



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Shawn Utley

Third District
Steve Graves
David Satterfield

Fourth District
Frank E. Freels
Joe C. Matthews

Fifth District
Ben Harris
Baker Ring

Sixth District
Paige Brown Strong
Jim Vaughn

Seventh District
Trisha LeMarbre
Kirk Moser

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Chris Hughes
David Kimbrough

Tenth District
Paul R. Goode
Jo Skidmore

Eleventh District
Paul D. Freels
Jerry F. Stone

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Budget Committee.....August 1, 8

Committee on Committees.....August 1, 10, 15

Employee Benefits Committee.....July 19

Emergency Services Committee.....August 1

Financial Management.....August 15

General Operations Committee..... August 8

Highway Commission.....June 13, August 2

Purchasing Committee..... August 15

Law Enforcement Subcommittee.....August 1

Legislative Committee.....August 8

Purchasing Committee.....August 15

Redistricting Committee.....August 25

Rules and Procedures Committee.....August 1

**Economic Feasibility Committee.....June 7,
July 7, August 9**

MINUTES
SUMNER COUNTY BUDGET COMMITTEE
SPECIAL CALLED MEETING
August 1, 2011

Members Present:

Kirk Moser, Chairman	Paul Freels	Shawn Utley	David Satterfield
Jerry Stone, Vice Chairman	Moe Taylor	Jim Vaughn	

Also:

Anthony Holt	David Lawing	Leah Dennen	Beth Browning	Del Phillips	Merrol Hyde
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Chairman Moser called the Budget Committee to order on Monday, August 1, 2011 at 7:00 p.m., in room 112 of the County Administration Building in Gallatin, Tennessee.

AGENDA: Chairman Moser stated that this is a special called meeting and our work is going to be limited to the call of the meeting tonight, and our call is to finish up our budget for next fiscal year. We need to go back and look at Finance, Tourism, Other Funds and the tax rate. Then we need to talk about buses on the replacement schedule.

BUDGET DISCUSSIONS BY DEPARTMENT:

Tourism: Mr. Stone stated he would like to make a motion to restore funding to the tourism board, subject to our attorney certifying that everything is in order. Mr. Utley seconded the motion. Mr. Vaughn asked if that is at last year's amount. Mr. Lawing stated it is at 99% of collections up to \$350,000. Ms. Dennen asked what she was supposed to review and determine. She stated she talked to the Comptroller's office and they stated the settlement could come out of their funds. Mr. Moser asked Ms. Dennen to review and see if she doesn't think there is any liability on the county. Ms. Dennen stated the settlement did exclude the county and there is no liability on the county. Mr. Stone was satisfied with this. Motion passed unanimously.

Finance: Mr. Lawing stated the only increase is the 3% pay raise and his pay increase. Mr. Lawing also stated the most prudent action would be to go forward without consideration of the 1981 Act, and bill the schools if it goes forward instead of reallocating the tax levy. Mr. Stone made a motion to approve, seconded by Mr. Vaughn; motion passed unanimously.

Debt Service & Capital Projects: Mr. Lawing stated the projected reserve is \$8.5M and that about \$500,000 will be coming into the Capital Projects fund. Mr. Phillips stated the school board is pushing the buses to their max use. Mr. Satterfield asked if this is a good decision or not? Mr. Stone stated we need to conserve this fiscal year as much as we can. Motion to approve Debt Service & Capital Projects, except for buses, made by Mr. Taylor; seconded by Mr. Vaughn; motion passed unanimously.

Bus Schedule: Updated replacement schedule passed out by Mr. Phillips. Updated schedule was reviewed by committee and motion made by Mr. Vaughn to approve the updated bus schedule, seconded by Mr. Utley; motion passed unanimously. Mr. Stone asked how we are going to pay for these buses. Mr. Lawing stated the county could do a tax anticipation loan for 60% of annual estimated revenues on property tax collections. Mr. Lawing also stated that the school board has 2 other urgent capital needs: expansion at Station Camp High School and a roofing project at Rucker Stewart. Mr. Phillips stated they have a 160 day window from the time they order the buses until they arrive. Mr. Phillips said he's not expecting to see an invoice until mid-January. Mr. Phillips also stated he will bring a detailed spreadsheet to the next meeting regarding a breakdown of the Station Camp addition and the Rucker Stewart roof.

Tax Rate: Mr. Lawing stated our revenues are at 96% collection rate. Motion to approve to keep the tax rate the same made by Mr. Vaughn, seconded by Mr. Satterfield; motion approved unanimously. Mr. Utley requested we address the allocation for the tax rate at the next meeting. Mr. Moser stated we will do that next Monday night.

Mr. Moser asked Mr. Phillips if they brought a draft budget from the school board tonight. Mr. Phillips replied that they did not, but he plans on getting a preliminary number to Chairman Moser by Wednesday. Mr. Moser stated he would like to know, draft wise, how far the school board is out of budget. Mr. Phillips stated \$4M.

ADJOURNMENT: Mr. Vaughn made a motion to adjourn at 7:30 pm, seconded by Mr. Utley; motion approved unanimously.

MINUTES
SUMNER COUNTY BUDGET COMMITTEE
August 8, 2011

Members Present:

Kirk Moser, Chairman	Paul Freels	Shawn Utley	Jim Vaughn
Jerry Stone, Vice Chairman	Moe Taylor	David Satterfield	

Also:

Anthony Holt	David Lawing	Leah Dennen	Beth Browning	Maryanne Durski
Del Phillips	Julia Hardin	John Isbell	Marty Nelson	

Chairman Moser called the Budget Committee to order on Monday, August 8, 2011 at 7:15 p.m., in Room 112 at the County Administration Building in Gallatin, Tennessee.

AGENDA: Mr. Moser stated the school board has sent their draft budget and it will be discussed under Director of Schools. Motion to approve the agenda made by Mr. Taylor, seconded by Mr. Stone; motion passed unanimously.

RECOGNITION OF PUBLIC: None

APPROVAL OF THE MINUTES: Motion to approve the minutes of July 5, 2011 and July 11, 2011 made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN:

- A. Report from the County Trustee – Mrs. Nelson stated her report was in the packet.
- B. Report from the Assessor of Property – Mr. Isbell had no report.

REPORT OF THE COUNTY EXECUTIVE: No report.

