



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Moe Taylor
Terry Wright

Second District
Billy Geminden
Larry Hinton

Third District
Alan Driver
Steve Graves

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Baker Ring
Danny Sullivan

Sixth District
Deanne Dewitt
Luke Tinsley

Seventh District
Loren S. Echols
Gene Rhodes

Eighth District
Merrol N. Hyde
Shellie Young Tucker

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Jeremy Mansfield

Twelfth District
Michael Guthrie
Justin Nipper

The following minutes are included in this packet:

Audit Committee.....May 20

Budget Committee.....April 18, May 13

Committee on Committees.....May 20

Emergency Services Committee.....May 6

Employee Benefits Committee..... February 26, March 12

General Operations Committee.....May 6

Highway Commission.....April 2

Legislative Committee.....May 13

Comer Barn Ad Hoc Committee.....May 7



AUDIT COMMITTEE MINUTES
May 20, 2019

MEMBERS PRESENT
Scott Langford, Chairman
Jerry Becker
Steve Graves
Chris Taylor
OTHERS PRESENT
David Lawing
Leah Dennen
Ben Allen

- I. CALL TO ORDER by Chairman Langford at 6:00pm in Room 112 of the Sumner County Administration Building in Gallatin, TN. Commissioner Taylor led invocation.
 - A. Approval of Agenda- Motion to approve by Commissioner Taylor, second by Commissioner Graves, unanimous approval.
 - B. Recognition of Public- None
 - C. Approval of Minutes—May 21, 2018- Motion to approve by Commissioner Graves, second by Commissioner Taylor, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- None
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. OLD BUSINESS- None
- V. NEW BUSINESS
 - A. FY2018 audit discussion- Motion to approve by Commissioner Taylor, second by Commissioner Graves, unanimous approval.
 - B. Discussion of amendment to the 2012 Act as related to the audit finding- Finance Director Lawing stated the county only had one finding with a recommendation, which would require a corrective action plan. He stated we also had a best practice finding; however, this finding does not have a recommendation attached and does not require a corrective action plan. The finding with a recommendation was for lack of inclusion of the school department in the county's financial system and passing the implementation deadline in the 2012 Private Act. He pointed out that both will be corrected tonight with the county commission's adoption of the amendment to the 2012 Act.
- VI. REPORT OF THE FINANCE DIRECTOR-None
- VII. ADJOURNMENT- Motion to adjourn at 6:03pm by Commissioner Langford.



BUDGET COMMITTEE MINUTES
April 18, 2019

MEMBERS PRESENT
Chris Taylor, Chairman
Jerry Becker
Billy Geminden
Paul Goode
Justin Nipper
Leslie Schell
OTHERS PRESENT
Leah Dennen
Ben Allen
David Lawing
Bethany Browning

- I. CALL TO ORDER by Chairman Taylor at 8:30am in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation-Led by Commissioner Geminden.
- II. REPORT OF THE COMMITTEE CHAIRMAN- Chairman Taylor stated departments and nonprofits will present this morning and after lunch.
- III. BUDGET HEARINGS-DEPARTMENTS
 - A. Health Department-Hal Hendricks presented budget.
 - B. Highway Department-Road Superintendent Hardin presented.
 - C. Sheriff's Department- Deputy Sheriff Pickard and Sheriff Weatherford presented budgets.
 1. Sheriff's Department
 2. Jail
 3. Animal Control
 4. Sex Offender Registry
 5. Civil Service
 - D. Chancery Court- Clerk and Master Smith presented budgets.
 1. Chancery Court
 2. Other Administration of Justice-
 - E. Assessor of Property- Property Assessor Isbell presented budgets.
 1. Assessor of Property
 2. Reappraisal
 3. Board of Equalization
- IV. BUDGET HEARINGS-NON-PROFITS
 - A. Decisions, Choices, and Options- Joi Wassill presented.
 - B. Cumberland Crisis Pregnancy Center- Melissa Meyers presented.
 - C. Gallatin Volunteer Fire -Robert Plumber presented.
 - D. Highland Volunteer Fire- Not present.
 1. Station 1
 2. Station 2
 3. Station 3
 - E. Number One Volunteer Fire-Ian Durham presented.
 - F. Shackle Island Volunteer Fire-Steve Frost presented.
 - G. Westmoreland Volunteer Fire- Mark Jenkins presented.
 - H. White House Community Volunteer Fire-Joe Williams presented.
 1. Station 1
 2. Station 2
 - I. Oak Grove Volunteer Fire- Not present.
 - J. Gallatin Senior Citizens- Beverly Stovall presented.
 - K. Portland Senior Citizens- Jamie Rose presented.
 - L. White House Senior Citizens- Billy Wineman presented.
 - M. Westmoreland Senior Citizens-Michael Horton presented.
 - N. Hendersonville Senior Citizens-Julie White presented.
 - O. Sumner County Tourism-Barry Young presented.
 - P. Forward Sumner-Jimmy Johnston presented.

- Q. Sumner Teen Center-Stacy Douglass presented.
- R. Ashley's Place-Amy Burke-Salyers presented.
- S. Homesafe-Anat Anais presented.
- T. Mid-Cumberland- Sharon McDaniel presented.
 - 1. Dues
 - 2. Meals on Wheels
 - 3. Ombudsman
 - 4. YouthCAN
- U. Salvus Center- Jennifer Flanagan presented.
- V. Legal Aid Society- Zach Oswald presented.
- W. Children Are People- Donnie Crenshaw presented.
- X. TN Rehabilitation Center-Linda Suddarth presented.
- Y. Habilitation and Training Services-Ben Minnix presented.
- Z. Tennessee Small Business Center (VSCC)-Charles Alexander presented.
- AA. Sumner Spay and Neuter Alliance- June McMahon presented.
- BB. Sumner County Anti-Drug Coalition- Kit Sinyard presented.
- CC. Sumner County Fire Buffs Association-Mark Harrington presented.
- DD. Sumner County Museum- Ryan Baker presented.

