



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Moe Taylor
Terry Wright

Second District
Billy Geminden
Larry Hinton

Third District
Alan Driver
Steve Graves

Fourth District
Jerry Foster
Leslie Schell

Fifth District
Baker Ring
Danny Sullivan

Sixth District
Deanne DeWitt
Luke Tinsley

Seventh District
Gene Rhodes
Brian Stewart

Eighth District
Merrol N. Hyde
Shellie Young Tucker

Ninth District
Jerry F. Becker
Chris Taylor

Tenth District
Paul R. Goode
Caroline S. Krueger

Eleventh District
Scott Langford
Jeremy Mansfield

Twelfth District
Michael Guthrie
Justin Nipper

The following minutes are included in this packet:

Beer Board.....	February 28
Budget Committee.....	February 14
Committee on Committees.....	February 28
Education Committee.....	February 7
Emergency Services.....	February 7
Employee Benefits.....	November 16
Financial Management.....	February 28
General Operations.....	February 7
Legislative Committee.....	February 14
Parks & Recreation.....	February 8
Policy Sub-Committee.....	February 28

**MINUTES
FEBRUARY 28, 2022
BEER BOARD
CHAIRMAN JERRY BECKER**

Present:

Jerry Becker, Chairman
Shellie Y. Tucker, Vice-Chairman
Deanne DeWitt
Paul R. Goode
Leslie Schell

Also Present:

Leah Dennen, County Attorney
Ben Allen, Staff Attorney

The regular meeting of the Beer Board was brought to order by Chairman Jerry Becker on Monday, February 28, 2022 at 6:30 p.m. in the Sumner County Administration Building in Gallatin. A quorum was present.

Agenda. Upon motion of Comm. DeWitt, seconded by Comm. Goode, the Board voted unanimously to approve the agenda.

Minutes of December 13, 2021. Upon motion of Comm. Schell, seconded by Comm. Tucker, the Board approved unanimously the minutes for December 13, 2021.

Recognition of the Public. None

III. New Business.

A. Beer Applications.

The purpose of the meeting was to discuss and vote on the beer applications for the following:

Nathan Newton of Half Batch Brewing LLC., to operate March 5, 2022, from 10 a.m. to 4 p.m., or rainout date of March 6, 2022 from 10 a.m. to 4 p.m. at Bledsoe's Fort Historical Park, 2901 Hartsville Pike, Castalian Springs, TN under the name COUNTY SUMNER IRISH FESTIVAL. There will be on premise consumption. This beer permit application is for a Special Events Permit only

Upon motion of Comm. Goode, seconded by Comm. Schell, the Board voted unanimously to approve the on premises Special Events permit for Nathan Newton/Half Batch Brewing, LLC.

RBM Foodmart Inc., located at 2501 Hwy 31E, Gallatin, TN 37066.
This permit is for off premises consumption.

Upon motion of Comm. Goode, seconded by Comm. DeWitt, the Board voted unanimously to approve the off premises permit for RBM Foodmart Inc.

Chairman Becker declared the meeting adjourned at 6:33p.m. upon motion of Comm. Schell, and seconded by Comm. Goode.

Prepared by Jennifer Mitchell



BUDGET COMMITTEE AGENDA
Sumner County Administration Building
February 14, 2022

MEMBERS PRESENT Chris Taylor, Chairman Deanne DeWitt Billy Geminden Paul Goode Justin Nipper Brian Stewart OTHERS PRESENT Leah Dennen Ben Allen David Lawing Bill Kemp Mark Harrison Larry Hinton
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- I. CALL TO ORDER by Chairman Taylor at 6:00pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Geminden.
 - B. Approval of Agenda- Motion to approve by Commissioner Goode, second by Commissioner Geminden, unanimous approval.
 - C. Recognition of Public- Mark Harrison introduced himself and stated he is running for County Commissioner for district three.
 - D. Approval of Minutes – January 10, 2022- Motion to approve by Commissioner Goode, second by Commissioner Geminden, unanimous approval.

