

SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Shawn Fennell

Second District
David A. Cummings
Shawn Utley

Third District
Steve Graves
David Satterfield

Fourth District
Frank E. Freels
Joe C. Matthews

Fifth District
Saundra Ridings Boyd
Steve Camp

Sixth District
Bob Hendricks
Jim Vaughn

Seventh District
Trisha LeMarbre
Kirk Moser

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Chris Hughes
David Kimbrough

Tenth District
Paul R. Goode
Jo Skidmore

Eleventh District
Paul D. Freels
Jerry F. Stone

Twelfth District
Billy S. Hobbs
Bob Pospisil

The following minutes are included in this packet:

Beer Board..... April 19

Budget Committee..... April 12

Committee on Committees..... April 19

Education Committee..... April 5

Employee Benefits Committee.....March 16

Emergency Services Comm..... April 5

Financial Management..... April 19

General Operations Committee..... April 12, 23

Highway Commission..... April 6

Law Enforcement Subcomm..... April 19

Legislative Committee..... April 19

Airport Ad Hoc Committee..... April 19

Financial Mgt. Ad Hoc Committee.....March 23

MINUTES
APRIL 19, 2010
BEER BOARD
MIKE AKINS, CHAIRMAN

Present:

Mike Akins, Chairman
David Kimbrough
Jo Skidmore
Steve Camp
Paul Freels
Bob Hendricks
Jerry Stone

Also Present:

Sheriff Bob Barker
Leah Dennen, County Attorney
County Clerk Bill Kemp

The regular meeting of the Beer Board was brought to order by Chairman Mike Akins on Monday, April 19, 2010 at 6:15 p.m. in the Sumner County Administration Building in Gallatin.

Agenda. Upon motion of Comm. Skidmore, seconded by Comm. Stone, the Board voted to approve the agenda.

Minutes. Upon motion of Comm. Stone, seconded by Comm. Kimbrough, the Board voted to approve the minutes as written for March 15, 2010.

Recognition of the Public. There was none.

Application. The Beer Board considered the following application:

Brian Douglas Walter, Jr.
Cottontown General Store
2559 Highway 25
Cottontown, TN 37048

Sheriff Barker stated that a background check revealed no criminal offenses for Mr. Walter or Jenifer Walter in Sumner County records.

The store is located within the distance requirement from a church or school.

Upon motion of Comm. Skidmore, seconded by Comm. Hendricks, the Committee voted to approve the permit for Mr. Walter. Comm. Paul Freels voted against the measure.

Comm. Stone moved, and was duly seconded, to adjourn at 6:25 p.m.

Prepared by Maria A. Savage

MINUTES
SUMNER COUNTY BUDGET COMMITTEE
MEETING
April 12, 2010
7:00 P.M.

Members Present:

Jerry Stone – Vice Chairman Paul Freels David Satterfield
Billy Hobbs David Kimbrough

Also:

David Lawing Leah Dennen Beth Browning Jim Young Maryanne Durski
Don Long Benny Bills Frank Freels Paul Goode

Vice Chairman Stone called the Budget Committee to order on Monday, April 12, 2010 at 7:00 P.M., in Room 112 of the County Administration Building, Gallatin, Tennessee. Vice Chairman Stone noted that Chairman Moser and Mr. Utley would not be present for the meeting.

AGENDA: Vice Chairman Stone added Under (VI) New Business (A) Education – Item (5) Grading of practice field at Drakes Creek Middle School and under (VIII) Report of Finance Director – Item (E) setting aside part of 2010 Bond for Roof Repair. Motion to approve the agenda made by Mr. Hobbs, seconded by Mr. Freels, motion passed 5-0.

MINUTES: Motion to approve the minutes of March 8, 2010 made by Mr. Satterfield, seconded by Mr. Kimbrough, motion passed 5-0.

REPORT OF THE COUNTY EXECUTIVE:

Expense Reduction Analysts report – No report

Archives Sale Proceeds - Mr. Holt reported on Thursday, April 22, 2010 the Old Archives Building would be auctioned. This would be an absolute auction.