****Committee recessed for lunch at 12:30pm**

V. OLD BUSINESS

- A. Election Commission- Election Administrator Atchley presented. Chairman Taylor informed Ms. Atchley that the committee has tentatively approved a 7% salary increase, then add COLA to that amount, for election commission employees. He stated this excludes the chief deputy and the administrator of elections. Chairman Taylor stated the chief deputy's salary will be increased by a total of \$6,171 (the amount of the comp payout for FY19 as of 04/18/19 for the chief administrator), with no COLA, and will no longer be eligible for comp time.
- B. EMS-Chief Miller presented. Chairman Taylor requested Chief Miller to come back to the committee in six months to review revenues. Chief Miller requested that budgeted revenues be increased by \$560K.
- C. General Sessions II (Juvenile Services)- Judge Howard presented.
- D. Drug Court- Trayce Bryant presented. Chairman Taylor advised Ms. Bryant to let the committee know in September if they will be receiving the highway safety grant.
- E. IT (To discuss courthouse WIFI)- IT Director Cary presented.

VI. BUDGET HEARINGS-DEPARTMENTS CONTINUED

- A. Finance- Finance Director Lawing presented VI. A through E.
- B. Debt Service Fund
- C. Capital Projects Fund
- D. Self-Insurance Fund
- E. Revenues for FY2020 Budget

VII. WORKSHOP-

- The committee tentatively reduced COLA for the sheriff's department to 4% and tentatively approved five new road deputies and one new transport position.
- The committee tentatively approved Sumner County Tourism as presented (\$682,500). The committee tentatively approved two non-recurring events to be funded from the hospital fund (\$48,500 for Crappie USA tournament and \$8,744 for Spotlight Tourism Conference). Finance Director Lawing mentioned to Mr. Young that their revenue trend was lower than prior years due to new hotels opening in Madison. Finance Director Lawing stated the past two years are skewed, due to the solar eclipse. Finance Director Lawing stated, based on various conversations, he believes the budgeted revenue should be increased 2%, which would be 6.89% over estimated actual of \$970,930. Finance Director Lawing asked Mr. Young, "Do you feel comfortable of this being a very conservative estimate?" Mr. Young stated, "yes".
- The committee tentatively approved a youth services officer in juvenile services.
- The committee tentatively approved to add \$25K in the capital projects fund for network connection at the courthouse.
- The committee tentatively approved not to add transit alliance into FY20 budget.
- The committee tentatively approved not to include any new non-profit requests or increases for existing, other than Sumner County Tourism.
- The committee tentatively approved to reduce all volunteer fire departments to \$14K each.
- The committee tentatively approved a total of three new EMT's and three new paramedics for emergency medical services.

VIII. ADJOURNMENT- Motion to adjourn at 3:45pm by Commissioner Goode.



BUDGET COMMITTEE MINUTES
May 13, 2019

MEMBERS PRESENT
Chris Taylor, Chairman
Jerry Foster, Vice-Chairman
Jerry Becker
Billy Geminden
Paul Goode
Leslie Schell
OTHERS PRESENT
David Lawing
Leah Dennen
Ben Allen
Mark Smith
Bill Kemp
Judy Hardin

- I. CALL TO ORDER by Chairman Taylor at 6:30pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Geminden.
 - B. Approval of Agenda- Motion to approve by Commissioner Goode, second by Commissioner Schell, unanimous approval.
 - C. Recognition of Public-None
 - D. Approval of Minutes- Motion to group and approve items I.D.1.through 3 by Commissioner Goode, second by Commissioner Geminden, unanimous approval.
 1. April 8, 2019
 2. April 11, 2019
 3. April 18, 2019
- II. REPORT OF THE BUDGET COMMITTEE CHAIRMAN- Chairman Taylor stated the fiscal year 2020 budget is approximately \$200K out of balance. Chairman Taylor pointed out that if the committee wishes to keep the HR Department in the fiscal year 2020 budget, there will need to be significant reductions made somewhere else. Chairman Taylor explained that he intends to present the proposed budget to the full commission in June. He also stated that revenue changes for Planning and Stormwater and Building and Codes need to be reviewed this month, so they can show as actual figures in the 2020 budget. Chairman Taylor stated \$70,000 for night vision equipment for EMA will be deferred until next month because he has several questions. Commissioner Foster requested that we address this in a timely manner. Finance Director Lawing requested that the \$72,309 EMA grant for safety equipment be placed in the 2020 budget, in lieu of next month. The committee agreed.
- III. REPORT OF THE COUNTY EXECUTIVE-None
- IV. REPORT OF THE FINANCE DIRECTOR
 - A. Financial statement memo- Included in packet.
 - B. FY2020 budget discussion
 1. Clerk and Master-Clerk and Master Smith stated his office will begin implementing e-filing soon, which will entail additional duties for several employees. Clerk and Master Smith stated he is requesting an additional \$1,899 for salary increases. Finance Director Lawing pointed out the increase in salaries requested is under 5% of his total budget. Chairman Taylor requested Finance Director Lawing make these changes in the proposed budget.
 2. ECC- Finance Director Lawing stated ECC resubmitted their budget with decreases in the amount of \$29,992, but their request includes four new employees in the fourth quarter of fiscal year 2020. Historically, the committee has not allowed this because the other three quarters must be funded the next year or the positions will be eliminated.

Finance Director Lawing stated he met with Chairman Taylor and they are proposing the following changes to be included in the next budget draft:

- Tentatively reduce self-insurance to a 15% increase
- Tentatively reduce all volunteer fire departments to \$0 and discuss on the commission floor
- Tentatively reduce ECC's budget by \$29,992. Finance Director Lawing stated their budget is still 10.03% above prior year.
- Tentatively remove the HR Department for \$179,357
- Tentatively include \$216K in new fees for engineering services. Finance Director Lawing is requesting to approve the fee structure for engineering before July 1, 2019 so they show for the corresponding budget.

Finance Director Lawing explained with adjustment to the property tax rate for inflation and the above changes, the fiscal year 2020 budget will be in parity with prior year. Chairman Taylor stated Law Director Dennen requested to have an HR clerk if the entire department is not funded. Once the budget has been balanced, the committee will discuss including this. Finance Director Lawing mentioned the courthouse and jail maintenance fund is \$67,562 out of balance; County Executive Holt is concerned that there are not enough funds to maintain the buildings. Finance Director Lawing recommended decreasing appropriations by \$67,562 in the courthouse and jail maintenance fund and adding additional funding in the general fund for maintenance. Chairman Taylor made a motion to decrease appropriations in the courthouse and jail maintenance fund by \$67,562 and increase appropriations in the general fund by \$67,562, second by Commissioner Goode, unanimous approval. Chairman Taylor stated there will be several resolutions for various items that will be discussed by the full commission and not voted on by the budget committee.

V. OLD BUSINESS- Motion to group and approve items V.A.1.a. and b by Commissioner Foster, second by Commissioner Goode, unanimous approval.

