



# SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111  
Gallatin, Tennessee 37066-5410

## Commissioners

*First District*  
**Mike Akins**  
**Moe Taylor**

*Second District*  
**Billy Geminden**  
**Larry Hinton**

*Third District*  
**Steve Graves**  
**Alan Driver**

*Fourth District*  
**Jerry Foster**  
**Leslie Schell**

*Fifth District*  
**Ben Harris**  
**Baker Ring**

*Sixth District*  
**Jim Vaughn**  
**Kevin T. Pomeroy**

*Seventh District*  
**JoAnne Kemp**  
**Trisha LeMarbre**

*Eighth District*  
**Paul Decker**  
**Merrol N. Hyde**

*Ninth District*  
**Jerry F. Becker**  
**Chris Taylor**

*Tenth District*  
**Paul R. Goode**  
**Caroline S. Krueger**

*Eleventh District*  
**Scott Langford**  
**Bill Taylor**

*Twelfth District*  
**Michael Guthrie**  
**Bob Pospisil**

The following minutes are included in this packet:

<b>Beer Board.....</b>	<b>September 21</b>
<b>Budget Committee.....</b>	<b>September 14</b>
<b>Committee on Committees.....</b>	<b>September 21</b>
<b>Education Committee.....</b>	<b>September 14</b>
<b>Employee Benefits Committee.....</b>	<b>August 18</b>
<b>Emergency Services Committee.....</b>	<b>August 31</b>
<b>Financial Management Committee 2012 .....</b>	<b>September 21</b>
<b>Financial Management Committee 2002 .....</b>	<b>September 21</b>
<b>General Operations Committee.....</b>	<b>September 14</b>
<b>Highway Commission.....</b>	<b>September 1</b>
<b>Investment Committee .....</b>	<b>September 21</b>
<b>Legislative Committee.....</b>	<b>September 21</b>
<b>Purchasing Committee .....</b>	<b>September 21</b>

**MINUTES  
SEPTEMBER 21, 2015  
BEER BOARD  
CHAIRMAN, MIKE AKINS**

**Present:**

Mike Akins, Chairman  
Steve Graves, Vice-Chairman  
Moe Taylor  
Bob Pospisil  
Jim Vaughn (resigned)

**Also Present:**

Leah Dennen, County Attorney  
Erika Porter, County Law Office  
Anthony Holt, County Executive

The regular meeting of the Beer Board was brought to order on Monday, September 21, 2015, at 6:15 p.m. in the Sumner County Administration Building in Gallatin.

Agenda. Upon motion of Comm. Graves, seconded by Comm. Pospisil, the Board voted to approve the agenda.

Minutes. Upon motion of Comm. Moe Taylor, seconded by Comm. Pospisil, the Board approved the minutes for July 20, 2015.

Recognition of the Public. There was none.

Beer Applications. The Beer Board considered the following permit application:

- Off premises permit -Dolgencorp, LLC., DBA as Dollar General Store #16172  
2559 Highway 25 in Cottontown, TN 37048

Erika Porter reported that Sheriff Weatherford had performed a background check on the owner and the distance requirements for a beer permit were met. The applicant was found to be in compliance. She said there was no cause to deny the application.

Upon motion of Comm. Moe Taylor, seconded by Comm. Graves, the Committee voted unanimously to approve the beer permit application for Dolgencorp, LLC., DBA as Dollar General Store #16172, 2559 Highway 25 in Cottontown, TN 37048.

Comm. Graves moved, and was duly seconded by Moe Taylor, to adjourn the meeting at 6:20 p.m.

Prepared by Maria Savage



BUDGET COMMITTEE MINUTES  
September 14, 2015

MEMBERS PRESENT  
Jerry Foster, Chairman  
Chris Taylor, Vice-Chairman  
Jerry Becker  
Billy Geminden  
Paul R. Goode  
Kevin Pomeroy  
Bill Taylor  
OTHERS PRESENT  
David Lawing  
Leah Dennen  
Del Phillips  
Anthony Holt  
Judy Hardin

