



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Shawn Utley

Third District
Steve Graves
David Satterfield

Fourth District
Frank E. Freels
Joe C. Matthews

Fifth District
Ben Harris
Baker Ring

Sixth District
Paige Brown
Jim Vaughn

Seventh District
Trisha LeMarbre
Kirk Moser

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Chris Hughes
David Kimbrough

Tenth District
Paul R. Goode
Jo Skidmore

Eleventh District
Paul D. Freels
Jerry F. Stone

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Budget Committee.....February 10, 24

Committee on Committees.....February 24

Employee Benefits.....January 28

Emergency Services Committee.....February 3

2012 Financial Management Committee.....January 27

2002 Financial Management Committee.....January 27

Ad Hoc General Operation Committee.....January 8

General Operations Committee.....January 22

Highway Committee.....February 4

Investment Committee.....January 27

Legislative Committee.....February 10, 24

Purchasing Committee.....January 27

Ad Hoc Volunteer Fire Issues.....February 13



BUDGET COMMITTEE MINUTES
February 10, 2014

MEMBERS PRESENT
Jerry Stone, Chairman
Moe Taylor, Vice-Chairman
Mike Guthrie
Ben Harris

OTHERS PRESENT
David Lawing
Leah Dennen
Erika Porter
Anthony Holt

- I. CALL TO ORDER – at 6:00 pm, by Chairman Stone in Room 112 of the Sumner County Administration Building in Gallatin, Tennessee.
 - A. Approval of Agenda-Motion to approve by Mr. Harris, seconded by Mr. Guthrie, unanimously approved.
 - B. Recognition of Public - None
 - C. Approval of Minutes—January 13, 2014 – Motion to approve by Mr. Taylor, seconded by Mr. Guthrie, unanimously approved.
- II. REPORT OF THE COMMITTEE CHAIRMAN – No report
 - A. Report from the Assessor of Property - Included in packet.
- III. REPORT OF THE COUNTY EXECUTIVE - No report
- IV. OLD BUSINESS – None
- V. NEW BUSINESS
 - A. Board of Education
 1. Budget amendments (need approval; have not been to Education Committee due to Jan and Feb meetings being cancelled) - Mr. Lawing stated all amendments were housekeeping. Motion to approve by Mr. Harris, seconded by Mr. Taylor, unanimously approved.
 - B. Appropriations
 1. EMS software refund to be used for purchase of ERP scheduling software--\$10,988 – Mr. Lawing stated EMS had purchased scheduling software but received a refund as the software was not available. Requesting to use refund money on scheduling software through Kronos. Motion to approve by Mr. Guthrie, seconded by Mr. Taylor, unanimously approved.
 2. Hendersonville Public Library
 - a. FOALS donation--\$6,250 for books and data processing services and equipment -Motion to approve by Mr. Taylor, seconded by Mr. Harris, unanimous approval.
 - b. Memorial contributions--\$350 for books – Motion to approve by Mr. Taylor, seconded by Mr. Guthrie, unanimous approval.
 3. EMA Homeland Security Grant--\$19,100 –Motion to approve by Mr. Harris, seconded by Mr. Taylor, unanimous approval.
 4. Traffic Control--\$5,000 for repair of traffic – Motion to approve by Mr. Taylor, seconded by Mr. Guthrie, unanimous approval.
 5. Phase I Greenway Grant—with match of \$250,000 from 2013 bond – Mr. Holt stated phase one of the greenway project is to provide transportation options to surrounding community residents. The project will eventually connect to Station Camp Schools' campus increasing mobility while providing safety and connectivity for all residents in the community. Motion to approve by Mr. Guthrie, seconded by Mr. Taylor, unanimous approval.
 - C. Transfers
 1. Inter-budgetary
 - a. Greater than \$2,500
 - b. \$2,500 or lessMotion to group and approve items a and b by Mr. Taylor, seconded by Mr. Guthrie, unanimously approved
- VI. REPORT OF THE FINANCE DIRECTOR
 - A. Revenue Analysis - Mr. Lawing reported year to date projected revenues are performing well, estimated 2.4% to 2.5% above budget.
 - B. Financial Reports—January (available at Commission meeting if requested)
 - C. Discussion of Jail repair bids (due February 11)
- VII. ADJOURNMENT – Motion to adjourn at 6:16 pm by Mr. Taylor.



SPECIAL CALLED BUDGET COMMITTEE MINUTES

February 24, 2014

MEMBERS PRESENT
Jerry Stone, Chairman
Moe Taylor, Vice-Chairman
Paul Freels
Mike Guthrie

OTHERS PRESENT
David Lawing
Leah Dennen
Erika Porter
Anthony Holt

- I. CALL TO ORDER – The meeting was called to order at 4:34 pm by Chairman Stone in Room 112 at the County Administration Building in Gallatin, Tennessee
 - A. Recognition of Public - None
 - B. Appropriation
 - a. Jail Renovation Project – \$3,860,000.00 for Jail Renovation Project plus additional \$30,500 for Architectural fees –Motion to approve by Mr. Taylor, seconded by Mr. Guthrie, unanimous approval.
- II. ADJOURNMENT- Motion to adjourn at 4:40pm by Chairman Stone.