REPORT OF THE DIRECTOR OF SCHOOLS: Mr. Phillips passed out information regarding the capital projects for Rucker Stewart Middle School and Station Camp High School along with a timeline chart for each of these projects. Mr. Phillips also stated that they brought a draft budget that Mrs. Durski will discuss with the committee. Mr. Phillips stated they proposed work for 16 classroom additions along with a cafeteria expansion for a cost of \$3,265,000 with a contingency of \$75,000 for a construction total for the proposed work of \$3,340,000. Other soft costs include a design fee, furniture, technology, site survey, geotechnical report, civil engineering, state fire marshal review fee and final printing/misc. fees for a total for soft costs of \$418,660. The total project budget would be \$3,758,660. The other project Mr. Phillips discussed was to reroof Rucker Stewart Middle School. The proposed work cost would be \$1,026,000 with a contingency fee of \$10,000 for a construction total of \$1,036,000. Other soft costs for this project include a design fee of \$40,000 and a final printing/misc. fee of \$2,000 for a total project budget of \$1,078,000. Mr. Moser asked Mr. Lawing how many additional funds are being provided to the school systems. Mr. Lawing replied \$901,478. Mrs. Durski passed out the school fund draft budget. Mr. Moser asked what the revenue to expenses is, are they still out \$4M? Mrs. Durski stated that with the changes made last Saturday, they are now \$5.6M out of budget to meet the state test. Mrs. Durski went over the revenue summary page. They will start with a fund balance of \$11,256,204, which is \$2,078,877 less than last year. Mrs. Durski went on to discuss the required increases for FY 2011-2012 in the amount of \$6,278,034. This amount includes the following:

Step raise for teacher w/benefits	\$1,394,133
1.6% increase on BEP portion of teachers' salaries w/benefits	\$1,558,280
12 teaching positions (formerly federal) w/benefits	\$ 532,152
Medical insurance increase	\$ 785,932
Dental insurance increase	\$ 5,638
School bus purchase (school share)	\$ 500,000
Legal fees	\$ 175,000
Trustee commissions	\$ 250,000

Textbooks: 6-12 Literature	\$ 861,400
Textbooks: Family & Consumer Science	\$ 40,500
Diesel Fuel	\$ 175,000
For a Grand Total of	\$6,278,034

Mrs. Durski continued on with the following board approved increases:

Step increase for Classified Employees w/benefits	\$ 498,718
Additional 1% for Classified Employees w/benefits	\$ 248,359
Additional increase for Certified Employees w/benefits	\$ 653,660
Increase in allocation to reduce/replace fees	\$ 567,450
For a Grand Total of	\$1,969,186

Mrs. Durski also discussed the following items as school system needs that were not included in the FY 2011-2012 approved budget:

14.5 teaching positions for growth w/benefits	\$ 643,017
8 teaching positions for unanticipated growth w/benefits	\$ 354,768
Increase in allocations to eliminate fees	\$ 567,450
Textbooks	\$1,114,400
1 Nursing position w/benefits	\$ 40,138
2 Social workers w/ benefits	\$ 92,439
3 half-time library clerks w/benefits	\$ 18,245
Half-time office clerk (school based) w/benefits	\$ 6,082
Operations positions – custodial management – 5 w/benefits	\$ 154,809
Part-time custodial hours w/benefits	\$ 215,300
Maintenance Positions – 6 w/benefits	\$ 197,041
Technology Positions – 7 w/benefits	\$ 322,320
Capital Outlay – includes in-house projects, classroom furniture, 4 pick-up trucks, 2 bucket trucks, a van and a delivery truck	\$ 415,100
For a Grand Total of	\$4,141,107

Mr. Stone asked how many new positions are funded in this year's budget. Mrs. Durski stated that any regular education positions are funded through education jobs or Title II; we have not added those into the general purpose budget. There are several special education positions and 4 Career & Technical positions. One of those is funded through retirement. The only other position added was a Chief Admin Officer. Mr. Moser stated that with the school board being \$5.6M out, that is 14.5 cents on the tax rate. Mr. Moser stated this committee voted not to increase the tax rate, so in order to approve this budget, we would have to increase property taxes by 14.5 cents. Mr. Moser stated this is just an observation that the school board may need to think about. Motion made by Mr. Taylor to defer this to the next regular or called meeting. Seconded by Mr. Stone; motion passed unanimously. Mr. Moser asked the school board to come back to the next budget meeting with a budget that is in balance according to the tax levy. Mr. Moser also requested all school budgets be presented to the Education Committee.

OLD BUSINESS: None

NEW BUSINESS:

A. Tax Matters

1. Salvus Center Inc. - - \$3,132.40 – Mr. Isbell stated this is a refund. Motion to approve made by Mr. Utley, seconded by Mr. Taylor; motion passed unanimously.

B. Sumner County Debt Free Act of 2011 – Mr. Moser stated he thinks this is a great idea. Mr. Vaughn made a motion to change the name to Debt Free by 2023, seconded by Mr. Stone; motion passed 6-1 with Mr. Freels voting against. Motion made by Mr. Stone to pass this resolution, seconded by Mr. Taylor; motion approved unanimously.

C. FY2012 Budget Discussion

1. Budgeted Local Revenues Memorandum – Mr. Lawing briefly went over the memorandum.

2. Hendersonville Library – City of Hendersonville donation of \$50,000 – Motion to add the \$50,000 to the budget made by Mr. Utley, seconded by Mr. Freels; motion approved unanimously.
3. Capital Projects Fund – Mr. Lawing discussed the Capital Projects Fund Summary.
4. Highway – Increase salt appropriation to \$106,100 – Motion to approve made by Mr. Utley, seconded by Mr. Taylor; motion approved unanimously.
5. Tax Levy Allocation – Motion to accept as is made by Mr. Utley, seconded by Mr. Vaughn; motion passed unanimously. Mr. Moser commented that the paper has an article saying that we are cutting \$900,000 from the schools. Mr. Moser says that was never discussed by this committee.
6. Other budget items – Mr. Moser asked Ms. Dennen and Mr. Lawing to send it to the August Commission meeting. Mr. Stone stated he forgot to ask to add to the agenda under Other Budget Items, the appropriation of \$572,000 for school projects at Merrol Hyde School. Mr. Moser asked if we could defer that to the next meeting. Mr. Stone agreed.

REPORT OF THE FINANCE DIRECTOR:

A. Revenue Analysis

1. Adequate Facilities Tax – 101.707%
2. Sales Tax – 101.763%
3. Wheel Tax – 101.477%
4. EMS Transportation – 100.955%
5. Business Tax – 110.270%

ADJOURNMENT: Motion to adjourn at 8:10 pm made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

**COMMITTEE ON COMMITTEES
MINUTES
AUGUST 1, 2011**

Present:

Jerry Stone, Chairman
Moe Taylor, V. Chairman
Billy Geminden
Jo Skidmore
Trisha LeMarbre, Absent

Also Present:

Leah Dennen, Law Director
Merrol Hyde, Commission Chairman

The called meeting of the Committee on Committees was brought to order on Monday, August 1, 2011, at 4:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Stone was presiding.

Recognition of the Public. There was none.

Election of Chairman. Comm. Skidmore nominated Jerry Stone for Chairman. Upon motion of Comm. Geminden, seconded by Comm. Taylor, the Committee voted to cease nominations and elect Comm. Stone as committee chairman.

Election of Vice-Chairman. Comm. Geminden nominated Moe Taylor for Vice-Chairman. Upon motion of Comm. Skidmore, seconded by Comm. Geminden, the Committee voted to cease nominations and elect Comm. Taylor as committee vice-chairman.

Called Meeting. Chairman Stone announced that the next called meeting of the Committee on Committees would be August 10, 2011, at 4:30 p.m. in the Sumner County Administration Building. Chairman Stone stated that the discussions on committee structure will be at the next called meeting.