- II. REPORT OF THE BUDGET COMMITTEE CHAIRMAN- County Clerk Kemp spoke to item VI.B.2. Motion to approve by Chairman Taylor, second by Commissioner Goode, unanimous approval.

Chairman Taylor requested that new furniture and technology for Ashley’s Place be funded with ARPA funds. Chairman Taylor pointed out that Ashley’s Place is unique from other non profits, and we would have to pay for their services if we did not have them. Finance Director Lawing stated he will request the information from Ashley’s Place and send it to the consultant to determine eligibility.

Chairman Taylor pointed out that any item passed unanimously automatically waives the second reading.

- III. REPORT OF THE COUNTY MAYOR- None

- IV. REPORT OF THE FINANCE DIRECTOR
 - A. Revenue analysis (to be passed out at meeting)- Finance Director Lawing spoke to the attached handout. He stated most revenues are doing well, but he has concerns with a few. Finance Director Lawing stated he spoke with Chief Miller regarding patient charges, and he explained they are lower due to COVID exposure, lack of staff from earlier in the year, and delays in payment. Finance Director Lawing pointed out that animal control fees are half of what they have been any year since 2013. He explained he has contacted the sheriff’s department and will make a report at a later time when he determines the cause. Finance Director Lawing explained jail board bills are also a concern, but we suspected that during the budget process last year. He also pointed out that reappraisal funds are still in limbo, which may cause a shortage in that line.
 - B. Highway/Public Works Fund analysis (send to county commission)- Motion to approve by Chairman Taylor, second by Commissioner Goode, unanimous approval.
 - C. Financial statement memo- Included in packet.

- V. OLD BUSINESS
 - A. Uncollected reappraisal receivable – No action taken.
 - B. Election Commission – utilizing ARPA funds for purchasing voting machines- No action taken.
 - C. Library Salaries Discussion- The committee requested that the Executive Director for the libraries attend the March budget committee meeting and provide/explain a detailed reconciliation of all changes made this fiscal year.
 - D. FY2023 budget calendar- Motion to approve by Chairman Taylor, second by Commissioner Geminden, unanimous approval .

- VI. NEW BUSINESS
 1. Education- Motion to group and approve items VI.A.1.and 2 by Chairman Taylor, second by Commissioner Nipper, unanimous approval.
 2. Budget amendments (for approval)
 3. Budget amendments (for information only)

B. Appropriations

1. Election Commission - \$10,632.82 from unassigned fund balance for vacation and compensatory payouts to former employees- Chairman Taylor stated Finance Director Lawing and he will meet with Administrator of Elections Atchley to discuss this.
2. County Clerk - \$36,000 increase in clerk fees for additional postage due to an increase in online transactions- Approved under Report of the Budget Committee Chairman.
3. Sheriff's Office- Motion to group and approve items VI.B.3.a and b by Chairman Taylor, second by Commissioner Goode, unanimous approval.
 - a. \$42,999.64 insurance recovery for vehicle repair
 - b. \$51,284.79 (\$13,967.95 + \$37,316.84) state inmate medical reimbursement
1. Other Items- Motion to group and approve items VI.C.1 and 3a. through d by Chairman Taylor, second by Commissioner DeWitt, unanimous approval.
2. Unclaimed Property – resolution to request unclaimed balance of accounts remitted to state treasurer
3. Highway Commission – request for county assistance on paving the First United Methodist Church parking lot- Commissioner Larry Hinton provided the attached handout. Motion to approve up to \$100K from the local capital projects fund by Commissioner DeWitt, second by Chairman Taylor, unanimous approval.
4. General Operations Committee – request for \$1,500,000 for the following
 - a. Re-roof jail/sheriff's office/courts
 - b. Roof repairs for Gallatin Library and EMS
 - c. Roof replacements/repairs for various county buildings
 - d. ECC (for information only) – should be covered under warranty

D. Transfers- Motion to group and approve items VI.D.1 through 2 by Chairman Taylor, second by Commissioner DeWitt, unanimous approval.

1. Payroll related
 - a. ARPA hazard pay correction of benefits' budgets
2. Other inter-budgetary

E. Tax Refunds- Motion to group and approve items VI.E.1 through 3 by Chairman Taylor, second by Commissioner Goode, unanimous approval.