REPORT OF THE COMMITTEE CHAIR:

Report from the County Trustee – included in packet

Report from the Assessor of Property – included in packet

NEW BUSINESS:

Board of Education –

Update on Continuing Growth Building Program Phase I Construction Projects – Mrs. Durski noted that one wing of the Portland East renovations are complete. Mrs. Durski noted that the SCBOE is still waiting to balance from March on the 2007 bond. Mrs. Durski reported that a small amount of the 2010 Bond will be needed to fund outstanding projects.

Report on the status of the October 2007 Bond Issue (at meeting) – Mrs. Durski will email this item to all the committee members when completed.

Fourteen General Purpose School Fund Budget Amendments – Motion to approve 1-13 General Purpose School Fund Budget Amendments made by Mr. Hobbs, seconded by Mr. Freels, motion passed 5-0. Mr. Hobbs noted the 14th Budget amendment on the Growth fund is not necessary to spend this close to the end of the school year.

Six Federal Projects Budget Amendments – Mrs. Durski reported this was no local money. Motion made by Mr. Satterfield to group and approve, seconded by Mr. Freels, motion passed 5-0.

Grading of practice field at Drakes Creek Middle - Commissioner Goode stated this item passed unanimously in Education. Mrs. Durski stated there is approx \$32,000 allocated in the 2010 bond issue for the grading of Drakes Creek Middle, however, the total project will cost \$41,363. Motion to approve made by Mr. Kimbrough, motion failed for lack of a second. Motion made by Mr. Kimbrough, seconded by Mr. Hobbs to approve the funding for the grading and reducing another project by the difference in the 2010 bond and hereafter, providing the committee with a listing of all the additions or subtractions on the projects in the 2010 bond issue, motion passed 4-1, with Mr. Freels voting against.

Appropriations

Sheriff - \$35,000 from Health Insurance – Jail to Health Insurance – Sheriff's Office - Mr. Lawing reported this was all pass thru funds. Motion made by Mr. Kimbrough to approve, seconded by Mr. Freels, motion passed 5-0.

EMS - \$131,929 from Patient Charges/Ambulance revenue to Part-Time, Overtime, Health, Social Security, and Medicare expense lines – Mr. Douglas reported these funds would be used for part-time staff to keep units running when the full time staff is absent. Mr. Holt reminded the committee the commission endorsed not shutting any units down in the County. Mr. Douglas reminded the committee last year he informed the committee with the BLS units still running, the budget would be tight. Mr. Kimbrough suggested this funding should come from the General Fund and not from the Ambulance Patient Revenue. Motion made by Mr. Hobbs to defer for 30 days pending Mr. Douglas bring a study to the committee on full-time staffing vs. part-time staffing, seconded by Mr. Freels, motion passed 4-1, with Mr. Kimbrough voting against.

White House Community VFD - \$54,500 request for additional funding – This additional request would help to fund a new engine. Motion to deny additional funding request made by Mr. Satterfield, seconded by Mr. Kimbrough, motion passed 5-0.

Transfers – Various transfers to correct chart of accounts – included in packet – Motion to approve all transfers made by Mr. Kimbrough, seconded by Mr. Freels, motion passed 5-0.

Tax Matters

- a) Economou, Judith G Estate - \$5,832.73
- b) Kroger Limited Partnership I - \$12,124.80
- c) McKinney, Jason A etux Christy L - \$155.61
- d) New Vision Ministries of Westmoreland - \$1.80
- e) Pitt, Jasper D - \$398.10
- f) Portland Church of Nazarene Inc - \$495.60
- g) TN Lodge #1 and Nash Encamp #1 \$1,327.26
- h) TN Metro Holding XLL, LLC - \$18,436.97

Motion to group and approve the above tax refunds made by Mr. Hobbs, seconded by Mr. Kimbrough, motion passed 5-0.

2008 Property Tax Roll Pick-Ups Settlement

Credit to Trustee's Office in the Final Settlement of the 2008 Property Tax Roll totaling \$93,254.94 due to changes of errors and releases –

Motion made by Mr. Freels, seconded by Mr. Kimbrough to group and approve the above two items, motion passed 5-0.