A. Second Readings

1. Sheriff's Office
 - a. \$70,000 for additional inmate food supplies
 - b. \$300,000 for additional inmate medical services

VI. NEW BUSINESS

A. Discussion of video services for commission chambers – County Clerk Kemp briefly spoke to this. Motion to approve \$2,500, waive second reading and be funded from county clerk's data processing fees by Chairman Taylor, second by Commissioner Foster, unanimous approval.

B. Education

1. Budget amendments (for approval)- Motion to approve by Commissioner Schell, second by Commissioner Goode, unanimous approval.
2. Budget amendments (for information only)- Included in packet.

C. Appropriations

1. Register of Deeds - \$30,000 from register of deeds restricted data fees for updating server- Motion to approve and waive second reading by Commissioner Goode, second by Commissioner Schell, unanimous approval.
2. Sheriff's Office- Motion to group and approve items VI.C.2.a. through g, with item VI.C.2.g going to the full commission, and waive second readings by Commissioner Becker, second by Commissioner Foster, unanimous approval.
 - a. \$594.14 reimbursement from Sumner Regional for off-duty deputy transport
 - b. \$1,606.13 reimbursement for state inmate medical services (received)
 - c. \$14,868.96 reimbursement for state inmate medical services (filed)
 - d. \$702 animal control donations for animal transport kennels
 - e. \$15,168 insurance recovery for repair of damaged vehicles
 - f. \$10,367.77 Allen estate donation for the animal control program
 - g. 3-year contract for KnowBe4 security awareness training
3. Health Department - \$20,000 Healthy Built Environment state grant- Motion to approve and waive second reading by Commissioner Schell, second by Commissioner Goode, unanimous approval.
4. Hendersonville Library - \$2,875 from capital projects for geothermal repairs- Motion to approve and waive second reading by Commissioner Schell, second by Commissioner Goode, unanimous approval.

5. Highway Department – various adjustments- Road Superintendant Hardin briefly spoke to this. Motion to approve and waive second reading by Commissioner Foster, second by Commissioner Schell, unanimous approval.
 6. Approved by the General Operations Committee- Motion to group and approve items VI.6a. through c, waive second readings and fund from local capital projects by Commissioner Goode, second by Commissioner Geminden, unanimous approval. Finance Director Lawing asked County Executive Holt, “are these county buildings?” County Executive Holt stated, “yes.”
 - a. Appropriating up to \$7,500 donation to the Cairo Community Club for repairs
 - b. Appropriating up to \$12,500 for roof and repairs to Sideview Community Club
 - c. Appropriating up to \$15,000 for meeting recording equipment for audio/visual
- D. Transfers- Motion to group and approve items VI.D.1. through 2 by Commissioner Goode, second by Commissioner Foster, unanimous approval.
1. Between major categories
 - a. Planning and Stormwater - \$3,500 transfer to IT Department to purchase iPads and to pay for associated monthly service for the planning and stormwater department
 - b. Finance - \$40,073 transfers from the employee benefits major category in the general fund to various departments for shortages within the medical, dental, and life insurance account lines due to changes in coverage and salaries during FY2019
 - c. County Executive - \$406,150 transfer within the capital projects fund for the re-roof of the county administration building
 2. Greater than \$2,500
 3. \$2,500 or less- Included in packet.
- E. Tax Refunds- Motion to group and approve items VI. E.1 through 3 by Commissioner Goode, second by Commissioner Schell, unanimous approval.
1. Richard and Andrea Harding - \$456.66
 2. Michael and Sandra Heyboer - \$324
 3. Wheels LT - \$17
 4. Steve Fann – refund of penalties and interest- No action taken.

VII. ADJOURNMENT- Motion to adjourn at 7:05pm by Commissioner Becker.

**COMMITTEE ON COMMITTEES
MINUTES
PAUL R. GOODE, CHAIRMAN
MAY 20, 2019**

Present:

Paul R. Goode, Chairman
Jerry Becker
Deanne Dewitt
Shellie Young Tucker

Absent:

Loren S. Echols, Vice-Chairman

Also Present:

Ben Allen, Staff Attorney
Leah Dennen, County Attorney
Anthony Holt, County Executive
Justin Nipper, Commissioner

The regular meeting of the Committee on Committees was brought to order with an invocation by Comm. Dewitt on Monday, May 20, 2019, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Goode declared a quorum to conduct business.

Agenda. Comm. Becker moved, seconded by Comm. Tucker, to approve the agenda. The motion carried unanimously.

Approval of Minutes of April 15, 2019. Upon motion of Comm. Becker, and duly seconded by Comm. Tucker, the Committee approved unanimously the minutes of April 15, 2019.

Public Recognition. None

Report of the Chairman. Chairman Goode had no report.

Report of the County Executive. County Executive Anthony Holt had no report.

8. Old Business. None

9. New Business.

Solid Waste Board.

Chairman Goode announced the following appointment on the Solid Waste Board:

- Elaine Gore, Gallatin (term expired May, 2018)

Upon motion of Comm. Becker to approve the appointment of Elaine Gore to the Solid Waste Board, seconded by Comm. Tucker, the Committee voted unanimously to approve the appointment of Ms. Gore.

Next Month, June 2019

Tourism Board. Marilee Tice

Resource Authority L. K. Lannom, Gallatin, 6-year term

Civil Service Board Terry Mimms, two-year term

10. Adjournment. Upon motion of Comm. Becker, the Committee adjourned at 6:33 p.m.

**MINUTES
EMERGENCY SERVICES COMMITTEE
Chairman Caroline Krueger
MAY 6, 2019**

Present:

Caroline Krueger, Chairman
Michael Guthrie, V. Chairman
Alan Driver
Jerry Foster
Luke Tinsley
Chris Taylor

Absent:

Merrol N. Hyde

Also Present:

Greg Miller, EMS Chief
Jay Austin, Assistance EMS Chief
Leah Dennen, County Law Director
Ben Allen, Staff Attorney
Sheriff Chief Deputy Aaron Pickard
Ken Weidner, Emergency Management Agency
Paul Harbsmeier

Chairman Caroline Krueger called the meeting of the Emergency Services Committee to order with an invocation by Comm. Chris Taylor on Monday, May 6, 2019, at 5:00 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Upon motion of Comm. Chris Taylor, seconded by Comm. Tinsley, the Committee unanimously approved the agenda.

Approval of Minutes of March 4, 2019. Upon motion of Comm. Chris Taylor, Comm. Driver seconded, the Committee approved unanimously the minutes of March 4, 2019.

