



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Larry Hinton

Third District
Steve Graves
Alan Driver

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Ben Harris
Baker Ring

Sixth District
Jim Vaughn
Kevin T. Pomeroy

Seventh District
JoAnne Kemp
Trisha LeMarbre

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Bill Taylor

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Budget Committee.....July 10

Committee on Committees.....July 17

Highway Commission.....May 2, June 6

Legislative Committee.....July 10

Investment, Purchasing, 2002 Financial Management,

2012 Financial Management Committees.....May 15,

June 19, July 17

Long Hollow Corridor Ad HocJune 20



BUDGET COMMITTEE MINUTES
July 10, 2017

MEMBERS PRESENT
Kevin Pomeroy, Chairman
Jerry Foster, Vice-Chairman
Billy Geminden
Paul Goode
Bill Taylor
Jim Vaughn
OTHERS PRESENT
David Lawing
Leah Dennen
Lauren Walker
Keith Douglas
Del Phillips
Doug Brown
Jimmy Johnston
Mike Agee

- I. CALL TO ORDER by Chairman Pomeroy at 6:00pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Geminden.
 - B. Approval of Agenda- Chairman Pomeroy added item V.B.1. to add \$15,234 in salaries to the Sheriff's Department budget and stated Mr. Jimmy Johnston from Forward Sumner would be giving his quarterly report before the report of the finance director. Motion to approve amended budget by Commissioner Bill Taylor, second by Commissioner Goode, unanimous approval.
 - C. Recognition of Public- None
 - D. Approval of Minutes- Motion to group and approve items I.D.1. and 2. by Commissioner Bill Taylor, second by Commissioner Goode, motion passes 5-1 with Commissioner Vaughn abstaining.
 1. June 5, 2017
 2. June 12, 2017
- II. REPORT OF THE COMMITTEE CHAIRMAN- None.
- III. REPORT OF THE COUNTY EXECUTIVE
 - A. EMS IT- County Executive Holt explained to the committee that EMS no longer has an IT employee and their situation is becoming critical. EMS Director Keith Douglas explained three different companies had assessed their hardware/software and one of them identified some serious issues and items that need to be replaced immediately. Motion to waive second reading and fund \$53K from local capital projects and an additional \$31,494 for the first year of support to be funded from the general fund unassigned fund balance by Commissioner Foster, second by Commissioner Goode, unanimous approval.
- IV. OLD BUSINESS
 - A. Previously Discussed Items
 1. Tree Planting Grant-\$20,000 match requested (grant to be awarded July 14) - Motion to approve \$20K funding from local capital projects for match and the \$20K grant by Commissioner Foster, second by Commissioner Bill Taylor, unanimous approval.
- V. NEW BUSINESS
 - A. Education
 1. Ellis Middle School HVAC-\$3.7M from 2015 Bond Proceeds- Motion to approve by Commissioner Goode, second by Commissioner Foster, unanimous approval.
 2. Permission to budget FY17 encumbrances in FY18- Motion to approve by Commissioner Foster, second by Commissioner Goode, unanimous approval.
 - B. Non-Education
 1. Sheriff-\$15,234 for salary lines- Motion to approve and waive second reading by Commissioner Vaughn, second by Commissioner Foster, unanimous approval.

