



## SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111  
Gallatin, Tennessee 37066-5410

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### *Commissioners*

*First District*  
**Mike Akins**  
**Shawn Fennell**

*Second District*  
**David A. Cummings**  
**Shawn Utley**

*Third District*  
**Steve Graves**  
**David Satterfield**

*Fourth District*  
**Frank Freels**  
**Joe C. Matthews**

*Fifth District*  
**Saundra Ridings Boyd**

*Sixth District*  
**Bob Hendricks**  
**Jim Vaughn**

*Seventh District*  
**Trisha LeMarbre**  
**Kirk Moser**

*Eighth District*  
**Paul Decker**  
**Merrol N. Hyde**

*Ninth District*  
**Chris Hughes**  
**David Kimbrough**

*Tenth District*  
**Paul R. Goode**  
**Jo Skidmore**

*Eleventh District*  
**Paul D. Freels**  
**Jerry F. Stone**

*Twelfth District*  
**Billy S. Hobbs**  
**Bob Pospisil**

**The following minutes are included in this packet:**

**Beer Board.....January 25**

**Budget Committee.....January 11**

**Committee on Committees..... January 25**

**Education Committee..... January 4**

**Emergency Services Committee.....January 4**

**Financial Mgt/Purchasing/Investment....January 25**

**General Operations Committee..... January 11**

**Highway Commission..... January 5**

**Law Enforcement Subcommittee.....January 4**

**Legislative Committee..... January 11**

**Employee Benefits Committee..... December 15**

**MINUTES**  
**JANUARY 25, 2010**  
**BEER BOARD**  
**MIKE AKINS, CHAIRMAN**

**Present:**

Mike Akins, Chairman  
Paul Freels  
Bob Hendricks  
Jo Skidmore  
Jerry Stone  
Absent: David Kimbrough

**Also Present:**

Sheriff Bob Barker  
Leonard W. Ballou  
Leah Dennen, County Attorney  
County Executive Holt  
County Clerk Bill Kemp

The regular meeting of the Beer Board was brought to order by Chairman Mike Akins on Monday, January 25, 2010 at 6:00 p.m. in the Sumner County Administration Building in Gallatin.

Agenda. Upon motion of Comm. Hendricks, seconded by Comm. Skidmore, the Board voted to approve the agenda.

Minutes. Upon motion of Comm. Stone, seconded by Comm. Hendricks, the Board voted to approve the minutes as written for July 20, 2009.

Recognition of the Public. There was none.

Application. The Beer Board considered the following application:

Leonard W. Ballou  
Rock Bridge Market  
2501 Highway 31E  
Gallatin, TN 37066

Sheriff Barker stated that a background revealed one case on Mr. Ballou, which involved Cruelty to Animals. His manager, Annette Jadush had two cases: worthless check and unlawful sale of beer.

The store is located within the distance requirement from a church or school.

Upon motion of Comm. Stone, seconded by Comm. Skidmore, the Committee voted to approve the permit. The Committee encouraged Mr. Ballou to take advantage of classes offered by the anti-drug coalition regarding the proper sale of alcohol.

Comm. Stone moved, and was duly seconded, to adjourn at 6:25 p.m.

Prepared by Maria A. Savage

MINUTES  
SUMNER COUNTY BUDGET COMMITTEE  
MEETING  
January 11, 2010  
7:00 P.M.

Members Present:

Kirk Moser – Chairman   Paul Freels   Billy Hobbs   David Satterfield  
Jerry Stone-Vice Chairman   Shawn Utley   David Kimbrough

Also:

David Lawing   Leah Dennen   Anthony Holt   Beth Browning   Bob Barker   John Isbell  
Bubba Ricketts   Michelle Parrish   Scotty Parker   Larry Hinton   Chris Hughes

Chairman Moser called the Budget Committee to order on Monday, January 11, 2010 at 7:00 P.M., in Room 112 of the County Administration Building, Gallatin, Tennessee.

**AGENDA:** Chairman Moser moved item (D) Assessor of Property- presentation of revenue generator to Report of Committee Chair item (B). Chairman Moser also added item (C) Legislative Committee to Report of the Committee Chair. Motion to approve the agenda made by Mr. Satterfield, seconded by Mr. Hobbs, motion passed 7-0.

**MINUTES:** Motion to approve the minutes of December 14, 2009 made by Mr. Kimbrough, seconded by Mr. Utley, motion passed 7-0.

**REPORT OF THE COUNTY EXECUTIVE:**

- o Mr. Holt informed the committee the General Operations Committee approved the architect fees for the County Administrative Building and the Sumner County Courthouse. Mr. Holt advised these two projects are to be paid from the 2010 Bond Issuance. Motion made by Mr. Stone to approve from County General (until the bond is issued) up to \$80,000 for architect fees for these two projects, seconded by Mr. Utley. Motion to amend made by Mr. Kimbrough, seconded by Mr. Stone making these projects #2 and #3 of the 2010 bond issue, motion passed 7-0. Original motion passed as amended 7-0.

