



## SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111  
Gallatin, Tennessee 37066-5410

### Commissioners

*First District*  
**Mike Akins**  
**Moe Taylor**

*Second District*  
**Billy Geminden**  
**Larry Hinton**

*Third District*  
**Steve Graves**  
**Alan Driver**

*Fourth District*  
**Jerry Foster**  
**Leslie Schell**

*Fifth District*  
**Ben Harris**  
**Baker Ring**

*Sixth District*  
**Jim Vaughn**  
**Kevin T. Pomeroy**

*Seventh District*  
**JoAnne Kemp**  
**Trisha LeMarbre**

*Eighth District*  
**Paul Decker**  
**Merrol N. Hyde**

*Ninth District*  
**Jerry F. Becker**  
**Chris Taylor**

*Tenth District*  
**Paul R. Goode**  
**Caroline S. Krueger**

*Eleventh District*  
**Scott Langford**  
**Bill Taylor**

*Twelfth District*  
**Michael Guthrie**  
**Bob Pospisil**

**The following minutes are included in this packet**

**Budget Committee.....November 3, 10**

**Committee on Committee.....November 17**

**Education Committee.....November 3**

**Emergency Services Committee.....November 3**

**Employee Benefits Committee.....October 21**

**2002 Financial Management Committee.....October 20,  
November 17**

**2012 Financial Management Committee.....October 20,  
November 17**

**General Operations Committee.....November 10**

**Highway Commission.....October 7,  
November 4**

**Investment Committee.....October 20,  
November 17**

**Legislative Committee.....November 10**

**Purchasing Committee.....October 20,  
November 17**

**Ad Hoc Education Coordination.....October 27**

Phone: (615) 452-4063  
Fax: (615) 452-9371  
[www.SumnerTN.org](http://www.SumnerTN.org)



BUDGET COMMITTEE MINUTES  
Sumner County Administration Building  
Commission Chambers  
November 3, 2014  
6:00 p.m.

MEMBERS PRESENT  
Paul Goode, Chairman  
Chris Taylor, Vice-Chairman  
Jerry Becker  
Jerry Foster  
Scott Langford  
Bill Taylor  
OTHERS PRESENT  
David Lawing  
Leah Dennen  
Erika Porter  
Marty Nelson  
Bill Kemp  
Del Phillips

- I. CALL TO ORDER by Chairman Goode at 6:00pm in the Commission Chambers of the Sumner County Administration Building in Gallatin, TN.
  - A. Approval of Agenda- Motion to approve by Mr. Becker, second by Mr. Langford, unanimous approval.
  - B. Recognition of Public-None
- II. NEW BUSINESS
  - A. Adoption of the 2014 tax rate- When asked about reappraisal, Mr. Lawing stated there were appeals and errors made in the 2008-2009 reappraisal and the tax rate was set too low. In addition to these errors, Sumner County is revenue negative, losing approximately \$1 million each year. Mr. Lawing explained personal property and utilities are valued at market, everything else is valued at approximately 105%, causing the rate to drive down, causing Sumner County to lose approximately 5% on all personal property and utilities. Chairman Goode stated that Ms. Nelson's office has been inundated with people wanting to pay their property taxes; Chairman Goode stated the Trustee would need 2-3 more weeks to process if a rate was set November 3, 2014. Mr. Lawing gave a presentation explaining a long term financial overview for Sumner County, explaining that if this rate is not set, come July 2015 the budget will be very problematic. Mr. Lawing recommended to increase the tax rate to \$2.50. Mr. Holt asked Mr. Lawing if the Director of Schools, County Commissioners, or himself in any way could manipulate the appraisal process to bring in more revenue for Sumner County under the guidelines. Mr. Lawing replied by explaining that Mr. Isbell is solely responsible. Mr. Lawing also explained by changing the assessments or rates, they all go back into revenue neutrality; pushing up the assessments would push the rates down and the two would equal the same dollar amount, having no positive effect on Sumner County. Mr. Lawing stated the only way to bring in more revenue for Sumner County is to raise the tax rate. Mr. Chris Taylor stated that the new rate will meet our obligations, leave room for anything that may arise, and also somewhat plan for the future. The County has projected to have an 18 % growth in the next 5 years. Chairman Goode mentioned that Sumner County will still have the lowest tax rate in middle Tennessee with the exception of Williamson County. Mr. Lawing explained this funding is enough to cover already committed services and allow expansion, keeping everything in good repair. Mr. Lawing explained without this funding, none of this will be possible. Mr. Lawing stated this would create a little over \$7 million in additional revenue for capital outlay through bond issuance in Debt Service. There will not be much room for additional funding but will allow the County to close gaps, continue with initiatives and stabilize. Mr. Lawing stated raising the tax rate is not to benefit anyone's salary; this is the minimum amount when laying out Capital Projects. Mr. Lawing stated that if the economy holds well and being conservative, this rate should stabilize Sumner County for 3-4 years. Mr. Chris Taylor made a motion to approve the 2014 tax rate of \$2.50 and move to the full commission, second by Mr. Foster, unanimous approval.
  - B. Funding for the Airport Authority grant match of up to \$182,000- Mr. Lawing stated that if there is no additional capital funding, this grant will come from the unassigned fund balance. Mr. Holt stated that if Sumner County loses this grant, the airport will cease to function and will be shut down. Motion to approve by Mr. Foster, second by Mr. Chris Taylor, unanimous approval.
- III. ADJOURNMENT- Motion to adjourn at 7:40pm by Mr. Becker, second by Mr. Chris Taylor, unanimous approval.



BUDGET COMMITTEE MINUTES  
Sumner County Administration Building  
Conference Room #112  
November 10, 2014  
6:00 p.m.