C. Appropriations

1. Airport Authority-\$41,162 state grant matching funds- Doug Brown explained this grant would be funded 95% and he is requesting the county to match the other 5%. Motion to fund from local capital and waive second reading by Commissioner Goode, second by Commissioner Vaughn, unanimous approval.
 2. Jail repairs-\$195,124 remaining from prior year liquidated purchase orders- Motion to re-appropriate for jail projects and waive second reading by Commissioner Vaughn, second by Commissioner Geminden, unanimous approval.
 3. Highland and Mitchellville VFD operations- Finance Director Lawing explained Highland is requesting the funds that were approved for Mitchellville to be paid to them as they will now be operating this fire department. Motion to approve as requested by Commissioner Vaughn, second by Commissioner Goode, motion passes 5-1 with Chairman Pomeroy opposing.
 4. County Commission-\$4,226 for additional liability insurance premiums- Motion to approve and waive second reading by Commissioner Foster, second by Commissioner Goode, unanimous approval.
 5. EMA-\$45,720 for additional vehicle from capital projects local funding-Motion to approve and waive second reading by Commissioner Goode, second by Commissioner Foster, unanimous approval.
 6. Clerk & Master-FY18 budget- Finance Director Lawing explained the incorrect amount for the Clerk and Master's salary line items were inadvertently presented to the committee. He is requesting an additional \$13,306, which is \$12,360 to the salary clerical personnel line item, \$766 to the social security line item, and \$180 to the Medicare line item be appropriated and stated that he is still within the 3.5% overall increase. Motion to approve and waive second reading by Commissioner Vaughn, second by Commissioner Goode, unanimous approval.
 7. Bridal House contents auction proceeds (auction is July 15) - County Executive Holt stated the auction for the contents will be held this Saturday morning at 9:00am. Chairman Pomeroy requested the minutes with discussion regarding the Bridal House and the maintenance of the park.
 8. Capital Projects—carryover to FY18- Commissioner Geminden commented that the money left over from the Portland vocational school is for the parking lot. He stated this has been worked on between floods but will hopefully be paved sometime this summer. Motion to group and approve items V. C.8.a. and b. by Commissioner Goode, second by Commissioner Foster, unanimous approval.
 - a. Board of Education-\$146,861.47 Portland Voc/Middle College Technical High
 - b. Highway-\$9,860 for traffic control equipment
- D. Transfers- Motion to group and approve items V.D.1.a. and b. by Commissioner Foster, second by Commissioner Geminden, unanimous approval.
1. Inter-budgetary
 - a. Greater than \$2,500
 - b. \$2,500 or less
- E. Tax Refunds- Motion to group and approve items V.E.1. and 2. by Commissioner Foster, second by Commissioner Bill Taylor, unanimous approval.
1. Robert et ux Erica Black--\$2,136
 2. Kelly et ux Alisa Holmes--\$2,425
- F. Jimmy Johnston and Mike Agee gave a report on Forward Sumner. They included a handout that explained a road project that will be beginning construction within the next 12-14 years. (See attached) Chairman Pomeroy invited Mr. Agee to the August County Commission meeting to speak and he said he would come.

VI. REPORT OF THE FINANCE DIRECTOR

- A. IT Assessment and budget adjustment- Finance Director Lawing provided a handout to the committee with the new contract proposed from Advanced Network Solutions. He explained he was contacted Thursday by EMS Director Douglas regarding the issue mentioned earlier. Finance Director Lawing explained he has the contract that is included in the packet, and he also provided a changed contract that he received today from ANS. Finance Director Lawing explained if the committee wishes to move forward, page 45 of the budget agenda will have to be changed. There is a total of \$36,754 that needs to be changed to \$39,794, and the first line item needs to be changed from \$27,144 to \$30,184. This shows an additional \$3,040 for EMS and consolidated dispatch to be included in the study. Finance Director Lawing explained this included all departments that are interested in coming on board with the IT department. Chairman Pomeroy and other committee members stated they wanted all departments to be part of the study. Finance Director Lawing offered to have a staff member contact all departments that had not wished to be part of the study and request them to be included. Commissioner Goode expressed he would prefer Chairman Pomeroy contact the Sheriff, County Clerk, and any other departments and request for them to be part of the study. The committee expressed concerns that they wanted to avoid any future issues such as the current situation at EMS. Finance Director Lawing requested approval for transfer as amended so the project could continue on. He commented he would bring back the additional cost for any other departments to be included in the study at a later date. Motion to approve budget adjustment as amended by Commissioner Goode, second by Commissioner Foster, unanimous approval. Finance Director Lawing also informed the committee that the study did not include recruitment of an IT director. The estimated cost of recruitment is 25% of annual salary; the salary is estimated to range from \$85K-\$100K annually. Chairman Pomeroy asked Finance Director Lawing if that would be within the existing budget. Finance Director Lawing explained this would require a budget amendment.

Commissioner Goode stated that the resource authority has contracted for the first part of the Capp's Gap cleanup, which is \$1.2M. Commissioner Goode pointed out the county was responsible for 3/7 of the cost. Finance Director Lawing informed the committee that \$500K was budgeted for this; however, this will not be sufficient to cover 3/7 of the cost. Therefore, it will require a small budget amendment.

- VII. ADJOURNMENT- Motion to adjourn at 7:25pm by Commissioner Geminden, second by Commissioner Goode, unanimous approval.

