



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Larry Hinton

Third District
Steve Graves
Alan Driver

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Ben Harris
Baker Ring

Sixth District
Jim Vaughn
Kevin T. Pomeroy

Seventh District
JoAnne Kemp
Trisha LeMarbre

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Bill Taylor

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Budget Committee.....	January 26
Beer Board.....	January 26
Committee on Committee.....	January 26
Education Committee.....	January 5
Employee Benefits Committee.....	December 16
2002 Financial Management Committee.....	January 26
2012 Financial Management Committee.....	January 26
General Operations Committee.....	January 12
Highway Commission.....	December 2, January 6
Investment Committee.....	January 26
Legislative Committee.....	January 12
Liability Claims Committee.....	January 5
Portland Ad Hoc Committee.....	January 8
Purchasing Committee.....	January 26



BUDGET COMMITTEE MINUTES
January 12, 2015

MEMBERS PRESENT

Paul R. Goode, Chairman
Jerry Becker
Jerry Foster
Scott Langford
Bill Taylor

OTHERS PRESENT

David Lawing
Leah Dennen
Erika Porter
Del Phillips
Anthony Holt
Moe Taylor
David Cummings
Reggie Mudd
Kevin Bigger
Jimmy Johnson
Brad Mall

- I. CALL TO ORDER by Chairman Goode at 6:15pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Approval of Agenda- Motion to approve by Mr. Langford, second by Mr. Foster, unanimous approval.
 - B. Recognition of Public-Kevin Bigger, 424 AB Wade Rd, Portland TN, wanted to discuss if any more debt would be added to the citizens of Sumner County. Mr. Bigger stated if there was for all decisions regarding that be postponed until the public was able to speak. Chairman Goode stated the public will be able to speak on 01/26/15. Commissioner Moe Taylor, 420 Buck Graves Rd, Westmoreland TN, asked the committee to defer the resolution regarding bond issuances. Mr. Taylor asked for this to be deferred until the public has a chance to speak to this issue. Former County Commissioner, David Cummings, 1514 Hwy 259, Portland TN, stated he had an issue with money being appropriated for renovations to the courtroom for the new judge. Mr. Becker stated this did not pass the General Operations Committee.
 - C. Approval of Minutes—December 8, 2014- Motion to approve by Mr. Bill Taylor, second by Mr. Becker, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- Chairman Goode stated he would discuss any issues when they were reached on the agenda.
 - A. Assessor of Property exemption list- included in packet.
- III. REPORT OF THE COUNTY EXECUTIVE- Mr. Holt stated he had correspondence from Chancery Judge Oliver stating that item V.A.2.a. could be removed from the agenda due to him being absent. There were no objections to this.
- IV. OLD BUSINESS-None
- V. NEW BUSINESS
 - A. 2015 Bond
 1. Education- Chairman Goode stated this is phase 1 of renovations that was discussed in the presentation held at the school board. Motion to group and approve all items in section V. A. 1. by Mr. Langford, second by Mr. Bill Taylor, Mr. Langford and Mr. Foster declared an indirect conflict of interest, unanimous approval.
 - a. Development Costs for school additions/renovations--\$1,360,825 total
 - i. Beech High Addition/Renovation--\$486,075
 - ii. White House High Renovation--\$288,500
 - iii. Clyde Riggs Elementary Addition/Renovation--\$124,500
 - iv. Guild Elementary Addition--\$206,875
 - v. Hawkins Middle Addition--\$142,000
 - vi. Jack Anderson Elementary Addition--\$88,500
 - vii. Rucker Stewart Middle Renovation--\$24,375
 2. County
 - a. Courtroom architectural fees-\$30,000- removed from the agenda.

b. Industrial park site development--\$250,000- Mr. Holt stated when the bonds are issued, he is requesting that \$20M be used for industrial development to put together an industrial park for Sumner County. Mr. Holt stated the site that had been identified for this potential project has access to Hwy 109, rail access, and a large enough area for a footprint of a 2M square foot facility. Brad Mall, representative from TVA, and Reggie Mudd spoke about helping Sumner County invest in an industrial site and the potential jobs it could bring for the citizens of Sumner County. Mr. Holt stated the \$250,000 would not be spent until all the requirements are met for it to be reimbursed. Motion to approve by Mr. Foster, second by Mr. Bill Taylor, unanimous approval.

3. Resolutions

- a. Reimbursement agreement and interfund loan--\$5.5M- Motion to approve by Mr. Foster, second by Mr. Langford, unanimous approval.
- b. Initial bond resolution--not to exceed \$70M-no motion needed. This is for informational purposes only.