Upon motion of Comm. Taylor, seconded by Comm. Geminden, the Committee adjourned at 5:37 p.m.

Prepared by Maria Savage

**COMMITTEE ON COMMITTEES
MINUTES
AUGUST 10, 2011**

Present:

Jerry Stone, Chairman
Moe Taylor, V. Chairman
Trisha LeMarbre
Jo Skidmore
Billy Geminden

The meeting of the Committee on Committees was brought to order on Monday, August 10, 2011, at 4:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Stone was presiding.

Recognition of the Public. There was none.

The committee discussed a list compiled by Comm. LeMarbre in which commissioners stated preferred committee assignments. Chairman Stone stated that he, Commission Chairman and County Executive were working on a slate to be presented at the regular Committee on Committees meeting on August 15.

Upon motion of Comm. Skidmore, seconded by Comm. Taylor, the Committee adjourned at 4:45 p.m.

Prepared by Maria Savage

**COMMITTEE ON COMMITTEES
MINUTES
AUGUST 15, 2011**

Present:	Anthony Holt, County Executive
Jerry Stone, Chairman	Leah May Dennen, County Law Director
Moe Taylor, V. Chairman	Chris Hughes & David Kimbrough, Commissioners
Trisha LeMarbre	Bill Kemp, County Clerk
Jo Skidmore	David Lawing, County Finance Director
Billy Geminden	Joe Matthews, Commissioner

The meeting of the Committee on Committees was brought to order on Monday, August 15, 2011, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Stone was presiding.

Agenda. Chairman Stone requested the committee assignments be moved to the heel of the agenda. Upon motion of Comm. Skidmore, seconded by Comm. Taylor, the Committee voted to approve the agenda as amended.

Minutes. Upon motion of Comm. Taylor, seconded by Comm. Skidmore, the committee voted to approve the minutes of July 18, 2011.

Recognition of the Public. There was none.

Board of Tourism. Comm. Geminden nominated Comm. Taylor and Comm. LeMarbre nominated Commissioner Baker Ring to serve on Tourism Board, replacing the position previously held by the County Executive. Comm. Geminden moved, seconded by Comm. Skidmore, that nominations cease. The motion carried.

The vote was (4-1) in favor of Comm. Taylor, with Comm. LeMarbre voting against the nomination. The vote was (1-4) with Comm. LeMarbre voting in favor of Comm. Ring.

Upon motion of Comm. Taylor, seconded by Comm. LeMarbre, the Committee voted to make the Tourism Board term four years, ending September, 2014.

Next Month. Chairman Stone announced the following business for next month:

- 1) Election of Financial Management Committee of 1981
- 2) Election of Financial Management Committee 2002
- 3) Election of Commission Chairman and Chairman Pro Tem
- 4) Library Board – Resignation of Gail Eller

Chairman Stone presented the following slate:

Budget Committee

Kirk Moser
Jerry Stone
Moe Taylor
Jim Vaughn
Shawn Utley
David Satterfield
Paul Freels

Public Services Committee

Shawn Utley
Jo Skidmore
David Kimbrough
Frank Freels
Mike Akins
Judy Hardin (Road Superintendent)
Anthony Holt (County Executive)

Highway Committee

Frank Freels
Billy Geminden
Steve Graves
Paul Decker
Paul Goode
Judy Hardin(Supt.)
Tom Neal (Citizen)
Anthony Holt (Exec)

General Operations Committee

Jo Skidmore
Shawn Utley
Moe Taylor
Ben Harris
Steve Graves
Mike Guthrie
Joe Matthews

Beer Board Committee

Paige Brown Strong
Mike Akins
Baker Ring
David Satterfield
David Kimbrough
Mike Guthrie
Paul Goode

Emergency Services Committee

Jim Vaughn
Chris Hughes
Bob Pospisil
Paul Freels
Paul Decker
Mike Guthrie
Ben Harris

Education Committee

Paul Decker
Trisha LeMarbre
Jerry Stone
Joe Matthews
Billy Geminden
Jim Vaughn
Kirk Moser

Rules and Procedures Committee

(Commission Chair)
Baker Ring – Vice- Chairman
Paige Brown Strong
Chris Hughes
Mike Akins
Bob Pospisil

The committee discussed the preferences of commissioners regarding committee assignments. Upon motion of Comm. Geminden, seconded by Comm. Taylor, the Committee voted to (4-1) to approve the committee assignments. Comm. LeMarbre voted against.

Upon motion of Comm. Skidmore, seconded by Comm. Taylor, the Committee adjourned at 6:40 p.m.

Prepared by Maria Savage

MINUTES
EMPLOYEE BENEFITS COMMITTEE

July 19, 2011
9:00 A.M.

Members Present:

Merrol Hyde Maryanne Durski Bob Pospisil Anthony Holt

Also:

Leah Dennen Bob Shupe David Lawing
Debbie Robertson Kathy Courtelis David Talley
Serpil Gilbert Tabatha Beasley Shannon Eubanks

Mr. Hyde called the SIB Employee Benefits Committee meeting to order on Tuesday, July 19, 2011 at 9:00 a.m. in Room 112, County Administration Building, Gallatin, Tennessee.

Agenda: Mr. Hyde requested they move the BOE employee request to the top of the agenda. He also wanted to add VI. D -Question on insurance policy. Motion was made by Mr. Pospisil to approve the agenda with that request; seconded by Mr. Hyde; unanimous approval.

Public Recognition: None

Minutes: Motion was made by Mr. Pospisil to approve the minutes of June 28, 2011; seconded by Mr. Hyde; unanimous approval.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe handed out a projection report for medical and dental. Everything remains about the same on the dental. We will have the 1% increase in premiums beginning in August and we should have a gain of about \$6000 a month. On medical we had been trending really well. The trend this month is about 5-1/2 % which is the highest in a while but it is still better than the national average. When we start the 7% increase in premiums at the beginning of August, we should start gaining about \$107,000 per month.

Mr. Shupe handed out a packet with the changes being made by BCBS in our EOC plan document for our review and we will have a discussion on it at a later date.

CareHere: Mr. Talley handed out a report showing the utilization of the clinics and the pharmacy for the month of June.

Mr. Talley wanted the committee to be aware that they are having computer problems at Shafer and White House clinics. The computers are freezing up and their IT man is coming out to see what the problem may be. They may need updated computers.

Old Business: Ms. Dennen reported on the dependent audit and stated that we have gotten the number down to 23 who have not responded with all of their paperwork. They have until July 22nd to get all of their information in to us. There are a few people who want to appeal. We will probably have to have a special-called meeting for these appeals the last week in July.

New Business: A BOE employee came before the committee to ask approval for bariatric surgery. She assured the committee that she was aware of everything involved and the amount

she was approved for. All paperwork had been completed. Mr. Pospisil made a motion to approve the surgery; seconded by Mr. Hyde; unanimous approval.

