

# SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111  
Gallatin, Tennessee 37066-5410

---

## *Commissioners*

*First District*  
*Mike Akins*  
*Shawn Fennell*

*Second District*  
*David A. Cummings*  
*Shawn Utley*

*Third District*  
*Steve Graves*  
*David Satterfield*

*Fourth District*  
*Frank E. Freels*  
*Joe C. Matthews*

*Fifth District*  
*Sandra Ridings Boyd*  
*Steve Camp*

*Sixth District*  
*Bob Hendricks*  
*Jim Vaughn*

*Seventh District*  
*Trisha LeMarbre*  
*Kirk Moser*

*Eighth District*  
*Paul Decker*  
*Merrol N. Hyde*

*Ninth District*  
*Chris Hughes*  
*David Kimbrough*

*Tenth District*  
*Paul R. Goode*  
*Jo Skidmore*

*Eleventh District*  
*Paul D. Freels*  
*Jerry F. Stone*

*Twelfth District*  
*Billy S. Hobbs*  
*Bob Pospisil*

**The following minutes are included in this packet:**

**Beer Board..... March 15**

**Budget Committee..... March 8**

**Committee on Committees..... March 15**

**Education Committee..... March 8**

**Employee Benefits Committee.....February 23**

**Emergency Services Comm..... March 1**

**Financial Management..... March 15**

**General Operations Committee..... March 8**

**Highway Commission..... March 2**

**Investment/Purchasing Committee..... March 15**

**Law Enforcement Subcomm..... March 1**

**Legislative Committee.....March 8**

**Public Works Committee..... March 2**

**Airport Ad Hoc Committee.....March 2**

**Financial Mgt. Ad Hoc Committee.....March 23**

**MINUTES**  
**MARCH 15, 2010**  
**BEER BOARD**  
**MIKE AKINS, CHAIRMAN**

**Present:**

Mike Akins, Chairman  
David Kimbrough  
Jo Skidmore  
Steve Camp  
Paul Freels  
Bob Hendricks  
Jerry Stone

**Also Present:**

Sheriff Bob Barker  
Leah Dennen, County Attorney  
County Executive Holt  
County Clerk Bill Kemp

The regular meeting of the Beer Board was brought to order by Chairman Mike Akins on Monday, March 15, 2010 at 6:15 p.m. in the Sumner County Administration Building in Gallatin.

Agenda. Upon motion of Comm. Skidmore, seconded by Comm. Stone, the Board voted to approve the agenda.

Minutes. Upon motion of Comm. Skidmore, seconded by Comm. Stone, the Board voted to approve the minutes as written for January 25, 2010.

Recognition of the Public. There was none.

Application. The Beer Board considered the following application:

Patel Dineshkumar  
Rock Bridge Market  
2501 Highway 31E  
Gallatin, TN 37066

Sheriff Barker stated that a background check revealed no criminal offenses for Mr. Dineshkumar.

The store is located within the distance requirement from a church or school.

Upon motion of Comm. Skidmore, seconded by Comm. Hendricks, the Committee voted to approve the permit.

Comm. Stone moved, and was duly seconded, to adjourn at 6:25 p.m.

Prepared by Maria A. Savage

MINUTES  
SUMNER COUNTY BUDGET COMMITTEE  
MEETING  
March 8, 2010  
7:25 P.M.

Members Present:

Kirk Moser – Chairman   Paul Freels   David Satterfield  
Jerry Stone-Vice Chairman   Billy Hobbs   David Kimbrough

Also:

David Lawing   Leah Dennen   Beth Browning   Jeff Mercer   Maryanne Durski  
Don Long   Benny Bills   Gary Hammock

Chairman Moser called the Budget Committee to order on Monday, March 8, 2010 at 7:25 P.M., in Room 112 of the County Administration Building, Gallatin, Tennessee. Chairman Moser noted that Mr. Utley was not present.

**AGENDA:** Chairman Moser added under item (V) Education (A) Gene Brown – 2010 Bond - \$25,525 and (B) Station Camp – 2010 Bond - \$8,216.04. Chairman Moser moved item (4) Jeff Mercer, under Tax Refund after approval of the minutes. Motion to approve the agenda made by Mr. Hobbs, seconded by Mr. Freels, motion passed 6-0.

**MINUTES:** Motion to approve the minutes of February 8, 2010 made by Mr. Satterfield, seconded by Mr. Freels, motion passed 5-1-0, with Mr. Hobbs abstaining.

Scott, Dallas & Jeff Mercer - \$464.78 - Mr. Jeff Mercer reported the land should have been combined into one track instead of two separate for the 2009 taxes. Mr. Isbell noted that for 2010 this matter has been corrected. Motion to approve made by Mr. Kimbrough, seconded by Mr. Freels, motion passed 6-0.

**REPORT OF THE COUNTY EXECUTIVE:**

Electricity bill for new 109 Bridge (\$350 month with ½ to be paid by Wilson County, ¼ by the City of Gallatin, and ¼ by Sumner County) – pass thru Legislative Committee – Motion to approve made by Mr. Stone, seconded by Mr. Kimbrough, motion passed 6-0.

**REPORT OF THE COMMITTEE CHAIR:**

Report from the County Trustee – (no report for March, will be included with April packet)

Report from the Assessor of Property – included in packet

Chairman Moser noted that under report of Finance Director, the FY 2011 will be discussed.

**NEW BUSINESS:**

**Board of Education –**

Gene Brown – 2010 Bond - \$25,525 for engineering of the drainage project - Mrs. Durski noted this is for drainage work. Mrs. Durski reported this is a project the commission approved with the intent to fund. The SCBOE approved Ragan-Smith for the engineering design unanimously. Motion to approve made by Mr. Kimbrough, seconded by Mr. Stone, motion passed 6-0.

Station Camp Elementary – 2010 Bond - \$8,216.04 - Mrs. Durski stated this was a final request of payment. Mr. Lawing noted the original payments had been made from the \$17M Bond, however, there is no money remaining on that bond. Motion made by Mr. Stone, seconded by Mr. Hobbs, to approve with the funds to be reallocated in the 2010 bond, motion passed 5-1, with Mr. Kimbrough voting against. Motion to amend made by Mr. Kimbrough, to pay the project from funds in the 2010 bond issue. No second made on this item.