COMMITTEE ON COMMITTEES
MINUTES
July 17, 2017

Present:

Trisha LeMarbre, Chairman
Baker Ring, Vice-Chairman
Paul R. Goode
Caroline Krueger
JoAnne Kemp

Also Present:

Leah May Dennen, County Law Director
Anthony Holt, County Executive
Lauren Walker, County Law Department
Leslie Schell, Commissioner
Scott Langford, Commission Chairman

The regular meeting of the Committee on Committees was brought to order with an invocation by Comm. LeMarbre on Monday, July 17, 2017, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman LeMarbre was presiding.

Agenda.

Tourism Board. Without objection, Chairman LeMarbre deferred the following appointments to the Sumner County Tourism Board:

- Sherri Ferguson, Portland, 1-year term
- Mandy Christianson, White House, 1-year term
- Jacqueline Roberson Wix, Westmoreland, 1-year term
- Kimberly Lynn, Goodlettsville, 1-year term
- Kimberly Myers, Gallatin, 1-year term
- Kathleen Hawkins, Hendersonville, 1-year term

Sumner County Regional Airport Authority. Without objection, Chairman LeMarbre deferred the following appointment to the Sumner County Regional Airport Authority:

- Don Dickerson, 5-year term

Upon motion of Comm. Ring, and duly seconded by Comm. Goode, the Committee approved the agenda as amended.

Approval of Minutes of June 19, 2017. Upon motion of Comm. Ring, and duly seconded by Comm. Goode, the Committee approved the minutes of June 19, 2017.

Public Recognition. There was none.

Report of the Chairman. Chairman LeMarbre had no report.

Report of the County Executive. No report.

Old Business. None

9. New Business.

9a, 2017-2018 Committee on Committees Recommendations. Chairman LeMarbre brought forth the following recommendations for approval to the Committee on Committees for 2017-2018:

Paul R. Goode
JoAnn Kemp
Caroline Krueger
Trisha LeMarbre
Baker Ring

Upon motion of Comm. Ring, seconded by Comm. Goode, the Committee voted to nominate the above-stated slate to serve on the Committee on Committees.

Comm. Ring moved, seconded by Comm. Goode, to approve Chairman LeMarbre to serve another year as chairman, pending approval of the Committee on Committees slate by the full Commission. The motion carried.

Next Month. Chairman LeMarbre announced the appointments on August 28, 2017, for all standing committees to be appointed.

10. Adjournment. Upon motion of Comm. Goode, and duly seconded by Comm. Krueger, the Committee adjourned at 6:36 p.m.

Prepared by Maria Savage

SUMNER COUNTY HIGHWAY COMMISSION**May 2, 2017****MINUTES****MEMBERS PRESENT:**

Mike Akins, Commissioner
Judy Hardin, Road Superintendent
Larry Hinton, Commissioner
Anthony Holt, County Executive
Tom Neal, Citizen Member
Bill Taylor, Commissioner

MEMBERS ABSENT:

Steve Graves, Chairman
Merroll Hyde, Vice Chairman

OTHERS PRESENT:

Leah Dennen, Law Director
Lauren Walker, Staff Attorney
Sandra Lee Hesson, Assessor of Property Adm. Assistant

Commissioner Akins **motioned**, Citizen Member Neal **seconded**, for Commissioner Hinton to serve as Acting Chairman. **Motion passed** unanimously.

CALL TO ORDER

Acting Chairman Hinton called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, May 2, 2017 at 4:30 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA - None**APPROVAL OF AGENDA**

Motion to approve: Hardin
Seconded by: Akins
Motion passed: Unanimously

APPROVAL OF MINUTES

Motion by County Executive Holt to approve the March 2017 minutes. **Seconded** by Road Superintendent Hardin. **Motion passed** unanimously.

PUBLIC RECOGNITION - None**REPORT OF CHAIRMAN: OLD BUSINESS** - None**REPORT OF CHAIRMAN: NEW BUSINESS** - None**REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS** - None

SUMNER COUNTY HIGHWAY COMMISSION**05/02/17****PAGE 2****REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS****A. Approval of 2016-17 Budget Amendments**

Road Superintendent Hardin requested approval of an amendment in the 2016-17 Budget (see attached) the 15 year old commercial coffee pot went out, and they will have to purchase a new one. There was discussion. Commissioner Akins **motioned**, Commissioner Taylor **seconded**, to approve the 2016-17 Budget Amendments. **Motion passed** unanimously.

