
**MINUTES
SUMNER COUNTY BOARD OF COUNTY COMMISSIONERS
MAY 18, 2009**

The Board of County Commissioners of Sumner County, Tennessee met in regular session on Monday, May 18, 2009, in the Commission Chambers of the Sumner County Administration Building in Gallatin, Tennessee at 7:00 p.m. Present and presiding was the Chairman Merrol Hyde. Also present were the County Clerk Bill Kemp and County Law Director Leah Dennen and the following Commissioners to wit:

Mike Akins	Paul Goode	Joe C. Matthews
Saundra Ridings Boyd	Steve Graves	Bob Pospisil
David Cummings	Bob Hendricks	David Satterfield
Paul Decker	Billy S. Hobbs	Jo Skidmore
James A. England	Chris Hughes	Jerry F. Stone
Shawn Fennell	Merrol N. Hyde	Jim Vaughn
Paul D. Freels	David Kimbrough	Shawn Utley
Frank E. Freels	Trisha LeMarbre	

Having a duly constituted quorum, the meeting was opened in due process by Sheriff Bob Barker. Chairman Hyde noted that with twenty-three members seated, a simple majority would be by twelve votes; and that matters requiring a two-thirds vote would be by sixteen votes during this session. Commissioner Kirk Moser was not in attendance at the meeting.

The Invocation was led by the Rev. Will Duncan of the Rome Missionary Baptist Church.

The Pledge of Allegiance was led by the County Clerk, Bill Kemp.

APPROVAL OF AGENDA

Commissioner Goode moved to add consideration of a resolution requesting the Tennessee Department of Transportation to undergo a safety study of Highway 386. Chairman Hyde placed the matter under the Report of Chair, Item C. Commissioner Skidmore moved, Commissioner Graves seconded, to adopt the agenda with the addition. The Commission approved the agenda as amended by unanimous voice vote of the body.

APPROVAL OF MINUTES

The minutes for the meeting of this body held on April 20, 2008, and recorded in the office of the Clerk, Bill Kemp, were approved by voice vote after Commissioner Akins made the motion, seconded by Commissioner Fennell.

RECOGNITION OF THE PUBLIC

Chairman Hyde opened the floor to allow the public to speak concerning any matter on the agenda.

Dorris Brocker, the Executive Director of Sumner Mediation Services at 600 Small Street in Gallatin, requested that the Sumner County Commission vote for Resolution 0509-06 that encourages the State Legislature to pass the Dollar Bill Act.

Billy and Bobbie Slayton of 1190 Charles Brown Road expressed concerns that plans for a water line extension on their road were put on hold for lack of funds.

John Langford of 597 Lindsey Hollow Road in Gallatin expressed concern that Charles Brown Road did not have public water.

County Executive Anthony Holt stated that the City of Engineer for Portland stated that the funds for waterline projects were depleted. He said that a letter from the Mayor of Westmoreland stated his city would go forward with the Dutch Creek Road project.

With no one else wishing to speak, recognition of the public was closed.

REPORT OF THE CHAIR

Without objection, Chairman Hyde deferred those being honored for Teacher of the Year.

Commissioner Vaughn introduced the following resolution:

A RESOLUTION HONORING CARL W. CREWS, JR.

WHEREAS, Mr. Carl W. Crews, Jr. has been dedicated to his career with the U.S. Army Corps of Engineers for 37 years; and

WHEREAS, Mr. Carl W. Crews, Jr. has served for the past sixteen years as Resource Manager at Old Hickory Lake; and

WHEREAS, Mr. Crews through his stellar career has mentored hundreds of park rangers and trained leadership for the Natural Resource Management Branch; and

WHEREAS, Mr. Crews has successfully protected the natural resources of Old Hickory Lake and has overseen a continuous improvement of Corp recreation facilities.

NOW, THEREFORE BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this 18th day of May, 2009, that this body does hereby congratulate and commend Carl W. Crews, Jr.

BE IT FURTHER RESOLVED that this resolution shall be spread on the minutes of this body and the Clerk is to furnish a copy of this resolution to Carl W. Crews, Jr.

Upon motion of Commissioner Vaughn, seconded by Comm. Skidmore, the Commission voted to approve the Certificate of Recognition for Mr. Crews.

Chairman Hyde introduced the following resolution and Commissioner Frank Freels moved for approval; Commissioner Goode seconded the motion.

0905-01 A RESOLUTION DIRECTING THAT ALL CONTRACTS BE

**REVIEWED BY THE OFFICE OF THE LAW DIRECTOR PRIOR TO
ACCEPTANCE**

WHEREAS, the numerous offices and departments that make up this county have, from time to time, to enter into a wide variety of contracts in order to undertake and complete their statutory duties; and

WHEREAS, many such contracts may set out language and terms that are not beneficial to the county or may contain provisions contrary to state laws.

THEREFORE BE IT RESOLVED by the Sumner County Board of County Commissioners, meeting in regular session on this the 18th day of May, 2009 that this body does hereby direct that, effectively immediately, all contracts to be entered into by the county, its offices or departments, must be reviewed by the Office of the Law Director before acceptance.

The electronic vote was recorded in the following manner:

Akins	Y	Fennell	Y	Cummings	Y
Utley	Y	Graves	Y	Satterfield	Y
F. Freels	Y	Matthews	Y	Boyd	Y
England	Y	Hendricks	Y	Vaughn	Y
LeMarbre	Y	Decker	Y	Hyde	Y
Hughes	Y	Kimbrough	Y	Goode	Y
Skidmore	N	P. Freels	Y	Stone	Y
Hobbs	Y	Pospisil	Y		

0905-01 Yes: 22 No: 1 Abs: 0 07:34 PM

Chairman Hyde declared the Resolution 0905-01 approved by the body.

Chairman Hyde recognized Commissioner Goode who moved, seconded by Commissioner Vaughn, to request the State Legislative delegation to authorize a study of Highway 386 to evaluate the safety of the road.

