



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Shawn Utley

Third District
Steve Graves
David Satterfield

Fourth District
Frank E. Freels
Joe C. Matthews

Fifth District
Ben Harris
Baker Ring

Sixth District
Paige Brown
Jim Vaughn

Seventh District
Trisha LeMarbre
Kirk Moser

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Chris Hughes
David Kimbrough

Tenth District
Paul R. Goode
Jo Skidmore

Eleventh District
Paul D. Freels
Jerry F. Stone

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Budget Committee.....February 11

Committee on Committees..... March 18

Education Committee..... March 4

Emergency Services Committee..... March 4

Employee Benefits..... February 26

Financial Management Committee..... January 28

General Operations Committee..... March 11

Highway Commission..... March 5

Investment Committee..... January 28

Legislative Committee..... March 11

Purchasing Committee..... January 28

Ad Hoc School Safety Committee..... February 28

MINUTES
SUMNER COUNTY BUDGET COMMITTEE
February 11, 2013

Members Present:

Jerry Stone, Vice Chairman Shawn Utley Jim Vaughn
Moe Taylor Mike Guthrie

Also:

Anthony Holt David Lawing Leah Dennen Dr. Del Phillips Merrol Hyde
Ken Weidner David Pigna

Vice Chairman Stone called the Budget Committee to order on Monday, February 11, 2013 at 6:30 p.m., in Room 112 at the County Administration Building in Gallatin, Tennessee.

ELECTION OF BUDGET COMMITTEE CHAIRMAN: Mr. Stone stated that Mr. Moser has stepped down from the Budget Committee. Therefore, they need to elect a new chairman. Mr. Hyde suggested Mr. Stone serve as chairman. Motion made by Mr. Vaughn to elect Mr. Stone as the new chairman, seconded by Mr. Taylor; motion passed unanimously. Motion made by Mr. Vaughn to elect Mr. Taylor as the new Vice-Chairman; motion passed unanimously.

AGENDA: Mr. Holt stated he would like to add the Douglas-Clark House construction bid to the agenda. Mr. Holt stated he can discuss this under the Report of the County Executive. Motion to approve the agenda made by Mr. Utley, seconded by Mr. Taylor; motion passed unanimously.

RECOGNITION OF PUBLIC: None

APPROVAL OF THE MINUTES: Motion to approve the minutes of January 14, 2013 made by Mr. Taylor, seconded by Mr. Utley; motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN: No report.

A. Report from the Assessor of Property – No report.

REPORT OF THE COUNTY EXECUTIVE: Mr. Holt stated the Douglas-Clark House construction bid came in at \$741,762. The only problem we found that has recently come to our attention is that the state is not allowing us to use the match money for architectural fees. Therefore, we are required to come up with matching fees. We have two options: we can stop the project and pay for it out of the required match and basically not go forward with the project or we can fund a \$35,000 request for architectural fees. We need approval for the bid of \$741,762 and in addition, a \$35,000 appropriation for the architectural fees or the project dies. Mr. Vaughn asked the funding source. Mr. Lawing stated Capital Projects Fund. Motion to approve the entire amount of \$776,762 made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

OLD BUSINESS: None

NEW BUSINESS:

A. Education

1. Request to fund architectural fees for the HHS addition/renovation and the GHS addition – Dr. Phillips stated they are trying to finish the HHS addition and the GHS additions and are here tonight to ask for appropriations to move those projects forward. We would like to bid the HHS job to potentially have some of the HVAC renovation in the old portion of the building worked on this summer. We would like to get the architectural fees for both these jobs appropriated so we can move forward. Mr. Stone asked about what portion of the \$8M is for the HVAC. Dr. Phillips replied about half of it would go to the HVAC. Mr. Stone asked what type of system they are looking at putting in. Dr. Phillips stated he didn't want to comment too much, but he could have Mike Marshall get you the information. Dr. Phillips stated that right now it's an ice build system and it's the only one in the county like that. Mr. Stone asked if it would be a Geo Thermal. Dr. Phillips replied no, it would take the county 130 years to pay that back. Motion to approve made by Mr. Utley, seconded by Mr. Guthrie. Mr. Taylor stated he

would like to defer this for a month. Motion to defer made by Mr. Taylor, seconded by Mr. Vaughn for discussion. Mr. Vaughn stated he has heard there may be other funding sources out there. Dr. Phillips replied he has not heard of any. Dr. Phillips asked Mr. Taylor what other information he would like to see. Mr. Taylor stated he would like to see the study that shows how the Geo Thermal would be more expensive. Dr. Phillips also stated the only other funding he has heard of is for IT use. Mr. Freels asked where the money would come from for these projects. Mr. Stone replied it would be the Capital Projects Fund. Mr. Freels stated we don't have that kind of money in the Capital Projects Fund. The architectural fee can come from the Capital Projects Fund, but the other is yet to be determined. Mr. Stone stated we have a motion and a second to amend the original motion to defer; motion carries 3 - 2 with Mr. Taylor, Mr. Vaughn and Mr. Stone voting YES and Mr. Guthrie and Mr. Utley voting NO. Mr. Stone stated the motion now is to defer for one month; motion passed 3-2 with Mr. Taylor, Mr. Vaughn and Mr. Stone voting Yes and Mr. Guthrie and Mr. Utley voting No.

2. For informational purposes only

- a. Federal Programs-IDEA - Mr. Lawing stated this is all pass through money for vehicles. Motion to approve made by Mr. Utley, seconded by Mr. Vaughn; motion passed unanimously.

