



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Larry Hinton

Third District
Steve Graves
Alan Driver

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Ben Harris
Baker Ring

Sixth District
Jim Vaughn
Kevin T. Pomeroy

Seventh District
JoAnne Kemp
Trisha LeMarbre

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Bill Taylor

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Budget Committee.....	October 10
Committee on Committees.....	October 16
Education Committee.....	October 2
Emergency Services Committee.....	October 2
General Operations Committee.....	October 2
Highway Commission.....	October 3
Investment, Purchasing, 2002 Financial Management and 2012 Financial Management Committee.....	October 16
Legislative Committee.....	October 3
Ad Hoc Candidate Review Committee	September 14
	and October 5



BUDGET COMMITTEE MINUTES
October 10, 2017

MEMBERS PRESENT
Kevin Pomeroy, Chairman
Jerry Foster, Vice-Chairman
Billy Geminden
JoAnne Kemp
Bill Taylor
OTHERS PRESENT
Leah Dennen
Anthony Holt
David Lawing
Dwayne Moniz
Aaron Pickard
Laura Baigert

- I. CALL TO ORDER by Chairman Pomeroy at 6pm in Room 112 of the County Administration Building in Gallatin, Tennessee
 - A. Invocation-led by Mr. Foster
 - B. Approval of Agenda-motion to approve by Mr. Foster, second by Mr. Geminden, unanimous approval
 - C. Recognition of Public-Laura Baigert, 424 AB Wade Road, Portland TN made comments regarding the renovation of the TN Rehabilitation Center
 - D. Approval of minutes of September 11, 2017-motion to approve by Dr. Taylor, second by Mr. Geminden, motion passed 4-1-0 with Ms. Kemp abstaining
- II. REPORT OF THE COMMITTEE CHAIRMAN-Chairman Pomeroy stated that due to the new schools that are needed and other issues, he would like to develop a ten-year strategic plan with the assistance of County Executive Anthony Holt, Director of Schools Dr. Del Phillips, and Finance Director David Lawing. He asked that this item be added to the November agenda.
 - A. Forward Sumner Quarterly Report-Chairman Pomeroy recommended that Mr. Johnston make his quarterly report only to the full Commission; the committee members were in agreement.
- III. REPORT OF THE COUNTY EXECUTIVE-no report
- IV. OLD BUSINESS
 - A. Second Reading
 1. TN Rehab Center Renovation—motion to appropriate up to \$30,000 by Mr. Geminden, second by Mr. Foster, unanimous approval. Chairman Pomeroy stated only one estimate has been received and that this project is in the process of being bid.
 - B. Previously Discussed Items
 1. IT Assessment—motion to approve an additional \$8,664.24 to include County Clerk's and Sheriff's Offices in the IT Assessment by Dr. Taylor, second by Mr. Foster, unanimous approval
- V. NEW BUSINESS
 - A. Education-motion to group and approve items 1. and 2. by Mr. Foster, second by Mr. Geminden, unanimous approval
 1. Budget Amendments (for approval)
 2. Budget Amendments (for information only)
 - B. Appropriations
 1. Carryover of FY17 EMA HMEP grant revenues and ERC building funds-motion to approve by Mr. Foster, second by Ms. Kemp, unanimous approval
 2. IT Department
 - a. Director's salary discussion-Mr. Foster made a motion to approve up to \$130,000 for the new IT Director's salary with adjustments made to the current budgeted amounts for salary and benefits, second by Mr. Geminden, unanimous approval. This item will be placed on the November agenda for a second reading.
 - b. Additional amount for IT Director recruitment-motion by Mr. Foster to transfer \$7,500 from the current budgeted IT Director's salary to Contracts with Private Agencies to be able to pay the amount due to the recruiting firm, second by Mr. Geminden, motion passed 4-1 with Chairman Pomeroy voting against.

3. County Executive-motion by Chairman Pomeroy to appropriate \$21,061.67 for payroll needs for the County Executive's Office, second by Mr. Foster, unanimous approval. This item will be placed on the November agenda for a second reading.
4. Sheriff's Office-Mr. Pickard and Mr. Moniz with the Sheriff's Office described the request for computer equipment and software to the committee. Per Mr. Lawing's request, Mr. Moniz stated he would forward the state bids to the finance department for these items. Chairman Pomeroy made a motion to appropriate \$122,341.56, second by Mr. Geminden, unanimous approval. This item will be placed on the November agenda for a second reading.
5. ECC-Mr. Holt stated that he will be asking the E911 Committee, at their next meeting in November, to purchase the requested Visual Fire Department Software. Mr. Foster motioned to appropriate \$28,000 for the software on first reading, second by Mr. Geminden, motion failed 2-3 with Mr. Foster and Mr. Geminden voting for. Dr. Taylor motioned to not vote on this item until after the E911 Committee meets next month, second by Ms. Kemp, unanimous approval. Chairman Pomeroy will give a report on this at the November meeting.
6. Highway Department-motion by Mr. Foster to appropriate \$58,443 paving revenue for hot mix and repairs, second by Dr. Taylor, unanimous approval

