



# SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111  
Gallatin, Tennessee 37066-5410

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## Commissioners

*First District*  
*Moe Taylor*  
*Terry Wright*

*Second District*  
*Billy Geminden*  
*Larry Hinton*

*Third District*  
*Alan Driver*  
*Steve Graves*

*Fourth District*  
*Jerry Foster*  
*Leslie Schell*

*Fifth District*  
*Baker Ring*  
*Danny Sullivan*

*Sixth District*  
*Deanne Dewitt*  
*Luke Tinsley*

*Seventh District*  
*Loren S. Echols*  
*Gene Rhodes*

*Eighth District*  
*Merrol N. Hyde*  
*Shellie Young Tucker*

*Ninth District*  
*Jerry F. Becker*  
*Chris Taylor*

*Tenth District*  
*Paul R. Goode*  
*Caroline S. Krueger*

*Eleventh District*  
*Scott Langford*  
*Jeremy Mansfield*

*Twelfth District*  
*Michael Guthrie*  
*Justin Nipper*

The following minutes are included in this packet:

<b>Budget Committee.....</b>	<b>October 15</b>
<b>Committee on Committees.....</b>	<b>October 21</b>
<b>Education Committee.....</b>	<b>October 15</b>
<b>Highway Commission.....</b>	<b>September 3</b>
<b>Legislative Committee.....</b>	<b>October 15</b>
<b>Technology Ad Hoc Committee.....</b>	<b>October 15</b>
<b>Non-Profit Ad Hoc Committee.....,</b>	<b>October 28</b>



BUDGET COMMITTEE MINUTES  
October 15, 2019

MEMBERS PRESENT  
Chris Taylor, Chairman  
Jerry Foster, Vice Chairman  
Deanne Dewitt  
Billy Geminden  
Paul Goode  
Justin Nipper  
Leslie Schell  
OTHERS PRESENT  
Leah Dennen  
Ben Allen  
David Lawing  
Anthony Holt  
Dwayne Moniz

- I. CALL TO ORDER by Chairman Taylor at 6:00pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
  - A. Invocation- Led by Commissioner Geminden.
  - B. Approval of Agenda- Motion to approve by Commissioner Goode, second by Commissioner Schell, unanimous approval.
  - C. Recognition of Public- None
  - D. Approval of Minutes – September 9, 2019-Motion to approve by Commissioner Foster, second by Commissioner Schell, unanimous approval.
- II. REPORT OF THE BUDGET COMMITTEE CHAIRMAN
  - A. Judge Mike Carter- Chairman Taylor stated Judge Carter has been unable to hire an employee for the amount approved in the fiscal year 2020 budget. Chairman Taylor stated Judge Carter is requesting to increase the hourly rate to \$18. Judge Carter has the funds for this fiscal year, and he is aware that he may have to decrease funds in other areas to make the difference in the future. Motion to approve by Commissioner Foster, second by Commissioner Schell, unanimous approval.
- III. REPORT OF THE COUNTY MAYOR- None
- IV. REPORT OF THE FINANCE DIRECTOR
  - A. Financial statement memo- Included in packet.
- V. OLD BUSINESS
  - A. Previously Discussed Items
    1. Judge Gay – courtroom sound system- Dwayne Moniz briefly spoke to this item. Finance Director Lawing requested this be approved contingent on providing three quotes or pervasive documentation of why they could not all be obtained. Motion to approve contingent on Finance Director Lawing's recommendation, waive second reading, and fund from the county general fund by Commissioner Goode, second by Commissioner Schell, unanimous approval.
- VI. NEW BUSINESS
  - A. Education
    1. Budget amendments (for approval)- Motion to approve by Commissioner Goode, second by Commissioner Nipper, unanimous approval.
    2. Budget amendments (for information only)- Included in packet.
  - B. Appropriations- Motion to group and approve items VI.B.1. through 4c. and waive second reading, by Commissioner Foster, second by Commissioner Nipper, unanimous approval.
    1. FY2019 Encumbrance Carryovers
    2. Assessor of Property/Board of Equalization - \$3,050 from general fund unassigned fund balance for board of equalization expenses
    3. Archives - \$106.83 from restricted fund balance and \$104.50 from FY20 copy fees for printing of maps of Jack Masters donation
    4. Sheriff's Office
      - a. \$940 child safety day contributions used for shirts and bicycles
      - b. \$89,901.65 reimbursement for state inmate medical expenses
      - c. \$7,500 from general fund unassigned fund balance for installing Google Chrome in Citrix environment

5. Emergency Response Complex - \$34,283 for flooring replacement- Finance Director Lawing recommended funding this from the county general fund. Motion to approve, waive second reading, and fund from the county general fund by Chairman Taylor, second by Commissioner Schell, unanimous approval.

