



# SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111  
Gallatin, Tennessee 37066-5410

## Commissioners

*First District*  
**Mike Akins**  
**Moe Taylor**

*Second District*  
**Billy Geminden**  
**Larry Hinton**

*Third District*  
**Steve Graves**  
**Alan Driver**

*Fourth District*  
**Jerry Foster**  
**Leslie Schell**

*Fifth District*  
**Ben Harris**  
**Baker Ring**

*Sixth District*  
**Jim Vaughn**  
**Kevin T. Pomeroy**

*Seventh District*  
**JoAnne Kemp**  
**Trisha LeMarbre**

*Eighth District*  
**Paul Decker**  
**Merrol N. Hyde**

*Ninth District*  
**Jerry F. Becker**  
**Chris Taylor**

*Tenth District*  
**Paul R. Goode**  
**Caroline S. Krueger**

*Eleventh District*  
**Scott Langford**  
**Bill Taylor**

*Twelfth District*  
**Michael Guthrie**  
**Bob Pospisil**

The following minutes are included in this packet:

<b>Audit Committee.....</b>	<b>April 20</b>
<b>Beer Board.....</b>	<b>April 20</b>
<b>Budget Committee.....</b>	<b>April 13 &amp; 17</b>
<b>Committee on Committees.....</b>	<b>April 20</b>
<b>Education Committee.....</b>	<b>April 6</b>
<b>Emergency Services Committee.....</b>	<b>April 6</b>
<b>Employee Benefits Committee.....</b>	<b>March 17</b>
<b>2002 Financial Management Committee.....</b>	<b>April 20</b>
<b>2012 Financial Management Committee.....</b>	<b>April 20</b>
<b>General Operations Committee.....</b>	<b>April 13</b>
<b>Highway Commission.....</b>	<b>April 7</b>
<b>Investment Committee.....</b>	<b>April 20</b>
<b>Liability Claims Committee.....</b>	<b>February 2</b>
<b>Legislative Committee.....</b>	<b>April 13</b>
<b>Purchasing Committee.....</b>	<b>April 20</b>
<b>Rules and Procedures Committee.....</b>	<b>April 6</b>



AUDIT COMMITTEE MINUTES  
April 20, 2015

MEMBERS PRESENT  
Scott Langford, Chairman  
Trisha LeMarbre, Vice Chairman  
Paul Decker  
Paul R. Goode  
Steve Graves  
OTHERS PRESENT  
David Lawing  
Leah Dennen  
Erika Porter

- I. CALL TO ORDER by Vice-Chairman LeMarbre at 6:15 p.m. in Room 112 of the Sumner County Administration Building in Gallatin, TN. (Chairman Langford stepped out momentarily)
  - A. Approval of Agenda-Motion to approve by Mr. Goode, second by Mr. Graves, unanimous approval.
  - B. Recognition of Public-None
  - C. Approval of Minutes—February 23, 2015- Motion to approve by Mr. Goode, second by Ms. LeMarbre, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. OLD BUSINESS-None
- V. NEW BUSINESS
  - A. Fiscal Year 2014 Audit-
    - Finding 2014-001- Mr. Lawing explained Mr. Wright has corrected Part A. Mr. Lawing does not agree with Part B; we cannot force an incorporated city to enter an agreement with the county.
    - Finding 2014-002-Mr. Lawing spoke briefly about this finding, it has been corrected.
    - Finding 2014-003-Mr. Lawing disagrees with this finding; he believes the federal rule supersedes state law. Mr. Lawing stated due to the circumstances that involve litigation, he does not believe this is in the county's best interest to pay this amount.
    - Finding 2014-004-Mr. Lawing stated this finding will be corrected by a resolution that will be on the commission floor on 04/20/15.
    - Finding 2014-007-This finding was corrected by having the audit meetings.
- VI. REPORT OF THE FINANCE DIRECTOR-None
- VII. ADJOURNMENT- Motion to adjourn at 6:20 p.m. by Ms. LeMarbre, second by Mr. Goode, unanimous approval.

**COMMITTEE ON COMMITTEES  
MINUTES  
APRIL 20, 2015**

**Present:**

Paul Goode, Chairman  
JoAnne Kemp, Vice-Chairman  
Trisha LeMarbre  
Baker Ring  
Caroline Krueger

**Also Present:**

Leah May Dennen, County Law Director  
Erika Porter, Law Director's Office  
County Executive Anthony Holt

The regular meeting of the Committee on Committees was brought to order with an invocation by Comm. LeMarbre on Monday, April 20, 2015, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Goode was presiding.

Agenda. Upon motion of Comm. Kemp, and duly seconded by Comm. LeMarbre, the Committee approved the agenda.

Approval of Minutes Upon motion of Comm. LeMarbre, and duly seconded by Comm. Kemp, the Committee approved the minutes of February 23, 2015.

Public Recognition. There was none.

Report of the Chairman. Chairman Goode had no report other than the items on the agenda.

Report of the County Executive. County Executive Holt had no report.

Agricultural Extension Agency. Chairman Goode brought forth the citizen appointments of farm persons to serve on the Agricultural Extension Agency as follows:

- Priscilla Curtis
- Carl Cooper

Upon motion of Comm. Ring, and duly seconded by Comm. Krueger, the Committee approved the appointment of Mrs. Curtis and Mr. Cooper.

Upon motion of Comm. Kemp, and duly seconded by Comm. Ring, the Committee adjourned at 6:33 p.m.

