



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Shawn Utley

Third District
Steve Graves
David Satterfield

Fourth District
Frank E. Freels
Joe C. Matthews

Fifth District
Ben Harris
Baker Ring

Sixth District
Paige Brown
Jim Vaughn

Seventh District
Trisha LeMarbre
Kirk Moser

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Chris Hughes
David Kimbrough

Tenth District
Paul R. Goode
Jo Skidmore

Eleventh District
Paul D. Freels
Jerry F. Stone

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Budget Committee.....June 9
June 17, June 18, June 19

Committee on CommitteesJune 16

Education Committee.....June 2

Emergency Services Committee.....June 2

Employee Benefits.....May 20

General Operations Committee.....June 9

Highway Commission.....April 1, June 3

Legislative Committee.....June 9



BUDGET COMMITTEE MINUTES
Sumner County Administration Building
Conference Room #112
June 9, 2014
6:00 p.m.

MEMBERS PRESENT
Jerry Stone, Chairman
Moe Taylor, Vice-Chairman
Mike Guthrie
Ben Harris
Shawn Utley
OTHERS PRESENT
Leah Dennen
Erika Porter
Anthony Holt
Rodney Joyner
Susan Johnson
Keith Douglas
David Lawing

- I. CALL TO ORDER by Chairman Stone at 6:25pm on June 09, 2014 in Room 112 of the County Administration Building in Gallatin, TN.
 - A. Approval of Agenda- Motion to approve by Mr. Taylor, second by Mr. Harris, unanimous approval.
 - B. Recognition of Public- Susan Johnson from Habitat for Humanity to speak on item F.
 - C. Approval of Minutes—May 12, 2014- Motion to approve by Mr. Utley, second by Mr. Taylor, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN
 - A. Report from the Assessor of Property (Per Mr. Isbell, due to the revaluation of all the parcels, no value reports will be generated until the Certified Tax Rate is released. Any value report generated at this time would not be an accurate reflection of the values.)
- III. REPORT OF THE COUNTY EXECUTIVE-will speak on item F., Habitat for Humanity.
- IV. OLD BUSINESS- None
- V. NEW BUSINESS
 - A. Board of Education
 1. Budget amendments (need approval)-Motion to approve by Mr. Harris, second by Mr. Guthrie, unanimous approval.
 2. Budget amendments (does not need approval)
 - B. Appropriations
 1. Register of Deeds--\$13,430 from Data Fees Reserve for wide-format printer/scanner/copier- Motion to approve by Mr. Utley, second by Mr. Taylor, unanimous approval.
 2. Hendersonville Library--\$6,250 FOALS donation for books and data processing equipment- Motion to approve by Mr. Taylor, second by Mr. Utley, unanimous approval.
 - C. Transfers
 1. Inter-budgetary
 - a. Between major categories- Mr. Lawing stated this is for a new phone system at the Health Department, approved by the state. Also, extra money was put in Miscellaneous Health Insurance for changes of statuses during the year; Hendersonville Library was going to be short. Motion to approve by Mr. Taylor, second by Mr. Guthrie, unanimous approval.
 - b. Greater than \$2,500- Motion to approve by Mr. Harris, second by Mr. Taylor, unanimous approval.
 - c. \$2,500 or less- Motion to approve by Mr. Taylor, second by Mr. Harris, unanimous approval.
 - D. Highway Department budget adjustments- Motion to approve by Mr. Taylor, second by Mr. Guthrie, unanimous approval.
 - E. Payroll accrual budget adjustments- Motion to approve by Mr. Utley, second by Mr. Taylor, unanimous approval.
 - F. Habitat for Humanity—requesting waivers for new home construction permits/fee- Susan Johnson, executive director for Habitat, requests a waiver for any fees attached to building in the county.

Habitat is exempt from these bills in Westmoreland and Portland. Mr. Holt encourages approving. Ms. Dennen stated legally the county cannot waive any fees, but they can make a charitable contribution to Habitat in lieu of waiving the fees. Motion to approve by Mr. Taylor, second by Mr. Harris. Motion passed 4-1 with Mr. Utley opposing.

- G. EMS Billing and Collection Services-Mr. Douglas stated this company will handle appeals process and initial filing. Motion to approve by Mr. Harris, second by Mr. Guthrie, unanimous approval.
- H. TDEC Administrative Assistant- Rodney Joyner, county planner, stated one person is retiring in July and the part time admin assistant is leaving Friday 06/13/14. They have more data that needs to be entered and an annual report that has to be kept up with. Rodney stated that if the workload cannot be handled they will be fined \$10,000 a day with no notice. Mr. Holt encouraged approval. Mr. Lawing stated this will double the cost to hire a full time, incurring benefits. Chairman Stone stated this will be discussed at the budget meeting next week.
- I. Continuation Resolutions
 - 1. County and Highway- Motion to approve by Mr. Utley, second by Mr. Taylor, unanimous approval
 - 2. Board of Education- Motion to approve by Mr. Taylor, second by Mr. Guthrie, unanimous approval.