C. Transfers- Motion to group and approve items VI.C.1.a and b by Commissioner Goode, second by Commissioner Schell, unanimous approval.

1. Inter-budgetary

a. Greater than \$2,500

b. \$2,500 or less

D. Tax Refunds- Motion to group and approve items VI.D.1. through 4 by Commissioner Nipper, second by Commissioner Geminden, unanimous approval.

1. Compact Power Equipment Center Inc - \$855

2. Daryl Dalluge - \$110

3. Edward W Laneville - \$270

4. Terry W Sharp - \$162

VII. ADJOURNMENT- Motion to adjourn at 6:11pm by Commissioner Foster.

**COMMITTEE ON COMMITTEES  
MINUTES  
PAUL R. GOODE, CHAIRMAN  
OCTOBER 21, 2019**

Present:

Paul R. Goode, Chairman  
Deanne DeWitt, Vice-Chairman  
Jerry Becker  
Loren Echols  
Shellie Young Tucker

Also Present:

Leah Dennen, County Attorney  
Ben Allen, Staff Attorney  
Anthony Holt, County Mayor  
Moe Taylor, Jeremy Mansfield- Commissioners

The regular meeting of the Committee on Committees was brought to order with an invocation by Comm. Tucker on Monday, October 21, 2019, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Goode declared a quorum to conduct business.

Agenda. Comm. Becker moved, seconded by Comm. Echols, to approve the agenda. The motion carried unanimously.

Approval of Minutes of September 16, 2019. Upon motion of Comm. Echols, and duly seconded by Comm. Becker, the Committee approved unanimously the minutes of September 16, 2019.

Public Recognition. None

Report of the Chairman. None

Report of the County Mayor. County Mayor Anthony Holt noted there were two appointment deferrals.

8.Old Business. None

9. New Business.

Library Board.

Chairman Goode announced the resignation of Shawn Utley whose term expires on July, 2021. The Library Board's recommendation was Beth Key

Upon motion of Comm. DeWitt, seconded by Comm. Becker, the Committee voted unanimously to approve the appointment Ms. Key to the Library Board.

Zoning Board of Appeals.

Chairman Goode announced the reappointment of Don Dickerson to a five-year term on the Zoning Board of Appeals.

Upon motion of Comm. Becker, seconded by Comm. DeWitt, the Committee voted unanimously to approve the reappointment Mr. Dickerson to the Zoning Board of Appeals.

Sumner County Resource Authority.

Without objection, Chairman Goode announced the deferral of the following appointment to the Sumner County Resource Authority:

- L. K. Lannom, Gallatin, 6-year term – deferred until next month

Sheriff's Civil Service Board.

Without objection, Chairman Goode announced the deferral of a three-year appointment to replace Sallie Wade Brown on the Civil Service Board.

Regional Planning Commission.

Chairman Goode announced the reappointment of Luther Bratton to a four-year term on the Regional Planning Commission.

Upon motion of Comm. Becker, seconded by Comm. Tucker, the Committee voted unanimously to approve the appointment of Mr. Bratton to the Regional Planning Commission.

Tourism Board.

Chairman Goode announced the reappointment of Tami Wallace to a two-year term on the Tourism Board.

Upon motion of Comm. Echols, seconded by Comm. Tucker, the Committee voted unanimously to approve the appointment of Ms. Wallace to the Tourism Board.

Emergency Services Committee- Vacant Position. Chairman Goode stated that Commissioner Chris Taylor expressed an interest in serving on the Emergency Services Committee.

