



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Larry Hinton

Third District
Steve Graves
Alan Driver

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Ben Harris
Baker Ring

Sixth District
Jim Vaughn
Kevin T. Pomeroy

Seventh District
JoAnne Kemp
Trisha LeMarbre

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Bill Taylor

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Audit Committee.....April 17

Budget Committee.....April 25

May 3, May 8

Emergency Services Committee.....May 1

Employee Benefits Committee.....February 28

General Operations Committee.....May 1

Highway Commission.....March 7

Investment, Purchasing, 2002 Financial Management,

2012 Financial Management Committee....February 27

Legislative Committee.....May 8

Long Hollow Plan Ad Hoc Committee.....May 9



AUDIT COMMITTEE MINUTES
April 17, 2017

MEMBERS PRESENT
Scott Langford, Chairman
Caroline Krueger
Kevin Pomeroy
Bob Pospisil
Chris Taylor
OTHERS PRESENT
David Lawing
Leah Dennen
Lauren Walker
Jeff Bailey
Katie Armstrong

- I. CALL TO ORDER by Chairman Langford at 6:00pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Approval of Agenda- Motion to approve by Commissioner Pomeroy, second by Commissioner Krueger, unanimous approval.
 - B. Recognition of Public- None
 - C. Approval of Minutes—April 18, 2016- Motion to approve by Commissioner Taylor, second by Commissioner Krueger, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. OLD BUSINESS
- V. NEW BUSINESS
 - A. FY2016 Audit Discussion (with representatives from Audit) - There was brief discussion among the committee members and representatives from the Comptroller's office. Commissioner Chris Taylor inquired if the county met the minimum requirements on a corrective action plan. Mr. Jeff Bailey responded that the county had submitted a corrective action plan within the required parameters.
- VI. REPORT OF THE FINANCE DIRECTOR- Mr. Lawing recommended that the county pursue no other implementation activity until the software is fully operational and all material issues had been resolved. Motion to accept audit as is and forward implementation of 2012 Act to Financial Management, second by Commissioner Chris Taylor, unanimous approval.
- VII. ADJOURNMENT- Motion to adjourn at 6:10pm by Commissioner Taylor.



BUDGET COMMITTEE MINUTES
April 25, 2017

MEMBERS PRESENT
Kevin Pomeroy, Chairman
Billy Geminden
Paul Goode
Chris Taylor
Jim Vaughn
OTHERS PRESENT
David Lawing
Leah Dennen
Lauren Walker

- I. CALL TO ORDER by Chairman Pomeroy at 9:00am in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Chairman Pomeroy.
 - B. Approval of Agenda- Motion to approve by Commissioner Chris Taylor, second by Commissioner Geminden, unanimous approval.
 - C. Recognition of Public- None.
- II. REPORT OF THE COMMITTEE CHAIRMAN- Chairman Pomeroy explained the goal for today is to provide the most services with the least amount of money. He stated each department was requested to stay within a 3½% increase or less for their total budget.
- III. REPORT OF THE FINANCE DIRECTOR- Mr. Lawing explained the sheets that were included in the packet. He informed the committee that the budget, in totality, needed to be reduced by approximately \$1.37M to make the increases in estimated revenues equal increases in appropriations.
 - A. Budget Worksheet
 - B. Payroll Summary
 - C. Non-Profit Worksheet
- IV. BUDGET HEARINGS-NON-PROFITS
 - A. Cottontown Volunteer Fire Department- Joe Williams, Joe McLaughlin, and Gerald Wakefield spoke on behalf of all Volunteer Fire Departments.
 - B. Gallatin Volunteer Fire Department
 - C. Highland Volunteer Fire Department (Stations 1 and 2)
 - D. Number One Volunteer Fire Department
 - E. Oak Grove Volunteer Fire Department (Stations 1 and 2)
 - F. Shackle Island Volunteer Fire Department
 - G. Westmoreland Volunteer Fire Department
 - H. White House Volunteer Fire Department (Stations 1 and 2)
 - I. Gallatin Senior Citizens- Beverly Stovall presented budget. The budget committee approved a \$1K increase for the Gallatin Senior Citizens for a total of \$14K.
 - J. Hendersonville Senior Citizens- Julie White presented budget. The budget committee approved a \$3K increase for Hendersonville Senior Citizens for a total of \$15K.
 - K. White House Senior Citizens- Kevin Whittaker presented budget. The budget committee approved to fund at prior year.
 - L. Homesafe- Anat Anais presented budget. The budget committee reduced the requested amount by \$3,500 and approved to fund at prior year amount.
 - M. Ashley's Place- Amy Burke-Salyers presented budget. The budget committee approved to fund at prior year amount.
 - N. Cumberland Crisis Pregnancy Center- Melissa Myers presented budget. The budget committee approved to fund at prior year amount.
 - O. Forward Sumner- Jimmy Johnston presented budget.
 - P. Salvus Center- No one presented budget. The budget committee approved to fund at prior year amount.
 - Q. Sumner County Tourism- Barry Young presented budget. The budget committee approved \$560K, which is 80% of Mr. Young's estimated revenue.

- R. Sumner Teen Center- Dustin Hanby presented budget. The budget committee reduced the requested amount by \$500, approving to fund at \$2,500.
- S. TN Rehabilitation Center- Linda Suddarth presented budget. The budget committee approved 70% of the requested increase for a total of \$158,745.
- T. VSCC Small Business Development Center- Charles Alexander presented budget. The budget committee approved to decrease the request by \$2,500 for a total of \$5,000.

V. BUDGET HEARINGS-DEPARTMENTS

- A. Veterans Services- Daryl Eubanks presented budget.
- B. Planning and Stormwater- Rodney Joyner presented budgets.
 - 1. Planning
 - 2. MS4
- C. Property Assessor-John Isbell presented budgets. Mr. Isbell and the budget committee agreed upon the following:
 - Moved \$10K for a drone to local capital projects.
 - Moved \$10K for software to local capital projects.
 - Moved a full time request back to part time for a total of \$19,776.
 - 1. Assessor of Property
 - 2. Reappraisal
 - 3. Board of Equalization
- D. Health Department- Hal Hendricks presented budgets.
 - 1. Local
 - 2. Direct Grant Access
 - 3. Appropriation to State
- E. Libraries- Jim Young presented budgets. Mr. Young and the budget committee agreed upon the following:
 - 1. Gallatin Public Library
 - 2. Hendersonville Public Library- Removed \$2,523 from books.
 - 3. Portland Public Library
 - 4. Westmoreland Public Library- Removed \$4,793 for a part time employee.
 - 5. Millersville Public Library- Removed \$17,091 to take a full time request to part time.