Public Comments. none

Report from the Chairman. No report.

Report from the County Executive. County Executive Anthony Holt was not present.

Report from the Sheriff. Sheriff Chief Deputy Aaron Pickard distributed and discussed the April, 2019 financial reports and animal control statistics. Chief Deputy Pickard provided a 30-day breakdown of the type of problems and number of responses in April.

The average daily jail population was 811 in April, 2019. Chief Deputy noted that mental health transports were 78 this past year. The Committee discussed the possibility of the Sheriff's Department not doing mental health transports. The CTAS survey is underway but will not be completed for the 2019-2020 budget cycle.

Fire Departments. The report was given later. Joe McLaughlin of the Cottontown Volunteer Fire Department reported there were 406 calls for April, with Westmoreland not reporting. In 2018 there were 357 for the same time period, showing an increase in the number of calls. Year-to-date there were 1,562 calls.

Com. Chris Taylor stated that this year the fire departments are proposed to receive a basic services budget with a five percent increase. He stated that a lump sum will be proposed on the floor of the Commission funded by the addition of one cent on the tax rate for the one year to meet equipment needs for the volunteer fire departments. The funds generated would be approximately \$430,000.00. Comm. Taylor suggested that the EMS Committee decide how to allocate the funding based on the needs of individual fire departments.

Report from the EMS Director. Jay Austin, Assistant Chief of Administration, presented the EMS reports. Monthly revenue for April was \$604,095.00 with net revenue \$5,444,859. Responses were 1,931 and are right on track, with transports 1,468. He said payroll is on target.

Report of the Emergency Management Agency. Ken Weidner, Director of the Emergency Management Agency, reported that just completed was part of the site work on Bethel Road in Millersville. The antennae for the new radio system should go up next week. To date, several of municipalities are moving toward using the radio system with funding in the works. He said the communications system rollout is ahead of schedule.

Mr. Weidner requested approval to apply for a Homeland Security Grant Program in the amount of \$72,309.00 to fund training, exercises and equipment purchases. He stated he is requesting the grant earlier than usual because of the lack of night vision equipment available to law enforcement officers who responded to a manhunt, recently. He said the grant will fund some of the equipment for the Emergency Response Team. He commended the law enforcement agencies and individuals that responded to the call. The new communication equipment will remedy the problems experienced during this incident.

Comm. Foster moved, seconded by Comm. Guthrie, to approve the grant request. The motion carried unanimously.

Members of the ERT are from most of the municipalities in the County. Mr. Weidner stated that he keeps track of all the equipment. Comm. Foster moved, seconded by Comm. Guthrie, to go ahead and buy the night vision equipment and illuminators for the entire ERT up, funding up to \$70,000.00, with necessary equipment tracking mechanisms in place. The motion carried unanimously.

13. Old Business.

a. Update on ECC

Paul Harbsmeier reported on the progress at the Emergency Communications Center.

Mr. Harbsmeier stated that hiring and training continues at a rate of two per month, so as not to overwhelm the training process. He said the biggest problem was overcoming the personnel losses. He said the turnover has been minimized.

He said the search for a new director is underway. Three candidates will be interviewed for the job after background investigations are complete.

14. New Business None

15. Adjournment. With a motion by Comm. Foster, and duly seconded by Comm. Driver, the Committee adjourned at 6:00 p.m.

Prepared by Maria Savage

MINUTES
EMPLOYEE BENEFITS COMMITTEE
February 26, 2019
9:00 A.M.

Members Present:

Justin Nipper
Michael Guthrie
Anthony Holt

Also:

Leah Dennen
Ben Allen
David Lawing

Bob Shupe
Brittney Spradling
Debbie Robertson
Scott Karnes

Teresa Terry
Ashley Berry
Christy Freedle
Keith Helton

Mr. Nipper called the SIB Employee Benefits Committee meeting to order on Tuesday, February 26, 2019 at 9:00 a.m. in Room 112, County Administration Building, in Gallatin, Tennessee.

Agenda: Mr. Guthrie made a motion to approve the agenda with additions; seconded by Mr. Nipper; unanimous approval.

Public Recognition: A county employee voiced his concerns about the nicotine surcharge and being charged until the next fiscal year after he had become nicotine negative. He asked that there be better communication concerning this and that the committee change that decision and drop the surcharge once an employee becomes nicotine negative.

Minutes: Motion was made by Mr. Guthrie to approve the minutes of November 20, 2018; seconded by Mr. Nipper; unanimous approval.

Report of Committee Chair: Mr. Nipper stated that we have had some employee concerns. He suggested we have the employee send Mrs. Robertson an email noting their concerns and send to committee members to research before the next meeting. Mr. Guthrie asked Ms. Dennen to streamline a process that is legal and ethical, and we can distribute to department heads and then on to employees.

Report of Consultant: Ms. Spradling noted we are still in the black. She stated that although we do not have the reinsurance now, she would like to continue tracking the reinsurance and start it over in July 2019. Mr. Lawing stated we should show 18 months of large claims and 18 months of corresponding premiums. It was decided to get a reinsurance quote from BCBS each July to evaluate each year. Mrs. Spradling stated that BCBS provided us with a renewal report and she provided us with some interesting facts stated in the report.

Mr. Karnes informed us that BCBS has a Specialty SmartStart Program that we can turn on if we wish to do so at no cost to us. It includes 45 oncology drugs that if it is a newly prescribed med to a patient, they can request a 15-day trial and pay half of the copay or cost share to make sure the med is appropriate for them. Mr. Guthrie made a motion to turn on that program; seconded by Mr. Holt; unanimous approval.

One to One: Ms. Ashley Berry handed out a report showing the utilization of the clinics and noting that May and November were their busiest months. It also showed the top drugs that were utilized.

Ms. Berry handed out a timeline showing the HRA program that we now have and the transition year to switch to physicals and then the timeframe each year after that. Mr. Holt suggested that employees be given an hour and a half away from work in order to have their physical completed. If one is non-compliant, there will be face to face health coaching. There will be a special called meeting to discuss and educate everyone on the new program and get their input on the change. Mr. Guthrie made a motion to adopt the Transition timeline; physicals contingent upon the approval of the elected officials; seconded by Mr. Holt; unanimous approval.