4. Rules- For informational purposes only.

B. Appropriations-Motion to group and approve items B.-D.4. by Mr. Foster, second by Mr. Langford, unanimous approval.

1. Health Department--\$22,501 adjustment to DGA Grant for salaries and benefits

2. Hendersonville Library

- a. \$100 donation for library books
- b. \$2,251 LSTA Technology Grant for data processing equipment

3. Carryover of FY2014 balances for various projects

a. General Fund 101

- i. THDA Home Grant
- ii. Clark House and Westmoreland Library
- iii. TDOT DUI Grant
- iv. Civil War Grant

b. Capital Projects Fund 171

- i. Emergency Response Complex
- ii. Clark House (2)
- iii. Station Camp Greenway (2)
- iv. GHS/HHS Additions

C. Transfers

1. Inter-budgetary

- a. Greater than \$2,500
- b. \$2,500 or less

D. Tax Refunds

- 1. C.O. Etux Frances Birdwell--\$658.38
- 2. William and Sandi Good--\$130
- 3. H. Carl Poole--\$520 (\$246 and \$274)
- 4. Tilted Kilt--\$256

E. Clean Tennessee Energy Grant for Comer Barn- Mr. Lawing requested this item to be pulled from the agenda until next month when more information from the state is available.

VI. REPORT OF THE FINANCE DIRECTOR

- A. Local Revenue Analysis- Mr. Lawing stated all revenues look good and he was open to any questions anyone had.
- B. Financial Reports—December (available at Commission meeting if requested)

VII. ADJOURNMENT – Motion to adjourn @ 7:50pm by Mr. Becker, second by Mr. Langford, unanimous approval.

**MINUTES
JANUARY 26, 2015
BEER BOARD
CHAIRMAN, MIKE AKINS**

Present:

Mike Akins, Chairman
Larry Hinton, Vice-Chairman
Merrol Hyde
Kevin Pomeroy
Moe Taylor

Also Present:

Leah Dennen, County Attorney
County Executive Anthony Holt
Erika Porter, County Law Office

The regular meeting of the Beer Board was brought to order on Monday, January 26, 2015, at 6:15 p.m. in the Sumner County Administration Building in Gallatin.

Election of Chairman/Vice Chairman Comm. Taylor nominated Comm. Akins as Chairman. Comm. Hinton moved, and was duly seconded, to cease nominations and elect Comm. Akins by acclamation. Comm. Taylor nominated Comm. Hinton as Vice-Chairman

Comm. Taylor nominated Comm. Hinton as Vice-Chairman. Comm. Taylor moved, and was duly seconded, to cease nominations and elect Comm. Hinton by acclamation.

Minutes. Upon motion of Comm. Taylor, seconded by Comm. Pomeroy, the Board voted to approve the minutes for August 18, 2014.

Recognition of the Public. There was none.

Beer Applications. The Beer Board considered the following permit application:

- On and off premises - Charles T. Cook, Cook's Restaurant and Gameroom at Lot 1, 7615 New Highway 31E Westmoreland TN

Erika Porter reported that Sheriff Weatherford had checked out the owner and location for the distance requirement and background check. She said there was no cause to deny the application.

Upon motion of Comm. Hinton, seconded by Comm. Pomeroy, the Committee voted (4-1) to approve the beer permit application for Charles T. Cook, owner. Comm. Hyde voted no stating that he had a religious conviction concerning alcohol.

Comm. Taylor moved, and was duly seconded by Comm. Pomeroy, to adjourn at 6:20 p.m.

Prepared by Maria A. Savage

**COMMITTEE ON COMMITTEES
MINUTES
JANUARY 26, 2015**

Present:

Paul Goode, Chairman
JoAnne Kemp, Vice-Chairman
Trisha LeMarbre
Baker Ring
Caroline Krueger - Absent

Also Present:

Leah May Dennen, County Law Director
Erika Porter, Law Director's Office
County Executive Anthony Holt

The regular meeting of the Committee on Committees was brought to order with an invocation by Comm. LeMarbre on Monday, January 26, 2015, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Goode was presiding.

Agenda. Upon motion of Comm. LeMarbre, and duly seconded by Comm. Ring, the Committee approved the agenda.

Approval of Minutes Upon motion of Comm. LeMarbre, and duly seconded by Comm. Ring, the Committee approved the minutes of December 15, 2014.

Public Recognition. There was none.

Report of the Chairman. Chairman Goode had no report other than the items on the agenda.

Report of the County Executive. County Executive Holt had no report.

Planning Commission Regional Four-Year Terms. Chairman Goode brought forth the citizen appointments to serve on the Planning Commission as follows:

- Jerry Kirby
- Mike Honeycutt
- Jim Williams

Upon motion of Comm. LeMarbre, and duly seconded by Comm. Ring, the Committee approved the appointments of Mr. Kirby, Mr. Honeycutt and Mr. Williams.

Agricultural Extension Committee, Two-Year Terms. Chairman Goode brought forth the citizen appointments and one county commissioner appointment to serve on the Agricultural Extension Committee as follows:

- Steve Graves, County Commissioner
- Vivian Reece
- Kevin Brazel

Upon motion of Comm. LeMarbre, and duly seconded by Comm. Ring, the Committee approved the appointments of Mr. Graves, Ms. Reece and Mr. Brazel.

Upon motion of Comm. LeMarbre, and duly seconded by Comm. Ring, the Committee adjourned at 6:34 p.m.

