



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Larry Hinton

Third District
Steve Graves
Alan Driver

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Ben Harris
Baker Ring

Sixth District
Jim Vaughn
Kevin T. Pomeroy

Seventh District
JoAnne Kemp
Trisha LeMarbre

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Bill Taylor

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Budget Committee.....June 5, June 12

Committee on Committees.....June 19

Education/Budget Committee.....June 5

General Operations Committee.....June 5

Legislative Committee.....June 12

Commission/Hendersonville Joint Meeting.....June 1

Public Services Ad Hoc Committee.....June 5



BUDGET COMMITTEE MINUTES
June 5, 2017

MEMBERS PRESENT
Kevin Pomeroy, Chairman
Jerry Foster, Vice-Chairman
Billy Geminden
Paul Goode
Bill Taylor
OTHERS PRESENT
David Lawing
Leah Dennen
Lauren Walker
Dr. Phillips
Leslie Schell
Jerry Becker

- I. CALL TO ORDER at 5:10pm by Chairman Pomeroy in the Commission Chambers in the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Chairman Decker of the Education Committee.
 - B. Approval of Agenda- Motion to approve by Commissioner Goode, second by Commissioner Bill Taylor, unanimous approval.
 - C. Recognition of Public- None
- II. REPORT OF THE COMMITTEE CHAIRMAN- Chairman Pomeroy stated the objective for tonight was to either accept or deny the school board's budgets. If approved, they will be sent on to the regular scheduled budget meeting on June 12 and then to the full commission on June 19.
- III. NEW BUSINESS
 - A. FY18 Board of Education Budgets (Education and Budget Committees) - Dr. Phillips provided and discussed the FY18 school board's budgets.
 - Commissioner Schell inquired about increases in the number of school bus drivers and if it would be enough to fill the current vacancies. Dr. Phillips replied this would help.
 - Commissioner Foster inquired about group raises and if he planned to do any in the upcoming fiscal year. Dr. Phillips replied the budget for the upcoming fiscal year did not include any group raises.
 - Commissioner Goode inquired about instructional allocations.
 - Commissioner Becker wanted to know if the amount of fund balance budgeted in the GP School Fund was comparable to prior year. Dr. Phillips stated it was.

Education committee adjourned.

Motion to group and approve all school budgets as presented and forward to the budget committee on June 12 by Commissioner Goode, second by Commissioner Foster, unanimous approval.
- IV. ADJOURNMENT- Motion to adjourn at 5:56pm by Commissioner Goode, second by Commissioner Foster, unanimous approval.

*This was a joint meeting of the Education and Budget Committees. The Education Committee had a separate agenda.



BUDGET COMMITTEE MINUTES
June 12, 2017

MEMBERS PRESENT
Kevin Pomeroy, Chairman
Billy Geminden
Paul Goode
Bill Taylor
Chris Taylor
OTHERS PRESENT
David Lawing
Leah Dennen
Lauren Walker
Keith Douglas
Scott Hinton
Judy Hardin