The electronic vote was recorded in the following manner:

**Traffic study resolution
Study 386 Traffic Safety**

Akins	Y	Fennell	Y	Cummings	Y
Utley	Y	Graves	Y	Satterfield	Y
F. Freels	Y	Matthews	Y	Boyd	Y
England	Y	Hendricks	Y	Vaughn	Y
LeMarbre	Y	Decker	Y	Hyde	Y
Hughes	Y	Kimbrough	Y	Goode	Y
Skidmore	Y	P. Freels	Y	Stone	Y
Hobbs	Y	Pospisil	Y		

0905-24 Yes: 23 No: 0 Abs: 0 07:38 PM

Chairman Hyde declared the resolution approved by the body. The resulting resolution was prepared as follows:

**0905-24 A RESOLUTION ASKING THE SUMNER COUNTY
REPRESENTATIVES TO ASK TDOT TO COMPLETE A COMPREHENSIVE
SAFETY STUDY OF HIGHWAY 386**

WHEREAS, Highway 386 is a vital link to and from Sumner County and is used by thousands of persons on a daily basis; and

WHEREAS, the road, with its various curves and banks can create traffic hazards that have led to numerous traffic accidents, injuries and even fatalities.

THEREFORE BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular on this the 18th day of May, 2009 that this body does hereby ask our State Representatives to request TDOT to complete a comprehensive safety study of Highway 386 to look for ways to address the curve, arc and bank of the road; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to our state representatives.

REPORT FROM COUNTY OFFICIALS

By motion of Commissioner Hughes, seconded by Commissioner Cummings , the commissioners approved unanimously the filing as received of the following reports: County Investments, County General Fund, County Debt Service Fund, County Highway Fund, County Capital Outlay Fund, School General Purpose Fund, School Federal Projects Fund, School Food Service Fund, Employee Health Insurance Trust Fund, Employee Dental Insurance Trust Fund, Casualty Insurance Trust Fund, County Trustee Funds, Special Reports: County Dental Insurance Claim Payments, County Health Insurance Claim Payments, County Property Tax Collections, County EMS Billing/Collections/Balances, County Sales Tax Collections, County Wheel Tax Collections, County Tax Rates/Property Values and County School Loan Program Rates. Approval of the filing of these records does not certify to the accuracy of the documents.

Chairman Hyde introduced the following resolution:

0905-NOT

A RESOLUTION TO APPROVE AND ACCEPT APPLICATIONS FOR NOTARY PUBLIC POSITIONS AND PERSONAL SURETY GUARANTORS

WHEREAS, according to the law of the State of Tennessee, an individual must apply for the office of notary public in the county of residence, or of their principal place of business; and

WHEREAS, state statute requires personal sureties making bonds for notaries publics to be approved by the Sumner County Commission; and

WHEREAS, said applicant must be approved by the County Commission assembled; and

WHEREAS, Bill Kemp, Sumner County Clerk, has certified according to the records of his office that the persons named on the attached listing labeled "SUMNER COUNTY NOTARY PUBLIC APPLICATIONS and SURETY GUARANTORS" have duly applied for the positions so sought; and

BE IT FURTHER RESOLVED THAT THIS TAKE EFFECT FROM AND AFTER PASSAGE.

Upon motion of Commissioner Graves, seconded by Commissioner Cummings, voting was recorded in the following manner:

Akins	Y	Fennell	Y	Cummings	Y
Utley	Y	Graves	Y	Satterfield	Y
F. Freels	Y	Matthews	Y	Boyd	Y
England	Y	Hendricks	Y	Vaughn	Y
LeMarbre	Y	Decker	Y	Hyde	Y
Hughes	Y	Kimbrough	Y	Goode	Y
P. Freels	Y	Stone	A	Hobbs	Y
Pospisil	Y				

0905-NOTARY Yes: 21 No: 0 Abs: 1 07:39 PM

Chairman Hyde declared the election of Notaries Public by the body.

COMMITTEE ON COMMITTEES

Commissioner LeMarbre announced and moved the appointment of Commissioner Stone to the Joint Economic and Development Board. Commissioner Goode seconded the motion and it was approved by unanimous voice vote of the body.

Commissioner LeMarbre brought forth the nomination of Mike Williams to serve as a replacement for Alton Perdue who resigned his position from the Zoning Board of Appeals. Commissioner LeMarbre moved, seconded by Commissioner Freels, and the Commission voted to approve the motion by unanimous voice vote.

Commissioner LeMarbre reported the following appointments for next month: Library board Expiring Three-Year Term (July) of Larry Hinton; Sumner Regional Airport Authority - Dan Downs Five-Year Term (July) and Dr. Wayne Hooper Five-Year Term (July); Appointment to Board of Zoning Appeals as a replacement for Mike Williams who was serving as an Alternate.

HIGHWAY COMMISSION

Report for Highway Commission filed under Consent Agenda.

EDUCATION COMMITTEE

There was no report from the Education Committee.

GENERAL OPERATIONS COMMITTEE

There was no report from the General Operations Committee.

EMERGENCY SERVICES COMMITTEE

Commissioner Vaughn introduced the following resolution and moved for approval; Commissioner Fennell seconded the motion.

0905-02 A RESOLUTION AUTHORIZING THE AGREEMENT BETWEEN THE SUMNER COUNTY JAIL AND SOUTHERN HEALTH PARTNERS FOR JAIL MEDICAL CARE WITH THE FIVE YEAR OPTION AND ALLOWING THE SHERIFF AND THE COUNTY LAW DIRECTOR TO EXECUTE THE NECESSARY DOCUMENTS FOR ACCEPTANCE

WHEREAS, the Sumner County must provide medical care to inmates housed in the Sumner County Jail, and after a proper request for proposal and review process was undertaken, the proposal made by Southern Health Partners was determined to be the best and lowest plan to provide these services and care; and

WHEREAS, the contract for these medical services will impose certain legal obligations upon the Sumner County Sheriff's Office and with the contract options terms of up to five years are available.

NOW, THEREFORE, BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009 that the Sheriff is authorized to enter into, on behalf of Sumner County, a contract with Southern Health Partners for the provision of inmate medical services; and

BE IT FURTHER RESOLVED, that said contract is hereby approved and the Sheriff and County Law Director are duly authorized to execute same or other necessary documents which may be required.