VI. REPORT OF THE FINANCE DIRECTOR

- A. Discussion of FY2014-15 Budgets
- B. Revenue Analysis- will be incorporated with the Budget Agenda for next week.
- C. Financial Reports—May (available at Commission meeting if requested)

VII. ADJOURNMENT- Adjourned at 7:05pm by Chairman Stone.



BUDGET COMMITTEE MINUTES
Sumner County Administration Building
Conference Room #112
June 17, 2014
10:00 a.m.

MEMBERS
Jerry Stone, Chairman
Moe Taylor, Vice-Chairman
Mike Guthrie
Ben Harris
OTHERS PRESENT
Anthony Holt
David Lawing
Leah Dennen
John Isbell

- I. CALL TO ORDER-by Chairman Stone at 10:00 am in Room 112 of the County Administration Building in Gallatin, TN.
 - A. Approval of Agenda-Motioned by Mr. Harris, second by Mr. Taylor, unanimous approval.
 - B. Recognition of Public-None
- II. REPORT OF THE COMMITTEE CHAIRMAN- Chairman Stone stated that all Departmental budgets would be taken into consideration. Chairman Stone also presented an optional budget entitled "Scenario One".
- III. REPORT OF THE FINANCE DIRECTOR
 - A. Request to publish budget-Motioned by Mr. Harris, second by Mr. Guthrie, unanimous approval.
 - B. Discussion on property tax rates- Certified tax rate has not been set; Motion by Mr. Guthrie, second by Mr. Harris for Mr. Isbell to use 75% of estimated appeals in the reappraisal calculation and to supply details to Mr. Lawing by the morning of June 27, 2014, unanimous approval.
 - C. Summary of Budget- Mr. Lawing reviewed the memo for "Draft one" of the 2015 budget. He stated the Highway Department's gas tax should be projected flat this year due to the rising gas prices.
- IV. BUDGET HEARINGS:
 - A. Sheriff's Office- Sheriff Sonny Weatherford presented budget
 - B. Court Clerk- Mahailiah Hughes presented budget.
 - C. Emergency Management- Ken Weidner presented budget.
 - D. Clerk and Master- Darlene Daughtry presented budget.
 - E. Ambulance Service-Keith Douglas presented budget.
 - F. General Sessions Judge 1- Judge Jim Hunter presented budget.
- V. ADJOURNMENT-Meeting Adjourned at 2:45pm. Motion by Guthrie, second by Mr. Taylor, unanimous approval.



BUDGET COMMITTEE MINUTES
Sumner County Administration Building
Conference Room #112
June 18, 2014
10:00 a.m.

MEMBERS
Jerry Stone, Chairman
Moe Taylor, Vice-Chairman
Mike Guthrie
Ben Harris
OTHERS PRESENT
David Lawing
Leah Dennen

- I. CALL TO ORDER at 10:00am by Chairman Stone in Room 112 at the County Administration Building in Gallatin, TN.
 - A. Approval of Agenda- Motion by Mr. Harris, second by Mr. Guthrie, unanimous approval.
 - B. Recognition of Public-None
- II. REPORT OF THE COMMITTEE CHAIRMAN- Chairman Stone stated that all Departmental budgets would be taken into consideration.
- III. REPORT OF THE FINANCE DIRECTOR- Property tax numbers will be ready from Property Assessor by the morning of Friday, June 27, 2014.
- IV. BUDGET HEARINGS
 - A. Assessor of Property-Budget presented by John Isbell. Requesting \$150,000 for a GIS Flyover to update from 2009. Also, discussed that Mr. Isbell needs to make his personal property tax audit \$54,395.
 - B. Veterans Office- Budget presented by Darryl Eubanks, Requesting new furniture, new software (Vetrospek), iPad, portable scanner, and a mobile phone.
 - C. Health Department- Budget presented by Hal Hendricks.
 - D. Construction & Development- Budget presented by Marshall Wright and Rodney Joyner. Requesting full time TDEC Administrative Assistant.
 - E. Administrator of Elections- Budget presented by Lori Atchley. Requesting System Administrator's salary to be increased to \$40,000.
 - F. Agricultural Extension- Budget presented by Bob Ary, Requesting to hire an Ag Extension Agent with a master's degree. Mr. Harris encouraged the committee that this is needed.
 - G. Highway Department- Budget presented by Judy Hardin.
 - H. County Executive- Budget presented by David Lawing.
- V. ADJOURNMENT – Meeting adjourned at 12:28 pm. Motion by Mr. Taylor, second by Mr. Guthrie, unanimous approval.