- I. CALL TO ORDER by Chairman Pomeroy at 6:00pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Geminden.
 - B. Approval of Agenda- Motion to approve by Commissioner Goode, second by Commissioner Chris Taylor, unanimous approval.
 - C. Recognition of Public- None.
 - D. Approval of Minutes- Motion to group and approve items I.D. 1 through 3 by Commissioner Chris Taylor, second by Commissioner Bill Taylor, unanimous approval.
 1. April 25, 2017
 2. May 3, 2017
 3. May 8, 2017
- II. REPORT OF THE COMMITTEE CHAIRMAN- Chairman Pomeroy informed the committee that he will not be at the July budget meeting but will provide a letter for Commissioner Chris Taylor to read to the committee. He also thanked each budget committee member for their efforts in making the budget process go smoothly this year.
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. OLD BUSINESS
 - A. Second Readings
 1. General Sessions II-\$50,000 additional funding from General Fund unassigned fund balance for increase in juvenile detention expenses due to serious nature of offenses- Motion to approve by Commissioner Goode, second by Commissioner Chris Taylor, unanimous approval.
 2. Sheriff's Office-\$300,000 additional funding from General Fund unassigned fund balance for increase in medical and dental services for inmates- Motion to approve by Commissioner Bill Taylor, second by Commissioner Geminden, unanimous approval.
 - B. Previously Discussed Items
 1. EMS-Discuss salaries expended to date- Mr. Lawing and Mr. Keith Douglas explained the higher call volume, the Affordable Care Act, and the number of EMT's that transitioned to Paramedics this year have increased the salaries significantly. Mr. Lawing stated he did not think there was enough overtime money to cover the current fiscal year. Motion by Commissioner Goode to increase estimated revenue by \$100K; increase estimated beginning unassigned fund balance by up to \$27K; adjust appropriations indicated on attachment as variations in "ending balance" column to zero; and adjust appropriations for the amounts indicated on page 21 on agenda under heading "Recovery", other than medical insurance. Also, for the adjustments on page 21 of the agenda allow Mr. Douglas to adjust which line-items were amended if an amendment would result in negative budgeted amount, second by Commissioner Bill Taylor, unanimous approval.
 2. Pauper Burials-Discuss amount spent to date (requesting \$2,050 appropriation) - Motion to approve by Commissioner Geminden, second by Commissioner Bill Taylor, unanimous approval.
 3. Courthouse and Jail Maintenance Fund- Mr. Lawing explained this fund could possibly run over but is not likely unless something major happens. No action taken

C. Deferred Items

1. EMS Portland-architect fees- Mr. Lawing and Mr. Keith Douglas briefly explained. No action taken.

V. NEW BUSINESS

A. Education- Motion to group and approve items V.A. 1 and 2 by Commissioner Chris Taylor, second by Commissioner Goode, unanimous approval.

1. Budget Amendments (for approval)
2. Budget Amendments (for information only)

B. Appropriations

1. Sheriff's Office-\$4,689.93 from sale of property for animal food and supplies- Motion to approve by Commissioner Bill Taylor, second by Commissioner Chris Taylor, unanimous approval.
2. General Sessions II-\$150 from juvenile services mentoring fees for class instruction fee- Motion to approve by Commissioner Goode, second by Commissioner Chris Taylor, unanimous approval.
3. County Executive-\$1,427 from Walk Across Sumner fees for WAS expenses- Motion to approve by Commissioner Chris Taylor, second by Commissioner Geminden, unanimous approval.
4. General Sessions Criminal Justice Center-chilled water line replacement (bids to be received June 15)- Mr. Lawing wanted clarification that it was the committee's intent that bond money be used for court facilities rehabilitation because the 2017 budget read courthouse rehabilitation. Also, if this was the intent, he would re-word the 2018 budget line item to read courthouse facilities rehabilitation. Motion to approve by Commissioner Goode, second by Commissioner Chris Taylor, unanimous approval.
5. Highway
 - a. Change speed limit signs in Beech Schools' zone- Motion to be funded out of local capital projects by Commissioner Pomeroy, second by Commissioner Bill Taylor, unanimous approval.
 - b. Various appropriations/transfers-Motion to approve by Commissioner Chris Taylor, second by Commissioner Geminden, unanimous approval.

C. Transfers

1. Inter-budgetary- Motion to group and approve items V.C.1. a and b, and courthouse and jail adjustments by Commissioner Chris Taylor, second by Commissioner Geminden, unanimous approval.
 - a. Greater than \$2,500
 - b. \$2,500 or less

D. Tax Refunds

1. ABC Technologies-\$13,726- Motion to approve by Commissioner Goode, second by Commissioner Chris Taylor, unanimous approval.
2. Scott Hinton- Mr. Hinton spoke to this and the committee briefly discussed. No action taken.

E. Tree Planting Grant application (due June 23; request to budget \$20,000 match in FY2018) - Motion to allow Ms. Ark to only apply for this grant by Commissioner Chris Taylor, second by Commissioner Geminden, unanimous approval.

F. FY2017-2018 Budgets

1. Budget Approval (separate attachments)
 - a. EMS- Discussion about 2018 budget. Mr. Lawing was concerned about overtime and part-time budgeted amounts. Mr. Douglas indicated he believed they would be sufficient and would report to the Emergency Services Committee if necessary.

