



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Larry Hinton

Third District
Steve Graves
Alan Driver

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Danny Sullivan
Baker Ring

Sixth District
Jim Vaughn
Kevin T. Pomeroy

Seventh District
Trisha LeMarbre

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Bill Taylor

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Audit Committee.....May 21

Budget Committee.....May 14,

June 8, June 11

Committee on Committees.....June 18

Education Committee.....June 11

Investment, Purchasing, 2002 Financial Management,

2012 Financial Management.....May 21, June 18

General Operations Committee..... May 7

Highway Commission.....April 3

Legislative Committee.....May 14



AUDIT COMMITTEE MINUTES
May 21, 2018

MEMBERS PRESENT
Paul Goode
Steve Graves
Trisha LeMarbre
OTHERS PRESENT
Leah Dennen
Ben Allen
Anthony Holt
Jeff Bailey

- I. CALL TO ORDER by Commissioner Goode at 6:00pm in Room 112 of the Sumner County Administration in Gallatin, TN. Invocation was led by Commissioner LeMarbre.
 - A. Approval of Agenda- Motion to approve by Commissioner LeMarbre, second by Commissioner Graves, unanimous approval.
 - B. Recognition of Public- None
 - C. Approval of Minutes—April 17, 2017- Motion to approve by Commissioner LeMarbre, second by Commissioner Graves, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. OLD BUSINESS-None
- V. NEW BUSINESS
 - A. FY2017 Audit Discussion (with representatives from Audit)- Finance Director Lawing explained the findings that the county received relates to implementation of the 2012 Act and best practices for centralized purchasing. He explained we are in the process of implementing the software and it should be implemented within the next twelve months. Jeff Bailey stated he understands that it takes time to implement an act such as this; and maybe this time next year, it won't be a finding. Finance Director Lawing explained Kronos and Munis should be fully implemented within the next six to nine months but that doesn't necessarily address any other parts of the private act. He stated that would have to be discussed with the schools. Jeff Bailey explained the schools would need to be consolidated with the county and not stand alone. Commissioner LeMarbre inquired about what it would take to amend the act. Jeff Bailey emphasized that his office's opinion is that complying with the 2012 Act is a move in the right direction.
- VI. REPORT OF THE FINANCE DIRECTOR-None.
- VII. ADJOURNMENT- Motion to adjourn at 6:11pm by Commissioner Graves.



BUDGET COMMITTEE MINUTES
May 14, 2018

MEMBERS PRESENT
Kevin Pomeroy, Chairman
Jerry Foster, Vice-Chairman
Billy Geminden
Paul Goode
Bill Taylor
Chris Taylor
OTHERS PRESENT
David Lawing
Leah Dennen
Ben Allen
Anthony Holt
Jim Young
Bill Kemp
Aaron Pickard

- I. CALL TO ORDER-by Chairman Pomeroy at 6:00pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Chairman Pomeroy.
 - B. Approval of Agenda-Motion to approve by Commissioner Foster, second by Commissioner Bill Taylor, unanimous approval.
 - C. Recognition of Public- None
 - D. Approval of Minutes-Motion to group and approve items I.D. 1 through 4 by Commissioner Goode, second by Commissioner Geminden, unanimous approval.
 1. April 3, 2018
 2. April 9, 2018
 3. April 17, 2018
 4. April 25, 2018
- II. REPORT OF THE COMMITTEE CHAIRMAN-Chairman Pomeroy informed the committee that he spoke with the assessor of property regarding the discrepancies in the property values, and he has provided revised numbers to the finance director, leaving a gap of approximately \$4M. Chairman Pomeroy stated there will be another budget workshop on June 8, 2018 beginning at 8:00am. The committee gave Finance Director Lawing direction to publish a tentative budget.
- III. REPORT OF THE COUNTY EXECUTIVE -No report.
- IV. REPORT OF THE FINANCE DIRECTOR
 - A. Financial Statement Memo- Finance Director Lawing informed the committee that April's financials are now on the finance department website.
 - B. FY2019 Budget Update- Finance Director Lawing provided a memorandum to the committee. He discussed items that were previously discussed at the April 25th budget meeting to see what the committee's wishes are for the draft that will be provided on June 8th. The first item is changes requested by consolidated dispatch. The memo shows a net impact of \$28,667 for a salary scale and additional supervisors. Finance Director Lawing pointed out 68% of consolidated dispatch is funded by cities, which is why he is showing the net amount. Finance Director Lawing briefly explained the salary scale that was attached to the memorandum. The second item he explained is a position for the planning and stormwater department. He pointed out that the finance department went through the fees for planning due to Commissioner Chris Taylor requesting this position be revenue neutral before funding. Finance Director Lawing explained if the fees are increased by \$100, it will net approximately \$30K annually for reclassification from part-time position to full-time position; the position would cost approximately \$35K. Commissioner Foster inquired about letting the employee begin August 1, which would remove 1/12 of the cost. Law Director Dennen requested that the committee recognize the requirements of MS-4, and if the state requirements for that department are not met, the county could be fined. She stressed to the committee that every building and every house must be checked twice a month. Chairman Pomeroy agreed that this is a needed employee and recommended adding the employee in the draft to begin July 1. Finance Director Lawing explained that in the past, other contracted services has been significantly overfunded. He stated he would review this line item with the director to see if \$5K could be transferred for the remainder of the cost. Finance Director Lawing explained the third item is a part-time position in Veterans Services request to be moved to full-time. He reminded the committee that this department was funded last year for a part-time employee for 29 hours a week at \$13.26 hourly, which rounds out to \$20K. He pointed out that Mr. Eubanks had stated, at the April 25th meeting, the employee would not