Prepared by Maria Savage

**MINUTES**  
**APRIL 20, 2015**  
**BEER BOARD**  
**CHAIRMAN, MIKE AKINS**

**Present:**

Mike Akins, Chairman  
Larry Hinton, Vice-Chairman  
Merrol Hyde  
Kevin Pomeroy  
Moe Taylor

**Also Present:**

Leah Dennen, County Attorney  
County Executive Anthony Holt  
Erika Porter, County Law Office

The regular meeting of the Beer Board was brought to order on Monday, April 20, 2015, at 6:15 p.m. in the Sumner County Administration Building in Gallatin.

Agenda. Upon motion of Comm. Hinton, seconded by Comm. Moe Taylor, the Board voted to approve the agenda

Minutes. Upon motion of Comm. Moe Taylor, seconded by Comm. Pomeroy, the Board approved the minutes for January 26, 2015.

Recognition of the Public. There was none.

Beer Applications. The Beer Board considered the following permit application:

- Special events permit - J Alexander Home May 8<sup>th</sup> and 9<sup>th</sup> at Historic Cragfont at 300 Cragfont Road, Castalian Springs, TN

Erika Porter reported that Sheriff Weatherford had checked out the owner and location for the distance requirement and background check. She said there was no cause to deny the application.

Comm. Hinton requested the distances from schools and/or churches be included in the information supplied to the Board members. County Law Director Leah Dennen said she would ask the Sheriff to supply that information.

Upon motion of Comm. Moe Taylor, seconded by Comm. Pomeroy, the Committee voted (4-1) to approve the beer permit application for J Alexander Home May 8<sup>th</sup> and 9<sup>th</sup> at Historic Cragfont. Comm. Hyde voted no stating that he had a religious conviction concerning alcohol.

Comm. Pomeroy moved, and was duly seconded, to adjourn the meeting at 6:30 p.m.

Prepared by Maria A. Savage



BUDGET COMMITTEE MINUTES  
April 13, 2015

MEMBERS PRESENT  
Paul R. Goode, Chairman  
Chris Taylor, Vice-Chairman  
Jerry Becker  
Jerry Foster  
Scott Langford  
Bill Taylor  
OTHERS PRESENT  
David Lawing  
Leah Dennen  
Erika Porter  
Anthony Holt  
Del Phillips  
Kevin Baigert

- I. CALL TO ORDER by Chairman Goode at 6:30 p.m. in Room 112 of the Sumner County Administration Building in Gallatin, TN.
  - A. Approval of Agenda- Motion to approve by Mr. Foster, second by Mr. Langford, unanimous approval.
  - B. Recognition of Public- Kevin Baigert, 424 AB Wade Road, addressed his concerns regarding agendas being posted to the Sumner County website.
  - C. Approval of Minutes—March 9, 2015-Motion to approve by Mr. Foster, second by Mr. Langford, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN
  - A. Assessor of Property exemption list-Mr. Lawing explained he would send Mr. Isbell a request for the summary assessments to be forwarded to the Budget Committee.
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. OLD BUSINESS-None
- V. NEW BUSINESS
  - A. Education
    1. Budget amendments (need approval) - Motion to group and approve by Mr. Foster, second by Mr. Chris Taylor, unanimous approval.
  - B. Appropriations
    1. Drug Court--\$775.10 carryover of remaining balance of FY14 TDOT grant-Motion to approve by Mr. Langford, second by Mr. Foster, unanimous approval.
    2. Juvenile Court--\$60,000 from unassigned fund balance for juvenile detention expenses-Mr. Lawing explained \$150,000 was budgeted for this but anticipates this to be around \$210,000. Mr. Lawing explained this year is much larger than the historical trend but there have been many more incarcerations this year. Motion to approve by Mr. Foster, second by Mr. Bill Taylor, unanimous approval.
    3. Sheriff—Motion to group and approve items 3.a. and b. by Mr. Langford, second by Mr. Chris Taylor, unanimous approval.
      - a. \$28,242.58 for state inmate medical expenses
      - b. \$2,573 for state inmate medical expenses
    4. Capital Projects--\$456,810 from 2015 Bond Proceeds for RSMS HVAC-Dr. Phillips explained this was cheaper than anticipated and encouraged the committee to approve so this can be replaced quickly. Motion to approve by Mr. Chris Taylor, second by Mr. Bill Taylor, unanimous approval.
  - C. Transfers
    1. Inter-budgetary—Motion to group and approve items 1.a. and b. by Mr. Langford, second by Mr. Foster, unanimous approval.
      - a. Greater than \$2,500
      - b. \$2,500 or less
- VI. REPORT OF THE FINANCE DIRECTOR
  - A. Finance Department IT Staff- Mr. Lawing requested to defer this until the Finance Department's budget hearing.
  - B. Local Revenue Analysis-Mr. Lawing explained if everything continues on its current path, the county will receive 1-1½% more than budgeted.
  - C. Financial Reports—March (available at Commission meeting if requested)
- VII. ADJOURNMENT- Motion to adjourn at 6:50 p.m. by Mr. Langford.



BUDGET COMMITTEE MINUTES  
April 17, 2015

MEMBERS PRESENT  
Paul R. Goode, Chairman  
Chris Taylor, Vice-Chairman  
Jerry Becker  
Scott Langford  
Bill Taylor  
OTHERS PRESENT  
David Lawing  
Leah Dennen  
Erika Porter  
David Cummings