B. Appropriations

1. EMA -

- a. \$12,000 EMPG additional funding for equipment for Emergency Response Complex - Mr. Lawing stated this is all grant money. Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.
- b. \$60,855 Homeland Security reimbursable grant - Mr. Lawing stated this is all flow-thru grant money. Motion to approve made by Mr. Vaughn, seconded by Mr. Guthrie; motion passed unanimously.
- c. \$4,190 radio rebate for radio rebanding - Mr. Lawing stated this will come out of County General. Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

2. EMS--\$4,600 insurance reimbursement to be used for vehicle parts -Mr. Lawing stated this is flow-thru money. Motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed unanimously.

3. Gallatin Library--\$1,520 state grant - Motion to approve made by Mr. Utley, seconded by Mr. Taylor; motion passed unanimously.

4. Hendersonville Library- Motion to group and approve made by Mr. Taylor, seconded by Mr. Guthrie; motion passed unanimously.

- a. \$6,250 contribution from FOALS for books and shelving units - Mr. Lawing stated this is flow-thru money.

- b. \$2,460 state grant

5. Finance Department--\$92,740 additional scope of work for ERP consultants, for wiring within Finance Department, and for cubicles/desks for implementation of 2012 Act - Mr. Lawing stated this would come from the Capital Projects Fund. Motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed unanimously.

C. Transfers

1. Inter-budgetary - Motion to group and approve items a and b made by Mr. Taylor, seconded by Mr. Vaughn; motion passed unanimously.

- a. Greater than \$2,500

- b. \$2,500 or less

c. Payroll adjustments

- (i) EMA--\$1,094.40 for secretary - Mr. Weidner stated they need someone two days a week and will be sharing the person from EMS. Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

D. Tax Matters - Motion to group and approve all items made by Mr. Utley, seconded by Mr. Vaughn; motion passed unanimously

1. Joy Leggett Andal, TR--\$290.94

2. Davidson Academy--\$1,758

3. W Gene etux Ruth M. Hughes--\$264

- E. County phone system (David Pigna) – Mr. Pigna passed out a copy of an email from Mrs. Mahailiah Hughes regarding the phone systems and her complaint. Mr. Pigna stated the court house is tied in to our phone system. Mr. Pigna stated he has looked at all types of systems/upgrades. We are talking about four systems. Mr. Pigna stated he personally would like to look at a five year lease with a \$1 payout. That lease would be about \$1,800 a month for all sites and would include the maintenance for that period of time. If we buy it, it would be about \$66,000 to \$70,000 plus a \$10,000 per year maintenance contract after the first year. Mr. Vaughn asked where the funds would come from. Mr. Lawing replied Debt Services Fund, if it is approved for the lease. Mr. Guthrie asked if they have checked with the school board. Mr. Pigna stated they are looking for a different type of system. Mr. Guthrie made a motion for Mr. Pigna to proceed with the bid process on the lease option unless he finds out in this discussion with the school board that we can do it cheaper through them, seconded by Mr. Taylor; motion passed unanimously.

REPORT OF THE FINANCE DIRECTOR:

- A. Revenue Analysis
1. Adequate Facilities Tax – 156.33%
 2. Sales Tax – 101.17%
 3. Wheel Tax – 102.17%
 4. Business Tax – 128.07%
- B. Financial Reports – January (available at meeting, if requested)
- C. Capital Projects – Mr. Lawing stated the attached report is just a rough estimate based on the information he has at this time. Mr. Stone suggests we spread all the upcoming projects into the next 2-3 budget years.

ADJOURNMENT: Motion to adjourn at 7:40 pm made by Mr. Taylor, seconded by Mr. Vaughn; motion passed unanimously.

**COMMITTEE ON COMMITTEES
MINUTES
MARCH 18, 2013**

Present:

Kirk Moser, Chairman
Moe Taylor, V. Chairman
Trisha LeMarbre
Jo Skidmore
Billy Geminden

Anthony Holt, County Executive
Leah May Dennen, County Law Director
Merrol Hyde, Commission Chairman
Mike Akins, Commissioner

The meeting of the Committee on Committees was brought to order on Monday, March 18, 2013, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Vice-Chairman Taylor was presiding.

Agenda. Upon motion of Comm. Skidmore, seconded by Comm. Geminden, the Committee voted to approve the agenda.

Minutes. Upon motion of Comm. LeMarbre, seconded by Comm. Skidmore, the Committee voted to approve the minutes of February 25, 2013.

Election of a Chairman. Vice-Chairman Taylor entertained nominations for the position of committee chairman. Comm. Geminden nominated Kirk Moser. Hearing no other nominations, Vice-Chairman Taylor declared Comm. Moser elected to serve as chairman by unanimous acclamation. Comm. Moser abstained from the vote.

Recognition of the Public. There was none.

Report of the County Executive. County Executive Anthony Holt stated that he would prefer to speak when the Committee takes up his recommendations for the Tourism Board.

Report of the Chairman. There was none.

Board of Tourism. Vice-Chairman Taylor noted the following appointments for consideration:

- Board of Tourism Expiring Terms of Jimmy Johnston and Charles Brewton, Citizens

Executive Holt presented the name of Brittany A. Baldwin to replace Jimmy Johnston on the Tourism Board. He stated that her resume showed her qualifications for the position. Executive Holt recommended the re-appointment of Mr. Brewton to serve another term.

Upon motion of Comm. Geminden, seconded by Comm. LeMarbre, the Committee voted to approve the appointments to the Tourism Board.

Upon motion of Comm. Geminden, seconded by Comm. Skidmore, the Committee adjourned at 6:35 p.m.

