



# SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111  
Gallatin, Tennessee 37066-5410

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## *Commissioners*

*First District*  
*Mike Akins*  
*Shawn Fennell*

*Second District*  
*David A. Cummings*  
*Shawn Utley*

*Third District*  
*Steve Graves*  
*David Satterfield*

*Fourth District*  
*Frank E. Freels*  
*Joe C. Matthews*

*Fifth District*  
*Saundra Ridings Boyd*  
*Steve Camp*

*Sixth District*  
*Bob Hendricks*  
*Jim Vaughn*

*Seventh District*  
*Trisha LeMarbre*  
*Kirk Moser*

*Eighth District*  
*Paul Decker*  
*Merrol N. Hyde*

*Ninth District*  
*Chris Hughes*  
*David Kimbrough*

*Tenth District*  
*Paul R. Goode*  
*Jo Skidmore*

*Eleventh District*  
*Paul D. Freels*  
*Jerry F. Stone*

*Twelfth District*  
*Billy S. Hobbs*  
*Bob Pospisil*

The following minutes are included in this packet:

Budget Committee.....February 8

Committee on Committees..... February 22

Education Committee..... February 1

Emergency Medical Services..... February 1

Employee Benefits Committee..... January 26

Financial Management Comm..... February 22

General Operations Committee..... February 8

Investment Committee..... February 22

Law Enforcement Subcomm..... February 1

Legislative Committee..... February 8

Purchasing Committee..... February 22

Ad Hoc Committee Chapter 21..... February 23

MINUTES  
SUMNER COUNTY BUDGET COMMITTEE  
MEETING  
February 8, 2010  
7:00 P.M.

Members Present:

Kirk Moser – Chairman   Paul Freels   David Satterfield  
Jerry Stone-Vice Chairman   Shawn Utley   David Kimbrough

Also:

David Lawing   Leah Dennen   Anthony Holt   Beth Browning   Bob Barker   Paul Goode  
Don Long   Mike Fussell   Barbara Russell   Gary Hammock

Chairman Moser called the Budget Committee to order on Monday, February 8, 2010 at 7:00 P.M., in Room 112 of the County Administration Building, Gallatin, Tennessee. Chairman Moser noted that Dr. Hobbs would not be attending.

**AGENDA:** Chairman Moser added item (D) Paul Goode and item (E) Sheriffs Office to Report of the Committee Chair. Motion to approve the agenda made by Mr. Utley, seconded by Mr. Kimbrough, motion passed 5-1, with Mr. Freels voting against.

**MINUTES:** Motion to approve the minutes of January 11, 2010 made by Mr. Freels, seconded by Mr. Kimbrough, motion passed 6-0.

**REPORT OF THE COMMITTEE CHAIR:**

Report from the County Trustee - included in packet

Report from the Assessor of Property - included in packet

FY 2011 Budget Calendar (to discuss) - FYI - Mr. Lawing has disbursed FY 2010-2011 budget requests. The deadline for the 2011 FY request to be submitted to the Finance Dept. is February 19, 2010.

Paul Goode - Commissioner Goode informed the committee of a unanimous resolution passed in Legislative Committee to explore payback options of the Fleetwood Property from SCBOE. Mr. Goode wanted the committee to be aware of the maximum 36 month time limit required by the IRS to have the funds reimbursed.

Sheriffs Office - Sheriff Barker requested the funds collected by animal control, earmarked specifically for spaying and neutering, be moved into the animal control budget for expenditures. Motion to approve the appropriation made by Mr. Kimbrough, seconded by Mr. Utley, motion passed 6-0.

**NEW BUSINESS:**

Construction and Development Department - request for part-time employee - Mr. Gary Hammock requested the committee approve the hiring of a part-time employee to assist Mr. Jerry Bean in the MS4 program administration. Mr. Hammock noted the MS4 program is an unfunded federal mandate. Motion made by Mr. Stone to approve a part-time assistant up to 20 hours per week and up to \$11.00 per hour, seconded by Mr. Utley, motion passed 4-2, with Mr. Kimbrough and Mr. Freels voting against.

Motion made by Mr. Stone to amend the agenda and allow all agenda items involving the libraries to be moved to this section, seconded by Mr. Freels, motion passed 6-0.

Portland Library -

a) \$42.07 from Library Fees to Data Processing Equipment - (refund that was received)

b) \$649 from Library Fees to Library Books - (refund that was received)

Motion to group and approve the Portland Library items made by Mr. Kimbrough, seconded by Mr. Stone, motion passed 6-0.

Library Business Manager Position - Mr. Holt stated the library board is recommending hiring someone to help with the business aspect of the libraries. Mr. Holt noted the library board is discussing hiring this position instead of replacing Mrs. Virginia Duffett, head librarian, at Hendersonville. Mr. Holt informed

the committee this would be no budgetary impact to the county. Mr. Stone informed the committee Mr. Jim Young is the candidate being sought by the library board to fill this position. Motion made by Mr. Kimbrough, seconded by Mr. Stone to approve paying for a part-time employee up to 20 hours per week and up to \$50 per hour while maintaining the current library budget, motion passed 6-0.

Surplus Library Books – Mrs. Barbara Russell spoke to the committee on the sale of surplus library books. The committee agreed that a list must be submitted monthly to the General Operations Committee for recommendation of surplus. Motion made by Mr. Kimbrough, seconded by Mr. Freels to recommend the current items, on the surplus list, be disposed of as the libraries see fit, motion passed 5-1, with Mr. Satterfield voting against.