MEMBERS PRESENT  
Paul R. Goode, Chairman  
Jerry Becker  
Jerry Foster  
Bob Pospisil  
Bill Taylor  
OTHERS PRESENT  
David Lawing  
Leah Dennen  
Erika Porter  
Anthony Holt  
Darlene Daughtry

- I. CALL TO ORDER by Chairman Goode at 6:00pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
  - A. Approval of Agenda- Motion to approve by Mr. Pospisil, second by Mr. Becker, unanimous approval.
  - B. Recognition of Public- None
  - C. Approval of Minutes
    1. October 14, 2014
    2. November 3, 2014- Motion to group and approve items C. 1 and 2 by Mr. Pospisil, second by Mr. Foster, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN
  - A. Report from the Assessor of Property—Exemption list attached
- III. REPORT OF THE COUNTY EXECUTIVE- None
- IV. OLD BUSINESS
- V. NEW BUSINESS
  - A. Board of Education
    1. Budget amendments (need approval) - Motion to approve by Mr. Pospisil, second by Mr. Foster, unanimous approval.
    2. Budget amendments (do not need approval)
  - B. Appropriations
    1. County Commission
      - a. \$1,629.50 sale of delinquent tax property- Motion to approve by Mr. Pospisil, second by Mr. Becker, unanimous approval.
      - b. \$3,000,000 from County General Fund Unassigned Fund Balance to the Health Insurance Sub-fund- Motion by Mr. Pospisil to approve Mr. Lawing to transfer \$3 million into the self-insurance funds health insurance program, second by Chairman Goode, unanimous approval.
    2. Clerk & Master--\$11,689 from unassigned fund balance for data processing equipment and services- Mrs. Daughtry stated equipment in the Clerk and Masters office cannot be upgraded due to being out dated. Also, only two employees in the office have access to the Image Ease program; upgrading would better serve the department and the public. The funding would provide a new server, support for server, and two new scanners. Motion to approve by Mr. Pospisil, second by Mr. Bill Taylor, unanimous approval.
    3. Sheriff's Office
      - a. \$158,267.82 state inmate medical bills reimbursement
      - b. \$24,424 Impaired Driving Enforcement Grant- Motion to group and approve items 3 a. and b. by Mr. Pospisil, second by Mr. Foster, unanimous approval.
    4. Capital Projects
      - a. \$30,113 carryover of FY2014 waterline funding- Castalian Springs Water Utility District is requesting \$8,512.50 be reimbursed to them for paying one of their employees for inspections. This fee was not originally included in the program proposal. Mr. Foster stated since the inspector is an existing employee of Bethpage Utility District, the work that he performs belongs to the Utility District. Motion to approve carryover what the County has left but not reimburse the \$8,512.50 by Mr. Becker, second by Mr. Foster, unanimous approval.

- b. \$949,520 carryover of FY2014 greenway TIP grant/funding-
- c. \$148,977 carryover of FY2014 clean TN energy- Motion to group and approve items 4 b. and c. by Mr. Foster, second by Mr. Pospisil, unanimous approval.

C. Transfers

1. Inter-budgetary

- a. Greater than \$2,500
- b. \$2,500 or less- Motion to group and approve items 1 a. and b. by Mr. Pospisil, second by Mr. Foster, unanimous approval.

D. Fee Waivers

- 1. Restoration of Hawthorne Hill--\$972 building permit fees- Motion to approve by Mr. Pospisil, second by Mr. Foster, motion passes 4-1 with Mr. Becker opposing.
- 2. Castalian Springs-Bethpage Utility District--\$500 engineering and codes fees- Motion to approve by Mr. Pospisil, second by Mr. Foster. Motion passes 4-1 with Mr. Becker opposing.

VI. REPORT OF THE FINANCE DIRECTOR

- A. County Finance IT update- Mr. Lawing stated the database administrator has continued to discuss the needs with Vendors; potentially may bid to see if the issue is internal or external. Mr. Lawing explained the system is up and running but will not go live until March 2015. The time clocks still need to be installed so Mr. Lawing will have a more accurate update in December or January.
- B. Local Revenue Analysis- Mr. Lawing explained all assumptions are based on the new tax rate and a 96% collectability rate. Mr. Lawing stated that historically, Sumner County has a collectability rate slightly under 96%; the last three years the collectability rate has been above 96%. Secondly, to cover part of a General Sessions Judge Position would be approximately \$100,000; litigation tax for the General Sessions Judge was increased from \$6 to \$18. Mr. Lawing also explained the schools forecast on the mixed drink tax, includes accruals of \$112,000 for prior not paid mixed drink taxes. Sales tax forecast is on 5% growth; current trends are above 7%. Mr. Lawing explained the revenues are running exactly where they need to; he would not consider anything coming above or below budget at this point. Mr. Lawing explained that Sumner County will pick up \$65,000 due to beer tax. Mr. Lawing explained there is nothing right now that would change his perception on the budgeted numbers.
- C. Financial Reports—October (available at Commission meeting if requested)

VII. ADJOURNMENT- Motion to adjourn at 7:10pm by Mr. Foster, second by Mr. Becker.

**COMMITTEE ON COMMITTEES  
MINUTES  
November 17, 2014**

**Present:**

Paul Goode, Chairman  
JoAnne Kemp, Vice-Chairman  
Caroline Krueger  
Trisha LeMarbre  
Baker Ring

**Also Present:**

Leah May Dennen, County Law Director  
Erika Porter, Law Director's Office

The regular meeting of the Committee on Committees was brought to order with an invocation by Comm. LeMarbre on Monday, November 17, 2014, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Goode was presiding.

Agenda. Upon motion of Comm. LeMarbre, and duly seconded by Comm. Ring, the Committee approved the agenda.

Approval of Minutes Upon motion of Comm. LeMarbre, and duly seconded by Comm. Kemp, the Committee approved the minutes of October 20, 2014.

Public Recognition. There was none.

Report of the Chairman. Chairman Goode had no report other than the items on the agenda.

Report of the County Executive. County Executive Holt was not present for the meeting.

Delinquent Tax Committee. Chairman Goode brought forth the appointment of one commissioner to serve on the Delinquent Tax Committee as follows:

- Billy Geminden

Without objection, Chairman Goode deferred the fourth Commission appointment until next month.

Resource Authority. Without objection, Chairman Goode deferred an appointment to the Resource Authority for a six-year term ending June 2018.

Industrial Development Board. Without objection, Chairman Goode deferred appointments to the following:

- Industrial Development Board, six-year terms of Clifford Ernst, Michael Carter and Thomas Neal, Jr.

Board of Construction Appeals. Chairman Goode announced appointments as follows:

- Board of Construction Appeals, two-year terms of Doug Cowden, Bob Goodall, Robert Hill, Millard Bridges; alternates Larry Brown and Shawn Utley (replacing Ted Williams), one-year terms

Upon motion of Comm. LeMarbre, and duly seconded by Comm. Ring, the Committee approved the appointments of Mr. Cowden, Mr. Goodall, Mr. Bridges, Mr. Hill, Mr. Brown and Mr. Utley.

Planning Commission Regional. Chairman Goode brought forth the recommendations of Executive Holt to re-appoint Commissioner Billy Geminden to the Planning Commission to represent the Portland area for a four-year term. Chairman Goode clarified that Steve Graves represents the Gallatin area and requested that be included in the motion. The makers of the motion and the second agreed to incorporate the clarification into the motion. Upon motion of Comm. Kemp, and duly seconded by Comm. LeMarbre, the Committee approved the appointment of Mr. Geminden with the clarification.

Airport Authority. Without objection, Chairman Goode deferred the appointment to replace David Black who resigned.