- b. Probation/CASP- Mr. Lawing explained that CASP was the only department that requested less than 3.5% for salary increases (overall budget request was also less than 3.5%). Mr. Lawing requested he be allowed to adjust their budget to be on par with other county budgets. Motion to approve by Commissioner Chris Taylor, second by Commissioner Goode, unanimous approval.
 - c. Election Commission-request additional \$9,000 for FY2018 budget for employee benefits- Ms. Atchley stated she needed a full time employee for new legislation that recently passed. She requested the employee to begin July 1 at \$13.50 per hour. Motion to remove part time employee and add a full time employee and related benefits as necessary by Commissioner Chris Taylor, second by Commissioner Goode, unanimous approval.
 - d. Motion to approve \$7,000 for video streaming on demand to be added to the data processing line item in county commission's 2018 budget by Commissioner Chris Taylor, second by Commissioner Bill Taylor, unanimous approval.
- 2. Tax Levy Resolution- Motion to approve by Commissioner Goode, second by Commissioner Chris Taylor, unanimous approval.
 - 3. Appropriation Resolutions
 - a. County, Highway, Schools- Motion to approve as amended by Commissioner Goode, second by Commissioner Chris Taylor, unanimous approval.
 - b. Non-profit Charitable Organizations- Motion to approve by Commissioner Chris Taylor, second by Commissioner Goode, unanimous approval.
 - c. Building and Codes Budget- Motion to approve by Commissioner Chris Taylor, second by Commissioner Goode, motion passed 4-1-0 with Commissioner Geminden abstaining.
- G. Continuation Budget Resolution- Motion to approve by Commissioner Chris Taylor, second by Commissioner Goode, unanimous approval.

VI. REPORT OF THE FINANCE DIRECTOR

- A. IT Assessment- Mr. Lawing stated that the financial management committee had requested the assessment be increased from the current contract, which is to assess the finance department, to include other departments that wish to be serviced by an IT department and recruitment of an IT director. Mr. Lawing stated he is still waiting on the amended contract and estimated cost. Therefore, these costs are not included in the 2018 budget because, overall, the cost will be immaterial and not reasonably determinable.

VII. ADJOURNMENT- Motion to adjourn at 7:15pm by Commissioner Goode.

COMMITTEE ON COMMITTEES
MINUTES
June 19, 2017

Present:

Trisha LeMarbre, Chairman
Baker Ring, Vice-Chairman
Caroline Krueger
JoAnne Kemp
Paul R. Goode-Absent

Also Present:

Leah May Dennen, County Law Director
Anthony Holt, County Executive
Lauren Walker, County Law Department

The regular meeting of the Committee on Committees was brought to order with an invocation by Comm. LeMarbre on Monday, June 19, 2017, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman LeMarbre was presiding.

Agenda. Upon motion of Comm. Kemp, and duly seconded by Comm. Krueger, the Committee approved the agenda.

Approval of Minutes of April 17, 2017. Chairman LeMarbre requested the following change to the minutes:

- Change Gene Montgomery to Jean Montgomery
- Jean Montgomery replaced Rick Brooks. The minutes incorrectly showed Kimberly Lynn resigning and being replaced.

Upon motion of Comm. Ring, and duly seconded by Comm. Krueger, the Committee approved the minutes of April 17, 2017, as amended.

Public Recognition. There was none.

Report of the Chairman. Chairman LeMarbre had no report.

Report of the County Executive. No report.

Old Business. None

9. New Business.

Library Board. Chairman LeMarbre brought forth the County Executive's recommendation to appoint the following person to the Sumner County Library Board:

Dan Toole

Mr. Toole replaced Cameron Stokes whose term expires June, 2018.

Upon motion of Comm. Ring, seconded by Comm. Kemp, the Committee voted to approve the appointment of Mr. Toole to the Sumner County Library Board.

Civil Service Board. Chairman LeMarbre brought forth the County Executive's recommendation to re-appoint the following person to the Civil Service Board:

Terry Mimms

Upon motion of Comm. Kemp, seconded by Comm. Krueger, the Committee voted to approve the appointment of Mr. Mimms to the Sumner County Library Board for a two-year term.

Tourism Board. Chairman LeMarbre brought forth the following re-appointment to the Sumner County Tourism Board:

Brittany Baldwin

Upon motion of Comm. Krueger, seconded by Comm. Ring, the Committee voted to approve the appointment of Ms. Baldwin to the Sumner County Tourism Board for a three-year term.