- I. CALL TO ORDER by Chairman Goode at 9:00 a.m. in Room 112 of the Sumner County Administration Building in Gallatin, TN.
  - A. Approval of Agenda- Motion to approve by Mr. Langford, second by Mr. Bill Taylor, unanimous approval.
  - B. Recognition of Public-David Cummings, former county commissioner, addressed his concerns regarding the county's debt.
- II. REPORT OF THE COMMITTEE CHAIRMAN-Mr. Goode explained the hearings held on this day were strictly presentations and requests. Mr. Goode also explained the budget presented was what has been requested, but this is not the final budget.
- III. REPORT OF THE FINANCE DIRECTOR-None
- IV. BUDGET HEARINGS-NON PROFITS
  - A. Cottontown Fire Association- Joe McLaughlin presented budget.
  - B. Highland Fire Department-Robert Plumber presented budget.
  - C. Number One Fire Department-Jason Earliwine presented budget.
  - D. White House Fire Department-Jerold Wakefield presented budget.
  - E. Westmoreland Fire Department-Mark Jenkins presented budget.
  - F. Gallatin Fire Department-no show
  - G. Westmoreland Senior Citizens-Richard Conwell presented budget.
  - H. TN Rehabilitation Services-Linda Sutter presented budget.
  - I. RTA (County Executive)-Anthony Holt presented budget
  - J. Good Neighbor Mission-Stephanie Meadows presented budget.
  - K. Ashley's Place-Amy Burkes presented budget.
  - L. Gallatin Senior Citizens-Nona Yates presented budget.
  - M. VSCC Continuing Education-Anthony Holt spoke about this program. Dee Johnson presented budget.
  - N. White House Senior Citizens-Ashley Smith presented budget.
  - O. Habilitation Training Services (H.A.T.S.)-Ben Mennix presented budget.
  - P. Transit Alliance-Tommy Bragg presented budget.
  - Q. Sumner County Convention & Visitors Bureau-Barry Young and Brenda Payne presented budget.
  - R. Forward Sumner-Jimmy Johnson presented budget.
  - S. Salvus Center-Shelly Aims presented budget.

A quorum was lost at 1:15 p.m. when the committee returned from lunch. After that time, no action was taken but the following came in to present their budgets:

- T. Cumberland Crisis Pregnancy Center- Laura Seel presented budget.
- U. Sumner County Teen Center-Randy Campbell presented budget.
- V. VSCC Small Business Center-Charles Alexander presented budget.
- W. Mid-Cumberland Community Action Agency-Joyce Caldwell presented budget.
- X. Portland Senior Citizens-Jaime Rose presented budget.
- Y. Shackle Island Fire Department-Steve Frost presented budget.

V. BUDGET HEARINGS-DEPARTMENTS

- A. Register of Deeds-Pam Whitaker presented budget.
- B. Planning & Stormwater-Rodney Joyner presented budget.

Mr. Lawing explained that due to the Construction & Development Department splitting into Building & Codes and Planning & Stormwater, they are asking for a total of \$423,053.

- C. Building & Codes-Marshall Wright presented budget.
- D. Property Assessor & Reappraisal-John Isbell presented budget.
- E. Communications-David Pigna presented budget.
- F. County Clerk-Bill Kemp presented budget.
- G. Circuit Court Clerk-Kathryn Strong presented budget.
- H. Chancery Court-Darlene Daughtry presented budget.
- I. Emergency Medical Service-Keith Douglas presented budget.

Meeting ended at 3:10 p.m.

**MINUTES  
EDUCATION COMMITTEE  
APRIL 6, 2015**

**Present:**

Trish LeMarbre, Chairman  
Paul Goode, Vice-Chairman  
Alan Driver  
Billy Geminden  
Caroline Krueger  
Baker Ring  
Leslie Schell

**Also Present:**

Bill Kemp, County Clerk  
Dr. Del Phillips  
Paul Decker, Commission Chairman  
Anthony Holt, County Executive  
Leah Dennen, County Law Director

Chairman LeMarbre brought the regular Education Committee to order with an invocation on Monday, April 6, 2015, at 5:30 p.m. in the Sumner County Administration building in Gallatin. A quorum was present.

Adoption of the Agenda. Chairman LeMarbre stated she would talk about guns in parks under Report of Chairman. Upon motion of Comm. Goode, seconded by Comm. Geminden, the Committee members approved the agenda by voice vote.

Minutes of February 2, 2015. Comm. Geminden moved to approve the minutes of February 2, 2015. Comm. Ring seconded the motion and the Committee voted to approve by voice vote.

Recognition of the Public. There was none.

Report of the Chairman. Chairman LeMarbre yielded the floor to Comm. Goode who discussed proposed legislation concerning guns in public parks. Dr. Del Phillips stated his concern about the legislation because many school sports are played in city parks. He said the proposed legislation conflicts with existing law regarding guns and school events. If the bill passes, he expects several school districts to ask for an attorney general's opinion on how to enforce that law.

Report of County Executive. There was no comment.

Report of Director of Schools. Dr. Phillips mentioned that paving school parking lots would be coming soon. He said the paving schedule is funded by Capital Outlay funds allocated within the budget. Westmoreland Middle School and Hendersonville High School are the next ones slated for paving. He said school maintenance has met with Superintendent of Roads Judy Hardin who will price the jobs and start the work in June.

Dr. Phillips stated that the construction projects are good shape, with completion nearing.

Old Business. There was none.

New Business



a. Sumner County Board of Education General Amendments (Approval)

Upon motion of Comm. Goode, seconded by Comm. Krueger, the Committee voted unanimously to approve the Board of Education General Purpose budget amendments and forward the matter to the Budget Committee.

b. HVAC upgrade at Rucker Stewart Middle School.

Dr. Phillips stated that the bids for an HVAC mechanical upgrade at Rucker Stewart Middle School came in. The total cost for the project is \$456,910.00. The low bidder, The Comfort Group, was selected and approved by the Board of Education on March 17. Dr. Phillips stated it is imperative to set up a temporary HVAC solution in the event that the current HVAC goes out before the end of school. He noted that the budget allocated for the project was \$650,000.00.

Upon motion of Comm. Goode, seconded by Comm. Schell, the Committee voted unanimously to approve the HVAC project and forward it to the Budget Committee.