Finance Director: Mr. Lawing commented on the financial report showing that we have around \$12.5M in cash on hand. He stated that he got the preliminary numbers from BCBS concerning insurance premiums which showed 9.53%. We are budgeting everyone on the Preferred plan instead of the actual breakdown between the Non-Preferred and the Preferred. He is estimating around 5% increase on the medical premiums if we adopt the increases on the Preferred and Non-Preferred based on number of participants. He will be looking at the actuarials when he gets all of the information and bring back his recommendation at the next meeting. Mr. Shupe commented that there are four areas affecting the premium increase which includes medical trend edging up, no reinsurance, RX explosion, and the wellness program.

Old Business: none

New Business: Mr. Lawing inquired about the nicotine surcharge that was discussed at the beginning of the meeting. Mr. Holt made a motion to be effective March 1, 2019 to drop the nicotine surcharge once the employee becomes nicotine negative; they will remain on the standard plan with BCBS until the next fiscal year; One to One is to contact the Finance Department informing them of those who are nicotine negative and the surcharge will be dropped the 1st of the next month; seconded by Mr. Guthrie; unanimous approval.

Ms. Spradling reported that she had received the Admin renewal from BCBS proposing a multi-year guarantee. The cost would go from \$41.63 to \$43.45. The dental would remain the same. Mr. Holt made a motion for Mr. Shupe to get with BCBS for a better deal; seconded by Mr. Guthrie; unanimous approval.

Ms. Dennen informed the Committee that we have an employee who put his daughter on the medical insurance at the time he was hired. He received a letter from BCBS stating she was not eligible for health insurance, so he thought she was not covered. The letter was actually referring to the dental insurance that she was not eligible for. BCBS is revising the letter to be more specific so as not to cause the confusion in the future. The employee found out a few months later that his daughter had cancer and has been trying to pay the bills himself. Ms. Dennen asked the committee to consider reimbursing him. Mr. Guthrie made a motion for BCBS to waive the prior approvals based on in-network and re-evaluate the situation later; seconded by Mr. Holt; unanimous approval.

There was no further business, so Mr. Nipper adjourned the meeting at 10:15 a.m.

MINUTES
EMPLOYEE BENEFITS COMMITTEE
March 12, 2019
2:00 P.M.

Members Present:

Justin Nipper
Michael Guthrie
Anthony Holt

Also:

Leah Dennen
Ben Allen
David Lawing

Bob Shupe
Debbie Robertson

Keith Helton
Ashley Berry
Christy Freedle

Mr. Nipper called the SIB Employee Benefits Committee meeting to order on Tuesday, March 12, 2019 at 2:02 p.m. in the Commission Chambers, County Administration Building, in Gallatin, Tennessee.

Agenda: Mr. Guthrie made a motion to approve the agenda; seconded by Mr. Nipper; unanimous approval.

Public Recognition: None

Report of Committee Chair: Mr. Nipper welcomed the One to One group to present their proposal for the Wellness Program changes.

New Business: Ashley Berry and Keith Helton from One to One presented their proposal for the Wellness Program. They propose to change from the HRA and go to physicals each year either in the clinic or with your personal care physician. They want to establish primary care and go from telephone coaching to face to face coaching. They suggest that we change the benchmarks, but it is up to the Committee if they want to make any changes or not.

Mr. Lawing proposed that we move the timeline of the physicals or HRA to May through September to become effective the following July 1st. It was suggested that we allow employees to have one and a half hours paid time off in order to complete their physical.

The floor was opened up for questions and any comments on the proposed changes. Mr. Holt asked for input from all of the elected officials and direction on how to go forward. There was input from all of the elected officials.

Mr. Guthrie thought it was advantageous to have the HRA and go to the doctors and health coaches.

Mr. Smith suggested we have both the HRA and the physical and let the employee choose which one they want to get. One to One commented that would be more expensive.

Mr. Holt asked for a show of hands from the elected officials to see what they would like to do. Two voted for the physicals; 1 voted to leave as is; 5 voted for the hybrid; 1 abstained. Mr. Kemp stated he did not want to change the parameters. Mr. Holt stated we would get with One to One and come up with a plan that the majority would agree to. We would wait until the next meeting on May 21, 2019 to vote on anything.

There was no further business, so Mr. Nipper adjourned the meeting at 3:27 p.m.

**MINUTES
GENERAL OPERATIONS COMMITTEE
LESLIE SCHELL, CHAIRMAN
May 6, 2019**

Present:

Caroline Krueger, Vice-Chairman
Larry Hinton
Gene Rhodes
Baker Ring
Moe Taylor
Shellie Young Tucker
Absent:
Leslie Schell, Chairman

Also Present:

Leah Dennen, County Law Director
Ben Allen, Staff Attorney
Anthony Holt, County Executive
Bill Kemp, County Clerk
Deanne Dewitt and Steve Graves,
Commissioners

The scheduled meeting of the General Operations Committee was brought to order with an invocation by Comm. Baker on Monday, May 6, 2019, at 6:00 p.m. in the Sumner County Administration Building. Vice-Chairman Krueger declared a quorum present to conduct business.

Agenda. Comm. Hinton requested the addition of a report on the Comer Barn Ad Hoc Committee. Without objection, Vice-Chairman Krueger added the matter as Item 3 under Old Business. Comm. Moe Taylor moved, seconded by Comm. Rhodes, to approve the agenda as amended. The motion carried unanimously.

Minutes of March 4, 2019. Upon motion of Comm. Ring, seconded by Comm. Tucker, the Committee voted to approve unanimously the minutes of March 4, 2019.

Report of Chairman. Vice-Chairman Krueger deferred to County Law Director Leah Dennen who reported on the progress regarding the new justice complex. She said negotiations with the First Baptist Church were underway, as well as interviews for the construction manager at-risk. Ms. Dennen stated that construction manager at-risk will draw up a schematic and, from that, will guarantee a price for the project.

County Executive. County Executive Anthony Holt stated he would speak to items on the agenda.

Recognition of the Public. Vice-Chairman Krueger recognized Margie Carter, President of the Cairo Community Club who requested the Committee approve needed repairs at the Clubhouse.

8. Old Business.

8(1.) Capital Projects Reports. Executive Holt spoke about the following:

- Purchased three vehicles for codes/planning/maintenance for delivery soon
- Community Development Block Grant Waterline project: Rabe Coats, Harrison, and Absher Branch. The state contract for the \$200,000.00 Community Development Block Grant has been sent back with signatures. Executed contract received from state on October 22, 2018. Technical Assistance Visit held on October 19 with CDBG staff. Currently working on Environmental Review with Engineer and GNRC staff. An archaeological report completed by Midsouth Cultural Resource

Consultants in March. Will be finalizing environmental review in April. Finding of no significant impact. Notices are being published in paper May 4, 2019 for environmental public comment. Projected budget cost are high due to environmental and higher construction costs.