be utilizing the county's health insurance. He stated to make the position full-time, at \$13.26 hourly, plus a 1.75% raise, would be \$11,719. He described the fourth item, which is for the Sheriff's department to add either one SRO or one deputy; the cost is \$67,207. Chief Deputy Pickard stated he would email the finance department when they decide which one they need. Finance Director Lawing also informed the committee that there has been an issue with inmate medical reimbursement due to growth and the way the statutes are set up. Finance Director Lawing recommended instead of adding an additional \$300K for this item, decrease the health and dental insurance for twenty vacant positions at the Sheriff's Department, and add it to health and dental treatment for inmates to possibly prevent a mid-year adjustment. Law Director Dennen explained that there are several inmates who qualify to be put back on TennCare this year, and she is pursuing. She explained if this happens, it could possibly take care of some of the cost in the upcoming fiscal year. Finance Director Lawing explained the most advantageous move to make, at this point, causing zero impact, would be to remove \$268K in medical and dental from the vacancies and move it into inmate medical treatment to give a more realistic budget. Law Director Dennen explained she is very uncomfortable with this because the county keeps its certification with the state, pursuant to the fact that these people can be hired. She stated if the committee removes money from those line items, we cannot honestly tell the state we can fill those positions. Finance Director Lawing stated if we don't do this, his recommendation would be to increase medical treatment for inmates by \$300K. The committee directed Finance Director Lawing to leave the medical and dental insurance as is and to increase inmate medical treatment by \$300K. Finance Director Lawing explained item five from the memorandum. He stated \$13,100 was removed from the Portland Library's janitorial services for the 2019 budget, and a part-time employee was added for \$13,100 (including benefits). The \$13,100 was removed in the last reductions but needs to be added back for the necessary cleaning. The net impact is \$13,100. Finance Director Lawing explained the last item on his memorandum involves IT. A Hendersonville Library position that is approximately 85% information technology duties and 15% library duties originally was approximately 35% information technology duties and 65% library duties. The cost of this position is \$62,303. Additionally, this employee travels from library to library. The travel costs for fiscal year 2017 was \$2,385 and current year-to-date is \$1,476. Due to staffing needs, the Hendersonville Library has requested a replacement full-time employee at a cost of \$48,203. Jim Young addressed his concerns to the committee regarding the Hendersonville Library being short staffed. The net impact on the budget would be \$48,203. Chairman Pomeroy stated the employee needs to be moved to the IT Department, and the committee would discuss funding a part-time or full-time position for the Hendersonville Library on June 8. Finance Director Lawing informed the committee that the employee's travel needs to be discussed. Finance Director Lawing also discussed a couple of items that are not on the memorandum. First, EMS has one position that is the cost to promote someone from an EMT to a paramedic. The cost estimate for the regular salary and budgeted overtime with benefits is \$13,426, which is the cost difference between an EMT and a paramedic. There is one in the budget, historically there have been six, and there are seven employees on the waiting list. Finance Director Lawing also stated Chief Douglas has been looking at his mileage rate and a \$2 increase would bring in an additional \$153K in revenue, which could be a possible solution to moving EMTs to paramedics. Finance Director Lawing explained the only other item is for juvenile services, but it can be discussed on June 8th. The committee requested Finance Director Lawing bring back a draft on June 8th with all mentioned changes except everything for EMS and to be more conservative with revenues.

V. OLD BUSINESS

A. Items for Second Reading

1. EMS-\$6,500 increase in EMS revenue for an increase in refund payments (remove per Keith Douglas; transfer included in packet under item VI.D.1.a.)- Finance Director Lawing stated this item needs to be removed from the agenda.
2. County Administration Building roof replacement-construction costs from Local Capital Projects Fund-County Executive Holt requested this item to be placed on June's budget agenda.

VI. NEW BUSINESS

A. Education-Motion to group and approve items VI.A. 1 and 2 by Commissioner Goode, second by Commissioner Chris Taylor, unanimous approval.

1. Budget Amendments (for approval)
2. Budget Amendments (for information only)

B. Appropriations

1. Juvenile Court - \$237,000 from General Fund unassigned fund balance for juvenile detention- Motion to approve first reading by Commissioner Geminden, second by Commissioner Chris Taylor, unanimous approval.

2. Sheriff's Office
 - a. \$4,200 refund check for wrong item ordered-Motion to approve by Commissioner Bill Taylor, second by Commissioner Foster, unanimous approval.
 - b. \$1,936.34 insurance recovery for repair of vehicle-Motion to group and approve items VI.B.2.b through e. by Commissioner Chris Taylor, second by Commissioner Bill Taylor, unanimous approval.
 - c. \$885.23 from sale of animals to be used for animal food and supplies
 - d. \$18,166.81 state inmate medical reimbursement
 - e. \$39,470.06 state inmate medical reimbursement
 3. Gallatin First Baptist Church South Water property/parking lot- County Executive Holt briefly spoke to this item. He informed the committee that this has not been appraised and that this has been unanimously approved by the general operations committee. Commissioner Bill Taylor requested to find out the cost to have this appraised before June's meeting. Motion to approve first reading by Commissioner Chris Taylor, second by Commissioner Goode, unanimous approval.
 4. County Commission – \$19,968 from General Fund unassigned fund balance for health and dental insurance shortages throughout the year due to changes in coverage and for shortage in Archives clerical line due to retirement (employee payout)- Motion to approve by Commissioner Chris Taylor, second by Commissioner Goode, unanimous approval.
 5. Health Department - \$10,000 non-profit contribution to Mary's Magical Place for purchase of park benches with anti-smoking message- Motion to approve by Commissioner Goode, second by Commissioner Chris Taylor, unanimous approval.
- C. Highway Department – various appropriations and adjustments- Finance Director Lawing asked Chairman Pomeroy if this would require two readings because it has an increase in gas tax and other revenues. Chairman Pomeroy stated, yes. County Executive Holt recommended passing with one reading so that Judy could start paving. Chairman Pomeroy said it's good to go. Motion to approve by Commissioner Foster, second by Commissioner Goode, unanimous approval.
- D. County Clerk – discussion regarding health and dental insurance shortages- County Clerk Kemp addressed the committee regarding his concerns about a significant decrease in his health insurance line item. Finance Director Lawing informed the committee and County Clerk Kemp that he budgets coverage based on the election of the employee (single, employee plus one, or family coverage) at a point in time and the actuarially determined cost. County Clerk Kemp summarized that the health insurance lines were poorly budgeted. Finance Director Lawing pointed out that if jail overages are removed, which Law Director Dennen recommended not doing, and ECC overages are removed, which is a new department with a significant portion being reimbursed by the cities, the variance is approximately 3%. Finance Director Lawing further emphasized that if we under budget consolidated dispatch, the cities will be asked to pay an amount that is more than agreed upon or budgeted. County Executive Holt offered his opinion of a resolution. Finance Director Lawing previously offered three different resolutions, which were adjust from other line items in his budget, ask the commission for additional funding, or simply not adjust the line item and violate his budget in which County Clerk Kemp rejected all until speaking with the budget committee. Finance Director Lawing explained to the committee that it is County Clerk Kemp's decision how he will handle this.
- E. Transfers
1. Inter-budgetary –Motion to group and approve items VI.E.1.a and b by Commissioner Foster, second by Commissioner Bill Taylor, unanimous approval.
 - a. Greater than \$2,500
 - b. \$2,500 or less
- F. Tax Refunds-Motion to group and approve by Commissioner Foster, second by Commissioner Chris Taylor, unanimous approval.
1. Foxland Development Properties - \$12
 2. Gallatin Shalom Zone - \$221
 3. Lorinda Kay Scruggs - \$94

VII. ADJOURNMENT – Motion to adjourn at 7:20pm by Chairman Pomeroy.



BUDGET COMMITTEE MINUTES
June 11, 2018

MEMBERS PRESENT
Kevin Pomeroy, Chairman
Jerry Foster, Vice-Chairman
Bill Taylor
Chris Taylor
OTHERS PRESENT
Leah Dennen
Ben Allen
David Lawing
Leslie Schell
Moe Taylor
Mr. Dozier
Del Phillips
Trish LeMarbre

- I. CALL TO ORDER – by Chairman Pomeroy at 6:45 pm in the Commission Chambers of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation-Led by Commissioner Chris Taylor.