**Appropriations**

Circuit Court Clerk - \$4,900 from Courtroom Security Reserve to Maintenance & Repair – Equipment - This is for cameras needed in the courtroom. Motion to approve made by Mr. Stone, seconded by Mr. Kimbrough, motion passed 6-0.

Sheriff - \$50,000 from Sheriff Data Fees Reserve to Data Processing Equipment - This item is for cameras/computer equipment in the jail. Motion made by Mr. Kimbrough, seconded by Mr. Stone, motion passed 6-0.

**Transfers – Various transfers to correct chart of accounts – included in packet –** Motion to approve all transfers made by Mr. Kimbrough, seconded by Mr. Stone, motion passed 5-1-0, with Mr. Hobbs abstaining as a matter of principle.

#### **Tax Refunds**

1. Civils, Ronnie etux Ernestine - \$198.39
2. Kwasniewski, John E etux Betty - \$374.05
3. McMurray, James W etal - \$944.92
5. Staff Demand of Georgia - \$4
6. Sumner MG LLC - \$502.13

Motion to group and approve the above tax refunds (items 1,2,3,5,6) made by Mr. Stone, seconded by Mr. Hobbs, motion passed 6-0.

Approval of Delinquent Tax Properties - Motion to approve made by Mr. Kimbrough, seconded by Mr. Hobbs, motion passed 6-0.

Climate Solutions University - \$10,000 Grant – Gary Hammock reported this item would be require no county funding. Mr. Hammock noted that this could be an internship to help with Sumner County's Growth Plan. Motion to approve made by Mr. Kimbrough, seconded by Mr. Freels, motion passed 6-0. Mr. Hobbs requested that Mr. Hammock report back to this committee to follow – up on status.

#### **REPORT OF FINANCE DIRECTOR:**

Revenue Analysis – disbursed at meeting

Budget Items – disbursed at meeting, for information purpose only. This item should help before the budget process begins.

FY 2011 Budget Calendar - Mr. Lawing noted that the Finance Dept. has received most departments budgets. Mr. Lawing stated that he has been working on the revenues for FY 2011.

Chairman Moser reported that he would like to do a day long process similar to last year. Chairman Moser noted that Tuesday, April 6<sup>th</sup>, 8:30 a.m. Mr. Moser requested that Mr. Lawing pull last year's schedule for the department discussions.

Mr. Hobbs requested that Mr. Lawing report on the PO system. Mr. Lawing noted the only confusion is who is responsible for obtaining the PO in the 112 Courthouse and Jail Maintenance Fund. Mr. Lawing reported there would be a meeting Monday to work out these issues. Mr. Lawing stated the PO system is working well. Mr. Lawing stated that all PO expenditures must be encumbered by May 30, 2010.

Mr. Stone would like to remind the committee the County General Reserve Fund would not be available for 2011 FY to balance the budget. Mr. Lawing estimated the "turn-in" funds from FY 09-10 could be approximately \$2(M) and the revenue increase is approximately \$600,000 for FY 09-10. This could help off set the shortfall. Mr. Kimbrough requested that the 2011 FY budget requests be trimmed. Mr. Moser noted that some departments have expenses that can be reduced.

Mr. Satterfield would like to see the 10-11 FY Budget approved by July 1, 2010. Mr. Moser noted that the BPE funding for the SCBOE seems to slow the process. Mr. Hobbs echoed the same statement made by Mr. Satterfield. Mr. Hobbs noted that metro (Davidson County) sets their budgets before the start of the FY. Mrs. Durski noted that could happen, however, larger amendments have to be made later. Mrs. Durski requested that the Budget Committee convey that request to the school board.

Being there were no further items before the committee, motion to adjourn at 8:10 p.m. made by Mr. Stone, seconded by Mr. Hobbs, motion passed 6-0.

**COMMITTEE ON COMMITTEES  
MINUTES  
March 15, 2010**

**Present:**

Trisha LeMarbre, Chairman  
Chris Hughes, V. Chairman  
Shawn Fennell  
Bob Pospisil  
David Satterfield

**Also Present:**

Leah Dennen, Law Director  
Anthony Holt, County Executive

The meeting of the Committee on Committees was brought to order on Monday, March 15, 2010, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman LeMarbre was presiding.

Agenda. Upon motion of Commissioner Fennell, seconded by Commissioner Hughes, the Committee voted to approve the agenda.

Minutes. Upon motion of Comm. Hyde, seconded by Comm. Fennell, the committee voted to approve the minutes of February 22, 2010.

Recognition of the Public. There was none.

County Executive's Report. There was none.

Regional Library Board. Chairman LeMarbre announced the resignations of Ken Cox and David Schreiner on the Regional Library Board. Upon motion of Comm. Hughes, seconded by Comm. Pospisil, the Committee voted to approve the appointments of Shelly Ames and Virginia Duffet.

Next Month. Chairman LeMarbre announced the appointments to the Board of Equalization for the upcoming month.

Upon motion of Comm. Hughes, seconded by Comm. Pospisil, the committee adjourned at 6:32 p.m.

Prepared by Maria Savage

**MINUTES**  
**EDUCATION COMMITTEE**  
**March 8, 2010**

**Present:**

Paul Decker, Chairman  
Trisha LeMarbre, Vice Chairman  
Steve Camp  
Paul Goode  
Chris Hughes  
Joe Matthews  
Jim Vaughn

**Also Present:**

Benny Bills, Director of Schools  
Frank E. Freels, Commissioner  
Maryanne Durski, Schools Finance Director  
Leah Dennen, Law Director  
Commission Chairman Merrol Hyde  
Don Long, Board of Education  
David Kimbrough, Commissioner

Chairman Paul Decker brought the Education Committee meeting to order on Monday, March 8, 2010, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. A quorum was present.

Agenda. Comm. Goode requested as Item D under Old Business a payment for Station Camp Elementary. Comm. Hughes requested the addition of budget discussion under Item A, New Business. Upon motion of Comm. LeMarbre, seconded by Comm. Matthews, the Committee members approved the agenda with the additions.