Libraries – Jim Young

Employee Replacements - Mr. Young requested the committee temporarily lift the hiring freeze for the libraries to replace a library clerk leaving in Portland. Mr. Young also requested a 10% increase for the library clerk taking the interim Head Librarian position in Gallatin until a new Head Librarian is hired. Mr. Young noted they would be hiring 2 head librarians, one in Gallatin and one in Hendersonville to replace the retired head librarians. Mr. Young noted this cost would be included in the FY11 Budget. Motion made by Mr. Hobbs, seconded by Mr. Kimbrough to approve the hiring of the new clerk and the 10% increase for the interim head librarian, motion passed 5-0.

FY11 Budgets - moved to the budget hearing

Vice Chairman Stone and the committee scheduled the next budget hearing for Thursday, April 22, 2010 at 5:30 p.m.

REPORT OF INVESTMENT COMMITTEE:

Mr. Kimbrough, chairman of the Investment Committee reported an in depth discussion would take place next meeting over the Debt Service Fund.

REPORT OF FINANCE DIRECTOR:

Lower Station Camp Greenway Cash Flow Status – Mr. Lawing informed the committee there would be a possible cash flow issue from the \$195(K) Greenway grants. Mr. Lawing noted that due to the internal

control findings found in the audit, the grants funds would now have to be reimbursement grants. Mr. Lawing requested the committee discuss two possible options for the cash flow problem:

- 1) Inter-Fund Loan – This would allow for the sale of the Archives to be put into the Capital Projects Fund and pay all of the necessary expenditures from this fund, reimbursing the grant funds when received.
- 2) Using the “Hospital Fund”/General Fund to pay all the necessary expenditures and to reimburse as the grants are received.

Motion made by Mr. Hobbs to fund the Greenway project from the “Hospital Fund” as needed and to reimburse the funds when they are received, seconded by Mr. Kimbrough, motion fails 2-3 with Mr. Hobbs and Mr. Kimbrough voting in favor and Mr. Satterfield, Mr. Stone, and Mr. Freels voting against.

Motion made by Mr. Kimbrough, seconded by Mr. Freels to receipt the funds from the Archives sale into the General Fund and to allow all expenditures to be processed through the General Fund and reimburse funds as received, motion passed 5-0.

Change limit on bidding from \$5,000 to \$7,500 – Mr. Lawing noted that raising the limit would help to speed up the purchasing process. Motion made by Mr. Kimbrough, seconded by Mr. Freels, motion passed unanimously.

Revenue Analysis – (distributed at meeting) – For Information Purpose Only

FY11 Budget- discussed earlier in the meeting.

Commissioner Frank Freels urged the committee to review adding funds from the 2010 Bond Issue into the Roof Repair Fund.

Being there were no further items before the committee, motion to adjourn at 8:10 p.m. made by Mr. Stone, seconded by Mr. Hobbs, motion passed 6-0.

**COMMITTEE ON COMMITTEES
MINUTES
APRIL 19, 2010**

Present:

Trisha LeMarbre, Chairman
Chris Hughes, V. Chairman
Shawn Fennell
Bob Pospisil
David Satterfield

Also Present:

Leah Dennen, Law Director
Anthony Holt, County Executive

The meeting of the Committee on Committees was brought to order on Monday, April 19, 2010, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman LeMarbre was presiding.

Agenda. Upon motion of Commissioner Satterfield, seconded by Commissioner Hughes, the Committee voted to approve the agenda.

Minutes. Upon motion of Comm. Satterfield, seconded by Comm. Pospisil, the committee voted to approve the minutes of March 15, 2010.

Recognition of the Public. There was none.

County Executive's Report. There was none.

Board of Equalization. Upon motion of Comm. Pospisil, seconded by Comm. Hughes, the Committee voted to approve the following re-appointments to the Board of Equalization: Don Spitters, Michelle Haynes, Terry Nichols, Richard Cummings and James Ramsey.