The electronic vote was recorded in the following manner:

Akins	Y	Fennell	Y	Cummings	Y
Utley	Y	Graves	Y	Satterfield	Y
F. Freels	Y	Matthews	Y	Boyd	Y
England	Y	Hendricks	Y	Vaughn	Y
LeMarbre	Y	Decker	Y	Hyde	Y
Hughes	Y	Kimbrough	Y	Goode	Y
Skidmore	Y	P. Freels	Y	Stone	Y
Hobbs	Y	Pospisil	Y		

0905-02 Yes: 23 No: 0 Abs: 0 07:42 PM

Chairman Hyde declared Resolution 0905-02 approved by the body.

LEGISLATIVE COMMITTEE

Commissioner Pospisil introduced the following resolution and moved for approval; Commissioner Hughes seconded the motion.

0905-03 A RESOLUTION SUPPORTING THE TERMINATION OF THE JUDICIAL SELECTION COMMISSION

WHEREAS, the Constitution of the State of Tennessee, Article VI, Section 3 states, "The Judges of the Supreme Court shall be elected by the qualified voters of the State. The Legislature shall have power to prescribe such rules as may be necessary to carry out the provisions of section two of this article. Every Judge of the Supreme Court shall be thirty-five years of age, and shall before his election have been a resident of the State for five years. His term of service shall be eight years", and

WHEREAS, the General Assembly of the State of Tennessee deprived the people of the State their rights as outlined in the previous paragraph by the establishment of the Judicial Section Commission, created in Tennessee Code Annotated §17-1-101, 102 generally referred to as the Tennessee Plan; and

WHEREAS, Tennessee Code Annotated §4-29-229 stipulates that the Judicial Selection Commission will expire on June 30, 2008; and

WHEREAS, numerous attempts were made and may continue to be made to prevent the expiration of this commission and continue with the loathsome practice of denying the right of the voters to elect their Judges; and

WHEREAS, the Board of County Commissioners of Sumner County are desirous of expressing their support for the termination of the Judicial Selection Commission and the restoration of the Constitutional Right of the voters to elect their Judges.

NOW THEREFORE, BE IT RESOLVED, by the board of the County Commissioners of Sumner County, Tennessee, assembled in regular session on the 18th day of May, 2009 that:

SECTION 1: We hereby go on record as supporting and being in favor of the expiration of the Judicial Selection Commission, and the restoration of the Constitutional Right of the voters of the State of Tennessee to elect their Judges.

SECTION 2: The County Clerk of Sumner County is hereby directed to furnish certified copies of this resolution to our State Representatives.

Upon discussion, Commissioner Vaughn moved to defer, seconded by Commissioner Goode.

The electronic vote was recorded in the following manner:

Akins	Y	Fennell	Y	Cummings	N
Utley	N	Graves	N	Satterfield	Y
F. Freels	N	Matthews	Y	Boyd	Y
England	Y	Hendricks	Y	Vaughn	Y
LeMarbre	Y	Decker	Y	Hyde	N
Hughes	N	Kimbrough	Y	Goode	Y
Skidmore	Y	P. Freels	N	Stone	N
Hobbs	Y	Pospisil	N		

0905-03 DEFER Yes: 14 No: 9 Abs: 0 07:45 PM

Chairman Hyde declared the motion to defer failed to be approved by two-thirds vote of the body.

The electronic vote was recorded in the following manner:

Akins	N	Fennell	N	Cummings	N
Utley	Y	Graves	Y	Satterfield	N
F. Freels	Y	Matthews	N	Boyd	N
England	N	Hendricks	N	Vaughn	N
LeMarbre	N	Decker	A	Hyde	Y
Hughes	Y	Kimbrough	N	Goode	Y
Skidmore	N	P. Freels	N	Stone	Y
Hobbs	N	Pospisil	Y		

0905-03 Yes: 8 No: 14 Abs: 1 07:47 PM

Chairman Hyde declared the resolution failed to be approved by the body.

Commissioner Pospisil introduced the following resolution and moved for approval;
Commissioner Goode seconded the motion.

**0905-04 A RESOLUTION AMENDING THE SUMNER COUNTY
PERSONNEL POLICIES**

BE IT RESOLVED, by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009 that this body does adopt the following addition/amendment to the Sumner County Personnel Policies.

USE OF COUNTY VEHICLE(S) – General Operation

Section 1 – General Obligations

Sumner County Government is committed to promoting safe and responsible driving for all of its employees. To ensure that this commitment is followed through, all employees who operate County owned vehicles during the performance of their jobs, to do so in a lawful and safe manner. An employee who, at the County's request and through the County's authorization, is asked to operate a County vehicle or a rented vehicle will do so for County business use only and will not be considered available for personal use in any way. No unauthorized persons will be permitted to operate a County vehicle **or ride as a passenger in said vehicle.**

The County has the sole discretion in determining who may operate County or County-sponsored vehicles, therefore, the County has the right to review any appropriate documents including but not limited to driving records, proof of a valid license, and automobile insurance information and must be made aware of any driving violations or changes to driver information immediately.

Employees must be 18 years of age to operate a County vehicle.

Employees are expected to take all steps necessary to avoid endangering themselves and others while operating County or County-sponsored vehicles on County business. To ensure this, employees authorized to operate County/County-sponsored vehicles are expected to ensure that all occupants wear safety belts when the vehicle is in operation and that the vehicle to which the employee is assigned is maintained in a safe driving condition. Employees driving county owned or rented vehicles should comply with respective laws governing motor vehicle operations. Any individual who is in violation with the safety expectations listed above may be subject to potential disciplinary action by the County up to and including termination.

Section 2 – Vehicle Location

All County vehicles shall be available for use in connection with County business. County vehicles not being used for County business (off-hours) shall be kept on County premises unless temporarily located elsewhere, for example, for maintenance.

Section 3 – Accident Reporting

Any employee involved in an accident while driving a County owned vehicle must immediately report it to the Risk Management Office. If the accident occurs while commuting or during non-work-related usage of the vehicle, the claim should also be filed with the employee's personal insurance carrier.