B. Approval of 2017-18 Litter Grant Resolution

Road Superintendent Hardin requested approval of the State 2017-18 Litter Grant. **Motion** by County Executive Holt to approve, Citizen Member Neal **seconded**, **motion passed** unanimously.

C. Approval of Surplus Property

Road Superintendent Hardin requested approval of the Surplus Property (see attached) list. **Motion** by Commissioner Taylor to approve, **seconded** by Commissioner Akins, **motion passed** unanimously.

D. School Zone Speed limit Change at Beech Schools

Road Superintendent Hardin has been asked by Commissioner Schell to bring this suggestion of changing the speed limits of the school zones at Beech Schools. Road Superintendent Hardin has researched and would like to change the school zone from 15MPH to 30MPH on Hwy 174 AKA Long Hollow Pike and to 25MPH from 15MPH on Hwy 258 AKA New Hope Road. Commissioner Schell says that Officers that work in that area are in full support of changing them also. This involves 2 blinking signs @ \$500 each, 6 signs @ \$50 each, or can upgrade to solar digital for \$2,000 each. There was discussion. Road Superintendent Hardin will get specific amounts on both LED vs. Solar signs. **Motion** by Commissioner Taylor to approve, Citizen Member Neal **seconded**, **motion passed** unanimously.

REPORT OF COUNTY EXECUTIVE

A. County Executive Holt expressed how crowded and congested Long Hollow Pike and Big Station Camp has become. He has asked the State to warrant a light at the intersection. The city has annexed, so he wants this committee to have the County Attorney send a letter to the City requesting the light status because of additional developments in that area. Commissioner Akins **motioned**, Road Superintendent Hardin **seconded**, to approve this request. **Motion passed** unanimously.

SUMNER COUNTY HIGHWAY COMMISSION**05/02/17****PAGE 3****REPORT OF COUNTY EXECUTIVE** - continued

B. County Executive Holt mentioned a Deputy almost being killed at Drakes Creek Road and Hwy 258 AKA New Shackle Island Road in Hendersonville. There is a development called Durham Farms, it does not have a turning lane, very dangerous, there are funds in MPO, we need to request the city to come up with a solution, use Road Safety Audit Studies/Funds. Commissioner Akins **motioned**, Commissioner Taylor **seconded**, to approve requesting the city to come up with a solution. **Motion passed** unanimously.

COMMISSION BUSINESS - None**REPORT OF LAW DIRECTOR** - None

MOTION TO ADJOURN: Commissioner Akin
SECONDED BY: Commissioner Hinton
ADJOURNMENT: 5:17 PM

SUMNER COUNTY HIGHWAY COMMISSION**June 6, 2017****MINUTES****MEMBERS PRESENT:**

Mike Akins, Commissioner
Steve Graves, Chairman
Judy Hardin, Road Superintendent
Larry Hinton, Commissioner
Tom Neal, Citizen Member

MEMBERS ABSENT:

Anthony Holt, County Executive
Merroll Hyde, Vice Chairman
Bill Taylor, Commissioner

OTHERS PRESENT:

Leah Dennen, Law Director
Lauren Walker, Staff Attorney
Sandra Lee Hesson, Assessor of Property Adm. Assistant

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, June 6, 2017 at 4:30 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA

Under Road Superintendent:

Report on the May 19th Flooding
Jones Lane

Under Law Director:

Response to Letters sent as requested

APPROVAL OF AGENDA

Motion to approve: Commissioner Akins

Seconded by: Road Superintendent Hardin

Motion passed: Unanimously

APPROVAL OF MINUTES

Motion by Road Superintendent Hardin to approve the May 2017 minutes. **Seconded** by Commissioner Akins. **Motion passed** unanimously.

PUBLIC RECOGNITION

A. Randy and Karen Purcell of 2446 Hwy 31, and Chris Hebert of 2444 Hwy 31, Gallatin, were present to ask for help with the Shiloh Subdivision drainage coming on their property. They presented many pictures showing problems. There was an Engineer signed off on the Plat, but the drainage problems on their property is severe. This is at the Sideview/Shiloh Rd. intersection. There was much discussion. Law Director Dennen recommended they get an attorney and an Engineer, then go to Mr. Reese and tell him this is what it's going to take to fix it, and he needs to pay for it.