Prepared by Maria Savage

**MINUTES
EDUCATION COMMITTEE
JANUARY 5, 2015**

Present:

Trish LeMarbre, Chairman
Paul Goode, Vice-Chairman
Alan Driver
Billy Geminden
Caroline Krueger
Baker Ring
Leslie Schell

Also Present:

Kaatz Binkley architects/engineers
Anthony Holt, County Executive
Bill Kemp, County Clerk
Dr. Del Phillips
Paul Decker, Commission Chairman

Chairman LeMarbre brought the regular Education Committee to order with an invocation on Monday, January 5, 2015, at 5:30 p.m. in the Sumner County Administration building in Gallatin. A quorum was present.

Adoption of the Agenda. Upon motion of Comm. Goode, seconded by Comm. Geminden, the Committee members approved the agenda by voice vote.

Minutes of December 1, 2014. Comm. Geminden moved to approve the minutes of December 1, 2014. Comm. Goode seconded the motion and the Committee voted to approve by voice vote.

Recognition of the Public. There was none.

Report of the Chairman. Chairman LeMarbre praised the presentation of Dr. Jennifer Brown last month and extended a thank you to Dr. Del Phillips for his work on the presentation this evening. The Committee discussed attendance and new students enrolling in the middle of the school year.

Report of County Executive. He had none.

Report of Director of Schools. Dr. Phillips deferred to the matter on the agenda.

Old Business. There was none.

New Business. Chairman LeMarbre recognized Dr. Phillips who requested an appropriation to fund development costs for seven school projects (see addendum). Dr. Phillips stated that the bids for the Phase I projects would be let in the spring and contractors would break ground right after school ends in June, 2015 and continue through the summer of 2016. In January 2016 the same process will begin for Phase 2 of the building project.

Upon motion of Comm. Goode, seconded by Comm. Ring, the Committee voted unanimously to approve the requests and forward the matter to the Budget Committee.

Dr. Phillips stated that Burrus Elementary, Hendersonville High School and Gallatin High School were on schedule within budgeted amounts.

Chairman LeMarbre recognized Comm. Geminden who stated that a reception at the new Portland Technical College would be on Thursday, March 5 at 11:00 a.m.

Comm. Goode motioned to adjourn and was duly seconded by Comm. Schell. The Committee adjourned at 6:02 p.m.

Prepared by Maria Savage

SUMNER COUNTY SCHOOLS
KAATZ, BINKLEY, JONES & MORRIS ARCHITECTS, INC.
DEVELOPMENT COSTS: 12-08-14

SCHOOL	SITE SURVEY	GEOTECHNICAL REPORT	FIRE MARSHALL	KBIM ARCHITECTS	OLG ENGINEERS	CIVIL SITE DESIGN GROUP	DEVELOPMENT COSTS	EST. CONSTRUCTION BUDGET
BEECH HIGH SCHOOL	\$5,000.00	\$5,000.00	\$20,000.00	\$331,575.00	\$105,000.00	\$19,500.00	\$486,075.00	\$12,162,000.00
WHITE HOUSE HS			\$20,000.00	\$141,000.00	112,500.00	\$15,000.00	\$288,500.00	\$7,160,000.00
CLYDE RIGGS ADDITION/RENOVATION	\$5,000.00	\$5,000.00	\$5,000.00	\$67,500.00	\$26,250.00	\$15,750.00	\$124,500.00	\$2,920,000.00
GUILD ELEMENTARY	\$5,000.00	\$5,0000.00	\$7,500.00	\$129,375.00	\$33,750.00	\$26,250.00	\$206,875.00	\$5,050,000.00
HAWKINS MIDDLE	\$5,000.00	\$5,000.00	\$4,500.00	\$64,500.00	\$33,750.00	\$29,250.00	\$142,000.00	\$3,400,000.00
JACK ANDERSON ELEMENTARY	\$5,000.00	\$5,000.00	\$3,500.00	\$32,250.00	\$26,250.00	\$16,500.00	\$88,500.00	\$2,000,000.00
RUCKER STEWART CHILLER					\$24,375.00		\$24,375.00	\$650,000.000
TOTALS							\$1,360,825.00	\$33,342,000.00

*Design fees shown are through bid phase only (\$75% of total fee).

*Final design fee will be adjusted based on actual bid amount per Owner/Architect Agreement.

MINUTES
EMPLOYEE BENEFITS COMMITTEE
December 16, 2014
9:00 A.M.

Members Present:

Bob Pospisil
Michael Guthrie
Del Phillips
Anthony Holt

Also:

Leah Dennen
David Lawing
Debbie Robertson
Bob Shupe

Brittany Spradling
Karen Tokarz
Teresa Terry
Ernie Clevenger

Ked Marsh

Mr. Pospisil called the SIB Employee Benefits Committee meeting to order on Tuesday, December 16, 2014 at 9:00 a.m. in Room 112, County Administration Building, in Gallatin, Tennessee.