VI. Recessed for lunch at 12:15pm.

VII. BUDGET HEARINGS-DEPARTMENTS (Continued)

- A. Soil Conservation- Debbie Rippy presented budget.
- B. Clerk and Master- Mark Smith presented budget.
- C. Election Commission- Lori Atchley presented budget.
- D. Highway Superintendent- Judy Hardin presented budget.
 - 1. Highway Public Works Fund
 - 2. Traffic Control in General Fund
- E. General Sessions II- Magistrate Howard presented budget.
 - 3. Juvenile Court
 - 4. Juvenile Services
- F. Register of Deeds- Cindy Briley presented budget.
- G. Trustee- Marty Nelson presented budget.
 - 1. Trustee
 - 2. Elderly Tax Relief
- H. County Clerk- Bill Kemp presented budget. Mr. Kemp made the committee aware that the drive through window at the Hendersonville office will need to be replaced in the near future.
 - 1. County Clerk
 - 2. Capital Request
- I. Building and Codes- Marshall Wright presented budget.
- J. Agricultural Extension- Bob Ary presented budget.

- K. Circuit Court Clerk- Kathryn Strong presented budget. The budget committee approved an increase of approximately \$4,800 to her clerical salary line item including benefits.
- L. General Sessions III- Judge Carter presented budget. The budget committee and Judge Carter agreed to remove \$1,366 from his requested budget for a new computer. It will be purchased in the current fiscal year.
- M. General Sessions I- Judge Hunter presented budgets. The budget committee approved \$6,600 to increase Judge Hunter's administrative assistant's salary to \$50K.
 - 1. General Sessions I
 - 2. CASP (Probation)
 - 3. Drug Court, DMHSAS Grant, THSO Grant

VIII. BUDGET HEARINGS-NON-PROFITS (Continued)

- A. Mid-Cumberland- Jane Hamerick and Tommy Decker presented budget. The budget committee approved an increase of \$2,500 to be used in any of the programs as they wished. They also approved to fund the dues the same as prior year.
- B. Declined Budget Hearing- The budget committee approved VIII B. 1 through 3 to be funded the same as prior year.
 - 1. Westmoreland Senior Citizens
 - 2. Portland Senior Citizens
 - 3. Southeast Community Fire Department

IX. WORKSHOP

- After lengthy discussions on different funding methods, the budget committee decided to fund all volunteer fire departments at prior year amounts.
- The committee tentatively agreed to allow Mr. Eubanks to hire a part time administrative assistant. This will reduce his requested budget by \$17,212 from a full time employee to a part time.
- The committee tentatively decreased funding for Forward Sumner to \$50K.
- The budget committee has requested that Mr. Joyner resubmit his budget at a minimum with the following reductions:
 - \$120,000 reduction from contracted services (non-MS4)
 - Remove the vacant (never used) full-time position (\$27,000 salary for a total, including benefits, of \$46,986)
 - Reduce salary increases in totality to the 3.5% increase range
- The budget committee instructed Mr. Lawing to decrease Ms. Atchley's budget as follows:
 - Reduce the requested increase in postal charges by \$50,000
 - Reduce the requested increase in printing, stationery, and forms by \$17,379
 - Remove the two new employees requested for a total, including benefits, of \$83,008
 - Reduce the other requested increases in the secretaries (election deputies) line-item by \$13,132, including benefits, for a total of \$16,004

This is to allow for a funding amount equal to the following:

 - An amount equal to an increase in current employees' salaries up to 3.5% (funding total only – per employee raises not determined)
 - \$7,441 (\$9,049 including benefits) for compensatory time payout
- The budget committee decreased Ms. Nelson's budget by \$10,749 to decrease her overall budget increase to 3.5%.
- The budget committee instructed Mr. Lawing to decrease Juvenile Services budget by \$12,920.

X. RECESS- Recessed at 3:00pm.



BUDGET COMMITTEE MINUTES
May 3, 2017

MEMBERS PRESENT
Kevin Pomeroy, Chairman
Jerry Foster, Vice-Chairman
Paul Goode
Bill Taylor
Chris Taylor
Jim Vaughn
OTHERS PRESENT
Leah Dennen
Lauren Walker
David Lawing

- I. CALL TO ORDER by Chairman Pomeroy at 9:00am in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Chairman Pomeroy.
 - B. Approval of Agenda- Commissioner Bill Taylor requested discussion be added for a county engineer. Chairman Pomeroy stated this will be added as VI.D.12. Motion to approve amended agenda by Commissioner Bill Taylor, second by Commissioner Chris Taylor, unanimous approval.
 - C. Recognition of Public- None
- II. REPORT OF THE COMMITTEE CHAIRMAN- Chairman Pomeroy stated the committee will re-visit Election Commission, County Trustee, and Planning and Stormwater's budgets. He informed the committee that he would like to complete the discussions today so that the May 12th budget meeting is no longer needed.
- III. REPORT OF THE FINANCE DIRECTOR-
 - Mr. Lawing discussed and provided copies of the Capital Projects Fund's budget.
 - He explained there is a \$400K request for water lines that is not listed under any of the departments but has been discussed in the budget committee before and has been requested by a county commissioner to be included.
 - Mr. Lawing explained there is \$4,805 unappropriated in the county's portion of the 2015 bond that needs to be appropriated. He recommended to appropriate this for the courthouse rehabilitation.
 - Mr. Lawing explained the maximum amount in the debt service fund should not exceed thirteen months of interest and principle. He explained that the fund's projected balance for fiscal year ending 2018 is projected to exceed this amount by at least \$7.5M. Mr. Lawing recommended reallocating, one time only, \$10M of property taxes from the debt service fund to the capital projects local fund, with the \$10M to be reallocated back to the debt service fund in subsequent years.
 - Mr. Lawing and Mr. Holt discussed Mr. Eubanks had not included a raise for himself in his budget. The committee agreed to add 3.5% increase for Mr. Eubanks.
 - Mr. Lawing informed the committee that DTF did not return a request to the finance department for raises until April 24, 2017. Mr. Lawing explained it was completely flow through. He requested that raises be included per Mr. Murphy's request. Committee agreed to add raises.
 - Mr. Holt and Mr. Lawing discussed GRNC and MPO dues. The committee approved to add \$5,500 to the county commission's dues and memberships for GNRC increase and \$8,500 to Planning and Stormwater's dues and memberships for the MPO increase.
 - A. Budget Worksheet
 - B. Payroll Summary
 - C. Non-Profit Worksheet
 - D. Workshop

