



# SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111  
Gallatin, Tennessee 37066-5410

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## Commissioners

*First District*  
**Mike Akins**  
**Moe Taylor**

*Second District*  
**Billy Geminden**  
**Shawn Utley**

*Third District*  
**Steve Graves**  
**David Satterfield**

*Fourth District*  
**Frank E. Freels**  
**Joe C. Matthews**

*Fifth District*  
**Ben Harris**  
**Baker Ring**

*Sixth District*  
**Paige Brown**  
**Jim Vaughn**

*Seventh District*  
**Trisha LeMarbre**  
**Kirk Moser**

*Eighth District*  
**Paul Decker**  
**Merrol N. Hyde**

*Ninth District*  
**Chris Hughes**  
**David Kimbrough**

*Tenth District*  
**Paul R. Goode**  
**Jo Skidmore**

*Eleventh District*  
**Paul D. Freels**  
**Jerry F. Stone**

*Twelfth District*  
**Michael Guthrie**  
**Bob Pospisil**

The following minutes are included in this packet:

Budget Committee.....March 10

Committee on Committees.....March 17

Employee Benefits.....February 25, March 11

Education Committee.....March 10

General Operations Committee.....March 10

Legislative Committee.....March 10



BUDGET COMMITTEE MINUTES  
March 10, 2014

MEMBERS PRESENT  
Jerry Stone, Chairman  
Moe Taylor, Vice-Chairman  
Mike Guthrie  
Ben Harris  
Shawn Utley  
Jim Vaughn

OTHERS PRESENT  
David Lawing  
Leah Dennen  
Erika Porter  
Dr. Del Phillips  
Anthony Holt

- I. CALL TO ORDER — Chairman Stone called the Budget Committee to order at 6:05 pm in Room 112 of the Sumner County Administration Building in Gallatin, Tennessee.
  - A. Approval of Agenda— Chairman Stone added an additional appropriation as V. B. 4. Motion to approve by Mr. Tylor, seconded by Mr. Utley, unanimous approval.
  - B. Recognition of Public— None
  - C. Approval of Minutes—February 10, 2014— Motion to approve by Mr. Harris, seconded by Mr. Guthrie, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN— No report
  - A. Report from the Assessor of Property (Per Mr. Isbell, due to the revaluation of all the parcels, no value reports will be generated until the Certified Tax Rate is released. Any value report generated at this time would not be an accurate reflection of the values.)
- III. REPORT OF THE COUNTY EXECUTIVE – No report
- IV. OLD BUSINESS – None
- V. NEW BUSINESS - Chairman Stone briefly recessed while Education Committee made final vote and adjourned.
  - A. Board of Education
    1. Budget amendments (need approval) – Motion to approve by Mr. Taylor, seconded by Mr. Vaughn, unanimous approval.
    2. School Renovations to be funded by 2013 Bond – Motion to approve by Mr. Vaughn, seconded by Mr. Harris, unanimous approval.
      - a. Gallatin High School--\$5,019,023
      - b. Hendersonville High School--\$8,008,517
    3. Additional Projects (pending approval of Education Committee)
      - a. White House High and Westmoreland Middle Schools Paving– \$600,016--Motion to defer to next month by Mr. Harris, seconded by Mr. Taylor, unanimous approval.
      - b. Construct Road for Benny Bills Elementary School--\$78,000 -- Motion to defer to next month by Mr. Taylor, seconded by Mr. Guthrie, unanimous approval.
      - c. White House Property Purchase – \$16,000 (Separate attachment) – Funding source, School Capital Projects Fund. Motion to approve by Mr. Utley, seconded by Mr. Guthrie, unanimous approval.
      - d. Lakeside Park Elementary School Paving--\$7,000 – Motion to approve from General Fund by Mr. Vaughn, seconded by Mr. Utley, unanimous approval.
  - B. Appropriations
    1. EMA Performance Grant – \$41,350 (match in budget) — Motion to approve by Mr. Vaughn, seconded by Mr. Taylor, approved 5-1-0 with Mr. Harris abstaining.
    2. Veterans’ Services Officer – \$7,389 from Unassigned Fund Balance (due to retirement)-Motion to approve by Mr. Harris, seconded by Mr. Utley, unanimous approval.
    3. Courthouse and Jail Maintenance Fund--\$60,000 from Unassigned Fund Balance for building maintenance supplies – Motion to approve by Mr. Utley, seconded by Mr. Guthrie, unanimous approval.
    4. County Clerk – \$2,500 Data Processing Fees – Motion to approve by Mr. Taylor, seconded by Mr. Vaughn, unanimous approval.