- I. CALL TO ORDER by Chairman Foster at 6:15pm in the Chambers of the Sumner County Administration Building in Gallatin, TN.
  - A. Approval of Agenda- Architectural Fees in the amount of \$45,750 for the Clyde Riggs project was added to item V.A.3. Motion to approve by Mr. Goode, second by Mr. Geminden, unanimous approval.
  - B. Recognition of Public-None
  - C. Approval of Minutes—August 10, 2015-Motion to approve by Mr. Goode, second by Mr. Pomeroy, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN
  - A. Assessor of Property report- Included in packet. Mr. Foster stated if no one objects, he will discuss this next month.
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. OLD BUSINESS-None
- V. NEW BUSINESS
  - A. Education
    1. Budget amendment-Motion to approve by Mr. Goode, second by Mr. Pomeroy, unanimous approval.
    2. Budget amendment (for information purposes only)
    3. Clyde Riggs Elementary--\$3,105,000 from 2015 bond for addition/renovation- Motion to approve with the additional amount of \$45,750 for architectural fees by Mr. Goode, second by Mr. Geminden, unanimous approval.
  - B. Appropriations
    1. Highway Department--\$126,837 from Highway Unassigned Fund Balance for purchase of land and balance of bridge construction cost-Ms. Hardin spoke to this. Motion to approve by Mr. Goode, second by Mr. Chris Taylor, unanimous approval.
    2. Assessor of Property--\$3,450 from unassigned fund balance to replace wide format printer- Motion to defer until Mr. Isbell can speak to the committee regarding this, by Mr. Pomeroy, second by Mr. Bill Taylor, unanimous approval.
    3. EMA--\$123,775 carryover of FY15 EMW2014 Grant-Motion to approve by Mr. Goode, second by Mr. Pomeroy, unanimous approval.
    4. Health Department--\$20,405 additional DGA Grant funding-Motion to approve by Mr. Goode, second by Chris Taylor, unanimous approval.
    5. Capital Projects
      - a. Carryover of funding from FY15 for Portland Vocational Center--\$194,572.69-Motion to approve by Mr. Goode, second by Mr. Geminden, unanimous approval.
      - b. Jail engineering fees (PO issued 7/25/12) - Mr. Lawing explained the PO for this was issued in FY13 for \$50,000. The operations office in FY13 stated the final payment for this would not be made as the services were unnecessary; however, the services appear to have been performed and the county has been billed. Mr. Lawing stated the funds are sitting in a reserve from the 2013 bonds. Mr. Lawing is requesting them to be re-appropriated. Motion to approve by Mr. Goode, second by Mr. Pomeroy, unanimous approval.

- c. Consolidated E911 and Emergency Operations Center-Motion to approve amendment by Mr. Goode, second by Mr. Chris Taylor, as attached for \$4,800,836.48, unanimous approval.
  - d. Juvenile Court (juvenile justice center) renovation- Mr. Lawing is requesting \$333,532.56 to come from the 2015 bond proceeds. Motion to approve by Mr. Goode, second by Mr. Chris Taylor, unanimous approval.
  - e. Chancery Court (third floor courtroom) renovation-Mr. Lawing stated this will need to come from the 2015 bond proceeds.Mr. Holt explained this amount has been reduced to \$109,700 as they will discuss drapes at another time. Mr. Holt also explained mold was found in the courthouse; however, the mold is not severe and can be eliminated inexpensively. Motion to approve as amended by Mr. Goode, second by Mr. Pomeroy, unanimous approval.
  - f. Paving/Sealing projects (Gallatin and Hendersonville Libraries, Hendersonville Clerk's Office, and Jail) - Mr. Holt stated he will be requesting \$20,000 for the engineering fees. Mr. Holt stated this is for information purposes only and he will bring back estimates next month.
- C. Tax Refunds- Motion to group and approve V. C 1. and 2 by Mr. Goode, second by Mr. Pomeroy, unanimous approval.
- 1. George & Carolyn Armour--\$174
  - 2. Risk Placement Services--\$24
  - 3. Kinslow Darrick Margaret Parrish--\$233.42- Motion to deny by Mr. Goode, second by Mr. Pomeroy, unanimous approval.
- D. Mark Farr-- adequate facilities fee refund requested- Motion to approve a refund of \$3,129 by Mr. Goode, second by Mr. Pomeroy, unanimous approval.

VI. REPORT OF THE FINANCE DIRECTOR- None

Mr. Foster recommended the next budget meeting be held on Tuesday, October 13, 2015 due to Monday, October 12, 2015 being a holiday.

VII. ADJOURNMENT-Motion to adjourn at 7:15pm by Mr. Goode.

**COMMITTEE ON COMMITTEES  
MINUTES  
SEPTEMBER 21, 2015**

**Present:**

Paul Goode, Chairman  
Caroline Krueger, Vice-Chairman  
JoAnne Kemp  
Baker Ring  
Absent: Trisha LeMarbre

**Also Present:**

Leah May Dennen, County Law Director  
Erika Porter, Law Director's Office  
County Executive Anthony Holt

The regular meeting of the Committee on Committees was brought to order with an invocation by Comm. Ring on Monday, September 21, 2015, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Goode was presiding.