1. Phillip and/or Shirley Anderson - \$247
2. Harpole Pilot Car Svc/Reggie Harpole - \$76
3. YAPP USA Automotive Systems Inc - \$872

VII. ADJOURNMENT- Motion to adjourn at 7:00pm by Chairman Taylor.

**COMMITTEE ON COMMITTEES
MINUTES
PAUL R. GOODE, CHAIRMAN
FEBRUARY 28, 2022**

Present:
Paul R. Goode, Chairman
Shellie Young Tucker, Vice-Chairman
Jerry Becker
Deanne DeWitt
Leslie Schell

Also Present:
Leah Dennen, County Law Director
Ben Allen, Staff Attorney

The regular meeting of Committee on Committees was brought to order with an invocation by Comm. DeWitt on Monday, February 28, 2022, at 6:35 p.m. Chairman Goode declared a quorum to conduct business.

Agenda. Upon motion of Comm. Tucker, seconded by Comm. Schell, the Committee voted unanimously to approve the agenda.

Approval of Minutes of January 24, 2022. Upon motion of Comm. DeWitt, seconded by Comm. Becker, the Committee voted to approve the minutes of January 24, 2022.

Public Recognition. None

Report of the Chairman. No report

Report of the County Mayor. No report

8. Old Business. None

9. New Business.

Highway Commission (Road Committee).

- Tom Neal, citizen, reappoint

Chairman Goode moved, seconded by Comm. Becker, to approve the reappointment of Tom Neal to the Highway Commission. The motion carried unanimously.

Parks & Recreation Board.

- Tom Tucker, resigned – Mike Honeycutt replacement

Comm. DeWitt moved, seconded by Comm. Tucker, to approve the appointment of Mike Honeycutt. The Committee voted unanimously to approve the appointment to the Parks & Recreation Board.

Next Month March 2022

No appointments

March 2022 canceled; will call meeting if needed.

10. Adjournment. Upon motion of Comm. Becker, seconded by Comm. Schell, the Committee adjourned at 6:37 p.m.

Prepared by Jennifer Mitchell

**MINUTES
EDUCATION COMMITTEE
FEBRUARY 7, 2022**

Present:

Danny Sullivan, Chairman
Baker Ring, Vice-Chairman
Alan Driver
Billy Geminden
Paul R. Goode
Michael Guthrie

Absent:

Brian Stewart

Also Present:

Leah Dennen, County Law Director
Ben Allen, Staff Attorney
Anthony Holt, County Mayor
Commissioners: Moe Taylor and
Tucker

Chairman Sullivan brought the regular meeting of the Education Committee to order with an invocation on Monday, February 7, 2022 at 5:36 p.m. in the Sumner County Administration building in Gallatin.

Adoption of the Agenda. Upon motion of Comm. Driver, seconded by Comm. Goode, the Committee members approved the agenda by unanimous voice vote.

Approval Minutes August 31, 2021. Upon motion of Comm. Ring, seconded by Comm. Geminden, the Committee members approved unanimously the minutes of August 31, 2021.

Recognition of the Public. None

Report of the Chairman. No report

Report of County Mayor. No report

Report of Director of Schools. Del Phillips, Director of Schools reported it has been a good start to the second semester but only three snow days left. He stated there has been a reduction in Covid related absences. Liberty Creek Schools moving along; no issues with labor or supply shortages. Liberty Creek Middle School to go out for bid in approximately a month with White House Intermediate to follow a couple months later. Early graduation ceremony held this evening with approximately 85 students participating.

Old Business. None

New Business.

10a. Sumner County Board of Education Amendments (for information only).
No action required

10b. Sumner County Board of Education Amendments (for approval).
Upon motion by Comm. Goode, seconded by Comm. Ring, the Committee voted unanimously to approve.

Adjournment.

Chairman Sullivan declared the Committee adjourned at 5:45 p.m. upon motion of Comm. Geminden and seconded by Comm. Goode.

