



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Shawn Utley

Third District
Steve Graves
David Satterfield

Fourth District
Frank E. Freels
Joe C. Matthews

Fifth District
Ben Harris
Baker Ring

Sixth District
Paige Brown
Jim Vaughn

Seventh District
Trisha LeMarbre
Kirk Moser

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Chris Hughes
David Kimbrough

Tenth District
Paul R. Goode
Jo Skidmore

Eleventh District
Paul D. Freels
Jerry F. Stone

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Beer Board.....	August 19
Committee on Committees	August 19
Employee Benefits.....	July 16
Emergency Services Committee.....,,.....	August 12
Financial Management 2002.....	August 19
Financial Management 2012.....	August 19
General Operations Committee.....	August 12
Investment Committee.....	August 19
Legislative Committee.....	August 12
Purchasing Committee.....	August 19

MINUTES
AUGUST 19, 2013
BEER BOARD
PAIGE BROWN, CHAIRMAN

Present:

Paige Brown, Chairman
Chris Hughes, Vice-Chairman
Jo Skidmore
Frank Freels
Paul Freels

Absent: Baker Ring and Paul Goode

Also Present:

Leah Dennen, County Attorney
County Executive Anthony Holt
Erika Porter, County Law Officer

The regular meeting of the Beer Board was brought to order by Chairman Paige Brown on Monday, August 19, 2013, at 6:15 p.m. in the Sumner County Administration Building in Gallatin.

Agenda. Upon motion of Comm. Hughes, seconded by Comm. Frank Freels, the Board voted to approve the agenda.

Minutes. Upon motion of Comm. Frank Freels, seconded by Comm. Skidmore, the Board voted to approve the minutes for May 20, 2013.

Recognition of the Public. There was none.

Beer Applications. The Beer Board considered the following application for an off premises permit:

- Myrtle Marie VanHooser of M & J Markets, Inc. 2708 Highway 52 East
Bethpage, TN

Erika Porter from the Law Director's office reported that Sheriff Weatherford had checked out the owner and location for the distance requirement and saw no cause to deny the application.

Upon motion of Comm. Hughes, seconded by Comm. Skidmore, the Committee voted unanimously to approve the beer permit application for Ms. VanHooser.

Comm. Hughes moved, and was duly seconded by Comm. Skidmore, to adjourn at 6:23 p.m.

Prepared by Maria A. Savage

**COMMITTEE ON COMMITTEES
MINUTES
August 19, 2013**

Present:

Moe Taylor, Chairman
Trisha LeMarbre, V. Chairman
Kirk Moser
Jo Skidmore
Billy Geminden

Anthony Holt, County Executive
Leah May Dennen, County Law Director
Merrol Hyde, Commission Chairman

The meeting of the Committee on Committees was brought to order on Monday, August 19, 2013, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Comm. Kirk Moser was presiding.

Agenda. Upon motion of Comm. LeMarbre, seconded by Comm. Taylor, the Committee voted to approve the agenda with the following changes and additions:

- Defer appointments of John Bradley (Library Board); Virginia Duffet (Regional Library Board); and Charles Moore (Airport Authority).
- Addition of election of chairman and vice-chairman under Report of Chairman
- Addition by Comm. Skidmore Solid Waste Management Board under New Business

Minutes. Not approved.

Recognition of the Public. There was none.

Report of the County Executive. County Executive Anthony Holt had no report.

Report of the Chairman.

Chairman. Comm. Moser moved the nomination of Comm. Taylor to serve as Chairman of the committee. Hearing no other nominations, Comm. Moser declared Comm. Taylor elected chairman of the Committee.

Vice-Chairman. Comm. Skidmore nominated Comm. LeMarbre to serve as vice-chairman. Hearing no other nominations, Comm. Moser declared Comm. LeMarbre elected as vice-Chairman. He then turned the meeting over to Chairman Taylor.

New Business.

Solid Waste Board. Comm. Skidmore reported that the Solid Waste Management Board met and requested the Committee to reaffirm the members of the Solid Waste Board. She stated that the Board would begin meeting quarterly, beginning the first Monday in October. County Law Director Leah Dennen requested the matter be placed on the agenda next month to give her time to review the membership.

School Board Member. Chairman Taylor referred the matter to the Ms. Dennen who stated that resumes are on the desk and were included in the Commission packet of two persons applying for the vacancy created by the resignation of Shannon Dunn in the Fifth School Board District. The actual vote will take place on August 26, 2013. She recommended that the Committee not recommend anyone this evening. Comm. Moser requested the two

candidates, Janet R. Arnold and Leslie Schell, speak to the Committee. Without objection, Chairman Taylor recognized the two candidates.