Agenda. Upon motion of Comm. Kemp, and duly seconded by Comm. Ring, the Committee approved the agenda.

Approval of Minutes Upon motion of Comm. Krueger, and duly seconded by Comm. Kemp, the Committee approved the minutes of August 17, 2015.

Public Recognition. There was none.

Report of the Chairman. Chairman Goode had no report other than the items on the agenda.

Report of the County Executive. County Executive Holt had no report.

Health Education and Housing Facilities Board. Chairman Goode brought forth the re-appointments of Jack Smith and Shawn Fennell to serve another six-year term on the Health, Education and Housing Facilities Board. Upon motion of Comm. Krueger, seconded by Comm. Ring, the Committee voted unanimously to approve the re-appointments of Mr. Smith and Mr. Fennell.

Library Board. Upon motion of Comm. Krueger, seconded by Comm. Ring, the Committee voted to re-appoint Mrs. Shelley Ames to the Sumner County Library Board.

Audit Committee. Upon motion of Comm. Ring, seconded by Comm. Kemp, the Committee voted unanimously to appoint Commissioners Bob Pospisil and Caroline Krueger to the Audit Committee.

Civil Service Board. Without objection, Chairman Goode deferred the matter.

Beer Board. Upon motion of Comm. Kemp, seconded by Comm. Ring, the Committee voted unanimously to approve the appointment of Comm. Krueger to fill the vacancy created by Commissioner Jim Vaughn who resigned from the Beer Board.

Upon motion of Comm. Kemp, and duly seconded by Comm. Ring, the Committee adjourned at 6:41 p.m.

**MINUTES  
EDUCATION COMMITTEE  
SEPTEMBER 14, 2015**

**Present:**

Trisha LeMarbre, Chairman  
Paul Decker, Vice-Chairman  
Alan Driver  
Billy Geminden  
Paul Goode  
Michael Guthrie  
Not Present:  
Leslie Schell

**Also Present:**

Bill Kemp, County Clerk  
Leah Dennen, County Law Director

Chairman LeMarbre brought the special meeting of the Education Committee to order on Monday, September 14, 2015, at 5:45 p.m. in the Sumner County Administration building in Gallatin. A quorum was present.

Adoption of the Agenda and Minutes of July 6, 2015. Upon motion of Comm. Goode, seconded by Comm. Guthrie, the Committee members approved the agenda and the July 6 minutes by voice vote.

Recognition of the Public. There was none.

Report of the Chairman. Chairman LeMarbre reported that she talked with Dr. Faulkner, President of Volunteer State Community College, about enrollment, which had increased 14.5% with 803 from Sumner County schools.

Report of County Executive. No report

Report of Director of Schools. Dr. Phillips was not present.

Old Business. There was none.

New Business

- a. Sumner County Board of Education Federal Amendments (Information Only)
- b. Upon motion of Comm. Goode, seconded by Comm. Guthrie, the Committee voted unanimously to approve and forward the Board of Education Amendments for E-rate internet services in the amount of \$549,270.86.

- c. Addition/Renovation to, Project #2713-14 bid \$3,105,000.00
- d. Clyde Riggs Elementary School architectural fees - \$170,000.00

Requested for approval was the bid of \$3,105,000.00 submitted by Fellowship Construction Inc. of Bon Aqua, TN., to renovate and add classrooms to Clyde Riggs Elementary School. The architectural fees for the project were \$170,000.00. Upon motion of Comm. Goode, seconded by Comm. Decker, the Committee voted unanimously to group c. and d. and approve.

Comm. Goode motioned to adjourn and was duly seconded . The Committee adjourned at 6:05 p.m.

Prepared by Maria Savage

**MINUTES  
EMERGENCY SERVICES COMMITTEE  
STUDY SESSION  
August 31, 2015**

**Present:**

Michael Guthrie, Chairman  
Chris Taylor, V. Chairman  
Alan Driver  
Jerry Foster  
Ben Harris  
Moe Taylor  
Jim Vaughn

**Also Present:**

Leah Dennen, County Law Director  
Keith Douglas, EMS Director  
Paul Goode, Commissioner  
Bill Taylor, Commissioner  
EMS employees  
Victoria McGrath, McGrath Human  
Resources

Chairman Guthrie called the Emergency Services Committee to order with an invocation on Monday, August 31, 2015, at 5:00 PM in the Sumner County Administration Building. A quorum was present.