C. Transfers – Motion to group and approve transfer items a, b and c by Mr. Vaughn, seconded by Mr. Utley, unanimous approval.

1. Inter-budgetary
  - a. Payroll Items
    - (i) Election Commission
  - b. Greater than \$2,500
  - c. \$2,500 or less

D. Tax Refunds – Motion to group and approve items 1, 2, and 3 by Mr. Harris, seconded by Mr. Taylor, unanimous approval.

1. American Eagle Mart--\$59
2. Church at Bledsoe Creek--\$265
3. Digital Connections Inc. aka DCI--\$1,583

VI. REPORT OF THE FINANCE DIRECTOR

- A. Fiscal Year 2015 Payroll Accruals- Postpone until first budget meeting of the budget hearings.
- B. Fiscal Year 2015 Budget – Mr. Lawing reported he is currently accumulating the budgets, projecting revenues and fund balances and expects to have the first budget draft ready for committee by April meeting.
- C. Revenue Analysis (pass out at meeting) - Mr. Lawing reported revenue for the month of February was strong; and if stay on current trend, expect an increase of 2% in local revenue equating to \$2.5 million. All revenues performed well with exception of beer tax due to audit, and some of those tax dollars were turned over to Sumner County in error.
- D. Financial Reports—February (available at Commission meeting if requested)

VII. ADJOURNMENT – Motion to adjourn at 7:00 pm by Mr. Vaughn, seconded by Mr. Utley, unanimous approval.

**COMMITTEE ON COMMITTEES  
MINUTES  
March 17, 2014**

Present:

Moe Taylor, Chairman

Trisha LeMarbre, V. Chairman

Jo Skidmore

Billy Geminden

Kirk Moser- Absent

Anthony Holt, County Executive

Leah May Dennen, County Law Director

Merrol Hyde, Commission Chairman

Erika Porter, Law Director's Office

The meeting of the Committee on Committees was brought to order on Monday, March 17, 2014, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Moe Taylor was presiding.

Agenda. Upon motion of Comm. Skidmore, seconded by Comm. Geminden, the Committee voted to approve the agenda.

Minutes. Upon motion of Comm. Geminden, seconded by Comm. LeMarbre, the Committee approved the minutes of February 24, 2014.

Recognition of the Public. There was none.

Report of the County Executive. County Executive Anthony Holt had no report.

Report of the Chairman. Chairman Taylor had no comment.

Old Business. None.

New Business.

Solid Waste Board. Chairman Taylor brought forth the following appointment of Elaine Gore to serve as the Solid Waste Board's Gallatin representative.

Upon motion of Comm. LeMarbre, seconded by Comm. Skidmore, the Committee voted to approve the appointment of Ms. Gore to the Solid Waste Board.

Next Month. Chairman Taylor stated there were appointments for consideration next month:

- Equalization Board, two-year term, all members

Upon motion of Comm. LeMarbre, seconded by Comm. Geminden, the Committee adjourned at 6:32 p.m.

Prepared by Maria Savage



Mr. Shupe stated we are shooting for a January 1, 2015 bid. We will start that process in the summer.

**CareHere:** Ms. Harrod went over the Appointment Comparison Summary. The County had a 77% usage and the BOE had a 23% usage. Month over month the County had an 11% increase and the BOE had a 40% increase.

Ms. Harrod asked for the purchase of a spirometer for the Shafer Clinic. The cost is \$1392.41. A motion was made by Dr. Phillips to approve this purchase; seconded by Mr. Holt; unanimous approval.

Ms. Harrod noted that the BOE Wellness Plan Booklets were approved by Mr. Shawn Curtis and they were sent out for printing this morning.