**COMMITTEE ON COMMITTEES
MINUTES
February 24, 2014**

Present:

Moe Taylor, Chairman
Trisha LeMarbre, V. Chairman
Jo Skidmore
Billy Geminden
Kirk Moser

Anthony Holt, County Executive
Leah May Dennen, County Law Director
Merrol Hyde, Commission Chairman
Erika Porter, Law Director's Office

The meeting of the Committee on Committees was brought to order on Monday, February 24, 2014, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Moe Taylor was presiding.

Agenda. Upon motion of Comm. LeMarbre, seconded by Comm. Moser, the Committee voted to approve the agenda.

Minutes. Upon motion of Comm. Geminden, seconded by Comm. Skidmore, the Committee approved the minutes of January 27, 2014.

Recognition of the Public. There was none.

Report of the County Executive. County Executive Anthony Holt had no report.

Report of the Chairman. Chairman Taylor had no comment.

Old Business. None.

New Business.

Health Board. Chairman Taylor brought forth the following re-appointment of Richard Jones to a five-year term on the Board of Zoning Appeals.:

Upon motion of Comm. LeMarbre, seconded by Comm. Geminden, the Committee voted to re-appoint Mr. Jones to the Board of Zoning Appeals.

Highway Commission. Chairman Taylor brought forth the following appointment to fill the expiring term of Tom Neal, a citizen member on the Highway Commission:

Upon motion of Comm. Geminden, seconded by Comm. Moser, the Committee voted to approve the appointment of Mr. Neal.

Next Month. Chairman Taylor stated there were appointments for consideration next month.

Upon motion of Comm. LeMarbre, seconded by Comm. Geminden, the Committee adjourned at 6:33 p.m.

Prepared by Maria Savage

MINUTES
EMPLOYEE BENEFITS COMMITTEE
January 28, 2014
9:00 A.M.

Members Present:

Joe Matthews

Bob Pospisil

Del Phillips

Also:

Leah Dennen

Karen Tokarz

Lauren Heath

Erika Porter

Bob Shupe

Kedree Marsh

Kay Brown

Ben Baker

Teresa Terry

Mr. Matthews called the SIB Employee Benefits Committee meeting to order on Tuesday, January 28, 2014 at 9:00 a.m. in the Commission Chambers, County Administration Building, in Gallatin, Tennessee.

Agenda: Mr. Matthews added (C) Other Items under Report of the Consultant. Mr. Pospisil made a motion to approve the agenda with the addition; seconded by Dr. Phillips; unanimous approval.

Public Recognition: Judy Hardin, Road Superintendent, was recognized to speak. She had concerns with the HRA program not being consistent. Some people were getting emails and others were not receiving emails to inform them if they were compliant or not. She was unaware of some paperwork she needed to have to be compliant and she was concerned if she did not know about it that other people did not know either. She pointed out that some people were not able to get phone calls or use the computer during the day. The computer work took at least an hour a day. She would like these issues to be addressed.

A BOE dependent also asked to be recognized to speak on her behalf. She was involved in a car accident 3 years ago and had a knee injury. Other medical issues arose due to medication. She needs surgery to repair a hole in her stomach but it was denied by BCBS due to it being a non-covered service. She also has an issue with weight loss. She has an NG tube and it costs \$400 per day for nutrition supplies. It is time for that tube to come out and they are looking at putting in a Hickman port for nutrition and hydration. Mr. Shupe commented that they are setting a precedence here on whatever they vote on. We would also need to set a monetary limit. He recommended that we get an independent physician to review the notes from BCBS and give us his recommendation. Mr. Baker is to get in contact with Dr. Dallas at CareHere and call Ms. Dennen back with a timeline.

Mr. Pigna was recognized and gave his price reports on hearing aids.

Minutes: Motion was made by Mr. Pospisil to approve the minutes of December 17, 2013; seconded by Dr. Phillips; unanimous approval.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe said we had a better month on dental. We are still at 8.54% increase over our trend last year. We are still projected to have some increase in reserve at end of year. On the medical side, we had another good month. We had some really big hits at the beginning of the year which could affect our reserve. Large claims are still doing well. Trending is looking good for now. Mr. Shupe handed out a report showing claims breakdown. He noted

that with the BOE pulling out, we will be paying out claims for a couple of months with no revenue coming in. Mr. Lawing stated we need to discuss run-off claims.

Mr. Shupe said that he has the task of bidding this insurance out on July 1, 2014. With our group getting smaller, we may need to get a second bid-out for re-insurance. This is something we need to discuss on how to approach it all. Mr. Lawing commented we may need to postpone until the actual exit of the school employees. Ms. Dennen said we may need to delay it for a few months and make the bid effective January 2015. Mr. Shupe confirmed that we need to start the process in July 2014, award the bid in October, and have the bid ready to be effective January 2015. Mr. Pospisil made a motion to have the insurance contract and the re-insurance ready with a start date of January 2015; seconded by Dr. Phillips; unanimous approval.