Public Comments. Brett Dyer, EMS training officer, stated that Sumner County is the largest county ambulance service in the state and has thorough training regimen.

Report from the Chairman. Chairman Guthrie stated that the purpose of the study session was to hear a presentation on pay study. He said this is part of the process to address retention among Sumner County EMS employees. He said the Committee would take no votes during this session.

Keith Douglas stated that Nashville/Davidson County hires Sumner County employees on a regular basis.

Mr. Douglas introduced Victoria McGrath of McGrath Human Resources who was contracted by the County to conduct a pay study.

Ms. McGrath presented a preliminary report. In the summary she made the following points:

- Compensation is behind market for majority of employees (EMT/Paramedic)
- Need to get salaries competitive with market
- Need to look at work schedule
- Combination is answer to retention
- Time off analysis - pending

In order to finalize her work, she requested input from commissioners.



She handed out an example of a pay schedule for the commissioners review, only. The following was her recommendation regarding the schedule:

- Develop step schedule (handout)
- Steps to "average market rate"
- Range from Step 7 to max  
2.5% between steps  
Need phase in 1d-1a  
Need to increase schedule annually
- Title change - More in line with industry
- Implementation  
Step 1 or closet step  
Cost - \$541,500.00, approximately

In closing, Mr. Douglas said the newest trend in the industry is mobile integrated health using community paramedics. This method of care would help defray the huge expense of emergency room care.

The Committee took no action.

With a motion by Comm. Harris and duly seconded, the Committee adjourned at 6:10 pm.

Approved \_\_\_\_\_  
Prepared by Maria Savage

**MINUTES**  
**EMPLOYEE BENEFITS COMMITTEE**  
**August 18, 2015**  
**8:00 A.M.**

**Members Present:**

Bob Pospisil  
Michael Guthrie  
Dr. Del Phillips  
Anthony Holt

**Also:**

Leah Dennen  
David Lawing  
Jessica Allison  
Bob Shupe

Brittany Spradling  
Erika Porter  
Teresa Terry  
Melanie Sharp

Karen Tokarz  
Ernie Clevenger

Mr. Pospisil called the SIB Employee Benefits Committee meeting to order on Tuesday, August 18, 2015 at 8:00 a.m. in Room 112, County Administration Building, in Gallatin, Tennessee.

**Agenda:** Mr. Shupe asked that BCBS Renewal Contracts be added to the agenda under old business. Mr. Guthrie made a motion to approve the agenda with the addition; seconded by Dr. Phillips; unanimous approval.

**Public Recognition:** Mrs. Terry from BCBS spoke and said that they had told the BOE employee from our previous meetings that the deductible was extended for the 18 months but not the out-of-pocket. She gave a report on the previous years and stated that they had met the out-of-pocket on the son in 2013; they liked a little bit meeting the out-of-pocket from January 2014 to June 2014; they met out-of-pocket from July 2014 to December 2014. Total out-of-pocket for whole County in 2014 was a little over \$2M. The Trust agreed they could not refund for one person or they would have to refund for everyone who met the max at that time.

**Minutes:** Motion was made by Mr. Guthrie to approve the minutes of July 21, 2015; seconded by Dr. Phillips; unanimous approval.

**Report of Committee Chair:** None

**Report of Consultant:** Mr. Shupe had no reports to hand out since he was unable to receive any reports because of the software changeover. As of last month we were doing very well. Mr. Lawing stated that looking over July numbers, we were running at about where we expected.

**CareHere:** Ms. Sharp handed out her reports and stated that the utilization of clinics dropped in July due to HRA events being complete. She had a schedule for possible reduction in clinic hours. Mr. Guthrie made a motion to adopt the new hours; seconded by Mr. Pospisil; unanimous approval.

**Finance Director:** Mr. Lawing stated that the year closed well at what we expected. We have been trying to bring in enough to cover the out-of-pocket max. It looks like we have a reserve strong enough that we could consider dropping the reinsurance in January. It is really costly compared to the benefits right now.

**Old Business:** Mr. Shupe advised the Committee that we do not have a signed contract with BCBS as of yet. The Renewal Contract was received after the beginning of the fiscal year and there were questions concerning it and it is being reviewed.

**New Business:** None

There was no further business so Mr. Pospisil adjourned the meeting at 8:45 a.m.