Minutes. Chairman Decker requested a change in the Report of the Chairman regarding his statement. He clarified that he was not on a search committee to find a new Director of Schools but rather on a committee to establish whether or not to get an outside search firm or what the qualifications would be for a new Director. Upon motion of Comm. Goode, seconded by Comm. Matthews, the Committee approved the minutes of February 8, 2010. Commissioners Camp, Vaughn and LeMarbre abstained from the vote.

Recognition of the Public. There was none.

Report of Chairman. Chairman Decker welcomed the new committee members-Commissioners Vaughn and Camp.

County Executive. County Executive Anthony Holt was not present for the meeting.

Director of Schools. Benny Bills, Director of Schools, had no report.

Update on Construction. Mr. Bills reported that the status of school building projects, including the Portland East Middle School. Comm. Goode questioned student performance on state test scores. Mr. Bills stated that school days would not be extended because of snow days.

Report on 2007 Bond Issue. Mr. Bills reported that one wing of Portland East Middle School will be completed by the end of this month. Maryanne Durski reported that the bids received on the Merrol Hyde Magnet School upgrade science lab will use all available funds set aside for that project.

Gene Brown Drainage Project. Committee members discussed the Gene Brown Elementary Drainage Request for Proposals. Six responses were received. Mrs. Durski asked for an approval and appropriation from the 2010 Bond Issue. Chairman Decker recognized Board of Education Don Long who stated that a school system employee had the area declared "waters of the state", which makes it extremely difficult and slows the project. The lowest bidder, Dewaal and Associates, was not selected because the company requested the Board of Education sign a statement that would indemnify them from any responsibility. Upon motion of Comm. Goode, seconded by Comm. Hughes, the committee voted to accept the recommended bid of Ragan Smith in the amount of \$25,525.00.

Education and Grow. Chairman Decker made a brief report on the Educate and Grow project. He stated that a letter went out to parents explaining the eligibility requirements for a prospective student to receive a scholarship to Volunteer State Community College. He reported that 79 students qualified for the scholarship and 28 actually received the Scholarship and 11 were removed from the program because of grades. Total fall funds awarded was \$15,109.61. In the spring total scholarships awarded was 20 costing \$11,613.12.

Station Camp Elementary Payment. Mrs. Durski reported that the contractor for the Station Camp Elementary School project requested payment for a small balance of \$8,216.04 that was due. After an audit, the contractor found he was not paid for this amount.

Comm. LeMarbre moved, seconded by Chairman Decker, to approve the request. Comm. Hughes moved, seconded by Comm. Matthews, to send to the Budget Committee with a recommendation to determine a source of funding. The vote on the amendment was approved. The main motion as amended was approved with Comm. Vaughn abstaining.

Budget. Comm. Hughes questioned why the funds raised by the PTO are being spent on operating expenses for the schools, such as copiers. He stated that operating expenses should be picked up by the school system. Mrs. Durski stated that elementary computer teachers are not funded by the school system. Some PTOs choose to pay for a teacher to do that.

Chairman Decker recognized Commissioner David Kimbrough who stated there should be some bar to determine funding responsibilities of the county as it pertains to school operating expenditures. Mr. Long stated that the Board is looking at what it would cost to pick up the items that are funded by school fundraisers.

Commission Chairman Hyde requested that Rick Eaton appear before the committee to briefly explain the value added scores for school system.

The meeting was adjourned at 7:20 p.m. after a motion by Comm. Matthews, seconded by Comm. Vaughn.

Prepared by Sheila Ashton

MINUTES  
EMPLOYEE BENEFITS COMMITTEE

February 23, 2010  
9:00 A.M.

Members Present:

Merrol Hyde

Maryanne Durski

Anthony Holt

Also:

Leah Dennen

Bob Shupe

Ben Baker

Brooks Smith

Beth Browning

Kathy Courtelis

Ernie Clevenger

David Lawing

Serpil Gilbert

Brandy Ritchey

Mr. Hyde called the SIB Employee Benefits Committee meeting to order on Tuesday, February 23, 2010 at 9:00 a.m. in the Conference Room 112, County Administration Building, Gallatin, Tennessee. Dr. Hobbs was not present.

Agenda: Mrs. Durski made a motion to approve the agenda; seconded by Mr. Hyde; unanimous approval.

Public Recognition: None

Minutes: Motion for approval of January 26, 2010 minutes was made by Mrs. Durski; Mr. Hyde seconded motion; minutes were approved unanimously.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe brought a report on premium changes for Medical Insurance. If we have a 5% increase with no reinsurance and start the premium change on August 1, we will gain about \$70,000 by starting a month early and break about even. If we have a 10% increase with no reinsurance and starting August 1<sup>st</sup>, we will have a \$150,000 increase and show a significant improvement. Mrs. Durski made a motion to approve the 10% premium increase beginning August 1, 2010; seconded by Mr. Holt; unanimous approval. Mr. Shupe also presented a projection report showing that we have 8 with excess claims and he noted our premiums and reimbursements to date. Mr. Shupe reported that the dental trend is going up. He stated that a 1% increase would maintain our cash reserve. Mr. Holt made a motion to approve the 1% increase for the dental premiums effective August 1, 2010; seconded by Mrs. Durski; unanimous approval.

CareHere Reports: Mr. Baker reported that utilization of the CareHere Clinics remains strong. The Hendersonville Clinic is running at 100% utilization and is being used by 50% employee/50% dependents. He stated that the employees have until the end of March 2010 to redeem their HRA certificates at Wal-mart. Starting March 1<sup>st</sup>, everyone must show their ID at the clinics. They are sending out info to the employees.

Mr. Clevenger stated that the pharmacy usage is beyond their expectations. He presented the pharmacy analysis of costs that was presented to us at start-up of the pharmacy. The Board is to pay a management fee of 30% up to \$100,000. Mr. Clevenger reported that the pharmacy is not



carrying control drugs. If the Board wants to carry some level III drugs like Ambien, which is used as a sleeping aid, they can inform them and discuss it at a later date.

Mr. Smith reported that the pharmacy is currently filling 50% of Sumner Rx's. 57.5% are generic. The current mail order is greater than 40% of volume.