Sumner County Resource Authority. Chairman LeMarbre brought forth the following appointment and re-appointments to the Sumner County Resource Authority:

Baker Ring – re-appointment
Craig Hayes, Gallatin
Jamie Clary, Hendersonville to replace Scott Foster

L. K. Lannom, Gallatin – Without objection, Chairman LeMarbre deferred the matter for one month to verify the expiration date.

Upon motion of Comm. Krueger, seconded by Comm. Kemp, the Committee voted to approve the appointments of Commissioner Ring, Mr. Hayes and Mayor Clary to the Sumner County Tourism Board for a six-year terms.

Next Month. Chairman LeMarbre reported the following appointments for next month:

Tourism Board

- Sherri Ferguson, Portland, 1-year term
- Mandy Christianson, White House, 1-year term
- Jacqueline Roberson Wix, Westmoreland, 1-year term
- Kimberly Lynn, Goodlettsville, 1-year term
- Kimberly Myers, Gallatin, 1-year term
- Kathleen Hawkins, Hendersonville, 1-year term

Sumner County Regional Airport Authority

- Don Dickerson, 5-year term

10. Adjournment. Upon motion of Comm. Krueger, and duly seconded by Comm. Kemp, the Committee adjourned at 6:36 p.m.

Prepared by Maria Savage

**MINUTES
JOINT BUDGET COMMITTEE AND
EDUCATION COMMITTEE
JUNE 5, 2017**

Present:

Paul Decker, Chairman

Michael Guthrie

Baker Ring

Leslie Schell

Paul R. Goode

Absent:

Trisha LeMarbre

Billy Geminden

Also Present:

Leah Dennen, County Law Director

Lauren Walker, Law Director's Office

David Lawing, County Finance Director

Dr. Del Phillips, Director of Schools

Budget Committee members:

Kevin Pomeroy, Bill Taylor,

Paul R. Goode, Jerry Foster

Commissioners Moe Taylor, Jerry Becker

Chairman Decker brought the meeting of the joint Education Committee and Budget Committee to order with an invocation on Monday, June 5, 2017, at 5:00 p.m. in the Sumner County Administration building in Gallatin. A quorum was present.

Adoption of the Agenda. Upon motion of Comm. Guthrie, seconded by Comm. Goode, the Committee members approved the agenda by unanimous voice vote.

Minutes of March 6, 2017. Upon motion of Comm. Goode, seconded by Comm. Schell, the Committee members approved the minutes of March 6, 2017 by unanimous voice vote.

Recognition of the Public. None

Report of the Chairman. Chairman Decker stated that while school is out, preparation begins for the upcoming school year.

Report of County Executive. Mr. Holt was not present.

Report of Director of Schools. Dr. Phillips reserved comment for his presentation.

Old Business.

New Business

10a. Sumner Board of Education Amendments (for information only). No action taken

10b. Sumner Board of Education Amendments (for approval).

Upon motion of Comm. Goode, seconded by Comm. Ring, the Committee approved the Board of Education amendments upon unanimous voice vote.

11. Joint meeting of Education and Budget Committees.

11a. FY 2017-2018 Sumner County Board of Education Budgets

Dr. Del Phillips, Board of Education Director, presented the FY 2017-2018 Board of Education budget.

Comm. Schell moved, seconded by Comm. Ring, to group and approve the General Purpose School Budget, the Nutritional Budget, the Federal Programs Budget and the Duke Estate Budget. The motion was approved (5-0).

12. Adjournment

The Committee adjourned at 5:55 p.m.

Prepared by Maria Savage

**MINUTES
GENERAL OPERATIONS COMMITTEE
LESLIE SCHELL, CHAIRMAN
JUNE 5, 2017**

Present:

Leslie Schell, Chairman
Caroline Krueger, Vice-Chairman
Jerry Becker
Larry Hinton
Joanne Kemp
Baker Ring
Moe Taylor

Also Present:

Leah Dennen, County Law Director
Lauren Walker, Law Director's Office
Bill Kemp, County Clerk
Kim Ark, County Grant Writer

The scheduled meeting of the General Operations Committee was brought to order on Monday, June 5, 2017, at 6:00 p.m. in the Sumner County Administration Building. Chairman Schell opened the meeting with an invocation and declared a quorum present to conduct business.

