

SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Shawn Utley

Third District
Steve Graves
David Satterfield

Fourth District
Frank E. Freels
Joe C. Matthews

Fifth District
Ben Harris
Baker Ring

Sixth District
Paige Brown
Jim Vaughn

Seventh District
Trisha LeMarbre
Kirk Moser

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Chris Hughes
David Kimbrough

Tenth District
Paul R. Goode
Jo Skidmore

Eleventh District
Paul D. Freels
Jerry F. Stone

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Beer Committee.....April 15

Budget Committee.....March 11

Committee on Committees..... April 15

Education Committee..... April 1

Employee Benefits..... March 19

Financial Management Committee 2012..... March 18

Financial Management Committee 2002..... March 18

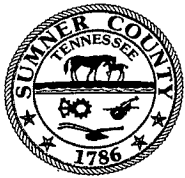
General Operations Committee.....April 8

Highway Commission.....March 5, April 2

Investment Committee..... March 18

Legislative Committee..... April 8

Purchasing Committee..... March 18



BUDGET COMMITTEE MINUTES
Sumner County Administration Building
Conference Room #112
March 11, 2013

MEMBERS PRESENT
Jerry Stone, Chairman
Moe Taylor, Vice-Chairman
Paul Freels
Mike Guthrie
Ben Harris
Shawn Utley
Jim Vaughn
OTHERS PRESENT
Leah Dennen
Frank Freels
David Lawing
Dr. Del Phillips
Sonny Weatherford

- I. CALL TO ORDER—Chairman Stone called the Budget Committee to order at 6:30pm in room 112 of the County Administration Building in Gallatin, Tennessee.
 - A. Approval of Agenda—Request by David Pierce to be added to agenda regarding a tax bill; added as item V.D.3. Request by Mr. Lawing to add tax exempt resolution discussion; added as item VI.A.5. Motion to approve the agenda by Mr. Taylor, seconded by Mr. Guthrie; unanimous approval.
 - B. Recognition of Public—none
 - C. Approval of minutes for February 11, 2013—motion to approve by Mr. Utley, seconded by Mr. Freels; motion passed 6-1-0 with Mr. Harris abstaining.
- II. REPORT OF THE COMMITTEE CHAIRMAN—none
 - A. Report from the Assessor of Property—included in packet
- III. REPORT OF THE COUNTY EXECUTIVE—none
- IV. OLD BUSINESS
 - A. Education (deferred from February)
 1. Request to fund architectural fees for the HHS addition/renovation and the GHS addition—The packet being circulated with the HVAC information for these projects was from 2011 and does not include the additional classrooms; per Chairman Stone, these estimates will need to be dramatically revised. Motion to proceed with design work with questions regarding the HVAC to be handled as the design goes forward by Mr. Utley, seconded by Mr. Vaughn. Mr. Utley asked if the school safety assessments would be incorporated into the additions. Dr. Phillips responded that they would be. Mr. Taylor stated his concerns with the area around HHS being land-locked. Dr. Phillips addressed his concerns stating that rezoning may be necessary. Ms. Dennen asked for the dollar amount for the projects. Mr. Lawing responded that for HHS, the total is \$360,000; and for GHS, the total is \$202,500 with funding to come from the Capital Projects Fund to be reimbursed by the bond if approved. The motioning members agreed to this addition to their motion. Motion passed 6-1 with Mr. Taylor opposing.
- V. NEW BUSINESS
 - A. Education
 1. Budget adjustment for Early Childhood Education—Per Dr. Phillips, this money is from the state for the pre-K program. Motion to approve by Mr. Harris, seconded by Mr. Guthrie; unanimous approval.
 2. For informational purposes only—no motions needed due to being transfers within Federal Projects Fund for special needs students
 - a. Federal Programs—IDEA
 - b. Federal Programs—RTT

Mr. Utley asked Dr. Phillips if a discussion had been held in regards to the amount of funds needed for the schools' safety assessments. Dr. Phillips responded that the Board of Education would try to have that information to the County Commission at their April meeting.

 - B. Appropriations
 1. Sheriff—
 - a. \$110,793.21 state inmate medical reimbursement—flow through money; motion to approve by Mr. Vaughn, seconded by Mr. Taylor; unanimous approval.
 - b. \$8,317 SCAAP Grant—flow through money; motion to approve by Mr. Taylor, seconded by Mr. Vaughn; unanimous approval.
 2. EMA—\$13,560 EMPG Grant—flow through money; motion to approve by Mr. Harris, seconded by Mr. Vaughn; unanimous approval.