Agenda: Dr. Phillips made a motion to approve the agenda with the addition under New Business of approving Mr. Lawing to sign the new CareHere Contract; seconded by Mr. Guthrie; unanimous approval.

Public Recognition: None

Minutes: Motion was made by Dr. Phillips to approve the minutes of November 18, 2014 and the Special Called Meeting on November 19, 2014; seconded by Mr. Guthrie; unanimous approval.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe handed out his cash report and stated that it was not unusual 10 years ago to have 10 catastrophic claims. We only had 2 this year. By the end of November, we have a cash balance of \$1.2M. The dental report is continuing to struggle on with an ending cash balance at the end of November of \$46,000. He also handed out the Breakout by Department Report and reported everything was trending very well.

CareHere: Ms. Marsh reported that all clinics are running above 80% in November. They will be extending hours in Sumner County for utilization. She pointed out that the Classified employees are the biggest portion of utilized appointments followed by the County and then the Certified employees.

Dr. Phillips stated that employees are concerned with the privacy issue at the Hendersonville Clinic. The committee asked him to have his maintenance department to look at the clinic and make suggestions of what they could do acoustically to give the exam rooms more privacy.

Finance Director: Mr. Lawing stated that the reports are attached. Cash is around \$1.2M. Transition Fee of \$260,000 will be coming out of the account at the end of December. The trend has been better this year than in the past. The cash will be transferred in January for the Separation so everything should be going according to plan.

Old Business: Mr. Shupe discussed the options for the Reinsurance rates. He got confirmation from BCBS that these rates would still be good through our December meeting on the 16th. He recommended we go with the Option 4 with annual premium of \$118,638 and limit of \$500,000

and without the 80% reimbursement. Mr. Lawing recommended that option also. Mr. Guthrie made a motion that we accept the \$500,000 Option 4; seconded by Dr. Phillips; unanimous approval.

Mr. Shupe handed out a spreadsheet of the Vision bids. He stated BCBS did not turn in a formal bid but he added on the spreadsheet the proposals they gave us earlier. He recommended we go with Column 1 which was the VSP Self-Insured proposal. They discussed that the network coverage was not very good. Employees like to stay with their regular providers and many are not covered in these networks. After much discussion, it was decided that we would not go with either plan and that we would not have any vision insurance as of January 1, 2015. They suggest that employees check with USABLE or Aflac during open enrollment to see what their plans offer and decide if they want to enroll in their Vision plan. We will put a memo in payroll this week to inform employees of the decision made on the Vision Plan.

New Business: Mr. Pospisil made a motion to approve Mr. Lawing to approve the new CareHere Contract and sign it; seconded by Dr. Phillips; unanimous approval.

There was no further business so Mr. Pospisil adjourned the meeting at 9:55 a.m.



2002 FINANCIAL MANAGEMENT
COMMITTEE MINUTES
January 26, 2015

MEMBERS PRESENT
Scott Langford, Chairman
JoAnne Kemp, Vice-Chairman
Del Phillips
Leslie Schell
Chris Taylor
Anthony Holt
OTHERS PRESENT
Leah Dennen
Erika Porter
Marty Nelson
David Lawing
Paul R. Goode
Jim Young

- I. CALL TO ORDER by Chairman Langford at 5:35pm in Room 112 of the County Administration Building in Gallatin, TN.
 - A. Approval of Agenda-Motion to approve by Mr. Taylor, second by Ms. Schell, unanimous approval.
 - B. Recognition of Public-None
 - C. Approval of Minutes—December 15, 2014-Motion to approve by Dr. Phillips, second by Mr. Taylor, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE FINANCE DIRECTOR
 - A. Monthly Revenue Analysis-Mr. Lawing explained the revenue analysis provided shows projections to date and how it varies from budget. Mr. Lawing explained the county is tight on projections, but everything looks positive.
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS-None
- VII. NEW BUSINESS
 - A. Budget Adjustment for Emergency Response Complex- Mr. Lawing requested the committee to approve this and send to Commission under Chairman Langford's report. Mr. Lawing also requested for page 27 to be removed and an additional handout was provided that was more up to date and more information provided for replacement. Mr. Lawing and Mr. Holt explained this needs to be passed this month rather than waiting until next month to finish the grant so the county is not held liable to pay some of the grant back. Mr. Holt stated money to finish the project will have to come from bond issuances, but this will have to be dealt with later due to the project has to keep moving in order to receive the entire grant. Mr. Lawing explained he has voided the purchase order for the contractor, moving a portion of the money into architectural and leaving the rest for construction. Motion to approve by Dr. Phillips, second by Ms. Kemp, unanimous approval.
- VIII. ADJOURNMENT-Motion to adjourn at 5:51pm by Ms. Kemp, second by Mr. Taylor, unanimous approval.