2012 FINANCIAL MANAGEMENT  
COMMITTEE MINUTES  
September 21, 2015

MEMBERS PRESENT  
Leslie Schell-Chairman  
Chris Taylor-Vice-Chairman  
JoAnne Kemp  
Anthony Holt  
Del Phillips  
Paul Decker  
OTHERS PRESENT  
David Lawing  
Leah Deannen  
Erika Porter  
Sandra Jennings

- I. CALL TO ORDER by Chairman Schell at 5:33pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
  - A. Approval of Agenda- Motion to approve by Mr. Holt, second by Dr. Phillips, unanimous approval.
  - B. Recognition of Public-None
  - C. Approval of Minutes—August 17, 2015- Motion to approve by Mr. Taylor, second by Dr. Phillips, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE
  - A. Munis Status Report- Mr. Holt and Dr. Phillips briefly discussed where the county and schools stand with the ERP system. Ms. Jennings provided a handout explaining an update for Tyler Munis and all existing issues. Ms. Kemp requested all existing issues to have an estimated resolution date by next month's meeting.
- IV. REPORT OF THE FINANCE DIRECTOR-None
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS-None
- VII. NEW BUSINESS-None
- VIII. ADJOURNMENT-Motion to adjourn at 5:50pm by Dr. Phillips.



2002 FINANCIAL MANAGEMENT  
COMMITTEE MINUTES  
September 21, 2015

MEMBERS PRESENT  
Leslie Schell-Chairman  
Chris Taylor-Vice-Chairman  
JoAnne Kemp  
Anthony Holt  
Del Phillips  
Paul Decker  
OTHERS PRESENT  
David Lawing  
Leah Dennen  
Erika Porter  
Sandra Jennings

- I. CALL TO ORDER by Chairman Schell at 5:32pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
  - A. Approval of Agenda- Motion to approve by Mr. Holt, second by Dr. Phillips, unanimous approval.
  - B. Recognition of Public-None
  - C. Approval of Minutes—August 17, 2015- Motion to approve by Mr. Taylor, second by Ms. Kemp, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE FINANCE DIRECTOR-None
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS-None
- VII. NEW BUSINESS-None
- VIII. ADJOURNMENT-Motion to adjourn at 5:33pm by Dr. Phillips, second by Mr. Holt, unanimous approval.

**MINUTES  
GENERAL OPERATIONS COMMITTEE  
JERRY BECKER, CHAIRMAN  
SEPTEMBER 14, 2015**

**Present:**

Jerry Becker, Chairman  
Baker Ring, Vice-Chairman  
Ben Harris  
Larry Hinton  
Caroline Krueger  
Bob Pospisil  
Leslie Schell

**Also Present:**

Leah Dennen, County Law Director  
Anthony Holt, County Executive  
Kim Ark, Grants Administrator  
Chancellor Louis W. Oliver III  
David Howard, magistrate  
Josh Spence, Architect

The regular meeting of the General Operations Committee was brought to order on Monday, September 14, 2015, at 5:00 p.m. in the Sumner County Administration Building. Chairman Becker gave the invocation and declared a quorum present to conduct business.

Agenda. Without objection, Chairman Becker added Items H and I, respectively, as the mold issue at the Sumner County Courthouse and the October meeting date. Comm. Pospisil moved to approve the agenda; Comm. Hinton seconded the motion, and the Committee approved the agenda as amended.

Minutes. Upon motion of Comm. Pospisil, seconded by Comm. Schell, the Committee voted to approve the minutes of August 10, 2015, regular meeting.

Report of Chairman. There was no report.

County Executive. County Executive Anthony Holt deferred comment to items on the agenda.

Recognition of the Public. There was none.

Old Business. None

New Business.

9a. Magnetometer donation. Executive Holt stated that the City of Gallatin had requested a magnetometer from Sheriff Sonny Weatherford who had three backups. Upon motion of Comm. Hinton, seconded by Comm. Pospisil, the Committee voted unanimously to approve the donation to Gallatin.

9b. Adding Parking around General Sessions Building. Executive Holt presented a request to hire an engineering firm for \$20,000.00 to design two parking lots off South Foster Street in proximity to the General Session Court building and the Sumner County Jail. Kim Ark, Grants Administrator, stated that 120-150 new parking places would be available for parking.

Mr. Holt stated that two buildings would need to be sold and/or moved and a third block building destroyed and rebuilt at another location. The block building houses spare bunks and toilets.

Comm. Ring moved, seconded by Comm. Krueger, to proceed with the engineering of two parking lots for a cost of \$20,000.00.

Comm. Schell moved, seconded by Comm. Krueger, to defer the matter for 30 days until the next meeting. The motion carried unanimously.