REPORT OF CHAIRMAN: OLD BUSINESS - None

SUMNER COUNTY HIGHWAY COMMISSION**06/06/17****PAGE 2****REPORT OF CHAIRMAN: NEW BUSINESS** - None**REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS****A. School Speed Limit Change**

Road Superintendent Hardin updated the committee on the cost for the signs by S&W Contracting: \$9,860 Solar package, and \$7,900 on 258 side.

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS**A. 2016-17 Budget Amendment & New Appropriation**

Road Superintendent Hardin requested approval for the attached Budget Amendments and for a new Appropriation. There was discussion. Commissioner Akins **motioned**, Citizen Member Neal **seconded** to approve the attached amendments and appropriation. **Motion passed** unanimously.

B. July Meeting

Road Superintendent Hardin called attention to the fact that the July meeting falls on July 4th. Discussion by all members present decided to cancel the July meeting, if something comes up, we can call one on a different day. **Motion** by Commissioner Hinton to cancel the July 4th meeting. **Seconded** by Citizen Member Neal.

Motion passed unanimously.

C. Jones Road

Road Superintendent Hardin expressed concern about a Developer that is pushing a Development at Jones Road and Stop 30 Road. He wants it to be annexed, and has heard he may want to close the County road. There was discussion. Law Director Dennen remarked that they cannot just close a County road.

D. May 19th Flood

Road Superintendent Hardin pointed out how much damage was done by the May 19th flooding. Thirteen bridge approaches were damaged. Nine roads, the asphalt was badly damaged. We have repaired most within 6 to 10 days. This past weekend, it really washed again! Two roads were closed for a couple of days. There was a loss of guardrail on many roads: Corinth Road - 225' Luby Brown Road - 125' Keen Hollow Road - 50'

North Leath Road - 175' East A B Wade Road - 37.5'

We had to remove the guardrail to fix the shoulder after the flood. We will put back as soon as we can. We've also straightened 25' of guardrail on Hershall Lyles Road.

SUMNER COUNTY HIGHWAY COMMISSION

06/06/17

PAGE 3

REPORT OF COUNTY EXECUTIVE - None

COMMISSION BUSINESS - None

REPORT OF LAW DIRECTOR

A. Long Hollow and Big Station

Law Director Dennen made known she sent letters to the pertinent City officials regarding the lights at the intersection of Long Hollow Pike and Big Station Camp. She has not heard back from them.

MOTION TO ADJOURN: Commissioner Akins
SECONDED BY: Commissioner Hinton
ADJOURNMENT: 5:25P.M.

**MINUTES
LEGISLATIVE COMMITTEE
PAUL R. GOODE, CHAIRMAN
JULY 10, 2017**

Present:

Paul R. Goode, Chairman
Steve Graves
Scott Langford, Commission Chairman
Paul Decker
Jim Vaughn

Absent:

Trisha LeMarbre
Kevin Pomeroy, Vice-Chairman
Leslie Schell

Also Present:

Lauren Walker, Law Office
Leah Dennen, Law Director
Billy Geminden
Anthony Holt, County Executive

Chairman Goode brought the Legislative Committee meeting to order with an invocation by Comm. Decker on Monday, July 10, 2017, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Without objection, Chairman Goode added the personnel policies of the new Emergency Communications Center. Secondly, the certificate of recognition for the Station Camp Soccer Team was deferred until August meeting. Comm. Decker moved, Comm. Graves seconded, to approve the agenda. The motion carried unanimously.

Minutes of June 12, 2017 for approval. Upon motion of Comm. Langford, seconded by Comm. Graves, the Committee voted unanimously to approve the minutes of June 12, 2017. Abstentions were Commissioners Decker and Vaughn.

Recognition of the Public. There was none.

Report of Chairman. Chairman Goode had no report.

Report of County Executive. County Executive Anthony Holt had no report.

8. Old Business.

9. New Business.

9a. Emergency Communication Center Personnel Policies. County Law Director Leah Dennen stated that the policies need approval from the County Commission before they are filed with the record. Upon motion of Comm. Langford, seconded by Comm. Vaughn, the Committee approved the docketing of the personnel policies.

10. Certificates of Recognition. Comm. Decker moved, seconded by Comm. Langford, to group and approve the following certificates of recognition:

- Captain Don Badacour, retiring, award of weapon and badge
- Honoring Tim Ellis, City Manager of the Year
- Payton Barlow, White House High School track champion

The motion carried unanimously.