Standing Committees. Chairman Taylor recognized Comm. Moser who stated that most of the commissioners who turned in committee assignment sheets wanted the same positions. Commissioner Chairman Hyde stated that he concurred with Comm. Moser. With regard to continuity and efficiency, Chairman Hyde recommended the same commissioners serve on the committees. Comm. Skidmore moved, seconded by Comm. Geminden, to approve the following slate:

2013 -2014 STANDING COMMITTEES

BUDGET COMMITTEE

Jerry Stone
Moe Taylor
Paul Freels
Mike Guthrie
Ben Harris
Shawn Utley
Jim Vaughn

RULES AND PROCEDURES

Baker Ring
Chris Hughes
Paul Goode
David Kimbrough
David Satterfield

EDUCATION COMMITTEE

Paul Decker
Trisha LeMarbre
Billy Geminden
Joe Matthews
Jerry Stone
Jim Vaughn
Kirk Moser

EMERGENCY SERVICES COMM.

Jim Vaughn
Joe Matthews
Mike Akins
Paul Decker
Ben Harris
Bob Pospisil
Jerry Stone

GENERAL OPERATIONS COMMITTEE

Jo Skidmore
Paige Brown
Steve Graves
Ben Harris
Bob Pospisil
David Satterfield
Moe Taylor

HIGHWAY COMMISSION

Steve Graves
Billy Geminden
Mike Akins
Frank Freels
Joe Matthews
Paige Brown

FINANCIAL MANAGEMENT 2012

Frank E. Freels
Steve Graves
Kirk Moser
Bob Pospisil

FINANCIAL MANAGEMENT 2002

Frank Freels
Steve Graves
Kirk Moser
Bob Pospisil

PUBLIC SERVICES COMMITTEE

Shawn Utley
Mike Akins
Paul Freels
Jo Matthews
David Satterfield

BEER BOARD

Paige Brown
Chris Hughes
Paul Goode
Frank Freels
Paul Freels
Baker Ring
Jo Skidmore

The motion carried by unanimous voice vote of the body.

Chairman Pro Tem. Upon motion of Comm. Geminden, and duly seconded by Comm. Skidmore, the Committee voted unanimously to elect Commissioner Paul Decker as Chairman Pro Tem of the Commission.

Next Month. Chairman Taylor announced the following appointments for next month:

Ethics Committee
Health, Education & Housing Facilities Board
Library Board
Tourism Board

Upon motion of Comm. LeMarbre, seconded by Comm. Geminden, the Committee adjourned at 6:45 p.m.

Prepared by Maria Savage

Report of Finance Director: Mr. Lawing discussed new hires having to get the HRA in order to get their insurance. He brought before the committee about new hires not having to retake the HRA the first year after they are hired since it will only be a few months in between the blood draw. Also, he discussed whether the spouse should have to get the HRA at time of hire or wait and get it the first of the year with everyone else. Mr. Holt made a motion that new hires do not need to retake the HRA the first year but spouses do need to go ahead and get their HRA at the same time as the employee at time of hire; seconded by Dr. Phillips; unanimous approval.

Old Business: none

New Business: none

There was no further business so Dr. Phillips made a motion to adjourn; seconded by Mr. Holt; the meeting was adjourned at 9:40 a.m.

**MINUTES
EMERGENCY SERVICES COMMITTEE
AUGUST 5, 2013**

Present:

Jim Vaughn, Chairman
Joe Matthews, Vice-Chairman
Mike Akins
Paul Decker
Ben Harris
Jerry Stone
Absent:
Bob Pospisil

Also Present:

Anthony Holt, County Executive
Sonny Weatherford, Sumner County Sheriff
Leah Dennen, Law Director
Erica Porter, Law Department
Keith Douglas, EMS Director
Brittany Stover, Sumner Regional Hospital
Mike Anderson, Training Coordinator

Chairman Vaughn called the regular meeting of the Emergency Services Committee to order on Monday, August 5, 2013, at 5:00 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of the Agenda Upon motion of Comm. Akins, seconded by Comm. Decker, the agenda was unanimously approved.

Approval of the Minutes of June 3, 2013. Upon motion of Comm. Akins, seconded by Comm. Decker, the minutes of June 3, 2013 were unanimously approved.