BUDGET COMMITTEE MINUTES
Sumner County Administration Building
Conference Room #112
June 19, 2014
10:00 a.m.

MEMBERS
Jerry Stone, Chairman
Moe Taylor, Vice-Chairman
Paul Freels
Mike Guthrie
Ben Harris
Jim Vaughn
OTHERS PRESENT
David Lawing
Leah Dennen

- I. CALL TO ORDER by Chairman Stone at 10:00am in Room 112 at the County Administration Building in Gallatin, TN.
 - A. Approval of Agenda- Motion to approve by Mr. Guthrie, second my Mr. Taylor, unanimous approval.
 - B. Recognition of Public-None
- II. REPORT OF THE COMMITTEE CHAIRMAN-All Non-Profit and Departmental budgets will be taken into consideration.
- III. REPORT OF THE FINANCE DIRECTOR-None
- IV. BUDGET HEARINGS
 - A. Gallatin Senior Citizens- Budget presented by Nona Yates.
 - B. White House Senior Citizens- Budget presented by Ashley Smith, requesting additional funding for Nutritional Program.
 - C. Westmoreland Senior Citizens- Budget presented by Richard Conwell.
 - D. Sumner County Tourism-Would like to start offering Health Insurance to employees. Sumner Co Tourism has been asked to operate the Douglass- Clark House; Barry Young presented budget and requested one full time employee. Motion to approve \$30,000 for two part time employees by Mr. Harris, second by Mr. Freels, unanimous approval.
 - E. Cumberland Crisis Pregnancy Center-Budget presented by Laura Steel.
 - F. Salvus Center- Budget presented by Shelly Ames and Tom Givens.
 - G. Sumner County Museum-Budget presented by Juanita Frazier and Danny Sullivan.
 - H. Fire Departments
 1. Gallatin Volunteer Fire Department-Budget presented by Phillip Douglas.
 2. Highland Fire Department #1 and #2-Robert Plummer, requesting additional \$28,000 for equipment.
 3. Number One Fire Department- Budget presented by Craig Erlewine
 4. Oak Grove Fire Department #1 and #2-Budget presented by Denise Green
 5. Shackle Island Fire Department- Budget presented by Steve Frost
 6. Cottontown Fire Department- Budget presented by Joe McGlaughlin
 7. Westmoreland Fire Department- Budget presented by Kevin Bandy
 8. White House Fire Department- Budget presented by Gerald Wakefield
 9. Southeast Fire Department-Bethpage- No one present
 10. Southeast Fire Department-Castalian Springs-No one present
 - I. Hendersonville Senior Citizens- Budget presented by Jaqueline McEntire requesting increase of \$2,000 for Nutrition Program.
 - J. VSCC Adult Education Program- Budget presented by Dee Johnson.
 - K. TN Small Business Development Center-Budget presented by Charles Alexander
 - L. Good Neighbor Mission- Budget presented by Stephanie Meadows
 - M. Mid-Cumberland-Budgets presented by Richard Robinson
 1. HRA Dues
 2. Homemaker Program
 3. Meals on Wheels
 4. Ombudsman
 - N. Forward Sumner- Budget presented by Jimmy Johnson
 - O. Regional Transportation Authority- Budget presented by Lora Baulsir
 - P. Tennessee Rehabilitation Center- Budget presented by Linda Sutter
 - Q. General Sessions Judge II-Budget presented by Judge Barry Brown and David Howard

R. Libraries-Budgets presented by Jim Young

1. Gallatin Library
2. Hendersonville Library
3. Portland Library
4. Westmoreland Library

S. Trustee- Budget presented by Marty Nelson, Requesting new billing software for her office, costing around \$15,000, plus an annual fee. Ms. Nelson also requested an extra \$640 for data processing for invoice projection received June 18. The committee agreed to make the adjustment.

T. Ashley's Place- see attached letter(this was not discussed)

V. COMMITTEE DISCUSSION-Emergency Management request for new furniture was discussed. Motioned not to fund by Mr. Taylor, second by Mr. Freels, unanimous approval. Last year's appropriations will be given to all Non-Profits. Motion to approve by Mr. Vaughn, second by Mr. Freels, unanimous approval.

VI. ADJOURNMENT-Meeting was recessed @ 3:15pm by Chairman Stone, Meeting will resume on Monday June 23, 2014 at 5:00pm.

**COMMITTEE ON COMMITTEES
MINUTES
JUNE 16, 2014**

Present:

Moe Taylor, Chairman
Trisha LeMarbre, V. Chairman
Billy Geminden
Kirk Moser
Jo Skidmore

Anthony Holt, County Executive
Leah May Dennen, County Law Director
Erika Porter, Law Director's Office

The meeting of the Committee on Committees was brought to order on Monday, June 16, 2014, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Moe Taylor was presiding.