Prepared by Jennifer Mitchell

**MINUTES
EMERGENCY SERVICES COMMITTEE
CHAIRMAN, ALAN DRIVER
FEBRUARY 7, 2022**

Present:

Alan Driver, Chairman
Michael Guthrie
Caroline Krueger
Terry Wright

Absent:

Jerry Foster, Vice-Chairman
Merrol N. Hyde
Luke Tinsley

Also Present:

Leah Dennen, County Law Director
Ben Allen, Staff Attorney
Anthony Holt, County Mayor
Sonny Weatherford, Sheriff
Ken Weidner, Emergency Management Agency
Joe McLaughlin, Cottontown Volunteer Fire
Jay Austin, EMS Asst. Chief of Administration
Commissioners: Geminden, Sullivan and Moe Taylor

Chairman Alan Driver called the meeting of the Emergency Services Committee to order with an invocation by Comm. Guthrie on Monday, February 7, 2022 at 5:03 p.m. in the Sumner County Administration Building. A quorum was present.

Chairman Driver passed along condolences to the family and co-workers of Shane Clifford.

3. Approval of Agenda. Comm. Krueger moved, seconded by Comm. Wright, to approve the agenda. The motion carried unanimously.

4. Approval of Minutes of November 1, 2021. Comm. Krueger moved, seconded by Comm. Guthrie, to approve the minutes of November 1, 2021. The motion carried unanimously.

5. Recognition of the Public. None

6. Report of the Chairman. No report

7. Report of the County Mayor. No report

8. Report of the Sheriff. Sheriff Sonny Weatherford reported on January 2022 financials for the Sheriff's Office. The jail population for January 2022 was 569. Sheriff Weatherford reported on animal control statistics and overall activity in the Sheriff's Office.

9. Report of the Fire Department. Joe McLaughlin of the Cottontown Volunteer Fire Department reported there were 5,203 reported calls in 2021, with an increase of approximately 404 calls over the previous year. Total calls for January 2022 were 394 with no report from Gallatin, Number One or Westmoreland departments. He also spoke about a meeting held in January with Budget Chairman Chris Taylor and the departments to prioritize apparatus needs.

10. Report of the Emergency Services Director. Jay Austin, Assistant Chief of Administration presented monthly revenue comparisons, with \$411,764 in January revenue, approximately \$40,000 to be shown next month due to billing cycle. Transport revenue in January was \$4,255,002. Change of rates should be fully reflected beginning in March. Mr. Austin acknowledged the help received from ECC and other counties during Captain Shane Clifford's funeral. He reported nine new employees in orientation, two resignations, few openings but conducting interviews and receiving applications.

11. Report of the Emergency Management Agency. Ken Weidner, Director of the Emergency Management Agency reported on December storm damage and assistance received. He handed out a report for invoices sent to all departments for radios. Grant contract received in amount of \$121,577.00 to purchase gear for SWAT team such as respirators and body armor, as well as, body cameras for EMS, UTV and a backup generator for tower sites. Covid numbers on a downward trend.

Upon motion of Comm. Wright, seconded by Comm. Kreuger, to send the grant contract to the Budget Committee. The motion carried unanimously.

12. Report of the Emergency Communications Center. County Attorney Leah Dennen stated an Interim Director is in place. New Director position posted, approximately eight applications received, closes February 15th then Committee will begin the review process.

13. Old Business. None

14. New Business.

- a. Possibility of lease purchase for fire equipment. There was discussion if a lease purchase might help save money on new purchases. Ms. Dennen stated the Finance Department would need to be involved; some long term leases require state approval, also interest rates need to be considered. Chairman Driver stated he would meet with Finance Director David Lawing and report back to the committee.

- b. Possibility of creating a standard list of equipment to be used in purchasing vehicles and equipment. There was discussion about the need for a standardized list of equipment used by all departments to save money on new purchases. Ken Weidner, EMA and Joe McLaughlin, Cottontown Volunteer Fire spoke about commercial grade versus custom designed equipment.

It was agreed upon for Mr. McLaughlin and Mr. Weidner to coordinate with other department chiefs to create a list of standard equipment and any custom equipment that might be needed. This list is to be brought back before committee.