IV. BUDGET HEARINGS-DEPARTMENTS

- A. Sheriff's Department- Chief Deputy Pickard presented budgets. The budget committee approved to fund IV.A.1 through 7 as requested.
 1. Sheriff's Department
 2. Jail
 3. Sex Offender Registry
 4. Animal Control
 5. Civil Service
 6. Capital Request
 7. Drug Control Fund
- B. Consolidated Dispatch- Rhonda Lea presented budgets. After lengthy discussions among the committee members, they approved to fund this department as requested. Motion to approve by Commissioner Foster, second by Commissioner Vaughn, motion passed 4-2, with Commissioner Chris Taylor and Commissioner Goode opposing.
 1. Consolidated Dispatch
 2. Capital Request
- C. Emergency Medical Services- Keith Douglas presented budgets. Mr. Lawing pointed out that the Affordable Care Act has had a negative impact on Mr. Douglas' budget. He stated that the effect would range somewhere between \$60K and \$100K. Also, Mr. Lawing pointed out there is a premium from EMT to Paramedic, and he budgets for four of those yearly; however, Mr. Douglas informed him he would have nine. To calculate a 3.5% increase for the EMS service, prior year budget was used plus \$70K due to the Affordable Care Act less \$340,533 for dispatchers moved to Consolidated Dispatch. Committee informed Mr. Douglas that he must decrease his budget by \$202,813.
 1. Emergency Medical Services
 2. Capital Request
 3. County Coroner/Medical Examiner
- D. Emergency Management Agency- Ken Weidner presented budgets. The committee approved as requested.
 1. EMA
 2. EMPG
 3. Capital Request

V. Recessed for lunch at 11:45am.

- Ms. Atchley presented her budget again to the committee. The committee increased her amended budget by \$13,293.
- Ms. Nelson presented her budget again to the committee. The committee approved decreases of \$2,125 and adjusted her salary deputy line to a 3.5% increase including benefit changes by decreasing part time.

VI. REMAINING BUDGETS

- A. County Executive- Mr. Lawing presented budgets for VI.A.1 through 10. The budget committee approved all as requested.
 1. County Executive
 2. County Buildings
 3. County Commission
 4. Archives
 5. Adult Education
 6. Civil War Grant
 7. Walk Across Sumner
 8. Other Administration of Justice (Judges Discretionary)
 9. Regional Transit Authority
 10. Courthouse and Jail Maintenance Fund
- B. County Attorney- Ms. Dennen presented budgets. The committee approved budgets as requested.
 1. County Attorney
 2. Judicial Commissioners
 3. Self-Insurance Casualty (Liability and On the Job Injury)

- C. Finance- Mr. Lawing presented budgets. Committee approved as requested.
1. Finance
 2. Data Processing
 3. Capital Request
 4. Self-Insurance (Health and Dental)
 5. Debt Service Fund
- D. Miscellaneous (Discussed by the Finance Director) - Mr. Lawing presented the budgets for VI.D.1 through 11. The committee approved as requested.
1. Risk Management (General Fund)
 2. District Attorney General
 3. Public Defender
 4. Pauper Burials
 5. Tire Disposal Grant
 6. Trustee's Commission
 7. Employee Benefits
 8. Resource Authority
 9. Forestry Service
 10. Miscellaneous
 11. Other Admin of Justice (Juvenile Detention)
 12. Commissioner Bill Taylor added Engineer/Project Facility Manager (Contracted Services) for \$100K. - Motion to fund \$100K for a project/facility manager and create an ad-hoc committee by Commissioner Goode, second by Commissioner Chris Taylor, motion passes 5-1 with Commissioner Vaughn opposing. Ms. Dennen recommended this to go on the legislative agenda for May due to it being an earlier date than the next general operations meeting.

The budget committee reviewed the budget worksheet and made the following additional changes.

- Forward Sumner was increased by \$35K to make a total of \$85K to be funded from interest of hospital sale proceeds. Motion to increase and for Mr. Johnston to give the committee quarterly reports by Commissioner Foster, second by Commissioner Bill Taylor, motion passes 5-1 with Commissioner Vaughn opposing.
- Decreased Assessor of Property's budget by \$4,698, to make a total increase of 3.5%.
- Decreased Juvenile Court/General Sessions II budget by \$921 to make a total increase of 3.5%.
- Committee approved to remove health and dental insurance increases. Also, the committee approved to decrease the TCRS budget by 2%. Mr. Lawing informed the committee that this would affect the self-insurance fund.
- Mr. Lawing informed the committee that the budget has to be published ten days before it can be approved. Motion to allow Mr. Lawing to adjust revenues, to make any other adjustments needed, and to publish budget by Commissioner Chris Taylor, second by Commissioner Goode, unanimous approval. Mr. Lawing stated he would bring the budget back to the budget committee on June 12, 2017.

VII. Recess- Motion to adjourn at 2:25pm by Commissioner Chris Taylor.



BUDGET COMMITTEE MINUTES
May 8, 2017

MEMBERS PRESENT
Jerry Foster, Vice-Chairman
Billy Geminden
Paul Goode
Bill Taylor
Chris Taylor
Jim Vaughn
OTHERS PRESENT
Leah Dennen
Lauren Walker
David Lawing
Anthony Holt
Keith Douglas