Agenda. Upon motion of Comm. Moser, seconded by Comm. LeMarbre, the Committee voted to approve the agenda with a correction to the agenda item regarding the Board of Tourism appointee Brittany Baldwin. She will not replace Jimmy Johnston.

Minutes. Upon motion of Comm. Geminden, seconded by Comm. Moser, the Committee approved the minutes of May 19, 2014.

Recognition of the Public. There was none.

Report of the County Executive. County Executive Anthony Holt had no report.

Report of the Chairman. Chairman Taylor had no comment.

Old Business. None.

New Business.

Board of Tourism. Chairman Taylor brought forth the following appointment for consideration:

Reappointment of Brittany Baldwin on the Board of Tourism.

Upon motion of Comm. Geminden, seconded by Comm. LeMarbre, the Committee voted to approve the re-appointment of Ms. Baldwin.

Next Month. Chairman Taylor noted the Sumner County Regional Airport Authority Appointments next month to fill the expiring terms of Dianne Denson and Dan Downs.

Upon motion of Comm. LeMarbre, seconded by Comm. Geminden, the Committee adjourned at 6:37 p.m.

Prepared by Maria Savage

**MINUTES
GENERAL OPERATIONS COMMITTEE
JO SKIDMORE, CHAIRMAN
June 9, 2014**

Present:

Jo Skidmore, Chairman
Paige Brown, Vice-Chairman
Steve Graves
Ben Harris
Moe Taylor
David Satterfield
Bob Pospisil

Also Present:

David Pigna, Communications Director
Leah Dennen, County Law Director
Erika Porter, County Law Office
Merrol Hyde, Commission Chairman

The regular meeting of the General Operations Committee was brought to order on Monday, June 9, 2014, at 5:00 p.m. in the Sumner County Administration Building. Chairman Skidmore declared a quorum present to conduct business.

Agenda. Upon motion of Comm. Satterfield, seconded by Comm. Brown, the Committee approved the agenda as presented.

Minutes. Upon motion of Comm. Harris, seconded by Comm. Graves, the Committee voted to approve the minutes of May 12, 2014, regular meeting.

Report of Chairman. Chairman Skidmore had no report.

County Executive. There was none.

Recognition of the Public. There was none.

Surplus Property. David Pigna reported the following department list of surplus property:

- Various Items of Surplus from the Clerk and Master

Upon motion of Comm. Pospisil, seconded by Comm. Taylor, the Committee voted unanimously to defer the surplus property until the list of items is available.

The meeting adjourned at 5:04 p.m. after a motion by Comm. Pospisil, seconded by Comm. Graves.

Prepared by Maria Savage

**MINUTES
EDUCATION COMMITTEE
June 2, 2014**

Present:

Paul Decker, Chairman

Jerry Stone

Billy Geminden

Kirk Moser

Joe Matthews

Absent: Trish LeMarbre, Vice-Chairman and Jim Vaughn

Also Present:

Leah Dennen, County Law Director

Ericka Porter, Law Director's Office

Jimmy Johnson, Forward Sumner

Chairman Decker called the Education Committee to order on Monday, June 2, 2014, at 5:30 p.m. in the Sumner County Administration building in Gallatin. A quorum was present.

Adoption of the Agenda. Without objection, Chairman Decker withdrew consideration of the Burris Elementary School bids that came in over budget and would be rebid. He added a presentation by Jimmy Johnston of Forward Sumner under New Business.

Upon motion of Comm. Matthews, seconded by Comm. Geminden, the Committee members approved the agenda as amended.

Approval of Minutes of April 7, 2014. Upon motion of Comm. Matthews, seconded by Comm. Geminden, the Committee approved the minutes of April 7, 2014.

Recognition of the Public. There was none.

Report from the Chairman. Chairman Decker stated that Commissioner LeMarbre, Anthony Holt and Dr. Del Phillips were out of town.

Report from the County Executive. County Executive Anthony Holt was not present.

Report from the Director of Schools. Director of Schools Del Phillips was not present.

Budget Amendments. County Law Director Leah Dennen reported that the Board of Education budget amendments were standard amendments that needed to be approved by the year end. Upon motion of Comm. Matthews, seconded by Comm. Geminden, the Committee members voted to approve the 2013-14 budget General School Purpose amendments as presented.

Budget Amendments Upon motion of Comm. Geminden, seconded by Comm. Matthews, the Committee members voted to approve the General School Purpose and Federal budget amendments for informational purposes only.

Portland Vocational Center. Chairman Decker recognized Jimmy Johnson of Forward Sumner who updated the committee members on the proposed Sumner County and Portland Technology College project. The location of the Technology College would be the old vocational high school building owned by the Board of Education. The 38-year-old building requires repairs and upgrades.