Mr. Shupe handed out a spreadsheet showing the groups who put in bids for the Life Insurance Renewal. He recommended going with Humana/Kanawha which is a B++ company but backed up by their parent A+ company. We will have the guarantee that if that company becomes insolvent, Humana will pick up their risk. This is the only company that gave us a 3 year rate guarantee. It will remain at the current rate we already have. As of September 1, if we have any employees who are not actively at work, we need to file a waiver of premium with our current carrier. If for any reason that employee is judged as not covered by the current carrier, Humana will pick him up and cover him. Mr. Pospisil made a motion to go with Humana as our new carrier; seconded by Mrs. Durski; unanimous approval.

Mr. Lawing brought up to the Board members about the clause for EMS workers. He asked if they wanted to leave them on the life insurance at a straight 40 hour work week or leave it as it has been with the current carrier. We are now covering the EMS workers that work the 24 hour on and 48 hour off at a 56.31 hour work week at a regular rate. Mrs. Durski made a motion to leave it the same on the 56.31 work week; seconded by Mr. Pospisil; unanimous approval.

Mrs. Durski reported that the BOE passed a base outline what they consider full-time which would be 32 hours a week and eligible for benefits which would include retirement, medical and dental insurance, life insurance, time off. Exceptions would be: bus drivers working 4.5 or 5 hours/day, bus attendants, school nutrition workers working 25 hours a week or more. Approximately 60 employees (custodians and child care staff) who are currently receiving benefits that are below working less than 32 hours per week will be grandfathered into the plan. Ms. Dennen requested a resolution from the BOE stating these changes with the exact language before this committee does anything. Mrs. Durski stated she would get a copy to Ms. Dennen and Mr. Shupe.

Mr. Hyde stated he had received word of a BOE employee not working the 32 hours and not being charged for the insurance. He was concerned with the policy change that it could be a big issue for us. Mrs. Durski is to check on that issue.

Mrs. Durski mentioned that the state is requiring immunizations for 7th graders. Our insurance plan does not cover immunizations for children over 6 years of age. It was recommended to get an appointment at the Health Department for these immunizations to get a better cost. A memo is to be sent out concerning this issue.

There was no further business so Mr. Pospisil made a motion to adjourn; Mrs. Durski seconded the motion; Mr. Hyde adjourned the meeting at 9:43 a.m.

**MINUTES
EMERGENCY SERVICES COMMITTEE**

August 1, 2011

Present:

Jim Vaughn, Chairman
Michael Guthrie, Vice-Chairman
Mike Akins
Moe Taylor
Jerry Stone
Steve Graves
Ben Harris

Also Present:

Keith Douglas, EMS Director
Leah Dennen, Law Director
Sheriff Sonny Weatherford
Joe Williams, Spokesperson for
Volunteer Fire Departments

Chairman Vaughn called the Emergency Services Committee to order on Monday August 1, 2011 at 5:30 PM in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Two items were added to the agenda. Item number two under New Business was a request from Comm. Taylor concerning the Fishing Rodeo for September 17th. Item number three under New Business was added by Law Director Dennen concerning the September 5th Labor Day holiday. Comm. Stone made a motion, seconded by Comm. Harris. The agenda was approved as amended.

Approval of Minutes of June 6, 2011 Comm. Stone made a motion, seconded by Comm. Graves. The minutes of June 06, 2011 were unanimously approved.

Public Comments None.

Report from the Chairman. None.

Report from the County Executive None.

Report from the Sheriff. Sheriff Weatherford handed out his June 2011 Report consisting of a Financial Report and Animal Control stats. The Sheriff also reviewed July 2011 figures as well as a breakdown of salaries for correctional officers. There was a list of starting salaries comparable with other counties.

Report from the Director The Director handed out the August 2011 Emergency Services Committee Report. Responses and Transports were level. The projected revenue of \$4,900,000 was met, and the Director stated that it could

have been more, but due to implementing the new Intermedix system there was some hold up on Medicare payments.

The Director requested an approval on surplus items (books and CD Rom/VHS and DVD) to be put on Gov.-Deals or disposed of. Comm. Harris made a motion to dispose of, seconded by Comm. Taylor. Motion carried.

The Director handed out a Department Statistics Report for Intermedix, suggesting everyone look it over. It may be discussed at the next Committee meeting.

Director Douglas stated that he has met with the contractor on the Castalian Springs project, and that they may be able to occupy the facility by August 15th.

Old Business None

New Business

- Joint Report by Volunteer Fire Departments.- Chairman Vaughn suggested a report from the Volunteer Fire Departments each month to bring before the committee. He stated one person would represent all of the Volunteer Fire Departments. Comm. Harris suggested that EMA could give a report also, not necessarily every month, but maybe quarterly. Comm. Harris made a motion for approval, Vice-Chairman Guthrie seconded. Motion carried.

The County Executive stated that it must not be construed that the Volunteer Fire Departments are county agencies. Law Director Dennen advised it should be made clear that they would be considered a charitable organization.

Joe Williams was the spokesperson for the Volunteer Fire Departments. Mr. Williams advised he wanted to make the Committee aware of what they were doing. A call report was handed out, showing the breakdown of the calls answered and the various fire departments who handled the calls. Mr. Williams stated that October 9th through October 15th is Fire Prevention Week. He asked for a resolution to reflect that. Law Director Dennen stated it would be on the September agenda.

- September 17th Westmoreland Fishing Rodeo-Comm. Taylor stated the Fishing Rodeo will take place at the Westmoreland City Lake. The rodeo is for children, and Mr. Taylor is asking the Sheriff's Department, EMS, and EMA to be there representing the county. Comm. Akins made a motion, seconded by Comm. Graves. It was approved for EMS to take part in the event.

- September 5, 2011 EMS Meeting-Comm. Akins made a motion, seconded by Comm. Taylor for the September meeting to be cancelled due to the Labor Day holiday. Motion carried.

There was a motion to adjourn. The Committee adjourned at 5:55pm.

Prepared by Sheila Ashton

MINUTES
SUMNER COUNTY 2002 FINANCIAL MANAGEMENT COMMITTEE
August 15, 2011

Members Present:

Frank Freels - Chairman	David Kimbrough	Anthony Holt
Kirk Moser – Vice Chairman	Judy Hardin	Del Phillips

Also:

David Lawing Leah Dennen Beth Browning Marty Nelson

Chairman Freels called the 2002 Financial Management Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, August 15, 2011 at 5:30 p.m.

AGENDA: Motion made by Mr. Phillips to approve the agenda, seconded by Mr. Holt, motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of July 18, 2011, made by Mr. Kimbrough, seconded by Mr. Phillips, motion passed 5-1-0 with Mr. Moser abstaining.

REPORT OF THE COMMITTEE CHAIRMAN: There was no report.

REPORT OF THE COUNTY EXECUTIVE: Mr. Holt had no report; however, he wanted to thank Mr. Lawing for being conservative with the county's money.

REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT:

A. Monthly Revenue Analysis – David Lawing stated they all did quite well.

- Adequate Facilities Tax – 101.707%
- Sales Tax - 101.763%
- Wheel Tax – 101.477%
- EMS Transportation – 100.955%
- Business Tax – 110.270%

REPORT OF THE LAW DIRECTOR: There was no report

REPORT OF THE BUDGET COMMITTEE: Mr. Moser stated we've got a budget and I encourage you all to vote for it.

OLD BUSINESS: None

NEW BUSINESS:

Hotel/Motel Occupancy Tax Audit Service – Mr. Lawing stated he received an email from Allen, McGee & Associates LLC regarding hotel/motel occupancy tax audit services to local governments. Mr. Lawing stated this may be something for the county to consider. It could be a good recovery Ms. Dennen replied that she would like to talk with this company and find out more about how they go about doing these audits.

ADJOURNMENT: Being that there was no more business; Mr. Freels adjourned the meeting at 5:37 pm.

MINUTES
GENERAL OPERATIONS COMMITTEE
CHRIS HUGHES, CHAIRMAN
August 8, 2011

Present:
Chris Hughes, Chairman
Shawn Utley, Vice-Chairman
Steve Graves
Jo Skidmore
Baker Ring
Paige Brown Strong
Moe Taylor

Also Present:
David Pigna, Communications Director
Leah Dennen, County Law Director
Merrol Hyde, Commission Chairman
David Lawing, Director of Finance
Bill Kemp, County Clerk

The regular meeting of the General Operations Committee was brought to order on Monday, August 8, 2011, at 5:00 p.m. in the Sumner County Administration Building. Chairman Hughes declared a quorum present to conduct business.

Agenda. Without objection, Chairman Hughes added under C, County Surplus, the following: Drug Court – printers; Sheriff's Office Vehicles – vehicles; and Juvenile Court - printers. Upon motion of Comm. Graves, seconded by Comm. Skidmore, the committee approved the agenda as amended.

Minutes. Upon motion of Comm. Ring, seconded by Comm. Skidmore, the committee approved the minutes of July 11, 2011.

Recognition of the Public. There was none.

County Executive's Report. No report from the County Executive.

Surplus Property. Upon motion of Comm. Utley, seconded by Comm. Brown, the Committee moved to group and approve the following surplus property: Drug Court - printers, Sheriff's Office Vehicles - vehicles and Juvenile Court - printers.

Bid Requirements. David Pigna reported that the bid proposal was that the County match the State bid requirements. This would be a change from the current \$7,500.00. County Law Director stated that the resolution would read as follows:

1. No bids are required for purchases less than \$10,000.00, but competitive bidding is encouraged; and
2. All purchases under \$10,000 may be made in the open market without newspaper notice but shall, whenever possible, be based on at least three competitive bids; and
3. For purchases of \$10,000.00 or more, formal bids would be required through the placement of an ad in a newspaper of general circulation in Sumner County. The Purchasing Director will receive the bids and open them in a procedure open to the public.

Comm. Graves moved, seconded by Comm. Skidmore, to approve an amended resolution. The motion carried.

Congressmen Black's Office. Upon motion of Comm. Ring, seconded by Comm. Utley, the Committee voted to accept the terms of the lease for an office for Congressman Diane Black in the Sumner County Administration Building.

Report of Chairman. Chairman Hughes stated that he appreciated the work of David Pigna, David Lawing and Gary Hammock. He said the Committee has overseen many capital projects during his tenure as chairman.

The meeting adjourned at 6:00 p.m. after a motion by Comm. Ring, seconded by Comm. Graves.

Prepared by Maria Savage

SUMNER COUNTY HIGHWAY COMMISSION

June 13, 2011

MINUTES

MEMBERS PRESENT:

Frank Freels, Commissioner
Paul Freels, Commissioner
Billy Geminden, Commissioner
Steve Graves, Chairman
Judy Harden, Road Superintendent
Anthony Holt, County Executive
Tom Neal, Citizen Member
Bob Pospisil, Vice Chairman
Leah Dennen, Law Director
Sandra Lee Hesson, Assessor of Property Adm. Assistant

MEMBERS ABSENT:

OTHERS PRESENT:

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Monday, June 13, 2011 at 4:05 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA

Under Chairman: Naming of Old Hwy 109N

APPROVAL OF AGENDA

Motion to approve: Commissioner F. Freels

Seconded by: County Executive Holt

Motion passed:

APPROVAL OF MINUTES

Motion by Citizen Member Neal to approve the May 2011 minutes. **Seconded** by Commissioner F. Freels. **Motion passed** unanimously.

PUBLIC RECOGNITION

A. Mary Lee Wilkes of 1765 Hwy 109N, Gallatin, presented her neighbors, her husband, and herself request as to the re-naming of Old Hwy 109N. They suggested Salem Road for the area (Salem Church and Salem Community Center) instead of the proposed Scotty Parker Road. Law Director Dennen suggested submitting this request to the E-911 office as they are updating at this time. There was discussion. County Executive Holt reminded the committee that back in August of 2010, this committee discussed and agreed to name the Old Hwy 109N as Scotty Parker Road when the State turned the road over to us.

REPORT OF CHAIRMAN: OLD BUSINESS**A. Naming of Old Hwy 109N**

Commissioner F. Freels **motioned** to name Old Hwy 109N as Scotty Parker Road contingent upon approval of the E-911 committee. **Seconded** by Citizen Member Neal. **Motion amended** by County Executive Holt to name Old Hwy 109N as Scotty Parker Road not contingent upon E-911 approval. **Seconded** by Commissioner F. Freels. **Motion passed** unanimously.

REPORT OF CHAIRMAN: NEW BUSINESS**B. Hidden Trail**

Chairman Graves and Commissioner F. Freels visited Hidden Trail and found it in terrible shape, however they have not heard back from Ben Harris or Mr. Thompson. There was discussion and deferral until the next month's meeting.

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS**A. Wolf Hill Road**

Road Superintendent Hardin commented on the attached Engineer's report and noted the major portion is done and is back open. She pointed out her department will continue to work and stabilize this road.

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS**A. Appropriation and Transfer Request**

Road Superintendent Hardin specified the reason for this appropriation is Grant money received totaling \$131,875, and a few housekeeping transfers. There was discussion. Commissioner F. Freels **motioned** to approve the above. Commissioner Geminden **seconded**. **Motion passed** unanimously.

B. Chris Drive

Road Superintendent Hardin recommended and **motioned** to accept .27 mile of Chris Drive in Kaity Brooke Subdivision. County Executive Holt **seconded**. **Motion passed** unanimously.

C. Addition to Road list

County Executive Holt **motioned** to accept the Old 109N Hwy, now known as **Scotty Parker Road** on the County's road list. Citizen Member Neal **seconded**. **Motion passed** unanimously.

D. Litter Grant

Road Superintendent Hardin recommended the adoption of the Litter grant from the State. Commissioner Geminden **motioned** to approve the adoption of the Litter Grant from the State. **Seconded** by Commissioner F. Freels. **Motion passed** unanimously.

E. Ward Lane

Road Superintendent Hardin made known the road department is building a retention wall on the edge of shoulder and backfilling.