- HVAC Unit Computer Room – This item was moved forward on the maintenance list because of equipment sensitivity. Sumner County Administration Building computer room HVAC has been overheating regularly which is not permitted with computer equipment. The County purchased a smaller 5-ton thermal power system with Comfort Group installing the unit. Unit has been shipped and will be installed in May.
- Fire Panel at Administration Building- Koorsen Fire & Security completed review of ground fault in July during site visit. Korseen Fire & Security completed annual inspection site visit for County Administration building on September 18, 2018. The specifications for the new fire panel have expanded to include replacement of strobes, horns and sirens, which will require the services of an architect. County will be working on advertisement for bid and request for proposal document for the replacement of the fire panel and other equipment. Advertisement for bids will be published May 5, 2019 with bids due June 4, 2019.
- Roof replacement at Administration building & Painting Cupola: Contracted with The Architect Workshop in July for architectural design plans, design is proceeding. Site visit held August 27, 2018 with architect and September 28 scheduled inspection with Loadmaster to check existing roof and deck. The bid was awarded to FTM Contracting. In process of executing contract and obtaining bonds. Construction should begin later in May.
- Water sewer line easements for new school campus with White House Utility District: WHUD will be moving forward with this project in August 2018 for sewer portion. Letters sent by WHUD to property owners in September 2018. Working on securing easements. Mr. Holt said the traffic light is very expensive. He is hoping to get it paid for through grants.
- Ocana Park n' Ride: August funding award announcement though Nashville MPO Active Transportation Program - \$125,140.00 Federal grant funding, \$31,285 local funding. Total Estimated Project costs: \$156,425 – going through approval process at Nashville MPO, have not received grant contract yet. Gravel parking area adjacent to Ocana Community Center and connects to Station Camp Greenway, lot to be paved with parking and lighting for TDOT park n' ride project.
- Parking lot for EMS/EMA/ECC 255/253 Airport Road. Coordinating engineering design and geotechnical
- Flood Hazard Mitigation Project in Cottontown: Funding application submitted to State in April, 2018 for acquisition of two properties due to repetitive flooding. Application is under review. Hazard Mitigation/FEMA is requiring an archaeological report be completed to continue review of our grant application. Archaeological report mailed to Division of Archaeology, State Hazard Mitigation, and FEMA for review on March 22nd.

Listed were FY2019 Capital Project needs completed and needs for the future.

8(2). Audio Visual Ad Hoc Report. County Clerk Bill Kemp and Dennis Cary, IT Director, reported on the progress of obtaining audio visual equipment and furniture to record committee meetings.

Mr. Kemp said that the Ad Hoc Committee discussed dropping microphones from the ceiling and angling the table so that all of the committee members are facing in one direction.

Mr. Cary presented a bid from SouthCentral A/V for the committee room recording system. The total equipment purchase is \$8,100.11 with \$720.00, programming services, installing services, \$2,126.30; and shipping and handling, \$319.

Dennis Cary, IT Director, suggested a camera in the back of the room and microphones tied to the table with a feature that automatically focuses on the person speaking.

County Law Director Leah Dennen stated that State statute recognizes the approved minutes as the official record. When recordings are made of every meeting, she said that process may call into question what constitutes the official record of the Commission.

Ms. Dennen suggested setting up a policy to determine which committees would be recorded. Ms. Dennen stated that she would work on a policy for recording meetings and bring it back to General Operations Committee.

Comm. Moe Taylor moved, seconded by Comm. Ring, to appropriate up to \$15,000.00 for the equipment and room modifications and forward the matter to the Budget Committee. The motion was approved unanimously.

Being on the prevailing side of the vote, Comm. Hinton moved, seconded by Comm. Ring, to reconsider Comm. Moe Taylor's motion. The motion failed (3-3) with Commissioners Hinton, Tucker and Ring voting in favor and Commissioners Krueger, Moe Taylor and Gene Rhodes voting against the reconsideration.

9. New Business.

9(1). Cairo Community Club. Comm. Ring moved, seconded by Comm. Rhodes, to approve up to \$7,500.00 for the Cairo Community Club to make repairs to the clubhouse, including new windows, metal doors and other repairs. The motion carried unanimously.

Vice-Chairman Krueger recognized Commissioner Steve Graves who spoke in favor of the clubhouse repairs.

Mr. Holt stated that the Sideview Community Clubhouse was in need of repairs, also. Comm. Moe Taylor stated that the matter was not on the agenda.

Comm. Ring moved, seconded by Comm. Hinton, to approve up to \$12,500 for the Sideview Community Club to repair the roof and window panes. The motion carried (4-1-1) with Vice-Chairman Krueger voting no and Comm. Moe Taylor abstaining from the vote.

9(3). Comer Barn Renovation. Vice- Chairman Krueger recognized Comm Hinton who reported on the progress of the Comer Barn Ad Hoc Committee. The Ad Hoc Committee will meet in May to continue to study the possibilities and will report back on the recommendations.

Mr. Holt reported that State Representative William Lambert and the General Assembly set aside \$250,000.00 for the Comer Barn project.

10. Adjournment. Vice-Chairman Krueger declared the Committee adjourned at 6:52 p.m. after a motion by Comm. Moe Taylor, seconded by Comm. Hinton.

Prepared by Maria Savage

SUMNER COUNTY HIGHWAY COMMISSION

April 2, 2019

MINUTES

MEMBERS PRESENT:

Steve Graves, Chairman
Judy Hardin, Road Superintendent
Larry Hinton, Vice Chairman
Jeremy Mansfield, Commissioner
Tom Neal, Citizen Member
Gene Rhodes, Commissioner
Terry Wright, Commissioner
Anthony Holt, County Executive

MEMBERS ABSENT:

OTHERS PRESENT:

Leah Dennen, Law Director
Ben Allen, Staff Attorney
Josh Suddath, Planning
Sandra Lee Hesson, Administrative Assistant

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, April 2, 2019 at 4:30 P.M. in Conference Room #112 at the Sumner County Administration Building.

ADDITION TO AGENDA

Rhodes: Saundersville Road
Hardin: Gallatin Utilities

APPROVAL OF AGENDA

Motion to approve: Road Superintendent Hardin
Seconded by: Commissioner Rhodes
Motion passed: Unanimously

APPROVAL OF MINUTES

Motion by Vice Chairman Hinton to approve the March 2019 minutes. **Seconded** by Commissioner Wright. **Motion passed** unanimously.