The Tennessee Board of Regents has an interest in developing an applied technology extension campus for students and adult learners, with the Nashville Technical College potentially operating the extension campus. Startup costs estimated at \$800,000.00 are being formulated with the possibility of various entities contributing to the funding.

Chairman Decker stated the target date to open the facility is January, 2015.

Comm. Matthews motioned to adjourn and was duly seconded by Comm. Geminden. The Committee adjourned at 5:45 p.m.

Prepared by Maria Savage

**MINUTES
EMERGENCY SERVICES COMMITTEE
JUNE 2, 2014**

Present:

Joe Matthews, Vice-Chairman
Mike Akins
Paul Decker
Ben Harris
Jerry Stone
Absent: Jim Vaughn, Chairman
Bob Pospisil

Also Present:

Major Carl Edison, Sheriff's Department
Leah Dennen, Law Director
Erika Porter, Law Department
Keith Douglas, EMS Director

Comm. Stone made a motion, seconded by Comm. Decker to approve Ben Harris as the acting chairman. Motion carried. Comm. Harris called the regular meeting of the Emergency Services Committee to order on Monday, June 2, 2014, at 5:00 p.m. in the Sumner County Administration Building. A quorum was present.

Invocation Comm. Decker gave the invocation

Approval of the Agenda Comm. Akins made a motion to approve the agenda, seconded by Comm. Decker. The agenda was unanimously approved.

Approval of the Minutes of April 7, 2014 Upon motion of Comm. Stone, seconded by Comm. Akins, the minutes of April 7, 2014 was unanimously approved.

Recognition of the Public Vice-Chairman Matthews was present and reported no Recognition of the Public.

Report of the Chairman None.

Report of the County Executive No Report.

Report from the Sheriff Major Carl Edison handed out the Financial Report for the month of May, 2014, as well as the Animal Control numbers. Also included in the report was an appreciation letter from JAILCIGS LLC, and a copy of a check in the amount of \$2545 as a donation.

Report of the Fire Department. None.

Report of the Emergency Services Director Director Douglas handed out the Emergency Services Committee Report for June 2014. The Director reviewed the Revenue, Responses, and Transports portions of the report.

Director Douglas had a list of Proposed EMS Policy Additions, and explained some of these policy changes. Comm. Harris inquired how soon a new hire could take a week of vacation, and also if there was any abuse of sick time. Comm. Harris also questioned as

to whether the days off for elections for the County Employees was a County Executive decision. Law Director Dennen stated that the County Officials Association had put the election days off for the County Employees on the calendar, due to some county buildings being precincts for voting.

There was some discussion on the additions. Comm. Stone made a motion to adopt the Policy Additions, seconded by Comm. Decker. Motion carried.

Director Douglas stated the Intermedix contract was up for renewal in May. The Director advised they were looking diligently to make sure there were no other vendors who would fit the needs better. The work load has increased, and some work is backlogged. This is due to changes with the Affordable Care Act. Director Douglas stated outsourcing would relieve some of the backed up work, and allow the billing personnel to do their job more efficiently and would prevent hiring additional staff. Director Douglas put the outsourcing out to bid. The bids were compared and were reviewed by the Finance Department to make sure they met all the county specs. The Director said he is very pleased with what Ambulance Medical Billing is offering. He has spoken with Montgomery and Rutherford counties, and they are pleased with the results of using Ambulance Medical Billing. The Director handed out a Performance Guarantee Agreement from AMB, with a guarantee of a 5% increase in revenue.

Vice-Chairman Matthews remarked that the Affordable Care Act has caused various complications and problems and gave a personal example of someone having to outsource due to mandates and regulations.

Director Douglas recommended Option 2 (AMB). Comm. Stone questioned as to what type of personnel change would that involve? Director Douglas stated he didn't see a major personnel change, but the improved efficiency of the staff.

Comm. Decker made a motion to recommend Option 2 (AMB), Comm. Akins seconded. There was some discussion. Motion carried.

Emergency Management Agency None.

Old Business None

New Business None

There was a motion to adjourn. The Committee adjourned at 5:30 pm.

Prepared by
Sheila Ashton

MINUTES
EMPLOYEE BENEFITS COMMITTEE
May 20, 2014
9:00 A.M.

Members Present:

Joe Matthews	Del Phillips	Bob Pospisil	Anthony Holt
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Also:

Leah Dennen	Karen Tokarz	Lauren Heath
Erika Porter	Teresa Terry	April Harrod
Debbie Robertson	Bob Shupe	Michelle Alford

Mr. Matthews called the SIB Employee Benefits Committee meeting to order on Tuesday, May 20, 2014 at 9:08 a.m. in Room 112, County Administration Building, in Gallatin, Tennessee.