Agenda. Chairman Schell recognized Comm. Hinton who requested the addition of discussion on RFPs. Without objection, Chairman Schell added the matter under New Business. Comm. Krueger moved, seconded by Comm. Ring, to approve the agenda. The Committee voted to approve the agenda unanimously.

Minutes. Upon motion of Comm. Hinton, seconded by Comm. Kemp, the Committee voted to approve unanimously the minutes of May 1, 2017, regular meeting.

Report of Chairman. Report deferred to items on the agenda.

County Executive. County Executive was not present.

Recognition of the Public. None

8. Old Business.

9. New Business.

9a. General Sessions Waterline Repair

Kim Ark, County Grant Writer, reported that the General Sessions Building has a 120-foot, HVAC water line connected to the chiller that needs replacement. This is not covered under the maintenance agreement. The bids will be opened June 15 with an estimated cost of \$20,000.00. Upon motion of Comm. Ring, seconded by Comm. Krueger, the Committee voted unanimously to approve the lowest and best bid for replacement of the waterline and insulation.

9b. Capital Project Update

Ms. Ark reported bid notices have been advertised in the newspaper and proposal documents are located at www.sumnertn.org. They are as follows:

- Pest Control Services Bid = 22 locations –due June 13, 2017
- Hendersonville County Clerk's Office Window and Drawer Replacement – due June 13, 2017
- Waste Removal Services Bid – 8 locations – due June 13, 2017
- Paving and Striping Project Bid – 5 locations – due June 13, 2017
- Chilled Water Line Replacement Bid – June 15, 2017
- Re-roof of Hendersonville County Clerk's Office and Jail Facility – due June 15, 2017

9c. Update on the Bridal House Park

Ms. Ark reported that Wally Gilliam Realty and Auction has been selected to auction items from the Bridal House. A tentative date of July 15, 2017 has been selected for the auction. Auction staff will put up signs this week and advertisements will go to print two weeks before the auction date.

She added that the County is working with Gerald Parish of the TDEC Recreation Educational Services office regarding the proposed park layout.

9d. Joint BOMA meeting report

Chairman Schell reported that the joint meeting between Sumner County commissioners and Hendersonville Board of Mayor and Alderman went well. The participants met to discuss using the old Hawkins property near Imperial Boulevard in Hendersonville for a new health department facility. The result was the creation of a joint ad hoc committee comprised of members from both bodies to further investigate the matter. She said Mayor Jamie Clary will select four members. The County commissioners serving on the ad hoc Committee are Commissioners Schell, Decker, Krueger and Goode.

9e. Update on JPA

Chairman Schell said JPA is a work in progress and she reported on their efforts so far.

9f. Surplus Various items for Portland Library

9g. Surplus various items for Trustee's Office

Upon motion of Comm. Becker, seconded by Comm. Ring, the Committee voted unanimously to group and approve the surplus items from the Trustee and Portland Library.

9i. RFP procedures. Ms. Dennen stated that a template is used on Request for Proposals with the assistance of the Board of Education who advertises for the County. Construction RFPs are done by the project architect. Ms. Dennen stated her office prepares the requests for proposals from professionals. Chairman Schell requested Comm. Hinton contact CTAS to see if they can meet with the Committee regarding this matter.

10. Adjournment. The Committee adjourned at 6:35 p.m. after a motion by Comm. Becker and duly seconded by Comm. Ring.

Prepared by Maria Savage

**MINUTES
LEGISLATIVE COMMITTEE
PAUL R. GOODE, CHAIRMAN
JUNE 12, 2017**

Present:

Paul R. Goode, Chairman
Steve Graves
Trisha LeMarbre
Scott Langford, Commission Chairman
Leslie Schell

Absent:

Paul Decker
Kevin Pomeroy, Vice-Chairman
Jim Vaughn

Also Present:

Lauren Walker, Law Office
Leah Dennen, Law Director
Kim Ark, Grant Writer
Rodney Joyner, Planning Director
Moe Taylor, Commissioner

Chairman Goode brought the Legislative Committee meeting to order with an invocation by Comm. LeMarbre on Monday, June 12, 2017, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. County Law Director Leah Dennen requested an item be added to the agenda. Without objection, Chairman Goode added the matter under Report of County Executive. Comm. Schell moved, Comm. Graves seconded, to approve the agenda. The motion carried unanimously.