C. Transfers

1. Inter-budgetary-motion to group and approve items a. and b. and to send the transfers for the Board of Education to the Commission for information only by Chairman Pomeroy, second by Ms. Kemp, unanimous approval
 - a. Greater than \$2,500
 - b. \$2,500 or less

D. Tax Refunds-motion to group and approve items 1. and 2. by Ms. Kemp, second by Mr. Foster, unanimous approval

1. Michael etux Linda Davis - \$388
2. Michael and Beverly Brim - \$1,429

VI. REPORT OF THE FINANCE DIRECTOR-no report

VII. ADJOURNMENT at 7:21 by Chairman Pomeroy

**COMMITTEE ON COMMITTEES
MINUTES
OCTOBER 16, 2017**

Present:

Trisha LeMarbre, Chairman
Baker Ring, Vice-Chairman
Paul R. Goode
Caroline Krueger
JoAnne Kemp

Also Present:

Leah May Dennen, County Law Director
Ben Allen, Staff Attorney
Anthony Holt, County Executive
Bill Kemp, County Clerk

The regular meeting of the Committee on Committees was brought to order with an invocation by Comm. LeMarbre on Monday, October 16, 2017, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman LeMarbre declared a quorum to conduct business.

Agenda. Upon motion of Comm. Goode, seconded by Comm. Krueger, the Committee approved unanimously the agenda as amended.

Approval of Minutes of September 18, 2017. Upon motion of Comm. Kemp, and duly seconded by Comm. Goode, the Committee approved unanimously the minutes of September 18, 2017.

Public Recognition. There was none.

Report of the Chairman. Chairman LeMarbre had no report.

Report of the County Executive. County Executive reported that the newly hired IT Director passed away due to injuries sustained in a motorcycle wreck. Executive Holt offered the position to the second choice.

Old Business. None

New Business.

Sumner County Juvenile Judge.

The Committee members discussed the procedure for going forward with the election of the General Sessions/Juvenile Court Judge. County Clerk Bill Kemp stated that the first vote would be by roll call, because there are four candidates.

5th District County Commissioner. Chairman LeMarbre stated that the election of the Fifth District Commission seat would be pulled from the Commission agenda and moved to the November 20, 2017, meeting.

Sumner County Library Board. Mr. Holt stated that his recommendation to replace John G. Bradley, who resigned his position on the Sumner County Library Board, was Ronnie Fox. Upon motion of Comm. LeMarbre, seconded by Comm. Goode, the Committee voted unanimously to approve the appointment of Mr. Fox.

Emergency-911 Board. Mr. Holt stated that his recommendation was to replace Billy Still, who passed away, with Buddy Shafer on the Emergency 911 Board. Upon motion of Comm. Kemp, seconded by Comm. Goode, the Committee voted unanimously to approve the appointment of Mr. Shafer. The term expires in December 2020.

Health, Education and Housing Facilities Board. . Mr. Holt stated that his recommendations were to re-appoint Karen See, Tom V. Glass and Sally Meyer, all six-year terms, to the Health, Education and Housing Facilities Board.

Upon motion of Comm. Kemp, seconded by Comm. Ring, the Committee voted unanimously to approve the appointment of Mr. Glass, Ms. Meyer and Ms. See.

Financial Management Committee. Without objection, Chairman LeMarbre deferred the appointment to the Financial Management Committee to December after the election to fill the Fifth District Commission seat.

Emergency Medical Services Committee. Without objection, Chairman LeMarbre deferred the appointment to the Emergency Services Committee until after the election of the Fifth District Commission seat.

Civil Service Board. Chairman LeMarbre brought forth the recommendation of Sally Wade Brown to serve on the Civil Service Board. Upon motion of Comm. Ring, and duly seconded by Comm. Kemp, the Committee approved unanimously the appointment of Ms. Brown to serve a two-year term on the Civil Service Board.

Next Month. Chairman LeMarbre announced the appointments for November 20, 2017 meeting:

-Sumner County Airport Authority appointment to fill the expiring term of David Pigna, five-year term.

-Board of Construction Appeals expiring terms of Larry Brown and Shawn Utley, alternates, with one-year terms.