Agenda: Mr. Matthews added 1) ACA, 2) BCBS Renewal, and 3) Stop Loss Policy under Report of the Consultant to the agenda. Mr. Pospisil made a motion to approve the agenda with these additions; seconded by Dr. Phillips; unanimous approval.

Public Recognition: Three employees asked to speak concerning an extension on their HRA. They each gave their reasons why they were late in getting their HRA. After some discussion, Dr. Phillips made a motion to extend the HRA deadline until June 30, 2014 with a disclaimer that there will be no more extensions. Their HRA must now be completed at either Hunt Club Clinic or the Portland Clinic. Their follow-up must be done in one of these clinics by July 31, 2014. It was seconded by Mr. Pospisil; unanimous approval.

Minutes: Motion was made by Mr. Pospisil to approve the minutes of April 22, 2014; seconded by Dr. Phillips; unanimous approval.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe noted that the admin fees were not reported in April so we will need to subtract about \$70,000 average from the reserve amount now showing. Total medical and RX claims are up from last year. CareHere is down by about \$200,000 as a result of the RX program shutting down. We have an exceptional number of large claims this year. We had a good month for receipts over disbursements. On the dental side, we are still projected to end with \$19,000 in the positive in receipts over disbursements. With the trend, he feels we did the right thing with the increase in premiums for next year.

Mr. Shupe handed out information on the ACA. He stated that every health plan is going to have to have a health plan identifier number. We have to apply for that by November 5, 2014. We have to have it so they can track taxes and penalties. They also have two new forms we have to fill out. The Form 6055 has to be given to every employee so the IRS knows they have insurance and they do not get penalized. The Form 6056 is for the employer which has eight items. He noted that the form does not yet exist.

Mr. Shupe reported that we need to approve the BCBS Renewal Rate. It is currently \$42.31 per employee per month. BCBS is offering to keep that rate with no increase in admin fees for next year or they are offering a multi-year guarantee. The penalty with the multi-year is if one of the groups leaves them, we will pay an additional month administrative fee as a penalty for leaving.

He recommends that we take a flat rate no increase for next year and see what happens in the bid process. Dr. Phillips made a motion that we stay with the \$42.31 rate; seconded by Mr. Pospisil; unanimous approval.

Mr. Shupe discussed the Stop Loss Policy. The Classifieds will be pulling away from the plan January 1, 2015 and we would not need reinsurance until January 2015 which is in the middle of our plan year. The decision is do we buy it and when do we buy it and what can we get available. There may be an 18-month policy available and we need to decide when we start it. The Board decided to have Mr. Shupe and Mr. Lawing get together and get numbers to present to the Committee and they will make a decision on when to put out for bid.

CareHere: Ms. Harrod reported that the total utilization of the clinics is up by about 82%. The trend is doing really well and the BOE has a steady increase in appointments.

Finance Director: Mr. Lawing was not present but had reports attached to the agenda.

Old Business: Ms. Dennen requested clarification on tobacco/nicotine use and people using the electric/vapor cigarettes. The Board stated that people need to stop using the electric/vapor cigarettes in order to be compliant and to be considered tobacco free. CareHere will start nicotine testing as of January 1, 2015 and everyone will need to be tobacco/nicotine free for at least six months. CareHere will be changing the on-line tobacco affidavit to state tobacco/nicotine free. The Board was submitted a draft of a memo to inform employees of the testing and that they need to be free of all tobacco and electronic/vapor devices for 6 months before the testing so they will not test positive for nicotine. Dr. Phillips made a motion to approve this memo; seconded by Mr. Pospisil; unanimous approval.

New Business: Mrs. Robertson stated that the Life Insurance comes up for renewal September 1, 2014. They are coordinating with Mr. Shupe to put the Life Insurance up for bid.

There was no further business so Dr. Phillips made a motion to adjourn the meeting; seconded by Mr. Pospisil; meeting was adjourned at 10:00 a.m.

SUMNER COUNTY HIGHWAY COMMISSION**APRIL 1, 2014****MINUTES****MEMBERS PRESENT:**

Mike Akins, Commissioner
Frank Freels, Commissioner
Billy Geminden, Vice Chairman
Steve Graves, Chairman
Judy Hardin, Road Superintendent
Anthony Holt, County Executive
Tom Neal, Citizen Member
Paige Brown Strong, Commissioner

MEMBERS ABSENT:

Joe Matthews, Commissioner

OTHERS PRESENT:

Leah Dennen, Law Director
Erica Porter, Assistant Law Director
Sandra Lee Hesson, Assessor of Property Adm. Assistant

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, April 1, 2014 at 4:00 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA / Law Director

Law Director Dennen brought up the need to discuss May's meeting date of the 6th. The Sumner County Administration Building will be closed for the Primary. There was discussion. There will not be a meeting in May as of this time.