All accidents, regardless of damage, must be reported to the appropriate law enforcement agency, and the complaint number, along with a completed County Vehicle Accident Report Form must be forwarded to the Risk Management Office.

Section 4 – Operation of Take-Home Vehicles

In addition to the above stated policies, an employee driver (“ED”) assigned a take-home vehicle due to work related calls or trips either before working hours or after (“Extra Duties”) must adhere to the following rules and standards.

- A. ED must keep a daily log of trips (“Use Log”) made in the county vehicle that would qualify as Extra Duties. **This log should also show the daily mileage commute of the vehicle operation.**
- B. In this Use Log, ED must justify why these trips were necessary as Extra Duties instead of being performed after coming to county premise to retrieve a county vehicle for use during the work day.
- C. On a monthly basis, ED must turn into his/her supervisor for review the Use log. Each quarter, the Use Log must be reviewed by the supervisor and based upon past usage determine if continued take home use is appropriate. **Monthly reports should be turned into Finance Department and Finance Director will make report when necessary to Financial Management Committee.**
- D. Employees and official of the County are prohibited from using County owned vehicles for personal use, except for commuting when authorized and in case of an emergency. Such authorization shall be granted for bona fide non-compensatory reasons promoting County business and for incidental personal use.
- E. All employees and County officials who are assigned vehicles with take-home privileges are required to do the following:
 - I. Complete a Vehicle Usage Report and submit it to Financial Management, who will forward it to Payroll for calculation of the Social Security tax on this fringe benefit **(annual for the period of November 1 thru October 31 by November 15th IRS-Special Accounting Rule) If any employee leaves employment this information must be turned in before final payroll can be processed.**
 - II. Acquire and maintain liability insurance on the vehicle assigned, to provide coverage for commuting and non-work related usage of the vehicle. Liability coverage can be obtained by adding an endorsement to the employee’s personal auto insurance policy that extends to a non-owned vehicle. Minimum amounts of liability coverage shall be not less than three hundred fifty thousand dollars (\$350,000.00) for bodily injury or death of one person in any one accident, and to a limit of not less than one hundred thousand dollars (\$100,000.00) for damage or destruction of property of others in any one accident.
 - III. The endorsement showing proof of the amount of liability coverage is to be forwarded to Risk Management at the time take home privileges are granted. It is the employee’s responsibility to ensure that their insurance agent provides an updated certificate of insurance to Risk Management.

Section 5 – Exemptions

Emergency personnel and emergency vehicles (defined to include but not be limited to the Office of the Sheriff, the Sumner County Ambulance Service and Sumner County Emergency Management), are exempt from this policy during their normal course of duty.

Commissioner Vaughn moved, seconded by Commissioner Goode, to exempt from the Vehicle Use Policy the emergency vehicles. The concern was emergency agency directors not being able to carry passengers in their vehicles in the normal course of their duty.

The electronic vote was recorded in the following manner:

Exempt Emergency Vehicles

Akins	Y	Fennell	Y	Cummings	Y
Utley	Y	Graves	Y	Satterfield	Y
F. Freels	Y	Matthews	Y	Boyd	Y
England	Y	Hendricks	Y	Vaughn	Y
LeMarbre	Y	Decker	Y	Hyde	Y
Hughes	Y	Kimbrough	Y	Goode	Y
Skidmore	Y	P. Freels	Y	Stone	Y
Hobbs	Y	Pospisil	Y		

0905-04 AMEND1 Yes: 23 No: 0 Abs: 0 07:53 PM

Chairman Hyde declared the amendment approved by the body.

Commissioner Matthews moved, seconded by Commissioner Frank Freels, to clarify the resolution to state that four vehicles that were no longer being taken home in the Codes, Planning, Engineering and Health Risk Management Departments.

The electronic vote was recorded in the following manner:

No take home vehicles

Akins	Y	Fennell	N	Cummings	N
Utley	N	Graves	Y	Satterfield	N
F. Freels	Y	Matthews	Y	Boyd	A
England	N	Hendricks	N	Vaughn	N
LeMarbre	N	Decker	N	Hyde	Y
Hughes	N	Kimbrough	N	Goode	N
Skidmore	Y	P. Freels	Y	Stone	Y
Hobbs	N	Pospisil	N		

0905-04AMEND2 Yes: 8 No: 14 Abs: 1 07:59 PM

Chairman Hyde declared the amendment failed to be approved by the body.

The electronic vote was recorded in the following manner:

Akins	Y	Fennell	Y	Cummings	Y
Utley	Y	Graves	Y	Satterfield	Y
F. Freels	Y	Matthews	Y	Boyd	Y
England	Y	Hendricks	Y	Vaughn	Y
LeMarbre	Y	Decker	Y	Hyde	Y
Hughes	Y	Kimbrough	Y	Goode	Y
Skidmore	Y	P. Freels	Y	Stone	Y
Hobbs	Y	Pospisil	Y		

0905-04 Yes: 23 No: 0 Abs: 0 07:59 PM

Chairman Hyde declared the resolution approved by the body.

Commissioner Pospisil introduced the following resolution and moved for approval; Commissioner LeMarbre seconded the motion.

0905-05 A RESOLUTION ADOPTING UNIFORM POLICIES AND PROCEDURES FOR GRANT ADMINISTRATION

WHEREAS, sound accounting internal controls and the procedures of the State of Tennessee, Division of County Audit require that all grants, endowments and other third party contributions of funding (hereinafter referred to as "Grant")

have a copy of all pertinent documentation maintained in a centralized location; and

WHEREAS, integrated organization of all grant applications, approval, contracts, correspondence, submissions for reimbursement, monitoring reports, and other various grant documents will not only afford a centralized information source and compliance with regulatory procedures, but will offer an invaluable source for other departments seeking information about grant protocols; and

WHEREAS, it is the desire of this body to comply with such regulations and in order to so comply adopt the following policies and procedures.

THEREFORE, BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009 that this body does hereby adopt the following policy and procedures for all grant application and disbursements.