Prepared by Maria Savage

**MINUTES
EDUCATION COMMITTEE
March 4, 2013**

Present:

Paul Decker, Chairman
Trish LeMarbre, Vice-Chairman
Jerry Stone
Joe Matthews
Billy Geminden
Jim Vaughn
Kirk Moser

Also Present:

Leah Dennen, County Law Director
Ken Widener, EMA Director
Amanda Pritchert, School System
Sheriff Sonny Weatherford
Anthony Holt, County Executive

Chairman Decker called the Education Committee to order on Monday, March 4, 2013, at 5:30 pm, in the new emergency medical services building in Gallatin. A quorum was present.

Adoption of the Agenda. Commissioner Decker requested the following additions under Old Business as Items A and B: 1) Education and Grow Scholarship Program; and (2) Report from the Ad Hoc School Safety Committee. Upon motion of Comm. LeMarbre, seconded by Comm. Matthews, the Committee members approved the agenda as amended.

Approval of Minutes of February 4, 2013. Upon motion of Comm. Stone, seconded by Comm. LeMarbre, the Committee approved the minutes of February 4, 2013. Comm. Moser abstained from the vote.

Recognition of the Public. There was none.

Report from the Chairman. Chairman Decker reminded the Committee members of a March 13, 2013, informal meeting at 11:30 a.m. at Hendersonville High School between the County Commission and the Board of Education. Comm. Moser requested that the times be set in the evening when some of the other commissioners who work can attend.

At the Board of Education's next meeting there will be a presentation on the facility updates regarding safety in school buildings.

Chairman Decker said there is a unique opportunity to use the old Portland vocational training building at Portland East Middle School, and then yielded the floor to Comm. Geminden who stated that industry in the area has an interest in equipping the building with date-of-the-art machinery for training purposes. Comm. Geminden stated that there is a labor shortage for certain skilled labor. He said partnering with industry in this manner would enhance employment prospects for Sumner County residents. The Board of Education will be considering this matter.

Report from the Director of Schools. Director of Schools Del Phillips was not present.

Report from the County Executive. County Executive Anthony Holt stated that a bond issuance for approximately \$46.8 million would take care of some of the needs of the county. He said that the needs of the county include two high school additions, a new elementary school, public safety improvements, jail repairs and technology for classrooms. He said that the historically low interest rates dictate now as the time to issue a bond. Exec. Holt stated that with the rate of growth in the County, the Commission may be looking at another bond issue after this one. He further stated that he would provide a spreadsheet of the projects needs to present to the Committee.

Educate and Grow Scholarship Program. Chairman Decker recognized Comm. LeMarbre who presented a compilation of the Educate and Grow Scholarships awarded with a breakdown by the number of recipients per school and the amount of scholarship dollars given. The total awarded since the inception of the program was \$349,802.56 to 249 Sumner County students. County Law Director Leah Dennen questioned whether the scholarship awarded to the student from Aaron Academy was within the guidelines of the program. Ms. Dennen stated that she would research the matter.

Ad Hoc Committee for School Safety and Implementation. Comm. Vaughn, a co-chairman of the ad hoc committee, stated that the Ad Hoc Committee for School Safety and Implementation voted to request the hiring of 13 School Resource Officers for a cost of \$246,344.28. The Sheriff, working with the Board of Education, will determine where the officers will be placed within the school system. The employees would begin on April 1. The matter will go to the full Commission for approval. In addition, he said school security improvements were discussed at the meeting.

Budget Amendments. Upon motion of Comm. Vaughn, seconded by Comm. Matthews, the Committee voted to approve the Board of Education budget amendments as presented to the Committee. These included a Pre-K, Idea Part B Grant and RTT amendments.

Comm. LeMarbre motioned to adjourn and was duly seconded by Comm. Geminden. The Committee adjourned at 6:30 pm.

Prepared by Maria Savage

**MINUTES
EMERGENCY SERVICES COMMITTEE
MARCH 4, 2013**

Present:

Jim Vaughn, Chairman
Joe Matthews, Vice-Chairman
Mike Adkins
Paul Decker
Ben Harris
Jerry Stone
Absent
Bob Pospisil

Also Present:

Anthony Holt, County Executive
Sonny Weatherford, Sumner County Sheriff
Leah Dennen, Law Director

Chairman Vaughn called the regular meeting of the Emergency Services Committee to order on Monday, March 4, 2013, at 5:00 p.m. in the Sumner County Emergency Operations Center. A quorum was present.

Approval of the Agenda Under the Report of the Sheriff will be Item (A) School Safety. Under the Report of the Emergency Management Agency will be Item (A) Grant Fund Transfer. Upon motion of Comm. Akins, seconded by Comm. Harris, the Amended Agenda was unanimously approved.

Approval of the Minutes of February 4, 2013. Upon motion of Vice-Chairman Matthews, seconded by Comm. Akins, the minutes of February 4, 2013 were unanimously approved.

Recognition of the Public None.

Report of the Chairman No Report.

Report of the County Executive Mr. Holt commended Comm. Vaughn and Sheriff Weatherford as Co-Chairmen of the School Safety Ad Hoc Committee.

Report from the Sheriff Sheriff Weatherford handed out the February 2013 Financial Report and Animal Control Statistics. The Sheriff went over these figures and stats.

- (A) The Sheriff reviewed the breakdown of the salaries of the School Resource Officers. For 13 officers the total was \$246,344.28. Comm. Stone made a motion, seconded by Comm. Decker, to hire the 13 School Resource Officers and to send to the Budget Committee for approval. Motion carried.