10. Adjournment. Upon motion of Comm. Goode, and duly seconded by Comm. Krueger, the Committee adjourned at 6:44 p.m.

MINUTES
EMERGENCY SERVICES COMMITTEE
Chairman Chris Taylor
October 2, 2017

Present:

Chris Taylor, Chairman
Michael Guthrie, V. Chairman
Alan Driver
Jerry Foster
Jim Vaughn
Absent:
Paul Decker

Also Present:

Keith Douglas, E-911 Director
Anthony Holt, County Executive
Leah Dennen, County Law Director
Rhonda Lea, Emergency Communications
Director
Chief Deputy Sheriff Aaron Pickard

Chairman Chris Taylor called the meeting of the Emergency Services Committee to order with an invocation by Comm. Guthrie on Monday, October 2, 2017, at 5:00 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Comm. Foster moved, seconded by Comm. Driver, to add an item reconstituting the Ad Hoc Public Services Committee as a result of the resignation Commissioner Ben Harris. Without objection, Chairman Chris Taylor added the item as 14C to the agenda. Upon motion of Comm. Vaughn, seconded by Comm. Foster, the Committee unanimously approved the agenda as amended.

Approval of Minutes of August 7, 2017. Upon motion of Comm. Foster, seconded by Comm. Driver, the Committee approved the minutes of August 7, 2017.

Public Comments. None

Report from the Chairman . Chairman Chris Taylor reported that he had met with most of the municipal fire department chiefs. His next step will be to meet with officials at the police departments and the volunteer fire departments in the County before the budgeting process begins for the Fiscal Year 2018-2019. He said there were mutual aid and other issues that need to be addressed with the Emergency Communications Center to improve operations.

Report from the County Executive. County Executive Anthony Holt stated that he would reserve comment until discussion of items on the agenda.

Report from the Sheriff. Chief Deputy Sheriff Aaron Pickard distributed and discussed the September, 2017 financial reports and the Animal Control Division statistics. The jail population was 757 in September.

Mr. Pickard requested approval to surplus electronics equipment and Sheriff's Department vehicles. Upon motion of Comm. Vaughn, seconded by Comm. Guthrie, the Committee voted unanimously to declare the vehicles and equipment surplus property.

Mr. Pickard yielded the floor to Mr. DWayne Moniz, IT Director at the Sheriff's Office, who explained the need for computer upgrades to the Sheriff's system. He said several costly interfaces are required to communicate with the current JMS platform. The request was for a new JMS system or Jail Publisher that would reduce or eliminate the interfaces for various applications. The cost from the sole-source provider, Trittech Software Systems, was \$12,920.00 with an additional yearly maintenance fee. Leah Dennen, County Law Director, stated that no bid was necessary because the items were on the State contract.

The second request was for a proposal for an off-sight backup solution, also on the State bid with a cost of \$45,192.26.00.

The third request was for transceivers, modules and switches to improve the network capacity and alleviate network bottlenecks. The cost, which includes engineering support and switch replacements, was \$64,149.30.

Mr. Moniz stated that the Jail Publisher was the priority.

Chairman Chris Taylor moved, seconded by Comm. Guthrie, to approve all three projects, a total of \$122,278.56, and forward the request to the Budget Committee to determine the best funding source. The motion carried unanimously.

Fire Departments. Cottontown Volunteer Fire Department Chief Joe McLaughlin gave a report, stating the Volunteer Fire Departments responded to 2,774 total calls for the first nine months of 2017. The number of September calls was 276.

Report from the EMS Director. Emergency Medical Services Director Keith Douglas and Jay Austin, Assistant Director EMS, presented the EMS reports, stating that September activity was slightly down but would be made up with medical billings.

Monthly revenue for September was \$417,988.00. The net transport revenue for September, 2017 was \$966,300.00. Responses for the month of September were 2,166 with 1,615 transports.

Mr. Austin requested approval for sale of surplus property, including three ambulances and equipment. Upon motion of Comm. Vaughn, seconded by Comm. Guthrie, the Committee voted unanimously to declare the vehicles and equipment surplus property.

Mr. Austin noted the reimbursement to the County for the EMS response to the 2015 South Carolina flooding in the amount of \$30,709.34. No action was taken.

Mr. Douglas said he is looking into the purchase of self-powering cots that raise on their own. This innovation would save costs of on-the-job injuries caused from lifting patients. He is working to get more information on the cost of job injuries.

Emergency Management Agency. None

Report of the Emergency Communications Center. Rhonda Lea, Emergency Communications Director, said her department is undergoing growing pains primarily in staffing. Full staffing is 46; there are now 41 employees. The goal is to be fully staffed by January, 2018.