15. Adjournment. Chairman Driver declared the meeting adjourned at 5:34 p.m. upon motion by Comm. Krueger and seconded by Comm. Wright.

Prepared by Jennifer Mitchell

EMPLOYEE BENEFITS COMMITTEE MINUTES
November 16, 2021

Members Present:	Also Present:	Leah Dennen
Justin Nipper, Chairman	Ben Allen	Scott Karner
Michael Guthrie, Vice Chairman	Bob Shupe	Brittney Spradling
	David Lawing	Kelly Ballinger
	Debbie Robertson	Ashley Berry
	Laura Barton	Cheryl Lewis-Smith
		Judy Hardin

- I. Call to Order - Mr. Nipper called the Self Insurance Board Employee Benefits Committee meeting to order on Tuesday, November 16, 2021, at 9:00 a.m. in Room 112 of the Sumner County Administration Building in Gallatin, Tennessee.
 - A. Approval of Agenda: Mr. Guthrie made a motion to approve the agenda, seconded by Mr. Nipper, unanimous approval.
 - B. Recognition of Public: Ms. Hardin requested to speak on behalf of her employees concerning the \$200 COVID payments. She believes everyone should be able to receive the \$200 even if they are no longer on the county insurance. She stated she had several employees drop the insurance because of the nicotine surcharge and spouse surcharge. She believes if the trust has the money to pay the \$200 to employees, they should consider not having so many increases in the insurance premiums. She believes this situation needs to be readdressed if the trust is not giving the \$200 payments to everyone and to help keep the trust solidified. Ms. Dennen stated the trust asked the commission to give the payment to everyone, but they refused to do so. Ms. Dennen stated they could only give the \$200 COVID payments to the employees who are on the county insurance and have completed their COVID vaccinations. This was started to encourage employees interested in taking the vaccine who have not already had it.
 - C. Approval of Minutes: Motion was made by Mr. Guthrie to approve the minutes of the August 17, 2021, meeting, seconded by Mr. Nipper, unanimous approval.
- II. Report of the Committee Chair: none
- III. Report of the Consultant:
 - A. Monthly Projections – Ms. Spradling stated that October was a good month. The monthly change for October for health is \$187,608. Year-to-date is \$497,809. Dental change for the month is \$4,659, and year-to-date is \$21,310. We had another large loss added this month for a total of two large losses at this time. The per employee per month (PEPM) is starting to level out for the plan year. Ms. Spradling noted that there was a couple of large losses due to COVID 19 which had totals of \$77,329 and \$67,489. Mr. Guthrie asked Ms. Spradling for a report of claims with costs incurred due to COVID 19. Finance Director Lawing asked for amounts, dates, and months they occurred so we can see if they will be eligible for the COVID 19 federal money. They would like the reports from BCBS and One to One clinic also.
 - B. One to One Reports: Ms. Berry reported the utilization for the clinics in the third quarter was good. The telehealth is doing well. The HRA and physical events went well. For those who were non-compliant, the health coaching deadline is March 31, 2022. Finance Director Lawing asked about the desired percentage of utilization of clinics. Ms. Berry stated the desired percentage is between 70% and 80%. We are good at 76%. Ms. Berry would like to get out more information to employees on the

behavioral health program and asked for suggestions on better ways of communicating with all employees. Ms. Dennen stated Ms. Lewis-Smith would like to have a health fair to communicate with all employees. We are already sending out memos in payroll and emails, but not all employees check their email regularly. Finance Director Lawing suggested text messaging to get information out.

IV. Report of the Finance Director:

A. Finance Director Lawing stated we picked up around \$200,000 cash in the health fund in October. Our total cash is around \$16M at this point. The trust is going quite strong with a year-to-date increase of \$523,000. He feels we need to explore the prescription drug change further in January and February. The dental fund is going strong. We have \$1M in that fund. We are on the increase at 33% through the year. If we continue this path, we will finish out the year positive again.

Ms. Spradling stated she met with Senator Jack Johnson, and he does not support the RX bill. She believes the county associations should start making phone calls to the representatives to speak out against the RX bill.