Tourism Board. Chairman Goode brought forth the appointment of Kim Myers to replace Paige Brown, who resigned.

Upon motion of Comm. Ring, and duly seconded by Comm. LeMarbre, the Committee approved the appointment of Ms. Myers to replace Ms. Brown.

Next Month. Chairman Goode announced appointments for next month as follows:

- E-911 Board, 4-year term appointments of Commissioners Ben Harris, Michael Guthrie and Paul Freels, citizen

Upon motion of Comm. LeMarbre, and duly seconded by Comm. Ring, the Committee adjourned at 6:43 p.m.

Prepared by Maria Savage

**MINUTES  
EDUCATION COMMITTEE  
November 3, 2014**

**Present:**

Trish LeMarbre, Chairman  
Paul Goode, Vice-Chairman  
Alan Driver  
Billy Geminden  
Baker Ring  
Absent: Leslie Schell  
Caroline Krueger

**Also Present:**

Leah Dennen, County Law Director  
Ericka Porter, Law Director's Office  
Anthony Holt, County Executive  
Bill Kemp, County Clerk  
Dr. Del Phillips, Director of Schools  
Paul Decker, Commission Chairman

Chairman LeMarbre brought the regular Education Committee to order with an invocation on Monday, November 3, 2014, at 5:30 p.m. in the Sumner County Administration building in Gallatin. A quorum was present.

Minutes of October 14, 2014. Comm. Ring moved to approve the minutes of October 14, 2014. Comm. Geminden seconded the motion and the Committee voted to approve.

Adoption of the Agenda. Upon motion of Comm. Geminden, seconded by Comm. Driver, the Committee members approved the agenda as added.

Recognition of the Public. There was none.

Report of the Chairman. Chairman LeMarbre thanked Del Phillips for a good meeting with the Education Coordination Ad Hoc Committee. Dr. Phillips presented a long-term plan and ad hoc committee members visited six schools.

Report of County Executive. He had none.

Report of Director of Schools. Dr. Phillips spoke about the long-term plan and had copies to distribute.

Board of Education amendments, Miscellaneous GP Grants. Upon motion of Comm. Geminden, seconded by Comm. Driver, the Committee members approved the amendments as presented with the packet.

Board of Education amendments, Information Only. Chairman LeMarbre reported the Board of Education amendments were for information purposes only and required no action by the Committee.

Comm. Goode motioned to adjourn and was duly seconded Comm. Geminden. The Committee adjourned at 5:42 p.m.

Prepared by Maria Savage

**MINUTES  
EMERGENCY SERVICES COMMITTEE**

**November 3, 2014**

**Present:**

Michael Guthrie, Chairman  
Alan Driver, V. Chairman  
Mike Akins  
Jerry Foster  
Ben Harris  
Jim Vaughn  
Chris Taylor

**Also Present:**

Anthony Holt, County Executive  
Sonny Weatherford, Sheriff  
Keith Douglas, EMS Director  
Leah Dennen, County Law Director  
Erika Porter, Office of Law Director

Chairman Guthrie called the Emergency Services Committee to order with an invocation on Monday, November 3, 2014 at 5:00 PM in the Sumner County Administration Building. A quorum was present.

Approval of Agenda . Upon motion of Comm. Harris, seconded by Comm. Driver, the committee unanimously approved the agenda.

Approval of Minutes of October 6, 2014. Upon motion of Comm. Foster, seconded by Comm. Driver, the Committee approved the minutes of October 6, 2014.

Public Comments. None.

Report from the Chairman Chairman Guthrie had no report.

Report from the County Executive The County Executive thanked commissioners Bill Taylor and Jerry Foster who met with Sheriff Weatherford and the Emergency Management Agency Director Ken Weidner at the old EMA building 1099 Cairo Road in Gallatin. The location is in the flight path of the Sumner County Regional Airport and has limited usage.

Report from the Sheriff. Sheriff Sonny Weatherford handed out the October 2014 report. He reviewed some of the figures on the Financial Report, as well as the Animal Control numbers.

Regarding the old EMA location, Sheriff Weatherford stated that his department had one training facility at the firing range and was in need of another location. He expressed an interest in the old EMA building on Cairo Road.



County Law Director Leah Dennen stated that because of the airport restrictions, the building can only be used in an office capacity.

Sheriff Weatherford stated that Detective Lisa House just retired with 30 years of dedicated service and it was customary to award the service revolver to outgoing retirees from his department. Upon motion of Comm. Harris, seconded by Comm. Driver, the Committee voted to award Detective House her service revolver, a Glock model 23 ser. #mmH-838.

Report from the Director Keith Douglas, EMS Director, gave a detailed explanation of the figures and diagrams in his report. (In file) Mr. Douglas said collections were on target.

Mr. Douglas requested the Committee surplus the following items:

- Two ambulances
- Six ambulance stretchers in good working order
- Three ambulance stretchers in non-working order

Upon motion of Comm. Harris, seconded by Comm. Chris Taylor, the Committee voted to group and declare the items as surplus property. Mr. Douglas said some of the items were in bad condition. Ms. Dennen said that items are put on Gov.Deals with no guarantee to be in working order.

Mr. Douglas added that the ambulance service is in need of two expandable cots to accommodate larger patients and he would request that at a later time.

Mr. Douglas addressed the need to instigate a program that rewards employees for not calling in sick by providing bonuses for attendance. He said the program would not interfere with the Family Medical Leave Act but would incentivize good attendance with additional time off and seniority in job assignment bidding. The following table was presented as follows:

**BASED ON 56-HOUR WORK WEEK**

	<b>0-1 year</b>	<b>1-5 year</b>	<b>5-10 year</b>	<b>&gt;10 years</b>
<b>Base Total hrs</b>	<b>40</b>	<b>80</b>	<b>120</b>	<b>120</b>
<b>Additional Bonus hrs</b>	<b>0</b>	<b>48</b>	<b>64</b>	<b>84</b>
<b>TOTAL W/ BONUS</b>	<b>40</b>	<b>108</b>	<b>204</b>	<b>224</b>

He said this program would likely reduce cost associated with sick leave, stating that Rutherford County's program had met with success.

Upon motion of Comm. Harris, seconded by Comm. Driver, the Committee voted unanimously to approve implementation of the policy as presented by Mr. Douglas. Ms. Dennen stated that it was not necessary to amend the personnel policy until the program is operational.

Mr. Douglas discussed relocation of the ambulance service in Portland from the current location at the HCA hospital, which may be charging \$1,000.00 per month for rent when the lease is finalized. A new joint venture between the city and the county to fund an ambulance/EMA/fire department is being considered with a donation from the Memorial Foundation.