Mr. Shupe reported that with the change in the ACA laws, we will need to change our EOC effective July 2014 to read that anyone who works 30 hours per week will be considered full-time and eligible for insurance instead of our 32 hours that we now have in place.

Right now the drug copays are not counted toward our out-of-pocket max; in the future they will be. Eventually, medical and RX will be lumped together.

CareHere: Ms. Marsh introduced April Harrod who will be assisting with Sumner County. Ms. Marsh commented on the first report handed out on the utilization of clinics. She informed us that this report will be obsolete after today since they will be reporting the County and the BOE as separate entities. Ms. Harrod reported on the second report which shows each clinic location with a breakdown of the County and the BOE employees and the utilization. Ms. Harrod also reported that we now have 20 users that are tobacco free now. She suggested having a second confirmation for tobacco users and testing 6 months out. Dr. Phillips made a motion to do an annual tobacco testing along with the HRA starting next year; seconded by Mr. Pospisil; unanimous approval. Ms. Harrod mentioned they need to be tobacco free for 6 months.

Ms. Marsh requested that the Board consider putting in place a deadline of December 31st each year for everyone to be compliance complete. Ms. Dennen said we need a timeline. Mr. Matthews suggested that CareHere add a date to the paperwork at the time of the HRA so employees would be aware of when they need to follow up. Mr. Lawing asked that CareHere do a timeline for everyone. Ms. Marsh requested that they have the dates run from January to December. Everyone agreed and she is to see that they do a one-page graphical timeline and simplify things.

Ms. Marsh inquired about the New Hire Process. The Board had passed where if any new hires started anywhere from July 1st until December 31st, they would not have to do the HRA the following January of the first year. The Board agreed that the new hires do need to complete the wellness plan process beginning with that first year. Existing employees and new hires are all required to complete the HRA and follow-up each year. CareHere needs a list of new hires from the County and the BOE so they can follow up with each of them. Ms. Marsh noted that all plan of care forms need to be completed and returned to them by March 1st. Mr. Matthews summed up the checklist for the HRA events with three steps: blood test, follow-up, and a 3rd trip to CareHere to be in compliance. It was discussed to drop the third step next year and be able to finish the compliance step by phone or on-line. CareHere is to have the marketing flyer back to us as soon as possible.

Finance Director: Mr. Lawing noted that he has included the balance sheets from December 2012, November 2013, and December 2013. This is for the discussion on the out-of-pocket

maximum. The deductible was reset this past year to have 18 months and then be reset starting July 2014 and continue resetting each July after that. He recommends leaving the reset of the out-of-pocket max this January 1st and reset it again on July 1st. Otherwise, it will cost us \$1M. Dr. Phillips made a motion to reset the out-of-pocket max on January 1st and again on July 1st; seconded by Mr. Pospisil; unanimous approval.

Old Business: Dr. Phillips made a motion to approve up to \$6,000 every 5 years (\$3,000 per ear) for the purchase of a hearing aid device for employees and their dependents effective February 1, 2014. No coverage is included for anything else including cochlear implants, batteries, charger, etc. Ms. Dennen is to put together in a legal word document everything as intended by the committee. This was seconded by Mr. Pospisil; unanimous approval.

New Business: Mr. Lawing asked the committee how they would like to handle simple situations such as missed appointments at CareHere where physicals count as 2 missed appointments and other things such as flu testing or ordering flu vaccines. They gave Mr. Lawing and Ms. Dennen the authority to make the judgment calls and send out emails to the committee informing them of their decisions.

Mr. Lawing informed the committee that the bids were in for the OPEB actuarial study which came to \$8,900.00. This bid has to be done every other year and includes the County, Highway, and Certified. He said Dr. Phillips would pay his portion for the certified. Mr. Lawing asked for the approval to go ahead with the study. The motion was made for approval to do the OPEB Actuarial Study by Mr. Matthews; seconded by Mr. Pospisil; unanimous approval.

Mr. Lawing asked for approval to go ahead with the CareHere Actuarial Study which needs to be done each year. Last year it was done by Will Thornthwaite for \$1,800. Mr. Pospisil made a motion to go ahead with this; seconded by Dr. Phillips; unanimous approval.

Mr. Matthews informed the committee that he is running for circuit court clerk. He feels that he needs to step down from his position with this committee and bring someone else in so they can be getting familiar with everything that is going on at this time.

There was no further business so Mr. Matthews adjourned the meeting at 11:20 a.m.

**MINUTES
EMERGENCY SERVICES COMMITTEE
FEBRUARY 3, 2014**

Present:

Jim Vaughn, Chairman
Joe Matthews, Vice- Chairman
Mike Akins
Paul Decker
Ben Harris
Jerry Stone
Bob Pospisil

Also Present:

Anthony Holt, County Executive
Bill Kemp, County Clerk
Sonny Weatherford, Sumner County Sheriff
Leah Dennen, Law Director
Erika Porter, Law Department
Keith Douglas, EMS Director
Ken Weidner, EMA Director
Chief Erlewine, Volunteer Fire Departments
Joe McGlothlin, Fire Chief, Cottontown
Community Fire Department
Gerald Wakefield, Fire Chief, White House
Volunteer Fire Department

Chairman Vaughn called the regular meeting of the Emergency Services Committee to order on Monday, February 3, 2014, at 5:00 p.m. in the Sumner County Administration Building. A quorum was present.