Hendersonville Library – Leave of former employee – Virginia Duffett - Motion made by Mr. Utley, seconded by Mr. Stone, to pay Mrs. Duffett 25 days of the 59 vacation days requested, motion passed 6-0.

#### **Board of Education**

Update on Continuing Growth Building Program Phase I Construction Projects - Mr. Bills reported the Portland East renovation is on time for date of completion.

Report on the status of the October 2007 Bond Issue - Mrs. Durski was available for questions.

Capital Outlay Projects from the 2010 Bond Issue – disbursed at meeting. School board chairman Don Long and school board member Mike Fussell were on hand to answer any question regarding this item.

General Purpose School Fund Budget Amendments (2) - Motion to approve made by Mr. Satterfield, seconded by Mr. Kimbrough, motion passed 6-0.

Federal Projects Budget Amendments (4) - Motion to approve made by Mr. Kimbrough, seconded by Mr. Satterfield, motion passed 6-0.

Preliminary discussion of cash flow needs for FY11 - Mrs. Durski wanted to inform the committee that due to the calendar year pay schedule change, the school board may need a budgetary loan for payroll before the BEP money is collected in Oct. or Nov. of 2010. Mrs. Durski noted this is for information purposes only.

Transfers – Various transfers to correct chart of accounts – Motion to group and approve the various transfers made by Mr. Kimbrough, seconded by Mr. Utley, motion passed 6-0.

#### **Tax Refunds**

1. Bandy, Timmy Wayne - \$55.57
2. Mocko, Windy - \$284.94
3. Liberty Free Will Baptist Church of Portland - \$162.67

Motion to group and approve the above tax refunds made by Mr. Utley, seconded by Mr. Kimbrough, motion passed 6-0.

#### **2010 Bond Issue –**

1. Resolution for \$2,000,000 to be used for capital projects for SCBOE – Motion made by Mr. Stone, seconded by Mr. Kimbrough to have law director, Leah Dennen and finance director, David Lawing to research and make sure the correct legalities are added to include SCBOE capital project, motion passed 6-0.
2. County projects list – Motion made by Mr. Utley to change wording from Phase I Reimbursement to Phase I Completion, no second on this item.

TCRS Employer Contribution Rate – included in packet. For information purposes only

#### **REPORT OF FINANCE DIRECTOR:**

Revenue Analysis – disbursed at meeting

Discussion on separating of bond proceeds (2007 and 2010) – Mr. Lawing noted that discussion on the arbitrage to be held at a later date due to weather.

Being there were no further items before the committee, motion to adjourn made by Mr. Kimbrough, seconded by Mr. Freels, motion passed 6-0.

**COMMITTEE ON COMMITTEES  
MINUTES  
February 22, 2010**

**Present:**

Trisha LeMarbre, Chairman  
Chris Hughes, V. Chairman  
Shawn Fennell  
Bob Pospisil  
David Satterfield

**Also Present:**

Leah Dennen, Law Director  
Merrol Hyde, Commission Chairman  
Commissioner Jerry Stone

The meeting of the Committee on Committees was brought to order on Monday, February 22, 2010, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman LeMarbre was presiding.

Agenda. Commission Chairman Merrol Hyde requested the addition of two appointments – one on the Public Works Committee and another on the Education Committee - to fill the vacancies created when Commissioner Shawn Utey resigned from the committees. County Law Director Leah Dennen requested an appointment to the Delinquent Tax Committee to fill a vacancy created when former Commissioner James A. England resigned.

Upon motion of Commissioner Satterfield, seconded by Commissioner Pospisil, the Committee voted to approve the agenda with the additions.

Minutes. Upon motion of Comm. Pospisil, seconded by Comm. Hughes, the committee voted to approve the minutes of January 25, 2010.

Recognition of the Public. There was none.

County Executive's Report. There was none.

Regional Library Board. Chairman LeMarbre announced the resignations of Ken Cox and David Schreiner on the Regional Library Board. Upon motion of Comm. Hughes, seconded by Comm. Satterfield, the Committee voted to defer the appointments for 30 days.

Zoning Board of Appeals. Upon motion of Comm. Hughes, seconded by Comm. Pospisil, the Committee voted to appoint Marsh Ragland to fill the vacancy created by the resignation of George Carter on the Zoning Board of Appeals.

General Operations Committee. Upon motion of Comm. Hughes, seconded by Comm. Fennell, the Committee voted to appoint Commissioner Jim Vaughn to fill the vacancy created on the General Operations Committee by the resignation of former Commissioner James A. England.

Education Committee. Upon motion of Comm. Hughes, seconded by Pospisil, the Committee voted to appoint Commissioner Jim Vaughn to fill the vacancy created on the Education Committee by the resignation of former Commissioner James A. England.

Education and Public Works, Beer Board. Upon motion of Comm. Hughes, seconded by Comm. Pospisil, the Committee voted to appoint the newly elected Fifth District Commissioner to fill the vacancies created on the Education Committee, Beer Board and

Public Works Committee by the resignation of former Commissioner James A. England and Commissioner Shawn Utley.

Delinquent Tax Committee. Upon motion of Comm. Hughes, seconded by Comm. Pospisil, the Committee voted to appoint David Satterfield to fill the vacancy created on the Delinquent Tax Committee by the resignation of former Commissioner James A. England.

Upon motion of Comm. Hughes, seconded by Comm. Pospisil, the committee adjourned at 6:37 p.m.