2012 FINANCIAL MANAGEMENT
COMMITTEE MINUTES
January 26, 2015

MEMBERS PRESENT
Scott Langford, Chairman
JoAnne Kemp, Vice-Chairman
Del Phillips
Leslie Schell
Chris Taylor
Anthony Holt
OTHERS PRESENT
Leah Dennen
Erika Porter
Marty Nelson
David Lawing
Paul R. Goode
Jim Young

- I. CALL TO ORDER by Chairman Langford at 5:51pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Approval of Agenda-Motion to approve by Mr. Taylor, second by Dr. Phillips, unanimous approval.
 - B. Recognition of Public-None
 - C. Approval of Minutes—December 15, 2014- Motion to approve by Dr. Phillips, second by Mr. Taylor, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE FINANCE DIRECTOR
 - A. Status Report- Mr. Lawing explained everything is running smoothly and will be within budget or slightly under. Mr. Lawing stated that financials will be moved to July 1st, 2015 so all P-cards can be done together and payroll will be January 1st, 2016.
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS-None
- VII. NEW BUSINESS-None
- VIII. ADJOURNMENT –Motion to adjourn at 5:54pm by Dr. Phillips, second by Mr. Taylor, unanimous approval.

SUMNER COUNTY HIGHWAY COMMISSION

December 2, 2014

MINUTES

MEMBERS PRESENT:

Mike Akins, Vice-Chairman
Steve Graves, Chairman
Michael Guthrie, Commissioner
Judy Hardin, Road Superintendent
Larry Hinton, Commissioner
Anthony Holt, County Executive
JoAnn Kemp, Commissioner
Tom Neal, Citizen Member

MEMBERS ABSENT:

Kevin Pomeroy, Commissioner

OTHERS PRESENT:

Leah Dennen, Law Director
Erika Porter, Assistant Law Director
Sandra Lee Hesson, Assessor of Property Adm. Assistant

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, December 2, 2014 at 4:30 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA

Under Chair: Traffic Light discussion on Long Hollow Pk @ Big Station Camp – Holt

APPROVAL OF AGENDA

Motion to approve: Commissioner Guthrie

Seconded by: Vice Chairman Akins

Motion passed:

APPROVAL OF MINUTES

Motion by _ Commissioner Guthrie to approve the November 2014 minutes. **Seconded** by Commissioner Kemp. **Motion passed** unanimously.

PUBLIC RECOGNITION – None

REPORT OF CHAIRMAN: OLD BUSINESS - None

REPORT OF CHAIRMAN: NEW BUSINESS**A. Long Hollow Pk. & Big Station Camp Intersection**

County Executive Holt requested a study performed by TDOT at Long Hollow Pike and Big Station Camp Blvd. The light is warranted. A map was shown (see attached) gray area is in the city of Gallatin, and all of Big Station Camp is in the City of Gallatin. The white area is in the County. County Executive Holt will go to the City of Gallatin and tell them about the study warranting a light at this intersection.

B. Juvenile Court Parking Lot

The parking lot needs to be paved, but the Judges need a courtroom for the Judicial Magistrate Juvenile Judge, so the County has architects looking at spaces, labor, etc.

C. Branham Mill Road

Chairman Steve Graves reported they are widening Branham Mill Road and will have some new ROW's,

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS**A. Annexation Issues**

Road Superintendent Hardin has been in contact with Rodney Carmichael with the State about this issue that Commissioner Kemp brought up. Senator Haile is very receptive to helping with this issue.

B. Cragfront Estate Road

Road Superintendent Hardin is working on obtaining ROW's, she has one, and is working on two. Once she has all of them, she will submit for bids.

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS**A. Budget Appropriation & Transfers**

Road Superintendent Hardin request \$37,000 be transferred for backhoes. Vice Chairman Akins **motioned** to approve this transfer. **Seconded** by Citizen Member Neal. **Motion passed** unanimously.

Road Superintendent Hardin request \$9,813 be transferred for backhoes. Commissioner Kemp **motioned** to approve this transfer. **Seconded** by Citizen Member Neal. **Motion passed** unanimously.

B. Juvenile Court Parking Lot

The parking lot paving is estimated to cost \$51,000. Everyone is in agreement that we should wait until renovation is complete.

C. Mailboxes on ROW's

Road Superintendent Hardin asked if there is anything that could be done about mailboxes being built on County ROW's, permits perhaps? Law Director Dennen said that mailboxes were land owner's property

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS – continued**D. Equipment Needs**

Road Superintendent Hardin provided a Forecast for Equipment Replacement list (see attached). She sets aside \$300,000/year for equipment.

E. Paving Expenses

Road Superintendent Hardin provided the members with an October 2014 Paving Facts Sheet (see attached). Commissioner Kemp wants to involve Finance Director David Lawing in looking into a layout for the next 5-10 years to visualize a forecast. The Road Superintendent's budget is from the State and it is from the gas tax. Commissioner Hinton wants the projection to be realistic. Road Superintendent Hardin reported \$1.73 of the tax rate goes to the Highway Department, and \$15.00 off the wheel tax. Citizen Member Neal pointed out that when the Federal Government gets less money, the State gets less money, which means the County gets less money.

