local Optional Financial Management Act (2012 Act). Mr. Pospisil asked if we are talking about some sort of computerized linking. Mr. Lawing replied yes. Dr. Phillips stated that if we get on a centralized work form, then the transparency issue goes away. Dr. Phillips also stated that with this particular system, the school still continues to take care of their own HR, and purchasing was also kept separate for the schools. The county will also have access to utilize the school's purchasing power to hopefully get better pricing. Mr. Wise stated that one element of county government pays their bills twice a week, while another element of county government pays their bills once a month. Since vendors want a quick turnaround of their money, are you interested in implementing the twice a week payout. Mr. Lawing replied he would like to look at doing the comprehensive payables through Bank of America. If the schools and county can get everything hooked up, we can run as much as possible through PCards, pay them every week and have a 3 day turnaround period, and then we can actually receive around \$200,000 a year in rebates. Right now the schools receive anywhere from \$11,000 - \$18,000 a year and the county receives \$0. We would like to ACH all the other payments and the remainder turn into pay cards or direct deposits to do away with checks. Dr. Phillips stated that once we take the time to set this up, it is imperative for both sides to tell everyone they have to go to direct deposit. Dr. Phillips said he thinks there will be a 12-18 month implementation period. Mr. Wise asked if we can legally force employees to do direct deposit. Ms. Dennen replied yes, we can. Mr. Kimbrough asked if we had to use Bank of America. Mr. Lawing replied that out of the several banks they looked at, Bank of America offers larger rebates and much better software. Mr. Pospisil asked what the cost of all this software is. Mr. Lawing stated it will be best to replace all accounting, timekeeping and imaging systems; but these will all have to be bid out. Dr. Phillips stated that he implores this committee, when we do the RFP; please let these vendors respond with the entire package. Mr. Holt stated that we have the money to invest in this, so we need to do it right. Mr. Holt also commented on centralized maintenance. He stated that we will call the school maintenance department; they will come look at it and give us an estimate. If they are at the same price or lower than what we can have it done with and outside vendor, then we need to spend our money internally. Mr. Decker wanted to commend all those involved in getting together and coming up with this plan and asked where do we go from here. Dr. Phillips stated he would like to have 3 things: 1) Ms. Dennen draft legal language that will reduce this to something we can submit to the legislature and get back to this committee to read and go through to make sure it says what we all discussed that is says, 2) Mr. Lawing has a skeleton RFP, but we're going to need to get back with Mr. Young and Mr. Curtis and look at that RFP and get that RFP drafted and sent out sometime in late November and 3) the final process would be the local and private passes. Mr. Holt stated he would like someone to make a motion to approve of this plan in theory and move forward with this implementation

plan. Mr. Decker made a motion to approve in theory and that the committee move on, seconded by Mr. Pospisil; motion passed unanimously.

**NEW BUSINESS:**

- A. Discuss private acts –
- B. Other discussion –

**ADJOURNMENT** – Being that there was no more discussion; Mr. Decker made a motion to adjourn the meeting at 6:30 pm, seconded by Mr. Pospisil; motion passed unanimously.