Training is undergoing on multiple levels. Operators are in the process of learning the entire County. Once the staffing levels are up, then overtime should diminish.

13. Old Business.

14. New Business.

14a. Visual Fire Department Software. Chairman Chris Taylor said that municipal fire departments have requested the County purchase software that will facilitate recordkeeping under the new communications process. The cost would be around \$28,000.00 and would eliminate doing some paperwork manually. The annual fee would be divided up among the municipalities. County Executive suggested requesting the Emergency 911 Board to fund the cost. Comm. Vaughn moved, seconded by Comm. Guthrie, to request the Board fund the amount, but also to send the matter on to the October Budget Committee for disposition.

The motion carried unanimously.

14b. Communications System Repairs.

The following are some of the needed Communications System repairs:

- Portland site: Microwave link disk repair, climbing fees, supplies
\$4,500.00
- Music Mountain-Center Point-Mutton Hollow site:
Simulcast Time base
Power supply, battery backup kit, radio
Interface card, County-wide receiver
Repair, GPS ant, Carlson link, amplifier
\$6,400.00
- Music Mountain Site: Terminal server
\$2,100.00
- Millersville Site: Kenwood controller, SCADA repair,
Microwave alignment
\$7,500.00
- Music Mountain to Mutton Hollow: Replace failing microwave dish
\$2,500.00

GRAND TOTAL: 23,000.00

No action was taken.

14c. Reauthorization of Public Services Ad Hoc Committee. Chairman Chris Taylor recognized Comm. Foster who stated that, with the resignation of Ben Harris who served as the Ad Hoc Committee's Chairman, the Committee needed to add a member and re-establish meeting times. Upon motion of Comm. Foster, seconded by Comm. Driver, the Committee voted to add Chris Taylor to the Ad Hoc Committee and set up a meeting time.

15. Adjournment.

With a motion by Comm. Vaughn, and duly seconded, the Committee adjourned at 5:40 p.m.

Prepared by Maria Savage

**MINUTES
GENERAL OPERATIONS COMMITTEE
LESLIE SCHELL, CHAIRMAN
October 2, 2017**

Present:

Leslie Schell, Chairman
Jerry Becker
Larry Hinton
Baker Ring
Moe Taylor

Absent:

Joanne Kemp
Caroline Krueger, Vice-Chairman

Also Present:

Leah Dennen, County Law Director
Kim Ark, County Grants Administrator
Anthony Holt, County Executive

The scheduled meeting of the General Operations Committee was brought to order on Tuesday, October 2, 2017, at 6:00 p.m. in the Sumner County Administration Building. Chairman Schell opened the meeting with an invocation and declared a quorum present to conduct business.

Agenda. Comm. Hinton moved, seconded by Comm. Moe Taylor, to approve the agenda. The Committee voted to approve the agenda unanimously.

Minutes. Upon motion of Comm. Ring, seconded by Comm. Hinton, the Committee voted to approve unanimously the minutes of September 5, 2017, regular meeting. Commissioners Becker and Moe Taylor abstained from the vote.

Report of Chairman. None

County Executive. County Executive deferred to items on the agenda.

Recognition of the Public. None

8. Old Business.

9. New Business.

1. General Sessions Transport Hall. Chairman Schell explained the concern General Sessions Judge Mike Carter had expressed regarding the lack of security in the area used to transport inmates from the Sumner County Jail to the courtrooms. She said there were many doors along the transport route making it potentially unsafe. The installation of a prison door and a few modifications would stop the transport through a jury room and office space. Chairman Schell said the County Executive Anthony Holt would get estimates and submit them to the Committee. Mr. Holt said he would get an estimate, suggesting the Committee hire an architect to design it.

2. Surplus Various Items for the Finance Department.

3. Surplus Various Items for the Hendersonville Public Library.

4. Surplus Various Items for the Emergency Services Department. County Law Director Leah Dennen requested this item be added to the agenda. Comm. Hinton moved, Comm. Ring seconded, to add the matter and, without objection, Chairman Schell added it as Items 4. to the agenda under New Business.

Upon motion of Comm. Becker to group and approve, seconded by Comm. Moe Taylor, the Committee voted unanimously to approve surplus from the above-stated departments.

10. Adjournment. Chairman Schell declared the Committee adjourned at 6:10 p.m.

Prepared by Maria Savage

SUMNER COUNTY HIGHWAY COMMISSION

October 3, 2017

MINUTES

MEMBERS PRESENT:

Steve Graves, Chairman
Judy Hardin, Road Superintendent
Larry Hinton, Vice Chairman
Anthony Holt, County Executive
Bill Taylor, Commissioner
Tom Neal, Citizen Member

MEMBERS ABSENT:

Merroll Hyde, Commissioner
Caroline Krueger, Commissioner

OTHERS PRESENT:

Leah Dennen, Law Director
Linda McCullough, Administrative Assistant

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, **October 3, 2017 at 4:30 P.M.** in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA

Ms. Hardin added an item to New Business.