F. Storm Water Runoff Information

No info available at this time.

REPORT OF COUNTY EXECUTIVE – None**COMMISSION BUSINESS** - None**REPORT OF LAW DIRECTOR** - None

MOTION TO ADJOURN: Vice Chairman Akins
SECONDED BY: Commissioner Kemp
ADJOURNMENT: 5:30 P.M.

SUMNER COUNTY HIGHWAY COMMISSION**January 6, 2015****MINUTES****MEMBERS PRESENT:**

Mike Akins, Vice-Chairman
Steve Graves, Chairman
Judy Hardin, Road Superintendent
Larry Hinton, Commissioner
JoAnn Kemp, Commissioner
Kevin Pomeroy, Commissioner

MEMBERS ABSENT:

Michael Guthrie, Commissioner
Anthony Holt, County Executive
Tom Neal, Citizen Member

OTHERS PRESENT:

Leah Dennen, Law Director
Erika Porter, Assistant Law Director
Sandra Lee Hesson, Assessor of Property Adm. Assistant

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, January 6, 2015 at 4:00 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA - None**APPROVAL OF AGENDA**

Motion to approve: Vice-Chairman Akins
Seconded by: Road Superintendent Hardin
Motion passed:

APPROVAL OF MINUTES

Motion by Road Superintendent Hardin to approve the December 2014 minutes.
Seconded by Commissioner Kemp. **Motion passed** unanimously.

PUBLIC RECOGNITION

A. Karen Thompson of 525 Campbell Hollow Road and **David Reed** of 259 Campbell Hollow Road in Bethpage were present to discuss **Campbell Hollow Road**. This will be addressed under Report of Chairman.

SUMNER COUNTY HIGHWAY COMMISSION**01/06/15****PAGE 2****REPORT OF CHAIRMAN: OLD BUSINESS****REPORT OF CHAIRMAN: NEW BUSINESS****A. Cragfront Road Bridge**

Road Superintendent Hardin has obtained another ROW, needs one more, and she will be ready to send into State. This is a State Aid Bridge and is 98% paid.

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS**A. Campbell Hollow Road**

Karen Thompson and David Reed are concerned about Campbell Hollow Road being widened. She shared pictures of the road with the Committee. She wanted to know: who makes decisions to widen the road; why wasn't she notified; says trees have been butchered; and she's worried about it from Ecological and Environmental stances. Road Superintendent Hardin had a petition from the majority of the people on the road stating they wanted the road widened, and also discussed the safety issues of the road. As is, it is 14' at its narrowest and 16' at its widest, buses and cars cannot pass each other. The road does have a 40' R.O.W. and it will be safer with an 18' road bed. Buses and cars will be able to pass each other after the widening is finished. The Carr brother's asked to have those trees removed and gave more R.O.W. so they could move their fence. New signage will be up posting the speed limit.

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS - None**REPORT OF COUNTY EXECUTIVE** - None**COMMISSION BUSINESS** - None**REPORT OF LAW DIRECTOR** - None**MOTION TO ADJOURN:**

Vice-Chairman Akins

SECONDED BY:

Commissioner Pomeroy

ADJOURNMENT:

5:21 P.M.



INVESTMENT COMMITTEE MINUTES
January 26, 2015

MEMBERS PRESENT
Scott Langford, Chairman
JoAnne Kemp, Vice-Chairman
Del Phillips
Leslie Schell
Chris Taylor
OTHERS PRESENT
Leah Dennen
Erika Porter
Marty Nelson
David Lawing
Paul R. Goode
Jim Young

- I. CALL TO ORDER by Chairman Langford at 5:30pm in Room 112 of the County Administration Building in Gallatin, TN.
 - A. Approval of Agenda-Motion to approve by Dr. Phillips, second by Mr. Taylor, unanimous approval.
 - B. Recognition of Public-None
 - C. Approval of Minutes—December 15, 2014-Motion to approve by Mr. Taylor, second by Dr. Phillips, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE TRUSTEE-None
- V. REPORT OF THE FINANCE DIRECTOR-None
- VI. REPORT OF THE LAW DIRECTOR-None
- VII. OLD BUSINESS-None
- VIII. NEW BUSINESS-None
- IX. ADJOURNMENT-Motion to adjourn at 5:32pm by Dr. Phillips, second by Ms. Kemp, unanimous approval.

**MINUTES
LEGISLATIVE COMMITTEE
JANUARY 12, 2014**

Present:
Ben Harris, Chairman
Michael Guthrie, Vice-Chairman
Paul Goode
Steve Graves
Trisha LeMarbre
Baker Ring
Bill Taylor
Paul Decker, Commission Chairman

Also Present:
Leah Dennen, County Law Director
Erika Porter, Law Director's Office
County Executive Anthony Holt
Commissioner Moe Taylor
David Cummings, citizen

Chairman Harris brought the Legislative Committee meeting to order with an invocation by Comm. Decker on January 12, 2014, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Comm. Decker requested the addition of a Report from Director of Finance David Lawing for presentation at the full Commission. Without objection, Chairman Harris added the matter under Old Business, Item B. Without objection, Chairman Harris deleted the certificate of recognition for Unipress at the request of County Law Director Leah Dennen.