V. Old Business:

A. Mr. Lawing reported that 260 employees have been paid the \$200 COVID vaccine payments to date. There are 25 more who have made requests to be paid on the next payroll. Most of these requests had already completed their vaccinations at the time the memo came out. Mr. Guthrie asked if there was a cut-off date on paying the \$200 payments. Finance Director Lawing stated there is not a cut-off date at this time. Mr. Guthrie asked that we put that on the agenda for the next meeting to determine when the cut-off date will be.

VI. New Business: None

VII. Adjournment - There was no further business, so Mr. Nipper adjourned the meeting at 9:40 a.m.



INVESTMENT, PURCHASING, 2002 FINANCIAL
MANAGEMENT, AND 2012 FINANCIAL
MANAGEMENT COMMITTEES' MINUTES
Conference Room 112
February 28, 2022

MEMBERS PRESENT Jerry Becker, Chairman Justin Nipper, Vice Chairman Scott Langford Jeremy Mansfield OTHERS PRESENT Leah Dennen Ben Allen David Lawing

- I. CALL TO ORDER by Chairman Becker at 6:15pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Mansfield.
 - B. Approval of agenda- Motion to approve by Commissioner Nipper, second by Commissioner Mansfield, unanimous approval.
 - C. Recognition of public- None
 - D. Approval of minutes – October 18, 2021- Motion to approve by Commissioner Mansfield, second by Commissioner Nipper, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- None
- III. REPORT OF THE COUNTY MAYOR-None
- IV. REPORT OF THE LAW DIRECTOR- None
- V. REPORT OF THE TRUSTEE- Included in packet.
- VI. REPORT OF THE FINANCE DIRECTOR- None
- VII. NEW BUSINESS
 - A. Consultant Selection Policy for Projects Funded in Whole or in Part with Funds Provided by the Federal Highway Administration or the Tennessee Department of Transportation- Finance Director Lawing requested that if the committee approves, for all documents to be sent to the finance department before any purchase orders are obtained or requests for payments are made, whichever is first. Commissioner Langford made a motion to approve, with Finance Director Lawing's request, second by Commissioner Nipper, motion passes 3-1, with Commissioner Mansfield abstaining.
- VIII. ADJOURNMENT- Motion to adjourn at 6:22pm by Commissioner Nipper,

**MINUTES
GENERAL OPERATIONS COMMITTEE
LESLIE SCHELL, CHAIRMAN
FEBRUARY 7, 2022**

Present:

Leslie Schell, Chairman
Gene Rhodes, Vice-Chairman
Larry Hinton
Caroline Krueger
Baker Ring
Moe Taylor
Shellie Y. Tucker

Also Present:

Leah Dennen, Law Director
Ben Allen, Staff Attorney
Anthony Holt, County Mayor
Kim Norfleet, Grants Administrator

The scheduled meeting of the General Operations Committee was brought to order with an invocation by Comm. Ring on Monday February 7, 2022, at 6:00 p.m. in the Sumner County Administration Building. Chairman Schell declared a quorum present to conduct business.

Agenda. Comm. Ring moved, seconded by Comm. Tucker, to approve the agenda. The motion carried unanimously.

Minutes of November 29, 2021. Upon motion of Comm. Moe Taylor, seconded by Comm. Tucker, the Committee voted unanimously to approve the minutes of November 29, 2021.

Report of Chairman. No report

County Mayor. No report

Recognition of the Public. None

8. Old Business.

9. New Business.

a. Report from the Information Technology Director .

No report given; IT Director Dennis Cary unable to attend meeting.

b. Roofing Issues (attached). County Mayor Anthony Holt opened with discussion about leaks at the jail, sheriff's office and court building. Captain Canner and Deputy Fowler handed out a packet detailing the location of all leaks and damage throughout the complex.

After discussion, Comm. Ring moved, seconded by Comm. Tucker, to approve roof replacement for the jail, sheriff's office and court building and forward to the Budget Committee. The motion carried unanimously.

Mr. Holt and Kim Norfleet, Grants Administrator continued discussion about repairs needed at the Gallatin Library and the EMS building. Mr. Holt also mentioned minor repairs needed at ECC but stated the roof may be under warranty.