Next Month. Chairman LeMarbre announced the appointments to the Solid Waste Board to fill the expiring term of Ricky Goats and Mark Bristol.

Upon motion of Comm. Hughes, seconded by Comm. Pospisil, the committee adjourned at 6:34 p.m.

Prepared by Maria Savage

MINUTES
EDUCATION COMMITTEE
April 5, 2010

Present:

Paul Decker, Chairman
Trisha LeMarbre, Vice Chairman
Steve Camp
Paul Goode
Chris Hughes
Joe Matthews
Jim Vaughn - Absent

Also Present:

Benny Bills, Director of Schools
Anthony Holt, County Executive
Maryanne Durski, Schools Finance Director
Leah Dennen, Law Director
Commission Chairman Merrol Hyde
Don Long, Board of Education
Rick Eaton, School System
David Lawing, County Finance Director

Chairman Paul Decker brought the Education Committee meeting to order on Monday, April 5, 2010, at 6:00 p.m. in the Sumner County Administration Building in Gallatin. A quorum was present.

Agenda. Upon motion of Comm. LeMarbre, seconded by Comm. Goode, the Committee members approved the agenda with the additions. Mr. Benny Bills requested a report from Rick Eaton on value added scores. Comm. Hughes requested the addition under Item D, Old Business of a recap of PTOs from the previous month.

Minutes. Upon motion of Comm. LeMarbre, seconded by Comm. Hughes, the Committee approved the minutes of March 8, 2010.

Recognition of the Public. There was none.

Report of Chairman. Chairman Decker had no report.

County Executive. County Executive Anthony Holt had no report.

Director of Schools. Benny Bills, Director of Schools, had no report.

School Testing. Chairman Decker recognized Rick Eaton, Schools Testing Coordinator, who distributed an evaluation of test scores and interpreted the data for committee members.

Update on Construction. Mr. Bills reported on the status of school building projects. He stated that Drakes Creek Middle School sewer project may be complete in September. The permit from the state to run piping under Highway 386 has taken a while.

Report on 2007 Bond Issue. Maryanne Durski reported there was no update.

Disposition of Bus Garage. Mr. Bills reported that the old school bus garage is cleaned out and all but the gas tanks have been removed. He stated the old gas tanks cannot be used in the new facility.

PTO Funding. Chairman Decker recognized Comm. Hughes who stated there should be a standard to determine funding responsibilities of PTOs in local schools. He stated that some PTOs are funding school operating expenses and he would like to know why the school system is not funding the basics for operation. Mrs. Durski stated that elementary computer teachers are not funded by the school system. Some PTOs choose to pay for a teacher to do that. No action was taken.

General Purpose Amendments. Upon motion of Comm. Matthews, seconded by Comm. LeMarbre, the committee voted to approve 14 General Purpose School Fund amendments as presented, with the exception of the transfer within the line-item budget.

Federal Projects Amendments. Upon motion of Comm. LeMarbre, seconded by Comm. Matthews, the committee voted to approve the Federal Purpose School Fund amendments as presented. Comm. Goode abstained from the vote on the matter.

Change Order Request. Upon motion of Comm. LeMarbre, seconded by Comm. Goode, the committee voted to approve a change order request in the amount of \$41,000.00 for a practice field at Drakes Creek Middle School.

The meeting was adjourned at 7:15 p.m. after a motion by Comm. Matthews, seconded by Comm. Vaughn.

Prepared by Maria A. Savage

MINUTES
EMPLOYEE BENEFITS COMMITTEE

March 16, 2010

9:00 A.M.

Members Present:

Merrol Hyde

Maryanne Durski

Dr. Billy Hobbs

Also:

Leah Dennen

Bob Shupe

Brooks Smith

Debbie Robertson

Kathy Courtelis

Ernie Clevenger

David Lawing

Serpil Gilbert

Mr. Hyde called the SIB Employee Benefits Committee meeting to order on Tuesday, March 16, 2010 at 9:00 a.m. in the Conference Room 112, County Administration Building, Gallatin, Tennessee.