Ms. Harrod asked how the Committee wanted to proceed with the testing for nicotine. There are two choices: 1) Serum Blood Test which can be taken with HRA and costs \$18 but it also detects second-hand smoke; 2) Urine Test which costs \$75 for a pack of 40. Dr. Phillips made a motion to test all the proclaimed non-smokers using the Serum Blood Test at time of HRA effective January 1, 2015; if they come back with a false positive, they will be tested with the Urine Test; seconded by Mr. Holt; unanimous approval. Ms. Dennen noted we need to start notifying employees as of July 1, 2014.

**Finance Director:** None

**Old Business:** Ms. Dennen reported that an employee was very rude and did not like the out of pocket maximum resetting January 1<sup>st</sup> instead of having 18 months like the deductible. The committee said we are leaving this the same—the out of pocket max reset January 1<sup>st</sup> and will reset again on July 1, 2014 and will reset July 1<sup>st</sup> of each year.

Ms. Dennen stated she is concerned with the mandatory requirements to the Wellness Plan. There are several people who do not have access to computers and are not able to accept phone calls during the day from the CareHere coaches. She has had a lot of calls with concerns over so much to do over the computer. Mr. Matthews feels we should not make the program mandatory. They would like CareHere to show them the computer program so they can see what all is involved. Mr. Holt made a motion that the cut-off period of March 1<sup>st</sup> be extended out 2 months; CareHere is to give us a presentation of the computer program and an evaluation for employees at a special-called meeting before our next regular meeting; seconded by Dr. Phillips; unanimous approval.

**New Business:** Ms. Tokarz informed us that BCBS is eliminating the \$200 vision rider due to the Affordable Care Act. This would go to the out of pocket max and BCBS is not equipped to do that. It would be switched to their Vision Blue Product. This would be a fully-insured plan with premiums. Ms. Tokarz was asked to check with BCBS and see if they could extend the \$200 vision rider until December 31, 2014 so our employees would not be without vision insurance for 6 months. Mr. Matthews wanted this back on the agenda for March to discuss.

There was no further business so Mr. Holt made a motion to adjourn the meeting; seconded by Mr. Matthews; meeting was adjourned at 10:30 a.m.

**MINUTES**  
**EMPLOYEE BENEFITS COMMITTEE**  
**March 11, 2014**  
**9:00 A.M.**

**Members Present:**

Joe Matthews

Del Phillips

Anthony Holt

**Also:**

Leah Dennen

Lauren Heath

April Harrod

David Lawing

April Harrod

Ernie Clevenger

Debbie Robertson

Brenda Scott

Erika Porter

Mr. Matthews called the SIB Employee Benefits Committee Special Called meeting to order on Tuesday, March 11, 2014 at 9:08 a.m. in Room 112, County Administration Building, in Gallatin, Tennessee. He turned the floor over to CareHere as they were to give us a presentation of the Wellness Program.

CareHere handed out packets for us to follow on their presentation. Ms. Lauren Heath opened up by stating our current Wellness Program ran from January 1, 2013 and was extended out to end on May 8, 2014. The Government employees and the Classifieds are under this program. There are 5 steps to this program:

- 1) HRA
- 2) A follow-up appointment is scheduled to review the HRA or it can be done by Telemedicine. If there are no risk factors, the employee is done.
- 3) Employees/Dependents with risk factors will be given a Plan of Care - can be done on computer or through a Health Coach.
- 4) Tobacco Affidavit - must be filled out and signed. Smokers will be charged a \$50 monthly surcharge beginning July 2014.
- 5) Must schedule a 90-day follow-up with provider.

Mr. Clevenger stated that the goal of the program is to change behavior. It is on a participation basis.

Mr. Shupe informed the committee that if we change the program to Performance-based it could open us up to liability.

Mr. Holt wants CareHere to look at the program and simplify it and make it as easy as possible for people.

Mr. Matthews said that we have been informed of the program and he agreed that we need to tweak the program and inform the employees of the advantages of the program.

CareHere is to redo their web page with better instructions to the employee and make the program easier.

There was no further business so Dr. Phillips made a motion to adjourn; seconded by Mr. Holt; Mr. Matthews adjourned the meeting at 10:30 a.m.