After discussion, Comm. Moe Taylor moved, seconded by Comm. Ring, to group and approve recommended repairs to the Gallatin Library and EMS building and forward to Budget committee. The motion carried unanimously.

c. Surplus various items for the Sheriff's Office (attached). Comm. Moe Taylor questioned some of the vehicles listed on the surplus report. Chairman Schell stated she would contact Aaron Pickard, Sheriff Chief Deputy for clarification.

d. Surplus various items for the Election Office (attached).

Comm. Ring moved, seconded by Comm. Kreuger, to group and approve items 9c and 9d. The motion carried unanimously.

10. Adjournment. Upon motion of Chairman Hinton, and seconded by Comm. Schell, the Committee adjourned at 6:18 p.m.

**MINUTES
LEGISLATIVE COMMITTEE
BAKER RING, CHAIRMAN
FEBRUARY 14, 2022**

Present:

Baker Ring, Chairman
Alan Driver, Vice-Chairman
Paul Goode
Larry Hinton
Scott Langford, Commission Chairman
Danny Sullivan
Chris Taylor

Absent:

Leslie Schell

Also Present:

Leah Dennen, Law Director
Ben Allen, Staff Attorney
Commissioners: DeWitt, Geminden and
Mansfield

Chairman Baker Ring brought the regular scheduled Legislative Committee meeting to order with an invocation on February 14, 2022, at 5:32 p.m. Chairman Ring declared a quorum present to conduct business.

3. Approval of Agenda. Upon motion of Comm. Chris Taylor, seconded by Comm. Langford, the Committee voted unanimously to approve the agenda.

4. Minutes of January 10, 2022 for approval. Upon motion of Comm. Sullivan, seconded by Comm. Goode, the Committee voted unanimously to approve the minutes of January 10, 2022.

5. Recognition of the Public. None

6. Report of Chairman. Chairman Ring had no report.

7. Report of County Mayor. County Mayor Anthony Holt not present, attending Gallatin City Planning Commission meeting for parking garage.

8. Old Business.

9. New Business.

- a. Veterans service report (attached).
No action taken
- b. Accepting Requalification for the Three-Star Program (attached).
Upon motion of Comm. Goode, seconded by Comm. Langford, the Committee voted unanimously to approve the requalification for the Three-Star Program.
- c. TDOT Selection Policy (attached).
Upon motion of Comm. Sullivan, seconded by Comm. Driver, the Committee voted unanimously to approve the TDOT Selection Policy.
- d. Accepting the agreement to donate three acres to the Sumner County School System (attached).
- e. Approving an Economic Impact Plan for Shute Lane Development Area (attached).
Law Director Leah Dennen explained that Items 9d and 9e go together with 9e authorizing the TIF.

Upon motion of Comm. Goode, seconded by Comm. Langford, the Committee voted unanimously to group and approve Items 9d and 9e.

10. Commission Recognition.

- a. Honoring Hendersonville High School JROTC's accomplishments
- b. Honoring the 100th birthday of WWII Veteran Sgt. Alfred P. Rogers

Upon motion of Comm. Sullivan, seconded by Comm. Langford, the Committee voted unanimously to group and approve Items 10a and 10b.

11. Zoning.

12. Adjournment. Chairman Ring declared the meeting adjourned at 5:39 p.m. upon motion of Comm. Sullivan, and seconded by Comm. Chris Taylor.

**MINUTES
COUNTY PARKS AND RECREATION
OLIVER BARRY, CHAIRMAN
FEBRUARY 8, 2022**

Present:
Oliver Barry, Chairman
Deanne DeWitt, Vice-Chairman
Mike Brown
Erin Ehlert
Absent:
Dr. Mary Day Reynolds
Tom Tucker
Shawn Utley

Also Present in Person:
Kim Norfleet, Grants Administrator
Josh Bethea, CSDG

Chairman Oliver Barry brought the meeting of the Sumner County Parks and Recreation Committee to order with an invocation on February 8, 2022 at 5:33 p.m. Chairman Barry declared a quorum present to conduct business.