3. Portland Library--\$1,328 LSTA Grant—motion to approve by Mr. Freels, seconded by Mr. Taylor; unanimous approval.
 4. Criminal Court—Court Order for Audio/Visual Equipment (up to \$7,500)—motion to approve by Mr. Vaughn, seconded by Mr. Guthrie; unanimous approval.
- C. Transfers
1. Inter-budgetary—Per Mr. Lawing, all items are line-item adjustments. Motion to group and approve items a-c by Mr. Taylor, seconded by Mr. Guthrie; unanimous approval.
 - a. Greater than \$2,500
 - b. \$2,500 or less
 - c. Payroll items
 - (i) EMA adjustments
- D. Tax Refunds—motion to group and approve items 1-2 by Mr. Utley, seconded by Mr. Freels; unanimous approval.
1. Angela Dawn Brown--\$198.85
 2. Daniel L Davis etux Afton N--\$182.24
 3. David Pierce--\$540.16 due to not receiving 2009 tax notice. Motion to deny by Mr. Utley, seconded by Mr. Vaughn; unanimous approval.
- E. County phone system lease/purchase—motion to defer to April meeting (bids not received) by Mr. Taylor, seconded by Mr. Guthrie; unanimous approval.
- F. School Resource Officers--\$246,345 approved by Emergency Services Committee—This will fund 13 SRO's for the remainder of FY13 (April 1-June 30). Motion to approve by Mr. Vaughn, seconded by Mr. Harris. Mr. Vaughn requested a report from Sheriff Weatherford. Mr. Freels also questioned Sheriff Weatherford about the equipment the SRO's will be using. The SRO's will be supplied all necessary equipment; their cars will be supplied from vehicles being taken off the road. Mr. Taylor asked what the SRO's would be doing when school is not in session. Sheriff Weatherford stated they would be filling in for officers on vacation and holidays, working special events, etc where they currently fall short which would eliminate some overtime pay. Mr. Guthrie also stated there are many occasions where the SRO's could assist with other duties during the school year as well as during the summer. Mr. Utley asked who would be responsible for assigning the SRO's. Chairman Stone stated he requested in the Emergency Services meeting that the Sheriff be responsible for the assignments. Chairman Stone referred to a couple of state bills, one of which is in regards to a fully (state) funded SRO program that would place an SRO in every school. He stated he would like for any motions made tonight to include a provision that if the state gets involved, that whatever the County does would be subject to whatever the state comes up with. The other bill refers to teachers being trained to carry handguns. The motioning members agreed to this addition to their motion. Motion passed 5-2 with Mr. Freels and Mr. Utley opposing the motion.

Mr. Vaughn stated the Ad Hoc School Safety Committee, regarding the retrofit of the schools and safety measures, has fulfilled their charge. The next meeting of this Ad Hoc Committee will be March 28. Mr. Taylor stated he didn't see the purpose of continuing with the Ad Hoc Committee and stated he thinks the committee can report directly to the Emergency Services and Budget Committees. Motion to dissolve the committee made by Mr. Taylor, seconded by Mr. Guthrie. Per Mr. Vaughn, the ultimate goal of the Ad Hoc Committee is to place an SRO in every school. The motion was approved unanimously.

VI. REPORT OF THE FINANCE DIRECTOR

A. Bond Resolution

1. Estimates—Per Mr. Lawing, the bond resolution came in too late to make it to the Budget Committee; therefore, he asked the Budget Committee to forward it to the Financial Management Committee. The request is to issue up to \$30,110,000 of bonds. No more than \$5.1M of the \$30,110,000 can be used for non-educational purposes. The \$110,000 over the \$30M is for the cost of issuing the bonds, which includes bond counsel, financial advisors, rating fees, and other various issuance costs. The bonds will not be issued at a discount, only at par or a premium. There is an anticipated premium, which cannot be accurately estimated at this time. These will be 10 ½ year bonds. It will extend our debt 6 months. There will be a large final payment on December 1, 2023.

2. Arbitrage Information— Per Mr. Lawing, this bond does not qualify for a small issuer exemption; it is over the dollar threshold. Therefore, the arbitrage rules will apply. All bond proceeds need to be disbursed in less than three years. Additionally, if revenues earned on the proceeds, on average, are in excess of the interest, on average, the excess will need to be rebated to the US Treasury. These excesses, if they exist, will be in the debt service fund as interest earnings. Mr. Lawing stated, "I do not anticipate that we will meet the spend down requirements to keep the excess, if any." Per Mr. Lawing, the proposed financing would include removing approximately \$2.5M per year out of the Capital Projects Fund and levying it to the Debt Service Fund. The Capital Projects Fund currently has approximately \$7.5M of revenues available for capital projects annually. This would leave, excluding any reallocations, approximately \$5M annually in the fund for capital projects. The financial advisors recommended issuing \$30,110,000 (includes \$110,000 worth of costs). The directions given are for approximately \$2.5M in payments each year not to exceed approximately \$11M due on December 1, 2023 and to not issue the bond at a discount (must be at par or at a premium). Up to \$5.1M can be used for county general projects. Mr. Lawing explained arbitrage and stated he didn't think the county would have any arbitrage on this issuance.
3. Debt Management Policy—Mr. Lawing stated he is going to request a resolution be sent to the County Commission to amend this policy to allow the County Commission to approve "issuances that are not straight-line" instead of the State of Tennessee.
4. Request for exemption from Standing Rules and Procedures (Bond Issuance...)—In regards to Rule VI., if exemption is not granted, it will delay the issuance of these bonds approximately six months.
5. Tax Exempt Resolution—This resolution was passed out at the Budget Committee meeting. Per Mr. Lawing, this resolution is a summary of the arbitrage rules. The county is already following these rules; however, bond counsel is recommending adoption.

A motion to approve items 2-5 was made by Mr. Vaughn, seconded by Mr. Guthrie. Mr. Taylor stated he has some hesitations with spending all of the capital outlay money. Mr. Vaughn responded it would be to the County's benefit to issue this bond and get these projects started. Mr. Frank Freels asked Mr. Lawing if a list of projects had been developed. Mr. Frank Freels stated he has a list with \$66+M worth of projects on it for schools; Mr. Freels inquired as to who would make the decision of the order in which to proceed with the projects. He stated he also has a list of county projects in excess of \$4M; he stated he would like to have some input on the list of priorities of the projects. Ms. Dennen stated the County's goal is to be debt free in 2023, so Mr. Lawing determined how much money could be borrowed based on that goal with the current interest rates available and to avoid arbitrage. No projects were picked to determine the amount to borrow; basically \$25M was assigned to the schools and \$5M was assigned for county projects. The Board of Education and the County Commission will have to vote on the projects. Motion passed unanimously.