The Sheriff stated the true figures for the retrofitting would not be available until April, and there was also a meeting of the Ad Hoc Committee scheduled for March 28. He asked if it would be necessary for the Ad Hoc Committee to meet in April.

County Executive Holt stated that the School Board had total discretion on physical improvements of the schools. Mr. Holt advised that it might not be advantageous for the Ad Hoc Committee to meet. The Sheriff made the recommendation on the SRO's, and if it's passed in the Budget Committee, it would be sent to the Full Commission for

approval. Any recommendation could be made to the Education Committee, and then moved on to the Budget Committee. Chairman Vaughn stated the Legislative Committee wanted the Ad Hoc Committee to review what is being proposed. Mr. Vaughn suggested making the proposal to the Legislative Committee, and see if they want the Ad Hoc Committee to move forward with it.

Report of the Fire Department. Fire Chief Earlywine handed out the 1/1/2013-1/31/2013 Report and reviewed these totals. Also the Chief advised the County Chiefs Meeting was the most productive meeting they have had so far.

Report of the Emergency Services Director. EMS Director Douglas was out of town. Chairman Vaughn handed out the EMS February 2013 Report, and reviewed a few items on the report.

Report of the Emergency Management Agency EMA Director Weidner stated that we did not qualify for public assistance from the storms. (January 30). The Director also advised they would be in the new EOC probably by the first week in April.

- (A) Grant Fund Transfer-Director Weidner requested approval for the use of the balance of the unused EMPG Grant Funds (Approximately \$13,693.00) for the purchase of additional items needed for the building and equipment for the Hardened Facility. Vice-Chairman Matthews made a motion for approval, seconded by Comm. Akins. Motion approved.

Old Business. None.

New Business. None.

The County Executive requested an update on the Hardened Facility. Director Weidner stated the Hardened Facility has been sent to the architect. Currently the environmental study is being done to make sure all Federal guidelines are being met. After that, the architect will complete the drawings. After going through the permitting process the project should be complete.

There was a motion of adjourn. The Committee adjourned at 5:27pm.

Prepared by Sheila Ashton

MINUTES
EMPLOYEE BENEFITS COMMITTEE
February 26, 2013
9:00 A.M.

Members Present:

Joe Matthews	Bob Pospisil	Dr. Del Phillips	Anthony Holt
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Also:

Leah Dennen	Shannon Eubanks	Bob Shupe
David Lawing	Debbie Robertson	Kathy Courtelis
Kedree Marsh	Ernie Clevenger	Tracy Cannon

Mr. Matthews called the SIB Employee Benefits Committee meeting to order on Tuesday, February 26, 2013 at 9:05 a.m. in Room 112, County Administration Building, in Gallatin, Tennessee.

Agenda: Mr. Matthews added to the agenda under Old Business: Notification of Retirees. Mr. Pospisil made a motion to approve the agenda with the addition; seconded by Dr. Phillips; unanimous approval.

Public Recognition: None

Minutes: Motion was made by Mr. Pospisil to approve the minutes of January 29, 2013; seconded by Mr. Holt; unanimous approval.

Report of Committee Chair: Mr. Matthews stated that an employee came to him and tried to get a nausea drug filled at a pharmacy but was turned down by BCBS because she was underage for the drug written for; Mrs. Courtelis is checking on that claim.

Mr. Matthews also complimented Mr. Shupe on the fine job he did at all the informational meetings explaining everything to all the employees.

Report of Consultant: Mr. Shupe stated that the final copy of the Q&A and the Transcript will be on the website soon to view. The dental side is continuing to grow. The medical side on the ending cash will be in the black by April and continues to grow. Reserve needs to be about \$2.4M which is about where we are now. Our trend is running under zero currently. Our 10 year average on our trend is 4.70% which is excellent.

Mr. Shupe gave us information concerning raising monthly premiums at 5%, 7%, and 10% and what each would do to help with our ending cash balance and getting it toward our goal of \$2.4M in our reserve.

CareHere: Mr. Clevenger reported that the clinic utilization is up in all 5 clinics and is stabilized. Ms. Marsh reported that we would be getting a \$2500 credit on the RX scripts from Walgreens. When they get all the final figures in, they will be sending out a report about mid-March. Mr. Clevenger said the transition from the closing of the pharmacy has gone smoothly.

Mr. Clevenger reported 3 individuals had called him with questions. He responded to those questions in writing and gave a copy of those to Mr. Matthews.

Mr. Clevenger asked that the committee consider delaying for 1 year before going out to RFP for on-site clinics because they are embarking on a wellness program that could be complicated.

Report of Finance Director: Mr. Lawing stated that the financial statements are attached and the health fund is improving. The dental is stable.

Old Business: Ms. Dennen stated that the BOE retirees have not received the information concerning the new insurance changes and the HRA schedules. Dr. Phillips said he would check into it.

New Business: Mr. Matthews discussed the gastric bypass policy and asked if we need to make any changes. Mr. Matthews made a motion to approve lap band only, change the cap to \$18,000 only, and they still have to abide by the same rules and regulations as before; seconded by Dr. Phillips; unanimous approval.

Mr. Shupe discussed the Healthy Baby Program and trying to give mothers the incentive to register with her doctor in the first trimester for her prenatal care. He recommended using a \$100 gift card for the incentive. Based on 26 deliveries per year, it would cost the Trust \$7850 for BCBS to administer the program. No motions were made.

Dr. Phillips made a motion to bid out the on-site clinic; seconded by Mr. Holt; unanimous approval.