Invocation Comm. Harris gave the invocation

Approval of the Agenda Comm.Pospisil made a motion to approve the agenda, seconded by Vice-Chairman Matthews. The agenda was unanimously approved.

Approval of the Minutes of December 2, 2013. Upon motion of Comm. Akins, seconded by Comm. Harris, the minutes of December 2, 2013 were unanimously approved.

Recognition of the Public None.

Report of the Chairman The Chairman mentioned Consolidate Dispatch discussions, with the first meeting taking place February 4th.

Report of the County Executive County Executive Holt stated anyone was welcome to come to the meeting.

Report from the Sheriff Sheriff Weatherford handed out the January 2014 Financial Report, and the Animal Control statistics. The Sheriff went over some of the Financial figures and the Animal Control statistics. The Sheriff also mentioned two new items: A new design on the side of the SUV's and a Citizen's Academy. The Citizen's Academy, which has had good response, lets people know what the responsibilities of the Sheriff's Department are. There was some discussion on this project.

Report of the Fire Department. Fire Chief Erlewine handed out the Volunteer Fire Department Run Report, and went over some of the number of calls. Calls from 2013 were also included on the report.

Report of the Emergency Services Director Director Douglas handed out his report. It was a record month with Transports and Responses. Part of that was attributed to the flu season. Also a private emergency service has gone bankrupt resulting in the increase of non-emergency calls for EMS. County Executive Holt questioned as to whether that helped revenues. The Director did not think it would have a direct impact on revenues. There were some problems with Medicare denying claims. This may be a result of the Affordable Care Act. The Director went over some figures on the report. Also Director Douglas commended an EMS employee who went beyond the call of duty. The Director stated that they were \$120,000 ahead of projected revenue.

Director Douglas requested approval on donating cardiac monitor batteries to Smith County Emergency Medical Services. The batteries cannot be used on the current monitors. When questioned by Chairman Vaughn, Law Director Dennen stated between agencies there could be donations. Comm. Harris made a motion for approval, seconded by Comm. Akins. Motion carried.

The Director suggested a partnership with Volunteer Community State College. Director Douglas stated the possibility of loaning or donating surplus equipment to their program. Director Dennen said it would be the same thing as the agency donation. It would need to be on a case to case basis. It would also need to be authorized by the Committee.

The Director explained two purchase order issues that were in question.

The County Executive stated part of the reason for Beretta's choice of Sumner County included emergency response, as well as other considerations.

Comm. Akins commended the promptness of an ambulance call to his brother's house.

Report of the Emergency Management Agency Director Weidner stated they were closing some grants out. He advised the \$171,000 check covering the lightning strike had arrived. It would go into County General. The Director stated they had received a grant for \$19,100 to cover a request by Hendersonville Police Department for another canine. The \$19,100 covered the canine as well as equipment and training. The grant is 100% matching. Vice-Chairman Matthews made a motion for approval, seconded by Comm. Pospisil. The motion was unanimously approved.

There was some discussion about the new facility.

Old Business

(a) Fire Tax District and Volunteer Fire Department.

Chairman Vaughn announced there was an Ad Hoc Committee formed. Comm. Harris questioned as to what the goal is of the committee. Chairman Vaughn stated the Fire Tax District would be one of the items discussed.

(b) White House Volunteer Fire Department Purchase Request.

White House Fire Chief Wakefield stated he was here to answer any questions, after everyone had received a copy of the contract as well as the tax documents showing what the property was appraised for. The Chief stated that the second station would move about 850 homes into a protective status. This would also result in a reduction on their insurance premium. Chief Wakefield went over several scenarios in obtaining the property. Chairman Vaughn stated it would need to be studied, and suggested that it

either be discussed with this Committee at a later date, or that it can be discussed at the Ad Hoc Committee. Comm. Pospisil stated that it needed to be expedited, and that the money was there. There was further discussion. Vice-Chairman Matthews made a motion for it to go to the Ad Hoc Committee. It was seconded by Comm. Akins. County Executive Holt suggested moving forward with it. He stated it may be better served by building a fire hall instead of retro-fitting an existing building. There was further discussion. The Ad Hoc Committee meeting was set for February 13th at 5:30 pm.

New Business

(a) Funding For Homeland Security Grant-
Previously discussed.

(b) Special Care Transport Rates-
Director Douglas requested the Special Care Transport rate, for patients on ventilators, be \$1075. Vice-Chairman Matthews made a motion of approval, seconded by Comm. Akins. It was unanimously approved.

Cottontown Fire Chief Joe McGlothlin went before the committee requesting funds for the two following projects: Addition to Fire Hall. Cost-\$21,000. \$12,000 has already been paid. Chief McGlothlin is requesting the county donate \$10,000 for the project. (2) A Tanker. Cost-\$185,000. The contribution from the Fire Hall would be \$15,000. Chairman Vaughn requested that Chief McGlothlin come to the Ad Hoc meeting on February 13 for further discussion and consideration.