Mr. Utley commented that in the six years he has been on the Commission, operation costs have not been addressed and that is something that needs to be looked at. Mr. Taylor questioned how much money was left from the 2010 bond. Mr. Lawing responded the 2010 bond has been closed.

- B. Voluntary School Tax Act Report—Per Mr. Lawing, all monies received have been disbursed to the Board of Education.
- C. Revenue Analysis—Mr. Lawing stated that the county should be up a little over 1-1 ½% in the local revenues and that licenses and permits should be up about \$22K. Sales taxes for the month were 110% of the budgeted amount. Wheel taxes were 99.5% of projections.
- D. Financial Reports—February (available at meeting, if requested)

VII. ADJOURNMENT—motion to adjourn at 7:30pm made by Mr. Taylor, seconded by Mr. Vaughn; unanimous approval.

MINUTES
APRIL 15, 2013
BEER BOARD
PAIGE BROWN, CHAIRMAN

Present:

Paige Brown, Chairman
Jo Skidmore
Frank Freels
Baker Ring

Absent:

Chris Hughes, Vice-Chairman
Paul Goode
Paul Freels

Also Present:

Leah Dennen, County Attorney
Sheriff Sonny Weatherford
Steve Graves, Commissioner
Merrol Hyde, Commission Chairman

The regular meeting of the Beer Board was brought to order by Chairman Paige Brown on Monday, April 15, 2013, at 6:15 p.m. in the Sumner County Administration Building in Gallatin.

Agenda. Upon motion of Comm. Freels, seconded by Comm. Ring, the Board voted to approve the agenda.

Minutes. Upon motion of Comm. Ring, seconded by Comm. Freels, the Board voted to approve the minutes as written for February 25, 2013.

Recognition of the Public. There was none.

Beer Applications. The Beer Board considered the following applications for a special events permit:

- Big John Enterprises LLC DBA Last Call Bar & Grill
John A. Webb Jr.
299 Alexander Lane in Bethpage, TN

County Law Director Leah Dennen reported that there were issues that needed to be addressed with Mr. Webb's application. She stated that a traffic and security were needed, as well as a contract with land owner authorizing him to operate. She further stated that Mr. Webb has been convicted of animal cruelty and domestic abuse, which constitutes moral turpitude under the law and would be grounds for declining the applicant a permit.

Based on the aforementioned information, Ms. Dennen recommended that the Beer Board decline the application, citing the lack of a security and traffic control plan, Mr. Webb's prior convictions and his absence from the Beer Board meeting.

Upon motion of Comm. Ring, seconded by Comm. Skidmore, the Committee voted unanimously to decline the beer permit application for Big John Enterprises LLC DBA Last Call Bar & Grill.

Comm. Freels moved, and was duly seconded, to adjourn at 6:25 p.m.

Prepared by Maria A. Savage

COMMITTEE ON COMMITTEES
MINUTES
APRIL 15, 2013

Present:

Kirk Moser, Chairman
Moe Taylor, V. Chairman
Trisha LeMarbre
Jo Skidmore
Billy Geminden

Anthony Holt, County Executive
Leah May Dennen, County Law Director
Merrol Hyde, Commission Chairman
Steve Graves, Commissioner

The meeting of the Committee on Committees was brought to order on Monday, April 15, 2013, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Moser was presiding.

Agenda. Upon motion of Comm. LeMarbre, seconded by Comm. Geminden, the Committee voted to approve the agenda.

Minutes. Upon motion of Comm. Taylor, seconded by Comm. Skidmore, the Committee voted to approve the minutes of March 18, 2013.

Recognition of the Public. There was none.

Report of the County Executive. County Executive Anthony Holt had no report.

Report of the Chairman. There was none.

Audit Committee. Chairman Moser brought forth the names of Comm. Geminden and Commissioner Steve Graves to serve on the Audit Committee. Comm. LeMarbre moved, Comm. Taylor seconded, and the Committee voted unanimously to approve the nominees for election to the Audit Committee and forward them to the full Commission.

Upon motion of Comm. Geminden, seconded by Comm. Skidmore, the Committee adjourned at 6:35 p.m.

Prepared by Maria Savage

**MINUTES
EDUCATION COMMITTEE
APRIL 1, 2013**

Present:

Paul Decker, Chairman
Trisha LeMarbre, Vice-Chairman
Billy Geminden
Joe Matthews
Kirk Moser
Jim Vaughn
Jerry Stone

Also Present:

Del Phillips, Director of Schools
Leah Dennen, Law Director
Commission Chairman Merrol Hyde
Baker Ring, Commissioner
Ted Wise, Board of Education Chairman
Anthony Holt, County Executive
Pat Conner and Ron Bargatze, BOE

Chairman Decker brought the Education Committee meeting to order on Monday, April 1, 2013, at 5:30 p.m. in the Sumner County Administration Building in Gallatin. A quorum was present to do business.

Agenda. Upon motion of Comm. LeMarbre, seconded by Comm. Geminden, the Committee members approved the agenda.

Minutes. Chairman Decker recognized County Executive Anthony Holt who requested a change in the minutes restating the reference to the bond issue. Instead of a \$46.8 million bond issue, the record should reflect a 30 million bond issue with \$16.8 from the Capital Projects fund. Upon motion of Comm. LeMarbre, seconded by Comm. Matthews, the Committee approved the minutes as amended of March 4, 2013.

Recognition of the Public. There was none.

Report of Chairman. Chairman Decker reported that Comm. Vaughn had a death in the family and would not be attending the meeting. He thanked committee members for coming to the Hendersonville High School for a recent visit with the Board of Education.

County Executive. County Executive Anthony Holt had no report.