Mr. Lawing discussed accommodating spouses to get their HRA and adding Saturday hours for spouses only. Dr. Phillips made a motion to advertise the clinic hours that are set aside for the HRA with 2 Saturdays 4 hours each set aside for spouses only with a nurse there to draw blood by appointment; seconded by Mr. Pospisil; unanimous approval.

Mr. Shupe and Mr. Lawing discussed the Transitional Reinsurance Program where the government is charging a \$63 fee per covered life. They estimate the cost including the county and BOE to be around \$750K per year.

There was no further business so Mr. Pospisil made a motion to adjourn; seconded by Mr. Matthews; the meeting was adjourned at 10:00 a.m.

MINUTES
SUMNER COUNTY 2002 FINANCIAL MANAGEMENT COMMITTEE
 January 28, 2013

Members Present:

Frank Freels - Chairman Anthony Holt Judy Hardin Kirk Moser Bob Pospisil
 Steve Graves - Vice Chairman

Also:

David Lawing Leah Dennen Marty Nelson

Chairman Freels called the 2012 Financial Management Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, January 28, 2013 at 5:36 p.m.

AGENDA: Motion made by Mr. Pospisil to approve the agenda, seconded by Mr. Graves, motion passed unanimously.

RECOGNITION OF PUBLIC: The Committee would like to recognize some more members of Boy Scout Troop #413 from Hendersonville, TN. They are: Graham Broome, Gavin Rodgers and Kristina Broome (parent).

APPROVAL OF THE MINUTES: Motion to approve the minutes of December 17, 2012 made by Mrs. Hardin, seconded by Mr. Graves; motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN: Mr. Freels wanted to remind members of the 2012 Financial Management Committee meeting tomorrow evening at 5:30 pm.

REPORT OF THE COUNTY EXECUTIVE: Mr. Holt had no report.

REPORT OF THE FINANCE DIRECTOR:

A. Monthly Revenue Analysis

- Adequate Facilities Tax - 162.46%
- Sales Tax - 101.17%
- Wheel Tax - 102.26%
- EMS Transportation
- Business Tax - 132.63%

B. Capital Projects Fund Report - Mr. Lawing stated there were no significant changes to report since last month.

REPORT OF THE LAW DIRECTOR: Ms. Dennen stated the Ad Hoc TIF Committee met last Thursday and authorized her to go ahead and pursue a lawsuit against 5th/3rd Bank and she will have that filed in the very near future. Mr. Freels asked about how much that would be. Ms. Dennen replied \$4.6M. It will be in federal district court and Mr. Busey will be responsible for that.

REPORT OF THE BUDGET COMMITTEE: Mr. Moser stated there are four items on the regular agenda tonight for the following:

- a. \$476,000 for Board of Education for some salary line items; pass thru federal money
- b. \$27,150 for Judicial Magistrates - this will come out of the reserve fund
- c. \$88,000 for Sheriff's budget to reimburse for inmate medical expenses; pass thru money
- d. \$40,000 to Vol State - match money for Adult Education Program. Mr. Holt stated this will not be a fiscal impact on this budget year; it will be out of next year's budget.

Mr. Moser stated all the above items passed unanimously through the Budget Committee. Mr. Moser stated that some of the items on the consent agenda are the Hwy 52 intersection; the Assessor has a program to save us money on reassessments, library books and pauper burials. Mr. Moser commented that the Budget Committee also asked the County Commission Chairman to create a committee of law enforcement professionals and the school board chairman to take a look at what their needs are going to be as far as security and safety issues with the schools so we can figure out what we need to do to help the schools.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: There is no new business to discuss.

ADJOURNMENT: Being there was no more business; Mr. Graves made a motion to adjourn the meeting at 5:50 pm, seconded by Mrs. Hardin; motion passed unanimously.

MINUTES
SUMNER COUNTY 2012 FINANCIAL MANAGEMENT COMMITTEE
January 29, 2013

Members Present:

Frank Freels - Chairman Anthony Holt Judy Hardin Kirk Moser Dr. Phillips

Also:

David Lawing Beth Browning Marty Nelson Cindy Williams Mike Riffel

Chairman Freels called the 2012 Financial Management Committee to order in the Chambers of the Sumner Co. Administration Building, on Tuesday, January 29, 2013 at 5:33 p.m.

AGENDA: Motion made by Dr. Phillips to approve the agenda, seconded by Mrs. Hardin, motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF MINUTES: Motion to approve the minutes of December 17, 2012 made by Mrs. Hardin, seconded by Mr. Moser; motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN: Mr. Freels stated that Mr. Riffel with Plante & Moran will be making a presentation.

REPORT OF THE COUNTY EXECUTIVE: Mr. Holt had no report.

REPORT OF THE LAW DIRECTOR: No report.

NEW BUSINESS:

- A. Needs Assessment (pass out at meeting) – Mr. Lawing passed out the ERP Needs Assessment Report. Mr. Riffel gave a power point presentation based on the report Mr. Lawing passed out.
- B. Request for Proposal Process – Motion made by Dr. Phillips to allow Mr. Lawing and Plante & Moran to release the RFP as presented tonight and to forward the additional contract amount of \$77,740 on to Budget Committee, seconded by Mr. Moser; motion passed unanimously.
- C. 2012 Act Implementation Plan
 1. Data Conversion – Mr. Freels stated we needed up to \$10,000 for wiring, data drop box and a door to all be installed in the Finance Department. Any money left over will go back to Capital Outlay. Dr. Phillips made a motion to ask Budget Committee to fund up to \$10,000 for the technology improvements, seconded by Mr. Holt; motion passed unanimously.