Recognition of the Public None.

Report of the Chairman There was no report from the Chairman.

Leah Dennen introduced Erica Porter as the new member of the County Legal Department.

Report of the County Executive No Report.

Report from the Sheriff Sheriff Weatherford handed out, and reviewed the figures and stats of the July 2013 Financial Report and Animal Control Statistics. The Sheriff stated Animal Control had taken in an extremely large amount of animals. Most of them are owner surrendered, and some feral cats.

The Sheriff also handed out some estimates for the floor in the dog kennel areas, as well as an automatic flushing system. The figures are around \$45,000. No action taken.

Sheriff Weatherford advised he needed approval on a GHSO grant in the amount of \$5000. The grant has gone through, but was never voted on by the committee. Comm. Akins made a motion to approve. Comm. Stone questioned as to what the money would be spent on. The Sheriff stated it would go toward a trailer and a lighting system for roadblocks. Comm. Harris seconded. The motion was unanimously approved.

There are seven out of the thirteen approved School Resource Officers that have started in the schools, including one supervisor. Twelve people graduated from the academy. It

will be a couple of weeks for them to be on the road. Out of the remaining thirteen SRO's that were approved, three will be ready this month, and the other three should be ready by the first or second week of September. Both County Executive Holt and Comm. Decker commended the SRO program. Mr. Holt thanked the County Commissioners and the Sheriff's Department. There was some discussion.

Report of the Fire Department. None.

Report of the Emergency Services Director The Director handed out the August 2013 Emergency Services Report, and reported to the Committee that everything was going well at the new facility.

The Director also requested approval for Brittany Stover, with Sumner Regional Medical Center, to speak to the Committee concerning a report on heart attacks that reflects what has been done by the Committee in the way of funding. Vice-Chairman Matthews made a motion, seconded by Comm. Stone. Motion carried.

Ms Stover handed out a graph showing Door to Balloon 2011-2012. Sumner Regional's partnering with Sumner County EMS, and the donation of lifesaving 12-lead cardiac monitors, has allowed EKGs to be transmitted from the field for quick Cath Lab activation. This has improved door-to-balloon times for patients arriving by ambulance. Ms. Stover reviewed the percentages. The patient care experience has improved at every measure.

County Executive Holt praised Sumner Regional for partnering with EMS, and providing some of the equipment.

Director Douglas commended Mike Anderson, training coordinator, who has contributed a lot to this program.

The Director also commended Congressman Black's office for their assistance in the Medicare funds being held.

The Director went over some of the figures on the report. Also included in the report was a letter of Commendation for EMS personnel, J. Denton and J. Thomas.

The last item the Director mentioned as stated during a previous meeting, eight employees were lost to Metro. Pay was a factor, but not the only factor. Part of it was better scheduling, and more time off. The Director suggested looking over the pay scale, and considering an adjustment in the next fiscal year. Chairman Vaughn asked the Director to go over the Field Staff and Admin Staff chart showing both current and proposed.

The September meeting was cancelled due to the Labor Day Holiday, with the advisement of the Law Director, that anything that needed to be discussed, there could be a special called meeting for that purpose.

There was a motion to adjourn. The Committee adjourned at 5:38pm.

Prepared by
Sheila Ashton



2002 FINANCIAL MANAGEMENT COMMITTEE
MINUTES
August 19, 2013

MEMBERS PRESENT
Frank Freels, Chairman
Steve Graves, Vice-Chairman
Judy Hardin
Anthony Holt
Kirk Moser
Del Phillips
Bob Pospisil

OTHERS PRESENT
David Lawing
Leah Dennen
Marty Nelson

- I. CALL TO ORDER - Chairman Freels called the meeting to order at 5:45 pm on August 19, 2013 in Room 112, of the County Administration Building in Gallatin, Tennessee.
 - A. Approval of Agenda- Motion to approve by Mr. Holt, seconded by Dr. Phillips, unanimous approval.
 - B. Recognition of Public - None
 - C. Approval of Minutes—July 15, 2013 - Motion to approve by Mr. Graves, seconded by Dr. Phillips, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN - No report this month.
- III. REPORT OF THE COUNTY EXECUTIVE - No report this month.
- IV. REPORT OF THE FINANCE DIRECTOR
 - A. Monthly Revenue Analysis (pass out at meeting) - Mr. Lawing reported that FY13 local revenues came in at approximately 102% of budget. There were several large property tax refunds in July for FY13 totaling almost \$183,000 that were posted back against FY13 property taxes.
- V. REPORT OF THE LAW DIRECTOR- No report this month.
- VI. OLD BUSINESS- None
- VII. NEW BUSINESS – None
- VIII. ADJOURNMENT – Motion to adjourn at 5:48 pm by Ms. Hardin, seconded by Mr. Graves, unanimous approval.