APPROVAL OF AGENDA

Motion to approve: Larry Hinton

Seconded by: Tom Neal

Motion passed: Unanimously

APPROVAL OF MINUTES

Motion by Judy Hardin to approve the August 2017 minutes. Seconded by Larry Hinton.

Motion passed unanimously.

PUBLIC RECOGNITION

A. None

SUMNER COUNTY HIGHWAY COMMISSION**10/3/17****PAGE 2****REPORT OF CHAIRMAN: OLD BUSINESS****None to Report****REPORT OF CHAIRMAN: NEW BUSINESS**

- A. Vote on Meeting Time** – It was suggested by Mr. Merrol Hyde to move the Highway Commission Meeting to 5:30 p.m.
Mr. Steve Graves asked the committee if anyone had a problem with moving the meeting to 5:30.
Mr. Larry Hinton asked if the meeting could be moved to Mondays.
Ms. Leah Dennen stated that Monday's are full and the only time would be at 6:30.
Mr. Anthony Holt stated that since Mr. Hyde wanted the change, if he did not attend the meetings on a consistent basis, the time would be returned to the original time.
Everyone was in agreement.

Motion to move the Sumner County Highway Commission Meeting to 5:30 p.m. beginning the November meeting by Steve Graves, seconded by Bill Taylor. Motion passed unanimously.

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS

- A. Engineer's Review White/Cook Intersection** – Ms. Hardin stated that the Engineer's review from CEI Services, indicates that a 4-way stop at this intersection is not needed at this time.
- B. Engineer's Report of School Zone change on Long Hollow Pike at Beech School Complex** – Ms. Hardin stated that an evaluation of the existing school zone on Highway 258 (aka New Hope Road), the school zone speed limit was not changed. The only school zone that was changed was on Long Hollow Pike and installed solar lights. Ms. Hardin stated that the request to look into the school zone was in light of the child being hit at Worsham's Market.

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS

- A. White House De-Annexation** – Ms. Hardin stated that the de-annexation from White House is not a huge issue because this de-annexation is a small part of Shun Pike and Fern Valley Road. Ms. Hardin stated that the municipalities are starting to de-annex more parcels back to the County which means the County also gets those roads back and in most cases, these roads are in poor condition. There was discussion concerning this item.
- B. Revenue Appropriations** – Ms. Hardin is asking that the \$58,443.00 received for paving and fixing the parking lot at the Portland Vocational School be disbursed to the expenditures account.

Motion to move \$58,443.00 to the expenditures account by Anthony Holt, seconded by Tom Neal. Motion passed unanimously.

- C. Bridge on Saundersville Road** – Ms. Hardin stated that she and Anthony had met with the Mayors of Gallatin and Hendersonville concerning the maintenance on the

SUMNER COUNTY HIGHWAY COMMISSION**10/3/17****PAGE 3**

roads that cross between the county and cities. They asked Ms. Hardin about expanding the bridge at Saundersville Road from three lanes to five lanes to accommodate the new subdivision that is being built on Saundersville Road. Ms. Hardin stated that the bridge is young enough that it could be expanded and not torn down, but the cost would be over 1.2 million dollars for that project and that would not include utilities. Ms. Hardin stated that the Highway Department did not have those funds in their budget.

REPORT OF COUNTY EXECUTIVE:**None to Report****COMMISSION BUSINESS:****None to Report****REPORT OF LAW DIRECTOR:****None to Report****MOTION TO ADJOURN:****Tom Neal****SECONDED BY:****Bill Taylor****ADJOURNMENT:****5:32 p.m.**



INVESTMENT, PURCHASING, 2002 FINANCIAL
MANAGEMENT, AND 2012 FINANCIAL
MANAGEMENT COMMITTEES MINUTES
October 16, 2017

MEMBERS PRESENT
Jerry Becker-Chairman
Chris Taylor-Vice-Chairman
Anthony Holt
Del Phillips
OTHERS PRESENT
David Lawing
Leah Dennen
Ben Allen