- I. CALL TO ORDER by Vice-Chairman Foster at 6:05pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Geminden.
 - B. Approval of Agenda- Motion to approve by Commissioner Vaughn, second by Commissioner Goode, unanimous approval.
 - C. Recognition of Public- None
 - D. Approval of Minutes—April 10, 2017- Motion to approve by Commissioner Chris Taylor, second by Commissioner Goode, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- None.
- III. REPORT OF THE COUNTY EXECUTIVE- Mr. Holt stated he wanted to thank the budget committee on all their hard work on the upcoming fiscal year budget.
- IV. OLD BUSINESS
 - A. Second Readings
 1. Bridal House Park-\$10,000 Rural Access Grant (no match required) - Motion to approve by Commissioner Chris Taylor, second by Commissioner Goode, unanimous approval.
 2. County Commission-\$35,258 from unassigned fund balance for insurance and unemployment compensation shortages- Motion to approve by Commissioner Goode, second by Commissioner Chris Taylor, unanimous approval.
 - B. Previously Discussed Items
 1. County Clerk-\$78,988 for Conference System with Voting from capital projects local funds and discuss request for proposal for conference camera tracking system- Ms. Dennen pointed out that this will need to be two separate resolutions. Motion to approve \$78,988 and up to an additional \$25K for a camera and to suspend the rules for second reading by Commissioner Chris Taylor, second by Commissioner Goode, unanimous approval.
 2. Courthouse and Jail Maintenance Fund- Mr. Lawing briefly discussed this fund and the amount appropriated in the general fund. Mr. Lawing stated the fund did not appear that it would go over budget for fiscal year 2017 unless something unexpected happens. He recommends looking at this once more at the June budget meeting.
 3. EMS
 - a. Discuss salaries expended to date- Chief Douglas explained the overages expected in salaries. Mr. Douglas informed the committee that several employees have left, and replacing them while they are still employed for training purposes has caused some of the overages. Mr. Lawing pointed out that the Affordable Care Act has had a negative impact on Mr. Douglas' budget. He stated that the effect would range somewhere between \$60K and \$100K. Also, Mr. Lawing pointed out there is a premium from EMT to Paramedic, and he budgets for four of those yearly; however, Mr. Douglas informed him he would have nine.
 - b. Discuss motors for ambulances (approved on commission floor in March)- Mr. Lawing explained this was added to the agenda to show that it had went to the full commission in March and to document the final outcome.
- V. NEW BUSINESS
 - A. Education- Motion to group and approve items V.A. 1 and 2 by Commissioner Goode, second by Commissioner Chris Taylor, unanimous approval.
 1. Budget Amendment (for approval)
 2. Budget Amendments (for information only)

B. Appropriations

1. General Sessions II-\$50,000 additional funding from General Fund unassigned fund balance for increase in juvenile detention expenses due to serious nature of offenses- Commissioner Goode pointed out this would be one of the things that an engineer could look at for future decisions when the time comes for them to study Sumner County's Judicial System. Motion to approve first reading by Commissioner Vaughn, second by Commissioner Chris Taylor, unanimous approval.
2. Sheriff's Office-
 - a. \$69,456.85 state inmate medical reimbursement- Motion to approve by Commissioner Vaughn, second by Commissioner Geminden, unanimous approval.
 - b. \$300,000 additional funding from General Fund unassigned fund balance for increase in medical and dental services for inmates- Motion to approve first reading by Commissioner Chris Taylor, second by Commissioner Goode, unanimous approval.
3. Health Department-\$36,240 FY17 Tobacco Grant- Motion to approve by Commissioner Goode, second by Commissioner Bill Taylor, unanimous approval.
4. EMS Portland-additional \$7,000 for architect fees- The committee deferred this item until June.
5. Highway Department-approximately \$2,000 for school zone speed limit signs (Beech complex)- The committee deferred this item until June.

C. Transfers- Motion to group and approve items V.C.1. through 2.b. by Commissioner Chris Taylor, second by Commissioner Bill Taylor, unanimous approval. Mr. Lawing clarified to the committee that item V.C.1. would go to the county commission.

1. Between Major Categories
2. Inter-budgetary
 - a. Greater than \$2,500
 - b. \$2,500 or less

D. Tax Refunds

1. Dustin M Clemons and Mistie D Wilson-\$220- Motion to approve by Commissioner Vaughn, second by Commissioner Goode, unanimous approval.

VI. REPORT OF THE FINANCE DIRECTOR

- A. Analysis of 2015 bond- Mr. Lawing informed the committee there were no changes from his report last month and offered copies if anyone wanted one.
- B. Pauper burials discussion (additional appropriation for FY17/increase FY18 budget) - Mr. Lawing explained this is going to run over this year, and there is no way to predict how many of these there will be. Mr. Lawing recommended looking at this item again in June, and he will bring an estimated amount for a requested appropriation.

VII. ADJOURNMENT- Motion to adjourn at 6:35pm by Commissioner Goode, second by Commissioner Vaughn, unanimous approval.

**MINUTES
EMERGENCY SERVICES COMMITTEE
MAY 1, 2017**

Present:

Jim Vaughn, Chairman
Chris Taylor, V. Chairman
Paul Decker
Alan Driver
Michael Guthrie
Ben Harris
Jerry Foster

Also Present:

Leah Dennen, County Law Director
Lauren Walker, Law Director staff attorney
Sheriff Sonny Weatherford
Keith Douglas, E-911 Director
Anthony Holt, County Executive
Rhonda Lea, Emergency Communications
Director

Chairman Vaughn called the meeting of the Emergency Services Committee to order with an invocation by Comm. Guthrie on Monday, May 1, 2017, at 5:00 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Upon motion of Comm. Driver, seconded by Comm. Guthrie, the Committee unanimously approved the agenda.

Approval of Minutes of March 6, 2017. Upon motion of Comm. Driver, seconded by Comm. Chris Taylor, the Committee approved the minutes of March 6, 2017.

Public Comments. None

Report from the Chairman. Chairman Vaughn had no report.

Report from the County Executive. County Executive Anthony Holt had no report.

Report from the Sheriff. Sheriff Weatherford distributed and discussed the April, 2017 financial reports and the Animal Control Division statistics. The jail population was 686 in April.

Fire Departments. Cottontown Volunteer Fire Department Chief Joe McLaughlin gave a report, stating multiple brush fires finally dropped off, since the weather changed. The Volunteer Fire Departments responded to 1,215 calls or an average of 10 calls per day for the first four months of 2017.

Report from the EMS Director. Emergency Medical Services Director Keith Douglas presented the EMS reports, stating that May activity was trending upward. He said that his department is tracking ambulance standby calls. He said the new data represents about 200 standby calls out of total calls. Chairman Vaughn requested that Mr. Douglas graph the standby calls separately until the end of the year. To get a truer picture of ambulance utilization, his department is collecting real time use of ambulances to include standbys.

Monthly revenue was \$495,308. The net transport revenue for April, 2017 was \$4,485,500.00. Responses for the month of April were 2,386 with 1,547 transports.

Mr. Douglas spoke about the approved Bed Assessment Fee that assists Tennessee providers who pool funds together to create the percent match required. The annual assessment fee would be in the range of \$149,000.00. Through this program the annual increased reimbursement would be up to \$460,000.00 (net over \$300,000.00) or around \$500.00 per transport. Mr. Douglas stated the program may go online as early as August and as late as December.