There was a motion to adjourn. The Committee adjourned at 6:03pm.

Prepared by
Sheila Ashton



2012 FINANCIAL MANAGEMENT
COMMITTEE MINUTES
January 27, 2014

MEMBERS PRESENT

Frank Freels, Chairman
Steve Graves, Vice-Chairman
Judy Hardin
Anthony Holt
Kirk Moser
Bob Pospisil

OTHERS PRESENT

David Lawing
Leah Dennen
Erika Porter

- I. CALL TO ORDER - Chairman Freels called the 2012 Financial Management Committee to order at 5:45 pm on January 27, 2014 in Room 112, of the Sumner County Administration Building in Gallatin, Tennessee.
 - A. Approval of Agenda-Motion to approve by Ms. Hardin, seconded by Mr. Graves, unanimously approved.
 - B. Recognition of Public - None
 - C. Approval of Minutes—December 16, 2013- Motion to approve by Mr. Pospisil, seconded by Mr. Moser, approved 5-1-0 with Ms. Hardin abstaining.
- II. REPORT OF THE COMMITTEE CHAIRMAN – No report
- III. REPORT OF THE COUNTY EXECUTIVE – No report
- IV. REPORT OF THE FINANCE DIRECTOR
 - A. Status Report – Mr. Lawing reported servers for ERP system have been ordered and all software meeting the 2012 Act has been procured along with all hardware necessary, leaving \$55,477 in software and approximately \$12,000 in hardware for any other peripherals that may be needed. Everything is progressing as expected and within budget.

Mr. Lawing also conveyed to the committee that Mr. Keith Douglas has expressed concerns about his departments 24/7 scheduling. Mr. Pospisil motioned to obtain the scheduling module through Kronos using whatever funds necessary, seconded by Mr. Holt, unanimously approved.
- V. REPORT OF THE LAW DIRECTOR – No report
- VI. OLD BUSINESS – Not report
- VII. NEW BUSINESS- No report
- VIII. ADJOURNMENT - Motion to adjourn at 5:50 pm by Mr. Holt.



2002 FINANCIAL MANAGEMENT
COMMITTEE MINUTES
January 27, 2014

MEMBERS PRESENT

Frank Freels, Chairman
Steve Graves, Vice-Chairman
Judy Hardin
Anthony Holt
Kirk Moser
Bob Pospisil

OTHERS PRESENT

David Lawing
Leah Dennen
Erika Porter
Ken Weidner

- I. CALL TO ORDER - Chairman Freels called the 2002 Financial Management Committee to order at 5:34 pm on January 27, 2014 in Room 112, of the Sumner County Administration Building in Gallatin, Tennessee.
 - A. Approval of Agenda- Motion to approve by Mr. Pospisil, seconded by Mr. Graves, unanimously approved.
 - B. Recognition of Public- None
 - C. Approval of Minutes—December 16, 2013 - Motion to approve by Mr. Pospisil, seconded by Mr. Moser, unanimously approved.
- II. REPORT OF THE COMMITTEE CHAIRMAN – None
- III. REPORT OF THE COUNTY EXECUTIVE – None
- IV. REPORT OF THE FINANCE DIRECTOR

Monthly Revenue Analysis – Mr. Lawing reported county revenue is steady and if continues on current trend, estimates an additional 2% equivalent to just under \$2.3 million for the year.
- V. REPORT OF THE LAW DIRECTOR – None
- VI. OLD BUSINESS - None (Ms. Hardin arrived)
- VII. NEW BUSINESS
 - A. Vol State Educate & Grow Scholarship Program – Mr. Lawing reported after reviewing the estimate from Vol State, the current fund balance for this program would not be sufficient to pay for the students enrolled for the 2014 Spring Semester. Mr. Lawing recommended the committee appropriate an additional \$45,000 to cover costs. Motion to approve by Mr. Holt, seconded by Mr. Moser, unanimously approved.
 - B. Radio Towers – Mr. Weidner reported all damages to towers have been recovered by insurance and repaired. However, due to lightning strikes over the years, the lightning protection system has deteriorated and is not covered by insurance. Mr. Weidner is requesting approval to adjust down the insurance recovery by \$9,450 to come from fund balance to correct the grounding issue. Motion to approve by Mr. Moser, seconded by Mr. Graves, unanimously approved.
- VIII. ADJOURNMENT – Motion to adjourn at 5:44 pm by Mr. Moser, seconded by Mr. Graves, unanimously approved.

SUMNER COUNTY HIGHWAY COMMISSION

February 4, 2014

MINUTES

MEMBERS PRESENT:

Mike Akins, Commissioner
Billy Geminden, Vice Chairman
Steve Graves, Chairman
Judy Hardin, Road Superintendent
Anthony Holt, County Executive
Tom Neal, Citizen Member
Paige Brown Strong, Commissioner

MEMBERS ABSENT:

Frank Freels, Commissioner
Joe Matthews, Commissioner

OTHERS PRESENT:

Leah Dennen, Law Director
Sandra Lee Hesson, Assessor of Property Adm. Assistant

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, February 4, 2014 at 4:00 P.M. in Conference Room #112 at the Sumner County Administration building.