- (1) Prior to approval of any appropriation for any grant a copy of the grant's application and approval (contract) from the granting agency must be filed in the office of finance.
- (2) Any resolution necessary to undertake the proper distribution of funds, MUST include with the resolution request, authorization or documentation provide by the granting agency to show the funding, including the amount, required uses as well as distribution timeline.
- (3) For disbursement of grant funds, all sums must be authorized through the budgetary process. All applications for reimbursement must be filed in the finance office. Any proceeds must be properly deposited though the proper budget line-item. All disbursement must be disbursed through the appropriate appropriation line-item and category.
- (4) A copy of all monitoring reports and any corrective action plan must be submitted to the finance department on a timely basis.
- (5) For all federal grants, the Catalog of Federal Domestic Assistance Number (CFDA) must be provided to finance department.
- (6) The Sumner County Finance Office is hereby directed to maintain, in a centralized location, a copy of all pertinent grant documentation for each grant provided to the county.

The electronic vote was recorded in the following manner:

Akins	Y	Fennell	Y	Cummings	Y
Utley	Y	Graves	Y	Satterfield	Y
F. Freels	Y	Matthews	Y	Boyd	Y
England	Y	Hendricks	Y	Vaughn	Y
LeMarbre	Y	Decker	Y	Hyde	Y
Hughes	Y	Kimbrough	Y	Goode	Y
Skidmore	Y	P. Freels	Y	Stone	Y
Hobbs	Y	Pospisil	Y		

0905-05 Yes: 23 No: 0 Abs: 0 08:00 PM

Chairman Hyde declared the resolution approved by the body.

Commissioner Pospisil introduced the following resolution and moved for approval; Commissioner Hughes seconded the motion.

**0905-06 A RESOLUTION ADOPTING THE "DOLLAR BILL ACT"
TO SUPPORT VICTIM OFFENDER MEDIATION PROGRAMS**

WHEREAS, the “Dollar Bill Act” set forth at Tennessee Code Annotated Section 16-20-101 et seq allows for the creation and collection of a one dollar litigation tax to be collected for Victim-Offender Mediation Programs; and

WHEREAS, by two-thirds (2/3) vote of the body, the County is authorized to levy an additional one dollar (\$1.00) litigation tax per case, to be denominated as a part of the court costs, in matters before the General Sessions Courts and Juvenile Courts and shall be in addition to any other taxes levied on litigation; and

WHEREAS, the revenue generated by this litigation tax shall be used to support local Victim-Offender Mediation Programs.

THEREFORE, BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 15th day of June 2009, that this body does hereby adopt the collection of the “Dollar Bill Act” litigation tax for Victim-Offender Mediation Programs; and

BE IT FURTHER RESOLVED that this “Dollar Bill Act” is adopted and collected pursuant to Tennessee Code Annotated Section 16-20-101 et seq; and

BE IT FURTHER RESOLVED that the additional fees shall be placed into a separate fund and used for Victim-Offender Mediation Services; and

BE IT FURTHER RESOLVED that the tax shall be collected as part of the costs and no case shall be omitted; and

BE IT FURTHER RESOLVED that this increase in court costs shall take effect and collections shall begin July 1, 2009 and shall continue until further action is taken by this body; and

BE IT FURTHER RESOLVED that the County Clerk shall provide a copy of this resolution to the Clerks of Chancery, Circuit, and Criminal Courts; and

BE IT FURTHER RESOLVED that if any provision of this resolution or its application is declared invalid, such invalidity shall not affect the remaining portions or sections and the invalid provisions shall be declared severable.

Commissioner Graves moved to refer the resolution to the Legislative and Budget Committees. Commissioner Fennell seconded the motion.

The electronic vote was recorded in the following manner:

Refer 0905-06

Akins	Y	Fennell	Y	Cummings	Y
Utley	Y	Graves	Y	Satterfield	Y
F. Freels	Y	Matthews	Y	Boyd	Y
England	Y	Hendricks	Y	Vaughn	Y
LeMarbre	Y	Decker	Y	Hyde	Y
Hughes	Y	Kimbrough	Y	Goode	Y
Skidmore	Y	P. Freels	Y	Stone	Y
Hobbs	Y	Pospisil	Y		

0905-06 REFER Yes: 23 No: 0 Abs: 0 08:04 PM

Chairman Hyde declared the motion to refer approved by the body.

Commissioner Pospisil introduced the following resolution and moved for approval;
Commissioner Hobbs seconded the motion.

**0905-07 A RESOLUTION ADOPTING THE SUMNER COUNTY
PURCHASING POLICY**

NOW, THEREFORE BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009, that this body does hereby adopts the Sumner County Purchasing Policies as attached herewith as exhibit A:

BE IT FURTHER RESOLVED that this policy shall be part of the Administrative Policy Manual as well as the policies and procedures of the Financial Management Act; and

BE IT FURTHER RESOLVED that this policy shall take effect as of September 30, 2009.

The electronic vote was recorded in the following manner:

Akins	Y	Fennell	Y	Cummings	Y
Utley	Y	Graves	Y	Satterfield	Y
F. Freels	Y	Matthews	Y	Boyd	Y
England	Y	Hendricks	Y	Vaughn	Y
LeMarbre	Y	Decker	Y	Hyde	Y
Hughes	Y	Kimbrough	Y	Goode	Y
Skidmore	Y	P. Freels	Y	Stone	Y
Hobbs	Y	Pospisil	Y		

0905-07 Yes: 23 No: 0 Abs: 0 08:05 PM

Chairman Hyde declared the resolution approved by the body.

Commissioner Pospisil introduced the following resolution and moved for approval;
Commissioner Satterfield seconded the motion.

**0905-08 A RESOLUTION AUTHORIZING THE EXTENSION OF THE
NUMBER OF DAYS THE COUNTY BOARD OF EQUALIZATION IS ALLOWED
TO MEET TO ADEQUATELY SERVE THE PUBLIC**

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009 that this body does authorize the extension of the number of days the County Board of Equalization is allowed to meet in order to adequately serve the public; and

BE IT FURTHER RESOLVED that such extension is necessary because of this year's re-appraisal.