Director of Schools. Dr Del Phillips, Director of Schools, stated that he would comment on the agenda matter when it is brought up.

School Safety Report. Chairman Decker recognized Pat Conner who reported the following information about safety needs in the school system:

Reflective Ting \$70/door \$50 fee each school	\$107,550.00
Door Blocks	\$ 14,250.00
Updated Locks	\$ 17,850.00
Bus Cameras	\$127,500.00
Outside PA	\$ 10,032.00
Updated Telephone System	<u>\$800,000.00</u>

TOTAL	1,077,182.00
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Director of Schools stated the possibility of a joint bidding process with the County to purchase a compatible telephone system

Ron Bargatze reported on safety/security evaluations on 3 specialty schools, 24 elementary schools, 11 middle schools, 7 high schools and the 2 annex facilities at White House and Beech High Schools.

Mr. Bargatze stated that the County needs to establish baseline standardization across Sumner County where every school has the following:

- 1) Secure entrance where all visitors are buzzed into any given building only after they are identified and deemed "safe"
- 2) Required to enter the front office, state their reason for being there, be approved by school personnel when they sign in, receive a visitor ID, be buzzed into the school population to complete their business, sign out before exiting the facility
- 3) Satisfactory camera and monitor system that meets BOE established standards

Mr. Bargatze further recommended that each school have a "Panic Button" or silent alarm that is wired directly to the local law enforcement facility and staff at that school.

Recommended technology upgrades for enhanced school safety were listed as follows:

Cameras	\$55,650.00
42" Monitors	\$18,000.00
Buzzer Systems	\$ 3,600.00
Electronic Hardware	\$ 7,650.00
Boxes of Wiring	\$20,400.00
Hours of Labor	\$37,376.00
Misc. Materials	\$ 4,800.00
Varda Panic Alarm	\$72,000.00
DVR Data Storage Systems	\$16,500.00
Automated Lockdown Alarm	\$72,000.00
Portable Radios	\$32,100.00
Text A Tip Line	\$11,250.00
Cell Phone Booster	\$11,750.00

Total Technology Upgrades	\$363,076.00
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The Construction budget was listed as \$1,296,000.00 which did not include door blocks, tinting, technology upgrades, exterior lighting upgrades, exterior door replacements or architect/engineering fees.

The Committee took no action.

The meeting was adjourned at 6:33 p.m. after a motion by Comm. LeMarbre, seconded by Comm. Matthews.

Prepared by Maria A. Savage

MINUTES
EMPLOYEE BENEFITS COMMITTEE
March 19, 2013
9:00 A.M.

Members Present:

Joe Matthews

Bob Pospisil

Dr. Del Phillips

Also:

Leah Dennen

Jeremy Shupe

Bob Shupe

David Lawing

Debbie Robertson

Kathy Courtelis

Mr. Matthews called the SIB Employee Benefits Committee meeting to order on Tuesday, March 19, 2013 at 9:00 a.m. in Room 112, County Administration Building, in Gallatin, Tennessee.

Agenda: Mr. Pospisil made a motion to approve the agenda; seconded by Dr. Phillips; unanimous approval.

Public Recognition: None

Minutes: Mr. Shupe asked that there be a change to the minutes to clarify a statement in the next to last paragraph. He stated that the \$750K per year was county-wide and only approximately \$250K to the Trust. Motion was made by Mr. Pospisil to approve the minutes of February 26, 2013 with this change; seconded by Dr. Phillips; unanimous approval.

Report of Committee Chair: Mr. Matthews noted that there were some scheduling problems with the HRAs but he will get with CareHere to handle that.

Report of Consultant: Mr. Shupe stated that the dental side is still good. He noted that the medical side went back 2 months early. We have had 1 large claim but we have still saved \$318,000 this year on the reinsurance.

CareHere: No representative present for this meeting.

Report of Finance Director: Mr. Lawing stated that the financial reports are attached. There was one figure that was different from Mr. Shupe's figures. Mr. Shupe stated that the reason for that is because Highway Department was late in turning in their reports.

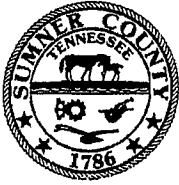
Old Business: None

New Business: Mr. Lawing stated that he had a vendor that wanted to bid on the pharmacy coverage separately. Mr. Shupe discussed what all this would entail. No motions were made to bid pharmacy coverage at this time.

Mr. Lawing noted that the actuarials have come back and handed out copies of it. Mr. Shupe recommended that we have a minimum of 5% increase in premiums and would probably break even at that. Mr. Matthews stated that 5% is the most that employees can sustain with the tax increases and premium increases and pay going backwards. Dr. Phillips made a motion to have a 5% increase in medical premiums and 1% increase in dental premiums; seconded by Mr. Pospisil; unanimous approval.

Mr. Shupe said we were at the end of a 3 year guarantee on the BCBS Renewal Offer. The admin cost is \$33.50 beginning 7/2013. There could be changes due to the Affordable Care Act. Mr. Pospisil made a motion to accept this; seconded by Dr. Phillips; unanimous approval.

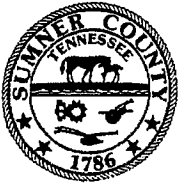
There was no further business so Dr. Phillips made a motion to adjourn; seconded by Mr. Matthews; the meeting was adjourned at 9:45 a.m.