Agenda: Mr. Hyde added C. under Report of the Consultant-Mrs. Courtelis from BCBS to speak. He also added under New Business—B. Mrs. Durski to speak on a BOE issue and C. Preliminary BCBS info renewal issue; Mrs. Durski made a motion to approve the agenda; seconded by Mr. Hyde; unanimous approval.

Public Recognition: None

Minutes: Motion for approval of February 23, 2010 minutes was made by Mrs. Durski; Dr. Hobbs abstained; Mr. Hyde seconded motion; minutes were approved.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe reported that the dental projections are still okay and nothing new to report; on the medical side we had a good month in February; we are trending in the right direction but still in a negative situation.

CareHere Reports: Mr. Clevenger reported that 65% of prescriptions are going through the pharmacy and growing at a rapid rate. He reported that Brand names are 16% higher than BCBS and generics are 56% lower and this is causing an unfavorable result. He offered several options. The Board members stated they would like to think this through for one more month before any decision is made. Mr. Clevenger proposed that he, Mr. Shupe, Mrs. Courtelis, and Mr. Smith form a committee and look at Mac A versus Mac B and come back next month with their proposal. Mr. Smith mentioned that the maintenance meds were taken out of the clinics and just dispensed through the Pharmacy now. Mr. Clevenger assured the committee that CareHere would state all changes in writing and present them to the Board from now on.

Mrs. Courtelis presented an invitation to the Board to a Security Briefing Meeting in Nashville on March 30th at 10am. It is to be limited to 3 people. Mr. Shupe, Mrs. Robertson, and Mrs. Gilbert were nominated to attend this meeting. Mr. Shupe is to report back to the committee on this meeting.

Old Business:

Ms. Dennen reported that the BOE dependent that wanted the proton procedure may be grieving that process.

New Business:

Dr. Hobbs made a motion to approve ordering 70 vials of the flu vaccine for the 2010 flu season; seconded by Mrs. Durski; unanimous approval.

Mrs. Durski brought before the committee that the BOE may be contracting with a consultant and he may need claims information. Mr. Hyde stated that he would vote to furnish needed information as long as it did not cost the Trust to obtain such information. He suggested that if a request was made, that Mr. Lawing should report to the committee the request and retrieval cost, if any. At that time, the committee members will confirm release details; this was put into a motion by Mrs. Durski; seconded by Dr. Hobbs; unanimous approval.

Dr. Hobbs made a motion to send a message to the CIB side that if the BOE does decide to separate from the plan, then BOE would also have to undertake responsibility for the BOE portion of the Casualty insurance responsibilities. He also noted, at the direction of the Finance Director, that all reserves on hand here will have to remain here; seconded by Mrs. Durski; unanimous approval.

Mr. Lawing noted that their retirees would also be separate and not a part of this plan.

Mr. Shupe presented the committee with information on Reinsurance renewal options.

There was no further business and Dr. Hobbs made a motion to adjourn the meeting; seconded by Mrs. Durski; meeting was adjourned at 9:55 A.M.

**MINUTES
EMERGENCY SERVICES COMMITTEE**

April 5, 2010

Present:

Mike Akins, Vice- Chairman
Shawn Fennell
Paul Goode
Steve Graves
Jerry Stone

Absent:

Jim Vaughn, Chairman

Also Present:

Anthony Holt, County Executive
Keith Douglas, EMS Director
Leah Dennen, County Law Director
Sheriff Bob Barker
Bill Kemp, County Clerk

Vice-Chairman Akins called the Emergency Services Committee to order on Monday April 5, 2010 at 5:30 PM in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Upon motion of Comm. Graves, seconded by Comm. Fennell, the agenda was unanimously approved.

Approval of Minutes of March 1, 2010. Upon motion of Comm. Stone, seconded by Comm. Graves the minutes of March 1st were approved. Comm. Boyd abstained due to her absence.

Public Comments None.

Report from the Chairman. None.