REPORT OF COUNTY EXECUTIVE

A. County Executive Holt revealed that because of Sumner County being declared a Disaster County, the State would provide laborers to help with the clean up at no cost to the County. We requested 10 laborers, and then agreed on seven. County Executive Holt also noted that the Codes and Development department would receive three additional employees to help in the clean up after the storms.

COMMISSION BUSINESS - none**REPORT OF LAW DIRECTOR** - none

MOTION TO ADJOURN: County Executive Holt
SECONDED BY: Citizen Member Neal
ADJOURNMENT: 4:45P.M.

SUMNER COUNTY HIGHWAY COMMISSION

August 2, 2011

MINUTES

MEMBERS PRESENT:

Frank Freels, Commissioner
Paul Freels, Commissioner
Steve Graves, Chairman
Judy Harden, Road Superintendent
Anthony Holt, County Executive
Tom Neal, Citizen Member
Bob Pospisil, Vice Chairman

MEMBERS ABSENT:

OTHERS PRESENT:

Billy Geminden, Commissioner
Leah Dennen, Law Director
Sandra Lee Hesson, Assessor of Property Adm. Assistant
Mike Carter, Mayor of Westmoreland

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, August 2, 2011 at 4:00 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA

Road Superintendent: Westmoreland City Paving
Chairman: New 109N Hwy Intersection at Old Hwy 109N

APPROVAL OF AGENDA

Motion to approve:

Vice Chairman Pospisil

Seconded by:

Road Superintendent Hardin

Motion passed:

APPROVAL OF MINUTES

Motion by Commissioner F. Freels to approve the June and July 2011 minutes.

Seconded by Citizen Member Neal. **Motion passed** unanimously.

PUBLIC RECOGNITION

A. Johnny Johnson of 131 Hidden Trail Pvt. Drive in Gallatin and Ben Minnix with H.A.T.S. and representing Sumner Special Housing (who each own houses at the end of **Hidden Trail Pvt. Drive**) were present requesting help with said road. This road is so rough that Ambulances and Police vehicles have trouble traveling it. There is a big need for these services as Mr. Johnson has had a heart attack and the special needs home has people living there that are just that, as well as the H.A.T.S. home. There was discussion.

REPORT OF CHAIRMAN: OLD BUSINESS**A. Hidden Trail Pvt. Drive**

Road Superintendent Hardin **motioned** to have Law Director Dennen draw up agreements (similar to Running Meadows) for every owner to sign off on, to see if everyone will participate. **Seconded** by Vice Chairman Pospisil. **Motion passed** unanimously.

B. Widening of Branham Mill Road

Chairman Graves brought to light the need for Branham Mill Road to be widened. He is obtaining a list of the owners for the R.O.W. needed. The road is .5-.6 mile long.

C. Hogan's Branch Road

Chairman Graves asked about the progress on Hogan's Branch Road. Road Superintendent Hardin commented - no burm yet, but this project is on the back burner for right now.

D. Driveway Specifications

Chairman Graves reminded the committee about the driveway specifications voted on by this body previously, and the results. There was discussion. Chairman Graves will talk to the Planning Commission.

REPORT OF CHAIRMAN: NEW BUSINESS**A. New 109N Hwy Intersection at Old Hwy 109N**

Commissioner F. Freels called attention to the need for a traffic light at the intersection of the New 109N Hwy and Old 109N Hwy, after receiving several phone calls from constituents in that area, and parking and observing the intersection to see the problem, as there has been several wrecks. Road Superintendent Hardin pointed out this is a State Road. Commissioner F. Freels will get in touch with Mike Brown at the state to see where he needs to go with the request.

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS**A. Gregory Road Report**

Road Superintendent Hardin reported that Gregory Road was inspected by the State, approved, and opened back up today. In addition, the signs are ready for the **bridge dedication** on Gregory Road **to Ronnie Whitaker, Sr.** on August 27, 2011 at 9:00AM.

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS**A. Emerald Point Subdivision Roads** (see attached)

Road Superintendent Hardin made known two roads in Emerald Point Subdivision that is ready to be approved as County Roads: 1) **Platinum Court** = .03mile and 2) **Diamond Point** = .04 mile. There was discussion. Citizen Member Neal **motioned** and Commissioner F. Freels **seconded** to accept the above stated roads as County Roads. **Motion passed** unanimously.

B. Westmorland City Paving (see attached)

Road Superintendent Hardin presented the following Westmoreland City Roads to be paved by Sumner County Highway Department: **North First Street** = .6 mile; **Old Hwy 31E #5** = .4 mile (from Hawkins Dr. N to the end of the city limits); **Old Hwy 52/Austin Peay Hwy** = .7 mile (from the drive of NCTC West thru the intersection of Austin Peay and Old 31E); **Old Hwy 31E** = .04 mile (between New & Old Hwy 52.) The City will reimburse the County. There was discussion. Citizen Member Neal **motioned** to approve the paving of the above listed roads for the City of Westmoreland (with the City to reimburse the County.) Commissioner F. Freels **seconded**. **Motion passed** unanimously.

REPORT OF COUNTY EXECUTIVE - None**COMMISSION BUSINESS** - None**REPORT OF LAW DIRECTOR** - None

MOTION TO ADJOURN: Vice Chairman Pospisil
SECONDED BY: Citizen Member Neal
ADJOURNMENT: 4:36P.M.

MINUTES
LAW ENFORCEMENT SUBCOMMITTEE
August 1, 2011
5:00 p.m.

Present:

Joe Matthews, Chairman
Michael Guthrie, Vice-Chairman
Paul Decker
Paige Brown Strong
Sonny Weatherford, Sheriff
Ben Harris
Baker Ring

Also Present:

Leah Dennen, Law Director
Bill Kemp, County Clerk
Jim Vaughn, Commissioner
Merrol Hyde, Comm. Chairman

The meeting of the Law Enforcement Subcommittee was called to order on August 1, 2011, at 5:00 p.m. in the Sumner County Administration Building. Chairman Matthews declared a quorum present.

Agenda. Comm. Decker moved, seconded by Comm. Ring, to approve the agenda.

Minutes. Comm. Ring moved, seconded by Comm. Harris, to approve the minutes of June 6, 2011.

Public Recognition. Diana Townsend spoke about issues regarding improper euthanizing of animals.

Delores Whitfield of 129 Cumberland Shores Drive in Hendersonville expressed concerns about certain employees in the Sheriff's department.

Sheriff's Report. Sheriff Sonny Weatherford presented the Sheriff's Office financial report for the June, 2011 and the Animal Control Division Statistics. The Sheriff also reviewed July 2011 figures, as well as a breakdown of salaries for correctional officers. There was a list of starting salaries comparable with other counties.

The committee adjourned at 5:28 p.m. after a motion from Comm. Decker, seconded by Comm. Ring.

This was the final meeting of the Law Enforcement Committee.