2012 FINANCIAL MANAGEMENT COMMITTEE
MINUTES
March 18, 2013

MEMBERS PRESENT
Frank Freels, Chairman
Steve Graves, Vice-Chairman
Judy Hardin
Anthony Holt
Kirk Moser
Del Phillips
Bob Pospisil
OTHERS PRESENT
Leah Dennen
David Lawing
Marty Nelson

- I. CALL TO ORDER by Chairman Freels on March 18, 2013 at 6:13 p.m. in Room 112 of the County Administration Building in Gallatin, Tennessee.
 - A. Approval of Agenda—motion to approve by Mr. Pospisil, seconded by Dr. Phillips; unanimous approval.
 - B. Recognition of Public—none
 - C. Approval of Minutes—January 29, 2013—motion to approve by Ms. Hardin, seconded by Mr. Pospisil; unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN—none
- III. REPORT OF THE COUNTY EXECUTIVE—none
- IV. REPORT OF THE FINANCE DIRECTOR
 - A. Original Implementation Plan and update—Per Mr. Lawing, the original and updated Implementation Plans are included in the packet. He stated that we are running 2-4 weeks behind due to extending the bid time for two weeks and some items have just taken longer to complete.
- V. REPORT OF THE LAW DIRECTOR—none
- VI. OLD BUSINESS—none
- VII. NEW BUSINESS—none
- VIII. ADJOURNMENT—motion to adjourn at 6:15 by Ms. Hardin, seconded by Dr. Phillips; unanimous approval.



2002 FINANCIAL MANAGEMENT COMMITTEE
MINUTES
March 18, 2013

MEMBERS PRESENT
Frank Freels, Chairman
Steve Graves, Vice-Chairman
Judy Hardin
Anthony Holt
Kirk Moser
Del Phillips
Bob Pospisil
OTHERS PRESENT
Leah Dennen
David Lawing
Marty Nelson

- I. CALL TO ORDER by Chairman Freels on March 18, 2013 at 5:45 p.m. in Room 112 of the County Administration Building in Gallatin, Tennessee.
 - A. Approval of Agenda—motion to approve by Mr. Pospisil, seconded by Dr. Phillips; unanimous approval.
 - B. Recognition of Public—none
 - C. Approval of Minutes—January 28, 2013 (no February meeting)—motion to approve by Mr. Pospisil, seconded by Mr. Moser; unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN—none
- III. REPORT OF THE COUNTY EXECUTIVE—none
- IV. REPORT OF THE FINANCE DIRECTOR
 - A. Monthly Revenue Analysis—If the current path continues, local revenues will be up approximately \$1.6M and about \$44K in licensing and permits. For the property taxes, the estimate is for an additional ½-1%. All of the other revenues are performing as expected.
 - B. Capital Projects Fund Report—This report shows the capital projects for this fiscal year. There is an appropriation request on the commission agenda for \$562,500 for architectural fees for the GHS and HHS additions and renovations that will come either from this reserve or a bond issuance if approved.
 - C. Per the county's debt policy, the bonded per capita debt and the most recent bond rating are required to be reported. Mr. Lawing passed out this information and asked that these items be placed under the report of the officials at the commission meeting.

Mr. Holt stated if the county does not proceed with issuing bonds this month, it risks losing an excellent interest rate and not having the safety changes completed at the schools before the start of the new school year. Mr. Holt made a motion to hire Wiley Bros (financial advisor) and Bass, Berry, and Sims (bond counsel) and to override any county rules and regulations that will not allow for the immediate issuance of these bonds for a total of \$30,110,000; Dr. Phillips seconded the motion. Mr. Pospisil asked how these bonds will be used. Mr. Holt stated that, basically, \$25M will be dedicated to the schools capital projects, and \$5M will be used in County General. The school portion cannot be used for the county projects, but the county portion can be used for the school projects. This bond will be issued on a 10 ½ year amortization schedule at around 2%. Mr. Freels stated his concerns that the county was jumping out about two weeks early with no firm bids on any projects. Mr. Freels wants to get the bids in, prolong the bond issuance for a couple of weeks, and possibly add in some other projects. Mr. Moser inquired about a list of the proposed projects. Mr. Holt stated the projects consist of the GHS and HHS additions/renovations, a new elementary school, and the safety improvements at the schools. Per Mr. Holt, the remainder of any needed funds will come from the Capital Projects Fund. The county projects consist of jail repairs and possibly converting the old EMA building to a correctional facility. Mr. Freels read a list of county and school projects to be considered and asked the committee to consider delaying the issuance of the bonds. The committee discussed the projects and the issuance of the bonds. Mr. Pospisil called for the question. Motion passed 6-1 with Mr. Freels opposing.
- V. REPORT OF THE LAW DIRECTOR—none
- VI. REPORT OF THE BUDGET COMMITTEE—none
- VII. OLD BUSINESS—none

VIII. NEW BUSINESS

- A. Resolution to adopt policies and procedures for the administration of federally tax-exempt debt obligations—Mr. Lawing stated this resolution is for bond counsel. It states the county will follow the arbitrage requirements. Mr. Lawing wanted to clarify the arbitrage and stated that the county must have an intent to spend the bonds within three years when the bonds are issued. If it is a non-construction project and the county plans to keep any excess earnings more than what is paid out on the average, the county would have to spend those within 18 months. Because the rates are so good and the county is expecting some projects to take up to three years, if there is any excess earnings due to the market changing, Mr. Lawing anticipates having that in debt service and paying it back. The main thing is to have virtually all the money spent within three years and to have an intent.
- B. Resolution to amend debt management policy—Mr. Lawing stated that when the debt management policy was issued, a policy that was recommended by CTAS was used. One thing that was included is that if the county is using other than straight-line amortization, it requires the state's approval. Since there is no state statute that requires this (it is only a policy) and because it can be difficult to get things through the state in a timely manner, Mr. Lawing is requesting the County Commission to amend this policy to give the authority to approve other than straight-line amortization to the County Commission.
- C. Finance Director's Bond—This has been through the County Commission (since the February Financial Management Committee meeting was cancelled), so this is for information purposes only.