Minutes of May 8, 2017 for approval. Upon motion of Comm. Schell, seconded by Comm. Langford, the Committee voted unanimously to approve the minutes of May 8, 2017.

Recognition of the Public. There was none.

Report of Chairman. Chairman Goode reported at the next meeting he will appoint an ad hoc committee to study the County's need for an engineer and/or facilities manager.

Report of County Executive. County Executive Anthony Holt was not present.

Ms. Dennen recommended at this time that the County not enter into a lawsuit against pharmaceutical companies regarding opioid addiction from prescription narcotics. She said some harder hit counties are joining the lawsuit, but there are still some unanswered questions she is looking into.

8. Old Business.

9. New Business.

9a. County Planner to discuss potential modifications to the current re-zoning notification signs (see attached).

Rodney Joyner, Sumner County Planning Director, spoke regarding sign size for zoning notifications. After researching sign sizes among municipalities, he suggested a larger sign modeled after the City of Gallatin signs that are wider. The Committee discussed signs obscured by tall grass, larger text and dark background. Chairman Goode recognized Commissioner Moe Taylor who requested notification of commissioners when a rezoning letter goes to adjoining property owners. Mr. Joyner said he changed protocol to notify commissioners whose districts are affected.

Chairman Goode stated, without objection, that Mr. Joyner be allowed to make the changes discussed.

9b. Approval of Dr. Del Phillips bond for Board of Education Director.

Upon motion of Comm. LeMarbre and seconded by Comm. Schell, the Committee voted unanimously to approve the bond of Dr. Del Phillips, Board of Education Director.

10. Certificates of Recognition. Comm. LeMarbre moved, seconded by Comm. Graves, to approve the following certificates of recognition:

- Teachers of the Year
- Principal of the Year
- Valedictorians from Beech High, Gallatin High, Hendersonville High, Merrol Hyde Magnet, Portland High, Station Camp High, Westmoreland High and White House High Schools
- Sumner County Rugby Team

The motion carried unanimously.

11a. Zoning. None

Adjournment. Upon motion of Comm. Schell and seconded by Comm. LeMarbre, the Committee adjourned at 6:45 p.m.

Prepared by Maria Savage

**MINUTES OF COUNTY COMMISSION
AND HENDERSONVILLE BOARD OF MAYOR AND ALDERMAN
JUNE 1, 2017**

County Commissioners Present:

Leslie Schell
Caroline Krueger
Paul R. Goode
Joanne Kemp
Baker Ring
Jerry Becker
Paul Decker
Robert S. Langford
Chris Taylor
Bill Taylor

Also Present:

Leah Dennen, County Law Director
Lauren Walker, Law Director's Office
Anthony Holt, County Executive
Hal Hendricks, Health Department Director
Jamie Clary, Mayor of Hendersonville
Board of Mayor and Alderman members:
Arlene Cunningham
Peg Petrelli
Steve Brown
Matthew Stamper
Jim Waters
Scott Sprouse
Pat Campbell
Mark Skidmore
Hamilton Frost

The joint scheduled meeting of County Commission members and the City of Hendersonville Board of Mayor and Aldermen was brought to order on Thursday, June 1, 2017, at 6:30 p.m. in the Sumner County Administration Building.

Mayor Clary recognized Hal Hendricks, Director of the Sumner County Health Department, who gave an overview of the health department system in Sumner County. He began by saying even though Sumner County is the fifth healthiest now; his goal by 2021 is to make Sumner County the number one healthiest county.

He described the Hendersonville Health Department, almost 40 years old, as outdated and too small to offer expanded services to a growing population. With 3,600 square feet, the facility is wedged between Merrol Hyde Magnet School and The HCA Hendersonville Hospital. This is no room for expansion at the present site.

The Board of Education owns the existing health department property. Anthony Holt, County Executive, stated upon talking with Dr. Del Phillips, Board of Education Director, the Board may be reluctant to sell or repurpose the property. The MHMS campus has no space to spare and safety issues arise near the Health Department when the school's soccer field is in use.