2012 FINANCIAL MANAGEMENT COMMITTEE
MINUTES
August 19, 2013

MEMBERS PRESENT
Frank Freels, Chairman
Steve Graves, Vice-Chairman
Judy Hardin
Anthony Holt
Kirk Moser
Del Phillips
Bob Pospisil

OTHERS PRESENT
David Lawing
Leah Dennen
Marty Nelson

- I. CALL TO ORDER – Chairman Freels called the meeting to order at 5:48 pm on August 19, 2013 in Room 112 of the County Administration Building in Gallatin, Tennessee.
 - A. Approval of Agenda- Motion to approve by Mr. Pospisil, seconded by Dr. Phillips, unanimous approval.
 - B. Recognition of Public – None
 - C. Approval of Minutes—July 15, 2013- Motion to approve by Mr. Graves, seconded by Mr. Moser, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN – No report this month.
- III. REPORT OF THE COUNTY EXECUTIVE – No report this month.
- IV. REPORT OF THE FINANCE DIRECTOR
 - A. Status Report – Mr. Lawing reported on the ERP software demonstrations.
 - B. Oracle Consulting—Mr. Lawing stated the State offered a proposal for the County to join in with them on the Edison system
 - C. Request authorization to contract for ERP software and to ask for additional appropriations if necessary-- Mr. Lawing requested approval from the Financial Management Committee to start contract negotiations with Tyler/Munis (with Kronos for timekeeping) for the ERP system with the caveat that if an amiable contract cannot be negotiated that Mr. Lawing proceed with negotiations with Denovo for the JD Edwards product within the budgetary constraints. There is enough money in the budget for the core projects and the hardware proposed by Tyler; Mr. Lawing asked for approval to go to the Budget Committee and request an additional appropriation if needed for the document management and inventory modules. Motion to approve by Mr. Holt, seconded by Dr. Phillips, unanimously approved.
- V. REPORT OF THE LAW DIRECTOR – No report this month.
- VI. OLD BUSINESS – None
- VII. NEW BUSINESS – None
- VIII. ADJOURNMENT - Motion to adjourn at 5:57 pm by Mr. Holt, seconded by Mr. Graves, unanimous approval.

MINUTES
GENERAL OPERATIONS COMMITTEE
JO SKIDMORE, CHAIRMAN
August 12, 2013

Present:

Jo Skidmore, Chairman
Paige Brown, Vice-Chairman
Steve Graves
Ben Harris
David Satterfield
Bob Pospisil
Absent: Moe Taylor

Also Present:

David Pigna, Communications Director
Leah Dennen, County Law Director
Chairman Merrol Hyde
Kim Arc, County Grant Writer
Erika Porter, Law Department

The regular meeting of the General Operations Committee was brought to order on Monday, August 12, 2013, at 5:00 p.m. in the Sumner County Administration Building. Chairman Skidmore declared a quorum present to conduct business.

Agenda. Upon motion of Comm. Graves, seconded by Comm. Pospisil, the Committee approved the agenda.

Minutes. Upon motion of Comm. Satterfield, seconded by Comm. Graves, the Committee voted to approve the minutes of June 10, 2013.

Recognition of the Public. There was none.

Report of Chairman. Chairman Skidmore had no report.

County Executive. County Executive Anthony Holt reported that the County had been awarded a Clean Tennessee Energy Grant in the amount of \$74,488.50, requiring a 50 percent match. Executive Holt explained that the match would come from the recent bond issue, which included funds for the renovation of the jail. Kim Arc, County Grant Writer, stated that the estimated savings from the installation of LED lighting would be \$49,000.00 per year in electricity cost. Upon motion of Comm. Harris, seconded by Comm. Graves, the Committee voted to approve the grant and forward it to the Budget Committee.

Recognition of the Public. There was none.

Old Business.