Emergency Management Agency. No report

Report of the Emergency Communications Center. Rhonda Lea, Emergency Communications Director, said her department has possession of the building and the consoles are being installed, along with the cable and electrical. The office furniture has arrived. Phase 2 of CAD development will begin May 15. The paper work has been finalized for the TBI connection and the radio tower bid is finalized. Ms. Lea said workers become Sumner County employees on July 1 and the go-live date is July 17, 2017.

13. Old Business.

13a. TBE Commissary Report

County Law Director Leah Dennen stated that negotiations are still underway with TBE for the jail commissary. She noted that TBE no longer provides commissary for the Administration Building.

New Business.

14a. Proposed New Funding for Volunteer Fire Department.

After discussion, Chairman Vaughn appointed members to the Ad Hoc Fire Department to come up with a solution before the next fiscal year. He appointed Commissioners Driver, Foster and Harris, with Moe Taylor to serve as an ex officio member. Comm. Harris agreed to serve as Chairman.

14b. Red Alert System and Facebook. Chairman Vaughn discussed using the Code Red alert system and Facebook to post planning and zoning matters that are published in the newspapers. He stated that this system would lend more transparency to County government. No action was taken.

15. Adjournment.

With a motion by Comm. Foster and duly seconded by Comm. Harris, the Committee adjourned at 5:42 p.m.

Prepared by Maria Savage

MINUTES
EMPLOYEE BENEFITS COMMITTEE
February 28, 2017
9:00 A.M.

Members Present:

Bob Pospisil
Anthony Holt

Also:

Leah Dennen
Lauren Walker
David Lawing
Debbie Robertson

Bob Shupe
Brittany Spradling
Scott Karner
Teresa Terry

Audrey Mosley

Mr. Pospisil called the SIB Employee Benefits Committee meeting to order on Tuesday, February 28, 2017 at 9:00 a.m. in Room 112, County Administration Building, in Gallatin, Tennessee.

Agenda: Mr. Pospisil added D. EEOC under New Business. Mr. Holt made a motion to approve the agenda with the addition; seconded by Mr. Pospisil; unanimous approval.

Public Recognition: A Highway employee and his spouse came to ask the Committee to mark them Compliant on the medical insurance for the 2017-2018 plan year. CareHere had them non-compliant by not meeting benchmarks and following up. They each showed documentation of where they were tested and passed the benchmarks and were in compliance now. Mr. Holt made a motion to give them an exemption and make them compliant due to the transition in December 2016 and the ball was dropped; seconded by Mr. Pospisil; unanimous approval.

Minutes: Motion was made by Mr. Holt to approve the minutes of December 20, 2016; seconded by Mr. Pospisil; unanimous approval.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe reported that BCBS has agreed that there will be no increase in medical or dental fees for the Admin Renewal Contract. Medical will remain at \$42.31 per employee per month and dental will remain at \$4.25 per employee per month. They did offer a multi-year guarantee where there was a percentage increase each year for the next 3 years. He is recommending that we do not consider that. Mr. Pospisil made a motion to accept the Admin Renewal Contract as is with no change in premiums; seconded by Mr. Holt; unanimous approval.

Mrs. Spradling handed out a report stating facts about our BCBS plan. They looked at specialty drugs and most used meds and the most used hospitals and costs. Mr. Holt would like an analysis of why the more expensive hospital is being used and what is being treated and how many employees are on pain drugs listed on report.

Mrs. Spradling handed out a 10 year trend analysis as asked for at the last meeting. She went back to 2006 and showed claims over \$100,000 since then. The trend is stabilized over the last 10 years. The consensus of the committee was to keep the Stop Loss Reinsurance as of now.

Mrs. Spradling said the January report shows about \$2M added for medical for reserve for the year. The dental report shows about \$25,000 added on the reserve for the year.

One to One: Ms. Mosley showed a detailed report for the clinics. They went under the projected budget. They have remodeled all clinics except for 2 at this time. Mr. Shupe would like to get a weekly clinic utilization report. Ms. Mosley said that they are looking into getting a mail order for people just needing to refill medications and that will free up more clinic hours for sick employees. They are getting 2 new staff members to help answer the phone lines. The Committee asked that they break down the reports to show just the County and keep the BOE in a separate report.

Finance Director: Mr. Lawing said the health trend is a downward sloping trend. He asked for approval to get an actuarial from Mr. Thornthwaite on the clinics and enter into a contract with him which would be about \$2,400.00. The Committee gave him approval to do this.

Old Business: None

New Business: Ms. Dennen reported that we have 6-10 employees coming from the City to work at the new ECC Department. She asked that if these employees came in the first wave that the waiting period for the insurance be waived and their insurance start immediately. Any employee that comes at a later date would have the waiting period as would any new employee. Mr. Holt made a motion to approve this; seconded by Mr. Pospisil; unanimous approval.

Mrs. Robertson showed a flyer that CareHere had put out to do a second nicotine test to show if employee was nicotine free by December 31st to be compliant for the next fiscal year. There were questions concerning whether or not this needed to continue. Mrs. Robertson asked for approval on whether or not to do the second nicotine test so One to One would know the rules to follow. Mr. Holt made a motion to approve to continue the program as is with the second nicotine test; seconded by Mr. Pospisil; unanimous approval.

Mrs. Spradling said the Life Insurance Contract ends 9/1/2017. She asked if the Committee would like to rebid the contract. Mr. Holt made a motion to rebid the Life Insurance; seconded by Mr. Pospisil; unanimous approval.

Ms. Dennen said that the EEOC does not like the HRA program and having to pay more for insurance for meeting health goals. We may have to make changes to our program. She asked for authorization for her and Mr. Lawing to make decisions when those changes become apparent. Mr. Holt asked that they come before the Committee at next meeting or have a special called meeting when those changes come up.

Mrs. Robertson reminded everyone that the next meeting will be May 16, 2017.

There was no further business so Mr. Pospisil adjourned the meeting at 10:10 a.m.