ADJOURNMENT: Being there was no more business, Dr. Phillips made a motion to adjourn at 6:06 pm, seconded by Mr. Moser; motion passed unanimously.

**MINUTES
GENERAL OPERATIONS COMMITTEE
JO SKIDMORE, CHAIRMAN
MARCH 11, 2013**

Present:

Jo Skidmore, Chairman

Steve Graves

Ben Harris

David Satterfield

Moe Taylor

Absent: Bob Pospisil and

Paige Brown, Vice-Chairman

Also Present:

David Pigna, Communications Director

Leah Dennen, County Law Director

Chairman Merrol Hyde

The regular meeting of the General Operations Committee was brought to order on Monday, March 11, 2013, at 5:00 p.m. in the Sumner County Administration Building. Chairman Skidmore declared a quorum present to conduct business.

Agenda. Upon motion of Comm. Graves, seconded by Comm. Taylor, the Committee approved the agenda as amended.

Minutes. Upon motion of Comm. Harris, seconded by Comm. Taylor, the Committee voted to approve the minutes of February 11, 2013.

Recognition of the Public. There was none.

Report of Chairman. Chairman Skidmore had no report.

County Executive. County Executive Anthony Holt was not present.

Recognition of the Public. There was none.

Space Allocation at Winchester Street. Chairman Skidmore stated that a resolution was forth coming that would designate the space for Children Are People and the Gallatin Volunteer Fire Department. County Law Director Leah Dennen requested a drawing and/or written description of the allocation of space.

Engineering Study at Jail. Chairman Skidmore recognized David Pigna, Communications Director, who stated that the results of a cost survey conducted by independent engineers were completed. The survey evaluated the cost of repairing the HVAC, plumbing and electrical. There has been accelerated corrosion of pipes and the HVAC never matched the needed capacity for the complex. A \$75-80,000.00 grant to replace 1,200 lights in the jail would save in electricity cost in the amount of \$12,000.00 to \$40,000.00 per year. The engineering estimate falls short of \$4 million in costs to do the comprehensive repairs.

Chairman Skidmore recognized Sheriff Sonny Weatherford who stated that a similarly built jail has the same recurring problems that the County Jail has. He said that looking at the repairs as one project would save the County money.

Recent modifications to the jail increased the inmate capacity to 832. Current occupancy of the jail is staying around 675. Sheriff Weatherford mentioned the possibility of obtaining the old Emergency Management Agency building for use as a minimum security prison or as a place to move prisoners during renovation of the jail. He said the estimated costs to renovate the EMA building on Cairo Road would be \$500,000.00 or less. The Committee members discussed hooking up with the city sewer system, since the City of Gallatin is expanding the coverage in that area. The Committee charged Comm. Harris with looking into the cost of tapping into the system.

The meeting adjourned at 5:16 p.m. after a motion by Comm. Taylor, seconded by Comm. Harris.

Prepared by Maria Savage

SUMNER COUNTY HIGHWAY COMMISSION**February 5, 2013****MINUTES****MEMBERS PRESENT:**

Mike Akins, Commissioner
Frank Freels, Commissioner
Billy Geminden, Vice Chairman
Judy Hardin, Road Superintendent
Anthony Holt, County Executive
Joe Matthews, Commissioner
Tom Neal, Citizen Member
Paige Brown Strong, Commissioner

MEMBERS ABSENT:

Steve Graves, Chairman

OTHERS PRESENT:

Leah Dennen, Law Director
Sandra Lee Hesson, Assessor of Property Adm. Assistant

CALL TO ORDER

Vice Chairman Geminden called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, February 5, 2013 at 4:03 P.M. in Conference Room #112 at the Sumner County Administration building.

APPROVAL OF MINUTES

Motion by Commissioner Freels to approve the December 2012 minutes. **Seconded** by Commissioner Akins. **Motion passed** unanimously.

PUBLIC RECOGNITION

A. Kenneth O'Saile of 460 Upper Station Camp Creek Road, Gallatin, has drainage problems flooding his and neighbor's yard. Road Superintendent Hardin will look at this and contact Mr. O'Saile at 451-2654.

REPORT OF CHAIRMAN: OLD BUSINESS

The signs are up at Beech High School.

REPORT OF CHAIRMAN: NEW BUSINESS

SUMNER COUNTY HIGHWAY COMMISSION**02/05/13****PAGE 2****REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS** - None**REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS****A. Old Litter Bus**

Road Superintendent Hardin requested approval to declare the old Litter Bus (see attached) as surplus property and put it for sale on Gov Deals. There was discussion. Commissioner Matthews **motioned** to approve this request. **Seconded** by Citizen Member Neal. **Motion passed** unanimously.

B. Brush Removal

Road Superintendent Hardin forewarned committee members that they might have phone calls from constituents about brush removal. We set this up for disasters such as storms and/or tornadoes, for trees that have died, and limbs that have fallen. It is not for trees that have been professionally topped! We could have built a bridge with the money this has cost (\$237,000) so far.

REPORT OF COUNTY EXECUTIVE**A. Citizen Member**

County Executive Holt notified the committee that he was going to recommend Mr. Tom Neal to serve as the Citizen Member to the County Commission again. Mr. Neal agreed to serve one more term.

COMMISSION BUSINESS - None**REPORT OF LAW DIRECTOR** - None

MOTION TO ADJOURN: Commissioner Akins
SECONDED BY: Commissioner Matthews
ADJOURNMENT: 4:24 P.M.