Prepared by Maria Savage

**MINUTES  
EDUCATION COMMITTEE  
February 1, 2010**

**Present:**

Paul Decker, Chairman  
Trisha LeMarbre, Vice Chairman  
Paul Goode  
Joe Matthews  
Shawn Utley  
Absent: Chris Hughes  
Trisha LeMarbre, V-Chairman  
Vacancy

**Also Present:**

Benny Bills, Director of Schools  
Bill Kemp, County Clerk  
Frank E. Freels, Commissioner  
Anthony Holt, County Executive  
Maryanne Durski, Schools Finance Director  
Leah Dennen, Law Director  
Commissioner Stone  
Commission Chairman Merrol Hyde

Chairman Paul Decker brought the Education Committee meeting to order on Monday, February 1, 2010, at 6:00 p.m. in the Sumner County Administration Building in Gallatin. A quorum was present.

Agenda. Comm. Matthews requested the addition as Item E under Old Business the salaries of the school system. Comm. Goode requested as Item D under New Business the discussion and/or action regarding a resolution from Emergency Services Committee. Upon motion of Comm. Utley, seconded by Comm. Matthews, the Committee members approved the agenda with the additions.

Minutes. Upon motion of Comm. Goode, seconded by Comm. Matthews, the Committee approved the minutes of January 4, 2010.

Recognition of the Public. There was none.

Report of Chairman. Chairman Decker stated that he came from a committee meeting in which the Director of Schools Benny Bills stated that he will not be renewing his contract which ends on June, 2011. Chairman Decker stated that he is a member of the search committee to find a new Director of Schools. He stated that the Education Committee is composed of six members with the resignation of James A. England.

County Executive. County Executive Anthony Holt reported the Board of Education has presented a list of building and remodel needs for schools.

Director of Schools. Benny Bills, Director of Schools, reported that schools have been out six days for inclement weather. He also reported that the cash flow at the beginning of the 2010-11 School Year may be below what is necessary to fund payroll and an intergovernmental loan may be required to meet funding needs. Mr. Bills stated that the Benny Bills Elementary School principal acted alone when he wrote a letter to parents regarding the location of the new Animal Control Facility.

Update on Construction. Mr. Bills reported that the status of school building projects, including the Portland East Middle School.

Report on 2007 Bond Issue. Maryanne Durski reported on revised 2007 Bond Issue information.

Chairman Hyde recognized Executive Holt who presented the following resolution:

**A RESOLUTION RESERVING \$2 MILLION FROM THE 2010 BOND ISSUE TO BE USED FOR CAPITAL PROJECTS FOR THE SUMNER COUNTY BOARD OF EDUCATION**

**BE IT RESOLVED** by the Sumner County Board of County Commissioners meeting in regular session on this the \_\_\_\_ day of \_\_\_\_\_ 2010, that this body does hereby reserve \$2 million of the 2010 Bond Issue to be used for capital projects for the Sumner County Board of Education; and

**BE IT FURTHER RESOLVED** prior to any capital project being presented to this body that the matter be approved and bids taken by the Board of Education so that the price of the project can be determined; and

**BE IT FURTHER RESOLVED** that all remaining bond funds from other bond issues shall be expended first before these funds are appropriated; and

**BE IT FURTHER RESOLVED** that no new projects can be started with these funds until all projects started with the 2007 bond funds have been completed, spend and funded; and

**BE IT FURTHER RESOLVED** that these 2010 bond funds must be disbursed by December 2012; and

**BE IT FURTHER RESOLVED** that each approved capital project shall then be presented to the education committee with all pertinent information at the time that the project is ready to proceed and then presented to the Budget Committee and then this body; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution shall be forwarded to the Chairman of the Board of Education and Director of Schools for presentation to the Board of Education for their notification of this policy.

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Chairman Decker recognized Board of Education Chairman Don Long who presented the following list of capital projects:

Phase 1 Reimbursement:

Hendersonville High School Roof Replacement	\$579,000.00
Additional Repairs not covered in original scope of work	\$145,000.00
Ellis Middle School Chiller Replacement	<u>\$101,022.00</u>
Subtotal	\$825,022.00

Current Projects:

Support Services Design Standards/Specs Manual	\$ 25,000.00
Knox Doss at Drakes Creek      Site Grading	\$ 32,000.00
Gene Brown Elementary School	\$ 30,000.00
Beech High Annex HVAC Upgrade/Install EMS Controls	\$480,240.00
Beech High Replace Megatherm/Upgrade Controls	\$250,000.00
R.T. Fisher Alternative Install HVAC System	\$200,000.00
White House Annex Boiler Replacement	\$ 40,000.00
Indian Lake Elementary HVAC Upgrade	\$126,000.00
White House High Replace Intercom System	\$ 20,000.00
Ellis Middle/Hendersonville High Replace Roof Iron Bunker	<u>\$ 65,000.00</u>
Subtotal and Total	\$1,268,240.00

**TOTAL** **\$2,093,262.00**

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County Law Director reported that the item regarding "Support Services Design Standards/Specs Manual, \$ 25,000.00" cannot be funded with a bond issue because it is not related to a specific project. Chairman Long stated that the funds for the manual could be found elsewhere. Chairman Decker recognized Commissioner Frank Freels who reported from the Financial Management Committee on the funds being requested by the Board of Education. After further discussion, Comm. Utley moved, seconded by Comm. Goode, to approve a resolution with an intent to fund the proposed list minus the manual cost as stated above and for the request to come through the Education Committee. The motion carried unanimously.

Salaries Board of Education. Chairman Decker recognized Comm. Matthews who requested the salary breakdown by position for the schools and the central office staff.

Drainage at Gene Brown. Regarding the Gene Brown Elementary School drainage issue, Mrs. Durski updated information regarding a request from the Board of Education to fund a resolution for the drainage issues at the school.