PUBLIC RECOGNITION – None

REPORT OF CHAIRMAN: OLD BUSINESS

REPORT OF CHAIRMAN: NEW BUSINESS

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS**A. Drive Approaches**

Road Superintendent Hardin revealed that it cost the Sumner County Highway Department on average \$1447. per driveway connection, and tying up a whole back hole crew and two dump truck drivers. She presented the Instructions (see attached outline) for obtaining a Driveway Connection Permit. This does not cover farmers who want to add another gate on the lower forty, or someone wanting to make a circular drive, etc. There was discussion. Road Superintendent Hardin, Law Director Dennen and Planner Suddath are to get together and come up with some ideas to present at the next meeting.

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS**A. Accept as County Roads****Beacon Court (see attached)**

Commissioner Mansfield **motioned** to approve Beacon Court as a County Road. **Seconded** by Citizen Member Neal. **Motion passed** unanimously.

B. RESOLUTION FOR LITTER GRANT

Road Superintendent Hardin asked for approval of the Litter Grant from the State in the amount of \$84,000. Citizen Member Neal **motioned** to approve. **Seconded** by Commissioner Rhodes. **Motion passed** unanimously.

C. GALLATIN UTILITIES

Road Superintendent Hardin pointed out that all Utility Companies fill out a permit to let them know where they are going to work, except for one local company, who said they will not. She has maintenance bond in place to help protect the roads for every Utility Company in Sumner County. If they are doing something other than maintenance, they are required to put up a new bond depending on the scope of work they are doing. City of Gallatin recently cut 100' of the county's cross drain and called me to come move it. She told them to remove their whole line; it is on the county ROW. She has pictures. Law Director Dennen will call their attorney.

REPORT OF COUNTY EXECUTIVE - None**COMMISSION BUSINESS** - None**REPORT OF LAW DIRECTOR** - None**MOTION TO ADJOURN:**

Vive Chairman Hinton

SECONDED BY:

Commissioner Mansfield

ADJOURNMENT:

5:20P.M.

**MINUTES
LEGISLATIVE COMMITTEE
BAKER RING, CHAIRMAN
MAY 13, 2019**

Present:

Baker Ring, Chairman
Leslie Schell, Vice-Chairman
Loren S. Echols
Paul R. Goode
Steve Graves
Caroline Krueger
Chris Taylor

Absent:

Scott Langford, Commission Chairman

Also Present:

Leah Dennen, Law Director
Ben Allen, Staff Attorney
Anthony Holt, County Executive
Commissioners Luke Tinsley, Moe
Taylor, Jerry Mansfield, Billy Geminden
John Isbell, Assessor of Property

Chairman Ring brought the Legislative Committee meeting to order with an invocation on Monday, May 13, 2019, at 5:30 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Upon motion of Comm. Chris Taylor, seconded by Comm. Krueger, the Committee voted unanimously to approve the agenda with the referral to the Planning Commission of Item 11b., regarding the rezoning and preliminary Master Development Plan of Hudson Farm. He further stated in the motion that substantive changes be made to the plan. The matter would be scheduled for the Planning Commission June 25, 2019.

Minutes of April 8, 2019, for approval. Upon motion of Comm. Goode, seconded by Comm. Schell, the Committee voted to approve unanimously the minutes of April 8, 2019.

Recognition of the Public. None

Report of Chairman. Chairman Ring had no report.

Report of County Executive. County Executive Anthony Holt had no report.

8. Old Business. None

9. New Business.

9a. Veterans Service Report. Veterans Service Officer report attached.

9b. Uniform Emails and Website pages (I.T. Policy- attached)

Ms. Dennen stated that the time has come to set up commissioners' emails on the new County domain. She stated her office will only communicate through these new emails and they will be phased in on various schedules depending on the department.

The Committee discussed the policy which stated the email cannot be used for political purposes. Chairman Ring recognized Commissioner Jeremy Mansfield who suggested striking the word, "political", from the policy and substituting the word, "campaign".

Upon motion of Comm. Schell, seconded by Comm. Goode, the Committee voted to approve unanimously the implementation of uniform emails and the I.T. policy.

9c. Adopt Private Act Name Change for County Executive (attached)

Upon motion of Comm. Goode, seconded by Comm. Echols, the Committee voted to approve unanimously the private act changing the title of County Executive to the County Mayor.

9e. Adopt Private Act Amendment to Financial Management Act (attached).

Upon motion of Comm. Goode, seconded by Comm. Krueger, the Committee voted to approve unanimously the private act to adopt the amendment to the Financial Management Act, which takes the school system out of the County process.

9d. Reappraisal – 4-year cycle.

Comm. Schell moved, seconded by Comm. Goode, to approve a four-year reappraisal cycle.

Chairman Ring recognized Assessor of Property John Isbell who stated with the four-year plan his office would need to hire two additional personnel and two vehicles to meet the review requirements. He said the five-year plan is the best plan, the most common plan in the State, and the only one he would agree to. He said the four-year reappraisal cycle is unnecessary and an extra expense.

County Executive Holt stated that the four-year plan, instead of a five-year plan, may help curtail the wide disparity in assessments of property values. The appreciation in 2019 ranges from 35 to 50 percent increase.

Comm. Chris Taylor moved, seconded by Comm. Goode, to amend the motion to approve a two-year cycle.

Chairman Ring recognized Commissioner Moe Taylor who pointed out that the Commission ultimately sets the tax rate.

Comm. Goode called for the question on debate.

The call for the question on the amendment passed (5-2) with Commissioners Ring, Chris Taylor, Schell, Krueger and Goode voting in favor and Commissioners Echols and Graves voting no. The amendment to approve a two-year reappraisal cycle failed (3-4) with Commissioners Chris Taylor, Goode and Ring voting in favor and Commissioners Echols, Graves, Krueger and Schell voting against.

Comm. Graves moved, seconded by Comm. Echols, to amend the original motion to approve a five-year reappraisal cycle. The motion failed to carry (3-4) with Commissioners Chris Taylor, Echols and Graves voting in favor and Commissioners Ring, Goode, Krueger and Schell voting no.

The motion on the four-year reappraisal cycle was approved (5-2) with Commissioners Chris Taylor, Goode, Schell, Ring and Krueger voting in favor and Commissioners Echols and Graves voting no.