Prepared by Maria Savage

**MINUTES
LEGISLATIVE COMMITTEE
BOB POSPISIL, CHAIRMAN
August 8, 2011**

Present:

Bob Pospisil, Chairman
Paul Goode, Vice-Chairman
Paul Decker
Chris Hughes
Steve Graves
Merrol Hyde, Chairman Commission
Kirk Moser
Jim Vaughn
Jerry Stone

Also Present:

Bill Kemp, County Clerk
Leah Dennen, County Law Director
Anthony Holt, County Executive
Judy Hardin, Superintendent of Roads
Don Long, Board of Education Chairman

The regular meeting of the Legislative Committee was called to order on Monday, August 8, 2011, at 6:00 p.m. in the Sumner County Administration Building in Gallatin. Chairman Pospisil declared a quorum present.

Agenda. Comm. Goode moved, seconded by Comm. Moser, to approve the agenda with the removal of Robert Valley (25 year anniversary of the Master's School of Gymnastics), a certificate of recognition.

Minutes. Comm. Hughes moved, seconded by Comm. Moser, to approve the minutes of July 11, 2011.

Recognition of the Public. Judy Hardin, Superintendent of Roads, requested that she be included on any committee dealing with the Financial Management Act of 1981.

County Executive's Report. County Executive Anthony Holt had no report.

Certificates of Recognition. There was none.

Financial Management 1981 Committee. Comm. Decker brought forth a resolution approved by the Board of Education and referred to the Legislative Committee without a recommendation. The resolution requested the Commission to consider appointing a committee to draft a proposed financial management private act tailored to the needs of Sumner County.

Comm. Decker presented another resolution that is stated as follows:

**A RESOLUTION CREATING A PRIVATE FINANCIAL ACT STUDY
COMMITTEE TO INVESTIGATE AND CREATE LEGISLATION FOR
PRESENTATION TO THE 2012 TENNESSEE GENERAL ASSEMBLY**

BE IT RESOLVED by the Sumner County Board of County Commissioners meeting in regular session on this the 15th day of August, 2011 that this body does hereby create a Private Financial Act Study

Committee, composed of seven members, which is charged to investigate the creation or adoption of the most appropriate financial act for Sumner County; and

BE IT FURTHER RESOLVED that this committee shall be composed of the following members; the County Executive, who shall serve by virtue of his position, three (3) members chosen by the Board of Education to include members of the Board, but not its Chairman and three (3) members chosen by the County Commission, to include members of the Commission and three (3) members chosen by the County Commission, to include members of the Commission but not its Chairman; and

BE IT FURTHER RESOLVED that the Committee shall investigate existing state statutes and private acts, in order to design a private Financial Act to best serve all of Sumner County including the county general, board of education and highway department, which shall be timely presented to the Tennessee General Assembly during the 2012 legislative session.

Comm. Decker moved, Comm. Moser seconded, to approve the substitute resolution with the caveat to exclude the Chairmen of the Board of Education and the County Commission Chairman.

Chairman Pospisil recognized County Executive Anthony Holt who requested that the maker of the motion include him, Superintendents of Roads and the Director of Schools as ex-officio members who can sit at the table and engage in discussion. He said he would be willing to act as Chairman. Comm. Decker stated that he would include that into his motion.

Chairman Pospisil recognized Board of Education Chairman Don Long who stated that the BOE Chairman is its spokesperson and should be included on the committee.

Comm. Goode moved, seconded by Comm. Hughes, to amend the motion to include the Superintendent of Roads as a voting member of the committee. The second part of the motion was to set a deadline for a decision at the County Commission December meeting. Comm. Goode moved, and was duly seconded, to sever his motions. The motion was approved by consensus.

Upon unanimous vote, the Committee approved a deadline of the December 19, 2011, Commission meeting as the latest date the new private act could be approved.

Comm. Goode then made his motion, seconded by Comm. Hughes, to include the Superintendent of Roads as a voting member. The motion failed (2-7), with Commissioners Goode and Hughes voting in favor.

Comm. Goode moved, seconded by Comm. Decker, to amend the resolution that the 1981 Financial Management Committee not approve a plan of any kind until the new committee makes its presentation in December or before.

Comm. Vaughn requested language in the amendment be included to recognize that the 1981 Financial Management Act Committee would be moving forward with its business. Comm. Goode agreed accept the language into his amendment. The motion carried (6-2-1) with Commissioners Stone and Graves voting no and Comm. Hyde abstaining.

The Comm. Decker's amendment and the main motion as amended were approved (7-2) with Commissioners Hughes and Goode voting against.

Commissioner Stone moved, seconded by Comm. Hyde, to select the following to represent the County Commission on the committee: the 1981 Financial Management Committee Chairman; the Budget Committee Chairman; and the Legislative Committee Chairman.

Comm. Hughes moved, seconded by Comm. Goode, to amend the motion to select committee members from the regular membership of the Commission. He specified Commissioners Mike Guthrie, Paul Decker and Bob Pospisil as the membership.

Comm. Moser moved, seconded by Comm. Goode, to amend the amendment to include in the resolution a provision for each of the following committees to select its own member: 1981 Financial Management Committee, Legislative Committee, and Budget Committee. Upon discussion, Comm. Goode withdrew his second and Comm. Vaughn seconded the motion. Chairman declared the motion passed (6-3).

The motion made by Comm. Hughes failed (6-3), with Commissioners Hughes, Goode and Decker voting in favor.

The vote on Stone's amendment carried (5-4) with Commissioners Graves, Vaughn, Stone, Pospisil and Hyde voting in favor.

MINUTES
SUMNER COUNTY PURCHASING COMMITTEE
August 15, 2011

Members Present:

Frank Freels - Chairman	David Kimbrough	Anthony Holt
Kirk Moser – Vice Chairman	Judy Hardin	Del Phillips

Also:

David Lawing Leah Dennen Beth Browning Marty Nelson

Chairman Freels called the Purchasing Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, August 15, 2011 at 5:37 p.m.

AGENDA: Motion made by Mr. Phillips to approve the agenda, seconded by Mr. Moser, motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of July 18, 2011, made by Mrs. Hardin, seconded by Mr. Phillips, motion passed 5-1-0 with Mr. Moser abstaining.

REPORT OF THE COMMITTEE CHAIRMAN: Mr. Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: Mr. Holt had no report.

REPORT OF THE FINANCE DIRECTOR: Mr. Lawing stated it is listed under New Business.

REPORT OF THE LAW DIRECTOR: Ms. Dennen had no report.

OLD BUSINESS: There is no old business to discuss.

NEW BUSINESS:

A. Purchase Order Matters – included in packet

1. EMS – motion to approve made by Mr. Moser, seconded by Mr. Holt; motion passed unanimously.

ADJOURNMENT: Being that there was no more business; Mr. Freels adjourned the meeting at 5:40 p.m.