**REPORT OF THE COMMITTEE CHAIR:**

Report from the County Trustee regarding Assessments: included in packet –

- o Assessor of Property - Mr. John Isbell reported to the committee auditors, Tax Management Associates have discussed ways to generate revenue for Sumner Co. Mr. Bubba Ricketts, representative of Tax Management Associates, reported that his company identifies new businesses that have not paid their business taxes and adds them to the Sumner County Tax Roll. Mr. Ricketts reports that Sumner County could potentially have 10% to 20% of business that are not on the tax roll. Motion made by Mr. Freels, seconded by Mr. Kimbrough to defer pending further information gathered by Ms. Dennen. Motion to amend made by Mr. Stone, seconded by Mr. Hobbs to have Ms. Dennen research item (i.e. bidding, legalities, etc.) and to report on the added agenda item at the commission meeting at the end of January, motion passed 7-0. Original motion passed as amended, 7-0.
- o Legislative Committee – Chairman Moser noted the Legislative Committee is gathering information to see if Sumner County is in need of a new General Sessions III Judge. Mr. Moser noted this item was brought before the Law Enforcement Subcommittee by the Sumner County Bar Association and Judge Jim Hunter.
- o Private Act - Chairman Moser reported that Sumner County is researching the possibility of repealing the Private Act of 2002. Chairman Moser noted that Sumner County is looking at adopting the County Financial Management System of 1981. Mr. Moser noted this item would be on the Commission agenda and this is for information purposes only.

## **OLD BUSINESS:**

Mid-Cumberland HRA Donation/Dues – Mr. Lawing noted that Mid-Cumberland is requesting an appropriation of \$14,349. Mr. Lawing noted this was not a budgeted expense FY 2009-2010. Mr. Lawing reported this amount was amended into the 2008-2009 FY budgets. Motion to deny made by Mr. Stone, seconded by Mr. Satterfield, due to budget constraints, motion passed 7-0.

Capital Projects List - Motion made by Mr. Utley to approve and forward to County commission meeting, seconded by Mr. Freels, motion passed 7-0.

## **NEW BUSINESS:**

### Board of Education:

Update on Continuing Growth Building Program Phase I Construction Projects - Mr. Bills reported the Knox Doss/Drakes Creek water and sewer lines are a little behind due to the weather; Hendersonville High School roof is 75% complete; and the renovation at Portland East is underway.

Report on the status of the October 2007 Bond Issue - Mr. Lawing reported to the committee that there is still a discrepancy between the Sumner County Finance Office and the Sumner County Board of Education Finance Office. Mr. Lawing stated the original resolution does not have anything pertaining to the Portland East Renovation. Sumner County Finance Dept. has received some bills on the Portland East Renovation to be paid from the October 2007 Bond. Mr. Lawing asked for clarification from the committee on paying the bills. Motion made by Mr. Kimbrough, seconded by Mr. Stone to amend resolution and to permit the Sumner County Finance office to pay up to the remaining balance on the 2007 bond; including Portland East Renovations, motion to amend passed 7-0.

Request from the SCBOE for the County to fund the resolution of the drainage issues at Gene Brown Elementary School - No motion taken on this matter. Ms. Dennen clarified that the SCBOE has the authority to bid out the project, however, Sumner Co. can not commit without a price.

Motion made by Mr. Kimbrough to allocate remaining balance from the 2010 Bond Issuance to the SCBOE for school projects and leave \$500,000 in the 2010 bond, motion fails for lack of second.

## **Appropriations**

### Gallatin Library - \$15,000 donation from City of Gallatin and \$20,000 from General Fund Reserve to

- a) \$14,300 Janitorial Services –

Motion made by Mr. Hobbs, seconded by Mr. Freels to approve the \$15,000 donation from the City of Gallatin into the Janitorial Services line.

- b) \$13,094 Other Charges
- c) 3,906 Operating Leases
- d) \$3,700 Office Supplies

No motion made on items (b) thru (d)

### Portland Library –

- a) \$11.24 from Portland Library Fees to Periodicals
- b) \$40 from Portland Library Contributions to Library Books
- c) \$100 from Portland Library Contributions to Library Books
- d) \$100 from Portland Library Contributions to Library Books

Motion made by Mr. Stone, seconded by Mr. Hobbs to group and approve the above Portland Library items, motion passed 7-0.

### Highway Dept - \$867,566 from Highway Fund Reserve to

- a) \$800,000 Highway & Bridge Asphalt Hot Mix
- b) \$20,000 Highway & Bridge Asphalt Liquid
- c) \$20,000 Highway & Bridge Crushed Stone
- d) \$3,000 Equipment Maintenance Foreman Salary
- e) \$14,566 Vehicle & Equipment Insurance
- f) \$10,000 Building Construction

Motion made by Mr. Stone, seconded by Mr. Satterfield to group and approve the above Highway Dept. items, motion passed 7-0.

Transfers – Various transfers to correct chart of accounts – Motion to group and approve the various transfers made by Mr. Stone, seconded by Mr. Hobbs, motion passed 7-0.

FY2010 Departmental Expenditure Reports (6 months) – Mr. Lawing noted that at the request of the committee he included the 6 month departmental Expenditure Reports.

**REPORT OF FINANCE DIRECTOR:**

Revenue Analysis – disbursed at meeting

Being there were no further items before the committee, motion to adjourn made by Mr. Satterfield, seconded by Mr. Hobbs, motion passed 7-0.

**COMMITTEE ON COMMITTEES**  
**MINUTES**  
**January 25, 2010**

**Present:**

Trisha LeMarbre, Chairman  
Chris Hughes, V. Chairman  
Shawn Fennell  
Bob Pospisil  
David Satterfield

**Also Present:**

Leah Dennen, Law Director  
Merrol Hyde, Commission Chairman  
David Lawing, Director of Finance  
Anthony Holt, County Executive

The meeting of the Committee on Committees was brought to order on Monday, January 25, 2010, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman LeMarbre was presiding.

Agenda. Chairman LeMarbre announced an addition to the agenda concerning an appointment to the General Operations Committee. Upon motion of Commissioner Hughes, seconded by Commissioner Pospisil, the Committee voted to approve the agenda.