9c.Consolidated E-911 Building. Executive Holt brought forward the lowest bid from Baron Construction, LLC of Nashville whose bid amount was \$4,475,000.00 to construct the Sumner County Consolidated E-911 and Emergency Operations Center on Airport Road in Gallatin. Joshua C. Spence, an architect from Kennon/Calhoun Workshop, was present to answer questions.

The previous contractor did not perform and a lawsuit ensued. Original funding included a grant for \$2 million from HUD and \$900,000.00 from Emergency 911 Communications Board. Around \$500,000 was spent on the project.

Executive Holt stated the project required \$2 million from the bond issue.

Upon motion of Comm. Ring, seconded by Comm. Harris, the Committee voted unanimously to approve the bid of Baron Construction, LLC and forward a request for \$2 million from the bond issue to the Budget Committee.

9h. Mold Issues County Executive Anthony Holt hired Frost Environmental Services, LLC in Hendersonville to perform an indoor air quality inspection report concerning mold found in the Sumner County Courthouse. Findings indicated mold growth throughout the building and the HVAC supply registers.

Recommendations were the following:

- RH levels reduced and maintained below 60%
- Increase fresh air intake into the building to lower Carbon Dioxide below 1000.
- Discolored ceiling tile removal with moisture sources corrected
- HVAC cleaned to remove mold growth and assess function

The Committee took no action.

9d and e Renovation of Courthouse and Juvenile Building. Chairman Becker recognized Ms. Ark who stated the bids were opened for the juvenile building and the Sumner County Courthouse renovation. They were as follows;

- Third Floor Sumner County Courthouse (4 rooms); Bid awarded to Impulse, Inc., \$116,500.00 with Alternate #1 deductive (\$11,800.00, drapes); Alternate #2 deductive (\$5,650.00, sound); Alternative #1 additive (\$5,000.00, drywall)
- Juvenile Court renovation - Bid awarded to ACT, \$333,532.56. This remodel to include additional restrooms, a new courtroom and office space expansion.

Comm. Pospisil moved, seconded by Comm. Harris, to approve the Sumner County Courthouse renovation project for \$121,500.000 (including additive of \$5,000).

Comm. Krueger moved to amend the motion, seconded by Comm. Schell, to reduce the amount by taking deductive Alternate #1 from the amount, leaving the total of \$109,700.00.

With the agreement Comm. Harris maker of the second, Comm. Pospisil incorporated the amendment into his motion. The motion as amended was approved by unanimous vote.

Upon motion of Comm. Pospisil, seconded by Comm. Ring, the Committee voted to accept the bid in the amount of \$333,532.56 for the Juvenile Court building.

9f. Paving/Sealing Projects. Executive Holt gave a notification of upcoming projects to include the following:

- Paving/sealing project- Gallatin Library
- Paving/sealing project - Hendersonville Library
- Hendersonville County Clerk's office
- Jail paving project (engineering fees) deferred to next month.

Upon motion of Comm. Hinton, seconded by Comm. Schell, the Committee approved unanimously the paving/sealing of Gallatin and Hendersonville libraries and the Hendersonville County Clerk's parking lots.

9g. Airport Authority. Chairman Becker recognized Don Drayton, Chairman of the Sumner County Airport Authority. He reported the following:

1. The \$6.2 million runway gradient project completed on time and under budget
2. The fulfillment of the EMS property transfer in exchange for \$800,000.00 debt underway. Hiring an appraiser for property valuation and document submittal to the FAA.

3. The contracts signed and grant (\$2 million) released for the relocation of the utilities along Airport Road.
4. The Airport will be rehabilitating the apron. This \$2 million project slated for summer of 2016.
5. The Authority planning for installation of sewers to replace the septic system.

9I. October Meeting Reschedule. Without objection, Chairman Becker rescheduled the October 12 meeting day to Monday, October 5 at 6 p.m.

The meeting adjourned at 6:35 p.m. after a motion by Comm. Hinton, seconded by Comm. Krueger.

Prepared by Maria Savage



## **SUMNER COUNTY HIGHWAY COMMISSION**

**September 1, 2015**

### **MINUTES**

#### **MEMBERS PRESENT:**

Steve Graves, Chairman  
Judy Hardin, Road Superintendent  
Larry Hinton, Commissioner  
Anthony Holt, County Executive  
Merroll Hyde, Commissioner  
Tom Neal, Citizen Member

#### **MEMBERS ABSENT:**

Kevin Pomeroy, Commissioner  
Bill Taylor, Commissioner

#### **OTHERS PRESENT:**

Leah Dennen, Law Director  
Erika Porter, Assistant Law Director  
Sandra Lee Hesson, Assessor of Property Adm. Assistant

#### **CALL TO ORDER**

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, September 1, 2015 at 4:30 P.M. in Conference Room #112 at the Sumner County Administration building.