Utilities for Children Are People Too and Fire Department. Executive Holt reported that previously the utilities were paid for the Emergency Medical Services department at the Winchester Street location. Now that the location houses two non-profit organizations - Children Are People, Inc and the Gallatin Volunteer Fire Department - the cost of splitting the electrical cost between the two was in question. Since the building has one meter, Executive Holt requested direction from the Committee. Upon discussion, County Law Director Leah Dennen stated the payments for the electrical bill need to be sent to the Finance Department, so that the County can declare those payments as a contribution to the non-profit agencies. Upon motion of Comm. Pospisil, seconded by Comm. Harris, the Committee voted to approve the payment of the electricity bills, with the County Executive to notify the Finance Department

New Business

Surplus Property. David Pigna reported the following items for surplus property:

- Operations/Communications
- County Clerk
- Law Office
- County Executive
- Trustee Office
- Finance Department
- Court Computer Swap-out

Upon motion of Comm. Pospisil, seconded by Comm. Harris, the Committee voted to group and declare surplus property from each of the departments.

The meeting adjourned at 5:35 p.m. after a motion by Comm. Pospisil, seconded by Comm. Pospisil.

Prepared by Maria Savage



INVESTMENT COMMITTEE MINUTES
August 19, 2013

MEMBERS PRESENT
Frank Freels, Chairman
Steve Graves, Vice-Chairman
Judy Hardin
Anthony Holt
Kirk Moser
Del Phillips
Bob Pospisil

OTHERS PRESENT
David Lawing
Leach Dennen
Marty Nelson

- I. CALL TO ORDER - Chairman Freels called the meeting to order at 5:30 pm on August 19, 2013 in Room 112, of the County Administration Building in Gallatin, Tennessee.
 - A. Approval of Agenda –Motion to approve by Mr. Pospisil, seconded by Mr. Graves, unanimous approval.
 - B. Recognition of Public - None
 - C. Approval of Minutes —July15, 2013- Motion to approve by Dr. Phillips, seconded by Mr. Pospisil, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN – No report this month.
- III. REPORT OF THE COUNTY EXECUTIVE – No report this month.
- IV. REPORT OF THE TRUSTEE – Ms. Nelson reported \$11,360 has been collected from all cities Tax Freeze applications.
- V. REPORT OF THE FINANCE DIRECTOR – No report this month.
- VI. REPORT OF THE LAW DIRECTOR- No report this month.
- VII. OLD BUSINESS – No report this month.
- VIII. NEW BUSINESS – No report this month.
- IX. ADJOURNMENT - Motion to adjourn at 5:35 pm by Ms. Hardin, seconded by Mr. Graves, unanimous approval.

**MINUTES
LEGISLATIVE COMMITTEE
August 12, 2013**

Present:
Bob Pospisil, Chairman
Kirk Moser, Vice-Chairman
Jo Skidmore
Shawn Utley
Jerry Stone
Steve Graves
Paul Decker
Merrol Hyde
Jim Vaughn

Also Present:
Leah Dennen, County Law Director
County Executive Anthony Holt
Bill Kemp, County Clerk

Chairman Pospisil brought the Legislative Committee meeting to order on August 12, 2013, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Comm. Stone requested the addition of a matter concerning the Zoning Board of Appeals and Comm. Hyde requested the addition of a library issue. Without objection, Chairman Pospisil declared the matters added as D and E under New Business. Comm. Vaughn made a motion to approve, seconded by Comm. Graves, the agenda as amended. The motion carried.

Approval of Minutes. Upon motion of Comm. Hyde, and duly seconded by Comm. Skidmore, the July 8, 2013, minutes were approved as amended by the body.

Public Comments. There was none.

Report of Chairman. Chairman Pospisil had no report.

Report of County Executive. County Executive Anthony Holt had no report.

Old Business. There was none.

New Business.

Veterans Service Report. County Law Director Leah Dennen stated that the report was for docketing purposes.

TDOT Signalized Light on State Route 386. Chairman Pospisil recognized County Executive Anthony Holt who stated that it was in the best interest of the County to remove the signalized light at the intersection of State Route 386 and replace it with an overpass in conjunction with the City of Gallatin General Development and Transportation Plan Update. He said that proposed curb cuts along 386 would create long-term traffic issues for the County. Comm. Vaughn

moved, seconded by Comm. Graves, to approve a resolution encouraging the construction of an overpass on State Route 386. The motion carried.

Trustee's Personnel Policy. Upon motion of Comm. Vaughn, seconded by Comm. Graves, the Committee voted to approve the personnel policies for the County Trustee.

Certificates of Recognition. Chairman Pospisil introduced the following certificates of recognition:

- Fred A. Kelly, retired Judge

Upon motion of Comm. Vaughn, seconded by Comm. Graves, the Committee voted to approve the certificate of recognition.