Mr. Clevenger wanted the Board to be thinking about hiring a cashier for the pharmacy to work 20 hours a week. They could charge \$1 per script to mail employees' prescriptions to absorb the cost. He also wants to add 2 additional phone lines -1 to the pharmacy and 1 to the clinic. It is \$90 to install and \$110 per month. Mrs. Durski made a motion to approve the 2 phone lines with CareHere to absorb the cost; seconded by Mr. Holt; unanimous approval.

#### **Old Business:**

The BOE dependent returned to the meeting with 5 bids from hospitals on the price of the proton therapy as instructed. They were all over \$100,000 except 1 hospital which said they would perform the procedure for \$37,244 if it was a cash payment. Mrs. Durski made a motion for Mrs. Courtelis to get a positive answer from BCBS claims and they can go ahead and cut a check for the procedure for \$37,244; seconded by Mr. Holt; unanimous approval. If Mrs. Courtelis does not get a positive answer on this, the Board will call a special meeting to discuss other options. Mrs. Durski made a second motion to pay up to \$40,000 depending on the consultation; seconded by Mr. Holt; unanimous approval.

Mrs. Durski made a motion to proceed with the RFP for the dependent audit and change the launch date to September 2010 and adjust other dates relative to this date; seconded by Mr. Holt; unanimous approval. Mr. Shupe will bring a preliminary RFP in April.

#### **New Business:**

A county employee made an appeal for the bariatric surgery. He had completed all the necessary requirements. A motion was made by Mrs. Durski to approve the surgery; seconded by Mr. Holt; unanimous approval.

There was no further business and Mr. Hyde adjourned the meeting at 10:28 AM.

**MINUTES  
EMERGENCY SERVICES COMMITTEE**

**March 1, 2010**

**Present:**

Jim Vaughn, Chairman  
Mike Akins, Vice- Chairman  
Shawn Fennell  
Paul Goode  
Steve Graves  
Jerry Stone

**Absent:**

Sandra Ridings Boyd

**Also Present:**

Anthony Holt, County Executive  
Keith Douglas, EMS Director  
Leah Dennen, County Law Director  
Sheriff Bob Barker  
Bill Kemp, County Clerk

Chairman Vaughn called the Emergency Services Committee to order on Monday March 1, 2010 at 5:30 PM in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Chairman Vaughn added to the agenda the previous request of Comm. Stone on building costs for the property on Winchester St. This was added under the Report from the Director. Also representatives from the First Baptist Church would be under the Public Comments. Upon motion of Comm. Goode, seconded by Comm. Fennell the agenda was unanimously approved.

Approval of Minutes of February 1, 2010. Upon motion of Comm. Fennell, seconded by Comm. Goode the minutes of February 1<sup>st</sup> were approved. Comm. Graves abstained due to his absence.

Public Comments Chairman Vaughn requested the three minute rule for speaking be suspended, and extended to six minutes as requested by the first speaker. Vice-Chairman Akins made a motion, seconded by Comm. Stone. Motion carried. The speakers were as followed:

Ms. Velma Brinkley, 258 Grandview Circle in Gallatin. Ms Brinkley spoke on behalf of the First Baptist Winchester CDC, requesting the cease of attempting to obtain the property on Winchester St. for use by the EMS or any other organization. She stated the Sumner County Board of Education on January 19<sup>th</sup>, 2010 voted unanimously to deed the property to the First Baptist Church CDC and/or to the City of Gallatin with a stipulation that they would do likewise. Going over several historical points, including proof of the First Baptist Church CDC being vested in the property, Ms Brinkley concluded in her speech that the property belonged to the First Baptist CDC.

Derek Jackson, Pastor of the First Baptist Church. Reverend Jackson spoke briefly on the need and use of vocational training at the First Baptist CDC. Sheriff

Barker advised Mr. Jackson has been on the Board of Directors for the Homebound Program since it was set up, and is very active in that role.

Report from the Chairman. None.

Report from the County Executive. The County Executive stated that he and a group of commissioners went on site to look over the building on Winchester St. It is a fairly large building, but there would have to be work performed on it if the county were to use it.

Report from the Sheriff. The sheriff went over the following items on his report:

- Request approval of 2010 annual U.S. Army Corps of Engineers contract for the Sheriff's Office to patrol lake access areas May 1<sup>st</sup>, 2010-September 6<sup>th</sup>, 2010. Sumner County will receive \$14,074.72. Comm. Graves made a motion, seconded by Vice-Chairman Akins. Motion carried.
- Request for retiree Neil Jenkins to retain his service weapon and badge. Comm. Goode made a motion, seconded by Vice-Chairman Akins. Motion carried.

Report from the Director. The Director referred to the March 2010 Report. He stated revenues are right on track with projected revenues. There was a drop in transports for February, but above what it was running last year.

The Director requested surplus items to be auctioned on Gov.Deals. Vice-Chairman Akins made a motion, seconded by Comm. Graves. Motion carried.

Director Douglas stated the commission members have asked for an estimate on the building on Winchester St., and he would be getting those numbers together. There was some discussion on the building. Chairman Vaughn requested an update from the Law Director. Ms Dennen stated the deed is in the name of the Sumner County Board of Education and the City of Gallatin Board of Education. In the event the property is transferred, both the Sumner County Board of Education, and the City of Gallatin Board of Education need to sign off on it. Per the Law Director it is not a clear title. The County Executive questioned if the property could be legally given away. The Law Director stated it would have to be declared surplus. It can be given to another government entity, but would have to be auctioned if it was going to a third party. The County Executive expressed concern with the EMS outgrowing the current building, thus creating the need for the building on Winchester, or for a new building to be constructed. Chairman Vaughn suggested a joint venture with the First Baptist CDC. There was further discussion.

Comm. Goode made a motion to request from the Full Commission that there be an agreement from both entities to donate their portion of the deed back to the

county, with the understanding that it may not be for county use only. Comm. Stone seconded. Chairman Vaughn asked that Director Douglas providing the numbers would be part of the motion. Both Comm. Goode and Comm. Stone agreed. Motion carried.

Old Business. None.

New Business None.

Comm. Goode made a motion, seconded by Comm. Graves to adjourn. The meeting adjourned at 6:20 pm.