Mr. Pospisil motioned to group and approve the above items, seconded by Mr. Moser; unanimous approval.

- IX. ADJOURNMENT— motion to adjourn at 5:45 by Mr. Pospisil, seconded by Mr. Graves; unanimous approval.

**MINUTES
GENERAL OPERATIONS COMMITTEE
JO SKIDMORE, CHAIRMAN
APRIL 8, 2013**

Present:

Jo Skidmore, Chairman
Paige Brown, Vice-Chairman
Steve Graves
Ben Harris
David Satterfield
Moe Taylor
Bob Pospisil

Also Present:

David Pigna, Communications Director
Leah Dennen, County Law Director
Chairman Merrol Hyde
Sonny Weatherford, Sheriff
Rick Sinclair, Quantum Environmental Services
Merrol Hyde, Commission Chairman

The regular meeting of the General Operations Committee was brought to order on Monday, April 8, 2013, at 5:00 p.m. in the Sumner County Administration Building. Chairman Skidmore declared a quorum present to conduct business.

Agenda. Upon motion of Comm. Pospisil, seconded by Comm. Satterfield, the Committee approved the agenda as amended.

Minutes. Upon motion of Comm. Graves, seconded by Comm. Harris, the Committee voted to approve the minutes of March 11, 2013.

Recognition of the Public. There was none.

Report of Chairman. Chairman Skidmore had no report.

County Executive. County Executive Anthony Holt was not present.

Recognition of the Public. There was none.

Telephone Replacement Costs. Chairman Skidmore recognized David Pigna, Communications Director, who requested consideration of the lowest bid of Fulton Communication in the amount of \$51,397. Mr. Pigna stated that he felt this was the best and lowest bid. He said that the bidder's system is compatible with the county system to the extent that the headsets will not be replaced when the new system is installed. To replace all the headsets would be an additional \$15,000.00 and will be phased in as the need arises. He said that this would bring in state-of-the-art software system. The timeline for beginning the project could coincide with the new budget year, if necessary. A five-year maintenance program was included in the bid.

Upon motion of Comm. Pospisil, seconded by Comm. Harris, the Committee voted to go forward with the project and sent it to Budget Committee.

EMA Building on Cairo Road Sewer Project. Chairman Skidmore recognized David Pigna, Communications Director, who stated that he sought the unpaid services of Hart Freeland and Roberts to estimate the cost to run a city sewer line to the Cairo Road Emergency Management Building, which included the following:

- 550' of 8" main sewer line, three (3) manholes, 160' of 6" service line to the building with cleanouts beginning approximately 5' from the building, sewer line ditch and repaving the road: \$63,640.00
- Engineering fee (includes survey map, design, plans preparation and specifications, submission to TDEC for approval, bid, opening and approve shop drawings: \$6,400.00
- TDEC approval fee: \$75.00
- Gallatin Public Utilities inspection fee: \$25.00
- Gallatin Public Utilities charge (one time) - \$500.00/bathroom added
- Cost to connect the service line to the inside plumbing: ?
- Cost to pump out the septic tank, fill with material and crush in the top: ?
- Total cost of the first four items: \$70,140.00; Other cost to be determined.

County Executive Anthony Holt stated that for the time being this is for information purposes, only. No action was taken on the matter.

Surplus Property. Upon motion of Comm. Taylor, seconded by Comm. Harris, the Committee voted to declare surplus property from the Finance Department, as presented by Mr. Pigna.

Quantum Environmental Services. Chairman Skidmore recognized Rick Sinclair who offered his expertise to represent Sumner County at the Air Quality Board meetings regarding the county's clean air attainment. He said that for the first time in 30 years Sumner County reached attainment in regard to the EPA clean air standards. He stated that meeting attainment, not only means clean air, but manufacturing jobs. Mr. Sinclair stated that he would represent Sumner County with respect to the changes that are occurring in the state. He mentioned that vehicle emissions may be eliminated for the first three years for new cars. Under consideration from Williamson County was a drive-by emission test that would make it easier to test vehicles. Mr. Sinclair was asking \$9,600.00 for his contracted services through the summer period.

Executive Holt stated TVA is cleaning up the Gallatin TVA coal-fired plant, which is a significant player in not reaching attainment in Sumner County. He said that the cleanup should have a favorable impact. He said it was important that commissioners to know what is going on and that the stakes are high.

Comm. Pospisil motioned to recommend Quantum Environmental Services and move the matter forward to Budget and Legislative Committees. The motion died for lack of a second.

CJC Energy Grant Services. Mr. Pigna stated that Kim Ark, the County Grant Writer, has applied for a \$50,000.00 grant to replace light bulbs in the jail with more energy efficient LED lighting. The matching for the County would be \$25,000.00. He stated that it would be brought back up if the grant is awarded.

The meeting adjourned at 5:35 p.m. after a motion by Comm. Taylor, seconded by Comm. Harris.

SUMNER COUNTY HIGHWAY COMMISSION

March 5, 2013

MINUTES

MEMBERS PRESENT:

Mike Akins, Commissioner
Billy Geminden, Vice Chairman
Steve Graves, Chairman
Judy Hardin, Road Superintendent
Anthony Holt, County Executive
Joe Matthews, Commissioner
Tom Neal, Citizen Member
Paige Brown Strong, Commissioner

MEMBERS ABSENT:

Frank Freels, Commissioner

OTHERS PRESENT:

Leah Dennen, Law Director
Sandra Lee Hesson, Assessor of Property Adm. Assistant

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, March 5, 2013 at 4:00 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA

Under Road Superintendent: 2 backhoes

APPROVAL OF MINUTES

Motion by Commissioner Akins to approve the February 2013 minutes. **Seconded** by Citizen Member Neal. **Motion passed** with Chairman Graves abstaining because of absence last month.