#### **APPROVAL OF AGENDA**

**Motion to approve:** Citizen Member Neal  
**Seconded by:** Commissioner Hinton  
**Motion passed:** Unanimously

#### **APPROVAL OF MINUTES**

**Motion** by Commissioner Hinton to approve the May 2015 minutes. **Seconded** by Citizen Member Neal. Commissioner Hyde **motioned** to cease nominations by acclamation.  
**Motion passed** unanimously.

**Chairman Elect:** County Executive Holt **nominated** Commissioner Steve Graves for Chairman. **Seconded** by Citizen Member Neal. **Motion passed** unanimously.

**Vice Chairman Elect:** Commissioner Hyde **nominated** Commissioner Hinton for Vice Chairman. **Seconded** by Executive Holt. Citizen Member Neal **motioned** to cease nominations by acclamation. **Motion passed** unanimously.

**PUBLIC RECOGNITION** – None

**REPORT OF CHAIRMAN: OLD BUSINESS** - None

**REPORT OF CHAIRMAN: NEW BUSINESS** - None

**REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS** - None**REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS****A. Purchase of Lot**

Road Superintendent Hardin presented information (see attached) pertaining to the Sumner County Road Department purchasing a lot with a vacant house adjoining their existing property. There was discussion. County Executive Holt **motioned** to approve buying the 60'x100' lot at 1049 Old Hwy 109N. **Seconded** by Vice Chairman Hinton. **Motion passed** unanimously.

**B. Cragfront Estate Bridge Report**

Road Superintendent Hardin reported the total cost of the bridge including engineering fees and permits is \$391,837. State Aid Bridge money available was \$273,000, leaving a balance of \$118,837 which will be taken out of (see attached) the fund balance.

**C. Budget Adjustment**

Road Superintendent Hardin requested the budget transfer for the balance of the bridge \$118,837, and purchase price of land \$8,000, in the total amount of \$126,837. Commissioner Hyde **motioned** to approve this transfer. **Seconded** by Citizen Member Neal. **Motion passed** unanimously.

**REPORT OF COUNTY EXECUTIVE****A. Tire Issue**

County Executive Holt reported the EPA controls the issues with tires. We are looking into something new that shreds the tires, and then mixes with asphalt, which may extend the life of paving by 30%.

**B. Letter from Gary Wix**

County Executive Holt mentioned he received a letter from a Mr. Gary Wix who lives on Rock House Hollow Road, thanking the Highway Department for solving the water problem in front of his house. He appreciates the County's public servants.

**COMMISSION BUSINESS** - None**REPORT OF LAW DIRECTOR** - None**MOTION TO ADJOURN:****SECONDED BY:****ADJOURNMENT:**

Citizen Member Neal  
Commissioner Hyde  
5:00 P.M.



INVESTMENT COMMITTEE MINUTES  
September 21, 2015

MEMBERS PRESENT  
Leslie Schell-Chairman  
Chris Taylor-Vice-Chairman  
JoAnne Kemp  
Anthony Holt  
Del Phillips  
Paul Decker  
OTHERS PRESENT  
David Lawing  
Leah Dennen  
Erika Porter  
Sandra Jennings

- I. CALL TO ORDER by Ms. Dennen at 5:30pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
  - A. Election of Chairman- Motion to elect Ms. Schell as Chairman by Mr. Taylor, second by Mr. Decker, unanimous approval.
  - B. Election of Vice-Chairman- Motion to elect Mr. Taylor as Vice-Chairman by Ms. Schell, second by Mr. Decker, unanimous approval.
  - C. Approval of Agenda- Motion to approve by Mr. Holt, second by Ms. Kemp, unanimous approval.
  - D. Recognition of Public-None
  - E. Approval of Minutes—August 17, 2015- Motion to approve by Mr. Taylor, second by Dr. Phillips, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE TRUSTEE-None
- V. REPORT OF THE FINANCE DIRECTOR-None
- VI. REPORT OF THE LAW DIRECTOR-None
- VII. OLD BUSINESS-None
- VIII. NEW BUSINESS-None
- IX. ADJOURNMENT- Motion to adjourn at 5:31pm by Mr. Holt.