Prepared by  
Sheila Ashton

MINUTES  
SUMNER COUNTY FINANCIAL MANAGEMENT COMMITTEE

March 15, 2010

5:06 P.M.

Members Present:

David Kimbrough - Chairman	Benny Bills	Jim Vaughn	
Frank Freels – Vice Chairman	Anthony Holt	Scotty Parker	Kirk Moser

Also:

David Lawing    Leah Dennen    Beth Browning    David Pigna

Chairman Kimbrough called the Financial Management Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, March 15, 2010 at 5:06 p.m.

**AGENDA:** Chairman Kimbrough added under Report of the Committee Chair – Airport Authority. Motion made by Mr. Bills to approve the agenda, seconded by Mr. Parker, motion passed 6-0.

**APPROVAL OF THE MINUTES:** Motion to approve the minutes of February 22, 2010, made by Mr. Bills, seconded by Mr. Holt, motion passed 6-0.

**REPORT OF THE COUNTY EXECUTIVE:**

Mr. Holt reported property tax collection is at approx. 92%. Mr. Holt stated this revenue may exceed targeted projections.

Mr. Moser arrived for the committee meeting.

**REPORT OF THE COMMITTEE CHAIR:**

Airport Authority Follow-up

Mr. Frank Freels reported on the Airport Authority meeting. Mr. Freels noted the Airport Authority stated if Sumner County collects on the \$300,000 loan made in August 2008, then the Airport Authority would return to the county commission requesting approx. \$195,000 in matching grant funds. The committee agreed that would be an acceptable option. Mr. Holt reminded the committee about the vacant SCBOE bus garage that still must be relocated or sold.

**REPORT OF THE FINANCE DIRECTOR:**

Monthly Revenue Analysis – disbursed at meeting

- Adequate Facilities –79.814% of budget
- Wheel Tax – 100.421% of budget
- SCEMS Transportation Revenue – 109.547% of budget
- Sales Tax - 95.974% of budget
- Business Tax – 60.660% of budget

**NEW BUSINESS:**

Purchase Order Matters – Mr. Lawing noted that due to some confusion as to who was responsible for requesting the PO in the Courthouse and Jail Maintenance fund, this PO has been sent to committee for approval of payment. Motion made by Mr. Vaughn, seconded by Mr. Freels to approve the CHJ maintenance PO, motion passes 7-0.

Being that there was no more business, Mr. Freels motioned to adjourn at 5:33 p.m., seconded by Mr. Vaughn, motion passed 7-0.

**MINUTES**  
**GENERAL OPERATIONS COMMITTEE**  
**CHRIS HUGHES, CHAIRMAN**  
**March 8, 2010**

**Present:**

Chris Hughes, Chairman  
Shawn Utley, Vice-Chairman  
Joe Matthews  
Saundra Ridings Boyd  
Steve Graves  
Jim Vaughn

**Absent:**

David Cummings

**Also Present:**

David Pigna, Communications Director  
Leah Dennen, County Law Director  
Merrol Hyde, Commission Chairman  
Sheriff Bob Barker  
David Lawing, Director of Finance  
Bill Kemp, County Clerk

The regular meeting of the General Operations Committee was brought to order on Monday, March 8, at 5:00 p.m. in the Sumner County Administration Building. Chairman Hughes declared a quorum present to conduct business.

Agenda. Upon motion of Comm. Matthews, seconded by Comm. Graves, the committee approved the agenda.

Minutes. Upon motion of Comm. Utley, seconded by Comm. Matthews, the committee approved the minutes of February 8, 2010. Commissioners Vaughn and Graves abstained.

Recognition of the Public. There was none.

Report of Chairman. Chairman Hughes had no report.

County Executive's Report. County Executive Anthony Holt was not present.

Building Subcommittee. Comm. Utley reported that the Building Subcommittee would receive bids on March 18 at 4:00 p.m. for the Animal Control Facility. There were 17 bidders at the pre-bid conference.

Comm. Utley reported on the renovations of the Sumner County Administration Building and Courthouse. He stated that the bid would be let together but as two separate projects.

\$6.5 Million Bond Issue. Chairman Hughes recognized David Lawing, Finance Director, who discussed the allocations of the 2010 Bond Issue as approved by the Commission in February. The animal control facility was approved for \$1.2 million in addition to \$60,000.00 in architect's fees and a five percent contingency fee.

Comm. Hughes moved, seconded by Comm. Graves, to authorize Mr. Lawing to create a document to confirm the allocations of the 2010 Bond Issue without the five percent contingency added on to the projects in accordance with current policy. The motion carried.

Fire Inspection Contracts. Director of Purchasing David Pigna suggested combining the nine contracts for maintenance of fire extinguishers to serve all

County buildings. Comm. Hughes moved, seconded by Comm. Vaughn, to allow the contracts to be consolidated. The motion carried.

EMS Surplus. Upon motion of Comm. Graves, seconded by Comm. Utley, the Committee voted to approve the Emergency Services Department request to declare surplus for an assortment of items.

The meeting adjourned at 5:30 p.m. after a motion by Chairman Hughes.

Prepared by Maria Savage

**SUMNER COUNTY HIGHWAY COMMISSION**

**MARCH 2, 2010**

**MINUTES**

**MEMBERS PRESENT:** David Cummings, Commissioner  
Frank Freels, Commissioner  
Steve Graves, Chairman  
Anthony Holt, County Executive  
Tom Neal, Citizen Member  
Scotty Parker, Road Superintendent

**MEMBERS ABSENT:** Shawn Fennell, Commissioner  
Joe Matthews, Vice Chairman

**OTHERS PRESENT:** Leah Dennen, Law Director

**CALL TO ORDER**

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, March 2, 2010 at 4:00 P.M. in conference room #112 at the Sumner County Administration building.

**ADDITION TO AGENDA** None

**APPROVAL OF AGENDA**

**Motion to approve:** Commissioner Cummings  
**Seconded by:** County Executive Holt  
**Motion passed:**

**APPROVAL OF MINUTES**

**Motion** was made by Commissioner Freels to approve the January 2010 minutes.  
**Seconded** by Citizen Member Neal. **Motion passed** unanimously.