Minutes. Upon motion of Comm. Hughes, seconded by Comm. Pospisil, the committee voted to approve the minutes of December 21, 2009.

Recognition of the Public. There was none.

County Executive's Report. There was none.

Agricultural Extension Agency. Chairman LeMarbre announced the Agricultural Extension Agency appointments to fill the terms of David Cummings, Shawn Fennell, Charlie Car, and Vivian Reece. The recommendation was to re-appoint Shawn Fennell (Commissioner) and Charlie Car (farmer); and to replace Vivian Reece (farmwoman) and David Cummings (Commissioner) with Joy Alexander and Frank E. Freels, respectively. Upon motion of Comm. Hughes, seconded by Commissioner Pospisil, the Committee voted to approve the appointments and re-appointments.

Board of Health. Chairman LeMarbre reported on Board of Health appointments to fill the terms of Dr. Glen Jones, Dr. Wayne Hooper, Jr., and Dr. Robert Philips, stating that they had agreed to serve another term. Upon motion of Comm. Hughes, seconded by Comm. Pospisil, the Committee voted to approve the re-appointments to the Board of Health.

Next Month. Chairman LeMarbre announced the expiring terms and vacancies of the following: a) Vacancy following the resignation of George Carter on the Zoning Board of Appeals; b) Vacancy following the resignations of Ken Cox and David Schreiner on the Regional Library Board; c) General Operations Committee appointment to fill the vacancy created when James E. England resigned.

Upon motion of Comm. Hughes, seconded by Comm. Pospisil, the committee adjourned at 6:37 p.m.

Prepared by Maria Savage

**MINUTES**  
**EDUCATION COMMITTEE**  
**January 4, 2010**

**Present:**

Paul Decker, Chairman  
Trisha LeMarbre, Vice Chairman  
Chris Hughes  
Joe Matthews  
Absent: Shawn Utley, Paul Goode  
Vacancy

**Also Present:**

Benny Bills, Director of Schools  
Bill Kemp, County Clerk  
Frank E. Freels, Commissioner  
Anthony Holt, County Executive  
Maryanne Durski, Schools Finance Director  
Leah Dennen, Law Director  
Commissioner Stone  
Commission Chairman Merrol Hyde

Chairman Paul Decker brought the Education Committee meeting to order on Monday, January 4, 2010, at 6:00 p.m. in the Sumner County Administration Building in Gallatin. A quorum was present.

Agenda. Upon motion of Comm. Hughes, seconded by Comm. LeMarbre, the Committee members approved the agenda.

Minutes. Upon motion of Comm. LeMarbre, seconded by Comm. Hughes, the Committee approved the minutes of November 2, 2009.

Recognition of the Public . There was none.

Report of Chairman. Chairman Decker stated that the committee has one less member with the resignation of former Commissioner James A. England. Chairman Decker presented a report from Benny Bills, Director of Schools, regarding the 200 students classified as homeless. The memo stated that grant money provides necessities. Fundraisers and community support help the children, as well.

County Executive. County Executive Anthony Holt reported that the 2010 bond would be issued in January.

Director of Schools. Benny Bills, Director of Schools, reported that schools started back tomorrow.

Update on Construction. Mr. Bills reported that the Drakes Creek sewer project is ongoing and will be completed at an unknown future date. One of the bond priorities established by the Board of Education included the Beech High School Annex at a cost of \$829,250.00.

Planning Commission Action/Permits. Information distributed to committee members. Chairman Decker requested the clerk to remove this item from the agenda.

Report on 2007 Bond Issue. Maryanne Durski reported that the revised 2007 Bond Issue information. Estimates show that the spending will exceed the bond issue by \$176,028.99. Ms. Durski stated that after the 2009 bond issue proceeds are returned to the fund the estimated final balance will be \$649,493.08.

Portland East Middle School. Mr. Bills reported that the Portland East Middle School building renovation project is underway.

Drainage at Gene Brown. Regarding the Gene Brown Elementary School drainage issue, Mrs. Durski presented a request from the Board of Education to fund a resolution for the drainage issues at the school. She stated that an RFQ is being prepared. Comm. Hughes requested that the RFQ include language that guarantees the project. Law Director Leah Dennen stated that the RFQ should include the language that "the contractor will warrant and assure that the work performed will alleviate all drainage issues." Comm. Hughes moved, seconded by Comm. Decker, to approve the request with the altered language in the RFQ. The motion carried with Comm. Matthews abstaining.

The meeting was adjourned at 6:25 p.m. after a motion by Comm. LeMarbre, seconded by Comm. Hughes.

Prepared by Maria Savage



**MINUTES**  
**EMERGENCY SERVICES COMMITTEE**  
**JIM VAUGHN, CHAIRMAN**  
**January 4, 2010**

**Present:**

Jim Vaughn, Chairman  
Mike Akins, Vice-Chairman  
Shawn Fennell  
Saundra Ridings Boyd  
Jerry F. Stone  
Absent: Steve Graves  
Paul Goode

**Also Present:**

Leah Dennen, County Law Director  
Keith Douglas, EMS Director  
Sheriff Bob Barker  
Bill Kemp, County Clerk

Chairman Vaughn called the meeting of the Emergency Services Committee to order on Monday, January 4, 2010 at 5:30pm in the Sumner County Administration Building. A quorum was present.

Agenda Upon motion of Comm. Fennell, seconded by Comm. Boyd the committee approved the agenda.

Minutes Upon motion of Comm. Fennell, seconded by Comm. Boyd, the minutes were approved for November 2, 2009.

Public Recognition. None.

Report from the Chairman. There was none.

Report from County Executive. There was no business to report.