Report from the Fire Department. There was no report.

Report of the Emergency Management Agency. There was no report.

Old Business. None

New Business. None

With a motion by Comm. Foster, seconded by Comm. Driver, the Committee adjourned at 5:30 pm.

Approved \_\_\_\_\_  
Prepared by Maria Savage

**MINUTES**  
**EMPLOYEE BENEFITS COMMITTEE**  
**October 21, 2014**  
**9:00 A.M.**

**Members Present:**

Bob Pospisil	Del Phillips	Michael Guthrie	Anthony Holt
--------------	--------------	-----------------	--------------

**Also:**

Leah Dennen	Karen Tokarz	Ernie Clevenger	Michelle Alford
Bob Shupe	Teresa Terry	April Harrod	Judy Hardin
Debbie Robertson	Pam Whitaker	Brittany Spradling	David Lawing
Jeremy Shupe	Ben Baker	Ked Marsh	

Mr. Pospisil called the SIB Employee Benefits Committee meeting to order on Tuesday, October 21, 2014 at 9:05 a.m. in Room 104, County Administration Building, in Gallatin, Tennessee.

**Agenda:** Mr. Guthrie made a motion to approve the agenda; seconded by Dr. Phillips; unanimous approval.

**Public Recognition:** None

**Minutes:** Motion was made by Mr. Guthrie to approve the minutes of September 23, 2014; seconded by Dr. Phillips; unanimous approval.

**Report of Committee Chair:** None

**Report of Consultant:** Mr. Shupe handed out a Department Breakout on Claims. He reported we had a good month in September on claims. We had one large claim over \$200,000. It has now been terminated. The dental is tracking well. The loss ratios for the first three months are in good shape.

Mr. Shupe reported we have received the Actuarial Report from Thornthwaite and Company. He also stated that they would have a study session on November 5<sup>th</sup> to go over the Medical/RX and Dental bids. He said the biggest decision we will make will be if we get the Reinsurance. They will provide data on that for us. They have also released a bid on OJI Services which is due tomorrow. They will have a study session on that also to determine what we will do there.

Mr. Shupe informed the group that Mrs. Robertson along with the help of Ms. Spradling got the ID# for the County as required by the ACA. We still have to contend with the Transitional Reinsurance and two new forms that are coming out.

**CareHere:** Ms. Harrod noted that their report will be separated by the County and BOE Classified and BOE Certified. We are around an 88% utilization rate. She requested that we increase appointments at the clinics as the flu season approaches. Dr. Phillips stated he would like us to monitor this week by week and make adjustments accordingly.

Ms. Harrod noted that they have updated the tabs in the CareHere system to include Tobacco Survey as requested by Mrs. Robertson since employees were being confused on where to find it.

Ms. Harrod reported that the BOE has requested that Wilson County Schools share the Sumner County clinics when needed. This will begin January 2, 2015. The billing will be separated accordingly.

Ms. Harrod said they have administered around 900 flu shots as of yesterday. Year to date we are at a 76% utilization rate for field appointments.

Mr. Guthrie made a motion to give Ms. Dennen and Mr. Lawing authorization to order more flu vaccines as needed and BOE would be able to borrow; seconded by Dr. Phillips; unanimous approval.

Mr. Clevenger reported that they are in contact with the CDC on a daily basis. They receive updates from the CDC concerning eboli and get these to their staff. They include steps and precautions to take if someone has eboli-like symptoms which are similar symptoms as the flu. These updates change fairly often from the CDC. Ms. Harrod stated she would be sending out a spreadsheet for our approval of all safety equipment needed to stock the clinics for eboli cases.

**Finance Director:** Mr. Lawing stated that the financial reports are included with the agenda. The cash is positive again this year. He said that BCBS is in process of recapturing the deductibles which may skew the numbers for September. By the end of the year we will have to pay the Government around \$260,000 in additional taxes. The run-off claims will have to be paid at some point also. The dental looks great and nothing to be alarmed about on it.

**Old Business:** None

**New Business:** Our Vision insurance which is included in medical will be ending on December 31, 2014 due to the Affordable Care Act. Options were discussed. Dr. Phillips made a motion for the committee to work with Mr. Shupe to give him information necessary for an RFP Vision Plan; seconded by Mr. Guthrie; unanimous decision.

There was no further business so Dr. Phillips made a motion to adjourn the meeting; seconded by Mr. Pospisil; meeting was adjourned at 9:35 a.m.

2002 FINANCIAL MANAGEMENT COMMITTEE MINUTES  
Sumner County Administration Building  
Conference Room #104  
October 20, 2014



MEMBERS PRESENT  
Scott Langford-Chairman  
JoAnne Kemp-Vice Chairman  
Judy Hardin  
Anthony Holt  
Del Phillips  
Leslie Schell  
Chris Taylor  
OTHERS PRESENT  
Leah Dennen  
Paul R. Goode  
David Lawing  
Marty Nelson  
Erika Porter

- I. CALL TO ORDER at 5:40pm by Chairman Langford in Room 104 of the County Administration Building in Gallatin, TN.
  - A. Approval of Agenda- Motion to approve by Mr. Holt, second by Dr. Phillips, unanimous approval.
  - B. Recognition of Public- None
  - C. Approval of Minutes
    1. August 18, 2014- Motion to approve by Dr. Phillips, second by Ms. Schell, unanimous approval.
    2. September 15, 2014- Motion to approve by Dr. Phillips, second by Mr. Holt, Motion passes 6-1 with Ms. Hardin abstaining.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE- None
- IV. REPORT OF THE FINANCE DIRECTOR
  - A. Local Revenue Analysis- Mr. Lawing stated that the tax rate has not been set. Mr. Lawing recommended that when the tax rate is set, based on the assumption of the revenue neutral rate of \$2.08 and various other things, to align the revenues and remove the \$1 million extra that is currently budgeted in debt service and also in the schools budget so that the schools and all other funds will receive the same money. Additionally, Mr. Lawing added that sales tax the last couple of years has ran close to 7% but had previously ran in the negative numbers. He stated for conservatism, he used 5%. Mr. Lawing also provided charts to show change in revenues from past years to now.
- V. REPORT OF THE LAW DIRECTOR- None
- VI. OLD BUSINESS- None
- VII. NEW BUSINESS- None
- VIII. ADJOURNMENT- Motion to adjourn at 5:50pm by Ms. Hardin, second by Dr. Phillips, unanimous approval.