Chairman Goode recognized Commissioner Moe Taylor who stated that Commissioner Terry Wright said he would serve on the committee.

Upon motion of Comm. Echols, seconded by Comm. Tucker, the Committee voted unanimously to approve the appointment of Comm. Chris Taylor to the Emergency Services Committee.

Highway Commission- Vacant Position.

Chairman Goode stated that Commissioner Luke Tinsley expressed an interest in serving on the Highway Commission.

Upon motion of Comm. Becker, seconded by Comm. DeWitt, the Committee voted unanimously to approve the appointment of Comm. Tinsley to the Highway Commission.

Liability Claims Committee- Vacant Position.

Chairman Goode stated that Commissioner DeWitt expressed an interest in serving on the Liability Claims Committee.

Upon motion of Comm. Tucker, seconded by Comm. Echols, the Committee voted unanimously to approve the appointment of Comm. DeWitt to the Liability Claims Committee.

Technology Ad Hoc Committee.

County Law Director Leah Dennen recommended the reappointment of the Technology Ad Hoc Committee for another year. The membership is as follows:

Luke Tinsley  
Deanne DeWitt  
Loren Echols  
Caroline Krueger  
Jeremy Mansfield

Upon motion of Comm. Echols, seconded by Comm. Becker, the Committee voted unanimously to approve the reappointment of the Technology Ad Hoc Committee.

Next Month, November, 2019.

Board of Construction Appeals. The terms of five members as follows:

Steve Coats, three-year term  
Henry Brown, three-year term  
Kenny Lou Allen, three-year term  
Larry Brown, alternate, one-year term  
Shawn Utle, alternate, one-year term

10. Adjournment. Upon motion of Comm. Becker, seconded by Comm. Tucker, the Committee adjourned at 6:39 p.m.

**MINUTES**  
**EDUCATION COMMITTEE**  
**October 15, 2019**

**Present:**

Danny Sullivan, Chairman  
Baker Ring, Vice-Chairman  
Alan Driver  
Loren Echols  
Billy Geminden  
Paul R. Goode  
Caroline Krueger

**Also Present:**

Leah Dennen, County Law Director  
Ben Allen, Staff Attorney  
Dr. Del Phillips, Director of Schools  
Dennis Cary, IT Director  
Commissioner Luke Tinsley  
Anthony Holt, County Mayor

Chairman Sullivan brought the regular meeting of the Education Committee to order with an invocation by Comm. Driver on Tuesday, October 15, 2019, at 5:00 p.m. in the Sumner County Administration building in Gallatin.

Adoption of the Agenda. Upon motion of Comm. Ring, seconded by Comm. Krueger, the Committee members approved the agenda by unanimous voice vote.

Approval Minutes September 3, 2019. Upon motion of Comm. Geminden, seconded by Comm. Echols, the Committee members approved unanimously the minutes of September 3, 2019. Comm. Krueger abstained from the vote.

Recognition of the Public. None

Report of the Chairman. Chairman Sullivan thanked the committee members for electing him as chairman.

Report of County Mayor. County Mayor Anthony Holt had no report.

Report of Director of Schools. Director of Schools Del Phillips presented the architectural renderings for the Liberty Creek School campus. He reported that the bid opening for the project is November 12, 2019. Dr. Phillips stated that he would bring the bids back at the November meeting. The estimated occupancy date for the new high school is August 2022.

Dr. Phillips distributed student enrollment figures, which showed total student enrollment for 2019-2020 at 30,123 students.

Old Business. None.

New Business

10a. Sumner County Board of Education Amendments (for information only) .  
No action taken.

10b. Sumner County Board of Education Amendments (for Approval) .  
Upon motion of Comm. Goode, seconded by Comm. Krueger, the Committee voted unanimously to approve the BOE amendments.

11. Adjournment.

Chairman Sullivan declared the Committee adjourned at 5:30 p.m. upon motion of Comm. Geminden and duly seconded by Comm. Ring.