Report from the Director. The Director Keith Douglas referred to the January 2010 report. No action was taken.

**New Business**

Surplus Items.

- The Sheriff supplied a list of surplus property from patrol, SRO, animal control and corrections to be destroyed. Upon motion of Comm. Fennell, seconded by Comm. Boyd, the Committee declared the property surplus or to be destroyed.
- The Sheriff attached a list of old plumbing supplies that need to be surplus and sold on Gov.Deals or if not sold, destroyed. Upon motion of Comm. Fennel, seconded by Comm. Akins, the Committee declared the supplies surplus or to be destroyed.

General Sessions Judgeship.

Chairman Vaughn stated that General Sessions Division II Judge James Hunter reported to the Law Enforcement Subcommittee that there was a great need for an additional judge to handle the burgeoning caseload in General Sessions Court.

Upon motion of Comm. Akins, seconded by Comm. Fennell, the Committee voted to request the Legislative Committee set up an Ad Hoc Committee to explore the possible alternatives for alleviating the caseload in General Sessions Court, including law changes and cost of an additional judge.

Upon motion of Comm. Akins, seconded by Comm. Fennell, the meeting adjourned at 5:40pm.

Approved \_\_\_\_\_  
Prepared by Maria Savage

MINUTES  
SUMNER COUNTY FINANCIAL MANAGEMENT COMMITTEE

January 25, 2010

5:06 P.M.

Members Present:

David Kimbrough - Chairman	Benny Bills	Jim Vaughn
Frank Freels - Vice Chairman	Anthony Holt	Kirk Moser

Also:

David Lawing    Leah Dennen    Beth Browning    David Pigna

Chairman Kimbrough called the Financial Management Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, January 25, 2009 at 5:06 p.m. Mr. Parker was not present for this meeting.

AGENDA:

Motion made by Mr. Bills to approve the agenda, seconded by Mr. Freels, motion passed 6-0.

RECOGNITION OF PUBLIC:

Beth Cox urged the committee not to approve the 1981 Financial Management Act until further studies can be done. Mrs. Cox noted this would be a less efficient way to operate.

APPROVAL OF THE MINUTES: Motion to approve the minutes of December 21, 2009, made by Mr. Moser, seconded by Mr. Freels, motion passed 5-1-0, with Mr. Vaughn abstaining.

REPORT OF THE COUNTY EXECUTIVE:

Mr. Holt requested the committee approve a resolution for the Rural Development Block Grant. This would be to complete the waterline projects in Sumner Co. Motion made by Mr. Moser, seconded by Mr. Vaughn to approve, motion passed 6-0.

REPORT OF THE FINANCE DIRECTOR:

Monthly Revenue Analysis – disbursed at meeting

- Adequate Facilities – 66.856% of budget
- Wheel Tax – 102.204% of budget
- SCEMS Transportation Revenue – 113.349% of budget
- Sales Tax - 94.685% of budget
- Business Tax – 76.832% of budget

Debt Service Analysis – Mr. Lawing distributed a Debt Service Analysis to Payoff. This is for your information.

NEW BUSINESS:

Purchase Order Matters - Mr. Lawing noted that these items were invoiced before the purchase order was received. Motion made by Mr. Freels to approve the payment of the items, seconded by Mr. Moser, motion passed 6-0.

Virginia Duffett Vacation Pay - Mr. Lawing noted that the pay vacation pay requested by Mrs. Duffett does not coincide with the personnel policy. Motion made by Mr. Freels, seconded by Mr. Bills, to pay Mrs. Duffett 25 of the 59 days requested and a letter sent to all departments insuring all employees are following the personnel policy. Motion made by Mr. Moser, seconded by Mr. Bills to send this item to the budget committee for funding, motion passed as amended 5-1-0, with Mr. Vaughn abstaining.

Update on Payroll/Personnel Policy – Mr. Lawing noted that a bid was being prepared to go out for a new payroll system.

Portland Library Bond Funds - Motion made by Mr. Bills, seconded by Mr. Moser to approve \$675,000 to City of Portland, for the Portland Library renovations, with project projected completion date and documentation of private sector funding, motion passed 6-0.

2010 Bond Issue Bid Results and Rating - Mr. Lawing disbursed in packet.

1981 Financial Management Act - Motion made by Mr. Bills to defer for further studies, motion fails for lack of second.

Motion made by Mr. Vaughn, seconded by Mr. Freels to have the Financial Management Committee to forward this item to commission, supporting the change, motion fails, 2-2-2, with Mr. Freels and Mr. Vaughn voting in favor, Mr. Holt and Mr. Moser abstaining, and Mr. Bills and Mr. Kimbrough voting against.

Being that there was no more business, Mr. Freels motioned to adjourn, seconded by Mr. Vaughn, motion passed 6-0.

MINUTES  
SUMNER COUNTY INVESTMENT COMMITTEE  
MEETING  
January 25, 2010  
5:03 P.M.

Members Present:

David Kimbrough - Chairman	Kirk Moser	Benny Bills
Frank Freels – Vice Chairman	Anthony Holt	Jim Vaughn

Also:

David Lawing   Leah Dennen   Beth Browning   David Pigna

Chairman Kimbrough called the Investment Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, January 25, 2009 at 5:03 p.m. Mr. Parker was not present for the meeting.

AGENDA:

Motion made by Mr. Freels to approve the agenda, seconded by Mr. Bills, motion passed 6-0.

APPROVAL OF THE MINUTES: Mr. Moser made a motion to approve the minutes of December 21, 2009, seconded by Mr. Freels, motion passed 5-1-0, with Mr. Vaughn abstaining.