**MINUTES
GENERAL OPERATIONS COMMITTEE
LESLIE SCHELL, CHAIRMAN
MAY 1, 2017**

Present:

Leslie Schell, Chairman
Caroline Krueger, Vice-Chairman
Larry Hinton
Joanne Kemp
Baker Ring
Moe Taylor
Absent: Jerry Becker

Also Present:

Leah Dennen, County Law Director
Lauren Walker, Law Director's Office
Bill Kemp, County Clerk
Kim Ark, Sumner County Grant Writer
Anthony Holt, County Executive

The scheduled meeting of the General Operations Committee was brought to order on Monday, May 1, 2017, at 6:00 p.m. in the Sumner County Administration Building. Chairman Schell opened the meeting with an invocation and declared a quorum present to conduct business.

Agenda. Comm. Ring moved, seconded by Comm. Moe Taylor, to approve the agenda. The Committee voted to approve the agenda unanimously.

Minutes. Upon motion of Comm. Ring, seconded by Comm. Kemp, the Committee voted to approve unanimously the minutes of April 10, 2017, regular meeting.

Report of Chairman. Chairman Schell noted that Jerry Becker has a conflict and could not make the meeting this month but would be present for the next meeting.

County Executive. County Executive had no report other than items on the agenda.

Recognition of the Public. None

Old Business.

8a. Voting Board

County Clerk Bill Kemp stated that he and Chairman Schell presented a requested for a new voting board system and camera to the Budget Committee. Mr. Kemp said the full Commission will vote May 15 on the camera and voting board system. The live streaming is included in the proposed 2017-2018 Commission budget. He anticipated an installation date of July or August.

New Business.

9a. Building Test and Maintenance Issues.

County Executive Anthony Holt gave an update on maintenance issues. Two of the biggest items - the roofs at the Sumner County Jail and the County Clerk's Office in Hendersonville – are soon to be addressed with the completion of the engineering drawings. He said both have been budgeted in the Capital Projects Fund.

He said the Sumner County Courthouse has ongoing issues. He and Kim Ark, Grant Writer, discussed the list of maintenance items e-mailed to committee members. Chairman Schell requested Ms. Ark create a maintenance checklist for building occupants to complete.

Mr. Holt stated that the exterior painting at the Sumner County Administration Building was underway. With the help of a rented lift, the painting is being performed by maintenance personnel.

9b. Judicial Planning Advisory Committee Update. Chairman Schell stated that she has been in touch with Justice Planning Associates (JPA), Inc., JPA was hired to assess needs of the judicial system and design a multi-year plan customized for Sumner County. JPA requested the formation of a non-voting advisory committee composed of elected officials, the sheriff, judges and the district attorney. This advisory committee will meet monthly and make recommendations to the General Operations Committee. She said JPA associates will start the process on May 16 with a meeting followed up by face-to-face interviews with department heads. The process should be complete in October.

The members of the advisory Committee are as follows:

Leslie Schell, Commissioner
Paul R. Goode, Commissioner
Shawn Fennell, City of Gallatin Councilman
Joe Thompson, Circuit Court Judge
Dee Gay, Criminal County Judge
Jim Hunter, General Sessions Judge Division I
David Howard, Juvenile Court Magistrate
David Doyle, Public Defender
Sonny Weatherford, Sheriff
Ray Whitley, District Attorney
Kathryn Strong, Circuit Court Clerk
Tip Martin, attorney
Jay Ingram, attorney
Clay Haynes, Gallatin downtown merchant
Ex officio members:
Paige Brown, City of Gallatin Mayor
Anthony Holt, County Executive

9c. Bridal House Update

Mr. Holt stated that inmates have cleaned up the property surrounding the Bridal House. He said the antique well has been capped for safety reasons. The Friends of the Bridal House are making plans to furnish the home. Wally Gilliam Auction in Portland was selected to conduct the auction of cars and various items including guns, rare coins, first edition of books and metal buildings. The items will be listed online.

Mr. Holt stated that once the items were cleaned, an auction date would be set. He said the vehicles will need to be serviced and run through emissions.

Chairman Schell reported that the Commission approved the \$10,000 grant to establish the Donald and Francis Brickey Park. Ms. Ark and Chairman Schell met with a TDEC representative who advised them about uses for the park in keeping with the historic surroundings. More grants may be available to develop the park, and the grounds can be used to meet any grant match.

9d. Health Department Discussion.

Mr. Holt stated the County has received a \$500,000 grant to help fund a new health department in Hendersonville. The current building is in bad shape and under serving the population. He said the biggest hurdle would be finding a site with all the service hookups at an affordable cost. The City of Hendersonville Mayor Jamie Clary stated that eight acres of unused land the Board of Education donated to the City many years ago was unavailable for this purpose. Mr. Holt stated the Mayor said the City has other plans to use the property for a sports field.

To serve a population of 60,000 the new facility would need to be 15,000 square feet on approximately two acres, according to the State guidelines. Mr. Holt said the property in Hendersonville is very expensive and scarce. He pointed out that the \$500,000 grant for new construction or an addition to an existing building is available for 18 months.

10. Adjournment. The Committee adjourned at 6:45 p.m. after a motion by Comm. Hinton and duly seconded by Comm. Krueger.

Prepared by Maria Savage

SUMNER COUNTY HIGHWAY COMMISSION

MARCH 7, 2017

MINUTES

MEMBERS PRESENT:

Mike Akins, Commissioner
Steve Graves, Chairman
Judy Hardin, Road Superintendent
Larry Hinton, Commissioner
Anthony Holt, County Executive
Tom Neal, Citizen Member

MEMBERS ABSENT:

Merroll Hyde, Vice Chairman
Bill Taylor, Commissioner

OTHERS PRESENT:

Leah Dennen, Law Director
Lauren Walker, Staff Attorney
Sandra Lee Hesson, Assessor of Property Adm. Assistant

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, March 7, 2017 at 4:30 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA

Road Superintendent Harden - Purchase of DINGO

APPROVAL OF AGENDA

Motion to approve:

Commissioner Akins

Seconded by:

County Executive Holt

Motion passed:

Unanimously

APPROVAL OF MINUTES

Motion by Commissioner Hinton to approve the January 2017 minutes. **Seconded** by Citizen Member Neal. **Motion passed** unanimously.

PUBLIC RECOGNITION - None

REPORT OF CHAIRMAN: OLD BUSINESS - None

REPORT OF CHAIRMAN: NEW BUSINESS - None

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS - None

SUMNER COUNTY HIGHWAY COMMISSION**03/07/17****PAGE 2****REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS****A. Request approval of 2017-18 Proposed Budget**

Road Superintendent Hardin presented the 2017-18 Proposed Budget (see attached) for approval. There was discussion. Citizen Member Neal **motioned** to approve the 2017-18 Proposed Budget. **Seconded** by Commissioner Hinton. **Motion passed** unanimously.