Prepared by Maria Savage



**SUMNER COUNTY HIGHWAY COMMISSION**

**SEPTEMBER 3, 2019**

**MINUTES**

**MEMBERS PRESENT:** Steve Graves, Chairman  
Judy Hardin, Road Superintendent  
Larry Hinton, Vice Chairman  
Anthony Holt, County Executive  
Tom Neal, Citizen Member  
Terry Wright, Commissioner

**MEMBERS ABSENT:** Jeremy Mansfield, Commissioner  
Gene Rhodes, Commissioner

**OTHERS PRESENT:** Leah Dennen, Law Director  
Ben Allen, Staff Attorney  
Michael Guthrie, Commissioner

**CALL TO ORDER**

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, September 3, 2019 at 4:30 P.M. in Conference Room #112 at the Sumner County Administration Building.

**ADDITION TO AGENDA**

Commissioner Guthrie: Recent Driveway Permit Policy

**APPROVAL OF AGENDA**

**Motion to approve:** County Executive Holt  
**Seconded by:** Road Superintendent Hardin  
**Motion passed:** Unanimously

**APPROVAL OF MINUTES**

**Motion** by Road Superintendent Hardin to approve the August 2019 minutes. **Seconded** by Commissioner Wright. **Motion passed** unanimously.

**PUBLIC RECOGNITION**

**A. Elmer Suddarth and Ronnie Pugh** of Old Gallatin Road was present representing several residents in the area who were in attendance, to inquire why Old Gallatin Road was being delayed until next year to be paved. The road was scheduled to be paved this year, and are concerned that three dead end roads off A.B. Wade Road are being paved first. Our road has been patched which is appreciated, but it just doesn't last. Cars treat it as a speedway and they felt like it should be paved now rather than later because of the traffic flow. Road Superintendent Hardin explained that it is going to be paved as a State Aid Road, it is 6.22 miles in length, has a 35 MPH speed limit, and has to be done to their specifications. They have done a lot of improvements to this road and are working with AT&T to move some poles, and they will be shearing a hill and making ditches. The State will require the road to be milled, so the plans are to do it in the spring. We want to do it right when we do it, and apologized that it was being delayed until spring.

REPORT OF CHAIRMAN: OLD BUSINESS - None

REPORT OF CHAIRMAN: NEW BUSINESS - None

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS - None

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS

**A. Recent Driveway Permit Policy**

Commissioner Guthrie was contacted by someone who had previously pulled a permit April 2<sup>nd</sup> and already had a tile purchased, but not installed. He suggested this driveway permit fee not be charged to anyone who purchased a land disturbance permit prior to July 1<sup>st</sup>. There was discussion. County Executive Holt **motioned** to "grandfather everyone who had their building/land disturbance permit before July 1<sup>st</sup>, the Highway Department will go out and physically size the tile and check to see if installed properly; and have the County Attorney coordinate through codes and highway to get the language straight on the website so they are sent to the correct location. **Seconded** by Commissioner Wright. There was discussion. **Motion passed** unanimously.

**Announcement** - Road Superintendent Hardin informed the committee that Rock Bridge Road was open today.

REPORT OF COUNTY EXECUTIVE

County Executive Holt expressed thanks to the County commissioners for passing a 1¢ tax increase for the Highway Department.

COMMISSION BUSINESS - None

REPORT OF LAW DIRECTOR - None

MOTION TO ADJOURN: County Executive Holt  
SECONDED BY: Citizen Member Neal  
ADJOURNMENT: 5:05 PM

**MINUTES  
LEGISLATIVE COMMITTEE  
BAKER RING, CHAIRMAN  
OCTOBER 15, 2019**

**Present:**

Baker Ring, Chairman  
Leslie Schell, Vice-Chairman  
Paul R. Goode  
Steve Graves  
Caroline Krueger  
Danny Sullivan  
Chris Taylor  
Scott Langford, Commission Chairman

**Also Present:**

Leah Dennen, Law Director  
Ben Allen, Staff Attorney  
Commissioners Luke Tinsley, Moe  
Taylor, Dennis Cary, IT Director  
Luke Tinsley, Commissioner

Chairman Baker Ring brought the Legislative Committee meeting to order with an invocation by Comm. Schell on Tuesday, October 15, 2019, at 5:30 p.m. in the Sumner County Administration Building in Gallatin. A quorum was present.