REPORT OF THE TRUSTEE:

Investment Reporting – included in packet

Motion to adjourn made by Mr. Vaughn, seconded by Mr. Moser, motion passed 6-0.

MINUTES  
SUMNER COUNTY PURCHASING COMMITTEE  
MEETING  
January 25, 2010  
5:00 P.M.

Members Present:

David Kimbrough - Chairman	Kirk Moser	Benny Bills
Frank Freels – Vice Chairman	Anthony Holt	Jim Vaughn

Also:

David Lawing   Leah Dennen   Beth Browning   David Pigna

Chairman Kimbrough called the Purchasing Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, January 25, 2009 at 5:00 p.m. Mr. Parker was not present for this meeting.

AGENDA:

Motion made by Mr. Bills to approve the agenda, seconded by Mr. Freels, motion passed 6-0.

APPROVAL OF THE MINUTES: Mr. Moser made a motion to approve the minutes of December 21, 2009, seconded by Mr. Bills, motion passed 5-1-0, with Mr. Vaughn abstaining.

Motion to adjourn made by Mr. Vaughn, seconded by Mr. Moser, motion passed 6-0.

**MINUTES**  
**GENERAL OPERATIONS COMMITTEE**  
**CHRIS HUGHES, CHAIRMAN**  
**January 11, 2010**

**Present:**

Chris Hughes, Chairman  
Shawn Utley, Vice-Chairman  
Jimmy England  
Steve Graves  
Joe Matthews  
David Cummings  
Absent: Sandra Ridings Boyd

**Also Present:**

David Pigna, Communications Director  
Leah Dennen, County Law Director  
Merrol Hyde, Commission Chairman  
Anthony Holt, County Executive  
Sheriff Bob Barker  
Commissioners  
Bill Kemp, County Clerk

The regular meeting of the General Operations Committee was brought to order on Monday, January 11, 2010, at 5:00 p.m. in the Sumner County Administration Building. Chairman Hughes declared a quorum present to conduct business.

Agenda. Upon motion of Comm. Matthews, seconded by Comm. Graves, the committee approved the agenda with the addition of site approval for the Animal Control Facility.

Minutes. Upon motion of Comm. Utley, seconded by Comm. Cummings, the committee approved the minutes of December 14, 2009.

Recognition of the Public. There was none.

Report of Chairman. There was none.

County Executive's Report. County Executive Anthony Holt stated the he was concerned about the renovations of the Sumner County Administration Building and the Sumner County Courthouse. Chairman Hughes moved, seconded by Comm. Graves, to send out a letter requesting proposals for engineers on these two projects together. The motion carried. Comm. Hughes moved, seconded by Comm. Graves, to include in the RFP regarding two roof alternatives – either flat or gabled - on the Sumner County Courthouse. The motion carried.

Building Subcommittee. Comm. Utley reported that the Building Subcommittee discussed requests for information on the condition and needs of the Sumner County Administration Building and Courthouse.

Comm. Utley stated that site selection was the next step to moving the Animal Control Facility forward. Upon motion of Comm. Utley, seconded by Comm. Matthews, the Committee voted to place the Animal Control Facility on Union School Road.

Chairman Hughes added Capital Projects as B under New Business with a motion by Comm. Matthews, seconded by Comm. Utley to suspend the rules. Chairman Hughes stated that there was a request from the 2010 Bond Issue for a list of capital projects as follows:

- Animal Control Facility at \$1.2 million plus architectural fees
- Water grant match with a locked fee of \$100,000.00
- Administration Building Repairs \$850,00.00 estimated

- Courthouse cost \$600,000.00 estimated
- Portland Library \$675,000.00

Upon motion of Chairman Hughes, seconded by Comm. Graves, the committee voted to approve the capital list.

Archives Building. Director of Purchasing David Pigna and the committee discussed the auctioneer's bid to sell the Old Archives Building. He stated that Hemphill and Moore in Goodlettsville met all the specifications. Chairman Hughes motioned for a buyer's premium. The motion died for lack of a second. Upon motion of Comm. Utley, seconded by Comm. Matthews, the Committee voted to approve an absolute auction with a six percent cost plus advertising fees. Chairman Hughes voted no.

Surplus Property. The Sheriff supplied a list of surplus property from patrol, SRO, animal control and corrections to be destroyed. He also submitted a list of old plumbing supplies that need to be surplus and sold on Gov.Deals or if not sold, destroyed. Upon motion of Comm. Graves, seconded by Comm. Cummings, the Committee declared the property surplus or to be destroyed.

Upon motion of Comm. Hughes, seconded by Comm. Graves, the Committee voted to send the matter of surplus books for the Portland Library to the Budget Committee for clarification.

The meeting adjourned at 5:40 p.m. after a motion by Chairman Hughes.

Prepared by Maria Savage



**SUMNER COUNTY HIGHWAY COMMISSION**

**DECEMBER 1, 2009**

**MINUTES**

**MEMBERS PRESENT:** Frank Freels, Commissioner  
Steve Graves, Chairman  
Anthony Holt, County Executive  
Joe Matthews, Vice Chairman  
Tom Neal, Citizen Member  
Scotty Parker, Road Superintendent

**MEMBERS ABSENT:** David Cummings, Commissioner  
Shawn Fennell, Commissioner

**OTHERS PRESENT:** Leah Dennen, Law Director  
Judy Hardin, Rd. Supt. Asst.

**CALL TO ORDER**

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, December 1, 2009 at 4:00 P.M. in conference room #112 at the Sumner County Administration building.

**APPROVAL OF MINUTES**

**Motion** was made by Commissioner Freels to approve the November 2009 minutes. **Seconded** by Citizen Member Neal. **Motion passed** with Vice Chairman Matthews abstaining because he was out of town due to his job capacity.