She stated that there were six responses from an RFQ that will be reported on next month.

General Purpose Amendments. Upon motion of Comm. Goode, seconded by Comm. Matthews, the committee voted to approve the General Purpose School Fund amendments as presented.

Federal Projects Amendments. Upon motion of Comm. Utley, seconded by Comm. Matthews, the committee voted to approve the Federal Purpose School Fund amendments as presented. County Law Director stated that it was okay for Comm. Goode to vote on the matter.

Preliminary Cash Flow FY 10-11. The committee discussed the preliminary cash flow needs for the FY10-11.

Board of Education Building. County Law Director Leah Dennen stated that the deed to the property on Winchester Street, which is of interest to the Emergency Services Department, is deeded both to the Board of Education and the Gallatin Board of Education. A local church also has an interest in using the property. Upon motion of Comm. Goode, seconded by Comm. Utley, the committee voted to join in a request with the Emergency Services Committee that the building owned by the Board of Education be used by the Emergency Services Department.

The meeting was adjourned at 7:25 p.m. after a motion by Comm. Matthews, seconded by Comm. Utley.

Prepared by Maria Savage

**MINUTES  
EMERGENCY SERVICES COMMITTEE**

**February 1, 2010**

**Present:**

Jim Vaughn, Chairman  
Mike Akins, Vice- Chairman  
Shawn Fennell  
Paul Goode  
Saundra Ridings Boyd  
Jerry Stone

**Absent:**

Steve Graves

**Also Present:**

Anthony Holt, County Executive  
Keith Douglas, EMS Director  
Leah Dennen, County Law Director  
Sheriff Bob Barker  
Bill Kemp, County Clerk

Chairman Vaughn called the Emergency Services Committee to order on Monday February 1, 2010 at 5:30 PM in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Upon motion of Comm. Fennell, seconded by Vice-Chairman Akins, the agenda was unanimously approved.

Approval of Minutes of January 4, 2010. Upon motion of Comm. Fennell, seconded by Vice-Chairman Akins, the minutes of January 4, 2010 were unanimously approved.

Public Comments None.

Report from the Chairman. None.

Report from the County Executive The County Executive referred to correspondence received from Director Douglas concerning property on Winchester St in Gallatin. The property was previously used by the Board of Education as a maintenance building. Director Douglas has requested that it be donated to the county to be utilized by EMS.

Report from the Sheriff. Sheriff Barker requested Commission Resolutions for the following retirees:

- Juvenile Corrections Officer Ann Mitchell
- Court Security Officer Neil Jenkins
- Corrections Officer Patsy Roberts
- Corrections Officer Robert Barry

Comm. Stone made a motion for approval, seconded by Comm. Boyd. Motion carried.

Included in the Sheriff's Report was an update on the Red Light Camera proposed legislative information. The sheriff advised that nothing had been done on the Red Light Camera due to the legislation and guidelines that could be set by the state.

The sheriff requested the following county property be declared surplus and donated to the Portland Police Department:

- Four Ford Victoria vehicle light bars.
- Four Ford Victoria vehicle security screens.
- Four Ford Victoria console units.

Comm. Fennell made a motion, seconded by Vice-Chairman Akins. Motion carried.

Report from the Director The director referred to the February 2010 Report. Revenues are about \$300,000 ahead of what they were last year, and are right on target.

Comm. Stone stated there was still a problem with ambulances idling for long periods of time unattended. There was some discussion.

Included in the report was a Transport Billing Waiver Policy. The Director requested that it be voted on within the committee. The policy is compassionate billing and allows waiving of ambulance transport fees due to hardship. Comm. Goode made a motion, seconded by Comm. Fennell. Motion carried.

Director Douglas referred to the building on East Winchester St. as previously discussed by the County Executive. The director stated there is a need for this building for convalescent personnel as well as possible parking of reserve ambulances. The director requested a vote that EMS would be considered when the Board of Education is ready to dispose of the property, and in doing so the Board of Education would deed the property back to the county.

Comm. Fennell made a motion for approval, Comm. Goode seconded. There was some discussion. Motion carried.

Old Business. None.

New Business. None.

There was a motion to adjourn. The meeting adjourned at 5:50 pm.

Prepared by  
Sheila Ashton

MINUTES  
EMPLOYEE BENEFITS COMMITTEE

January 26, 2010

9:00 A.M.

Members Present:

Merrol Hyde  
Dr. Billy Hobbs

Maryanne Durski  
Anthony Holt

Also:

Leah Dennen  
Debbie Robertson  
David Lawing

Bob Shupe  
Kathy Courtelis  
Serpil Gilbert

Ben Baker  
Ernie Clevenger  
Joy Kemp

David Pigna

Mr. Hyde called the SIB Employee Benefits Committee meeting to order on Tuesday, January 26, 2010 at 9:00 a.m. in the Conference Room 112, County Administration Building, Gallatin, Tennessee.

Agenda: Dr. Hobbs made a motion to approve the agenda; seconded by Mrs. Durski; unanimous approval.

Public Recognition: None

Minutes: Motion for approval of December 15, 2009 minutes was made by Mrs. Durski; Dr. Hobbs seconded motion; minutes were approved.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe reported on the dental monthly projections stating that he had no problem with the way they would end up. It was still a very positive cash flow. Medical projections are an on-growing concern. We had a good claims month last month. The trend is running about 4%. We have 5 employees exceeding the 50% mark but only 1 exceeding \$150,000. He would like for us to seriously consider dropping the reinsurance for next year. It would probably save us around \$350,000.