2002 FINANCIAL MANAGEMENT COMMITTEE MINUT  
Sumner County Administration Building  
Conference Room #112  
November 17, 2014

MEMBERS PRESENT  
Scott Langford, Chairman  
JoAnne Kemp, Vice-Chairman  
Anthony Holt  
Leslie Schell  
OTHERS PRESENT  
David Lawing  
Leah Dennen  
Erika Porter  
Marty Nelson  
Paul R. Goode

- I. CALL TO ORDER by Chairman Langford at 5:37pm in Room 112 of the County Administration Building in Gallatin, TN.
  - A. Approval of Agenda-Chairman Langford is adding item IV. B. State Debt Issuance Report to the Agenda. Motion to approve by Mr. Holt, second by Mrs. Schell, unanimous approval.
  - B. Recognition of Public-None
  - C. Approval of Minutes—October 20, 2014-Motion to approve by Mrs. Schell, second by Mr. Holt, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE FINANCE DIRECTOR
  - A. Monthly Revenue Analysis- Mr. Lawing explained the assumptions used for budgeting; property taxes are now based on the \$2.50 tax rate and a conservative 96% collectability rate. Sales tax is running about 7% versus the 5% projection as expected. Mr. Lawing stated if the current pattern continues through 2014, next year he will recommend budgeting at 97% collectability. Mr. Lawing explained that litigation taxes will raise in January to provide extra revenue for the General Sessions Judge position; this will bring between \$100,000-\$120,000 annually. Mr. Lawing's estimate for current year collections for beer tax is \$210,145 and the additional amount in the schools budget is for estimated back payments (estimates provided by the schools department). Mr. Lawing explained there is a revenue variance on the beer tax because there was a dispute on the location of a payer; this was ultimately resolved and is projected to bring in about \$65,000. Mr. Lawing stated if we follow the 97% collectability, the county should bring in on the additional 1% on property taxes, which is equivalent to about \$970,000.
  - B. State Issuance Debt Report- Mr. Lawing is requesting this to be approved by this committee so it can be moved to the full commission tonight. This is an existing outlay note that was approved for three years. This request is to make the extension for the full five years. Motion to approve by Mr. Holt, second by Mrs. Schell, unanimous approval.
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS-None
- VII. NEW BUSINESS-None
- VIII. ADJOURNMENT- Motion to adjourn at 6:05pm by Mr. Holt, second by Mrs. Kemp, unanimous approval.

2012 FINANCIAL MANAGEMENT COMMITTEE MINUTES  
Sumner County Administration Building  
Conference Room #104  
October 20, 2014



MEMBERS PRESENT  
Scott Langford-Chairman  
JoAnne Kemp-Vice Chairman  
Judy Hardin  
Anthony Holt  
Del Phillips  
Leslie Schell  
Chris Taylor  
OTHERS PRESENT  
Leah Dennen  
Paul R. Goode  
David Lawing  
Marty Nelson  
Erika Porter

- I. CALL TO ORDER at 5:50pm by Chairman Langford in Room 104 of the County Administration Building in Gallatin, TN.
  - A. Approval of Agenda- Motion to approve by Mr. Holt, second by Ms. Schell, unanimous approval.
  - B. Recognition of Public-None
  - C. Approval of Minutes-August 18, 2014- Motion to approve by Ms. Hardin, second by Mr. Holt, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- None
- III. REPORT OF THE COUNTY EXECUTIVE- None
- IV. REPORT OF THE FINANCE DIRECTOR
  - A. Network Engineer- Mr. Lawing explained the ERP system has been placed on hold due to not having the necessary IT resources available. For a time period of 2 weeks, we were using an IT engineer from the BOE, but he was getting behind at the schools due to being out of his job to help work on this project. Mr. Lawing's request, in order to move along with the project, is to either outsource or hire an IT engineer that has the knowledge/experience to help complete the implementation of the ERP system. Mr. Chris Taylor made a motion that Mr. Lawing evaluate this and get back with the committee next month, second by Dr. Phillips, unanimous approval.
  - B. Change Order- Mr. Lawing explained the change order is to push the go live date forward two months on the new ERP system due to the IT complications.
- IX. REPORT OF THE LAW DIRECTOR- None
- X. OLD BUSINESS- None
- XI. NEW BUSINESS- None
- XII. ADJOURNMENT- Motion to adjourn at 6:10pm by Dr. Phillips, second by Mr. Holt, unanimous approval.



2012 FINANCIAL MANAGEMENT COMMITTEE MINUTES  
Sumner County Administration Building  
Conference Room #112  
November 17, 2014

MEMBERS PRESENT  
Scott Langford, Chairman  
JoAnne Kemp, Vice-Chairman  
Anthony Holt  
Leslie Schell  
OTHERS PRESENT  
David Lawing  
Leah Dennen  
Erika Porter  
Marty Nelson  
Paul R. Goode

- I. CALL TO ORDER by Chairman Langford at 6:05pm in Room 112 of the County Building in Gallatin, TN.
  - A. Approval of Agenda- Motion to approve by Mrs. Schell, second by Mrs. Kemp, unanimous approval.
  - B. Recognition of Public-None
  - C. Approval of Minutes—October 20, 2014- Motion to approve by Mrs. Kemp, second by Mrs. Schell, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE FINANCE DIRECTOR- Mr. Lawing gave an update on the IT situation. He explained the system is up and running and the live date is March 2015. Mr. Lawing stated we are looking at what internal versus outsourcing vendors can offer. Mr. Lawing explained Sumner County is using one of the schools network engineers in the evenings but is concerned if that will be enough staff to handle the new ERP system when problems arise. Mr. Lawing stated this is under control at this point, but something will have to change before March 2015.
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS-None
- VII. NEW BUSINESS-None
- VIII. ADJOURNMENT-Motion to adjourn at 6:15 by Mrs. Schell, second by Mr. Holt, unanimous approval.



**MINUTES  
GENERAL OPERATIONS COMMITTEE  
BAKER RING, CHAIRMAN  
NOVEMBER 10, 2014**

**Present:**

Baker Ring, Chairman  
Leslie Schell Vice-Chairman  
Jerry Becker  
Steve Graves  
Ben Harris  
Jim Vaughn  
Absent Billy Geminden

**Also Present:**

Leah Dennen, County Law Director  
Erika Porter, County Law Office  
Anthony Holt, County Executive  
Paul Decker, Commission Chairman  
Donald Bandy, Gallatin Chief of Police  
General Sessions Division II Judge Barry Brown

The regular meeting of the General Operations Committee was brought to order on Monday, November 10, 2014, at 5:00 p.m. in the Sumner County Administration Building. Chairman Ring declared a quorum present to conduct business.

Agenda. Upon motion of Comm. Harris, seconded by Comm. Graves, the Committee approved the agenda as presented.

Minutes. Upon motion of Comm. Becker, seconded by Comm. Schell, the Committee voted to approve the minutes of October 14, 2014, regular meeting.