**PUBLIC RECOGNITION** – none

**REPORT OF CHAIRMAN: OLD BUSINESS** – none

**REPORT OF CHAIRMAN: NEW BUSINESS** – none

**REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS** - none

**REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS**

**A. Road List Approval**

Road Superintendent Parker presented the road list and changes (see attached) for approval to the Highway Commission. Vice Chairman Matthews **motioned** to approve the road list as presented. **Seconded** by Commissioner Freels. **Motion passed** unanimously.

**REPORT OF COUNTY EXECUTIVE** - none

**COMMISSION BUSINESS** – none**REPORT OF LAW DIRECTOR****A. Draft Regarding Illegal Parking**

Law Director Dennen attached a proposed piece of legislation, which she has sent to the General Assembly concerning illegal parking in the county. She said it would probably go through many revisions when it gets to the general assembly. She will keep this committee informed. The County Executive has talked to our State Delegation: Diane Black, Mike McDonald, and Deborah Maggert. They did not know the county did not have the same rights as the cities and do not understand why we would not have the same rights as the municipalities.

**MOTION TO ADJOURN:** County Executive Holt  
**SECONDED BY:** Citizen Member Neal  
**ADJOURNMENT:** 4:25 P.M.

**SUMNER COUNTY HIGHWAY COMMISSION****JANUARY 5, 2010****MINUTES**

**MEMBERS PRESENT:** David Cummings, Commissioner  
Joe Matthews, Vice Chairman  
Anthony Holt, County Executive  
Tom Neal, Citizen Member  
Scotty Parker, Road Superintendent  
Frank Freels, Commissioner

**MEMBERS ABSENT:** Steve Graves, Chairman

**OTHERS PRESENT:** Leah Dennen, Law Director

**CALL TO ORDER**

Vice Chairman Matthews called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, January 5, 2010 at 4:05 P.M. in conference room #112 at the Sumner County Administration building.

**ADDITION TO AGENDA** - None

**APPROVAL OF AGENDA**

**Motion to approve:** Citizen Member Tom Neal  
**Seconded by:** David Cummings, Commissioner  
**Motion passed:** Unanimously

**APPROVAL OF MINUTES**

**Motion** was made by Citizen Member Tom Neal, to approve the December 2009 minutes.  
**Seconded** by Commissioner Cummings. **Motion passed** unanimously.

**PUBLIC RECOGNITION** - None

**REPORT OF CHAIRMAN: OLD BUSINESS** - None

**REPORT OF CHAIRMAN: NEW BUSINESS**

1. Discussion of Turn Lane Request on 31E at Bethpage.  
**Motion** was made by Road Superintendent Scotty Parker to defer until the February meeting.  
**Seconded** by Commissioner Cummings. **Motion passed** unanimously.

**REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS** - None

**SUMNER COUNTY HIGHWAY COMMISSION****01/05/10****PAGE 2****REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS****1. Request approval of Budget Amendments (see attached).**

Discussion of Budget Transfer. Vice Chairman Matthews asked about Line Item #4: Did someone quit. Road Super. Parker stated someone retired a while back. Job was redistributed to the supervisor of that area. Law Director Dennen suggested the wording of Line Item #4 be reworded. Road Super. Parker agreed to the change.

Motion was made by Citizen Member Tom Neal, to approve the Highway Dept. Budget Transfer. **Seconded** by Commissioner Cummings. **Motion passed** unanimously.

**REPORT OF COUNTY EXECUTIVE** - None**COMMISSION BUSINESS** - None**REPORT OF LAW DIRECTOR - OLD BUSINESS****1. Request approval of Road List (same as approved December, record keeping only)**

Motion was made by Commissioner Freels, to approve the Road List. **Seconded** by Commissioner Fennell. **Motion passed** unanimously.

**REPORT OF LAW DIRECTOR - NEW BUSINESS** - None

**MOTION TO ADJOURN:** Citizen Member Neal

**SECONDED BY:** Commissioner Freels

**ADJOURNMENT:** 4:15 P.M.

**SUMNER COUNTY HIGHWAY COMMISSION**

**MINUTES**  
**LAW ENFORCEMENT SUBCOMMITTEE**  
**January 4, 2010**  
**5:00 p.m.**

**Present:**

Shawn Fennell, Chairman  
David Satterfield  
Paul Decker  
Kirk Moser  
Bob Pospisil  
Jim Vaughn  
Bob Barker, Sheriff

**Also Present:**

Leah Dennen, Law Director  
Bill Kemp, County Clerk  
Merrol Hyde, Commission Chairman  
Anthony Holt, County Executive  
General Sessions Judge Jim Hunter  
Lance Ray, Hendersonville Alderman

The meeting of the Law Enforcement Subcommittee was called to order November 2, 2009, at 5:00 p.m. in the Sumner County Administration Building. Chairman Fennell declared a quorum present.

Agenda. Comm. Vaughn moved, seconded by Comm. Pospisil, to approve the agenda. The motion carried.

Minutes. Comm. Vaughn moved, seconded by Comm. Pospisil, to approve the minutes of November 2, 2009. The motion carried with Comm. Moser abstaining.

Public Recognition. There was none.

Report of the Chairman. Chairman Fennell did not have a report.

Report of County Executive. County Executive Anthony Holt had no report.