CareHere Reports: Mr. Baker reported that utilization of the CareHere Clinics remains strong. 16 new hours have been added to the Hendersonville Clinic. The Hendersonville fire inspector report showed that they need 2 new fire extinguishers.

Mr. Smith reported that the new pharmacy opened on January 25th. They have filled 150 scripts so far. He will keep an eye on the brand drugs and will report back if we need a co-pay review.

Mr. Clevenger reported that the deadline for the Wal-Mart gift cards is on Feb. 28<sup>th</sup>. They believe the issue has been resolved where the Wal-Mart account was running out of money. The Ge account has relaxed their rules and will let them deposit money more often. He believes there are about 350 certificates left to be redeemed. The committee decided to let the deadline be extended for 1-2 months but not advertise it. This way everyone can get their certificates redeemed.

Motion was made by Mrs. Durski to have employees and dependents sign a statement when they make an appointment with the clinics stating that they will be responsible for full payment if they are not eligible on the county insurance and to also show insurance card at time of appointment; seconded by Mr. Holt; unanimous approval.

Mr. Baker reported that the doctors at the CareHere clinics are asking for a 3% raise. Mr. Hyde regretfully told them not at this time since they could not even give our employees a raise.

Shafer and Westmoreland Clinics need new printers costing \$200 each. Mr. Holt made a motion to approve these 2 new printers; seconded by Mrs. Durski; unanimous approval.

New unlisted phone numbers are needed for the White House and Portland Clinics so employees are not calling these numbers. Mrs. Durski made a motion to approve the new unlisted numbers for White House and Portland clinics; seconded by Mr. Holt; unanimous approval. Mrs. Durski informed us that she would take care of having this done.

#### **Old Business:**

The BOE dependent returned to talk to the committee and to find out their final decision. He brought with him a group of friends and family to support him. One man came to tell his experience with the proton procedure. The dependent brought more information on the proton procedure and asked if it would be an option for the committee to match the price of this procedure with the price of the procedure that BCBS would approve for \$40,000. Dr. Hobbs made a motion to find a clinic with the lowest price and set that amount as a cap for the proton procedure and handle this matter under the same conditions as the gastric bypass on an individual basis—this will be contingent upon the BOE dependent contacting 5 facilities and getting a cash amount in writing and returning this information to Ms. Dennen so a cap can be set; seconded by Mrs. Durski; unanimous approval.

Mr. Shupe presented a timeline for RFP/Dependent Audit. He has a list of 5 vendors that can be contacted.

#### **New Business:**

County employee made an appeal to the Board because a procedure called capsule endoscopy was denied by BCBST. She stated that she was having severe stomach problems and the doctors have been unable to pinpoint her problem. Mrs. Courtelis stated that her doctor could file an appeal with BCBS and give them more information. Mr. Hyde asked that Mrs. Savage go out with Mrs. Courtelis so she could explain to her what she needed to do to have her doctor file the appeal. After this appeal is filed and all else fails, Mr. Hyde stated that she could return to the committee at that time.

Mr. Pigna reported that we need two new signs at the Hendersonville Clinic. One that reads "No Parking at Any Time" and another sign that reads "Car Tags Drive-Thru". Mr. Holt made a motion to approve the 2 new signs; seconded by Mrs. Durski; unanimous approval.

Mr. Shupe handed out his proposed rate adjustment effective September 1, 2010. There was a Medical proposal for an increase of 5% with and without reinsurance and 10% with and without reinsurance. The dental proposal was with an increase of 1% or 3%. The Board asked that Mr. Shupe recalculate the premium adjustment with an effective date starting in August and bring those figures back to the February meeting.

There was no further business and Mr. Hyde adjourned the meeting at 10:20 AM.

MINUTES  
SUMNER COUNTY FINANCIAL MANAGEMENT COMMITTEE

February 22, 2010

5:05 P.M.

Members Present:

David Kimbrough - Chairman	Benny Bills	Jim Vaughn	
Frank Freels - Vice Chairman	Anthony Holt	Kirk Moser	Scotty Parker

Also:

David Lawing   Leah Dennen   Beth Browning   David Pigna

Chairman Kimbrough called the Financial Management Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, February 22, 2010 at 5:06 p.m.

AGENDA:

Motion made by Mr. Bills to approve the agenda, seconded by Mr. Freels, motion passed 7-0.

APPROVAL OF THE MINUTES: Motion to approve the minutes of January 25, 2010, made by Mr. Bills, seconded by Mr. Freels, motion passed 6-1-0, with Mr. Parker abstaining.

REPORT OF THE COUNTY EXECUTIVE:

Mr. Holt reported that one road may qualify to receive the Rural Development Block Grant. Mr. Holt noted this could impact approximately 18 homes located on the road.

REPORT OF THE FINANCE DIRECTOR:

Monthly Revenue Analysis – disbursed at meeting

- Adequate Facilities – 73.890% of budget
- Wheel Tax – 100.834% of budget
- SCEMS Transportation Revenue – 109.816% of budget
- Sales Tax - 95.715% of budget
- Business Tax – 73.826% of budget

Bond Arbitrage - Mr. Lawing recommended Bass, Berry and Simms for the bond rebate calculation. Motion made by Mr. Moser, seconded by Mr. Freels to approve up to \$5,000 from Debt Service for the rebate calculation, motion passed 7-0.

OLD BUSINESS:

County Audit – Mr. Freels was looking at reviewing the audit and requested a status update of the \$300,000 loan made to the Airport Authority. Mr. Lawing noted Mr. Sudbury left some information Friday for Mr. Lawing to review.