Law Director Dennen wants to discuss the **Ollie Ralph** (who is deceased) **property** adjacent to the Sumner County Highway Department. There are two parcels. The estate is indigent. We have had the property appraised recently: 1 parcel @ \$17,500. and the 2nd parcel @ \$7,500. We have had to have the property cleaned up at a cost of \$6,300. And have offered to purchase the property for the difference from the heirs for future expansion of the Highway department. There was discussion. County Executive Holt **motioned** to approve the offer on said property, and taking this request to the Budget Committee. There was discussion. **Seconded** by Chairman Graves. **Motion passed** unanimously. (1039 & 1043 Old Hwy 109N (Map 113G - A - 11. & 12.)

APPROVAL OF MINUTES

Motion by Commission Akins to approve the February 2014 minutes. **Seconded** by Commissioner Geminden. **Motion passed** unanimously.

PUBLIC RECOGNITION - None

SUMNER COUNTY HIGHWAY COMMISSION**04/01/14****PAGE 2****REPORT OF CHAIRMAN: OLD BUSINESS** - None**REPORT OF CHAIRMAN: NEW BUSINESS** - None**REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS** - None**REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS****A. Proposed Budget 2014-15**

Road Superintendent Hardin presented the 2014-15 Proposed Sumner County Highway Department Budget (see attached) for review and approval, including a 5% requested raise. There was discussion. Commissioner Freels **motioned** to approve the proposed 2014-15 Sumner County Highway Department Budget. **Seconded** by Commissioner Akins. **Motion passed** unanimously.

B. Litter Grant

Road Superintendent Hardin requested approval for the Litter Grant Resolution for 2014-15. It is for \$70,200 this year. Commissioner Geminden **motioned** to approve the Resolution for the 2014-15 State Litter Grant. **Seconded** by Commissioner Akins. **Motion passed** unanimously.

C. Surplus Property

Road Superintendent Hardin requested approval for old mobile radios (see attached list) to be declared surplus property to be destroyed. There was discussion. County Executive Holt **motioned** to approve the old mobile radios as surplus property to be destroyed. **Seconded** by Commissioner Akins. **Motion passed** unanimously.

D. & E. Tile Installation/Driveway Connection & Water Issues Discussion

Road Superintendent Hardin proposed permitting tile installation/driveway connection and coordinating with the Planning & Codes Department. Improper size tiles or lack of side drains is causing water issues. There was discussion. Road Superintendent Hardin and County Executive Holt will go to the Planning & Codes Director and work together to bring a suggestion back.

REPORT OF COUNTY EXECUTIVE - None**COMMISSION BUSINESS****REPORT OF LAW DIRECTOR** - see Addition to Agenda on 1st page**MOTION TO ADJOURN:** Commissioner Akins**SECONDED BY:** Road Superintendent Hardin**ADJOURNMENT:** 4:40 P.M.

SUMNER COUNTY HIGHWAY COMMISSION**June 3, 2014****MINUTES****MEMBERS PRESENT:**

Mike Akins, Commissioner
Billy Geminden, Vice Chairman
Steve Graves, Chairman
Judy Hardin, Road Superintendent
Tom Neal, Citizen Member
Paige Brown Strong, Commissioner

MEMBERS ABSENT:

Frank Freels, Commissioner
Anthony Holt, County Executive
Joe Matthews, Commissioner

OTHERS PRESENT:

Leah Dennen, Law Director
Erica Porter, Assistant Law Director
Sandra Lee Hesson, Assessor of Property Adm. Assistant

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, June 3, 2014 at 4:00 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA - None**APPROVAL OF MINUTES**

Motion by Commissioner Akins to approve the April 2014 minutes. **Seconded** by Citizen Member Neal. **Motion passed** unanimously.

PUBLIC RECOGNITION - None**REPORT OF CHAIRMAN: OLD BUSINESS****A. Peach Valley Road**

Chairman Graves brought up Peach Valley Road for the third time. Law Director Dennen says the city says they will call back and doesn't. The city has a new attorney, so she will contact them and see how they respond. Road Superintendent Hardin brought up the fact that a city officer enforces the codes, has now called her about mowing, but up until last year, the city had mowed. The city picks up trash, does snow removal, writes tickets, etc. Chairman Graves will talk to the city. Road Superintendent Hardin reported Peach Valley Road was off the list for 10 years due to annexation letter. She will e-mail it to Chairman Graves and Law Director Dennen.