10. Certificates of Recognition. None.

11. Zoning A. Rezoning and Preliminary Master Development Plan of Retreat at Norman Farm Requesting to have property along Anderson Road and Jones Lane rezoned from Residential A(RA) to Low Density Residential Planned United Development (LDRPUD)

Upon motion of Comm. Goode, seconded by Comm. Chris Taylor, the Committee voted unanimously to approve the first reading of the rezoning and Preliminary Master Development Plan of Retreat at Norman Farm.

12. Adjournment. Upon motion of Comm. Goode, and duly seconded, the Committee adjourned at 6:21 p.m.

Prepared by Maria Savage

**MINUTES
COMER BARN AD HOC COMMITTEE
BILLY GEMINDEN, CHAIRMAN
MAY 7, 2019**

Present:

Billy Geminden, Chairman
Larry Hinton Vice-Chairman
Rachel McAuley, Citizen
Gene Rhodes, Commissioner
Shellie Tucker Young, Commissioner

Also Present:

Barry Young, Tourism Director
Jeremy Mansfield, Commissioner
Kim Ark, Grants Administrator
Anthony Holt, County Executive
James Humphrey, Architectural Consultant
Jeffrey Hall, Architect

The scheduled meeting of the Comer Barn Ad Hoc Committee was brought to order on May 7, 2019 at 5:07 p.m. in the Sumner County Administration Building in Gallatin. Chairman Geminden declared a quorum to do business.

Agenda. Upon motion of Comm. Hinton, seconded by Comm. Tucker, the Ad Hoc Committee voted unanimously to approve the agenda.

Minutes of April 2, 2019 meeting. Upon motion of Comm. Rhodes, seconded by Comm. Tucker, the Ad Hoc Committee voted unanimously to approve the minutes of April 2, 2019.

Over view of Project. Chairman Geminden reported that State Representative William Lambert and the General Assembly set aside \$250,000.00 in restoration funds for the Comer Barn, adjacent to the Sumner County Board of Tourism on Highway 31E. The historic building comprising 8,500 square feet is a one-and-a-half story rectangular structure constructed in 1940 as a show barn for Tennessee walking horses by the Comer Family.

Commissioner Rhodes stated that he has received nothing but positive feedback on the Comer Barn project.

Chairman Geminden recognized Jim Humphrey of 2121 Highway 31W in White House. After visiting the property, Mr. Humphrey, Architectural Consultant, prepared an Adaptive Reuse Narrative for the Comer Barn. He stated that the narrative was in response to Comm. Hinton's request for general guidance. Mr. Humphrey, a retired architect, offered the consultation without warranty and assumed no liability for the use of his narrative.

He stated that Ad Hoc Committee needs to do the following

- Decide what you want to do with the property
- Develop a program for the functionality
- Develop a budget and acquisition of funds
- Do due diligence and determine the right construction management team

Mr. Humphrey stated that because of neglect of the facility, the restoration is complicated. He remarked on the good location and the building's character. He said the roof structure should be rebuilt, but the interior trusses may be usable. He said a design architect will determine the final outcome.

Mr. Humphrey stated that the stone looked fine and could be preserved.

Chairman Geminden recognized Jeffrey Hall, an architect, of 525 Oaks Blvd in Lebanon, TN. Mr. Hall stated that Comm. Rhodes called him to give his informal recommendation. He disclosed that he was a partner in the firm Centric Architecture, which prepared a report dated January, 2015 that outlined the scope of the work involved in the Comer Barn renovation. He stated that he wanted to help the Ad Hoc Committee look at the project and be a sounding board.

He said the stonework, the size of the barn and the orientation to the road all come together to make this a good project, although the building is in disrepair.

In 2015 the construction budget estimate by Hardaway Construction for renovations as required for adaptive reuse as a "seasonal" facility was \$1,361,250.00 with a design fee included. For a "year-round" facility the construction cost and design fees were listed as \$1,760,950.00.

Mr. Hall said that current construction prices would be close to \$2 to \$3 million.

The Ad Hoc Committee discussed the concept of the building with the following notations:

- Providing sufficient electrical capacity for multifaceted uses
- Replacement of old roof and saving some of the Chestnut wood
- The posts are fundamental to the roof structure, but the stalls can be removed. The loft could be used for mechanical equipment.
- The size of the barn and how to maximize the space
- Using the barn as an anchor for larger tented events with a concrete slab
- County Executive Holt stated that Rogers Group plans to quarry for a long time and intends to maintain the green area.
- Discussion of parking and handicapped accessible spaces
- Discussed additional support structures
- Discussion of the cost effectiveness of gutting the inside, saving what is possible and installing bathrooms
- Discussion of future additions
- The front entrance and the bathroom facility relationship
- The County owns the building and 10 feet around the building with a lease for the remainder of the land.

Comm. Hinton stated that he wanted to do a front-end project of replacing the roof. Mr. Holt stated that it would cost \$1 million to replace the roof. Comm. Hinton stated that he wanted to maintain the history of the barn. Mr. Hall stated that it would cost more to put a roof on and renovate later.

Kim Ark, Grants Administrator, stated that the soundproofing was a consideration.

Mr. Hall said the increasing the R value around the perimeter of the building is important. He said windows need to be replaced all around and the doors need to reflect the history as much as possible, but means of egress have to be compatible with occupant load. He suggested doing the renovation all at once.

Barry Young, Tourism Director, stated that the County needs a place to have events now. He said the County needs a facility to be an anchor building for the property to host festivals, concerts. He said the barn needs to be a meeting and events space, as well.

Mr. Hall offered to contact Hardaway Construction and update their prices and get the preliminary sketch. He would ask them to pull the file and assign today's cost to it and see how to go forward. Mr. Hall offered an hourly services agreement to help get through the initial phase with no commitment going forward.

Mr. Humphrey stated the County needs someone to develop a program and convert that into a preliminary utilization plan to determine how that fits into the building renovation.

Comm. Hinton stated that his ideal description of the project is to have an owner representative to maneuver through the process.

Comm. Hinton moved, seconded by Comm. Tucker to eventually recommend to General Operations Committee to preserve the Comer barn for multipurpose events and to appropriate up to \$10,000 for an hourly rate to do a preliminary program utilization plan. The motion carried unanimously.

10. Adjournment. Chairman Geminden declared the Ad Hoc Committee adjourned at 6:15 p.m. upon motion of Comm. Hinton, seconded by Comm. Tucker.

Prepared by Maria Savage