PUBLIC RECOGNITION

A. Trees topped on Carolyn Lane

Clyde Graves, Sam Pilcher, Dorothy and Phillip Bumpus, all of Carolyn Lane, Gallatin, have had their trees topped and trimmed and the brush is stacked up at the side of the road to be picked up. Road Superintendent Hardin asked if the trimmer was out of Macon County and they told her yes. The trimmer is telling residents he will cut and the County will pick up the brush. There was discussion. The County will make an exception in this case and pick up this brush. Commissioner Matthews will investigate charging the trimmer with criminal littering.

REPORT OF CHAIRMAN: OLD BUSINESS – None**REPORT OF CHAIRMAN: NEW BUSINESS** – None**REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS** – None**REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS****A. Rim Road**

Road Superintendent Hardin requested the portion of the former Hwy 109N Hwy, (beginning at New 109 Hwy, S. of Hollis Chapel Rd. and ending at New 109 Hwy, S. of Hwy 76) be named Rim Road (see attached) and be accepted as a County Road. There was discussion. Commissioner Akins **motioned** to approve Rim Road. **Seconded** by Vice Chairman Geminden. **Motion passed** unanimously.

B. Backhoes to Surplus

Road Superintendent Hardin presented a list (see attached) with 2 backhoes needing to be declared Surplus Property. They have already been replaced. There was discussion. Commissioner Matthews **motioned** to approve the backhoes listed as Surplus Property. **Seconded** by County Executive Holt. **Motion passed** unanimously.

REPORT OF COUNTY EXECUTIVE – None**COMMISSION BUSINESS** – None**REPORT OF LAW DIRECTOR** – None

MOTION TO ADJOURN: Vice Chairman Geminden
SECONDED BY: Commissioner Matthews
ADJOURNMENT: 4:28 P.M.

SUMNER COUNTY HIGHWAY COMMISSION

April 2, 2013

MINUTES

MEMBERS PRESENT:

Mike Akins, Commissioner
Frank Freels, Commissioner
Billy Geminden, Vice Chairman
Steve Graves, Chairman
Judy Hardin, Road Superintendent
Anthony Holt, County Executive
Joe Matthews, Commissioner
Tom Neal, Citizen Member
Paige Brown Strong, Commissioner

MEMBERS ABSENT:

OTHERS PRESENT:

Leah Dennen, Law Director
Sandra Lee Hesson, Assessor of Property Adm. Assistant

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, April 2, 2013 at 4:00 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA - None

APPROVAL OF MINUTES

Motion by Commissioner Matthews to approve the March 2013 minutes. **Seconded** by Vice Chairman Geminden. **Motion passed** unanimously.

PUBLIC RECOGNITION - None

REPORT OF CHAIRMAN: OLD BUSINESS

A. Rim Road - need clarification

Chairman Graves mentioned that Rim Road that was accepted as a County Road last month may have a name change this month under the Road Supt's. report.

REPORT OF CHAIRMAN: NEW BUSINESS - None

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS**A. Rim Road name change to Academy Road**

Road Superintendent Hardin explained that the City of Portland had named their portion of the road Academy Road and we had named the County portion Rim Road at last month's meeting. The E-911 office prefers that the same road have the same name all the way through if possible. The County does not have any objection to using Academy Road. Commissioner Akins **motioned** to change the name on Rim Road accepted last month to Academy Road. **Seconded** by Commissioner Akins. **Motion passed** unanimously.

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS**A. Proposed 2013-14 Budget Approval**

Road Superintendent Hardin presented the proposed 2013-14 Budget (see attached) for the Sumner County Highway Department. There was discussion. Commissioner Akins **motioned** to approve the proposed 2013-14 Budget. **Seconded** by Commissioner Matthews. There was discussion. **Motion passed** unanimously.

B. Litter Grant

Road Superintendent Hardin asked for approval of the Litter Grant from the State. Commissioner Matthews **motioned** to approve the Litter Grant. **Seconded** by Vice Chairman Geminden. **Motion passed** unanimously.

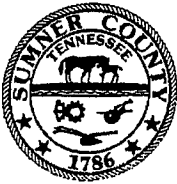
C. Cameron Way

Road Superintendent Hardin requested Cameron Way (see attached) be accepted as a County Road. Commissioner Freels **motioned** to approve Cameron Way as a County Road. **Seconded** by Citizen Member Neal. **Motion passed** unanimously.

REPORT OF COUNTY EXECUTIVE – None**COMMISSION BUSINESS** – None**REPORT OF LAW DIRECTOR**

Law Director Dennen reported the "Rainwater Case" is over after 7 years, and the result is the road is the County's.

MOTION TO ADJOURN: Citizen Member Neal
SECONDED BY: Vice Chairman Geminden
ADJOURNMENT: 4:38 P.M.