SUMNER COUNTY HIGHWAY COMMISSION**06/03/14****PAGE 2****REPORT OF CHAIRMAN: NEW BUSINESS** – None**REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS** – None**REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS****A. Approval Request for 2013-14 Budget Amendments**

Road Superintendent Hardin requested approval for the 2013-2014 Sumner County Highway Budget to include amendment for \$10,000 to purchase some adjoining property to the Highway Department. Citizen Member Neal **motioned** to approve the amended 2013-14 budget. **Seconded** by Commissioner Akins. **Motion passed** unanimously.

REPORT OF COUNTY EXECUTIVE – None**COMMISSION BUSINESS** – None**REPORT OF LAW DIRECTOR** – None

MOTION TO ADJOURN: Commissioner Geminden
SECONDED BY: Commissioner Akins
ADJOURNMENT: 4:25 P.M.

**MINUTES
LEGISLATIVE COMMITTEE
JUNE 9, 2014**

Present:

Bob Pospisil, Chairman
Steve Graves
Jo Skidmore
Jerry Stone
Moe Taylor
Merrol Hyde
Joe Matthews

Absent:

Paul Decker, Vice-Chairman
Jim Vaughn

Also Present:

Leah Dennen, County Law Director
Erika Porter, Law Director's Office
County Executive Anthony Holt
Shawn Utley, Commissioner
Rodney Joyner, Planning Director
John C. Isbell, Assessor of Property

Chairman Pospisil brought the Legislative Committee meeting to order with a prayer on June 9, 2014, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Without objection, Chairman Pospisil added an executive session to the heel of the agenda. Comm. Hyde made a motion, seconded by Comm. Graves, to approve the agenda with the additions of certificates honoring valedictorians. The motion carried.

Approval of Minutes. Upon motion of Comm. Skidmore, and duly seconded by Comm. Graves, the May 12, 2014, minutes were approved.

Public Comments. Beth Long of 109 Turning Leaf Way and President of Island Brook Homeowners Association in Hendersonville, opposed the rezoning of the John Baites property adjacent to the Island Brook subdivision. He requested that the matter be referred back to the Planning Commission for clarification.

Jason Kingsolver, son-in-law to Dr. Baites, urged the commissioners to pass the rezoning, citing the approval of the Sumner County Planning Commission.

Report of Chairman. Chairman Pospisil recognized Comm. Graves who read a letter expressing gratitude to the Commission for appropriating funds for waterline extensions.

Report of County Executive. County Executive Anthony Holt had no report.

Old Business. There was none.

New Business.

- Veterans Service Report. This was presented for docketing purposes only.

Five-Year Reappraisal. Chairman Pospisil recognized John Isbell, Assessor of Property, who explained the advantage of maintaining a five-year reappraisal cycle.

Upon motion of Comm. Matthews, seconded by Comm. Graves, the Committee voted to approve the five-year reappraisal.

General Sessions Private Act. Committee members discussed the uncertain cost associated with approving the private act creating a new General Sessions judgeship. Comm. Hyde moved, seconded by Comm. Skidmore, to delay the matter for more information. The motion carried by unanimous voice vote.

Repeal of the Private Act of 1967. Upon motion of Comm. Matthews, seconded by Comm. Graves, the Committee voted to repeal the outdated private act of 1967.

Certificates of Recognition. Chairman Pospisil introduced the following certificates of recognition:

- 1) Sumner County High School Valedictorians

Upon motion of Comm. Matthews, seconded by Comm. Taylor, the Committee voted to group and approve the certificates of recognition.

Zoning Amendment. Ms. Dennen stated the Committee needed to docket the zoning amendments.

- Request to rezone the John Edwin Baites, Jr., property from R1A to an LDR PUD (Low Density Residential-Planned Unit Development) containing 27 proposed residential lots. Subject Property is located at 94 New Shackle Island Road, Hendersonville, TN; on Tax Map 138, Parcel 53.00; containing approximately 14.03 acres. (First Notice)

Comm. Matthews made a motion, seconded by Comm. Taylor, to place the rezoning of Mr. Baites property on the Commission agenda for July 21, 2014. The motion carried (6-1) with Comm. Skidmore voting no

- Request to rezone the Melvin Lee and Martha Ann Cowan property from R1A to a Commercial 1 (Planned Unit Development). Subject Property is located at 3152 Hartsville Pike, Castalian Springs, TN., is on Tax Map 110, Parcel 24.01, and contains approximately 4.31 acres as described on the Preliminary Master Development Plan/Site Plan. (First Notice)

Comm. Taylor made a motion, seconded by Comm. Graves, to approve the rezoning amendment for the July 21, 2014, Commission agenda. The motion carried unanimously.

Report of the Law Director. There was no report.

Adjournment. Comm. Vaughn made a motion to adjourn, seconded by Comm. Graves. The Committee adjourned at 6:10 p.m.

Prepared by Maria Savage