Approval of Agenda.

Upon motion of Comm. Deanne DeWitt, seconded by Ehrin Ehlert, the Committee voted unanimously to approve the agenda.

Approval of Minutes.

1. October 27, 2020
2. November 10, 2020
3. November 17, 2020

Upon motion of Comm. DeWitt, seconded by Ehrin Ehlert, the Committee voted unanimously to group and approve the minutes from October 27, 2020, November 10, 2020 and November 17, 2020.

V. Recognition of the Public. None

VI. Report of Chairman. No report

VII. Old Business.

VIII. New Business.

1. William and Martha Brown Memorial Park at Liberty Creek.
Kim Norfleet, Grants Administrator explained that the \$500,000 grant was awarded but waiting on grant contract. The matching funds to come from the endowment fund of the William and Martha Brown Trust. There is a delay in receiving the contract due to changes with environmental guidance at the state and federal level. She discussed the possibility of requesting a meeting with TDEC to see if work can move forward since school site has already been environmental cleared.

2. One Year Monitoring of Sumner County Parks Master Plan – CSDG.

Josh Bethea, CSDG opened the discussion for the annual review of the Parks Master Plan. The Committee reviewed the goals for each property.

Ehrin Ehlert reported on Bledsoe's Fort and stated he is waiting on contractors for install of gate and basic walking trails should be finished by spring but could still use some improvement. He also addressed the need to move repairs to the Hunley Cabin from mid-term goals to short-term as deterioration of logs worsen. There was discussion about the need for new signage and renderings of possible designs were handed out.

Kim Norfleet reported that the property expansion for The Bridal House is moving forward and the grant/funding already approved. She also discussed the needed building repairs at the Douglass-Clark House. The poplar wood siding needs to be replaced with hardy board. The shutters also need to be replaced. Mrs. Norfleet also spoke to additional signage and benches needed on the Station Camp Greenway.

Commissioner DeWitt updated the committee on the Comer Barn. She stated that 4 to 5 acres along with the Comer Mansion will remain county property under the umbrella of Tourism. The school system accepted the barn and surrounding property.

3. Sumner County Parks Master Plan Short Term Goals – FY 2023 Sumner County Capital Budget Request.

There was discussion about the need to establish standards that would be consistent throughout the parks as well as a logo. They also discussed the need for consistent funding for the properties owned by the county for repairs and maintenance.

- Middle TN Contributions Analysis FY 2020 – attached.
Review of contributions made to parks by surrounding counties.

4. Meeting Dates.

- Joint Meeting with Sumner County Historic Commission – March 1, 2022.

Agreed to joint meeting with Historic Commission on March 1, 2022 at 3:00 pm or March 2, 2022 at 5:00 pm, depending on members schedules and quarterly committee meetings.

IX. Adjournment.

Chairman Oliver Barry declared the meeting adjourned at 7:00 p.m. upon motion of Comm. DeWitt and duly seconded by Ehrin Ehlert.



POLICY SUB-COMMITTEE MINUTES
Sumner County Administration Building
February 28, 2022

MEMBERS PRESENT Jerry Becker, Chairman Kathryn Strong, Vice Chairman David Lawing OTHERS PRESENT Leah Dennen Ben Allen
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- I. CALL TO ORDER by Chairman Becker at 6:04pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation Approval of Agenda- Led by Commissioner Becker.
 - B. Recognition of Public- None
 - C. Approval of Minutes – July 19, 2021- Motion to approve by Finance Director Lawing, second by Circuit Court Clerk Strong, unanimous approval.
- II. REPORT OF THE COMMITTEE CHAIRMAN- None
- III. REPORT OF THE FINANCE DIRECTOR- None
- IV. NEW BUSINESS
 - A. Consultant Selection Policy for Projects Funded in Whole or in Part with Funds Provided by the Federal Highway Administration or the Tennessee Department of Transportation- Finance Director Lawing briefly spoke to this. Motion to approve by Finance Director Lawing, second by Circuit Court Clerk Strong, unanimous approval.
- V. ADJOURNMENT- Motion to adjourn at 6:06pm by Chairman Becker.