The Hendersonville facility operates with eight, full-time staff, with the possibility of adding two more soon. On average the facility serves 47 clients per day. This compares to the Gallatin Health Department (15,000 square feet) serving 97 daily, and Portland Health Department (6,000 square feet) serving 38 clients daily. Around 11 percent of the clients in Gallatin have a Hendersonville zip code.

Mr. Hendricks stated the County funds three, full-time health department employees with the remainder being state employees or contractual. The County pays for any capital funding and maintenance on buildings. There are 43 employees in Gallatin, eight in Hendersonville and seven in Portland. Of the 43 employees at the Gallatin location, 20 function in the same capacity as the other facilities but provide a greater array of services.

A \$500,000 state grant available for about a year was awarded to the County as an incentive to build a new Hendersonville facility. The State recommended a building with 15,000 square feet.

Commissioner Decker stated that there were three reasons to build a new health department:

1. The existing facility is outdated.
2. The staff does not have enough room.
3. The State has stepped in and said it is time to do something.

Mr. Hendricks said the Hendersonville facility is the oldest in the Mid-Cumberland region. The electrical system is inadequate to accommodate the new electronic records filing system coming on line. He further stated new regulations will give health departments more responsibility regarding vaccines.

Commissioner Decker moved, seconded by Commissioner Langford, to elect Anthony Holt, County Executive, as the group facilitator. The motion carried.

The group discussed options for a new health department. Distillations from discussion were as follows:

- The County and the City partnering to build a new health department and senior citizens center on the Imperial Boulevard property.
- Repurposing the existing health department for Hendersonville offices
- The County partnering with the City to build a new fire department
- Focusing on revitalization of an area
- Consider logistics to hospital and medical supports services
- Consider traffic flow patterns and congestion
- Lease existing property with a long-term lease
- Consider two acres behind the Chamber of Commerce, as well as other areas
- The Board of Education demolishing the existing building for school use.
- Not enough land to build on existing site
- Mayor of Hendersonville agenda for the city

County Law Director Leah Dennen and City of Hendersonville Attorney John Bradley spoke regarding the deed restrictions to the Imperial Boulevard property. Both said the phrase "to be used for the public good" was open to interpretation.

Ms. Dennen stated that the meeting was a non-voting session. She suggested that each entity choose members to serve on the joint ad hoc committee for the purpose of continuing discussions. Both entities agreed to elect their respective members and allow the Mayor and County executive to set a meeting date.

The meeting adjourned at 7:45 p.m.
Prepared by Maria Savage

**MINUTES OF COUNTY COMMISSION
AND HENDERSONVILLE BOARD OF MAYOR AND ALDERMAN
JUNE 1, 2017**

County Commissioners Present:

Leslie Schell
Caroline Krueger
Paul R. Goode
Joanne Kemp
Baker Ring
Jerry Becker
Paul Decker
Robert S. Langford
Chris Taylor
Bill Taylor

Also Present:

Leah Dennen, County Law Director
Lauren Walker, Law Director's Office
Anthony Holt, County Executive
Hal Hendricks, Health Department Director
Jamie Clary, Mayor of Hendersonville
Board of Mayor and Alderman members:
Arlene Cunningham
Peg Petrelli
Steve Brown
Matthew Stamper
Jim Waters
Scott Sprouse
Pat Campbell
Mark Skidmore
Hamilton Frost

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He described the Hendersonville Health Department, almost 40 years old, as outdated and too small to offer expanded services to a growing population. With 3,600 square feet, the facility is wedged between Merrol Hyde Magnet School and The HCA Hendersonville Hospital. This is no room for expansion at the present site.

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- Consider two acres behind the Chamber of Commerce, as well as other areas
- The Board of Education demolishing the existing building for school use.
- Not enough land to build on existing site
- Mayor of Hendersonville agenda for the city

County Law Director Leah Dennen and City of Hendersonville Attorney John Bradley spoke regarding the deed restrictions to the Imperial Boulevard property. Both said the phrase "to be used for the public good" was open to interpretation.

Ms. Dennen stated that the meeting was a non-voting session. She suggested that each entity choose members to serve on the joint ad hoc committee for the purpose of continuing discussions. Both entities agreed to elect their respective members and allow the Mayor and County executive to set a meeting date.