11. Zoning.

11a. Westbrook PUD-Rezoning & Preliminary Master Development Plan – represented by Gamble Design Collaborative- Applicant is requesting to have property located along Long Hollow Pike, (West of New Shackle Island Road), rezoned from Residential 1A to Residential Planned Unit Development – medium density. Subject property is on Tax Map 122, Parcel 066.01, contains 45.34 acres and is zoned Residential 1A.

Upon motion of Comm. Langford, seconded by Comm. Decker, the Committee voted (4-1) to approve the Westbrook PUD rezoning for docketing August 28, 2017. Comm. Vaughn voted against the motion.

11b. New Highway 109N- Old Highway 109N Interchange- Rezoning and Preliminary Master Development Plan – represented by Bridges Land Surveying- Applicant is requesting to have property located at 1623 Scotty Parker Road, 140 Rainear Lane, and 199 Rainear Lane rezoned from Residential 1A to C2 PUD 1623 Scotty Park Road property is on Tax Map 104, Parcel 028.04, contains 34.8 acres, and is zoned Residential 1A.

Upon motion of Comm. Langford, seconded by Comm. Graves, the Committee voted unanimously to approve the rezoning at the New Highway 109N-Old 109N Interchange for docketing August 28, 2017.

12. Adjournment. Upon motion of Comm. Decker and seconded by Comm. Graves, the Committee adjourned at 5:37 p.m.

Prepared by Maria Savage



INVESTMENT, PURCHASING, 2002 FINANCIAL
MANAGEMENT, AND 2012 FINANCIAL
MANAGEMENT COMMITTEES MINUTES
May 15, 2017

MEMBERS PRESENT
Chris Taylor, Chairman
Jerry Becker, Vice Chairman
Anthony Holt
Caroline Krueger
OTHERS PRESENT
Leah Dennen
Lauren Walker
David Lawing

- I. CALL TO ORDER by Chairman Chris Taylor at 5:35pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Chairman Chris Taylor.
 - B. Approval of Agenda- Motion to approve by County Executive Holt, second by Commissioner Krueger, unanimous approval.
 - C. Recognition of Public- None.
 - D. Approval of Minutes---February 27, 2017- Motion to approve by County Executive Holt, second by Commissioner Krueger, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- None
- III. REPORT OF THE COUNTY EXECUTIVE
 - A. Munis Status Report- Mr. Holt explained the county is still in the process of implementing Munis. In addition, Mr. Lawing informed the committee that he plans to complete timekeeping for the county by the end of September if significant problems are not encountered. Currently, the finance department is in the process of implementing receipting and cashiering (for the county).
- IV. REPORT OF THE TRUSTEE- None.
- V. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT
 - A. IT Assessment- Mr. Lawing informed the committee that he had a kickoff meeting on May 9 with the IT consulting group that will be assessing Sumner County. Mr. Lawing explained (pointed out in the contract) the group anticipates having the assessment completed by June 19, 2017. However, the contract was finalized later than anticipated, which may result in them completing the assessment later than the indicated date. He informed the committee that the existing contract includes an assessment on Munis, Kronos, and various other applications utilized by the finance department. It also includes the finance department itself, its network, connectivity, documentation, and several other components. However, the contract does not include this firm recruiting an IT director and/or additional staff or evaluating other networks or offices. Mr. Lawing stated the county will need two additional contracts for these activities: one for staff recruitments and one for additional assessments. Mr. Lawing stated his recommendation is to allow this firm to bring in an IT director or other staff versus recruiting them ourselves. Mr. Becker inquired about what short-term remediation meant in the contract. Mr. Lawing explained short-term remediation means if a problem is discovered by the firm, they will obtain approval and, if approved, will correct it immediately in lieu of reporting on it and bringing it back. Motion to allow Mr. Lawing to retain the other contracts needed by Commissioner Krueger, second by Commissioner Becker, unanimous approval. Mr. Lawing stated he will bring the additional contracts back in June and also inform the budget committee.
- VI. REPORT OF THE LAW DIRECTOR-None
- VII. OLD BUSINESS-None
- VIII. NEW BUSINESS
 - A. Investment Committee
 1. Trustee's Report- Included in packet.
 - B. Purchasing Committee
 1. Purchase Order Exceptions List- Included in packet.
 - C. 2002 Financial Management Committee-None.