Approval of Agenda. Without objection and at the request of Leah Dennen, County Law Director, a resolution concerning committee recordings and a certificate recognizing the Anti-Drug Coalition were added to the agenda. Upon motion of Comm. Goode, seconded by Comm. Krueger, the Committee voted to approve the agenda as amended by unanimous voice vote.

Minutes of September 9, 2019, for approval. Upon motion of Comm. Langford, seconded by Comm. Schell, the Committee voted to approve unanimously the minutes of September 9, 2019.

Recognition of the Public. None

Report of Chairman. Chairman Ring announced that the election of chairman and vice-chairman would take place in November.

Report of County Executive. County Mayor Anthony Holt had no report.

8. Old Business. Report from Technology Usage Ad Hoc Committee – Audio Recording Policy. Chairman Ring recognized Commissioner Luke Tinsley who stated that the Technology Ad Hoc Committee had approved a resolution and passed it to the Legislative Committee. Upon motion of Commissioner Chris Taylor, seconded by Commissioner Goode, the Committee voted unanimously to approve the resolution and forward it to the full Commission.

9. New Business.

9a. Veterans Service Report (attached). Veterans Service Officer report was attached.

9b. November Meeting Date. The November meeting date will be Tuesday, November 12, 2019, at 5:30 p.m. to accommodate the holiday schedule.

9c. School Warning Light Request to General Assembly (see attached). Upon motion of Comm. Goode, seconded by Comm. Schell, the Committee voted unanimously to approve the request urging the General Assembly to adopt legislation regarding school warning lights.

9d. Emission testing Request to Federal Government. Upon motion of Comm. Goode, seconded by Comm. Krueger, the Committee voted unanimously to approve the letter urging the Federal Government to end emissions testing in Sumner and surrounding counties.

10. Certificates of Recognition.

a. Recognizing Sumner County Anti-Drug Coalition

Upon motion of Comm. Langford, seconded by Comm. Chris Taylor, the Committee voted unanimously to approve the recognition of the Sumner County Anti-Drug Coalition.

11. Zoning. Rezoning Briar Rose Hill – Represented by Greenlid Design – Owners Alcy and Miranda Baggott. Requesting a rezoning from Agricultural A to Commercial 2 Planned Unit Development (C2PUD) for the purpose of an event venue. Subject property is located at 2990 Highway 31E, Bethpage Tennessee, 37022 is on Tax Map 084, Parcel 050.00, contains 1.8 acres and is zoned Agricultural (A). (First Reading)

Upon motion of Comm. Graves, seconded by Comm. Chris Taylor, the Committee voted unanimously to approve the rezoning of Briar Rose Hill on the first reading.

12. Adjournment. Upon motion of Comm. Goode, and duly seconded by Comm. Sullivan, the Committee adjourned at 5:45 p.m.

**MINUTES  
TECHNOLOGY USAGE AD HOC COMMITTEE  
LUKE TINSLEY, CHAIRMAN  
OCTOBER 15, 2019**

Present:  
Luke Tinsley, Chairman  
Deanne DeWitt  
Loren S. Echols  
Caroline Krueger  
Jeremy Mansfield- Absent

Also Present:  
Leah Dennen, Law Director  
Ben Allen, Staff Attorney  
Commissioner Moe Taylor  
Dennis Cary, IT Director  
Bill Kemp, County Clerk

The Technology Usage Ad Hoc Committee meeting was brought to order with an invocation by Comm. DeWitt on Tuesday, October 15, 2019, at 4:00 p.m. in the Sumner County Administration Building in Gallatin. Chairman Tinsley declared a quorum present.

Approval of September 9, 2019 minutes. Comm. Echols moved, seconded by Chairman Tinsley, to approve the minutes of September 9, 2019. The minutes were approved unanimously.

Recognition of the Public. None

Old Business

5a. Discussion of audio/visual recordings in Room 112 and strategy to be followed (draft policy attached).