NEW BUSINESS:

Purchase Order Matters –

Exemptions – Motion made by Mr. Moser to change the verbiage to “Single purchase less than \$100 from an existing vendor .... not to exceed \$300 of total exemption of this type in any month, from a single vendor.” Also to delete the personal responsibility sentence, seconded by Mr. Vaughn, motion passed 7-0.

Fuel Purchases - Motion made by Mr. Vaughn, seconded by Mr. Freels to exempt Fleet one and Fuel man and other similar vendors from the purchase order process, motion passed 7-0.

Finance Director Statutory Bond – Motion made by Mr. Kimbrough, seconded by Mr. Vaughn to approve the statutory bond for Finance Director David Lawing, motion passed 7-0.

ARRA Grant for Drug Task Force – Mr. Lawing noted that the incoming director will be meeting with him on March 1, 2010 at 9:00 a.m. to make sure all requirements are met.

Being that there was no more business, Mr. Freels motioned to adjourn, seconded by Mr. Vaughn, motion passed 6-0.

**MINUTES**  
**GENERAL OPERATIONS COMMITTEE**  
**CHRIS HUGHES, CHAIRMAN**  
**February 8, 2010**

**Present:**

Chris Hughes, Chairman  
Shawn Utley, Vice-Chairman  
Joe Matthews  
Saundra Ridings Boyd  
Absent:  
David Cummings  
Steve Graves

**Also Present:**

David Pigna, Communications Director  
Leah Dennen, County Law Director  
Merrol Hyde, Commission Chairman  
Anthony Holt, County Executive  
Sheriff Bob Barker  
David Lawing, Director of Finance  
Bill Kemp, County Clerk

The regular meeting of the General Operations Committee was brought to order on Monday, February 8, at 5:00 p.m. in the Sumner County Administration Building. Chairman Hughes declared a quorum present to conduct business.

Agenda. Upon motion of Comm. Matthews, seconded by Comm. Utley, the committee approved the agenda. Comm. Boyd abstained from the vote.

Minutes. Upon motion of Comm. Utley, seconded by Comm. Matthew, the committee approved the minutes of January 11, 2010.

Recognition of the Public. There was none.

Report of Chairman. Chairman Hughes stated that Comm. Graves could not attend the meeting due to a family illness.

County Executive's Report. County Executive Anthony Holt had no report.

Building Subcommittee. Comm. Utley reported that the Building Subcommittee discussed a request for information from architects to design plans for the renovations of the Sumner County Administration Building and Courthouse. He stated that the only response was Kaatz Binkley architectural firm.

Board of Education Building. County Law Director Leah Dennen stated that the deed to the property on Winchester Street, which is of interest to the Emergency Services Department, is deeded both to the Board of Education and the Gallatin Board of Education. She said that the City of Gallatin Attorney Joe Thompson is researching the matter further. A local church also has an interest in using the property. Upon motion of Comm. Matthews, seconded by Comm. Boyd, the committee voted to join in a request with the Emergency Services and Education Committees that the building owned by the Board of Education be used by the Emergency Services Department.

Sheriff Surplus Property. Upon motion of Comm. Utley, seconded by Comm. Hughes, the Committee voted to declare surplus and donate to the City of Portland from the Sheriff's Office the following:

- 4 Ford Crown Vic vehicle light bars
- 4 Ford Crown Vic vehicle security systems
- 4 Ford Crown Vic vehicle console units

Surplus Property. Upon motion of Comm. Matthews, seconded by Comm. Boyd, the Committee voted to declare surplus those items specified from the Election Office and the Portland Library.

Recess. At 5:23 p.m. Chairman Hughes declared a five-minute recess after which the committee reconvened.

\$6.5 Million Bond Issue. Chairman Hughes recognized David Lawing, Finance Director, who discussed the repayment to the County of the \$4.8 million purchase of a school bus and maintenance garage. The resolution called for the funds to be repaid in the next bond issue, but, as Mr. Lawing explained, the rules governing bond issues would not allow that to occur outside of a three-year period from the date of disbursement of funds. Comm. Goode stated that commissioners who voted for the property purchase were under the assumption that the funds would be repaid and now that looks unlikely. The committee further discussed funds the Board of Education was requesting to complete the Portland East Middle School renovation. No action was taken.

The meeting adjourned at 5:40 p.m. after a motion by Chairman Hughes.

Prepared by Maria Savage



MINUTES  
SUMNER COUNTY INVESTMENT COMMITTEE  
MEETING  
February 22, 2010  
5:03 P.M.

Members Present:

David Kimbrough - Chairman	Kirk Moser	Benny Bills	
Frank Freels -- Vice Chairman	Anthony Holt	Jim Vaughn	Scotty Parker

Also:

David Lawing   Leah Dennen   Beth Browning   David Pigna

Chairman Kimbrough called the Investment Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, February 22, 2010 at 5:02 p.m.

AGENDA:

Motion made by Mr. Freels to approve the agenda, seconded by Mr. Bills, motion passed 7-0.

APPROVAL OF THE MINUTES: Mr. Freels made a motion to approve the minutes of January 25, 2010, seconded by Mr. Bills, motion passed 6-1-0, with Mr. Parker abstaining.

REPORT OF THE TRUSTEE:

Investment Reporting – included in packet

Mr. Lawing noted that the interest on the CDs continues to decline and this will impact 2009-2010 interest revenues.

Motion to adjourn made by Mr. Vaughn, seconded by Mr. Moser, motion passed 7-0.