Sheriff's Report December. Sheriff Bob Barker reported on the following:

- The daily jail average for the Sumner County Jail inmates was 617 in October and 598 in November, 2009
- Sheriff Barker gave a report on the Animal Control monthly statistics. Total animals submitted in November 2009, were 293, with a breakdown of 117 cats and 176 dogs. November calls for service totaled 291. The total number of animals brought in since the Sheriff's Office took over Animal Control was 4,446 approximately.
- Sheriff Barker reported that the Total Revenue from the Office of the Sheriff was \$36,608.36 for October. He reported disbursements were \$5,873.00.
- Included in the report was a letter of commendation from Dewayne Oldham, Principal of Westmoreland High School, giving high praise to SRO Officer Mike Oliver for quelling a disturbance at the school.

Sheriff's Report January, 2010. Sheriff Bob Barker reported on the following:

- The daily jail average for the Sumner County Jail inmates was 617 in October and 568 in December, 2009.
- The Sheriff's Office and participants in the GHSC campaign for 2009 have reduced crash investigations by 10 percent and have increased seat belt usage an average of 13 percent.
- The Sheriff supplied a list of surplus property from patrol, SRO, animal control and corrections to be destroyed. Upon motion of Comm. Decker, seconded by Comm. Moser, the Committee declared the property surplus or to be destroyed.
- Sheriff Barker reported that the Total Revenue from the Office of the Sheriff was \$11,202.90 for December, 2009. He reported disbursements were \$5,336.00.
- Sheriff Barker gave a report on the Animal Control monthly statistics. Total animals submitted in December 2009, were 309, with a breakdown of 102 cats and 207 dogs. December calls for service totaled 297.
- The Sheriff attached a list of old plumbing supplies that need to be surplus and sold on Gov.Deals or if not sold, destroyed. Upon motion of Comm. Vaughn, seconded by Comm. Decker, the Committee declared the supplies surplus or to be destroyed.

Chairman Fennell recognized Comm. Moser who introduced the General Sessions Division II Judge James Hunter. Judge Hunter stated the need for a third judge to administer the burgeoning court docket. For three weeks in November the docket exceed 1,000 cases each week. The current accounting is 25,481 criminal cases and 6,215 civil cases for a total case figure of approximately 33,200. The rise in cases was attributed to improved law enforcement and a rise on the general population of Sumner County.

County Law Director Leah Dennen stated that current law will not allow a part-time General Sessions judge because of potential conflict-of-interest issues. Judge Hunter said the best scenario is to have in place and approved a judgeship in time for the next election in four years. Upon motion of Comm. Moser, seconded by Comm. Vaughn, the Committee voted to request the Legislative Committee to set up an Ad Hoc Committee to explore the possible alternatives for alleviating the caseload in General Sessions Court, including law changes and cost.

The committee adjourned at 5:30 p.m. after a motion from Comm. Vaughn, seconded by Comm. Decker.

**MINUTES  
LEGISLATIVE COMMITTEE  
BOB POSPISIL, CHAIRMAN**

**January 11, 2010**

**Present:**

Bob Pospisil, Chairman  
Paul Goode, Vice-Chairman  
Paul Decker  
Steve Graves  
Chris Hughes  
Trisha LeMarbre  
Kirk Moser  
Jim Vaughn  
Merrol Hyde, Chairman Commission

**Also Present:**

Bill Kemp, County Clerk  
Leah Dennen, County Law Director  
Anthony Holt, County Executive  
David Lawing, Director of Finance  
Bob Barker, Sheriff  
Commissioners Frank Freels, Paul Freels,  
Jerry Stone, Shawn Utley

The regular meeting of the Legislative Committee was called to order on Monday, January 11, 2010, at 6:00 p.m. in the Sumner County Administration Building in Gallatin. Chairman Pospisil declared a quorum present.

Agenda. Comm. Goode moved, seconded by Comm. Hughes, to approve the agenda. The motion carried.

Minutes. Comm. Graves moved, seconded by Comm. Hughes, to approve the minutes of December 14, 2009.

Recognition of the Public. There was none.

County Executive's Report. No report.

Certificates of Recognition. Upon motion of Comm. Vaughn, seconded by Comm. Goode, the committee voted unanimously to group and approve the following certificates of recognition: Charles Haynes and Hendersonville Christian Academy Football Champions.

Internet Video of Commission. Chairman Pospisil recognized County Clerk Bill Kemp who explained what the expense would be to make the County Commission meeting more accessible to the public and the agendas prior to the meetings. The estimated cost was \$4,000.00 to \$5,000.00. No action was taken.

Amendment to Private Act. County Law Director Leah Dennen introduced an amendment to the hotel/motel private act. Commissioner Moser moved, seconded by Commissioner Vaughn, to approve an amendment to the private act that allows the County Commission to change the allocation of the motel/hotel tax. Presently all proceeds go to tourism development. The motion carried (8-1) with Comm. LeMarbre voting no.

Additional General Sessions Judgeship. Chairman Pospisil stated that General Sessions Judge Division II Jim Hunter had spoken regarding the need for an additional General Sessions Court judge to handle the case load. Chairman Pospisil suggested forming an ad hoc committee comprised of Commissioners

Goode, Moser, Vaughn and Shawn Fennell and Sheriff Bob Barker to serve on the committee. The committee's charge was to explore cost alternatives, the need for a new judge and changes in present law. Comm. Moser moved, seconded by Comm. LeMarbre, to approve the ad hoc committee. The motion carried.

109 Bridge Lights. County Executive Anthony Holt reported that the Tennessee Department of Transportation requested who would be paying the light bill for 109 bridge lighting. Mr. Holt suggested sharing with Wilson County, the City of Gallatin and Sumner County to pay a third each. Comm. Vaughn, seconded by Comm. Graves, to approve Sumner County paying a third of the cost. Comm. Goode moved, seconded by Comm. Hughes, to defer the matter one month for further research. The committee requested the County Executive to get estimates from CEMC regarding the cost.