Presentation was given by Dr. Phillips to joint committee. School budgets were provided. Motion to approve school budgets as presented and pass on to the budget committee by Commissioner LeMarbre, second by Commissioner Schell, unanimous approval.
 - B. Approval of Agenda- Chairman Pomeroy requested to add in item VI.E.1.c. and item VI.B.4. Documents were provided to the committee. Motion to approve amended agenda by Commissioner Chris Taylor, second by Commissioner Foster, unanimous approval.
 - C. Recognition of Public- Kevin Baigert, 424 AB Wade Road, Bethpage, addressed his concerns regarding building a new courthouse.
 - D. Approval of Minutes – May 14, 2018- Motion to approve by Commissioner Foster, second by Commissioner Chris Taylor, unanimous approval.
- II. REPORT OF THE BUDGET COMMITTEE CHAIRMAN- Chairman Pomeroy stated the committee met on June 8th and came up with a realistic budget. He stated there has been approximately \$2.3M turned in over the last two years. He informed the committee that inmate medical costs increase every year, and it has been budgeted in fiscal year 18-19 to hopefully prevent a mid-year adjustment. Chairman Pomeroy made the committee aware he would not be present for the June 18th commission meeting and showed his appreciation for all their hard work.
- III. REPORT OF THE COUNTY EXECUTIVE – County Executive Holt thanked the budget committee, Dr. Del Phillips and Finance Director Lawing for all their hard work on the budgets. County Executive Holt stated the budget is balanced with the current tax rate.
- IV. REPORT OF THE FINANCE DIRECTOR
 - A. Financial Statement Memo- Finance Director Lawing informed the committee that the May 2018 financials will be on the finance department's website by Monday, June 18.
 - B. Highway/Public Works Fund Analysis-included in packet
 - C. Board of Education Cash Flow Forecast Schedule-included in packet.
- V. OLD BUSINESS
 - A. Items for Second Reading
 1. Juvenile Court - \$237,000 from general fund unassigned fund balance for juvenile detention- Motion to approve by Commissioner Bill Taylor, second by Commissioner Foster, unanimous approval.
 - B. Previously Discussed Items
 1. County Administration Building roof replacement-construction costs from local capital projects fund- County Executive Holt explained they were still working on this. No action taken.

2. Gallatin First Baptist Church South Water property/parking lot- Mr. Dozier requested that the church continue to have access to the parking lot on the weekends. Motion to approve by Commissioner Chris Taylor, second by Commissioner Foster, unanimous approval.

VI. NEW BUSINESS

- A. Education- Motion to group and approve items VI.A.1. and 2 by Commissioner Chris Taylor, second by Commissioner Foster, unanimous approval.
 1. Budget Amendments (for approval)-
 2. Budget Amendments (for information only)
 3. Gene Brown Elementary renovation/addition - \$3,408,550 transfer within capital projects fund- Motion to approve by Commissioner Chris Taylor, second by Commissioner Foster, unanimous approval.
- B. Appropriations
 1. County Clerk - \$14,971 increase in fees for projected shortage in health and dental insurance- Mr. Kemp spoke to this. Motion to approve and waive second reading by Commissioner Chris Taylor, second by Commissioner Foster, unanimous approval.
 2. Medical and Dental Services (Autopsies) – additional \$30,000 needed for increase in autopsies- Motion to approve and waive second reading by Commissioner Foster, second by Commissioner Chris Taylor, unanimous approval.
 3. Bridal House Rural Access Grant - \$10,000 received in FY2017 for park development- This item only needs one reading. Motion to approve by Commissioner Foster, second by Commissioner Chris Taylor, unanimous approval.
 4. EMS- Keith Douglas informed the committee that there will be adjustments to his budget and requested that Finance Director Lawing and he be able to review and adjust in July. Finance Director Lawing recommended that Chief Douglas' budget be amended in July. No action taken.
- C. Highway Department – various appropriations and adjustments- Ms. Hardin stated these are all housekeeping items. This item only needs one reading. Motion to approve by Commissioner Chris Taylor, second by Commissioner Foster, unanimous approval.
- D. Courthouse Project – design and consultant phase funding and time frame discussion- \$5.7M- Finance Director Lawing informed the committee that there is slightly under \$11M uncommitted in the local capital projects fund, and he recommends this for the funding source. Motion to fund from the local capital projects fund in fiscal year 2019 by Commissioner Chris Taylor, second by Commissioner Bill Taylor. Commissioner Schell commented this is for consulting fees and has already been through the general operations committee. Commissioner Foster pointed out his concerns regarding spending this amount of money. He stressed that schools will need to be built sooner than later, and he doesn't feel comfortable incurring this much debt. Finance Director Lawing explained he has projected \$12M in the local capital projects fund by the end of fiscal year 2019. He also informed the committee there is a projected \$19.7M in the debt service fund. He explained in lieu of borrowing, if instructed, he could change the tax levy, and move more pennies into the capital projects fund from the debt service fund for one year. He stated that would move approximately \$5M during the next year, and the county could fund the new campus' utilities with cash, if they do not exceed \$8M to \$10M. Finance Director Lawing explained that would push the debt down the road and give the commission longer to consider their options. Chairman Pomeroy stressed schools have to be built, there has to be a sheriff's department and court system, and the roads have to be taken care of. He stated the commission, Dr. Phillips, and Finance Director Lawing has worked hard and not to lose sight of what has to be done. He also explained if the money is spent properly, over the next twelve years, the county will be able to fund these projects. Commissioner Moe Taylor stated it was his understanding that this was sent to budget to discuss a funding plan and how it would be funded. Finance Director Lawing requested the committee to allow him to change the tax levy to move approximately \$5M from the debt service fund, making approximately \$17M available, which would allow these projects to continue on.