Report of Chairman. Chairman Ring had no report.

County Executive. County Executive Anthony Holt had no report.

Recognition of the Public. There was none.

Surplus Property. Chairman Ring announced the following surplus property items to be declared for sale:

- Surplus various Items for Emergency Medical Services Department

Upon motion of Comm. Graves, seconded by Comm. Harris, to approve the items from the EMS Department, the Committee voted unanimously by voice to approve the surplus property for sale.

Juvenile Court Parking Lot. Chairman Ring recognized General Sessions Court Division II Judge Barry Brown who requested the Committee pave the parking lot at the juvenile court building located on East Main Street in Gallatin. He said the lot was deteriorating. County Executive Holt said there was not sufficient money in Courthouse and Jail Maintenance to do the job, which was estimated to be \$50,000.00. County Law Director Leah Dennen stated that the Highway Department doesn't have parking lot paving equipment.

Upon discussion, Comm. Vaughn moved, seconded by Comm. Harris, to request the Chairman to contact the Superintendent of Roads Judy Hardin to discuss whether her department can participate or the project needs to be bid. Comm. Vaughn amended his motion, with the acceptance of the maker of the second, to refer the matter to the Highway Commission for further discussion. The motion carried by unanimous voice vote.

The Committee discussed the availability of courtroom space, given the addition of a new General Sessions Judge. Judge Brown stated that his magistrate could be displaced, depending on the courtroom space designations. He said that Monday dockets may experience a courtroom shortage. Mr. Holt stated that he and Ms. Dennen will plan to meet with all the Sumner County judges to discuss this matter, as well as security updates. Ms. Dennen stated that she would set up a meeting. Mr. Holt stated that he would bring back all the recommendations.

Gallatin Police Request to Pave Vacant Lot. Mr. Holt stated that Gallatin Police Chief Don Bandy requested that his office be able to use and pave the lot on Winchester Street. The Gallatin Volunteer Firefighters housed in the building in front are not using the lot. Chief Bandy stated that the space would be used as an impound lot, with lights and cameras added. Upon motion of Comm. Graves, seconded by Comm. Harris, the Committee voted unanimously to approve the City of Gallatin's use of the lot, requesting Ms. Dennen to draw up a long-term arrangement.

Building Permit Donation to Renovation. Mr. Holt stated that the State of Tennessee will be appropriating approximately \$1 million to restore and renovate the historic Hawthorne Hill in the Castalian Springs area. The request was to waive the building permit of \$982.00. Upon motion of Comm. Graves, seconded by Comm. Schell, the Committee voted to approve waiving the building permit.

Sheriff Department use of Old EMA Facility. Mr. Holt stated that the Sheriff's Department had one training facility at the firing range and was in need of another location, preferably the old EMA building on Cairo Road. County Law Director Leah Dennen stated that because of the building's proximity to the airport, there were restrictions, such that the building can only be used in an office capacity.

Upon motion of Comm. Harris, seconded by Comm. Vaughn, the Committee voted to approve the use of the old EMA building by the Sheriff's Department.

Surplus Items presented. The maintenance department requested surplus of two Ford rangers and two tool boxes. Upon motion of Comm. Becker, seconded by Comm. Graves, the Committee voted to declare the items from maintenance as surplus property for sale.

The meeting adjourned at 5:30 p.m. after a motion by Comm. Vaughn, seconded by Comm. Becker.

Prepared by Maria Savage

**SUMNER COUNTY HIGHWAY COMMISSION****October 7, 2014****MINUTES****MEMBERS PRESENT:**

Mike Akins, Vice Chairman  
Steve Graves, Chairman  
Michael Guthrie, Commissioner  
Judy Hardin, Road Superintendent  
Larry Hinton, Commissioner  
Anthony Holt, County Executive  
JoAnn Kemp, County Commissioner  
Tom Neal, Citizen Member  
Kevin Pomeroy, Commissioner

**OTHERS PRESENT:**

Leah Dennen, Law Director  
Sandra Lee Hesson, Assessor of Property Adm. Assistant

**CALL TO ORDER**

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, October 7, 2014 at 4:07 P.M. in Conference Room #112 at the Sumner County Administration building.

**ADDITION TO AGENDA**

Meeting time change

**APPROVAL OF AGENDA**

Motion to approve:

Seconded by:

Motion passed:

**APPROVAL OF MINUTES**

Motion by Citizen Member Neal to approve the August 2014 minutes. **Seconded** by Vice Chairman Akins. **Motion passed** unanimously.

**PUBLIC RECOGNITION**

A. **Francine Daniels**, 1000 Gadwall Circle, Hendersonville, provided pictures of Drakes Creek Subdivision entrance. It is difficult to get out on Shackle Island (State Road Hwy 258) from Drakes Creek Road. This is a section that is County maintained. There was discussion. Due to the many accidents there, if the State will put a light there, the county will maintain it.

**REPORT OF CHAIRMAN: OLD BUSINESS** - None**REPORT OF CHAIRMAN: NEW BUSINESS****A. Meeting Time**

Chairman Graves had a request to change the Highway Commission's meeting time from 4 P.M. to 4:30 P.M.. There was discussion. Vice Chairman Akins **motioned** to approve changing the meeting time from 4 P.M. to 4:30 P.M. of the Sumner County Highway Commission Meeting. **Seconded** by Commissioner Pomeroy. **Motion passed** unanimously.

**SUMNER COUNTY HIGHWAY COMMISSION****10/07/14****PAGE 2****REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS****A. Bridge at Cragfront Estates**

Citizen Member Neal asked Road Superintendent Hardin about an update on the bridge. Road Superintendent Hardin explained the plans for the bridge have been approved, Corp permits have been approved, and we are waiting on TDEC and Right-of-Ways. Since there is no other outlet, the bridge will be worked on one half at a time.

**REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS****A. Items for Surplus**

Road Superintendent Hardin presented the list (see attached) of items to be declared surplus property. There was discussion. Citizen Member Neal **motioned** and Commissioner Guthrie **seconded** to declare items in the list as surplus property. **Motion passed** unanimously.

**B. Items for Surplus**

Road Superintendent Hardin presented another list (see attached) of items to be declared surplus property. There was discussion. Commissioner Pomeroy **motioned** and Vice Chairman Akins **seconded** to declare these items as surplus also. **Motion passed** unanimously.

**C. Budget Adjustment**

Road Superintendent Hardin requested to transfer money (see attached) in the Sumner County Highway Department budget from one line item to another. There was discussion. Commissioner Hinton **motioned** to approve budget transfer (see attached). **Seconded** by Commissioner Guthrie. **Motion passed** unanimously.