**PUBLIC RECOGNITION** - None

**REPORT OF CHAIRMAN: OLD BUSINESS** - None

**REPORT OF CHAIRMAN: NEW BUSINESS**

**A. Turning Lane Request at Hwy 31E & Mt. Vernon Rd**

Chairman Graves has a request for a turning lane to be put in at Hwy 31E and Mount Vernon Road. Since 31E is a state road, T.D.O.T will have to be contacted. Commissioner Freels offered to contact Mike Brown with the State.



**REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS** - None**REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS****A. Rock Springs Road**

Chairman Graves inquired if Rock Springs Road could be paved this year and Road Superintendent Parker responded 'no, it is a State Aid Road and those lists are made up ahead of time'.

**REPORT OF COUNTY EXECUTIVE****A. New Shackle Island @ Stop 30 Rd Intersection**

County Executive Holt has several people in the New Shackle Island & Stop 30 Road Intersection complaining about a lot of traffic and how they would love a traffic light there. Road Superintendent Parker replied that these are state roads and they will need to get up a petition of neighbors for that reason and bring back to this committee.

**COMMISSION BUSINESS** - None**REPORT OF LAW DIRECTOR** - None

**MOTION TO ADJOURN:** Commissioner Cummings  
**SECONDED BY:** Citizen Member Neal  
**ADJOURNMENT:** 4:15P.M.

MINUTES  
SUMNER COUNTY PURCHASING COMMITTEE  
MEETING  
March 15, 2010  
5:00 P.M.

Members Present:

David Kimbrough - Chairman	Scotty Parker	Benny Bills
Frank Freels – Vice Chairman	Anthony Holt	Jim Vaughn

Also:

David Lawing    Leah Dennen    Beth Browning    David Pigna

Chairman Kimbrough called the Purchasing Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, March 15, 2010 at 5:00 p.m. Mr. Moser was not present for this meeting

AGENDA:

Motion made by Mr. Bills to approve the agenda, seconded by Mr. Freels, motion passed 6-0.

APPROVAL OF THE MINUTES: Mr. Bills made a motion to approve the minutes of February 22, 2010, seconded by Mr. Vaughn, motion passed 6-0.

NEW BUSINESS:

Motion made by Mr. Vaughn, seconded by Mr. Bills, to change the frequency of the Investment Committee and the Purchasing Committee, meeting again the 3<sup>rd</sup> Monday in May and every two months thereafter, motion passed 6-0.

Motion to adjourn at 5:04 p.m. made by Mr. Vaughn, seconded by Mr. Bills, motion passed 6-0.

MINUTES  
SUMNER COUNTY INVESTMENT COMMITTEE  
MEETING  
March 15, 2010  
5:04 P.M.

Members Present:

David Kimbrough - Chairman	Benny Bills	Scotty Parker
Frank Freels – Vice Chairman	Anthony Holt	Jim Vaughn

Also:

David Lawing    Leah Dennen    Beth Browning    David Pigna

Chairman Kimbrough called the Investment Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, March 15, 2010 at 5:04 p.m. Mr. Moser was not present for this meeting.

AGENDA:

Motion made by Mr. Parker to approve the agenda, seconded by Mr. Bills, motion passed 6-0.

APPROVAL OF THE MINUTES: Mr. Bills made a motion to approve the minutes of February 22, 2010, seconded by Mr. Parker, motion passed 6-0.

REPORT OF THE TRUSTEE:

Investment Reporting – included in packet

Motion to adjourn at 5:06 p.m. made by Mr. Vaughn, seconded by Mr. Bills, motion passed 6-0.

**MINUTES**  
**LEGISLATIVE COMMITTEE**  
**BOB POSPISIL, CHAIRMAN**  
**March 8, 2010**

**Present:**

Bob Pospisil, Chairman  
Paul Goode, Vice-Chairman  
Paul Decker  
Steve Graves  
Chris Hughes  
Trisha LeMarbre  
Kirk Moser  
Jim Vaughn  
Merrol Hyde, Chairman Commission

**Also Present:**

Bill Kemp, County Clerk  
Leah Dennen, County Law Director  
David Lawing, Director of Finance  
Bob Barker, Sheriff  
Shawn Utley, Frank E. Freels, Commissioners  
David Pigna, Purchasing Director  
Joe Matthews, Frank Freels, Commissioners  
Marge Davis, Citizen

The regular meeting of the Legislative Committee was called to order on Monday, March 8, 2010, at 6:00 p.m. in the Sumner County Administration Building in Gallatin. Chairman Pospisil declared a quorum present.

Agenda. The following items were added to the agenda: a) Strike the Sullins twins; b) Add certificate honoring Jacob Wooten. Comm. Goode moved, seconded by Comm. Vaughn, to approve the agenda as amended. The motion carried.

Minutes. Comm. Vaughn moved, seconded by Comm. Decker, to approve the minutes of February 8, 2010. Comm. Graves abstained.

Recognition of the Public. There was none.

County Executive's Report. No report.

Certificates of Recognition. Upon motion of Comm. Vaughn, seconded by Comm. Goode, the committee voted unanimously to group and approve the following certificates of recognition: Hendersonville High School 9<sup>th</sup> Grade Basketball Team, Jacob Wooten and Sumner Academy 7<sup>th</sup> and 8<sup>th</sup> Grade Basketball Team.

Judicial Magistrates. Upon motion of Comm. Graves, seconded by Comm. Vaughn, the Committee voted to accept the annual Judicial Magistrate Report.

Bottle Bill. Chairman Pospisil, without objection, recognized Marge Davis who was present to speak regarding the bottle bill moving through the General Assembly. Ms. Davis urged the commissioners to support the legislation. Upon motion of Comm. Goode, seconded by Comm. Vaughn, the Committee voted to defer the matter for one month. The motion carried. Ms. Dennen stated that she would send correspondence to state legislators requesting their opinions and reasons for opposing the bill at this time. Comm. Hughes voted against the matter.