The electronic vote was recorded in the following manner:

Akins	Y	Fennell	Y	Cummings	Y
Utley	Y	Graves	Y	Satterfield	Y
F. Freels	Y	Matthews	Y	Boyd	Y
England	Y	Hendricks	Y	Vaughn	Y
LeMarbre	Y	Decker	Y	Hyde	Y
Hughes	Y	Kimbrough	Y	Goode	Y

Skidmore	Y	P. Freels	Y	Stone	Y
Hobbs	Y	Pospisil	Y		
0905-08	Yes: 23	No: 0	Abs: 0	08:05 PM	

Chairman Hyde declared the resolution approved by the body.

PUBLIC WORKS COMMITTEE

Commissioner Goode introduced the following resolution and moved for approval; Commissioner Graves seconded the motion. Commissioner Goode further moved to strike the reference to the approval of the Charles Brown Road waterline extension.

0905-09 A RESOLUTION ENDORSING ADDITIONAL WATERLINE PROJECTS FOR CHARLES BROWN ROAD AND DUTCH CREEK ROAD PURSUANT TO THE ATTACHED REQUESTS AND CALCULATIONS

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009, that this body does hereby endorse additional waterline projects for Charles Brown Road and Dutch Creek Road pursuant to the following:

- (1) The waterline project for Dutch Creek Road is requested by the City of Westmoreland as shown in Exhibit A; and
- (2) The waterline project for Charles Brown Road is requested by the City of Portland as shown in Exhibit B; and
- (3) The City of Westmoreland shall dedicate the tap fees from six (6) taps plus the remaining earmarked fund for the project which is estimated to cost \$28,000.00.
- (4) The City of Portland shall dedicate the tap fees (16) taps plus make a \$6,000.00 donation plus the remaining earmarked funds for the project which is estimated to cost \$72,000.00.

Upon discussion regarding the lack of funds for the Portland waterline extension project, Commissioner England moved, seconded by Commissioner Fennell, to request the County Executive and the County Engineer to get meet with Portland officials to work out funding of the Charles Brown Road waterline extension, as well as other projects.

Commissioner Hughes moved, seconded by Commissioner Fennell, to approve \$150,000.00 to furnish a waterline on Charles Brown Road.

The electronic vote on the first amendment was recorded in the following manner:

County Executive to Review Portland Project Status

Akins	Y	Fennell	Y	Cummings	Y
Utley	Y	Graves	Y	Satterfield	Y
F. Freels	Y	Matthews	Y	Boyd	Y
England	Y	Hendricks	Y	Vaughn	Y
LeMarbre	Y	Decker	Y	Hyde	Y
Hughes	Y	Kimbrough	Y	Goode	Y
Skidmore	Y	P. Freels	Y	Stone	Y
Hobbs	Y	Pospisil	Y		

0905-09.2	Yes: 23	No: 0	Abs: 0	08:25 PM	
-----------	---------	-------	--------	----------	--

Chairman Hyde declared Commissioner England's motion approved by the body.

The electronic vote on Commissioner Hughes' amendment was recorded in the following manner:

Appropriate \$150,000 from Hospital Property Sale Fund

Akins	Y	Fennell	Y	Cummings	N
Utley	N	Graves	N	Satterfield	N
F. Freels	N	Matthews	N	Boyd	N
England	N	Vaughn	N	LeMarbre	N
Decker	N	Hughes	Y	Kimbrough	N
Goode	N	Skidmore	N	P. Freels	N
Stone	N	Hobbs	N	Pospisil	N

0905-09.3 Yes: 3 No: 18 Abs: 0 08:31 PM

Chairman Hyde declared the amendment failed to be approved by the body.

The amendment to remove references to the City of Portland water project was recorded in the following manner:

Remove the Portland Project

Akins	Y	Fennell	Y	Cummings	Y
Utley	Y	Graves	Y	Satterfield	Y
F. Freels	Y	Matthews	Y	Boyd	Y
England	Y	Hendricks	Y	Vaughn	Y
LeMarbre	Y	Decker	Y	Hyde	Y
Hughes	Y	Kimbrough	Y	Goode	Y
Skidmore	Y	P. Freels	N	Stone	Y
Hobbs	Y	Pospisil	Y		

0905-09.1 Yes: 22 No: 1 Abs: 0 08:33 PM

Chairman Hyde declared the amendment passed by the body.

The electronic vote on the motion as amended was recorded in the following manner:

Akins	Y	Fennell	Y	Cummings	Y
Utley	Y	Graves	Y	Satterfield	Y
F. Freels	Y	Matthews	Y	Boyd	Y
England	Y	Hendricks	Y	Vaughn	Y
LeMarbre	Y	Decker	Y	Hyde	Y
Hughes	Y	Kimbrough	Y	Goode	Y
Skidmore	Y	Stone	Y	Hobbs	Y
Pospisil	Y				

0905-09 Yes: 22 No: 0 Abs: 0 08:33 PM

Chairman Hyde declared the main motion approved by the body. The resulting resolution approved by the body is as follows:

0905-09 A RESOLUTION ENDORSING ADDITIONAL WATERLINE PROJECT FOR DUTCH CREEK ROAD PURSUANT TO THE ATTACHED REQUESTS AND CALCULATIONS AND ASKING COUNTY EXECUTIVE AND COUNTY ENGINEER TO STUDY WAYS TO OBTAIN WATER FOR OTHER ROADS IN THE COUNTY THAT DO NOT HAVE WATER

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009, that this body does hereby endorse additional waterline projects for Dutch Creek Road pursuant to the following:

(5) The waterline project for Dutch Creek Road is requested by the City of Westmoreland as shown in Exhibit A; and

(6) The City of Westmoreland shall dedicate the tap fees from six (6) taps plus the remaining earmarked fund for the project which is estimated to cost \$28,000.00.

BE IT FURTHER RESOLVED that the County Executive and County Engineer study ways to obtain water lines for other roads in the County that do not have waterlines.

BUDGET COMMITTEE

Commissioner Kimbrough introduced the following resolution and moved for approval. Commissioner Goode seconded the motion.