Comm. Graves moved, Comm. Guthrie seconded to approve the agenda with the additions. The motion carried.

Approval of Minutes. Upon motion of Comm. LeMarbre, and duly seconded by Comm. Graves, the December 8, 2014, minutes were approved by the body.

Public Comments. David Cummings of 1514 Highway 259 in Portland requested information on the election of the new judge.

Report of Chairman. Chairman Harris had no report.

Report of County Executive. County Executive Anthony Holt had no report.

Old Business.

General Sessions Judge Appointment Discussion. Chairman Harris recognized Ms. Dennen who stated that last month the Committee agreed to place the matter on the January 26 Commission agenda and open the floor for nominations for the General Sessions judgeship and to include the three selected by the ad hoc committee. Other potential candidates could be nominated by commissioners during the meeting. Ms. Dennen stated that once the nominations were complete, the slate would be set, after which the Commission would meet in a study session and allow presentations from each of the nominees.

Chairman Harris recognized Commissioner Moe Taylor who said the creation of a new judgeship has been tied to the recent tax increase. He stated that the Commission could amend the private act and do away with the new judge.

Report from Director of Finance. Chairman Harris recognized Comm. Decker who stated that due to the misinformation circulating about the tax increase he has asked Director of Finance David Lawing to give a brief presentation to help clarify what the tax increase was for. He so moved that at the January 26 Commission meeting that Mr. Lawing make a ten minute presentation about where the Commission is going with the tax increase and address the misconceptions. Commissioner Guthrie seconded and the Committee voted unanimously to pass the motion. As Commission Chairman, Mr. Decker stated that he would enforce Commission rules on public comments. County Executive Anthony Holt stated that he would work with Mr. Lawing to refine the presentation.

Comm. Graves stated for the record that the recent property tax appraisal was responsible for increases in taxes above the 23 percent increase passed by the Commission.

New Business.

Veterans Service Report. Presented for docketing purposes only.

Express Support of Maintenance of Troop Levels. Ms. Dennen stated that this resolution was received from Montgomery County. Upon motion of Comm. Ring, and duly seconded by Comm. Decker, the Committee voted to express support for the maintenance of current troop levels at Fort Campbell and to urge Congress to oppose any reductions.

Register of Deeds/Sheriff's Office Personnel Policies and Procedures.

Upon motion of Comm. Goode, and duly seconded by Comm. Graves, the Committee voted to group and approve the Register of Deeds and Sheriff's Office personnel policies by unanimous vote of the body.

Zoning Request. Ms. Dennen said the Committee needs to docket the following zoning request:

Tim A. and Bebe D. Holland and Jerry C. and Cynthia S. Gilliam are requesting to have their property located at 2559 Highway 25-W, Cottontown, TN. be rezoned from Agricultural to a Commercial 2 Planned Unit Development and for Preliminary Master Development Plan approval. Subject property is located on Tax Map 79, Parcels 29.04 and a portion of 29.02, and contains 1.58 acres. (Second Notice). Upon motion of Comm. LeMarbre, and duly seconded by Comm. Goode, the Committee voted by unanimous vote of the body to docket the zoning request.

Report of the Law Director. There was no report.

Adjournment. Comm. LeMarbre made a motion to adjourn, seconded by Comm. Graves. The Committee adjourned at 6:06 p.m.

Prepared by Maria Savage

**MINUTES
EMERGENCY SERVICES-
PORTLAND AD HOC COMMITTEE**

January 8, 2015

Present:

Michael Guthrie, Chairman
Billy Geminden
Ben Harris
Anthony Holt, County Executive
Keith Douglas, EMS Director
Al West, Portland Fire Chief
Ken Wilbur, Portland Mayor
Mike Callis, Portland City Council

Also Present:

Leah Dennen, County Law Director
Erika Porter, Office of Law Director

Chairman Guthrie called the Emergency Services Portland Ad Hoc Committee to order with an invocation on Thursday, January 8, 2015 at 4:30 PM in the Sumner County Administration Building. A quorum was present.

The purpose of the called meeting was to discuss and possibly vote upon the potential for a consolidated County/City/EMS Fire Facility for Portland and related topics.

Approval of Agenda. Upon motion of Comm. Geminden, seconded by Comm. Harris, the ad hoc committee unanimously approved the agenda.

Public Comments. None.

Report from the Chairman. Chairman Guthrie thanked everyone for taking the time to meet about the potential consolidation of resources for an EMS/Fire Department facility beside J. W. Wiseman school.

Report from the County Executive The County Executive stated that Mayor Wilbur and he had talked about this project for a number of years and he felt it was time to address it. He said the land for the project is in place since the Board of Education voted.

New Business.

Chairman Guthrie relayed that Emergency Management Director Ken Weidner stated that his department's needs for the project included one bay for a truck and trailer.