109 Lights on Bridge. Ms. Dennen stated that the Budget Committee would take up the matter. No action was taken.

Repeal T.C.A. 37-2-205. The Committee took up the request from the Macon County Mayor encouraging the Sumner County Commission to petition the General Assembly to repeal T.C.A. Section 37-2-205 which provides for the counties that exceed a certain limit on the number of children committed to the custody of the Tennessee Department of Children's Services to be billed for the cost of providing care for the children in state custody. Comm. Hyde moved, seconded by Comm. Goode, to repeal the law and forward it to the full Commission. The motion carried.

Local Preference Purchasing. Upon motion of Comm. Goode, seconded by Comm. Vaughn, the Committee voted to table the matter of local preference purchasing.

Construction/Development. There was no report.

Zoning Report. Upon motion of Comm. Goode, seconded by Comm. Hughes, the Committee voted to docket for March 15, 2010, the rezoning of the property of Wayne and Kathy Lackey from Commercial 1 to Commercial 2 – Map 110, Parcel 33 – 2 acres.

Door-to-Door Solicitation. Ms. Dennen stated that the County Executive requested that she draft legislation to research the possibility of limiting door-to-door solicitations.

Upon motion of Comm. LeMarbre, seconded by Comm. Vaughn, the Committee adjourned at 6:30 p.m.

Prepared by Maria Savage

**MINUTES  
PUBLIC WORKS COMMITTEE  
PAUL R. GOODE, CHAIRMAN**

**March 2, 2010**

**Present:**

Paul Goode, Chairman  
Mike Akins  
Frank E. Freels  
Anthony Holt, County Executive  
Bob Pospisil

**Absent:**

Scotty Parker, Highway Superintendent  
Steve Camp

**Also Present:**

Leah Dennen, County Law Director  
Steve Graves, Commissioner  
Gary Hammock, C & D Director  
Bill Kemp, County Clerk

The regular meeting of the Public Works Committee was called to order with a quorum present on Tuesday, March 2, 2010, at 5:00 p.m. in the Sumner County Administration Building in Gallatin.

Agenda. Comm. Pospisil moved, seconded by Comm. Akins, to approve the agenda. The motion carried.

Minutes. Upon motion of Comm. Pospisil, seconded by Comm. Freels, the minutes of November 3, 2009, were approved by the committee.

Public Recognition. There was none.

Report of the Chair. Chairman Goode said since the culmination of the water projects and the loss of the County Engineer, there is seldom business to come before the committee. Leah Dennen suggested that the meeting would convene on an as needed basis with prior notice to be given. Upon motion of Comm. F. Freels, seconded by Comm. Akins, the Committee voted to meet when there is business to conduct.

County Executive. County Executive Anthony Holt stated that there is one road for which a grant has been made to supply water lines to each household. He stated that the federal grant criteria of poor water quality and low-to-moderate income owners increased the chances of being awarded the funds.

Comm. F. Freels moved, seconded by Comm. Akins, to adjourn the Public Works Committee meeting at 5:15 p.m.

Prepared by Maria Savage

**MINUTES**  
**SUMNER COUNTY AIRPORT AD HOC COMMITTEE**  
**CHRIS HUGHES, CHAIRMAN**  
**March 2, 2010**

Present:  
Chris Hughes, Chairman  
Frank Freels  
Paul Goode  
Jim Vaughn  
Absent: Trisha LeMarbre

Also Present:  
Leah Dennen, County Law Director  
David Lawing, Finance Director  
Airport Authority members  
Steve Sudbury, Airport Manager  
Anthony Holt, County Executive  
Merrol Hyde, Commission Chairman

Chairman Hughes called the meeting of the Ad Hoc Committee to order on Tuesday, March 2, 2010 at 5:30 pm in the Sumner County Administration Building. A quorum was present.

Minutes. Upon motion of Comm. Freels, seconded by Comm. Goode, the committee approved the minutes of January 4, 2010.

Public Recognition. None.

Report from the Chairman. Chairman Hughes reiterated the charge of the ad hoc committee, which was to review the facts and law in regard to the Sumner Regional Airport Authority. He reviewed the previous information conveyed in the last meeting.

Review of the Audit. Director of Finance David Lawing was present to review and interpret the audit findings regarding the Airport Authority. Mr. Lawing directed the committee to pages 26-27 of the audit to the findings regarding segregation of duties and the level of expertise in preparation of financial statements. Committee members and Authority members discussed the costs associated with contracting a bookkeeper or CPA to create budgets and financial statements. Mr. Hunter said the Authority cannot afford this.

The committee discussed the \$300,000.00 loan the County made to the Airport Authority in July, 2008 that was approved in July 2002. Mr. Hunter stated that the \$300,000.00 was used as collateral to purchase a hanger.

David Hunter spoke to the committee regarding the budget, payments to the Airport Administrator and fuel income.

Comm. Vaughn questioned why the Airport Authority did not prepare annual budgets, stating that all non-profit organizations are required to submit a budget by the rules of the County Commission.

Chairman Hughes declared a five-minute recess at 7:08 p.m.

Mr. Sudbury gave an overview of the plans for expansion and improvement of the airport. He provided and reviewed a schedule of grants received by the Airport Authority.

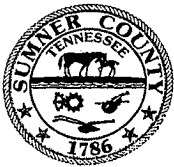
The committee members discussed the old school bus garage near the airport. County Law Director Leah Dennen stated that the garage is County property. Chairman Hughes requested that the disposition of the old school bus garage be placed on the Education agenda.

County Executive Holt requested committee members to attend the Airport Authority meeting at 5:30 p.m. every fourth Monday.

Upon motion of Comm. Freels, and was duly seconded , the meeting adjourned at 8:30 pm.