**MINUTES**  
**LAW ENFORCEMENT SUBCOMMITTEE**  
**February 1, 2010**  
**5:00 p.m.**

**Present:**

Shawn Fennell, Chairman  
David Satterfield  
Paul Decker  
Kirk Moser  
Bob Pospisil  
Jim Vaughn  
Bob Barker, Sheriff

**Also Present:**

Leah Dennen, Law Director  
Bill Kemp, County Clerk  
Merrol Hyde, Commission Chairman  
Anthony Holt, County Executive

The meeting of the Law Enforcement Subcommittee was called to order February 1, 2010, at 5:00 p.m. in the Sumner County Administration Building. Chairman Fennell declared a quorum present.

Agenda. Comm. Moser moved, seconded by Comm. Satterfield, to approve the agenda. The motion carried.

Minutes. Comm. Sheriff Barker moved, seconded by Comm. Moser, to approve the minutes of January 4, 2010.

Public Recognition. There was none.

Report of the Chairman. Chairman Fennell did not have a report.

Report of County Executive. County Executive Anthony Holt had no report.

Sheriff's Report December. Sheriff's Report February, 2010. Sheriff Bob Barker reported on the following:

- Upon motion of Comm. Satterfield, seconded by Comm. Moser, the following were approved for certificates of recognition: Juvenile Corrections Officer Ann Mitchell, Court Security Officer Neil Jenkins, Corrections Officer Patsy Roberts and Corrections Officer Robert Barry
- Sheriff Barker discussed the red light camera proposed legislation. He provided an update on the use of traffic cameras for traffic enforcement as it is being considered by the General Assembly.
- Upon motion of Comm. Satterfield, seconded by Comm. Moser, the Committee voted to declare surplus and donate to the City of Portland from the Sheriff's Office the following:
  - 4 Ford Crown Vic vehicle light bars
  - 4 Ford Crown Vic vehicle security systems
  - 4 Ford Crown Vic vehicle console units

- The daily jail average for the Sumner County Jail inmates was 617 in October and 598 in November, 2009
- Sheriff Barker gave a report on the Animal Control monthly statistics. Total animals submitted in January 2010, were 297, with a breakdown of 59 cats and 238 dogs. January calls for service totaled 284.
- Sheriff Barker reported that the Total Revenue from the Office of the Sheriff was \$35,371.98 for January, 2010. He reported disbursements were \$2,037.00.

The committee adjourned at 5:15 p.m. after a motion from Comm. Vaughn, seconded by Comm. Decker.

Prepared by Maria Savage

**MINUTES  
LEGISLATIVE COMMITTEE  
BOB POSPISIL, CHAIRMAN**

**February 8, 2010**

**Present:**

Bob Pospisil, Chairman  
Paul Goode, Vice-Chairman  
Paul Decker  
Chris Hughes  
Trisha LeMarbre  
Kirk Moser  
Jim Vaughn  
Absent:  
Merrol Hyde, Chairman Commission  
Steve Graves

**Also Present:**

Bill Kemp, County Clerk  
Leah Dennen, County Law Director  
Anthony Holt, County Executive  
David Lawing, Director of Finance  
Bob Barker, Sheriff  
Shawn Utley, Frank E. Freels, Commissioners  
David Pigna, Purchasing Director  
Michael Briggs, Construction Development

The regular meeting of the Legislative Committee was called to order on Monday, February 8, 2010, at 6:00 p.m. in the Sumner County Administration Building in Gallatin. Chairman Pospisil declared a quorum present.

Agenda. The following items were added to the agenda: a) New Business, a resolution against unfunded mandates; b) Census resolution; c) Fleetwood property purchase repayment; and d) Commitment of Juveniles. Comm. Goode moved, seconded by Comm. Decker, to approve the agenda as amended. The motion carried.

Minutes. Comm. Hughes moved, seconded by Comm. LeMarbre, to approve the minutes of January 4, 2010.

Recognition of the Public. There was none.

County Executive's Report. No report.

Certificates of Recognition. Upon motion of Comm. Goode, seconded by Comm. Decker, the committee voted unanimously to group and approve the following certificates of recognition: Juvenile Corrections Officer Ann Mitchell, Court Security Officer Neil Jenkins, Corrections Officer Patsy Roberts, Corrections Officer Robert Barry, Sumner County students on All-State Football Team and the Sullins Twins – "Walk-Ons" at UT who finished their careers this year as starters.

109 Bridge Lights. County Executive Anthony Holt reported that the Tennessee Department of Transportation inquired as to who would be the responsible party paying the light bill for 109 bridge lighting. Mr. Holt suggested sharing costs, with Wilson County to pay one-half; the City of Gallatin to pay one-fourth; and Sumner County to pay one-fourth. Comm. Goode moved, seconded by Comm. Hughes, to defer the matter another month for further research. The motion carried.

Census. Upon motion of Comm. Hughes, seconded by Comm. Goode, the committee approved a resolution supporting the 2010 census.

Repeal T.C.A. 37-2-205. County Law Director Leah Dennen distributed information from the Macon County Mayor encouraging the Sumner County Commission to petition the General Assembly to repeal T.C.A. Section 37-2-205 which provides for the counties that exceed a certain limit on the number of children committed to the custody of the Tennessee Department of Children's Services to be billed for the cost of providing care for the children in state custody. Comm. Vaughn moved, seconded by Comm. Goode, to defer the matter until next month. The motion carried with Comm. Hughes voting no.

Unfunded mandates. Upon motion of Comm. Goode, seconded by Comm. Hughes, the committee voted to forward a resolution to the full Commission stating its opposition to unfunded mandates passed by the General Assembly.