- I. CALL TO ORDER by Commissioner Chris Taylor at 5:35pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Chris Taylor.
 - B. Election of Chairman- Motion to elect Commissioner Jerry Becker by Commissioner Taylor, second by Dr. Phillips, unanimous approval.
 - C. Election of Vice Chairman- Motion to elect Commissioner Chris Taylor by Commissioner Becker, second by County Executive Holt, unanimous approval.
 - D. Approval of Agenda- Motion to approve by Commissioner Taylor, second by Commissioner Becker, unanimous approval.
 - E. Recognition of Public- None
 - F. Approval of Minutes-August 28, 2017- Motion to approve by County Executive Holt, second by Commissioner Becker, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- None
- III. REPORT OF THE COUNTY EXECUTIVE
 - A. Munis Status Report- County Executive Holt regretfully told the committee about the passing of the newly hired IT Director. He explained a second candidate had accepted the position and would start on November 13th with an annual salary of \$110K.
- IV. REPORT OF THE TRUSTEE- None
- V. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT
 - A. IT Assessment- Finance Director Lawing informed the committee that the amendment to the IT assessment to add the county clerk and sheriff was on the county commission agenda. He stated he has been following along on the assessment, and it's moving slowly.
 - B. Payroll Implementation Status- Finance Director Lawing stated, for obvious reasons regarding the IT situation, the payroll implementation will be moved from January to at least March but could be as late as June. He explained Kronos is based on phases, so this is not adding any additional costs but will take longer due to having to set up clocks, VPNS, etc. Finance Director Lawing stated there is only one person in IT at this time, and he is concentrating on the assessment.
- VI. REPORT OF THE LAW DIRECTOR- Law Director Dennen introduced new staff attorney, Ben Allen.
- VII. OLD BUSINESS- None
- VIII. NEW BUSINESS
 - A. Investment Committee
 1. Trustee's Report- Included in packet.
 - B. Purchasing Committee
 1. Sheriff's Office-no PO obtained for psychological services totaling \$1,050- Finance Director Lawing explained an exception has never been granted for this employee and briefly explained the situation. Motion to approve by Commissioner Chris Taylor, second by Dr. Phillips, unanimous approval.
 - C. 2002 Financial Management Committee- None
 - D. 2012 Financial Management Committee-None
- IX. ADJOURNMENT - Motion to adjourn at 5:42pm by Dr. Phillips.

**MINUTES
LEGISLATIVE COMMITTEE
PAUL R. GOODE, CHAIRMAN
October 3, 2017**

Present:

Paul R. Goode, Chairman
Trisha LeMarbre
Steve Graves
Paul Decker
Chris Taylor
Leslie Schell
Scott Langford, Commission Chairman

Absent:

Paul Decker
Kevin Pomeroy, Vice-Chairman

Also Present:

Leah Dennen, Law Director
Anthony Holt, County Executive
Bill Kemp, County Clerk

Chairman Goode brought the Legislative Committee meeting to order with an invocation by Comm. LeMarbre on Tuesday, October 3, 2017, at 5:00 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Upon motion of Comm. Schell, seconded by Comm. Graves, the Committee voted unanimously to approve the agenda.

Minutes of September 11, 2017 for approval. Upon motion of Comm. Chris Taylor, seconded by Comm. Langford, the Committee voted unanimously to approve the minutes of September 11, 2017.

Recognition of the Public. There was none.

Report of Chairman. Chairman Goode had no report.

Report of County Executive. County Executive Anthony Holt had no report.

8. Old Business.

9. New Business.

9a. Veterans Service Report.

Chairman Goode recognized Daryl Eubanks, Veterans Service Officer, who thanked commissioners for funding his newly hired administrator who is retired Air Force personnel. Chairman Goode suggested that Mr. Eubanks report to the Commission on veteran services periodically.

9b. Public Hearing – Fill Vacancy for District 5 County Commission Seat.

9b. Public Hearing – Fill Vacancy for General Sessions/Juvenile Judge.

Upon motion of Comm. Langford, seconded by Comm. LeMarbre, the Committee voted unanimously to approve Items 9b. and 9c. for docketing and consideration at the October 16, 2017, Commission meeting.

9d. Tourism Board. County Law Director Leah Dennen stated this resolution would create a new Tourism Board to allow more control by the County. No current membership position would be taken away. Upon motion of Comm. Chris Taylor, seconded by Comm. Schell, the Committee voted to approve unanimously the creation of a new Tourism Board and to forward the matter to the full Commission.

9c. Broadband Internet Resolution. Ms. Dennen stated that this resolution came from the County Clerks statewide to promote the General Assembly addressing lack of broadband internet in pockets of the County. County Clerk Bill Kemp stated that the resolution requested that electric companies be allowed to offer broadband internet. Upon motion of Comm. Schell, seconded by Comm. Langford, the Committee approved unanimously the resolution and forwarded it to the full Commission.