Approved \_\_\_\_\_  
Prepared by Maria Savage





MINUTES FOR AD HOC COMMITTEE FOR CHAPTER 21  
(LOCAL OPTION FINANCIAL MANAGEMENT SYSTEM)  
March 23, 2010

MEMBERS PRESENT  
Billy Hobbs, Chairman  
Paul Decker  
Maryanne Durski  
Frank Freels  
David Kimbrough  
David Lawing  
Don Long  
Bob Pospisil  
Jerry Stone  
OTHERS PRESENT  
Merrol Hyde

- I. CALL TO ORDER by Chairman Dr. Billy Hobbs at 5 p.m. in Room #112 of the County Administration Building
  - A. Approval of Agenda—Dr. Hobbs requested item IV. B. be deleted from the agenda. Motion to approve by Frank Freels, seconded by Bob Pospisil, passed unanimously.
  - B. Recognition of Public—No response.
- II. APPROVAL OF MINUTES
  - A. February 23, 2010—Motion to approve by Jerry Stone, seconded by Bob Pospisil, passed unanimously.
- III. REPORT OF THE COMMITTEE CHAIR—Dr. Hobbs stated he would make his comments at the end of the meeting regarding the April meeting.
- IV. NEW BUSINESS (Mr. Long arrived during this time.)
  - A. Discussion with Mr. Ron Gilbert, Wilson County Finance Director—Matters relative to the 1981 Act as experienced in Wilson County—Mr. Gilbert stated he has been the Finance Director for Wilson County since March 1, 1993 and had previously spent 20 years with the State Comptroller's Office. His department is currently responsible for accounting, budgeting, centralized purchasing, payroll, accounts receivable for EMS, and insurance for all of Wilson County except for the schools. There are 12 employees in the Finance Department plus the director. According to Mr. Gilbert, Wilson County came under the 1981 Act in August 1991, and shortly thereafter, a finance director was hired. He left in December 1992, and the Wilson County Board of Education (WCBOE) sued to come out from under the 1981 Act in February 1993 by submitting evidence to the Commissioner of Education. The Secretary of State appointed a hearing judge. Mr. Gilbert stated that the WCBOE just decided they didn't want to be under the 1981 Act any longer, that it was his impression that the WCBOE didn't want to give up authority or control of its assets. A clean audit with no deficiencies had been received by Wilson County, but the WCBOE presented errors in the Finance Department which the hearing judge thought was sufficient to remove the schools from under the 1981 Act.

At this time, Mrs. Durski passed out the legal documents for the dissolution of the 1981 Act in Wilson County. Dr. Hobbs stated it didn't seem Wilson County gave it time to work. Mr. Decker asked Mr. Gilbert what would be the advantages of combining the departments. Mr. Gilbert responded he thought it would generate more trust between the BOE and the County Commission, stop duplication of a lot of work and create more openness with records. Mr. Freels stated that just because Wilson County was not successful under the 1981 Act, that doesn't mean Sumner County wouldn't be—it's a different group of people, different commissioners, different school board, different everything. Mr. Freels asked for any information to be mailed out before future meetings. Dr. Hobbs asked if anyone had any knowledge of other counties who have been under the 1981 Act and had sued to get out. No one knew of any other such situations. Mr. Kimbrough stated the legal document points to poor quality in the county finance office and cautioned that a lot of things can fall through the cracks if you don't have the right people handling it. He also stated, from what he read, he thinks the hearing judge made the correct decision.

Mr. Stone asked Mr. Gilbert if all the personnel came together under one roof when the 1981 Act was adopted, and he said they did and that it is his opinion that some work was being done deliberately incorrectly by the employees from the WCBOE. Mr. Stone said he didn't understand why these errors would occur if using the same people to do the same work. Dr. Hobbs asked if the combining of the departments happened immediately all at one time, and Mr. Gilbert responded that it did to which Dr. Hobbs responded was a mistake to do this. When Mr. Decker questioned why these systems were pulled together, Mr. Gilbert stated that the WCBOE was a mess in 1990-91 with a \$2.5M deficit in one year and a smaller one shortly thereafter that they didn't know about until county auditors told them and that they didn't have the personnel to do the job. Mr. Decker interjected that this all happened with an interim director after the death of the superintendent of schools.

Dr. Hobbs asked the committee to read the legal document and take into consideration this happened in the early 1990's. Mr. Lawing stated that it is his opinion, after just briefly looking at the document, that the person making the accusations didn't review the reports well. The amounts in question appear to be immaterial, and he stated he is concerned about the administrative judge's decision. Mr. Lawing also stated that the software applications in place today would take care of some of the problems encountered by Wilson County. Mrs. Durski stated they asked for corrections to be made by the Wilson County Finance Department that weren't made, and she is not sure of the timeliness of the reports from the county to the schools.

~~B. Mr. Mickey Hall, Deputy Director of Schools for Wilson County (added by Mrs. Durski)~~

At this time, Dr. Hobbs made the following comments.

- (a) Mrs. Durski requested the Wilson County Deputy Director of Schools for Finance, Mr. Mickey Hall, be allowed to attend the April meeting.
- (b) Mr. Mike Nichols, Finance Director for Madison County (who operates under a consolidated system) will be attending the April meeting.
- (c) Two CTAS representatives will be at the May meeting (Marty Spears and Doug Bodary).
- (d) Hopefully, this committee will be in a position to make a decision and recommendation to the county commission for the June commission meeting.

Mrs. Durski added that she would like to have a discussion at either this meeting or a future meeting of what prompted this discussion (to adopt the 1981 Act) for Sumner County and what is the desired outcome. Dr. Hobbs asked for this to be added to the end of the agenda for the April meeting.

At this time, Mr. Hyde asked Mr. Lawing if it would be simple to make sure the types of things that happened in Wilson County doesn't happen in Sumner County. Mr. Lawing responded he didn't understand how these things happened. He stated that currently the finance department looks for anomalies, and that based on what Mr. Gilbert said, it looks as though some of the things reported in the legal documents could have been purposeful in Wilson County. Mr. Kimbrough stated that it may have been possible that all the people in Wilson County may not have been fully qualified for their positions. Mr. Hyde asked Mr. Lawing if he could set up the department to where most of these things could be taken care of. Mr. Lawing responded yes, and that he is concerned with the quick implementation in Wilson County and that if the problems don't exist now they shouldn't exist once together.

Dr. Hobbs asked for Mr. Lawing to bring detailed financial information to the May meeting of the costs, transferred costs, facility and facility costs, and all those things associated with it.

Mr. Kimbrough stated he would like to have the information that Mrs. Durski requested prior to the meeting. Mr. Hyde stated that the committee members need to look beyond what is happening now and look at what will be best 10 years from now for the county without looking at current personnel.

V. ADJOURNMENT—Motion to adjourn at 5:40 by Bob Pospisil, seconded by Frank Freels, passed unanimously.