County Law Director Leah Dennen distributed copies of a resolution with the changes adopted by the ad hoc committee. She stated that Commissioner Mansfield sent a draft of the resolution recommending other changes. The following is the resolution as amended:

**A RESOLUTION ADOPTING A PILOT PROCEDURE  
FOR RECORDING DESIGNATED COMMITTEE MEETINGS  
IN AN AUDIO-VISUAL FORMAT**

**WHEREAS**, Sumner County wishes to adopt procedures for making audio/visual recordings (“AV Recordings”) of designated committee meetings; and

**WHEREAS**, due to the many committees and meetings that this body undertakes, the numerous locations that such meetings must be held and because of limited time, space, staff costs, and equipment to make such recordings, all committees may not be recorded in the A/V Recordings format; and

**WHEREAS**, this A/V Recordings service shall not serve as an ongoing obligation, change the manner in which the official records of the county are maintained nor replace the official written minutes of the body; and

**WHEREAS**, not recording a meeting does not indicate failure or a mistake of county employees to perform any duty, and moreover, equipment failure is understood and expected in our technology driven world.

**THEREFORE**, this body does hereby adopt the following pilot procedure for A/V Recordings:

- (1) Equipment will be stored in and maintained by the Information Technology Office ("IT") and maintained by that office; and
- (2) Minute takers, committee chairs or staff will all work together to obtain the equipment for use at a meeting.
- (3) The standing committees of this body:
  - a. Budget;
  - b. Legislative;
  - c. Highway;
  - d. Committee on Committees;
  - e. Education;
  - f. Emergency Services; and
  - g. General Operationsshall have first choice for usage of the equipment; and
- (4) Planning Commission Meetings and Board of Zoning Appeals meetings will also be considered for recording with the equipment, in the locations where those committees normally meet; and
- (5) Other permanent committees, as well as short term or limited topic Ad Hoc committees will be last considered for recording with the equipment.
- (6) Certain discussions regarding medical, criminal, pending legal matters or other legally confidential topics will not be recorded.

- (7) Due to multiple meetings which may overlap, the committee scheduled to use the equipment shall be allowed to finish their meeting. The decision to start a meeting without available equipment does not imply anything covert or unethical action but is simply the decision of a chairman to allow the timely start of scheduled meetings.
  - (8) The action of recording the committee meeting shall NOT serve as an ongoing obligation, change the manner in which the official records of the county are maintained nor replace the official written minutes of the body. Such A/V recordings are only undertaken to offer, when available, another manner to hear and see the debate of the committees chose for recording.
  - (9) This body can suspend or discontinue this process at any time for any reason.
  - (10) Once completed, IT will place the recordings on a Youtube.com channel and/or the county website, if available.
  - (11) This Pilot program will be reviewed as needed and changed, amended or withdrawn depending on the findings of the Commission.
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Comm. Echols noted that the submission of changes from Comm. Mansfield questioned the need to refer to the recordings process as a pilot. Ms. Dennen stated that she chose "pilot" from grant applications for pilot programs, such as drug court and mental health Court. She infused the document with "pilot" for clarification.

She stated that the law requires written minutes and she cautioned against going beyond the requirements of the law.

Comm. DeWitt stated that in the fourth "Whereas", the reference to "and expected" should be struck.

Comm. Echols stated that regarding (3) she agreed with Comm. Mansfield that "shall be recorded" instead of "shall have first choice for usage of the equipment" would be better. She said it more clearly stated the Commission's intent to record. Ms. Dennen said the "shall be recorded" is a conflict with item (7).

Ms. Dennen stated the resolution does not allow for committee chairmen to opt in or out of recording their respective committee.

Chairman Tinsley recognized Commissioner Moe Taylor who stated that he proposed the idea of recording committees in March, 2019, stating his intent to record all standing committees and to alleviate overlapping committee meetings.

Comm. DeWitt moved, seconded by Comm. Krueger, to amend the fourth paragraph by striking "and expected", and to adopt the complete resolution as amended.

Comm. Echols moved, seconded by Comm. Krueger, to amend the amendment to include Comm. Mansfield's proposed language in the first paragraph "Sumner County wishes to allow citizens to view designated committee meetings and, therefore, adopt pilot procedures for making audio/visual recordings ("AV)."

Chairman Tinsley declared the amendment to the amendment passed unanimously.

Chairman Tinsley declared Comm. DeWitt's amendment to the document approved unanimously.