APPROVAL OF MINUTES

Motion by Commissioner Akins to approve the January 2014 minutes. **Seconded** by Citizen Member Neal. **Motion passed** unanimously.

PUBLIC RECOGNITION – None

REPORT OF CHAIRMAN: OLD BUSINESS – None

REPORT OF CHAIRMAN: NEW BUSINESS

Judy and team at the Highway Department is doing a great job on Hinton Road, cleaning out fence rows and widening the road.

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS

A. Peach Valley Road

Last month Commissioner Strong asked for the quote given the Gallatin Mayor on work needed on Peach Valley Road. Road Superintendent Hardin quoted to the Mayor of Gallatin: 520tons @ \$70.00 = \$36,400. Current price would be the same with the county doing the work.

B. Safety Issues Report Hwy109/Hwy & Hwy 174/386 & others

Road Superintendent Hardin contacted TDOT Project Safety Office Brandon Darks who had Judy e-mail him the concerns (see attached). There was discussion.

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS**A. Acceptance of Madalyn Way**

Road Superintendent Hardin requested Madalyn Way (see attached) be accepted as a County Road.

Length: .4 miles
R.O.W. width: 50'
Road bed width: 22'
Beginning Point: Kaity Brooke Drive
Ending Point: Cul-de-sac

Motion to approve: Akins **Seconded** by: Neal **Motion passed:** unanimously

B. Equipment requested to be declared surplus property

Road Superintendent Hardin presented the list of equipment to be declared surplus property, with the exception of donating the salt spreader(s) to the Board of Education Maintenance Division. There was discussion about the cities maybe needing some of the equipment. County Executive Holt **motioned** to approve the equipment being declared as surplus, with the spreaders being donated to the BOE and calling the Cities to see if they are interested in any of the others. **Seconded** by Commissioner Akins. **Motion passed** unanimously.

C. Resolution Request

Road Superintendent Hardin requested a Resolution honoring James Leroy Perry is retiring with over 37 years of service. Citizen Member Neal **motioned** to approve this resolution. **Seconded** by Commissioner Akins. **Motion passed** unanimously.

D. Shutes Lane

Road Superintendent Hardin reported on quote given to City of Hendersonville to partner in paving of Shutes Lane (see attached).

REPORT OF COUNTY EXECUTIVE - None

COMMISSION BUSINESS - None

REPORT OF LAW DIRECTOR - None

MOTION TO ADJOURN: Commissioner Geminden
SECONDED BY: Commissioner Akins
ADJOURNMENT: 4:25 P.M.



INVESTMENT COMMITTEE MINUTES
January 27, 2014

MEMBERS PRESENT

Frank Freels, Chairman
Steve Graves, Vice-Chairman
Anthony Holt
Kirk Moser
Bob Pospisil

OTHERS PRESENT

David Lawing
Leah Dennen
Erika Porter

- I. CALL TO ORDER - Chairman Freels called the Investment Committee to order at 5:30pm on January 27, 2014 in Room 112, of the Sumner County Administration Building in Gallatin, Tennessee.
 - A. Approval of Agenda- Motion to approve by Mr. Graves, seconded by Mr. Holt, unanimously approved.
 - B. Recognition of Public -None
 - C. Approval of Minutes—December 16, 2013-Motion to approve by Mr. Pospisil, seconded by Mr. Moser, unanimously approved.
- II. REPORT OF THE COMMITTEE CHAIRMAN – No report
- III. REPORT OF THE COUNTY EXECUTIVE – No report
- IV. REPORT OF THE TRUSTEE – Ms. Nelson reported an estimated 60% of 2013 taxes and 98.2 % of the 2012 taxes have been collected. Public utilities have recently been added to the system and collections from this source should begin coming in.
- V. REPORT OF THE FINANCE DIRECTOR – No report
- VI. REPORT OF THE LAW DIRECTOR – No report
- VII. OLD BUSINESS – None
- VIII. NEW BUSINESS – None
- IX. ADJOURNMENT - Motion to adjourn at 5:32 pm by Mr. Pospisil, seconded by Mr. Moser, unanimously approved.

**MINUTES
LEGISLATIVE COMMITTEE
February 10, 2014**

Present:

Bob Pospisil, Chairman
Paul Decker, Vice-Chairman
Steve Graves
Joe Matthews
Jo Skidmore
Jerry Stone
Moe Taylor
Merrol Hyde, Commission Chairman
Jim Vaughn-Absent

Also Present:

Leah Dennen, County Law Director
Erika Porter, Law Director's Office
County Executive Anthony Holt

Chairman Pospisil brought the Legislative Committee meeting to order on February 10, 2014, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Without objection, Chairman Pospisil added Educate and Grow discussion to Old Business and a certificate of recognition honoring Gladys Braswell. Comm. Taylor made a motion, seconded by Comm. Matthews, to approve the agenda as amended. The motion carried.

Approval of Minutes. Upon motion of Comm. Taylor, and duly seconded by Comm. Matthews, the January 13, 2014 minutes were approved.