Board of Zoning Appeals and Halfway Homes. The Committee talked about the location of a halfway house near the City of Westmoreland and near a school. County Law Director Leah Dennen stated that the County has no jurisdiction in a case where Federal law supersedes local laws. She stated that the case under discussion is not considered a multi-family situation under Federal Law but a family unit. Among concerns discussed were total occupancy, proximity to safety personnel, septic capacity and lack of control.

Upon motion of Comm. Stone, seconded by Comm. Vaughn, the Committee approved the drafting of a resolution to federal and state delegations asking that the law be changed in this matter. Ms. Dennen stated that she would have a resolution prepared for the next meeting.

Hendersonville Library. Chairman Pospisil recognized Comm. Hyde who stated that the City of Hendersonville recommended that the City and the County split ownership of the Hendersonville library. Ms. Dennen stated that she would have to disagree with that recommendation. Comm. Hyde moved, seconded by Comm. Decker, that the Committee not accept the City of Hendersonville proposal and form an ad hoc committee comprised of Commissioners Skidmore, Utley, Moser and Hyde to continue to negotiate the matter. The motion carried.

Zoning. There was no business.

Report of the Law Director. There was no report.

Adjournment. Comm. Skidmore made a motion to adjourn, seconded by Comm. Graves. The Committee adjourned at 6:25 p.m.

Prepared by Maria Savage



PURCHASING COMMITTEE MINUTES
August 19, 2013

MEMBERS
Frank Freels, Chairman
Steve Graves, Vice-Chairman
Judy Hardin
Anthony Holt
Kirk Moser
Del Phillips
Bob Pospisil

OTHERS PRESENT
David Lawing
Leah Dennen
Marty Nelson

- I. CALL TO ORDER - Chairman Freels called the meeting to order at 5:36 pm on August 19, 2013 in Room 112, of the County Administration Building in Gallatin, Tennessee.
 - A. Approval of Agenda- Motion to approve by Mr. Holt, seconded by Dr. Phillips, unanimous approval.
 - B. Recognition of Public – None
 - C. Approval of Minutes—July 15, 2013- Motion to approve by Ms. Hardin, seconded by Mr. Pospisil, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN – No report this month.
- III. REPORT OF THE COUNTY EXECUTIVE – No report this month.
- IV. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT – Mr. Lawing requested the committee approve an emergency purchase for the Circuit Court Clerk to purchase new computers for \$12,000 more than was originally appropriated. Motion to approve by Mr. Pospisil, seconded by Mr. Graves, unanimously approved.
- V. REPORT OF THE LAW DIRECTOR – No report this month.
- VI. OLD BUSINESS
 - A. Purchase Order Issues
 1. Gallatin Library - Mr. Lawing reported issue has been corrected. Mr. Lawing requested the committee to approve purchase order. Motion to approve by Mr. Pospisil, seconded by Mr. Graves, unanimous approval.
 2. Sheriff's Office – Mr. Lawing stated that Mr. Linzy had an emergency purchase and misunderstood how to follow emergency purchasing policy. Mr. Linzy was referred to pages 14 and 17 of purchasing policy. Mr. Lawing requested the committee approve the purchase order. Motion to approve by Mr. Moser, seconded by Mr. Pospisil, unanimous approval.
- VII. NEW BUSINESS
 - A. Purchase Order Issues
 1. Sheriff's Office –Mr. Lawing stated the Sheriff's Office failed to make a purchase within the prior fiscal year so there is no liability, and it is on the county commission to re-appropriate and carry the purchase order forward. (for information purposes)
 2. Probation/CASP - Mr. Lawing reported this department was under the understanding that if a purchase order was split and under \$500, they did not need to obtain a PO. Ms. Fox was informed that was not correct. Motion to approve by Mr. Pospisil, seconded by Dr. Phillips, unanimous approval.
 3. EMS -Mr. Lawing stated he would like to group items A.3. EMS and A.4. General Session Div 2 together and request to add two exemptions to the purchasing policy. (1) Liability or malpractice insurance if dually budgeted would not require a purchase order. (2) Juvenile detention billings from other government agencies would not require a purchase order. Motion to group and approve by Mr. Moser, seconded by Mr. Holt, unanimously approved.
 4. General Session Div 2 (see VII.A.4.)
- VIII. ADJOURNMENT- Motion to adjourn at 5:44pm by Mr. Pospisil, seconded by Mr. Graves, unanimous approval.