**MINUTES  
LEGISLATIVE COMMITTEE  
CHRIS TAYLOR, CHAIRMAN  
SEPTEMBER 14, 2015**

**Present:**

Chris Taylor, Chairman  
TBA, Vice-Chairman  
Paul Goode  
Jerry Foster  
Michael Guthrie  
Trisha LeMarbre

**Not Present:**

Jerry Becker  
Steve Graves  
Scott Langford, Commission Chairman

**Also Present:**

Leah Dennen, County Law Director  
Bill Kemp, County Clerk

Chairman Chris Taylor brought the Legislative Committee meeting to order on September 14, 2015, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda and Minutes. Comm. Goode moved, Comm. Foster seconded, to approve the agenda and the August 10, 2015, minutes. The motion carried.

Public Comments. None

Report of Chairman. None

Report of County Executive. County Executive Anthony Holt had no report.

Old Business. No business to conduct

New Business.

Veterans Service Report. Presented for docketing purposes only.

Agenda Items 10.a-c. Upon motion of Comm. LeMarbre, seconded by Comm. Goode, the Committee voted to group and approve the following items on the agenda:

- Re-appointment of Teena Vincent, Public Administrator and adopt bond
- Final adoption of the new codes and fees

Certificates of Recognition. Chairman Taylor introduced the certificates of recognition:

- Tennessee United Soccer Club 02 Girls Blue Team
- Lelani Sabo, Director of Hendersonville Public Library
- White House High School Football Coach Jeff Porter

Upon motion of Comm. Goode moved, and duly seconded by Comm. Guthrie, the Committee voted to group and approve the certificates of recognition.

Zoning Request. Comm. Goode moved, seconded by Comm. Foster, to forward the following zoning request:

- Robert N. Buchanan III, John Buchanan \* Alexander Buchanan (and Co-Executors), the owner and Orco Investments, Inc., of contractual interests, are requesting to have the property located on/off Long Hollow Pike, Hendersonville, Tn., be rezoned from R1A to a Low Density Residential Planned Unit Development. Subject property is located on Tax Map 1234, Parcel 27, contains 58.45±; contains 111 lots and is zoned R1A.

FYI: This application is being forwarded to the County Commission with a recommendation of denial by the Sumner County Planning Commission on August 26, 2015.

The motion carried (4-1) with Comm. LeMarbre voting no.

Report of the Law Director. There was no report.

Adjournment. Comm. Goode made a motion to adjourn, seconded by Comm. Guthrie. The Committee adjourned at 5:40 p.m.

Prepared by Maria Savage

# LIABILITY CLAIMS COMMITTEE BOARD MEETING MINUTES JUNE 1, 2015

Paul Decker  
Billy Geminden  
Anthony Holt

Leah Dennen  
Erika Porter  
Kim White  
Ann Carter

The Liability Claims Committee Board meeting was called to order at approximately 4:00 p.m. in the Law Director's Conference Room on June 1, 2015.

**Minutes:** A motion was made by Mr. Geminden, seconded by Mr. Holt, to accept the amended May 2015 minutes. Motion passed

**Medical Payments:** Motion was made by Mr. Geminden, seconded by Mr. Holt, to accept the medical payments for May 2015. Motion passed.

## **Old Business:**

None.

## **New Business:**

None

## **Executive Session:**

WH – Highway Department  
AL – Inmate Claim  
AC – Board of Education  
JN – Inmate Claim

A motion was made by Mr. Geminden, seconded by Mr. Holt, to adjourn the meeting. The meeting was adjourned at approximately 4:15 p.m.

Approved by:

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Chairperson

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Date



PURCHASING COMMITTEE MINUTES  
September 21, 2015

MEMBERS PRESENT  
Leslie Schell-Chairman  
Chris Taylor-Vice-Chairman  
JoAnne Kemp  
Anthony Holt  
Del Phillips  
Paul Decker  
OTHERS PRESENT  
David Lawing  
Leah Dennen  
Erika Porter  
Sandra Jennings

- I. CALL TO ORDER by Chairman Schell at 5:31pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
  - A. Approval of Agenda- Motion to approve by Dr. Phillips, second by Mr. Decker, unanimous approval.
  - B. Recognition of Public-None
  - C. Approval of Minutes—August 17, 2015- Motion to approve by Mr. Taylor, second by Dr. Phillips, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT-None
- V. REPORT OF THE LAW DIRECTOR-None
- VI. OLD BUSINESS-None
- VII. NEW BUSINESS-None
- VIII. ADJOURNMENT-Motion to adjourn at 5:32pm by Dr. Phillips, second by Mr. Holt, unanimous approval.