Commissioner Chris Taylor amended his motion to allow Finance Director Lawing's recommendation, and to remove the \$5.7M courthouse appropriation as requested by Commissioner Foster, second by Commissioner Bill Taylor, motion passes 3-1 with Commissioner Foster opposing.

E. Transfers- Motion to group and approve items VI.E.1.a. and b. by Commissioner Chris Taylor, second by Commissioner Bill Taylor, unanimous approval.

1. Inter-budgetary

a. Greater than \$2,500

b. \$2,500 or less

c. Election Commission Transfer- Motion to approve by Commissioner Chris Taylor, second by Commissioner Foster, unanimous approval.

F. Tax Refunds- Motion to group and approve items VI.F.1. and 2 by Commissioner Chris Taylor, second by Chairman Pomeroy, unanimous approval.

1. James N etux Laura J Brown - \$115

2. Gelco Fleet Trust – 34 requests totaling \$2,173

G. Building Permit Refund to Jamie Carpenter - \$2,255.18- Motion to approve by Chairman Pomeroy, second by Commissioner Bill Taylor, unanimous approval.

H. FY2019 Budgets- Motion to approve by Commissioner Chris Taylor, second by Commissioner Foster, unanimous approval.

1. Tax Levy Resolution- Motion by Commissioner Chris Taylor to amend as discussed in item VI.D, second by Chairman Pomeroy, unanimous approval.

2. Appropriation Resolutions

a. County, Highway, Schools-Motion to approve by Commissioner Chris Taylor, second by Chairman Pomeroy, unanimous approval.

b. Non-profit Charitable Organizations – Chairman Pomeroy stated tourism would be capped at \$650K and reviewed again next year. Motion to approve by Commissioner Chris Taylor, second by Commissioner Foster, unanimous approval.

I. Continuation Budget Resolution- Motion to approve by Chairman Pomeroy, second by Commissioner Chris Taylor, unanimous approval.

VII. ADJOURNMENT- Motion to adjourn at 7:53pm by Commissioner Chris Taylor.



BUDGET COMMITTEE MINUTES

June 8, 2018

MEMBERS PRESENT
Kevin Pomeroy, Chairman
Jerry Foster, Vice-Chairman
Billy Geminden
Paul Goode
Bill Taylor
Chris Taylor
OTHERS PRESENT
Leah Dennen
Ben Allen
David Lawing
Bethany Browning
Anthony Holt
Bill Kemp
Marty Nelson
David Howard
Moe Taylor

- I. CALL TO ORDER by Chairman Pomeroy at 8:00am in the Commission Chambers of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Chairman Pomeroy.
 - B. Approval of Agenda- Motion to approve by Commissioner Chris Taylor, second by Commissioner Foster, unanimous approval.
 - C. Recognition of Public-County Clerk Kemp encouraged the committee to give all employees a 2% raise. Sheriff Weatherford informed the committee that he had lost one deputy to Wilson County, and another is considering leaving. Judge Howard echoed County Clerk Kemp. Chairman Pomeroy informed them he had discussed this with Finance Director Lawing, and he would be discussing this under his report.
- II. REPORT OF THE COMMITTEE CHAIRMAN- Chairman Pomeroy informed the committee that his goal today was to finish discussing all items so the budget could be presented at the regular scheduled budget meeting on June 11th, then on to the full commission June 18th.
- III. REPORT OF THE FINANCE DIRECTOR
 - A. Memorandum- Finance Director Lawing began with item C, which shows a 2% increase for employees, at a cost of approximately \$80,897. He directed the committee to the general fund summary page, which shows a difference between revenues and expenditures of \$803,107. He went on to explain the factors causing the difference. Consolidated dispatch has several vacant positions, and each one of those are budgeted at employee plus one coverage. Historically, it has been much less, because some employees will not take insurance, and there will be a one-month lag before coverage begins. He informed the committee this will need to stay budgeted because this is the maximum amount that will be billed to the cities. Historically, the jail has had a significant amount of unspent appropriations because of turnover, somewhere in excess of \$300K. Finance Director Lawing explained the county must meet TCI regulations regarding the number of positions. Finance Director Lawing stated he had been a little less conservative on revenues. Currently, as the budget sits and assuming the economy doesn't change, he believes the county will still pick up a small amount of fund balance. Finance Director Lawing informed the committee of a few recommendations he has for the budget. Finance Director Lawing recommended changing all the vacant jail positions' insurance to single, reducing appropriations by \$167,182. Assistant Finance Director Browning changed 24 vacant positions to single coverage. Finance Director Lawing explained any department that had decreased part time or additional fund line items were kept the same and not increased in totality. Commissioner Chris Taylor recommended the additional and part time funds that were conceded to be decreased by the committee be added back into the budget. The committee agreed to give every department a 2% increase.

Finance Director Lawing summarized the changes from the budget that was presented on April 25, 2018. Item A shows the net cost of additional salary requests for consolidated dispatch of \$28,667. Item B shows a new MS-4 employee. Finance Director Lawing explained permit fees have been increased by \$100, and he had spoken with the director, Mr. Suddarth, and he was comfortable removing \$5,256 from other contracted services to make this revenue neutral. Item C shows a net cost of turning a part-time position into full-time in the veterans' service office for \$11,719. In 2018, a part-time position was funded for \$20,000 (29 maximum hours a week at \$13.26 an hour). To make the position full-time (using the assumptions of 40 hours a week, a 1.75% raise on the hourly rate of \$13.26, and an election for no health or dental insurance) will cost \$11,719.

However, the department filled this position at \$15.38 an hour. To make the position full-time (using the assumptions of 40 hours a week, a 1.75% raise on the hourly rate of \$15.38, and an election for no health or dental insurance) will cost \$17,094. Item D for sheriff's department increases includes one additional deputy at a cost of \$66,879 (including benefits) and \$300,000 increase to the line-item "Medical and Dental Services" (for inmate medical treatment costs), which is to align this line-item to historical costs. Item E for the libraries includes \$13,100 (including benefits) for part-time janitorial services in the Portland Library. This amount was removed from the Portland Library's janitorial services' line-item, and a part-time employee was added for \$13,100 (including benefits) during fiscal year 2018. The \$13,100 was removed in the last budget reductions but needs to be added back for the necessary cleaning. Item E also includes \$48,203 (including benefits) for a new position in the Hendersonville Library. The Hendersonville Library has (or had) a position that is (or was) approximately 85% information technology (IT) duties and 15% library duties; originally, this position was approximately 35% IT duties and 65% library duties. The cost of this existing, predominately IT position, is \$62,303 and has been budgeted in the IT budget. Additionally, this employee travels (or traveled) from library to library. These travel costs were \$2,385 for the 2017 Fiscal Year, which were paid from various libraries and are part of their existing budgets. The committee agreed to adjust all items mentioned except for Veterans' Services, which will be discussed at their hearing.