B. Request acceptance of Mayhaw Ln., Abberly Cr., & Brixton Blvd

Road Superintendent Hardin requested approval for these roads (see attached) in Creekside Subdivision: Mayhaw Lane, Abberly Circle, & Brixton Boulevard. There was discussion. Commissioner Akin **motioned** to accept Mayhaw Lane, Abberly Circle, & Brixton Boulevard in Creekside Subdivision as County roads. **Seconded** by Commissioner Hinton. **Motion passed** unanimously.

C. Report Purchase of DINGO

Road Superintendent Hardin informed the committee of the purchase of a DINGO from the proceeds of selling an oil distributor. They have already been cleaning out underneath bridges. They have done 43 roads so far.

REPORT OF COUNTY EXECUTIVE - None**COMMISSION BUSINESS - None****REPORT OF LAW DIRECTOR - None**

MOTION TO ADJOURN: Commissioner Akin
SECONDED BY: Citizen Member Neal
ADJOURNMENT: 5:10PM



INVESTMENT, PURCHASING, 2002 FINANCIAL
MANAGEMENT, AND 2012 FINANCIAL
MANAGEMENT COMMITTEES MINUTES
February 27, 2017

MEMBERS PRESENT
Chris Taylor, Chairman
Judy Hardin
Ben Harris
Anthony Holt
OTHERS PRESENT
David Lawing
Leah Dennen
Lauren Walker
Leslie Schell

- I. CALL TO ORDER by Chairman Taylor at 5:30pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Leslie Schell.
 - B. Approval of Agenda- Motion to approve by Commissioner Harris, second by Mr. Holt, unanimous approval.
 - C. Recognition of Public- None.
 - D. Approval of Minutes—January 23, 2017- Motion to approve by Ms. Hardin, second by Mr. Holt, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE
 - A. Munis Status Report- Mr. Holt explained we are continuing to make progress and everything is going as planned. Mr. Holt reported that he spoke with employees in the Trustee's office today and \$2M dollars was collected in property taxes, with \$80K of that being cash.
- IV. REPORT OF THE TRUSTEE-None
- V. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT- Mr. Lawing informed the committee that on February 7th through February 9th, training for custom reporting was done; February 21st through February 23rd, cashiering and receipting training was done. Both of these will be used by various county departments. Mr. Lawing explained that he hopes to have Munis cashiering and receipting live sometime between April and June 30th. He stated, during the month of March, consolidated annual financial reporting training will be done. The final training for contracts will be done on March 13th with plans to bring bids and contracts into Munis in April. Mr. Lawing also explained that we are still configuring payroll with plans to bring on the first department in July; all other departments will go live shortly thereafter. Mr. Lawing also explained the bond projects report, which was included in the packet.
- VI. REPORT OF THE LAW DIRECTOR- None
- VII. OLD BUSINESS-None
- VIII. NEW BUSINESS
 - A. Investment Committee
 1. Trustee's Report-Included in packet.
 - B. Purchasing Committee
 1. Election Commission purchase without PO- Mr. Lawing informed the committee that the Election Commission did not follow proper procedures when requesting a purchase order. The Election Commission did not "release" the requisition in the Munis system, resulting in the purchase order not being created. Mr. Lawing stated he explained the proper procedures to the Election Commission, and they will be more diligent in the future to make sure the procedures are followed. Mr. Lawing explained this has already been paid and recommended that the committee approve. Motion to approve by Ms. Hardin, second by Mr. Holt, unanimous approval.
 - C. 2002 Financial Management Committee-None
 - D. 2012 Financial Management Committee-None
- IX. ADJOURNMENT- Motion to adjourn at 5:37pm by Ms. Hardin, second by Mr. Holt, unanimous approval.

**MINUTES
LEGISLATIVE COMMITTEE
PAUL R. GOODE, CHAIRMAN
MAY 8, 2017**

Present:

Paul R. Goode, Chairman
Paul Decker
Steve Graves
Trisha LeMarbre
Scott Langford, Commission Chairman
Leslie Schell
Jim Vaughn

Absent:

Kevin Pomeroy, Vice-Chairman

Also Present:

Lauren Walker, Law Office
Leah Dennen, Law Director
Anthony Holt, County Exec.

Chairman Goode brought the Legislative Committee meeting to order with an invocation by Comm. Langford on Monday, May 8, 2017, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Comm. Decker moved, Comm. Vaughn seconded, to approve the agenda. The motion carried unanimously.

Minutes of April 10, 2017 for approval. Upon motion of Comm. Langford, seconded by Comm. Graves, the Committee voted unanimously to approve the minutes of April 10, 2017.

Recognition of the Public. There was none.

Report of Chairman. Chairman Goode reported the Sumner County Commission and the Hendersonville Board of Mayor and Alderman will meet on June 1, 2017, at 6:30 p.m. to discuss needs, ideas and strategies for the Hendersonville Health Department.

Report of County Executive. County Executive Anthony Holt was not present.

8. Old Business.

8a. Public Records Request Custodian – Lauren Walker

County Law Director Leah Dennen said the County needs to formally appoint a custodian for public records requests. She recommended Lauren Walker, the staff attorney. Upon motion of Comm. Decker, seconded by Comm. Vaughn, the Committee voted to designate Lauren Walker as the custodian for public records requests.

New Business.

9a. Red Alert System, Facebook, posting agenda on website, and sign size.

Without objection, Chairman Goode severed the different methods of posting information for discussion purposes.

Comm. Vaughn moved, seconded by Comm. Decker, to post legal notices appearing in the newspapers on Facebook. Comm. Langford moved to amend the motion to state as a practice but not a requirement, legal notices would be posted on Facebook. Commissioners Vaughn and Decker agreed to incorporate the amendment into the original motion and the Committee approved the motion upon unanimous voice vote.

Regarding sign size for zoning notifications, County Executive recommended referring the matter to the Planning Commission. He felt that the matter could be addressed easily. Without objection, Chairman Goode requested Ms. Dennen to apprise Rodney Joyner, Planning Director, of the request and ask him to bring back recommendations next month.

Comm. Vaughn moved to use the Code Red system to post all notices published in the newspaper. The motion died for lack of a second.

9b. Creative Engineering Services and Facility Manager Ad Hoc Committee.