Keith Douglas, EMS Director, stated that he needed space to park three ambulances. He said with a drive-through bay, two bays would be enough, but he did express concern about future growth. Presently, there are two ambulances but he said the plans are to add a third for transports. Including the EMA bay, the County would need a total of three bays; the City would need two.

Portland Fire Chief Al West distributed an architecturally designed plan for a fire hall planned on the north side of Portland, which provided a basis for discussion. Chief West stated that the architect had expressed a willingness to produce rendering for the consolidated facility. The Committee members discussed bidding the two facilities at the same time to save costs.

County Executive Holt stated the County bonds would be issued in April or May. Ms. Dennen said any grant from the Memorial Foundation would be awarded after other funding sources are in place. Mayor Wilbur said a rural development loan is the funding source for the north side fire hall.

Kirby Building Systems in Portland gave an estimate of approximately \$2 million to build a pre-engineered structure with a masonry facade.

Core facilities for employees were discussed with concerns raised regarding separate sleeping quarters and bathrooms to accommodate each gender and each operation.

With approval from the City Council, all permit fees for water, gas and sewer could be waived.

Mayor Wilbur moved the following:

- that the County and the City go to their respective legislative bodies with a proposal that each entity fund \$1 million of the estimated \$2 million cost
- that Mr. Douglas and Chief West meet with the architect to create a rendering for the consolidated facility
- that a firmer price estimate from the renderings be brought back to the ad hoc committee

Commissioner Geminden seconded and the motion carried by unanimous vote.

County Executive Holt then moved the following:

- that the City and County go forward with the project and commit to funding of \$1 million apiece
- that the process for applying for a Memorial Grant move forward
- that the city and the county have joint ownership

Mr. Callis seconded the vote and the motion carried by unanimous vote.

Ms. Dennen stated that joint ownership would be possible through a mutual aid agreement. As to which entity would oversee the construction of the project, it was agreed that the City of Portland would be in charge. Dividing the operational expenses were discussed, as well.

By consensus, the ad hoc members agreed that each entity would take the architectural renderings to their respective committees and not call a second meeting of the ad hoc committee.

With a motion by Mr. Callis, seconded by Comm. Geminden, the Committee adjourned at 5:21 pm.

Approved _____
Prepared by Maria Savage

**LIABILITY CLAIMS COMMITTEE BOARD MEETING
MINUTES
January 5, 2015**

Paul Decker
Billy Geminden
Dr. Nancy Glover
Anthony Holt

Leah Dennen
Kim White
Debi Smith

The Liability Claims Committee Board meeting was called to order at approximately 3:55 p.m. in the Law Director's Conference Room on January 5, 2015.

Minutes: A motion was made by Dr. Glover, seconded by Mr. Geminden, to accept the November 2014 minutes as written. Motion passed

Medical Payments: Motion was made by Mr. Geminden, seconded by Dr. Glover, to accept the medical payments for November & December 2014. Motion passed.

Old Business:

Ms. Dennen discussed the Terrorism Clause which was included with the Property Insurance Package will not be renewed.

New Business:

Discussion held on Risk Management Office vehicles. A motion was made by Mr. Geminden, seconded by Dr. Glover, to transfer the vehicle to the Building and Codes Department for their use. Motion passed.

Mark Whitaker was present to discuss his Occupational Injury. Motion made by Mr. Geminden, seconded by Dr. Glover to accept the claim under the Occupational Compensation Plan. Motion passed.

Executive Session:

None

A motion was made by Mr. Geminden, seconded by Mr. Holt, to adjourn the meeting. The meeting was adjourned at approximately 4:15 p.m.

Approved by:

Chairperson

Date



PURCHASING COMMITTEE MINUTES
January 26, 2015

MEMBERS PRESENT
Scott Langford, Chairman
JoAnne Kemp, Vice-Chairman
Del Phillips
Leslie Schell
Chris Taylor
OTHERS PRESENT
Leah Dennen
Erika Porter
Marty Nelson
David Lawing
Paul R. Goode
Jim Young

- I. CALL TO ORDER by Chairman Langford at 5:32pm in Room 112 of the County Administration Building in Gallatin, TN.
 - A. Approval of Agenda-Motion to approve by Ms. Kemp, second by Dr. Phillips, unanimous approval.
 - B. Recognition of Public-None
 - C. Approval of Minutes—December 15, 2014- Motion to approve by Mr. Taylor, second by Dr. Phillips, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT-None
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS-None
- VII. NEW BUSINESS
 - A. Purchase Order Issues
 1. Courthouse & Jail Maintenance- Mr. Lawing explained this issue was a failure to obtain a purchase order before commitment. Mr. Lawing recommended that everything be date stamped in the future so this will not continue to be an issue. Motion to approve by Dr. Phillips, second by Mr. Taylor, unanimous approval.
- VIII. ADJOURNMENT-Motion to adjourn at 5:35pm by Dr. Phillips, second by Mr. Taylor, unanimous approval.