- B. Option 1 FY19 Proposed Budget-Included in packet.
- C. Option 2 FY19 Proposed Budget- Included in packet.

IV. BUDGET HEARINGS

- A. Clerk and Master- Mark Smith provided a revised budget to the committee. The budget committee approved to include in the budget as presented.
- B. Veterans' Services- Veterans' Service Officer Eubanks explained to the committee the benefits of making his employee full-time. Commissioner Foster requested Mr. Eubanks begin tracking how many cases he has each month. County Executive Holt recommended Mr. Eubanks report back to the committee in October to see how many more veterans he can serve with a full-time staff member. Commissioner Bill Taylor requested Mr. Eubanks come back quarterly, and tell a success story at the county commission meeting. The committee agreed to turn the part-time employee to full-time at \$15.38 hourly.
- C. Election Commission- Lori Atchley requested reductions to her budget that were included in the packet due to legislations that did not pass. Assistant Finance Director Browning made the following changes: reduced postal charges by \$86,747 and printing, stationery and forms by \$18,683. Ms. Atchley explained to the committee that her staff's salaries need to be addressed. Commissioner Chris Taylor informed Ms. Atchley that her office's salaries will be looked at next year.
- D. EMS- Finance Director Lawing stated, typically, the cost of six to seven promotions from EMT to paramedic are included in the budget. Currently, only one has been budgeted. Finance Director Lawing explained Chief Douglas has suggested increasing his mileage rate to make up the difference for the extra paramedic positions. Chief Douglas explained to the committee that the base mileage rate is \$13. He stated, if the mileage rate is increased to \$15, they will capture an additional \$153K. Finance Director Lawing asked Mr. Douglas, "how many EMTs are you anticipating moving to paramedics for the upcoming fiscal year?" Chief Douglas responded, "nine". Finance Director Lawing stated one EMT is currently budgeted to be promoted to paramedic. He informed the committee that he is proposing to raise the fees, if comparable to other counties, to capture \$153K, and add approximately \$107K to Chief Douglas' budget for the cost of promoting an additional eight EMTs to paramedics. Finance Director Lawing mentioned benchmarking to the committee. Chief Douglas agreed this would help him. The committee agreed to include \$25K for consulting in the finance department's budget. Finance Director Lawing stressed that was an estimate and could be more or less.
- E. Consolidated Dispatch-Finance Director Lawing and Rhonda Lea briefly spoke to this. The committee agreed to fund this budget as presented.
- F. County Buildings-County Executive Holt requested the committee allow him to transition a full-time custodian to full time maintenance and to hire an additional full-time custodian. The committee agreed to include this in the budget. Assistant Finance Director Browning added a full-time custodian including benefits for \$42,308.
- G. EMA Grant (flow through)- Finance Director Lawing stated this is completely flow through and can be added into the budget now or amended in July. Ken Weidner briefly spoke to this. The committee agreed to add this in the budget.

V. WORKSHOP- Finance Director Lawing directed the committee to page three in the packet, which included capital items. He explained each capital item to the committee. County Executive Holt encouraged the committee to add \$250K-300K for the Hendersonville Fire Hall. He also spoke about different options for volunteer fire departments. There was lengthy conversation regarding both items from several committee members, and the committee agreed not to add either item into the budget. Commissioner Chris Taylor commented that options for the volunteer fire departments are currently being discussed by the EMS committee, and they have also been speaking with CTAS.

Commissioner Moe Taylor wanted to clarify that \$400K is in the budget for the waterline projects. Finance Director Lawing stated that he estimated all this to be spent, so the projected fund balance was brought down for the current year. Assuming the grant is approved next year and an additional \$400K is received, there will be a cumulative balance of \$800K.

Ms. Nelson requested \$10K for salaries in addition to the proposed 2% raise for her employees. She pointed out her department is at the point where they need an additional full time, or possibly additional part time person, during tax season. She stressed she has made cuts in other line items, also. Commissioner Chris Taylor suggested the committee look at this after Ms. Williams takes office and has a chance to look over everything.

Finance Director Lawing mentioned Mr. Isbell has requested \$1,500 for class reimbursement. The committee did not include this in the budget.

Finance Director Lawing inquired about possibly completing a salary scale for departments whose salaries are in question, such as election commission. Chairman Pomeroy stressed the county cannot focus on what other entities are doing but only what Sumner County can afford. He told Finance Director Lawing this is not necessary. Finance Director Lawing informed the committee of Ms. Hardin's adjustments for the highway department, which are included in the packet, and he would include in the budget.

Chairman Pomeroy thanked the committee for all their hard work and informed them he would not be at the June 18th commission meeting. He requested Commissioner Foster give report on his behalf.

VI. ADJOURNMENT -Motion to adjourn at 10:34am by Chairman Pomeroy.

**COMMITTEE ON COMMITTEES
MINUTES
JUNE 18, 2018**

Present:

Trisha LeMarbre, Chairman
Caroline Krueger, Vice-Chairman
Loren Echols
Paul R. Goode
Baker Ring

Also Present:

Ben Allen, Staff Attorney
Leah Dennen, County Attorney
Anthony Holt, County Executive-Absent

The regular meeting of the Committee on Committees was brought to order with an invocation by Chairman LeMarbre on Monday, June 18, 2018, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman LeMarbre declared a quorum to conduct business.

Agenda. Upon motion of Comm. Krueger, seconded by Comm. Ring, the Committee approved the agenda unanimously.

Approval of Minutes of May 21, 2018. Upon motion of Comm. Ring, and duly seconded by Comm. Echols, the Committee approved unanimously the minutes of May 21, 2018.

Public Recognition. None

Report of the Chairman. Chairman LeMarbre had no report.

Report of the County Executive. County Executive Anthony Holt was not present.

Old Business. None

New Business.

Solid Waste Board- Six-Year Terms.