Comm. Schell motioned to adjourn and was duly seconded by Comm. Driver. The Committee adjourned at 5:54 p.m.

Prepared by Maria Savage

**MINUTES  
EMERGENCY SERVICES COMMITTEE**

**April 6, 2015**

**Present:**

Michael Guthrie, Chairman  
Alan Driver, V. Chairman  
Jerry Foster  
Ben Harris  
Jim Vaughn  
Chris Taylor  
Mike Akins

**Also Present:**

Anthony Holt, County Executive  
Sonny Weatherford, Sheriff  
Keith Douglas, EMS Director  
Leah Dennen, County Law Director  
Erika Porter, Office of Law Director  
Chief Earlywine, Volunteer Fire Dept.

Chairman Guthrie called the Emergency Services Committee to order with an invocation on Monday, April 6, 2015 at 5:00 PM in the Sumner County Administration Building. A quorum was present.

Approval of Agenda . Upon motion of Comm. Harris, seconded by Comm. Foster, the Committee unanimously approved the agenda.

Approval of Minutes of March 2, 2015. Chairman Guthrie requested a correction to the minutes to reflect one-half of the estimated cost of the Portland EMS/Firehall as \$1.15 million instead of \$1.5 million. Upon motion of Comm. Akins, seconded by Comm. Driver, the Committee approved the minutes of March 2, 2015 as amended.

Public Comments. There were no comments.

Report from the Chairman . Chairman Guthrie had no report.

Report from the County Executive. County Executive Holt had no comment.

Report from the Sheriff. Sheriff Sonny Weatherford handed out the March, 2015 report. He reviewed some of the figures on the Financial Report, as well as the Animal Control numbers.

Sheriff Weatherford reported that from January through March 31, his office served 4,192 criminal warrants and 2,769 civil warrants. Arrests for the first quarter of 2015 totaled 1,083. He presented a detailed list of the number of calls by complaint for the same period.

Sheriff Weatherford requested used items of clothing be declared surplus and destroyed. Upon motion of Comm. Akins, seconded by Comm. Driver, the Committee voted to approve the requested items for surplus and disposal.

Sheriff Weatherford requested that eight vehicles be declared surplus and sold. Upon motion of Comm. Chris Taylor, seconded by Comm. Foster, the Committee voted to approve the requested items for surplus and sale.

Fire Departments. Chief Earlywine reported that the volunteer fire departments answered 254 calls. White House Volunteer Fire Department plans to go through the Budget Process to get request help with coverage of the area north of White House.

He expressed concerns over increasing grass fires.

Report from the Emergency Management Agency. There was no report.

Report from the Director Keith Douglas, EMS Director, gave a detailed explanation of the figures and diagrams in his report. He stated that revenues were approximately \$300,000.00 ahead of budget estimates.

Mr. Douglas stated that he received bids for the professional pay study. The original company bid \$17,222.00. The second bid from Arthur Gallagher was \$17,000.00. The third bid came in late and was not accepted. He stated that the final time line to complete the study would be July, 2015.

Leah Dennen stated that if the higher bid provides more of a comfort level, then the analysis could be that the County was seeking someone with extensive experience in the emergency personnel field.

Upon motion of Comm. Vaughn, seconded by Comm. Harris, the Committee voted to approve the bid for \$17,222.00 from McGrath Human Resources Group.

Mr. Douglas reported that Amerigroup, a TennCare Provider, has claimed that it has overpaid Sumner County in the amount of \$20,000.00. This company is a managed care organization that disburses payments for services. July 2011 the state issued a four percent cut to TennCare providers, and this company did not issue a revised contractual rate based on the reductions. Mr. Douglas stated that if the County disregards the letters, then Amerigroup will deduct the \$20,000.00 from future payments.

Ms. Dennen stated that if the County pays Amerigroup, then the records will have to be adjusted manually. She suggested that Amerigroup pay for fixing the records. She said Amerigroup has the right to take the money out of present services. Mr. Douglas stated that he has sent a letter stating the County is in dispute of this claim. The Committee took no action.

Old Business There was none.

New Business There was none.

With a motion by Comm. Akins, seconded by Comm. Foster, the Committee adjourned at 5:29 pm.

Approved \_\_\_\_\_  
Prepared by Maria Savage

**MINUTES**  
**EMPLOYEE BENEFITS COMMITTEE**  
**March 17, 2015**  
**8:00 A.M.**

**Members Present:**

Bob Pospisil  
Michael Guthrie

**Also:**

Leah Dennen  
Erika Porter  
Debbie Robertson  
Bob Shupe

Brittany Spradling  
Ernie Clevenger  
Teresa Terry  
Lauren Heath

David Lawing  
Del Phillips  
Melanie Sharp

Mr. Pospisil called the SIB Employee Benefits Committee meeting to order on Tuesday, March 17, 2015 at 8:00 a.m. in Room 112, County Administration Building, in Gallatin, Tennessee.

**Agenda:** Mr. Pospisil added C) HRA Events under Report of the Consultant and A) Claims Data under New Business. Mr. Guthrie made a motion to approve the agenda with these additions; seconded by Mr. Pospisil; unanimous approval.

**Public Recognition:** None

**Minutes:** Motion was made by Mr. Guthrie to approve the minutes of February 24, 2015; seconded by Dr. Phillips; unanimous approval.

**Report of Committee Chair:** None

**Report of Consultant:** Mr. Shupe handed out his reports and stated that he is trying to track claims and this month's report is very interesting. Mr. Lawing will get into that with his reports. Mr. Shupe noted that the reinsurance amount is included in the administration payments.

**CareHere:** Ms. Sharp handed out her report and stated that the clinics have 91% utilization. The Sumner/Wilson share is being utilized by patients as well.