D. 2012 Financial Management Committee

1. Discussion of FY2016 Audit Findings- Mr. Lawing explained there is a corrective action plan in place for the audit findings. Mr. Lawing explained the finding on the 2012 Act will be repeated next year, but as long as the county is proceeding toward the corrective action plan in place and making reasonable progression to implement the 2012 Act (corrective action plan), the county will be in compliance with the federal requirements.

IX. ADJOURNMENT- Motion to adjourn at 5:57pm by Commissioner Krueger, second by Commissioner Becker, unanimous approval.



INVESTMENT, PURCHASING, 2002 FINANCIAL
MANAGEMENT, AND 2012 FINANCIAL
MANAGEMENT COMMITTEES MINUTES
June 19, 2017

MEMBERS PRESENT
Chris Taylor, Chairman
Jerry Becker, Vice Chairman
Ben Harris
Anthony Holt
OTHERS PRESENT
David Lawing
Leah Dennen
Lauren Walker

- I. CALL TO ORDER by Chairman Taylor at 5:35pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Harris.
 - B. Approval of Agenda- Motion to approve by Commissioner Becker, second by County Executive Holt, unanimous approval.
 - C. Recognition of Public- None
 - D. Approval of Minutes—May 15, 2017- Motion to approve by County Executive Holt, second by Commissioner Harris, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE
 - A. Munis Status Report- Mr. Lawing explained that Munis and Kronos continue to be implemented. He informed the committee that he is anticipating Kronos to be implemented by the end of September and the payroll portion in Munis to be implemented by the end of the calendar year.
- IV. REPORT OF THE TRUSTEE- None.
- V. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT
 - A. IT Assessment- Mr. Lawing provided the IT Assessment to the committee and a summary of the cost changes. Motion by Commissioner Taylor for Mr. Lawing to enter into a contract with Advanced Network Solutions as amended (pending legal review) and to present a budget adjustment to the budget committee in July to transfer \$36,753.92 from the budgeted IT director's salary and benefits line-items to data processing services, seconded by Commissioner Becker, unanimous approval.
- VI. REPORT OF THE LAW DIRECTOR- None.
- VII. OLD BUSINESS- None.
- VIII. NEW BUSINESS
 - A. Investment Committee
 1. Trustee's Report- Included in packet.
 - B. Purchasing Committee
 1. Purchase Order Exceptions List- Included in packet.
 2. Purchasing policy update- Motion to, approve by Commissioner Harris, second by Commissioner Chris Taylor, unanimous approval.
 - C. 2002 Financial Management Committee- None
 - D. 2012 Financial Management Committee
 1. Updated "Sumner County Government Travel and Expense Reimbursement Policy"
 - (a) Old policy- Included in packet.
 - (b) New policy- Mr. Lawing explained the major differences in the recommended and current travel policies. To prevent duplicate payments, he recommended all hotel, airline expenses, lodging, parking, and rental vehicles be paid with a county p-card. Mr. Lawing also explained that the language for a 50 mile overnight stay from the current policy's language has been amended about being away from home. Also, the new policy clarifies that a travel form must be used and the time for reimbursement has slightly changed. Motion to send this to the full commission in July by Commissioner Taylor, seconded by Commissioner Harris, unanimous approval.
 - E. ADJOURNMENT – Motion to adjourn at 5:54pm by County Executive Holt.



INVESTMENT, PURCHASING, 2002 FINANCIAL
MANAGEMENT, AND 2012 FINANCIAL
MANAGEMENT COMMITTEES
July 17, 2017

MEMBERS
Chris Taylor, Chairman
Anthony Holt
OTHERS PRESENT
David Lawing
Leah Dennen
Lauren Walker

- I. CALL TO ORDER
 - A. Invocation
 - B. Approval of Agenda
 - C. Recognition of Public
 - D. Approval of Minutes—June 19, 2017
- II. REPORT OF THE COMMITTEE CHAIRMAN-. Chairman Taylor cancelled the meeting at 5:45pm due to not having a quorum. He explained item VIII.E. would be carried to the floor tonight and all other items will be discussed in August.
- III. REPORT OF THE COUNTY EXECUTIVE
 - A. Munis Status Report
- IV. REPORT OF THE TRUSTEE
- V. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT
 - A. IT Assessment (revised report to be passed out at meeting)
- VI. REPORT OF THE LAW DIRECTOR
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
 - A. Investment Committee
 1. Trustee's Report
 - B. Purchasing Committee
 1. Purchase Order Exceptions List
 - C. 2002 Financial Management Committee
 - D. 2012 Financial Management Committee
 - E. 3-Star Grant approval and appropriation-\$5,000
- IX. ADJOURNMENT