Public Comments. There was none.

Report of Chairman. Chairman Pospisil had no report.

Report of County Executive. County Executive Anthony Holt had no report.

Old Business. Chairman Pospisil recognized Comm. Decker who reported on Governor Bill Haslam's initiative to fund tuition for students attending community colleges. Given this new development, he suggested that the Committee consider changing the newly revised scholarship rules for the Education and Grow program to give more deference to students graduating in the 2014 senior class.

New Business.

Veterans Service Report. This was presented for docketing purposes only.

Finance Director's Bond. Upon motion of Comm. Graves, seconded by Comm. Stone, the Committee voted to approve the bond for the Sumner County Director of Finance.

Certificates of Recognition. Upon motion of Comm. Graves, seconded by Comm. Taylor, the Committee voted to group and approve the certificates of recognition for the following:

- Sumner County 4-H Consumer Decision-Making Program
- James Leroy Perry, retiring from the Highway Department
- Braxton Lang, Merrol Hyde Magnet School Student
- Gladys Braswell - 100 years old

Zoning Amendment. Ms. Dennen stated the Committee needed to docket the zoning amendments. Comm. Taylor moved, seconded by Comm. Graves, to docket the following:

- Jeff and Earl Clark zoning request to have their property rezoned from Zone A (Agricultural) to Zone C-2 PUD (Commercial 2-Planned Unit Development) per Article VII, Section 5, Commercial 2 Districts of the Sumner County Zoning Resolution: 3256 Highway 31-E, Bethpage TN; Tax Map 84, Parcel 7.00, containing 1.47 acres. The motion carried unanimously to docket the matter for the February Commission meeting.
- Amendment to Article IX of the Sumner County Zoning Resolution: Provisions Governing Agricultural Districts: Section 1; 1.2 Agricultural Districts: Uses Permitted on Appeal with Site Plan Review; Sub-Section 1.2(6); Uses as listed; Breweries and Wineries (March County Commission)

The motion carried unanimously.

Report of the Law Director. There was no report.

Adjournment. Comm. Graves made a motion to adjourn, seconded by Comm. Matthews. The Committee adjourned at 5:06 p.m.

Prepared by Maria Savage

**MINUTES
LEGISLATIVE COMMITTEE
February 24, 2014**

Present:

Paul Decker, Vice-Chairman
Steve Graves
Jo Skidmore
Jerry Stone
Moe Taylor
Jim Vaughn
Merrol Hyde, Commission Chairman
Absent: Joe Matthews and Bob
Pospisil

Also Present:

Leah Dennen, County Law Director
Erika Porter, Law Director's Office
County Executive Anthony Holt
Frank Freels, Commissioner
Anthony Holt, County Executive
Bill Kemp, County Clerk
Marty Nelson, Trustee

Vice-Chairman Decker brought the special-called Legislative Committee meeting to order on February 24, 2014, at 5:00 p.m. in the Sumner County Administration Building. A quorum was present.

The purpose of the called meeting was to discuss, consider and possibly vote upon state tax relief funding issues.

Vice-Chairman Decker recognized Commission Chairman Hyde who stated that state funding for the tax relief for the elderly is in jeopardy of a short fall unless the General Assembly takes action.

Comm. Hyde moved, seconded by Comm. Taylor, to approve the following resolution and forward it to the full Commission.

**A RESOLUTION TO ENCOURAGE THE TENNESSEE GENERAL
ASSEMBLY TO FULLY FUND THE STATE TAX RELIEF PROGRAM
FOR THE DISABLED AND ELDERLY PROPERTY OWNERS OF
OUR STATE**

WHEREAS, the state of Tennessee has long provided relief to disabled and elderly citizens who meet a certain base income level and through this contribution have allowed many to remain homeowners in their community; and

WHEREAS, the state of Tennessee, has seen an enormous growth in the need for the program and has provided, for the 2013 Tax year, however has failed to fully fund the financial needs of this program for the future; and

WHEREAS, without additional funding from the State, many citizens may be forced to leave or even lose their homes.

THEREFORE, BE IT RESOLVED by the Sumner County Board of County Commissioners, meeting in regular session on this the 24th day of February, 2014 that this body does hereby encourage the Tennessee General Assembly to seek permanent sources of funding to fully fund the property tax relief program for the disabled and elderly property owners of our state; and

BE IT FURTHER RESOLVED that the Law Director is to forward a copy of this resolution to our state delegates and seek their assistance with this request; and

BE IT FURTHER RESOLVED that the County Executive shall forward a copy of this resolution to all counties and ask them to pass the same and forward the request to their state delegates.

Vice-Chairman Decker recognized Marty Nelson, Trustee, who stated that the \$3 million in the state budget to cover 2013 tax relief was not a recurring expense. She said if the funds were not re-appropriated for the 2014 tax relief then the process would change, resulting in confusion and potential loss of the benefit to some seniors.

She stated that the County matches approximately \$250,000.00 annually with 1,900 low income elderly participating. She said the participation increases about 5 percent each year.