MINUTES
SUMNER COUNTY INVESTMENT COMMITTEE
January 28, 2013

Members Present:

Frank Freels - Chairman Anthony Holt Kirk Moser Judy Hardin Bob Pospisil
Steve Graves - Vice Chairman

Also:

David Lawing Leah Dennen Marty Nelson

Chairman Freels called the Investment Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, January 28, 2013 at 5:30 p.m.

AGENDA: Motion made by Mr. Pospisil to approve the agenda, seconded by Mr. Graves, motion passed unanimously.

RECOGNITION OF PUBLIC: The Committee would like to recognize Boy Scout Troop #413 from Hendersonville, TN. Members present were: Austin Campbell, Gavin Maugeri, Steven Willard and Troop Leader Cindy Willard.

APPROVAL OF THE MINUTES: Motion to approve the minutes of December 17, 2012, made by Mrs. Hardin, seconded by Mr. Pospisil, motion passed unanimously.

REPORT OF THE COMMITTEE CHAIR: Chairman Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: There was no report.

REPORT OF THE TRUSTEE: Mrs. Nelson had no report.

REPORT OF THE FINANCE DIRECTOR: Mr. Lawing had no report.

REPORT OF THE LAW DIRECTOR: Ms. Dennen had no report.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: There is no new business.

ADJOURNMENT: Being that there was no more business, Mr. Pospisil made a motion to adjourn at 5:33 p.m., seconded by Mr. Graves, motion passed unanimously.

**MINUTES
LEGISLATIVE COMMITTEE
March 11, 2013**

Present:

Jo Skidmore
Shawn Utley
Jerry Stone
Steve Graves
Paul Decker
Merrol Hyde
Jim Vaughn

Absent:

Bob Pospisil, Chairman

Also Present:

Leah Dennen, County Law Director
Frank Freels, Commissioner
Sonny Weatherford, Sheriff
Kirk Moser, Commissioner

County Law Director Leah Dennen opened the meeting to elect a Chairman for the purposes of conducting the meeting in the absence of the Chairman and Vice Chairman. Comm. Stone nominated Comm. Decker to serve as acting chair. Comm. Decker was elected by acclamation and brought the Legislative Committee meeting to order on March 11, 2013, at 6:00 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Comm. Skidmore made a motion to approve, seconded by Comm. Graves, the agenda. The motion carried.

Approval of Minutes. Upon motion of Comm. Skidmore, and duly seconded by Comm. Stone, the February 11, 2013, minutes were approved by the body.

Public Comments. There was none.

Report of Chairman. Acting Chairman Decker reported that Comm. Moser is not serving currently on the committee because of the resignation of his chairmanship on the Budget Committee.

Report of County Executive. County Executive Anthony Holt was not present.

Old Business. There was none.

New Business.

Veterans Service Report. County Law Director Leah Dennen stated that the report was for docketing purposes.

Magistrate Annual Review. Upon motion of Comm. Graves, seconded by Comm. Utley, the Committee voted to send to the full Commission the annual review of Judicial Magistrates.

Naming of 109 Bridge. Upon motion of Comm. Graves, seconded by Comm. Utley, the Committee voted to approve and forward to the Commission the recommendation that the new Highway 109 bridge be named in honor of Walter Durham.

Education and Grove Definition. Committee members discussed clarification of the language of the rules and regulations regarding the Education and Grow Scholarship program. Comm. Hyde moved, seconded by Comm. Vaughn, to make the scholarship available to all high school students, who are residents (and guardians, too) and meet all other criteria, graduating from Sumner County public and private institutions, as well as out-of-county schools. The motion further stated that private school students who did not take exit exams could qualify with an ACT score of 19.

Acting Chairman Decker presented a compilation of the Educate and Grow Scholarships awarded with a breakdown by the number of recipients per schools and the amount of the scholarship dollars given. The total awarded since the inception of the program was \$349,802.56 to 249 Sumner County students.

The motion carried unanimously with the Law Director directed to notify Compass of the clarifications and ask them to inform schools of the changes and ask them to amend literature to reflect the changes discussed.

Certificates of Recognition. Acting Chairman Decker introduced the following certificates of recognition:

- Station Camp Middle School Basketball Champs
- Steve Walker – Vietnam War Awards
- Westmoreland Police Chief Deneise Etheridge retirement

Upon motion of Comm. Hyde, seconded by Comm. Stone, the Committee voted to group and approve the certificates of recognition.

Zoning. There was no report.

Report of the Law Director. There was no report.

Adjournment. Comm. Vaughn made a motion to adjourn, seconded by Comm. Skidmore. The Committee adjourned at 6:25 p.m.

Prepared by Maria Savage

Legislative Committee
March 11, 2013

MINUTES
SUMNER COUNTY PURCHASING COMMITTEE
January 28, 2013

Members Present:

Frank Freels - Chairman Anthony Holt Kirk Moser Judy Hardin Bob Pospisil
Steve Graves - Vice Chairman

Also:

David Lawing Leah Dennen Marty Nelson

Chairman Freels called the Purchasing Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, January 28, 2013 at 5:33 p.m.

AGENDA: Motion made by Mr. Graves to approve the agenda, seconded by Mr. Pospisil, motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of December 17, 2012, made by Mrs. Hardin, seconded by Mr. Pospisil, motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN: Mr. Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: Mr. Holt had no report.

REPORT OF THE FINANCE DIRECTOR: Mr. Lawing had no report.