**MINUTES
LONG HOLLOW CORRIDOR
AD HOC COMMITTEE
CAROLINE KRUEGER, CHAIRMAN
JULY 20, 2017**

Present:

Caroline Krueger, Chairman
Bill Taylor, Vice-Chairman
Andrew Baird
Leslie Schell, Commissioner
Chris Taylor, Commissioner
Chris Carr
Fell Merwin
Lisa Mull

Absent:

Randall Pomeroy
Steve Graves, Commissioner
Jerry Foster, Commissioner
John Jennings
Hartley Scott
Greg Mayo
Charles Hagood

Ex Officio Members:

Present:

Jeff Parnell
Jason Phillips - resigned
Jon Duncan
Matt Stamper
Oliver Barry-absent

Also Present:

Leah Dennen, County Law Director
Lauren Walker, Staff Attorney
Rodney Joyner, County Planning Director
Jeff Duncan, City of Goodlettsville
Bill McCord
David Shumaker
Brian and Natalie Crick
Michael King
Nathan Stone
Charles Hooks
Leath Ann Pomeroy

The meeting of the Long Hollow Corridor Ad Hoc Committee was brought to order on Thursday, July 20, 2017, at 6:00 p.m. with an invocation by Chris Taylor in the Sumner County Administration Building. A quorum was met to do business when Commissioner Bill Taylor arrived at the meeting.

Report of Chairman. Chairman Krueger stated that Ad Hoc Committee members and others would form four groups charged with creating a vision for the Long Hollow Pike Corridor. She stated participants would be given an opportunity to draw in color on a map, creating general designs that would then be combined into a final product. Rodney Joyner, Sumner County Planning Director, was present to lend his expertise to the planning session.

The groups were as follows:

Group A

Bill Taylor
Jon Duncan
Michael King
Matt Stamper

Group B

Leslie Schell
Lisa Mull
Jeff Duncan
Charles Hooks
Natalie Crick

Group C

Chris Taylor
Nathan Stone
Leath Ann Pomeroy
David Shumaker
Brian Crick

Group D

Jeff Parnell
Andrew Baird
Chris Carr
Fell Merwin

Group C Report. David Shumaker presented for Group C that did not make color distinctions on the map, but voiced opinions and concerns such as the following:

- A further understanding and definitions of the classifications
- No more commercial other than existing
- Reject strip mall development
- Buffers to Long Hollow Pike and other subdivisions
- Underground utilities
- Greenways that connect throughout the county
- Maintain the rural character
- Summerset Downs has a good setback
- Keep natural features of the land
- Possibly two homes per acre

Group A Report.

- Matt Stamper presented for Group A. Some of the conclusions were as follows:
- Concern for wildlife
- Looked at different categories
- Did not want density like Creekside
- Two lots per acre
- Retain rural character

Group D Report.

Jeff Parnell presented for Group D. Some of the conclusions were as follows:

- Aesthetic appeal and rural setting
- Development standards
- Economics Sustainable solid tax base
- Traffic and infrastructure needs
- Demographic patterns (senior living housing)
- Density location and lower –clustered groups of homes
- Jones and Goshentown Roads a possible area for a village area and higher density homes
- Two units per acre
- Additional commercial on Goodlettsville side – not strip malls
- Consideration of wildlife

Group B Report. Jeff Duncan, Vice-Mayor City of Goodlettsville, presented for Group B. The opinions and concerns were as follows:

- Consider existing developments and commercial
- Pockets of Medium density already exists
- Some high density
- Looked at adjoining land use and connect it through
- Medium density can be defined as PUDs
- Keeping a rural setting
- Identified commercial hubs
- Narrow rural areas confined to existing undeveloped areas
- Long Hollow Pike is controlled by the State of Tennessee

Rodney Joyner wrapped up the meeting with a few comments:

- He pointed out that sewer infrastructure drives development. Off the corridor is on septic and that fact may slow development somewhat.
- He said that he would take the formats developed by the groups and overlay the plans to show the consistencies.
- He thanked the groups for participating in the process.
- He discussed county zoning regulations and said he would provide more information at the next meeting.

Adjournment.

The meeting adjourned at 7:37 p.m. after a motion by Comm. Schell, seconded by Mr. Fell Merwin.

Prepared by Maria Savage