Chairman LeMarbre announced the following expiring terms on the Solid Waste Board for appointment:

- Elaine Gore, Gallatin six-year term –deferred to next month

Library Board –three year terms

Chairman LeMarbre announced the following expiring terms on the Library Board for appointment:

Jessica Hunter to be re-appointed
Dan Toole to be re-appointed
Johnnie Freedle (resigned) – Jackie Wilbur to be appointed

Upon motion of Comm. Ring, seconded by Comm. Krueger, the Committee voted unanimously to group and approve the appointments of Ms. Hunter, Mr. Toole and Mrs. Wilbur to the Library Board.

Sumner County Resource Authority 6-year term. Chairman LeMarbre brought forth the following re-appointment to the Sumner County Resource Authority.

Billy Geminden – County Commissioner

Upon motion of Comm. Goode, seconded by Comm. Ring, the Committee voted to approve unanimously the appointment of Mr. Geminden to the Sumner County Resource Authority.

Tourism Board. Chairman LeMarbre announced the following expiring term on the Tourism Board:

Mandy Christianson to be replaced by Marilee Tice

Upon motion of Comm. Ring, seconded by Comm. Echols, the Committee voted to approve unanimously the appointment of Ms. Tice to the Tourism Board.

Budget Committee. Chairman LeMarbre reported a Budget Committee vacancy due to the resignation of Joanne Kemp from her Seventh District Commission seat and brought forth the following nomination:

Leslie Schell

Upon motion of Comm. Goode, seconded by Comm. Ring, the Committee voted to approve unanimously the appointment of Commissioner Leslie Schell to the Budget Committee.

General Operations Committee. Chairman LeMarbre reported a General Operations Committee vacancy due to the resignation of Joanne Kemp from her Seventh District Commission seat and brought forth the following nomination:

Loren Echols

Upon motion of Comm. Goode, seconded by Comm. Krueger, the Committee voted to approve unanimously the appointment of Commissioner Loren Echols to the Budget Committee.

Delinquent Tax Committee. Chairman LeMarbre reported a Delinquent Tax Committee vacancy due to the resignation of Joanne Kemp from her Seventh District Commission seat and brought forth the following nomination:

Loren Echols

Upon motion of Comm. Ring, seconded by Comm. Goode, the Committee voted to approve unanimously the appointment of Commissioner Loren Echols to the Delinquent Tax Committee.

Agricultural Extension Service Committee. Chairman LeMarbre reported a vacancy in the Agricultural Extension Service Committee due to the resignation of Joanne Kemp from her Seventh District Commission seat.

Caroline Krueger expressed interest in serving on the Committee.

Upon motion of Comm. Echols, and duly seconded, the Committee voted to approve unanimously the appointment of Commissioner Caroline Krueger to the Agricultural Extension Service Committee.

Next Month July 2018

Sumner County Airport Authority – five-year term

Camden McConnell (letter of resignation)

Library Board- Larry Hinton – three-year term

10. Adjournment. Upon motion of Comm. Goode, and duly seconded, the Committee adjourned at 6:39 p.m.

Prepared by Maria Savage

**MINUTES
EDUCATION COMMITTEE
JUNE 11, 2018**

Present:
Paul Decker, Chairman
Trisha LeMarbre, Vice-Chairman
Baker Ring
Michael Guthrie
Leslie Schell
Absent:
Paul R. Goode
Billy Geminden

Also Present:
Leah Dennen, County Law Director
Ben Allen, Staff Attorney
Dr. Del Phillips, Director of Schools

Chairman Decker brought the meeting of the joint Education and Budget Committees to order with an invocation by Comm. Chris Taylor on Monday, June 11, 2018, at 6:00 p.m. in the Sumner County Administration building in Gallatin. A quorum was present.

Chairman Decker recognized Dr. Del Phillips, Director of Schools, who presented an overview of the Sumner County Schools 2018-2019 budget approved by the Board of Education on May 22, 2018. The following is the Budget Summary:

UNDESIGNATED FUND BALANCE

Projected Beginning Reserves/Fund Balance FY 18-19:	\$ 29,750,000
Projected Mandatory Amount to Remain in Fund Balance:	\$ 9,400,000
Projected Undesignated Fund Balance:	\$ 20,350,000

TOTAL REVENUES AND EXPENDITURES

Total Budgeted Revenue:	\$241,504,000
Total Budget Expenditures:	\$256,276,000
Budget Revenue less Expenditures:	\$(14,772,000)
Total Textbook and Capital Project available for Budgeting:	(\$3,000,000)
Projected Undesignated Fund Balance available for Budgeting:	\$ 20,350,000
Projected Unbudgeted Fund Balance:	\$ 2,578,000

\$2.6 million undesignated fund balance for fiscal stability

EXPENDITURE CHANGES

Total New Expenses	\$ 14,690,000
Total Capital Funded by Commission for 20 busses and textbooks	\$ 2,800,000

Chairman Decker called the Education Committee meeting to order.

Adoption of the Agenda. Upon motion of Comm. Schell, seconded by Comm. Ring, the Committee members approved the agenda by unanimous voice vote.

Minutes of April 2, 2018. Upon motion of Comm. LeMarbre, seconded by Comm. Guthrie, the Committee members approved unanimously the minutes of April 2, 2018.

Recognition of the Public. Chairman Decker recognized the following speakers:

Kevin Baigert of 424 A. B. Wade Road in Portland said that the budget before the committee sets a dangerous funding precedent for adding to a cost structure that is unsustainable.

Moe Taylor, First District County Commissioner, asked if the undesignated fund balance could be used to fund School Resource Officers.

Report of the Chairman. Chairman Decker had no report.

Report of County Executive. County Executive Holt had no report.

Old Business. None.

New Business

10a. Sumner County Board of Education Amendments (for approval). Upon motion of Comm. Schell, seconded by Comm. LeMarbre, the Committee voted unanimously to approve the Board of Education amendments.

10b. Sumner County Board of Education Amendments (for information only). No action taken.

10c. Renovation/Additions to Gene Brown Elementary School.

Dr. Phillips discussed a Board of Education funding request for \$3,408,550.00 for renovations/additions at Gene Brown Elementary School. Upon motion of Comm. Schell, seconded by Comm. LeMarbre, the Committee voted unanimously to approve the request and forward the matter to the Budget Committee.

11. Joint meeting of Education and Budget Committees

11a. Fiscal Year 2018-2019 Sumner County Board of Education Budgets.

Comm. LeMarbre moved, seconded by Comm. Schell, to approve the Board of Education school budget for FY 2018-2019 and forward it to the Budget Committee. The motion carried unanimously.

12. Adjournment

The Committee adjourned at 6:38 p.m. upon motion of Comm. LeMarbre and duly seconded.