**MINUTES
REDISTRICTING COMMITTEE**

August 25, 2011

Present:

Merrol Hyde, Co-Chairman
Kirk Moser, Co-Chairman
Frank E. Freels
Ben Harris
Bob Pospisil
Jerry Stone
Paul Decker
Moe Taylor
Absent:
Jim Vaughn
Shawn Utley

Also Present:

Anthony Holt, County Executive
Leah Dennen, Law Director
Darlene McDougal, Administrator
Of Elections
Wesley Robertson, State of
Tennessee

Comm. Moser called the Redistricting Committee to order on Monday, August 25, 2011 at 6:00 PM in the Sumner County Administration Building. A quorum was present. He stated that the charge of the committee was to redistrict the Board of Education. He stated that the population per district can be no more than a five percent, plus or minus, deviation.

Wesley Robertson from the State of Tennessee presented the current Sumner County Board of Education district statistics from the 2010 census data as follows:

Dist.	Population	% Deviation
1	13,620.00	-6.74
2	12,525.00	-14.24
3	18,218.00	24.75
4	14,154.00	-3.08
5	14,055.00	-3.76
6	16,801.00	15.04
7	14,114.00	-3.36
8	14,497.00	-0.73
9	13,633.00	-6.65
10	15,502.00	6.15
11	13,526.00	-7.38

After much discussion, Comm. Pospisil moved, seconded by Comm. Harris, to approve the following:

The proposed Sumner County Board of Education district statistics from the 2010 census data were presented for approval as follows:

Dist.	Population	% Deviation
1	15,116.00	3.51
2	13,878.00	-4.79
3	14,000.00	-4.14
4	15,230.00	4.29
5	14,079.00	-3.6
6	15,109.00	3.46
7	15,046.00	3.03
8	14,977.00	2.55
9	14,088.00	-3.53
10	14,071.00	3.2
11	14,051.00	-3.79

Comm. Taylor made a motion, seconded by Comm. Harris, to adjourn the meeting at 7:10 p.m.

Prepared by Maria Savage

MINUTES
RULES AND PROCEDURES COMMITTEE
MERROL HYDE, CHAIRMAN
AUGUST 1, 2011

Present:

Merrol Hyde, Chairman
Paige Brown Strong, Vice-Chairman
Chris Hughes
Jim Vaughn
David Kimbrough
Joe Matthews

Also Present:

Bill Kemp, County Clerk
Leah Dennen, County Law Director
Anthony Holt, County Executive
Frank E. Freels, Commissioner
David Lawing, Finance Director
Don Long, School Board Chairman

The regular meeting of the Rules and Procedures Committee was called to order on Monday, August 1, 2011, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Hyde declared a quorum present.

Agenda. Comm. Hughes requested the addition of discussion on the Consent Agenda. County Law Director Leah Dennen requested the addition of next month's meeting. Upon motion of Comm. Brown Strong, seconded by Comm. Vaughn, the Committee voted to approve the agenda as amended.

Minutes. Upon motion of Comm. Hughes, seconded by Comm. Brown Strong, the minutes of July 1, 2011, were approved by the body.

Issuance of Bonds. David Lawing, Director of Finance, explained some of the changes that were made to the Bond Issuance and Corresponding Projects Monitoring Procedures. He stated that the two main concerns were to make sure that the projects were considered separate by each project, as far as budgets and operations. Also, he stated that more details would be given on how the preliminary conclusive numbers were to be reached. He supplied a print out of the changes. The preliminary estimates would include the following:

- Name and title of individual responsible for compiling estimates
- Details of all assumptions used to calculate estimates
- Listing of any quotes or outside estimates obtained
- Dimensions, materials and other pertinent dates used in estimates

Comm. Hughes stated that he requested that Mr. Lawing add language to include the full Sumner County Commission with all the information presented to the Financial Management Committee.

Upon motion of Comm. Hughes, seconded by Comm. Brown Strong, the Committee approved the bond procedures and forwarded the matter to the full Commission.

Consent Agenda. Comm. Hughes stated that there was confusion as to where the Consent Agenda items are pulled and placed on the regular agenda. County Law Director asked the Chairman to take up the matter after the August Commission meeting to see how it works.

September Meeting. Upon motion of Comm. Kimbrough, seconded by Comm. Vaughn, the Committee voted to cancel the September meeting.

Upon motion of Comm. Hughes, and duly seconded, the Committee adjourned at 6:50 p.m.

Prepared by Maria Savage

MINUTES
SUMNER COUNTY ECONOMIC FEASIBILITY COMMITTEE
August 9th, 2011
5:00 p.m.

Members Present:

Bob Pospisil, Mike Akins, Jerry Stone and Billy Geminden

Absent:

Ben Harris, Shawn Utley and Jim Vaughn

Also:

Leah May Dennen, Anthony Holt, David Lawing, David Pigna and Joe Matthews

Meeting called to order at 5:01 pm

- No Public Comments
- June Minutes Approved
 - Motion- Bob Pospisil
 - Second – Mike Akins
 - Abstained – Billy Geminden

Discussed list of contracts prepared by Mr. Lawing as well as expenses (document attached as Exhibit A)

\$142,000 of total is for Sheriff Dept Employees

Discussion of various items on Exhibit A

Meeting adjourned 5:25 p.m.

Motion: Bob Pospisil

Second: Billy Geminden

MINUTES
SUMNER COUNTY ECONOMIC FEASIBILITY COMMITTEE
June 7th, 2011
6:00 p.m.

Members Present:

Ben Harris, Mike Akins, Jerry Stone, Bob Pospisil

Also:

Leah May Dennen, Danny Hale, Puccini, Marshall, Keith Douglas, Anthony Holt, Jim Vaughn, and Billy Geminden

Meeting called to order at 6:07 pm

- All sent their regrets
- Harris discussed background of school maintenance and how skilled some people are at their department
- Discussed group purchasing
- Discussed that maybe we should request being put on school board maintenance agenda
- Talked about cooperation
- Find out when next meeting – would they have special called meeting for us
- Ask for their help for maintenance
- What are we spending on average for county buildings?
- Ask if we could be put on their agenda for them to consider us
- Send copies to committee of request to be considered
- Meeting Ajourned

MINUTES
SUMNER COUNTY ECONOMIC FEASIBILITY COMMITTEE
July 7th, 2011
5:00 p.m.

Members Present:

Ben Harris, Mike Akins, Jerry Stone, Billy Geminden

Also:

Leah May Dennen, Anthony Holt, Jim Vaughn, Marty Nelson, Maryanne Durski and Del R. Phillips

Meeting called to order at 5:04 pm

- Harris gave report on meetings with Board of Education Maintenance Committee
- Mike Marshall discussed consolidate purchases, ideas for consolidated maintenance
- Talked about joint effort with Highway and Jail – how they help and Board of Education helps them work together
- Discussion of various options
- Motion made to ask David Lawing to provide us with one years' worth of data on maintenance agreements and all other costs of County Buildings and use it to consider consolidation of some services with Board of Education
 - Motion – Jerry Stone
 - Second – Billy Geminden
 - Unanimous
- Members will attend school maintenance and facilities meeting on August 2 at 5:00 p.m.
- Next meeting – Tuesday, August 9 at 5:00 p.m.
- Adjourned at 5:30
 - Motion- Mike Akins
 - Second – Jerry Stone
 - Unanimous