**REPORT OF COUNTY EXECUTIVE - None****COMMISSION BUSINESS - None****REPORT OF LAW DIRECTOR - None**

**MOTION TO ADJOURN:** Commissioner Pomeroy

**SECONDED BY:** Citizen Member Neal

**ADJOURNMENT:** 4:48 P.M.

**SUMNER COUNTY HIGHWAY COMMISSION**

**November 4, 2014**

**MINUTES**

**MEMBERS PRESENT:**

Mike Akins, Vice-Chairman  
Steve Graves, Chairman  
Michael Guthrie, Commissioner  
Judy Hardin, Road Superintendent  
Anthony Holt, County Executive  
JoAnn Kemp, Commissioner  
Joe Matthews, Commissioner  
Tom Neal, Citizen Member

**MEMBERS ABSENT:**

Larry Hinton, Commissioner  
Kevin Pomeroy, Commissioner

**OTHERS PRESENT:**

Leah Dennen, Law Director  
Erica Porter, Assistant Law Director  
Sandra Lee Hesson, Assessor of Property Adm. Assistant

**CALL TO ORDER**

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, November 4, 2014 at 4:40 P.M. in Conference Room #112 at the Sumner County Administration building.

**ADDITION TO AGENDA**

Under Chairman: Utility Easement  
Under Chairman: Road Annexation

**APPROVAL OF AGENDA**

**Motion to approve:** Citizen Member Neal  
**Seconded by:** Vice-Chairman Akins  
**Motion passed:** Unanimously

**APPROVAL OF MINUTES**

**Motion** by Citizen Member Neal to approve the October 2014 minutes. **Seconded** by Road Superintendent Hardin. **Motion passed** unanimously.

**PUBLIC RECOGNITION** - None

**SUMNER COUNTY HIGHWAY COMMISSION****11/04/14****PAGE 2****REPORT OF CHAIRMAN: OLD BUSINESS** - None**REPORT OF CHAIRMAN: NEW BUSINESS****A. Utility Easement**

Road Superintendent Hardin gave each of the Highway Commissioners copies of the Utility Easement Permit Guidelines (see attached) to help make everything clearer.

**B. Road Annexation**

Commissioner Kemp noticed the bits and pieces of roads left over from annexations on the road list. She feels this needs addressing by the State legislature with a law change. There was discussion. County Executive Holt **motioned** for Commissioner Kemp to talk to all of our State Representatives about this. **Seconded** by Citizen Member Neal. **Motion passed** unanimously.

**REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS****A. Big Station Camp Blvd.**

Road Superintendent Hardin notified the committee that the big "dip" on Big Station Camp Blvd. will be paved, weather permitting.

**REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS****A. Brush Service Discussion**

Road Superintendent Hardin notified the Highway Committee of the discontinuation of the Brush Service as of 1-1-2015. It is just too expensive to continue. (Unless there is a newsworthy storm, we will give a window of opportunity to come pick it up)

**REPORT OF COUNTY EXECUTIVE** - None**COMMISSION BUSINESS** - None**REPORT OF LAW DIRECTOR** - None

**MOTION TO ADJOURN:** Road Superintendent Hardin  
**SECONDED BY:** County Executive Holt  
**ADJOURNMENT:** 4:45 P.M.



INVESTMENT COMMITTEE MINUTES  
Sumner County Administration Building  
Conference Room #104  
October 20, 2014

MEMBERS PRESENT  
Scott Langford-Chairman  
JoAnne Kemp-Vice Chairman  
Anthony Holt  
Del Phillips  
Leslie Schell  
Chris Taylor  
OTHERS PRESENT  
Leah Dennen  
Paul R. Goode  
David Lawing  
Marty Nelson  
Enka Porter

- I. CALL TO ORDER by Chairman Langford at 5:30pm in Room 104 of the Sumner County Administration Building in Gallatin, TN.
  - A. Approval of Agenda- Motion to approve by Dr. Phillips, second by Ms. Schell, unanimous approval.
  - B. Recognition of Public-None
  - C. Approval of Minutes-August 18, 2014- Motion to approve by Dr. Phillips, second by Mr. Holt, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE- None
- IV. REPORT OF THE TRUSTEE- None
- V. REPORT OF THE TRUSTEE- None
- VI. REPORT OF THE FINANCE DIRECTOR- None
- VII. REPORT OF THE LAW DIRECTOR- None
- VIII. OLD BUSINESS- NONE
- IX. NEW BUSINESS- NONE
- X. ADJOURNMENT- Motion to adjourn at 5:31pm by Dr. Phillips, second by Mr. Holt.



INVESTMENT COMMITTEE MINUTES  
Sumner County Administration Building  
Conference Room #112  
November 17, 2014

MEMBERS PRESENT  
Scott Langford, Chairman  
JoAnne Kemp, Vice-Chairman  
Anthony Holt  
Leslie Schell  
OTHERS PRESENT  
David Lawing  
Leah Dennen  
Erika Porter  
Marty Nelson  
Paul R. Goode

- I. CALL TO ORDER by Chairman Langford at 5:30pm in Room 112 of the County Building in Gallatin, TN.
  - A. Approval of Agenda-Motion to approve by Mr. Holt, second by Mrs. Kemp, unanimous approval.
  - B. Recognition of Public-None
  - C. Approval of Minutes—October 20, 2014- Motion to approve by Mr. Holt, second by Mrs. Schell, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE TRUSTEE-None
- V. REPORT OF THE FINANCE DIRECTOR-None
- VI. REPORT OF THE LAW DIRECTOR-None
- VII. OLD BUSINESS-Nonstep.201
- VIII.
- IX. NEW BUSINESS-None
- X. ADJOURNMENT-Motion to adjourn at 5:32pm by Mr. Holt, second by Mrs. Schell, unanimous approval.



**MINUTES  
LEGISLATIVE COMMITTEE  
NOVEMBER 10, 2014**

**Present:**

Ben Harris, Chairman  
Michael Guthrie, Vice-Chairman  
Paul Goode  
Steve Graves  
Trisha LeMarbre  
Baker Ring  
Bill Taylor  
Chairman Paul Decker

**Also Present:**

Leah Dennen, County Law Director  
Erika Porter, Law Director's Office  
County Executive Anthony Holt

Chairman Harris brought the Legislative Committee meeting to order with an invocation by Comm. Ring on November 10, 2014, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Comm. Goode moved to add an update on the new judgeship. Comm. Vaughn made a motion, seconded by Comm. Ring, to approve the agenda with the change. The motion carried.

Approval of Minutes. Upon motion of Comm. Goode, and duly seconded by Comm. Graves, the October 13, 2014, minutes were approved by the body unanimously.