Mr. Lawing discussed the HRA events with the committee. We are now running the events from February to May and this is for the fiscal year 2016-2017. It is causing much confusion amongst the employees. He suggests we have the HRA events from July to September so that it will fall into the next fiscal year instead of over a year away. They discussed if we merge with the BOE, we may not want to change the events. They will do a longer study on the BOE and will put the HRA Event discussion back on the agenda for August.

**Finance Director:** Mr. Lawing stated that the financials look great but he has a few concerns. We have only seen about half of the run-off claims from the BOE that we expected. He is having BCBS go back and look at the claims numbers again and see if there is anything that can be throwing these numbers off. BOE was issued new subgroup numbers as of January 1, 2015 and all old numbers were killed. Mr. Pospisil asked BCBS to have an update for us by next meeting.

**Old Business:** None

**New Business:** Dr. Phillips asked for access to claims data for the last couple of years and to share it with the BOE actuarial. Mr. Lawing asked BCBS and CareHere to get that data for the last three years.

There was no further business so Mr. Pospisil adjourned the meeting at 8:30 a.m.



2002 FINANCIAL MANAGEMENT  
COMMITTEE MINUTES  
April 20, 2015

MEMBERS PRESENT  
Scott Langford, Chairman  
JoAnne Kemp, Vice-Chairman  
Judy Hardin  
Anthony Holt  
Del Phillips  
Leslie Schell  
OTHERS PRESENT  
David Lawing  
Leah Dennen  
Erika Porter

- I. CALL TO ORDER by Chairman Langford at 5:45 p.m. in Room 112 of the Sumner County Administration Building in Gallatin, TN.
  - A. Approval of Agenda-Motion to approve by Ms. Kemp, second by Dr. Phillips, unanimous approval.
  - B. Recognition of Public-None
  - C. Approval of Minutes—March 16, 2015-Motion to approve by Dr. Phillips, second by Ms. Schell, motion passes 5-1-0 with Ms. Hardin abstaining.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE FINANCE DIRECTOR
  - A. Monthly Revenue Analysis-Mr. Lawing explained if everything continues on its current path, the county will bring in conservatively a little over 1% above projections which equates to around \$1.04M.
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS-None
- VII. NEW BUSINESS
  - A. Airport Note (non-payment)-Motion to defer this item by Dr. Phillips until more information is provided, second by Ms. Schell, unanimous approval.
- VIII. ADJOURNMENT-Motion to adjourn at 6:10 p.m. by Ms. Kemp, second by Ms. Schell, unanimous approval.



2012 FINANCIAL MANAGEMENT  
COMMITTEE MINUTES  
April 20, 2015

MEMBERS PRESENT  
Scott Langford, Chairman  
JoAnne Kemp, Vice-Chairman  
Judy Hardin  
Anthony Holt  
Del Phillips  
Leslie Schell  
OTHERS PRESENT  
David Lawing  
Leah Dennen  
Erika Porter

- A. CALL TO ORDER by Chairman Langford at 6:10 p.m. in Room 112 of the County Administration Building in Gallatin, TN.
- B. Approval of Agenda- Motion to approve by Dr. Phillips, second by Ms. Schell, unanimous approval.
- C. Recognition of Public-None
- D. Approval of Minutes—March 16, 2015-Motion to approve by Ms. Kemp, second by Mr. Holt, motion passes 5-1-0 with Ms. Hardin abstaining.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE- Mr. Holt stated the county issued bonds last week and they were well received. Mr. Holt explained the effective interest rate is 2.86%. Mr. Holt stated the bonds were sold at a premium, and after issuance cost, the bonds netted \$3.8M above the \$70M.
- IV. REPORT OF THE FINANCE DIRECTOR
  - A. Status Report-Mr. Lawing explained he still plans to have financials implemented in July, HR by January, and Kronos shortly after.
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS-None
- VII. NEW BUSINESS-None
- VIII. ADJOURNMENT-Motion to adjourn at 6:13 p.m. by Ms. Schell, second by Ms. Kemp, unanimous approval.

**MINUTES  
GENERAL OPERATIONS COMMITTEE  
BAKER RING, CHAIRMAN  
April 13, 2015**

**Present:**

Leslie Schell Vice-Chairman  
Jerry Becker  
Steve Graves  
Ben Harris  
Jim Vaughn  
Billy Geminden  
**Absent:**  
Baker Ring, Chairman

**Also Present:**

Leah Dennen, County Law Director  
Erika Porter, County Law Office  
Anthony Holt, County Executive  
David Pigna, Communications Director  
Paul Goode, Commissioner

The regular meeting of the General Operations Committee was brought to order on Monday, April 13, 2015, at 5:00 p.m. in the Sumner County Administration Building. Vice-Chairman Schell declared a quorum present to conduct business.

Agenda. Comm. Graves moved, and was duly seconded by Comm. Geminden, to add an update on the courthouse renovations. The motion carried. Vice-Chairman Schell added the matter and Item A under Old Business and the motion carried. Commissioner Geminden moved to approve the agenda as amended; Commissioner Graves seconded the motion, and the Committee approved.

Minutes. Upon motion of Comm. Becker, seconded by Comm. Vaughn, the Committee voted to approve the minutes of March 9, 2015, regular meeting.

Report of Chairman. There was no report.

County Executive. County Executive Anthony Holt had no report.

Recognition of the Public. There was none.

Old Business.

Architect for Juvenile /Courtroom Renovations.

Executive Holt stated that Cassetty Architecture, P.C. had agreed to do the projects and commence with drawing up the bid specifications. Communications Director David Pigna stated that the Sumner County Courtroom renovation would be bid at the end of April.



New Business.