0905-10 A RESOLUTION ADOPTING THE "LIVE WITHIN THE BUDGET POLICY" FOR ALL COUNTY OFFICES, AGENCIES, COMMITTEES AND DEPARTMENTS FOR MID-YEAR BUDGET AMENDMENTS AND NEW FINANCING REQUESTS WITHIN A FISCAL YEAR

WHEREAS, each fiscal year all committees, departments, agencies and commissions work tirelessly to analyze, predict and forecast budgetary needs for our county and through these efforts an annual budget is created, adopted and approved by all parties; and

WHEREAS, each year various needs arise mid-fiscal term that require numerous presentations to this body for additional funding or reallocation or designated sums; and

WHEREAS, it is the desire of this body, that all committees, departments, agencies and commissions work diligently to stay within their adopted budget, just as personally, we must all do with our home budgets.

THEREFORE, BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009 that this body does hereby adopt the following resolution for mid-year budget amendments and new financing requests within a fiscal year which shall be known as the following:

LIVE WITHIN THE BUDGET POLICY

Once the annual fiscal budget is adopted and approved for each office, committee, department, agency or commission, such budget is set for that fiscal year and can only be amended pursuant to the following process:

In order to seek to amend an approved budget, the director, official or department head must first seek approval of one or more of the following persons:

1. The Budget Committee Chairman
2. County Executive
3. Commission Chairman

Prior to undertaking the above process, non-elected department heads or officials must first seek approval of their board or committee chair. All authorization must be obtained using the form attached herewith as Exhibit A.

Then, with Exhibit A, the director, official or department head will present the proposed amendment to the finance director to be placed on the next scheduled budget committee agenda or seek the calling of a special called meeting.

BE IT FURTHER RESOLVED, that this resolution shall be placed with the County Administrative Policies and be a part of this record until overturned by a two-thirds majority of this body.

Chairman Hyde ruled that the above-stated resolution was not a change in the Commission Rules and Standard Procedures.

The electronic vote was recorded in the following manner:

Akins	N	Fennell	N	Cummings	N
Utley	N	Graves	N	Satterfield	N
F. Freels	Y	Matthews	N	Boyd	N
England	N	Hendricks	N	Vaughn	Y
LeMarbre	N	Decker	N	Hyde	Y
Hughes	Y	Kimbrough	N	Goode	Y
Skidmore	N	P. Freels	N	Stone	N
Hobbs	N	Pospisil	N		

0905-10 Yes: 5 No: 18 Abs: 0 08:43 PM

Chairman Hyde declared the resolution failed to be approved by the body.

Commissioner Kimbrough introduced the following resolution and moved for approval. Commissioner Goode seconded the motion.

0905-11 A RESOLUTION AUTHORIZING A CONTINUOUS FIVE (5) YEAR REAPPRAISAL CYCLE

WHEREAS, Tennessee Code Annotated Section 67-5-1601 establishes a general six (6) year reappraisal for updating and equalizing property values for every county in Tennessee for property taxes purposes; and

WHEREAS, a six (6) year reappraisal program consists of an on-site review of each parcel of real property over a five-year period followed by revaluation of all such property in the year following completion of the review period and includes a current value updating during the third year of the review cycle and sales ratio studies during the second and fifth years of the review cycle; and

WHEREAS, Chapter 318 of the 1997 Public Acts provides upon the approval of the assessor and upon the adoption by majority approval vote of the county legislative body, the reappraisal program may be completed by a continuous five (5) year cycle comprised of an on-site review of each real property over a four (4) year period followed by revaluation of all such property in the year following completion of the review period; and

WHEREAS, the county legislative body of Sumner County understands that by approving such a five (5) year reappraisal cycle a sales ratio study will be conducted during the second and fourth years of the review cycle and the centrally assessed properties and commercial/industrial tangible personal property will be equalized by the sales ration adopted by the State Board of Equalization;

NOW, THEREFORE BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009, that PURSUANT to Tennessee Code Annotated Section 67-5-1601, as amended by Chapter 318 of the 1997 Public Acts, reappraisal shall be accomplished in Sumner County by a continuous five (5) year cycle beginning 2009, comprised of an on-site review of each parcel of real property over a four (4) year period followed by revaluation of all such property for tax year 2014.

The electronic vote was recorded in the following manner:

Akins	N	Fennell	Y	Cummings	N
Utley	Y	Graves	N	Satterfield	Y
F. Freels	Y	Matthews	Y	Boyd	Y
England	Y	Hendricks	Y	Vaughn	Y
LeMarbre	Y	Decker	Y	Hyde	N
Hughes	Y	Kimbrough	Y	Goode	Y
Skidmore	Y	P. Freels	Y	Stone	Y
Hobbs	Y	Pospisil	Y		

0905-11 Yes: 19 No: 4 Abs: 0 08:45 PM

Chairman Hyde declared the resolution approved by the body.

CONSENT AGENDA

Commissioner Hobbs moved, seconded by Commissioner Pospisil, to approve the Consent Agenda:

0905-12 A RESOLUTION APPROVING THE THREE-STAR ECONOMIC DEVELOPMENT EDUCATION GRANT IN THE AMOUNT OF \$1,500.00 AS SHOWN ON THE ATTACHED SCHEDULE

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009, that this body hereby approves the Three-Star Economic Development Education Grant in the amount of \$1,500.00 as shown on the attached schedule.

0905-13 A RESOLUTION APPROVING THE FISCAL YEAR 2008-2009 SUMNER COUNTY BOARD OF EDUCATION GENERAL PURPOSE SCHOOL FUND BUDGET AMENDMENTS AND APPROPRIATING AND/OR TRANSFERRING SUCH FUNDS AS REQUIRED

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009 that this body hereby approves the 2008-2009 Sumner County Board of Education General Purpose School Fund Budget Amendments and appropriates and/or transfers such funds among the various accounts as shown on the attached schedules which are hereby incorporated as a part of this resolution.

0905-14 A RESOLUTION APPROPRIATING VARIOUS FUNDS TO VARIOUS ACCOUNTS WITHIN THE OFFICE OF THE SHERIFF

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009, that this body hereby appropriates various funds to various accounts within the Office of the Sheriff.