The motion carried unanimously and Comm. Hyde thanked Mrs. Nelson for her diligence in administering this vital program.

Adjournment. Comm. Taylor made a motion to adjourn, seconded by Comm. Vaughn. The Committee adjourned at 5:15 p.m.

Prepared by Maria Savage



PURCHASING COMMITTEE MINUTES
January 27, 2014

MEMBERS PRESENT

Frank Freels, Chairman
Steve Graves, Vice-Chairman
Anthony Holt
Kirk Moser
Bob Pospisil

OTHERS PRESENT

David Lawing
Leah Dennen
Erika Porter

- I. CALL TO ORDER - Chairman Freels called the Purchasing Committee to order at 5:33 pm on January 27, 2014 in Room 112, of the Sumner County Administration Building in Gallatin, Tennessee.
 - A. Approval of Agenda - Motion to approve by Mr. Pospisil, seconded by Mr. Holt, unanimous approval.
 - B. Recognition of Public - None
 - C. Approval of Minutes—December 16, 2013 – Motion to approve by Mr. Graves, seconded by Mr. Pospisil, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN – No report
- III. REPORT OF THE COUNTY EXECUTIVE – No report
- IV. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT – No report
- V. REPORT OF THE LAW DIRECTOR- No report
- VI. OLD BUSINESS - None
- VII. NEW BUSINESS - None
- VIII. ADJOURNMENT – Motion to adjourn at 5:34 pm by Mr. Pospisil.

MINUTES
AD HOC COMM FOR VOLUNTEER FIRE ISSUES
FEBRUARY 13, 2014

Present:

Jim Vaughn, Chairman
Bob Pospisil
Billy Geminden
Kirk Moser
Michael Guthrie
Absent:
Steve Graves
Ben Harris

Also Present:

Anthony Holt, County Executive
Leah Dennen, Law Director
Erika Porter, Law Department
Chief Erlewine, Volunteer Fire Departments
Joe McGlothlin, Fire Chief, Cottontown
Community Fire Department
Gerald Wakefield, Fire Chief, White House
Volunteer Fire Department

Chairman Vaughn called the Ad Hoc Committee meeting to order on February 13, 2014 at 5:30pm in the Sumner County Administration Building. A quorum was present.

Approval of the Agenda Comm.Moser made a motion to approve the agenda, seconded by Comm. Guthrie. The agenda was unanimously approved.

Fire Tax District Law Director Dennen explained that you can have one district, or as many as you want to create. The district has to be taxed to pay for the fire service. The tax is attached to the property tax. A consistent service standard has to be maintained in the district or districts. The tax would have to be figured to do this, and then assess the citizens. The other option is a Fire Fee. The same standards apply as far as the consistency of service. The fee is attached to the utility bill. Comm. Moser questioned as to whether it could be deducted from income tax. Ms. Dennen responded that not being a tax attorney, she suspected the Fire Tax could be taxable, the fee would not. County Executive Holt stated there has to be some target. There was further discussion. Chairman Vaughn suggested having CTAS do some evaluations and proposals. The Chairman agreed with Comm. Moser that the system was not broke. There was some discussion with the Volunteer Fire Departments on the need for funding. The County Executive stated there was no need to get CTAS involved, if not willing to raise property taxes to fund the County Volunteer Fire Departments.

Comm. Moser made a motion to refer back to the Emergency Services Committee, Comm. Guthrie seconded. Chairman Vaughn stated that was the purpose of the Ad Hoc Committee being formed. Comm. Moser withdrew his first motion, and made a motion for it to be deferred to the next Ad Hoc Committee meeting, Comm. Guthrie seconded.

White House Volunteer Fire Department Fire Chief Wakefield displayed maps showing Sumner County Fire Zones, a map showing where the hydrants are located, and a map of Robertson County. Chief Wakefield explained the Fire Departments that cover the various areas. There was some discussion with the Commissioners and the Law Director. The Chairman requested a status on the legislation that would affect the Fire Departments, to be provided by the Law Director next month. Chairman Vaughn also suggested deferring it until next month. Comm. Guthrie made a motion to defer, seconded by Comm.Geminden. Motion carried.

Miscellaneous Cottontown Fire Chief Joe McGlothlin had two requests for financial aid. One was for the addition to the Fire Hall. The cost is \$21,000, and they are asking for a \$10,000 contribution from the county. The other request is for \$185,000 donation from the county for a new tanker. The total cost will be \$200,000, with a \$15,000 match from the Cottontown Fire Department. Chairman Vaughn advised typically the Commission gets in on the front end of a construction project. Also the \$185,000 would be a capital project, and usually that is taken up at budget time. The Chairman stated he would like the EMA Director Ken Weidner to be involved in this conversation. Comm. Moser suggested the Fire Department put in a proposal to the Budget Committee. The Chairman recommended that Chief Erlewine put together a list of needs from the Volunteer Fire Departments. Chief Erlewine will also submit a five year plan. Comm. Moser made a motion to defer, seconded by Comm. Guthrie. Motion carried.

There was a motion to adjourn. The Committee adjourned at 6:43pm.

Prepared by
Sheila Ashton