\$6.5 Million Bond Issue. Chairman Hughes recognized David Lawing, Finance Director, who discussed the repayment to the County of the \$4.8 million purchase of a school bus maintenance garage. The resolution called for the funds to be repaid in the next bond issue, but, as Mr. Lawing explained, the rules governing bond issues would not allow that to occur outside of a three-year period from the date of disbursement of funds. Comm. Goode stated the funds were allocated under the assumption they would be repaid which is unlikely. The committee further discussed the funds that Board of Education was requesting to complete the Portland East Middle School renovation. Comm. Goode moved, seconded by Comm. Vaughn, to request the Law Director and the Finance Director to meet with bond counsel for an opinion and report the findings next month. The motion carried.

Bottle Bill. Chairman Pospisil, without objection, deferred the matter regarding the bottle bill until the General Assembly acts. He did state this bill has the potential for job creation.

Wireless Agenda. Chairman Pospisil encouraged the committee to take advantage of the new access to Commission agenda information on the County Clerk's website, Sumnerclerk.com.

Construction/Development. There was no report.

Zoning Report. Upon motion of Comm. Hughes, seconded by Comm. LeMarbre, the rezoning of the property of Wayne and Kathy Lackey from Commercial 1 to Commercial 2 – Map 110, Parcel 33 – 2 acres was set for March 15, 2010.

Upon motion of Comm. LeMarbre, seconded by Comm. Vaughn, the Committee adjourned at 6:30 p.m.

Prepared by Maria Savage

MINUTES  
SUMNER COUNTY PURCHASING COMMITTEE  
MEETING  
February 22, 2010  
5:00 P.M.

Members Present:

David Kimbrough - Chairman	Kirk Moser	Benny Bills
Frank Freels – Vice Chairman	Anthony Holt	Jim Vaughn

Also:

David Lawing   Leah Dennen   Beth Browning   David Pigna

Chairman Kimbrough called the Purchasing Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, February 22, 2010 at 5:00 p.m. Mr. Parker was not present for this meeting.

AGENDA:

Motion made by Mr. Bills to approve the agenda, seconded by Mr. Freels, motion passed 6-0.

APPROVAL OF THE MINUTES: Mr. Bills made a motion to approve the minutes of January 25, 2010, seconded by Mr. Vaughn, motion passed 6-0.

Motion to adjourn made by Mr. Vaughn, seconded by Mr. Moser, motion passed 6-0.

MINUTES  
SUMNER COUNTY AD HOC COMMITTEE FOR CHAPTER 21  
February 23, 2010  
5:00 P.M.

Members Present:

Dr. Billy Hobbs – Chairman	Paul Decker	David Lawing	Don Long
Frank Freels	Bob Pospisil	Jerry Stone	Jim Vaughn
David Kimbrough		Maryanne Durski	Kirk Moser

Also:

Merrol Hyde      Leah Dennen      Anthony Holt

Chairman Hobbs called the Ad Hoc Committee for Chapter 21 to order on Tuesday, February 23, 2010 at 5:00 P.M., in Room 112 of the County Administration Building, Gallatin, Tennessee.

**AGENDA:**

Motion to approve the agenda made by Mr. Freels, seconded by Mr. Moser, motion passed 8-0.

**REPORT OF THE COMMITTEE CHAIR:**

Charge to the Committee – Dr. Hobbs noted the purpose of this committee is reflected in the minutes of the January County Commission Meeting.

Merrol Hyde, commission chairman, reported that as the maker of the motion he feels this is the most efficient way for Sumner County to conduct business. Mr. Hyde also noted this is a charge to study the 1981 Financial Management Act only.

Mr. Long, Mr. Decker, and Mr. Kimbrough arrived to the committee meeting.

**NEW BUSINESS:**

Timeline for completion of recommendation to the County Commission - Dr. Hobbs recommended the committee move progressively. Motion made by Mr. Freels, seconded by Mr. Pospisil, for the committee to meet once a month on the 4<sup>th</sup> Tuesday at 5:00 p.m. and have a recommendation to County Commission by the June meeting, motion passed 11-0.

2002 Act, 1981 Optional Law and an overlay of the two - Dr. Hobbs requested the committee study the information provided in the packet.

Total cost of each finance office including all support staff - Mr. Lawing and Mrs. Durski noted the support staff for each department is included in the packet. Mrs. Durski noted that the staff reflected in this amount is finance only. Mrs. Durski noted there are other support staff that do finance related duties, which are not included in this total. Mr. Freels requested Mrs. Durski provide an estimated cost for the support staff not included into the total by the next meeting.

List of job duties for all finance office personnel including all support staff - included in packet

~~Opinion from the State Department of Education or the State Attorney General's office on the effects to the Maintenance of Effort of moving cost~~ (to be discussed by County Attorney) Ms. Dennen noted the AG does not like to give opinions on these matters. Ms. Dennen noted this can be moved in "theory" but has never been done in a growing school system such as Sumner Co. Ms. Dennen also commented the State Department of Education would still need to review the situation.

Approval for cost of inviting representatives from counties currently under consolidation acts - Motion made by Mr. Moser, seconded by Mr. Freels to have Mr. Lawing contact a Madison County representative and a Wilson County representative to have them present at the March meeting and to pay any travel expenses from county commission costs, motion passed 11-0.

Approval for cost of inviting representative from CTAS who was involved in recent consolidation - Motion made by Mr. Moser, seconded by Mr. Freels, to have Doug Bodary and Marty Spears from CTAS be present at the April meeting, motion passed 11-0.

Being there was no further business before the committee, motion made by Mr. Stone to adjourn at 5:35p.m., seconded by Mr. Freels, motion passed 11-0.