10. Certificates of Recognition. Comm. LeMarbre moved, seconded by Comm. Chris Taylor, to approve the certificates of recognition honoring the following:

- HolidayFest
- Ben Harris

11. Zoning.

11a. Special Provision Governing Industrial Zoning Districts (Second Reading). Ms. Dennen stated that the rezoning has to do with limiting industrial uses. She said it is a planned unit design, which gives the Commission more control over types of uses.

Upon motion of Comm. Graves, seconded by Comm. Schell, the Committee voted to approve docketing for the October 16, 2017, and Commission meeting the special provision governing Industrial Zoning Districts (Second Reading).

12. Adjournment. Upon motion of Comm. Graves, the Committee adjourned at 5:20 p.m.

MINUTES
AD HOC JUDICIAL CANDIDATE REVIEW COMMITTEE
PAUL R. GOODE, PRESIDING
September 28, 2017

Voting Members Present:

Paul R. Goode
Beth Garrison
Tip Martin
Baker Ring
Leslie Schell
Chris Taylor
Gary Williams

Also Present:

Leah Dennen, Ex Officio
Lindsey Ralston, Ex Officio

Chairman Goode brought the Ad Hoc Judicial Review Committee meeting to order with an invocation by Comm. Chris Taylor on Thursday, September 28, 2017, at 6:00 p.m. in the Sumner County Administration Building. All Ad Hoc members were present for a quorum.

4. New Business.

Mr. Goode informed the Ad Hoc Committee that this meeting would be an organizational meeting to lay out the processes where by the County Commission will fill the vacancy created by the resignation of General Sessions-Juvenile Judge Barry Brown effective December 29, 2017. The special election to fill the vacancy will take place on October 16, 2017, during the regular meeting of the County Commission in the Commission Chambers of the Sumner County Administration Building in Gallatin.

The Ad Hoc Committee is charged with presenting a nominee or nominees for the position from an application process undertaken to interview candidates for the position. Qualified persons may also submit a resume or qualifications to the Office of the County Clerk by 11 a.m. (local time) on Monday, October 16, 2017, or attend the 7:00 p.m. meeting and express interest to a member of the Sumner County Legislative Body.

The interim judge will take office January 1, 2018. The seat will be on the ballot in the May primary election and the August general election in 2018.

4a. Introduction of Members. Ad Hoc Committee members introduced themselves. Mr. Goode thanked the members for their participation in the County Commission's responsibility to fill Judge Brown's position.

4b. Determine the interview process. Mr. Goode stated there are five candidates to interview at the next meeting. The order of interviewees will be chosen by a random draw. Any candidate who is late will be considered at the end of the process. If a candidate cannot attend the meeting, then the Ad Hoc Committee will not review the qualifications of that candidate. Mr. Goode read T.C.A. 5-5-111(b) to the Ad Hoc Committee as follows:

(b) Before the county legislative body votes or considers any motion or resolution regarding the office to be filled, the chair shall allow registered voters of the county an opportunity to submit names to the county legislative body for consideration. The names may be submitted in writing to the chair prior to the meeting or may be submitted in person at the meeting. In order for a name to be considered, a member of the county legislative body must subsequently nominate the person. Members of the county legislative body may also nominate a candidate or candidates to fill the office or vacancy without the name being submitted by a voter. Nominations do not require a second. If the person nominated is not present at the meeting, the person making the nomination shall submit a signed statement from the nominee that the nominee is willing to serve in the office if appointed.

Mr. Goode said the candidates will have five minutes for introductions followed by question and answer periods of up to 15 minutes per person. Mr. Goode stated that the commissioners will pose generic questions and rely on attorneys on the Ad Hoc Committee to ask more specific questions. Commissioners will ask questions first. Once that process is complete, the members will debate and recommend a person or possibly more than one. He said the goal is to come away with one nominee.

4c. Additional points of discussion. Mr. Goode stated that County Law Director Leah Dennen will email candidates concerning the Ad Hoc Committee's process. The members discussed the manner in which to proceed with the questions and answers. Ms. Dennen asked the members to consider how to disseminate the results of the October 5, 2017, ad hoc committee meeting to the public and county commissioners.

On October 16 the ad hoc committee's recommendation(s) will pass through the Committee on Committees for docketing and move to the Commission floor. Mr. Goode stated that each nominee will be recognized to address the Commission for five minutes. The Commission will continue to vote, eliminating the nominee with the lowest vote, until a nominee receives 13 votes.

4d. Next meeting – Thursday, October 5, 2017 at 6:00 p.m. Mr. Goode announced the next meeting.