Surplus. Comm. Vaughn moved, seconded by Comm. Harris, to group Items A through D and declare the following items as surplus property:

- Various items from the Sheriff's Department
- Various items from the County Executive
- Various items from the Register of Deeds
- Various items from the Risk Management Office

The motion carried by unanimous voice vote.

The meeting adjourned at 5:02 p.m. after a motion by Comm. Becker,

Prepared by Maria Savage

**SUMNER COUNTY HIGHWAY COMMISSION****April 7, 2015****MINUTES****MEMBERS PRESENT:**

Mike Akins, Vice-Chairman  
Steve Graves, Chairman  
Michael Guthrie, Commissioner  
Judy Hardin, Road Superintendent  
Larry Hinton, Commissioner  
Anthony Holt, County Executive  
Tom Neal, Citizen Member

**MEMBERS ABSENT:**

JoAnn Kemp, Commissioner  
Kevin Pomeroy, Commissioner

**OTHERS PRESENT:**

Leah Dennen, Law Director  
Sandra Lee Hesson, Assessor of Property Adm. Assistant

**CALL TO ORDER**

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, April 7, 2015 at 4:30 P.M. in Conference Room #112 at the Sumner County Administration building.

**ADDITION TO AGENDA**

Under Chairman: Brush pick-up

**APPROVAL OF AGENDA**

Motion to approve: Vice Chairman Akins  
Seconded by: Commissioner Guthrie  
Motion passed:

**APPROVAL OF MINUTES**

Motion by Road Superintendent Hardin to approve the March 2015 minutes. Seconded by Commissioner Guthrie. Motion passed unanimously.

**PUBLIC RECOGNITION**

A. Shannon Stoutt of 822 Spencer Street, Gallatin. He owns a tree business and has been working on Carolyn and Hardin for the last 4 months. He normally takes his cuttings to the Resource Authority, but he has one customer that had a tree with storm damage and he feels like the County should have picked them up.

**SUMNER COUNTY HIGHWAY COMMISSION****04/07/15****PAGE 2****REPORT OF CHAIRMAN: OLD BUSINESS** - None**REPORT OF CHAIRMAN: NEW BUSINESS****A. Brush Pick-up**

Mr. Stouff wants the Road Superintendent to pick up storm cuttings from one customer on Carolyn. There was discussion. Road Superintendent Hardin stated she will pick up limbs from the storm, but not trees.

**REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS****A. Approval of Proposed 2015-16 Budget**

The Committee Members looked over the proposed budget in depth over the last month. Vice Chairman Akins **motioned** to approve the 2015-16 Proposed Budget. **Seconded** by Road Superintendent Hardin. There was discussion. Commissioner Hinton **motioned to amend** the Budget by restoring the ¼ cent, so the Highway Department will receive 2 cents of every tax dollar as they did originally, with 1 cent going toward Equipment capital Outlay. **Seconded** by Vice Chairman Akins. Road Superintendent Hardin will give the Finance Director the Amended Budget. Commissioner Hinton **motioned** to approve as amended. **Seconded** by County Executive Holt. **Motion passed** unanimously.

**REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS****A. Litter Grant**

Road Superintendent Hardin asked for approval of the Annual Litter Grant from the State for \$70,500. County Executive Holt **motioned** to approve the Litter Grant. **Seconded** by Vice Chairman Akins.

**REPORT OF COUNTY EXECUTIVE**

County Executive Holt has received numerous calls about 109N intersection changes. There is a meeting with TDOT at the Mayor's office on Thursday for discussion.

County Executive Holt thanked Road Superintendent Hardin for working with the School Board on paving projects.

**COMMISSION BUSINESS** - None**REPORT OF LAW DIRECTOR** - None

**MOTION TO ADJOURN:** Citizen Member Neal  
**SECONDED BY:** Vice Chairman Akins  
**ADJOURNMENT:** 5:07 P.M.



## INVESTMENT COMMITTEE MINUTES April 20, 2015

MEMBERS PRESENT  
Scott Langford, Chairman  
JoAnne Kemp, Vice-Chairman  
Judy Hardin  
Anthony Holt  
Del Phillips  
Leslie Schell  
OTHERS PRESENT  
David Lawing  
Leah Dennen  
Erika Porter  
Marty Nelson

- I. CALL TO ORDER by Chairman Langford at 5:30 p.m. in Room 112 of the Sumner County Administration Building in Gallatin, TN.
  - A. Approval of Agenda- Motion to approve by Dr. Phillips, second by Mr. Holt, unanimous approval.
  - B. Recognition of Public-None
  - C. Approval of Minutes—March 16, 2015-Motion to approve by Mr. Holt, second by Dr. Phillips, motion passes 5-1-0 with Ms. Hardin abstaining.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE TRUSTEE-Ms. Nelson stated the county has received right at 96% of the 2014 taxes. Ms. Nelson stated that she finished the tax increment financing and the trustee's office sent out a little over \$1.8M to the Industrial Development Board of Hendersonville.
- V. REPORT OF THE FINANCE DIRECTOR-None
- VI. REPORT OF THE LAW DIRECTOR-None
- VII. OLD BUSINESS-None
- VIII. NEW BUSINESS-None
- IX. ADJOURNMENT- Motion to adjourn at 5:35 p.m. by Ms. Schell, second by Ms. Kemp, unanimous approval.

**LIABILITY CLAIMS COMMITTEE BOARD MEETING  
MINUTES  
February 2, 2015**

Paul Decker  
Billy Geminden  
Dr. Nancy Glover  
Leah Dennen

Erika Porter  
Kim White  
Debi Smith

The Liability Claims Committee Board meeting was called to order at approximately 3:55 p.m. in the Law Director's Conference Room on February 2, 2015.