Bottle Bill. Upon motion of Comm. Vaughn, seconded by Comm. Moser, the Committee voted to defer the matter regarding the bottle bill until the General Assembly acts.

Construction/Development. There was no report.

Financial Management Act. Chairman Pospisil recognized Commission Chairman Hyde who presented the possibility of adopting the Financial Management Act of 1981. The county operates under a revised 2002 management act presently. Comm. Goode moved, seconded by Comm. Vaughn, to repeal the current private and send it to the Commission. Ms. Dennen stated that the motion would be to repeal the 2002 private act then late adopt the Financial Management Act of 1981. Comm. Decker moved, seconded by Comm. LeMarbre, to defer for further study. The motion failed (2-7) with Commissioner LeMarbre and Decker voting in favor. Chairman Pospisil recognized Director of Finance David Lawing who stated that the implementation would require a transition period before purchasing and administrative functions would be combined. The vote on Comm. Goode's motion to repeal the current act 1981 private act was (7-2) with Commissioners Decker and LeMarbre voting against.

Upon motion of Comm. Goode, seconded by Comm. Graves, the Committee adjourned at 6:45 p.m.

Prepared by Maria Savage



MINUTES  
EMPLOYEE BENEFITS COMMITTEE

December 15, 2009

9:00 A.M.

Members Present:

Merrol Hyde

Dr. Billy Hobbs

Maryanne Durski

Also:

Leah Dennen

Bob Shupe

Ben Baker

Debbie Robertson

Kathy Courtelis

David Lawing

Serpil Gilbert

Mr. Hyde called the SIB Employee Benefits Committee meeting to order on Tuesday, December 15, 2009 at 9:00 a.m. in the Conference Room 112, County Administration Building, Gallatin, Tennessee.

**Agenda:** Mrs. Durski made a motion to approve the agenda; seconded by Dr. Hobbs; unanimous approval.

**Public Recognition:** None

**Minutes:** Motion for approval of November 17, 2009 minutes was made by Mrs. Durski; Mr. Hyde seconded motion; Dr. Hobbs abstained; minutes were approved.

**Report of Committee Chair:** None

**Report of Consultant:** Mr. Shupe reported on the dental monthly projections stating that there were no concerns there. He stated that we had a good month on medical and RX. Trend is looking good. We have 4 people with large claims now. Mr. Shupe asked to receive a breakdown of the number of employees that are active, retirees, and cobra participants from the county, the schools, and the highway department. He would also like the report from BCBST broken down into groups.

**CareHere Reports:** Mr. Baker reported that the clinics are hoping to add 8 additional hours after the first of the year with 4 of those hours being on Saturday. They are also adding blood draw only hours. Mr. Baker stated that the HRA incentive gift certificates would end as of December 31, 2009. They would like to send a memo out stating that the cut-off date to redeem the certificates would be February 28, 2010. There were no objections to them taking this action. He reported that the pharmacy passed inspection and that they were on track to open the last week in January. Mr. Baker made a request to prepare an ROI statement.

Ms. Keane presented information on their Smoking Cessation program. It will be 8 weeks initially. CareHere will supply the Chantix which will cost \$129 a month for 3 months. Employees will be charged \$150 for the program and they would like to have this payroll

deducted. Spouses can enter program with employee for a discounted price of \$225 for both to attend. If someone drops out of the program early, they must refund the county for the price of the Chantix. Booklets for the ALA are \$25 a piece. Ms. Keane said they would like to start this program the week of March 16, 2010. Mrs. Durski made a motion to adopt this program, including spouses; seconded by Dr. Hobbs; unanimous approval.

**Old Business:** Mrs. Durski reported on the medical premium findings of the BOE employees. One month active employees and retirees were picked up and the next month only the active employees were picked up. Mr. Lawing stated that those numbers would be corrected on the report.

Ms. Dennen reminded the committee that they are to submit names for the Wellness Committee.

Mr. Hyde stated that there should be a total of 8 persons submitted for this committee—2 persons nominated by each member.

Mrs. Durski made a motion to do an RFP and have someone to perform a dependent audit; seconded by Dr. Hobbs; unanimous approval. Mr. Shupe will bring a timeline in January and a recommendation on how to proceed with that.

**New Business:** The committee verified that the SIB meetings for January and February would be the 4<sup>th</sup> Tuesday of each month. Because of the holidays, the commission meetings were changed to the 4<sup>th</sup> Monday of each of those months.

A BOE dependent gave his presentation and reasoning on why he would like to have the proton therapy done and why he believed it should be covered under BCBST. Mrs. Courtelis is to investigate more about this from BCBST and report back to the committee.

Mrs. Durski reported that the BOE meeting is being held tonight and the Board members were concerned that their classified employees would be left without insurance coverage as of January 1, 2010. She would like to go to the meeting and report that no such decision had been made.

Mr. Hyde stated that it was never his intention to throw the Board of Education employees out of the health insurance plan. His belief remains that this body can amend the rates and services offered by the Trust, but he had no intention of making such a recommendation. Mr. Hyde asked Mrs. Durski to express strongly to the Board that this was not their goal. He thinks that it would be unwise for the Board of Education to pursue this matter and hoped that the bodies could work together to provide fiscally effective benefits for the employees. If the Board did pursue leaving the county's self-insurance plan, he would then ask Mr. Shupe to undertake analyzing the best manner for the Trust to be prepared and protected if the Board of Education chose to exit the Plan.

There was no further business and Mr. Hyde adjourned the meeting at 10:12 AM.