Public Comments. There was none

Report of Chairman. Chairman Harris had no report.

Report of County Executive. County Executive Anthony Holt had no report.

Old Business.

New Judgeship. Chairman Harris recognized Comm. Goode who stated that on the December 8 meeting of Legislative Committee the ad hoc judicial selection committee will present the choices it made for the new General Sessions Court judgeship. County Executive Anthony Holt said that the funding for the new judgeship is insufficient at this time. The Committee discussed security officers for the new court and the process of electing a judge. Comm. Goode said that the funding aspects of the judgeship would be added to the December Budget Committee meeting.

New Business.

Veterans Service Report. Presented for docketing purposes only.

Opt Out of Statewide Building Code Standards. Ms. Dennen that the 2015 building codes have been adopted by the State of Tennessee and, as a result, the County has to opt out of them until it is decided what parts of the codes will be adopted by the County. Mr. Holt stated that the Building Commissioner recommended staying with the 2006 codes until the changes in the new code can be reviewed.

Upon motion of Comm. Decker, seconded by Comm. Ring, the Committee voted to opt out of the 2015 statewide building codes.

Certificates of Recognition. Chairman Harris introduced the following certificates of recognition:

- 1) Jacob Sherlin - Senior at Hendersonville High School  
- TSSAA State Golf Championship
- 2) Portland High School Future Farmers of America

Upon motion of Comm. Decker, seconded by Comm. Goode, the Committee voted to group and approve the certificates of recognition.

Zoning Request. Ms. Dennen said the Committee needs to docket the following zoning request:

Eddie Smith is requesting to have his property rezoned from Agricultural to Commercial 2 Planned Unit Development and Preliminary Master Development approval. Subject property is located at 1660 Highway 31-W, Goodlettsville, TN., is on Tax Map 99K, Group B, Parcel 23, contains 0.99 acres and is zoned Agricultural (second notice).

Upon motion of Comm. Goode, seconded by Comm. Decker, the Committee voted unanimously to approve the rezoning request for docketing on the November Commission agenda.

Report of the Law Director. There was no report.

Adjournment. Comm. Decker made a motion to adjourn, seconded by Comm. Graves. The Committee adjourned at 5:53 p.m.

Prepared by Maria Savage

PURCHASING COMMITTEE MINUTES  
Sumner County Administration Building  
Conference Room #104  
October 20, 2014



MEMBERS PRESENT  
Scott Langford-Chairman  
JoAnne Kemp-Vice Chairman  
Judy Hardin  
Anthony Holt  
Del Phillips  
Leslie Schell  
Chris Taylor  
OTHERS PRESENT  
Leah Dennen  
Paul R. Goode  
David Lawing  
Marty Nelson  
Erika Porter

- I. CALL TO ORDER by Chairman Langford at 5:31pm in Room 104 of the County Administration Building in Gallatin, TN.
  - A. Approval of Agenda- Motion to approve by Dr. Phillips, second by Ms. Schell, unanimous approval.
  - B. Recognition of Public- None
  - C. Approval of Minutes-August 18, 2014-Motion to approve by Mr. Holt, second by Dr. Phillips, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- None
- III. REPORT OF THE COMMITTEE EXECUTIVE- None
- IV. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT
  - A. PO ISSUES
    1. Courthouse and Jail Maintenance
    2. County Buildings
    3. Circuit Court Clerk- Mr. Lawing spoke on these issues and recommended that the committee approve all three. Motion to group and approve items A. 1-3 by Dr. Phillips, second by Ms. Hardin, unanimous approval.
  - B. PO EXCEPTIONS
    1. County Executive-Richard Suter Photography- Mr. Lawing explained that he can make one exemption per department per year, and this PO which was slightly over \$500 has already been approved by him. This was for informational purposes for the committee.
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS- None
- VII. NEW BUSINESS- None
- VIII. ADJOURNMENT- Motion to adjourn at 5:40pm by Dr. Phillips, second by Ms. Schell, unanimous approval.



PURCHASING COMMITTEE MINUTES  
Sumner County Administration Building  
Conference Room #112  
November 17, 2014

MEMBERS PRESENT  
Scott Langford, Chairman  
JoAnne Kemp, Vice-Chairman  
Anthony Holt  
Leslie Schell  
OTHERS PRESENT  
David Lawing  
Leah Dennen  
Erika Porter  
Marty Nelson  
Paul R. Goode

- I. CALL TO ORDER by Chairman Langford at 5:32pm in Room 112 of the County Administration Building in Gallatin, TN.
  - A. Approval of Agenda- Motion to approve by Mrs. Kemp, second by Mr. Holt, unanimous approval.
  - B. Recognition of Public-None
  - C. Approval of Minutes—October 20, 2014-Motion to approve by Mr. Holt, second by Mrs. Kemp, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT-None
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS-None
- VII. NEW BUSINESS
  - A. Purchase Order Issues
    1. Exceptions (approved)-Mr. Lawing stated EMS failed to follow proper purchase order procedures by purchasing over \$500 in one week from the same vendor and failed to obtain a PO. Mr. Lawing approved a one-time exception.
- VIII. ADJOURNMENT- Motion to adjourn at 5:37pm by Mrs. Schell, second by Mrs. Kemp, unanimous approval.



AD HOC EDUCATION COORDINATION/AD HOC VISION 2024 BUDGET  
MEETING MINUTES  
10/27/2014

MEMBERS PRESENT

Jerry Becker  
Andy Daniels  
Paul Decker  
Jerry Foster  
Paul R. Goode  
Steve Graves  
Michael Guthrie  
JoAnne Kemp  
Trisha LeMarbre  
Kevin Pomeroy  
Bob Pospisil  
Leslie Schell  
Chris Taylor

OTHERS PRESENT

Chris Brown  
Anthony Holt  
Del Phillips  
Amanda Prichard  
David Brown, Architect  
Ken Tirjan  
Jim Harrison  
Tim Williams

- I. CALL TO ORDER by School Board Chairman Andy Daniels at 5:10pm in the Hendersonville Conference Room of the Sumner County School Board in Gallatin, TN.
- II. PRESENTATION BY DIRECTOR OF SCHOOLS- Dr. Phillips gave a presentation regarding an overview of the Sumner County School System, of current jobs, and of long range goals and plans of the Sumner County School System. A Power Point presentation, portable information, and site location information were all provided. Dr. Phillips stated, in this plan, all portables will be eliminated. Dr. Phillips stated the proposed budget for the Sumner County School System's repairs/upgrades is \$67.5 million.
- III. ADJOURNMENT- Meeting was adjourned at 7:50pm by Dr. Phillips.