The meeting adjourned at 7:45 p.m.
Prepared by Maria Savage

MINUTES
PUBLIC SERVICES AD HOC COMMITTEE
BEN HARRIS, CHAIRMAN
June 5, 2017

Present:
Jerry Foster
Alan Driver
Moe Taylor, Ex-Officio
Absent:
Ben Harris, Chairman

Also Present:
Volunteer Fire Departments
Lauren Walker, Staff Attorney
Baker Ring, Commissioner

The scheduled meeting of the Public Services Ad Hoc Committee for June 5, 2017, at 5:30 p.m. did not reach a quorum until later, but Comm. Driver opened with an invocation and led discussion on the needs and concerns of the volunteer fire departments. When Comm. Foster arrived, the meeting was formally called to order at 6 p.m.

Comm. Driver noted that Comm. Harris was out of town and Comm. Foster was in the Budget Committee meeting.

Comm. Driver reported that Budget Committee requested the fire departments provide the calls per fire department district. He thanked the volunteer for the informative packet on the volunteer fire departments that was presented to commissioners.

Fire Departments compiled the following information:

FIRE DEPARTMENT 2017 CALL TOTALS

DEPARTMENT		MAY	DEPT YTD TOTAL	
Cottontown	72	16	88	
Gallatin Volunteer	125	45	170	
Highland	210	69	279	
Number One	57	24	81	
Oak Grove	209	41	250	
Shackle Island	152	55	207	
Southeast	230	48	278	
White House Comm.	100	25	125	
Westmoreland	60	15 (estimate)	75	
	1215	338	1553	YTD Grand Total

Comm. Driver recognized that a baseline of equipment must be supplied in order to operate a fire hall properly. He understood the problems associated with funding each station according to the number of calls answered. He said that education of the public is the responsibility of the individual volunteer fire departments. In his experience many in rural Sumner County think the municipal fire departments respond outside the city limits. Many do not know volunteer fire departments exist, who responds to fires and where they are located.

Comm. Driver invited volunteer firefighters to speak and the following signed the roster:

Joe McLaughlin of 2238 Highway 25, Cottontown

Steve Ford of the Shackle Island Volunteer Fire Department

Greg Spurlock, Deputy Chief of the Number One Volunteer Fire Department

Joe Williams, Assistant Chief of the White House Community Volunteer Fire Department

Curtis Williams of 1027 Jackson Heights

B. Mounts of the Shackle Island Volunteer Fire Department

Some of the matters discussed were as follows:

- Making a full presentation to the Budget Committee
- Need to educate the public about fire service
- Why the fire service is listed under non-profit organizations
- Funding mechanisms for fire service in other counties
- How to fund the fire districts equitably
- What are the costs incurred by the fire department volunteers
- Discussing fire service needs with individual county commissioners
- There are questions about how to fund the volunteer fire departments and how much
- The County is about 40th in funding fire departments
- Robertson County has a fire tax and funds fire service in the \$80,000 range.
- Areas that need fire hydrants
- In February a CTAS representative said the funding mechanisms are not uniform.

Comm. Jerry Foster joined the meeting to make a quorum.

Agenda. Comm. Driver moved, seconded by Comm. Foster, to approve the agenda. The motion carried.

Comm. Foster, a member of Budget Committee, said he was not present for Budget Committee meetings when the non-profit organizations made presentations. His intention is to better understand the funding levels. He said funding pressures and legal ramifications make this issue complicated. He said the counties can "reasonably fund" a fire department, but the term is undefined.

Lauren Walker spoke to the variability of funding mechanisms throughout Tennessee. She said it is such a gray area and many legal departments are concerned with challenges in court. The main purpose of the Ad Hoc Committee is to figure out how to bridge the funding gap for fire services.

The Ad Hoc Committee discussed requesting CTAS to do a fire survey. It would give the County advice and a direction forward. The survey would take approximately one to two years.

Upon motion of Comm. Driver, seconded by Comm. Foster, the Ad Hoc Committee voted to request the Emergency Services Committee to order a CTAS fire survey.

Adjournment.

The Ad Hoc Committee adjourned at 6:45 p.m.

Prepared by Maria Savage