**Minutes:** A motion was made by Dr. Glover, seconded by Mr. Geminden, to accept the January 2015 minutes as written. Motion passed

**Medical Payments:** Motion was made by Dr. Glover, seconded by Mr. Geminden, to accept the medical payments for January 2015. Motion passed.

**Old Business:**

None.

**New Business:**

Discussion held on Risk Management Office vehicles. A motion was made by Mr. Geminden, seconded by Dr. Glover, to transfer the vehicle to the Building and Codes Department for their use. Motion passed.

Mark Whitaker was present to discuss his Occupational Injury. Motion made by Mr. Geminden, seconded by Dr. Glover to accept the claim under the Occupational Compensation Plan. Motion passed.

**Executive Session:**

JR – Case discussed.

A motion was made by Mr. Geminden, seconded by Dr. Glover, to adjourn the meeting. The meeting was adjourned at approximately 4:05 p.m.

Approved by:

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Chairperson

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Date

**MINUTES  
LEGISLATIVE COMMITTEE  
APRIL 13, 2015**

**Present:**

Ben Harris, Chairman  
Paul Goode  
Steve Graves  
Trisha LeMarbre  
Baker Ring  
Bill Taylor  
Paul Decker, Commission Chairman

**Absent:**

Michael Guthrie, Vice-Chairman

**Also Present:**

Leah Dennen, County Law Director  
Erika Porter, Law Director's Office  
County Executive Anthony Holt  
Larry Hinton, Commissioner  
Leslie Schell, Commissioner  
Bill Kemp, Clerk  
Allen Ehmling, Election Commission

Chairman Harris brought the Legislative Committee meeting to order with an invocation by Comm. Decker on April 13, 2015, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Without objection, Chairman Harris added the Election Commission Chairman Allen Ehmling under Report of Chair.

Comm. Goode moved, Comm. LeMarbre seconded, to approve the agenda with the additions. The motion carried.

Approval of Minutes. Upon motion of Comm. Graves, and duly seconded by Comm. LeMarbre, the March 9, 2015, minutes were approved by the body.

Public Comments. Neil Siders of 1108 Lockland Drive in Gallatin spoke regarding Item g, House Bill 985/Senate Bill 466.

Report of Chairman. Chairman Harris recognized the Election Commission Chairman Allen Ehmling who reported that the sponsor of the bill to set up a pilot program for convenience voting centers took it off notice. He said the earliest it could come back is next year, which could not impact elections until 2018.

Report of County Executive. County Executive Anthony Holt had no report.

Old Business. No business to conduct

New Business.

Veterans Service Report. Presented for docketing purposes only.

Hendersonville Library Ownership. Chairman Harris recognized County Law Director Leah Dennen who stated that the resolution establishing the City of Hendersonville's ownership of the library was referred back to the committee for further review. She stated the following agreement of ownership and day-to-day operations of the Hendersonville library:

- The deed in both City and County
- Asset value on County books; City will not list it as an asset
- County staffs and funds library and continues to provide insurance
- City provides routine maintenance, landscaping and additional financial support

Upon motion of Comm. Decker, seconded by Comm. Graves, the Committee voted to approve the resolution setting out the terms of ownership.

Membership of Library Board. Chairman Harris recognized Commissioner Larry Hinton who presented a request to increase the Library Board membership by two to allow representation in the Millersville area. Upon motion of Comm. Decker, seconded by Comm. Ring, the Committee approved the request to increase membership.

Magistrate New Hires. Chairman Harris recognized Ms. Dennen who requested the County hire four additional magistrates for a total of 15. She said the magistrates are being tasked with various new responsibilities. The new magistrates would be Mitch Merryman, Leslye Tucker, Kristopher Lee Paulson and Jim Grantham. Upon motion of Comm. Ring, seconded by Comm. LeMarbre, the Committee approved the request to increase membership to four and hire the new magistrates.

Westmoreland Expo Center. Chairman Harris recognized County Executive Anthony Holt who explained the County gifted the City of Westmoreland two, \$50,000.00 installments to be used to purchase and/or renovate an old factory into an expo center. Executive Holt stated the Westmoreland Industrial Development Board, charged with managing the facility, is seeking to expand its uses and requesting approval from the County.

Jerry Kirkham, City of Westmoreland Mayor, stated that Westmoreland is looking at the possibility of using the facility in the capacities that are permitted in the city planning and zoning regulations and/or a special exemption if granted by the Westmoreland Board of Appeals.

Andy Leath, Chairman of the Industrial Board, said the Board has requested the County approve the 26 uses in the zoning laws. This approval would provide flexibility to market the Center. He said the Board had been approached by a light manufacturing concern and would seek an exemption for that use.

Stan Hall, Westmoreland Chamber of Commerce President, said with all due respect, the Center has not been given the chance to develop as it should. He said there are diverse opinions on what to do about with the property.

Tony Bentle, a Industrial Development Board member, said in five years of operation, the Center has not been able to break even and it is time to try something new and create a new business plan.

Jacqueline Wix Roberson, Industrial Board member and Tourism Board member, agreed that the building has to produce, but her view is that the Expo Center can be used to compliment downtown.

Jan Brawn, who has worked at the Expo Center for the past five years, said she agrees with Ms. Roberson that Westmoreland can be the little town with big events. She can see both side and wishes for it to be successful.

Comm. Decker moved, seconded by Comm. LeMarbre, to approve the request with the additional 26 uses, including light manufacturing.

Comm. Ring moved, and was duly seconded by Comm. Goode, to allow all 26 uses and light industrial.

Comm. LeMarbre moved to amend the amendment, seconded by Comm. Graves, to allow light industrial as defined in the City's zoning resolution or an expo center. Any other request for uses would have to come back to the County. The amendment to the amendment carried by unanimous voice vote. The motion as amended was approved.