**MINUTES**  
**EDUCATION COMMITTEE**  
**March 10, 2014**

Present:  
Paul Decker, Chairman  
Trish LeMarbre, Vice-Chairman  
Jerry Stone  
Joe Matthews  
Billy Geminden  
Kirk Moser  
Jim Vaughn

Also Present:  
Leah Dennen, County Law Director  
Del Phillips, Director of Schools  
Anthony Holt, County Executive  
Ericka Porter, Law Director's Office  
Ted Wise, BOE Chairman  
Bill Kemp, County Clerk  
Frank Freels, Commissioner

Chairman Decker called the Education Committee to order on Monday, March 10, 2014, at 5:45 p.m. in the Sumner County Administration building in Gallatin. A quorum was present.

Adoption of the Agenda. Without objection, Chairman Decker moved Item a under New Business to the heel of the agenda, explaining that a joint meeting would take place regarding this item with the Budget Committee. He then added as Item C an appropriation to build a road at Benny Bills Elementary School. Added also was Item D under New Business - discussion and/or action on an appropriation for White House and Westmoreland High School paving. Upon motion of Comm. Matthews, seconded by Comm. Geminden, the Committee members approved the agenda as amended.

Approval of Minutes of December 2, 2013. Upon motion of Comm. LeMarbre, seconded by Comm. Matthews, the Committee approved the minutes of December 2, 2013.

Recognition of the Public. There was none.

Report from the Chairman. Chairman Decker recognized Commission Chairman Hyde who announced a Merrol Hyde Magnet School ceremony to dedicate the new soccer field.

Report from the County Executive. County Executive Anthony Holt made the Committee aware of the purchase of a one-acre piece of property that effected White House High School. He announced the dedication of the new 109 bridge.

Report from the Director of Schools. Director of Schools Del Phillips withheld his report until the agenda items were discussed.

Budget Amendments. Dr. Phillips stated the budget amendments were routine. Upon motion of Comm. Geminden, seconded by Comm. LeMarbre, the Committee members voted to approve the 2013-14 school budget amendments as presented.



Billy Bills Elementary Road. Comm. Frank Freels introduced the request to build a road to handle the traffic at Benny Bills Elementary School. Comm. Freels stated that the Highway Department would be doing the work. Upon motion of Comm. Matthews, seconded by Comm. Geminden, the Committee members voted to approve a request from the Capital Project fund in the amount of \$78,000.00 to complete the road.

High School Paving Projects. Chairman Decker recognized Comm. Frank Freels who requested that the Committee go forward with a plan to pave the parking lots at White House High School (estimated at \$445,000.00) and Westmoreland High School (estimated at \$171,000.00). The Highway Department will be performing the work. Upon motion of Comm. Matthews, seconded by Comm. Geminden, the Committee members voted to approve the paving projects for an estimated \$616,000.00 and forward the request to the Budget Committee. Comm. Freels noted that Hendersonville High School paving was delayed until after the renovation project has been completed.

Lakeside Park Elementary. Comm. Freels stated that an outdoor play area needed to be paved at Lakeside Park Elementary School. Upon motion of Comm. LeMarbre, seconded by Comm. Matthews, the Committee members voted to approve a request from the Capital Project fund in the amount of \$7,000.00 to pave the outdoor play area.

Joint Meeting with Budget Committee. At this juncture in the meeting, the Education Committee members were joined by the Budget Committee, which was called into session by Chairman Stone. Board of Education Director Del Phillips was recognized to discuss the bids for Gallatin and Hendersonville High School additions and renovations. Mr. Phillips stated that the Board of Education choose the lowest bid submitted by RG Anderson in the amount of \$7,573,000.00 for Hendersonville High School project and \$4,684,000.00 for Gallatin High School work. Dr. Phillips stated that a substantial contingency of \$500,000.00 should take into account any change orders regarding the renovation of the HVAC at Hendersonville.

Chairman Decker requested that the memorial dedicated to Hendersonville High School students whose passing was untimely be moved with great care. Comm. Hyde stated that mega-sizing high schools is a trend that may bring with it problems.

Upon motion of Comm. Taylor, seconded by Comm. Matthews, the Committee members voted to approve the request, which was in turn taken up by the Budget Committee.