Without objection, Chairman Goode deferred the matter for a month in order to poll potential members for the ad hoc committee.

10. Certificates of Recognition. None

11a. Zoning. None

Adjournment. Upon motion of Comm. LeMarbre and seconded by Comm. Schell, the Committee adjourned at 6:03 p.m.

Prepared by Maria Savage

**MINUTES
LONG HOLLOW CORRIDOR
AD HOC COMMITTEE
CAROLINE KRUEGER, CHAIRMAN
MAY 9, 2017**

Present:

Caroline Krueger, Chairman
Bill Taylor, Vice-Chairman
Leslie Schell, Commissioner
Jerry Foster, Commissioner
Chris Taylor, Commissioner
Charles Hagood
Chris Carr

Fell Merwin
John Jennings
Harley Scott
Greg Mayo

Absent:

Randall Pomeroy
Steve Graves, Commissioner
Lisa Mull

Ex Officio Members:

Present:

Oliver Barry
Jeff Parnell
Jason Phillips - resigned
Jon Duncan- absent
Matt Stamper-absent

Also Present:

Leah Dennen, County Law Director
Lauren Walker, Staff Attorney
Paul R. Goode, Commissioner
Moe Taylor, Commissioner
Paul Decker, Commissioner

The meeting of the Long Hollow Corridor Ad Hoc Committee was brought to order on Tuesday, May 9, 2017, at 6:00 p.m. with an invocation by Charles Hagood in the Sumner County Administration Building. Chairman Krueger declared a quorum to do business.

Agenda. Comm. Bill Taylor moved, seconded by Comm. Schell, to approve the agenda. The motion carried unanimously.

Minutes. Upon motion of Comm. Schell, seconded by Comm. Bill Taylor, the Committee voted to approve unanimously the minutes of April 10, 2017, for the record.

Report of Chairman. Chairman Krueger noted that the present committee called the Long Hollow Corridor Ad Hoc Committee was created from the Long Hollow Area Land Use Plan Ad Hoc Committee and an advisory committee. Ms. Krueger noted that Randy Pomeroy joined the meeting via telephone. Jon Duncan and Max Stamper were not present, but Ms. Krueger read their introductions. The members present introduced themselves.

6. Goal and mission.

Chairman Krueger stated that the Ad Hoc Committee's goal was to try to produce a plan that reflects smart development and protects the Long Hollow Pike area. She said esthetics play an important part, as well smart growth that limits density.

Chairman Krueger stated that two parts of Allen Road in Goodlettsville are up for annexation by the city. The Committee discussed the property owners' rights to request annexation from cities and the affect that has on County planning. She stated that including the municipalities in this process was necessary to the success of the project.

7. Timeline up to this point. Chairman Krueger gave a timeline of the plan beginning in early 2016 when The Phillip Walker Collaborative, LLC was hired by the County Commission to study and prepare a report on land use in the Long Hollow Pike area. Phillip Walker, AICP – Project Manager, and an advisory committee, studied the existing area and gathered citizen input, which resulted in the Long Hollow Land Use Plan. The Sumner County Planning Commission approved the Plan, but it was referred back to Committee by the County Commission as a result of local opposition.

The Long Hollow Corridor Plan Ad Hoc Committee, composed of Commissioners Leslie Schell, Steve Graves, Caroline Krueger, Jerry Foster and Bill Taylor, voted to expand their committee to include advisory committee members and citizens. Out of this decision the existing Ad Hoc Committee was created.

8. Timeline to completion.

Chairman Krueger stated the completion date for this project was three months. She stated that Rodney Joyner, Sumner County Planning Director, would join the next meeting to conduct a planning session or a charette.

Chairman Krueger stated that during previous charettes, which were conducted as a part of the study, participants were give an opportunity to draw in color on a map, creating general designs that were combined into the final product. The next Ad Hoc Committee will repeat this exercise.

She stated that the following planning principles would be incorporated into this process:

- Preserve open space and environmentally sensitive areas.
- Preserve and reinforce the area's rural and historic character.
- Foster walkable neighborhoods offering a high quality of life.
- Create a broad range of housing choices.
- Provide limited mixed-use areas that are pedestrian-friendly.
- Promote attractive development with a strong sense of place.
- Provide recreational and cultural amenities, including greenways.
- Provide a variety of transportation choices and high-quality transportation corridors, including connectivity throughout.
- Expand economic development opportunities.
- Insure policies and processes that are equitable to both citizens and developers.

Chairman Krueger stated that the previous maps would be incorporated into the final product. She suggested that before the next meeting that members review the formerly proposed plan.

9. Community submitted questions and discussion

Chairman Krueger stated that the questions submitted were related to school property and the greenway, which are outside the scope of the Committee's charge.

Committee discussion encompassed the following

- One question was whether a progression of time frames, such as a five, ten and 15-year plan could be designed. Commissioner Chris Taylor stated that a shorter term plan will not work within a government framework.
- Chairman Krueger stated that elements of the previous plan will likely be a part of the new plan. Citizen interaction will help mold the outcome.
- Jeff Parnell stated that he is in favor of the village concept, although several have spoken in opposition to it. The economics of the existing design are beneficial.
- Chairman Krueger stated the Committee's charge will include defining the commercial area.
- Commissioners Schell and Bill Taylor stated the proposed Plan has valuable information that needs to be incorporated into the planning process.
- Commissioner Bill Taylor stated that the Committee tasked to rewrite the zoning, development and subdivision regulations has just begun. Phillip Walker had said earlier the rewrite will take six to nine months.
- Hadley Scott discussed the annexation in light of the density question. He stated that duplexes already exist on Big Station Camp and Long Hollow Pike. He pointed out that annexation may not be undesirable in some cases.
- County Law Director Leah Dennen stated that cities are limited only by their respective charters. The County, however, is limited pursuant to State law in regard to design review.
- Ms. Dennen said the current zoning laws cannot be changed but can be better defined as to what that zoning will allow.
- Chairman Krueger stated that depending on plan modifications, the outcome could make annexation less appealing.
- Randall Pomeroy asked that the Plan consider the current property owners when formulating a new plan. He has a problem with his property being rendered incompatible with the high density village.

10. Scheduling of future meetings. Without objection, Chairman Krueger set the next meeting for Monday, May 22, 2017 at 6:30 p.m.

11. Adjournment.

The meeting adjourned at 7:25 p.m. after a motion by Comm. Schell, seconded by Mr. Fell Merwin.

Prepared by Maria Savage