0905-15 A RESOLUTION APPROPRIATING VARIOUS FUNDS TO VARIOUS ACCOUNTS WITHIN THE HIGHWAY DEPARTMENT

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009 that this body does hereby appropriates various funds to various accounts within the Highway Department as shown on the attachment herewith.

0905-16 A RESOLUTION APPROPRIATING \$11,968.00 TO THE BOARD OF EDUCATION FROM OCTOBER 2007 BOND PROCEEDS FOR A HOT WATER HEATER UPGRADE FOR THE PORTLAND MIDDLE SCHOOL

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009, that this body hereby appropriates \$11,968.00 to the Board of Education from October 2007 bond proceeds for a hot water heater upgrade for the Portland Middle School.

0905-17 A RESOLUTION APPROPRIATING \$4,059.60 FROM CODES DEPARTMENT SALARY SECRETARIES TO FINANCE DEPARTMENT SALARY ACCOUNTANTS

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009, that this body hereby appropriates \$4,059.60 from Codes Department salary secretaries to Finance Department salary accountants.

0905-18 A RESOLUTION APPROPRIATING \$59,600.00 FROM GENERAL FUND UNDESIGNATED FUND RESERVE TO TRANSFER OUT FOR SHACKLE ISLAND COMMUNITY CENTER TO CORRECT 2007-08 BUDGET AMENDMENT

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009, that this body hereby appropriates \$59,600.00 from General Fund Undesignated Fund Reserve to transfer out for Shackle Island Community Center to correct 2007-08 Budget Amendment.

**0905-19 A RESOLUTION AMENDING THE HEALTH DEPARTMENT
DGA GRANT**

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009, that this body hereby amends the Health Department DGA Grant.

**0905-20 A RESOLUTION APPROPRIATING VARIOUS FUNDS TO
VARIOUS ACCOUNTS WITHIN THE PORTLAND LIBRARY**

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009, that this body hereby appropriates various funds to various accounts within the Portland Library as shown on the attachment herewith.

**0905-21 A RESOLUTION DECLARING VARIOUS ITEMS FROM THE
SHERIFF'S OFFICE AS SURPLUS AND AUTHORIZING DISPOSAL OR
SALE OF SAME PURSUANT TO EXISTING POLICIES AND PROCEDURES**

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009 that this body does hereby declare the items listed below as surplus:

Compaq	Computer	s/n 9930CJNG0219		Compaq	Computer	s/n R302KN8Z0036
Compaq	Computer	s/n R302KN8Z0038		Compaq	Computer	s/n 6952CJNGK009
Compaq	Computer	s/n 6952CJNG0115		Compaq	Computer	s/n R302KN8Z0037
Compaq	Computer	s/n R251KN8Z0001		Creative 52X	Computer	s/n STHIN144500
Gateway	Computer	s/n 0012280656		Acer	Computer	s/n 230VAC
Dell	Computer	s/n D62H8		Compaq	Computer	s/n 6630CJNG0211
Compaq	Computer	s/n 9930SJNG0224		Compaq	Computer	s/n R302KN8Z0015
Fastrac	Computer	s/n B98033618		Compaq	Computer	s/n R302KN8Z0035
Compaq	Computer	s/n 6925CJNG0132		Compaq	Computer	s/n 6925CJNG0006
Compaq	Computer	s/n 9930CJNG0215		Compaq	Computer	s/n R302KN8Z0030
Compaq	Computer	s/n 6925CJNG0020		Compaq	Computer	s/n R302KN8Z0003
Compaq	Computer	s/n 9927CJNG0007		Compaq	Computer	s/n 6925CJNG0005
HP	Computer	s/n Y310LGFZA662		Compaq	Computer	s/n 6950CJNGK170
Compaq	Computer	s/n 9930CJNG0218		HP	Computer	s/n GFDM45050122A
HP	Computer	s/n GFDP13420558A		Dell	Computer	s/n 1XG3Z01
Compaq	Computer	s/n 1X04DCTXLOKX		HP	Monitor	s/n MX65157389
Memorex	Monitor	s/n 1530027362		KDS	Monitor	s/n 1082055837
Compaq	Monitor	s/n 949GD43AD885		Comp USA	Monitor	s/n 9APT8370250
Compaq	Monitor	s/n 922CD61SN993		Comp USA	Monitor	s/n 9APT84102430
Compaq	Monitor	s/n 922CD61SN985		Compaq	Monitor	s/n 948FA05PA417

BE IT FURTHER RESOLVED, that the disposal or sale of the same is authorized pursuant to existing policies and procedures.

**0905-22 A RESOLUTION ACCEPTING ISLAND BROOK SUBDIVISION PHASE I
THROUGH IV (ISLAND BROOK DRIVE, DANWOOD COURT, KINWOOD**

**COURT, REDWOOD WAY, ATCHLEY COURT, BRATTON COURT, CARLYLE COURT, TURNING LEAF WAY AND DARWOOD COURT)
AS COUNTY ROADS**

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 18th day of May, 2009, that this body hereby accepts Island Brook Subdivision Phase I through IV (Island Brook Drive, Danwood Court, Kinwood Court, Redwood Way, Atchley Court, Bratton Court, Carlyle Court, Turning Leaf Way and Darwood Court) as Class 1 County Roads, as shown on attached.

BE IT FURTHER RESOLVED that said roads be added to the official Road List.

0905-23 A RESOLUTION RAISING THE SPEED LIMIT ON LOWER STATION CAMP CREEK ROAD TO 25 MPH

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this 18th day of May, 2009, that this body approves the raising of the speed limit on Lower Station Camp Creek Road to 25 mph.

PROPERTY TAX REFUNDS

The following property tax refunds were included on the Consent Agenda:

Jerry Carmack-- \$664.67
Colvin, Donal Etux Connie --\$271.89
GF Office Furniture Ltd --\$271.89
Altenbach, Richard & Dawn -- \$313.50

Chairman Hyde declared the Consent Agenda approved by the body upon unanimous voice vote on the first and final reading.

ADJOURNMENT

Chairman Hyde declared the Commission meeting adjourned at 8:47 p.m.

BILL KEMP, CLERK

MERROL HYDE, CHAIRMAN

Prepared by Maria A. Savage
Approved on _____