INVESTMENT COMMITTEE MINUTES
March 18, 2013

MEMBERS PRESENT
Frank Freels, Chairman
Steve Graves, Vice-Chairman
Judy Hardin
Anthony Holt
Kirk Moser
Del Phillips
Bob Pospisil
OTHERS PRESENT
Leah Dennen
David Lawing
Marty Nelson

- I. CALL TO ORDER by Chairman Freels on March 18, 2013 at 5:35 p.m. in Room 112 of the County Administration Building in Gallatin, Tennessee.
 - A. Approval of Agenda—motion to approve by Mr. Pospisil, seconded by Mr. Graves; unanimous approval.
 - B. Recognition of Public—none
 - C. Approval of Minutes—January 28, 2013 (no February meeting)—motion to approve by Ms. Hardin, seconded by Mr. Moser; unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN—none
- III. REPORT OF THE COUNTY EXECUTIVE—none
- IV. REPORT OF THE TRUSTEE—Ms. Nelson stated that so far, we have collected 94.3% of the 2012 property taxes compared to 92.9% this time last year. We have collected 98.296% of the 2011 delinquents as compared to 97.896% at this time last year. Ms. Nelson informed the committee that she would be going before the County Commission regarding some counterfeit money received in her department. CTAS recommended that it be counted against the Trustee's Commissions in the County General Fund.
- V. REPORT OF THE FINANCE DIRECTOR—none
- VI. REPORT OF THE LAW DIRECTOR—none
- VII. OLD BUSINESS—none
- VIII. NEW BUSINESS—none
- IX. ADJOURNMENT—motion to adjourn at 5:43 by Mr. Pospisil, seconded by Dr. Phillips; unanimous approval.

**MINUTES
LEGISLATIVE COMMITTEE
April 8, 2013**

Present:

Bob Pospisil, Chairman
Kirk Moser, Vice-Chairman
Jo Skidmore
Shawn Utley
Jerry Stone
Steve Graves
Paul Decker
Merrol Hyde
Jim Vaughn

Also Present:

Leah Dennen, County Law Director
Frank Freels, Commissioner
Sonny Weatherford, Sheriff
County Executive Anthony Holt

Chairman Pospisil brought the Legislative Committee meeting to order on April 8, 2013, at 6:00 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Chairman Pospisil recognized Comm. Stone who requested the addition of discussion on the proposed change in the voting system. Comm. Hyde made a motion to approve, seconded by Comm. Moser, the agenda as amended. The motion carried.

Approval of Minutes. Upon motion of Comm. Skidmore, and duly seconded by Comm. Graves, the March 11, 2013, minutes were approved by the body. Comm. Moser abstained from the vote.

Public Comments. There was none.

Report of Chairman. Chairman Pospisil had no report

Report of County Executive. County Executive Anthony Holt had no report.

Old Business. There was none.

New Business.

Veterans Service Report. County Law Director Leah Dennen stated that the report was for docketing purposes.

School Bus Usage. Upon motion of Comm. Graves, seconded by Comm. Utley, the Committee voted to send to the full Commission a resolution encouraging the General Assembly to support House Bill 381/Senate Bill 523 which changes the mileage that Class C and D buses operating in the 16th and 17th year of service must have to remain eligible for operation by a local education or contracted provider from less than 200,000 miles to less than 250,000 miles.

Keep and Bear Arms. Upon motion of Comm. Moser, seconded by Comm. Vaughn, the Committee voted to send to the full Commission a resolution for the support of the rights of people to keep and bear arms.

Voting Centers. Comm. Stone voiced his opposition to the making of laws that would establish convenience voting centers. Comm. Hyde moved that the County Commission go on record as opposing any future legislation that would do away with precincts and establish voting centers. The motion was seconded by Comm. Skidmore and carried (8-1) with Comm. Utey voting against the measure.

Certificates of Recognition. Chairman Pospisil introduced the following certificates of recognition:

- Derri Cash, Middle School Teacher of the Year Award
- Darrell Duncan, High School Teacher of the Year Award
- Kim Harkreader, Grades K-4 Teacher of the Year Award
- Terrianna Douglas, thirty-five years of service to Sumner County Schools
- Pat Connor, twenty-seven years of services as Safe Schools, Healthy Schools Coordinator of Sumner County
- Declaring May 2, 2013 Day of Prayer in Sumner County, Tennessee

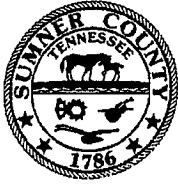
Upon motion of Comm. Hyde, seconded by Comm. Stone, the Committee voted to group and approve the certificates of recognition.

Zoning. There was no report.

Report of the Law Director. There was no report.

Adjournment. Comm. Vaughn made a motion to adjourn, seconded by Comm. Stone. The Committee adjourned at 6:25 p.m.

Prepared by Maria Savage



PURCHASING COMMITTEE MINUTES
March 18, 2013

MEMBERS PRESENT
Frank Freels, Chairman
Steve Graves, Vice-Chairman
Judy Hardin
Anthony Holt
Kirk Moser
Del Phillips
Bob Pospisil
OTHERS PRESENT
Leah Dennen
David Lawing
Marty Nelson

- I. CALL TO ORDER by Chairman Freels on March 18, 2013 at 6:13 p.m. in Room 112 of the County Administration Building in Gallatin, Tennessee.
 - A. Approval of Agenda—motion to approve by Mr. Graves, seconded by Mr. Pospisil; unanimous approval.
 - B. Recognition of Public—none
 - C. Approval of Minutes—January 28, 2013 (no February meeting)—motion to approve by Mr. Pospisil, seconded by Ms. Hardin; unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN—none
- III. REPORT OF THE COUNTY EXECUTIVE—none
- IV. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT—none
- V. REPORT OF THE LAW DIRECTOR—none
- VI. OLD BUSINESS—none
- VII. NEW BUSINESS—none
 - A. Purchase Order Matters
 1. Gallatin Library—motion to approve by Mr. Moser, seconded by Mr. Pospisil; unanimous approval.
- VIII. ADJOURNMENT—motion to adjourn at 5:45 by Mr. Pospisil, seconded by Mr. Graves; unanimous approval.