Prepared by Maria Savage



INVESTMENT, PURCHASING, 2002 FINANCIAL
MANAGEMENT, AND 2012 FINANCIAL
MANAGEMENT COMMITTEES MINUTES
May 21, 2018

MEMBERS PRESENT
Jerry Becker, Chairman
Chris Taylor, Vice Chairman
Judy Hardin
Anthony Holt
Caroline Krueger
Del Phillips
Danny Sullivan
OTHERS PRESENT
Leah Dennen
Ben Allen
David Lawing
Dennis Cary

- I. CALL TO ORDER by Chairman Becker at 5:32pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Chris Taylor.
 - B. Approval of Agenda- Chairman Becker added item VIII. B.3 to the agenda. Motion to approve by Commissioner Chris Taylor, second by County Executive Holt, unanimous approval.
 - C. Recognition of Public- None.
 - D. Approval of Minutes-March 19, 2018- Motion to approve by County Executive Holt, second by Commissioner Chris Taylor, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN-None.
- III. REPORT OF THE COUNTY EXECUTIVE
 - A. Munis Status Report- IT Director Cary informed the committee that all servers that backup Munis have been updated, and the speed has increased about 80%. The upgrade to Munis version 11.3 is in progress and is being tested by the finance department. He is anticipating it to be completed by the end of the calendar year.
- IV. REPORT OF THE TRUSTEE-None
- V. REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT
 - A. Kronos timekeeping project- Finance Director Lawing directed the committee to pages 3-21 in the packet. Finance Director Lawing explained the Kronos implementation is still in progress, and Kronos personnel have informed him that they have no other government entity that is not operating in the cloud. The annual cost for maintenance in the cloud is \$43,506; currently, we pay \$44,811, which does not include server replacements, mobile devices, analytics that must come online next year, upgrades or offsite backup. Finance Director Lawing also informed the committee that the county is two versions behind because of operating on-site, and it will require an upgrade to go live on the third version. Kronos is recommending that the county migrate to the cloud. Finance Director Lawing explained the cost of changing implementation, which is in the original contingency, is approximately \$33K. Finance Director Lawing requested the committee to allow David Herndon to attend next month's meeting to discuss all the positives of having software as a service. This will delay implementation about three months but will allow it to be phased in to three different areas.
- VI. REPORT OF THE LAW DIRECTOR-None.
- VII. OLD BUSINESS-None
- VIII. NEW BUSINESS
 - A. Investment Committee
 1. Trustee's Report- Included in packet.

B. Purchasing Committee

1. Purchase Order Exceptions List-This is for information only.
2. Law Director – purchase order obtained after contract signed and services performed- Motion to approve by County Executive Holt, second by Commissioner Chris Taylor, unanimous approval.
3. Health Department- A copy of this purchase order was provided to the committee. Finance Director Lawing explained Mr. Hendricks was emailed a copy of the purchasing policy. Motion to approve by Commissioner Sullivan, second by Commissioner Chris Taylor, unanimous approval.

C. 2002 Financial Management Committee-None

D. 2012 Financial Management Committee-None

IX. ADJOURNMENT- Motion to adjourn at 5:44pm by Commissioner Chris Taylor.



INVESTMENT, PURCHASING, 2002 FINANCIAL
MANAGEMENT, AND 2012 FINANCIAL
MANAGEMENT COMMITTEES MINUTES
June 18, 2018

MEMBERS PRESENT
Jerry Becker, Chairman
Danny Sullivan
OTHERS PRESENT
David Lawing
Leah Dennen
Ben Allen
David Herndon

- I. CALL TO ORDER
 - A. Invocation
 - B. Approval of Agenda-No quorum present.

**MINUTES
GENERAL OPERATIONS COMMITTEE
LESLIE SCHELL, CHAIRMAN
JUNE 4, 2018**

Present:

Leslie Schell, Chairman
Larry Hinton, Vice-Chairman
Jerry Becker
Caroline Krueger
Baker Ring
Moe Taylor

Also Present:

Leah Dennen, County Law Director
Kim Ark, County Grants Administrator
Ben Allen, Staff Attorney
Anthony Holt, County Executive
Mike Thomas, JPA
Joe Thompson, 18th District Circuit
Court Judge
Kathryn Strong, Circuit Court Clerk

The scheduled meeting of the General Operations Committee was brought to order with an invocation by Chairman Schell on Monday, June 4, 2018, at 6:00 p.m. in the Sumner County Administration Building. Chairman Schell declared a quorum present to conduct business.

Agenda. Comm. Becker moved, seconded by Comm. Hinton, to approve the agenda. The Committee voted to approve the agenda unanimously.

Minutes of May 7. Upon motion of Comm. Moe Taylor, seconded by Comm. Becker, the Committee voted to approve unanimously the minutes of May 7, 2018, regular meeting.

Report of Chairman. Chairman Schell had no report.

County Executive. County Executive had no report.

Recognition of the Public. Chairman Schell recognized the following to speak:

Joe Thompson, 18th District Circuit Court Judge, spoke in favor moving the criminal justice complex to the design phase.

Kathryn Storing, Sumner County Circuit Court Clerk, encouraged the Committee to approve the next phase of the project as recommended by Justice Planning Associates.

8. Old Business.

8(1.) Update: Judge Carter's hallway renovations. Chairman Schell recognized County Executive Anthony Holt who reported that the hallway is finished except for mounting the cameras and smoke detectors.

8(2.) Update: Castalian Springs Community Club. Executive Holt stated that the roof was completed at the Castalian Springs Community Club. The waterline construction will begin soon to service the new kitchen and bathrooms. A water meter has been installed. Executive Holt said the project is 70 percent complete.

8(3.) JPA Report Discussion. Chairman Schell introduced discussion on the Justice Planning Associates proposal for a new Criminal Justice Complex. Mike Thomas of JPA was present to participate in the discussion. Mr. Thomas stated that the time frame to finish construction is four years, with a two-year design phase.

Chairman Schell stated that the charge of the Committee is to vote on whether or not to approve the project along with the architectural and engineering fees and forward the matter to the Budget Committee.

County Law Director recommended requesting the Budget Committee hire a project manager and an architect. The estimated initial cost to move the project into the design phase is estimated at \$5.7 million.

Comm. Ring moved, seconded by Comm. Krueger, to approve the request for funding to hire a project manager and architect. Without objection, Comm. Ring with the agreement of Comm. Krueger moved to amend the motion to state a request for design and consultant fees.

Comm. Hinton moved, seconded by Comm. Moe Taylor, to amend the main motion to state that the Budget Committee and the Sumner County Director of Finance provide an overall analysis of the funding mechanisms for this project going forward. The amended passed unanimously.