Comm. LeMarbre motioned to adjourn and was duly seconded by Comm. Vaughn. The Committee adjourned at 6:30 p.m.

Prepared by Maria Savage

**MINUTES**  
**GENERAL OPERATIONS COMMITTEE**  
**JO SKIDMORE, CHAIRMAN**  
**March 10, 2014**

Present:

Jo Skidmore, Chairman  
Paige Brown, Vice-Chairman  
Steve Graves  
Ben Harris  
Moe Taylor  
David Satterfield  
Bob Pospisil

Also Present:

David Pigna, Communications Director  
Leah Dennen, County Law Director  
Erika Porter, Law Department  
Anthony Holt, County Executive  
Frank E. Freels, Commissioner

The regular meeting of the General Operations Committee was brought to order on Monday, March 10, 2014, at 5:00 p.m. in the Sumner County Administration Building. Chairman Skidmore declared a quorum present to conduct business.

Agenda. Upon motion of Comm. Harris, seconded by Comm. Pospisil, the Committee approved the agenda as presented.

Minutes. Upon motion of Comm. Taylor, seconded by Comm. Pospisil, the Committee voted to approve the minutes of January 22, 2014, regular meeting, and January 8, 2014, ad hoc Committee. Comm. Taylor abstained from the vote.

Report of Chairman. Chairman Skidmore had no further report.

County Executive. County Executive Anthony Holt had no report.

Recognition of the Public. There was none.

Surplus Property. David Pigna reported the following department lists of surplus property:

- Sheriff's Office various items
- Airport Authority various items
- Animal Control one item

Upon motion of Comm. Satterfield, seconded by Comm. Taylor, the Committee voted to group and declare the items presented as surplus property.

The meeting adjourned at 5:05 p.m. after a motion by Comm. Taylor, seconded by Comm. Harris.

Prepared by Maria Savage

**MINUTES  
LEGISLATIVE COMMITTEE  
MARCH 10, 2014**

Present:  
Bob Pospisil, Chairman  
Paul Decker, Vice-Chairman  
Steve Graves  
Joe Matthews  
Jo Skidmore  
Jerry Stone  
Moe Taylor  
Merrol Hyde, Commission Chairman  
Jim Vaughn

Also Present:  
Leah Dennen, County Law Director  
Erika Porter, Law Director's Office  
County Executive Anthony Holt

Chairman Pospisil brought the Legislative Committee meeting to order on March 10, 2014, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Comm. Graves made a motion, seconded by Comm. Skidmore, to approve the agenda. The motion carried.

Approval of Minutes. Upon motion of Comm. Taylor, and duly seconded by Comm. Matthews, the February 10 and February 24, 2014, minutes were approved.

Public Comments. There was none.

Report of Chairman. Chairman Pospisil had no report.

Report of County Executive. County Executive Anthony Holt had no report.

Old Business. There was none.

New Business.

- Veterans Service Report. This was presented for docketing purposes only.
- Judicial Magistrate Review.
- Request Legislation by General Assembly to pass local on-line sales tax

Upon motion of Comm. Vaughn, seconded by Comm. Graves, the Committee voted to group the items under New Business and approve them.

Certificates of Recognition. Upon motion of Comm. Stone, seconded by Comm. Matthews, the Committee voted to group and approve the certificates of recognition for the following:

- Knox Doss Drakes Creek Boys Basketball Team
- Station Camp Middle School Girls Basketball Team
- Amanda Thompson Jordan, Governor's Volunteer Stars honoree for Sumner County

Zoning Amendment. Ms. Dennen stated the Committee needed to docket the zoning amendment. Comm. Stone moved, seconded by Comm. Matthews, to docket the following:

- Amendment to Article IX of the Sumner County Zoning Resolution: Provisions Governing Agricultural Districts: Section 1; 1.2 Agricultural Districts: Uses Permitted on Appeal with Site Plan Review; Sub-Section 1.2(6); Uses as listed; Breweries and Wineries (March County Commission)

The motion carried unanimously.

Report of the Law Director. There was no report.

Adjournment. Comm. Skidmore made a motion to adjourn, seconded by Comm. Taylor. The Committee adjourned at 5:40 p.m.

Prepared by Maria Savage