5. Adjournment. Upon motion of Ms. Schell, the ad hoc committee adjourned at 6:30 p.m.

MINUTES
AD HOC JUDICIAL CANDIDATE REVIEW COMMITTEE
PAUL R. GOODE, PRESIDING
October 5, 2017

Voting Members Present:

Paul R. Goode
Beth Garrison
Tip Martin
Baker Ring
Leslie Schell
Chris Taylor
Gary Williams

Also Present:

Leah Dennen, Ex Officio
Lindsey Ralston, Ex Officio

Chairman Goode brought the Ad Hoc Judicial Review Committee meeting to order with an invocation by Comm. Chris Taylor on Thursday, October 5, 2017, at 6:00 p.m. in the Sumner County Administration Building. All Ad Hoc members were present for a quorum.

Approval of Agenda. Ms. Schell moved, Mr. Chris Taylor seconded, to approve the agenda. The motion carried unanimously.

Minutes of September 28, 2017 for approval. Upon motion of Mr. Chris Taylor, seconded by Ms. Schell, the Ad Hoc Committee voted unanimously to approve the minutes of September 28, 2017.

Recognition of the Public. There was none.

4.New Business. Mr. Goode stated one of the five candidates – Pam Spicer – withdrew from consideration. The order of interviewees chosen by a random draw was as follows:

- Keith Dennen
- David Howard
- Alan Ehmling
- Debra Frizzell

Mr. Goode informed the candidates that they would be recognized in the same order on October 16 when speaking before the County Commission. That evening the County Commission will fill by special election the vacancy created by the resignation of General Sessions-Juvenile Judge Barry Brown effective December 29, 2017. All candidates will be presented on the ballot and voted upon by the full Commission.

The interim judge will take office January 1, 2018. The seat will be on the ballot in the May primary election and the August general election in 2018.

On October 16 the ad hoc committee's recommendation(s) will pass through the Committee on Committees for docketing and move to the Commission floor. He included the following in the record:

COUNTY COMMISSION RULES TO FILL A VACANCY

Candidates' names will be placed on the slate for consideration in alphabetical order. The first candidate to receive thirteen (13) votes from the County Commission will be considered elected to the position. At any time, the body can REFER (13 votes with debate) or DEFER (16 votes without debate) the vote to the following month.

The First Vote

After the Chairman places the matter on the floor, the voting will begin. All candidates shall be considered in the first round of voting. Any candidate(s) who receive no votes shall be removed from the slate. The candidate with the lowest vote total shall also be removed from the slate. If there is more than one candidate with the lowest vote total, all those candidates with the low vote total will be removed from the slate, unless a motion is made, seconded and passed by the Commission to change these particular rules. Such a change will require a two-thirds (16 member) vote.

The Second and Subsequent Vote(s)

On the second and subsequent vote(s) the candidate with the lowest votes shall be removed from the slate.

If there is more than one candidate with the lowest vote total, all those candidates with the low vote total will be removed from the slate, unless a motion is made, seconded and passed by the Commission to change this particular rule. Such a change will require a two-thirds (16 member) vote.

The voting rounds will continue until a candidate receives at least thirteen (13) votes which will constitute being elected by the Commission, or the body ceases voting and moves onto the next item of business.

How the Vote will be Taken

It is possible that other voting scenarios may be placed on the floor for consideration. One person has asked if a paper ballot could be used. The answer is yes, as long as the name and vote is called out for the record. Another person has asked if the board can be used. When we are down to three candidates, the board will be available for use. The County Commission can with two-thirds or 16 votes change how this process is handled.

The public was requested to leave the room and each of the candidates were allowed five minutes or more for introductions followed by question and

answer periods of up to 15 minutes per person. Commissioners posed questions followed by the attorneys serving on the Ad Hoc Committee. A brief recess was taken before Debra Frizzell spoke.

The Ad Hoc Committee members discussed the process and how to vote. Chairman Goode recessed the meeting again briefly to allow the attorneys on the Ad Hoc Committee to decide how to proceed.

The meeting reconvened with Ms. Dennen instructing the members that the vote would be by roll call. The results of the roll call vote were as follows:

Chris Taylor – David Howard
Paul Goode – David Howard
Baker Ring – David Howard
Leslie Schell – David Howard
Gary Williams – abstain
Beth Garrison – abstain
Tip Martin – abstain

David Howard received the recommendation with a vote of 4-0-3, with Commissioners Taylor, Goode, Ring and Schell voting for Mr. Howard; Mr. Williams, Ms. Garrison and Mr. Martin abstained from the vote.

Chairman Goode invited the candidates into the room to announce the results of the voting. He thanked all the participants in the process.

5. Adjournment. Upon motion of Ms. Schell, the Ad Hoc Committee adjourned at 9:35 p.m.

Prepared by Maria Savage