The main motion was approved unanimously.

9. New Business.

9(1). Surplus Property Tax Assessor's Office.

9(2). Surplus Property Archives Department.

9(3). Surplus Property Law Office.

9(4). Surplus Property Election Commission.

9(5). Surplus Property Planning and Stormwater Department.

9(6). Surplus Property County Executive's Office.

9(7). Surplus Property Clerk and Master's Office.

Upon motion of Comm. Becker, seconded by Comm. Taylor, the Committee voted to approve unanimously the various items for surplus property listed under 9(1). through 9(7).

10. Adjournment. Chairman Schell declared the Committee adjourned at 6:55 p.m. after a motion by Comm. Becker and duly seconded by Comm. Moe Taylor.

SUMNER COUNTY HIGHWAY COMMISSION**April 3, 2018****MINUTES****MEMBERS PRESENT:**

Judy Hardin, Road Superintendent
Larry Hinton, Commissioner
Merroll Hyde, Vice Chairman
Caroline Krueger, Commissioner
Tom Neal, Citizen Member
Bill Taylor, Commissioner

MEMBERS ABSENT:

Steve Graves, Chairman
Anthony Holt, County Executive

OTHERS PRESENT:

Leah Dennen, Law Director
Ben Allen, Staff Attorney
Sandra Lee Hesson, Administrative Assistant

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, April 2, 2018 at 5:30 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA

Road Superintendent: Meridian Drive, Spire Way, Peak Drive to New Business

APPROVAL OF AGENDA

Motion to approve: Commissioner Hyde
Seconded by: Commissioner Taylor
Motion passed: Unanimously

APPROVAL OF MINUTES

Motion by Road Superintendent Hardin to approve the March 2018 minutes. **Seconded** by Commissioner Krueger. **Motion passed** unanimously.

PUBLIC RECOGNITION

A. Ronald Strahle of 2541 Steeplechase Road, Gallatin, TN, was present to request a new culvert of similar size to be put in ASAP in place of the deteriorating steel culvert which has become a safety issue (showing several pictures).

B. Daryl Swinea of 77 Valeria Street, Nashville, TN was present requesting help with flooding problems on property he bought in December 2017 on Old Hwy 109N. There is a pipe that comes under the road to his property.

SUMNER COUNTY HIGHWAY COMMISSION**04/03/18****PAGE 2****REPORT OF CHAIRMAN: OLD BUSINESS** - None**REPORT OF CHAIRMAN: NEW BUSINESS** - None**REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS** - None**REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS**:**A. County Road Acceptance Requests (see attached)**

Road Superintendent Hardin requested approval of: Shimmering Way, Meridian Drive, Spire Way, and Peak Drive as County Roads. Commissioner Hyde **motioned** to accept and group and approve all of the roads listed above (see attached). **Seconded:** Citizen Member Neal **Motion Passed:** Unanimously

B. May Meeting

Road Superintendent Hardin pointed out next month's meeting is on Election Day. There was discussion. Commissioner Krueger **motioned** to move May's Highway Commission Meeting to May 8th. **Seconded** by Citizen Member Neal. **Motioned passed** unanimously.

REPORT OF COUNTY EXECUTIVE - None**COMMISSION BUSINESS** - None**REPORT OF LAW DIRECTOR** - None

MOTION TO ADJOURN: Commissioner Krueger
SECONDED BY: Citizen Member Neal
ADJOURNMENT: 5:57 P.M.

**MINUTES
LEGISLATIVE COMMITTEE
PAUL R. GOODE, CHAIRMAN
JUNE 11, 2018**

Present:

Paul Decker, Vice Chairman

Steve Graves

Trisha LeMarbre

Leslie Schell

Chris Taylor

Absent:

Paul R. Goode, Chairman

Scott Langford, Commission Chairman

Kevin Pomeroy

Also Present:

Leah Dennen, Law Director

Ben Allen, Staff Attorney

Bill Kemp, Clerk

Anthony Holt, County Executive

Vice-Chairman Decker brought the Legislative Committee meeting to order with an invocation Monday, June 11, 2018, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Upon motion of Comm. LeMarbre, seconded by Comm. Schell, the Committee voted unanimously to approve the agenda.

Minutes of May 14, 2018 for approval. Upon motion of Comm. Graves, seconded by Comm. Chris Taylor, the Committee voted unanimously to approve the minutes of May 14, 2018.

Recognition of the Public. There was none.

Report of Chairman. Vice-Chairman Decker had no report.

Report of County Executive. County Executive Anthony Holt had no report.

8. Old Business.

9. New Business.

9a. Veterans Service Report. Vice-Chairman Decker stated no vote was required for docketing of the Veterans Service report.

9b. Amending the Sumner County Personnel Policy for the Sumner County Juvenile Court Office (attached). Upon motion of Comm. LeMarbre, seconded by Comm. Graves, the Committee voted to approve unanimously the personnel policies of the Juvenile Court Office and forward them to the full Commission.

9c. Bond of Director of Schools (attached). Upon motion of Comm. LeMarbre, seconded by Comm. Schell, the Committee voted to approve unanimously the Director of Schools bond and forward it to the full Commission.

9d. Agreement between City of Gallatin and Sumner County for Annexation of Langford Farms and provision of urban services(attached). Vice-Chairman Decker recognized County Law Director Leah Dennen who said that this agreement reflects the State's new zoning laws.

Upon motion of Comm. Chris Taylor, seconded by Comm. Schell, the Committee voted to approve the agreement and forward it to the full Commission.

9e. Building Permit refund request for Jamie Carpenter(attached). Upon motion of Comm. Chris Taylor, seconded by Comm. Schell, the Committee voted unanimously to refund building permit fees in the amount of \$2,225.18 to Jamie Carpenter.

10. Certificates of Recognition. Vice-Chairman Decker introduced the certificates of recognition honoring the following:

- Honoring Valedictorians (see attached list)
- Honoring Principal of the Year Dr. Ron Becker
- Honoring Teacher of the Year (elementary) Jennifer Pack-Brown
- Honoring Teacher of the Year (middle) Daniel Johnson
- Honoring Teacher of the Year(high school) Carmen Watts
- Honoring Scott Wietecha

Comm. Schell moved, Comm. LeMarbre seconded, to approve the certificates of recognition and the Committee voted unanimously in favor.

11. Zoning. None

12. Adjournment. Upon motion of Comm. Graves, and duly seconded by Comm. LeMarbre, the Committee adjourned at 5:38 p.m.