Comm. Echols moved, seconded by Comm. DeWitt, to approve the amended resolution and forward it to the Legislative Committee. The motion carried unanimously.

Reappointment of Ad Hoc Committee. Ms. Dennen recommended that the Committee on Committees reappoint the ad hoc committee members for another year. Comm. Krueger moved, seconded by Comm. Echols, to approve the reappointment of members. The motion carried unanimously.

New Business- None

4. Adjournment. Upon motion of Comm. Echols, and duly seconded by Comm. Krueger, the Committee adjourned at 4:45 p.m.

Prepared by Maria Savage





Non-Profit Ad-Hoc Committee Minutes  
October 28, 2019

MEMBERS PRESENT  
Deanne Dewitt, Chairman  
Shellie Young Tucker  
Merrol N. Hyde  
Alan Driver  
OTHERS PRESENT  
Leah Dennen  
Ben Allen  
David Lawing

- I. CALL TO ORDER by Chairman Dewitt at 5:00 pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
  - A. Invocation-Led by Commissioner Tucker.
  - B. Approval of Agenda-Motion to approve by Commissioner Tucker, second by Commissioner Driver, unanimous approval.
  - C. Recognition of Public-None
  - D. Approval of Minutes-July 31, 2019- Motion to approve by Commissioner Hyde, second by Commissioner Tucker, unanimous approval.
  
- II. REPORT OF THE CHAIRMAN
  - A. Non-Profit Allocation Analysis- Chairman Dewitt explained the analysis included in the packet. She stated her goal, by the next budget cycle, is to have a clear understanding of why we are allocating taxpayer funds to nonprofit organizations and to clarify under what circumstances we continue to do so. Chairman Dewitt stated she placed each agency in one of three categories: rural fire, economic and environmental, and safeguarding and vulnerable person. Chairman Dewitt informed the committee of the feedback she has received from different agencies and individuals she has spoken with regarding the county's funding process. One of the biggest concerns is the difficulty and lack of accurate data of the Excel spreadsheet that is labeled part two of the outside agency application. She also explained part one of the application is labeled as "a lot of work" for the amount of funding that is available. Lastly, it was mentioned for the agencies that receive funding to obtain a profile on GuideStar or Giving Matters to help the public understand what they do. Chairman Dewitt explained she would like for the committee to look deeper at the performance of each organization before funding is provided in the future.
  
- III. REPORT OF THE FINANCE DIRECTOR- Finance Director Lawing explained he could only find single-year contracts for some of the nonprofits. He also explained the two private acts that had the following provisions: the county must fund a minimum of \$350K to the Tourism Board of Sumner County and the county is responsible for 3/7 of any deficits for the Resource Authority. The county currently pays \$100K, 3/7 of utility expenses, and 3/7 for the expenses related to the closure of the Capps Gap Landfill.
  
- IV. NEW BUSINESS
  - A. Non-Profit Listing- Included in the packet.
  - B. Non-Profit Resolution- Included in the packet. Ms. Dewitt recommended setting an amount to fund nonprofit agencies during the budget cycle but not allocating until January 1. She explained after the budget is approved, the committee can dig deeper into the performance of the agencies before deciding proper funding for each one. Chairman Dewitt pointed out that that rural fire departments are receiving \$450K, which is 25% of the total nonprofit contributions; economic and environmental is receiving \$1,251,086, which is 70% of the nonprofit contributions; and the safeguarding and vulnerable person category is receiving \$88,171, which is 5% of the total nonprofit contributions. She pointed out that the senior citizens' centers are receiving \$52K of the \$88,171 total. The committee agreed that a few points need to be changed on the resolution. Finance Director Lawing informed the committee that, statutorily, the agencies have a right to present to the committee and commission before a budget is adopted. Law Director Dennen disagreed. Finance Director Lawing and Law Director Dennen stated they would discuss amongst themselves. Finance Director Lawing asked Chairman Dewitt if she wanted the current applications included with the next meeting's agenda to discuss and possibly amend. Chairman Dewitt stated, "yes".
  
- V. ADJOURNMENT- Motion to adjourn at 6:15 pm by Chairman Dewitt.