REPORT OF THE LAW DIRECTOR: Ms. Dennen had no report.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS:

- A. Purchase Order Matters – Motion to group and approve made by Mr. Moser, seconded by Mr. Pospisil; motion passed unanimously.
 - 1. Gallatin Library
 - 2. Courthouse Boiler Replacement
 - 3. GNRC Admin Contract

ADJOURNMENT: Being that there was no more business, Mr. Holt made a motion to adjourn the meeting at 5:36 p.m., seconded by Mrs. Hardin; motion passed unanimously.

MINUTES
SCHOOL SECURITY AD HOC COMMITTEE
February 28, 2013

Present:

Sheriff Sonny Weatherford, Co-Chair
Comm. Jim Vaughn, Co-Chair
Mickey Miller, Chief HPD
Greg Freudenthal, Comm. Officer HPD
Ken Weidner, EMA Director
Keith Douglas, EMS Director
Richard Smith, Chief PPD
Mike Guthrie, County Comm.
Patrick Brady, Chief WHPD
Don Bandy, Chief GPD
Danny Hurst, Deputy Sheriff
Joe Matthews, County Comm.
Mike Carter, Mayor of Westmoreland,
Acting Police Chief

Absent:

Dewayne Oldham, Retired
Westmoreland Principal
Gary Goodwin, Chief Goodlettsville PD
Ronnie Williams, Chief Millersville PD

Also Present:

Anthony Holt, County Executive
Frank Freels, Commissioner
Jerry Stone, Commissioner
Paul Decker, Comm.
Ben Harris, Comm.
Ted Wise, Board of Education
Pat Connor, Board of Education

Co-Chairman Vaughn called the School Security Ad Hoc Committee to order on Thursday, February 28, 2013, at 5:30 pm at the Sumner County Emergency Operation Center. A quorum was present.

Comm. Matthews did the invocation.

Approval of Agenda. Comm. Matthews made a motion to approve the agenda, seconded by Comm. Guthrie. Motion carried.

Recognition of the Public. None.

Introduction of Committee.

Report of Co-Chairman Vaughn. Co-Chairman Vaughn explained this Committee was formed due to the Sandy Hook disaster. This resulted in reevaluating the school security. The Board of Education has formed a Committee also to do an assessment. The Co-Chairman stated the County Commission is a funding source only. Also any SRO's hired would be through the Sheriff's Department. It is the hope of the Co-Chairman that all three entities can work together.

There are three areas to be studied (1) The retro-fit of the schools.(2) The possible addition of cameras, and item (3) School Resource Officers.

The Co-Chairman explained the goals of the Committee were to put together a plan to present to the County Commission and the Board of Education.

Report of Co-Chairman Weatherford The Sheriff stated it would be next week before he would receive the assessments. Retro-fitting, Camera and Security Measures would be hard to determine without the assessments.

Co-Chairman Vaughn added there were 26 Elementary Schools, 12 Middle Schools, and 9 High Schools. This did not include any of the private schools.

Co-Chairman Weatherford recommended 12 officers to move forward with, and be pro active every year after that until there is an officer in every school. Comm. Matthews seconded. It was open for discussion.

The Sheriff passed out a breakdown of the salaries and expenses of the SRO's. There was discussion on the hiring of the SRO's.

Deputy Sheriff Hurst stated that looking at anything else but an SRO, would be looking at reaction and not proactive. Prevention, relationship, and the community are needed for the children.

Sheriff Weatherford stated there must be good rapport between students and the officer. The points are prevention, intervention, security, and preparedness. There was further discussion.

Comm. Guthrie made an amendment to the original motion for 13 SRO's. Comm. Guthrie recommended 11 for the Middle Schools, one for the Magnet School, and one for the Alternative School. Co-Chairman Vaughn stated once it was funded it would be up to the Sheriff as to where the officers were placed. Deputy Sheriff Hurst seconded the motion. There was further discussion.

Comm. Matthews made a motion to suspend the rules so that Ted Wise, Chairman of the Sumner County Board of Education, and Pat Connor, coordinator for Safe Schools for Sumner County could speak. Comm. Guthrie seconded.

Mr. Wise handed out a letter dated January 9, 2013 to Mr. Holt requesting a resolution for the allocating of additional resources for the Sheriff to staff a SRO on all Sumner County School campuses. Also a resolution was requested for the allocating of adequate funds to retrofit the entrances to our school campuses. Mr. Wise read the letter to the Committee. There was further discussion.

Pat Connor advised the complete costs for the retrofitting will not be available until the end of April. Also on the technology part (cameras), Ms. Connor stated as always the school system will do what they need to do with as little money as

possible. Ms Connor also stated the safety audit revealed a lack of consistency, and that she could not put a dollar amount on what would be needed.

EMA Director Ken Weidner questioned as to whether there was grant funding available. County Executive Holt replied that nothing had become available. The County Executive expressed his appreciation for this Committee moving, and the Sheriff's recommendation. Also he appreciated all the law enforcement personnel being there.

There were opinions expressed from the Commissioners attending as well as Law Enforcement Committee Members, and School Board members.

Ms. Connor stated on the funding issue, that they would not have hard dollar figures for some time. Co-Chairman Vaughn and Co-Chairman Weatherford confirmed a tentative schedule of March 28th for technology (cameras) figures, and April 28th for the retrofitting figures.

There was clarification requested by Deputy Sheriff Horst on the motions. Co-Chairman Vaughn questioned Comm. Guthrie of his intent. Comm. Guthrie stated to send it to Committee for approval as soon as possible, and for immediate funding.

There was a unanimous approval by the Committee for the original motion and the amended motion.

Old Business. None.

New Business. Next meeting March 28th, 5:30pm at the Emergency Operations Center.

Prepared by Sheila Ashton