Certificates of Recognition. Chairman Harris introduced the certificates of recognition:

- Honoring National Child Abuse Prevention Month
- All-State Band Winners

Upon motion of Comm. Decker, and duly seconded by Comm. Goode, the Committee voted to group and approve the certificates of recognition, subject to obtaining the information for the all-state band winners.

Zoning Request. There were none.

Report of the Law Director. There was no report.

Adjournment. Comm. Goode made a motion to adjourn, seconded by Comm. Graves. The Committee adjourned at 6:30 p.m.





## PURCHASING COMMITTEE MINUTES

April 20, 2015

### MEMBERS PRESENT

Scott Langford, Chairman  
JoAnne Kemp, Vice-Chairman  
Judy Hardin  
Anthony Holt  
Del Phillips

Leslie Schell

### OTHERS PRESENT

David Lawing  
Leah Dennen  
Erika Porter

- I. CALL TO ORDER by Chairman Langford at 5:35 p.m. in Room 112 of the Sumner County Administration Building in Gallatin, TN.
  - A. Approval of Agenda-Motion to approve by Dr. Phillips, second by Ms. Schell, unanimous approval.
  - B. Recognition of Public-None
  - C. Approval of Minutes—March 16, 2015-Motion to approve by Ms. Kemp, second by Dr. Phillips, motion passes 5-1-0 with Ms. Hardin abstaining.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT
  - A. Hendersonville Library (Jim Young)—request approval for payment of invoice-Motion to approve by Mr. Holt, second by Ms. Kemp, unanimous approval.
  - B. Board of Education—Architect and Engineering Contracts  
The committee made a purchasing policy clarification “XIII SPECIAL PROVISIONS 1. All construction contracts, including architectural and engineering, will have purchase orders obtained after bids are awarded (if required and budget approved) but before commencement of the project (start of construction).”
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS-None
- VII. NEW BUSINESS
  - A. Purchase Order Exception report-Motion to group and approve by Dr. Phillips, second by Ms. Schell, unanimous approval.
- VIII. ADJOURNMENT-Motion to adjourn at 5:45 p.m. by Ms. Schell, second by Dr. Phillips, unanimous approval.

**MINUTES**  
**RULES AND PROCEDURES COMMITTEE**  
**PAUL DECKER, CHAIRMAN**  
**April 6, 2015**

**Present:**

Paul Decker, Chairman  
Joanne Kemp, Vice-Chairman  
Kevin Pomeroy  
Bill Taylor  
Scott Langford

**Also Present:**

Leah Dennen, County Law Director  
Anthony Holt, County Executive  
Paul Goode, Commissioner  
Leslie Schell, Commissioner  
Moe Taylor, Commissioner  
Baker Ring, Commissioner  
Caroline Krueger, Commissioner  
Bill Kemp, County Clerk

The regular meeting of the Rules and Procedures Committee was called to order on Monday, April 6, 2015, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Decker declared a quorum present.

Agenda. Chairman Decker added the matter of calling for the question and commissioners moving around during meetings. Upon motion of Comm. Langford, seconded by Comm. Pomeroy, the Committee approved the agenda.

Minutes. None was approved.

Public Recognition.

Kevin Baigert and Laura Baigert of 1404 A.B. Wade Road in Portland  
Ruth Fennell  
Neil Sider

Chairman's Report. Chairman Decker stated that the revamping of the rules could take place in the coming months, but stated that the "hot button" issues needed addressing immediately.

Comm. Kemp moved, seconded by Comm. Langford, to work on those pressing issues tonight and bring them to the full Commission, after which time the Committee would integrate new policies and revise others until possibly September. The motion carried.

Old Business There was none.

New Business

Rules and Procedures Committee Upon motion of Bill Taylor, seconded by Comm. Pomeroy, the Committee voted to make the Rules and Procedures Committee a subcommittee of the Legislative Committee.

Time of Public Comment. The Committee discussed the time allotted for speakers during the Public Recognition portion of the Commission agenda. Comm. Pomeroy moved, seconded by Comm. Kemp, to maintain the current time limit of five minutes.

Comm. Langford moved, seconded by Comm. Bill Taylor, to allow the Chairman of the Commission to use discretion when to reduce the time to three minutes if there are over 10 speakers. The motion failed (2-3) with Commissioners Langford and Taylor voting in favor and Commissioner Kemp, Decker and Pomeroy voting against the amendment. The main motion carried.

Public Comment Signup Sheet Time and Location. By consensus, the Committee agreed that by noon on the day of the Commission meeting, the signup sheet would be available at the rostrum.

Chairman Decker recognized Commissioner Moe Taylor who commented on his recommendation to require a seven-day time period between a Budget Committee meeting and a special-called Commission meeting. Upon motion of Comm. Pomeroy, seconded by Comm. Langford, the Committee voted to make it a mandatory seven calendar days between a Budget Committee and a full Commission meeting when a tax rate is under consideration.

Cell Phones, Electronic Usage During Meeting. Upon discussion, no action was taken.

Voting Board. The Committee discussed the reason for the request to black out the voting board until after the votes were recorded. Upon motion of Comm. Pomeroy, seconded by Comm. Bill Taylor, the Committee voted to black out the voting board during the vote.

Call for the Question. Chairman Decker spoke on the motion to Call for the Question, which requires a motion, a second and a two-thirds vote. He proposed that when the call to end debate receives a second, to allow the one or two in the queue that have not spoken the opportunity to speak after the call for the question. No action was taken.

Meeting Change. Upon motion of Comm. Pomeroy, seconded by Comm. Langford, the Committee voted to change the meeting time from 6:30 p.m. to 6:00 p.m.

Upon motion of Comm. Kemp, and duly seconded, the Committee adjourned at 7:58 p.m.

Prepared by Maria Savage