Report from the County Executive. The County Executive advised that he and Director Douglas, after looking at the building on Winchester St., have concluded that the building would not work out for EMS. County Executive Holt stated that the building behind the Fleetwood Building would be one to consider. It would not be worth pursuing the Winchester St. building due to the fact of the title not being clear, and the money that would have to be spent. Director Douglas stated that he agreed that it would be a difficult situation. There was some discussion. Comm. Stone stated he was reluctant to give away the tax payers' money that was put in the building. There was further discussion.

Report from the Sheriff. The sheriff went over the following items on his report:

- Sgt. Keith Bean has applied for a High Visibility Grant with Governor's Highway Safety Office. This is a 100% grant with no matching funds required. This grant is to purchase 4-5 radar moving units for patrol vehicles.

- Comparing the first quarter of 2010 vs. the Jan.-May 2009 figures, there is a very positive trend in the animal control figures which are a direct result of the efforts put forth by the Sheriff's Office Animal Control personnel.
- Included in the report as was the March 2010 Animal Control statistics as well as the March 2010 Financial Report.
- Also in the report was the Cooperative Agreement between The Sumner Spay Neuter Alliance and Office of the Sheriff for Sumner County, Tennessee.

Report from the Director. Director Douglas referred to the April 2010 Report. Responses were up for the last month. Transports were up also. The Director stated that they were on line with their targeted revenues. The Director went over the Monthly Revenue Comparisons. The last page in the report was a letter of praise for the EMS personnel. There was some discussion.

Old Business. None.

New Business.

- A. Multi-Jurisdictional Hazard Mitigation Plan-Leah Dennen. The Law Director stated that every five years the Multi-Jurisdictional Mitigation Plan has to be adopted. This is available to read on the Sumner County Website. The County Executive advised that it allows us to access federal disaster funds. Upon motion of Comm. Graves, seconded by Comm. Stone it was unanimously approved.

Prepared by
Sheila Ashton

MINUTES
SUMNER COUNTY FINANCIAL MANAGEMENT COMMITTEE
April 21, 2010
5:00 P.M.

Members Present:

David Kimbrough - Chairman	Benny Bills	Kirk Moser
Frank Freels – Vice Chairman	Anthony Holt	Scotty Parker

Also:

David Lawing Leah Dennen Beth Browning David Pigna Maryanne Durski

Chairman Kimbrough called the Financial Management Committee to order in Bethel Brown Commission Chambers of the Sumner Co. Administration Building, on Monday, April 21, 2010 at 5:00 p.m.

AGENDA: Motion made by Mr. Parker to approve the agenda, seconded by Mr. Bills, motion passed 6-0.

APPROVAL OF THE MINUTES: Motion to approve the minutes of March 12, 2010, made by Mr. Bills, seconded by Mr. Freels, motion passed 6-0.

REPORT OF THE COUNTY EXECUTIVE:

Mr. Holt informed the committee the HVAC unit for the Administrative Building is current in need of major repair or replacement. Mr. Holt noted the Courthouse and Jail Maintenance fund is currently out of balance, therefore funding for the new unit may have to be paid from the 2010 bond issue. Mr. Holt requested the committee allow Mr. Pigna to start the bid process for a new HVAC unit. The committee agreed this item needs to be sent to the General Operations Committee for the May meeting. No motion taken on this item.

REPORT OF THE FINANCE DIRECTOR:

Monthly Revenue Analysis – disbursed at meeting

- Adequate Facilities –85.009% of budget
- Wheel Tax – 101.236% of budget
- SCEMS Transportation Revenue – 107.603% of budget
- Sales Tax - 95.722% of budget
- Business Tax – 70.079% of budget
- Current Property Tax – 101.086% of budget

Debt Service Discussion – Mr. Lawing distributed to the committee the long term analysis of the Debt Service Fund. Mr. Moser questioned Mr. Lawing if it would be possible to shift 3 of the allocated pennies to another fund. Mr. Lawing replied this would be a viable option; however, the debt service fund could not sustain the shift for more than a year.

NEW BUSINESS:

Purchase Order Matters – Mr. Lawing noted PO's were requested after the invoice dates. Motion to approve for payment made by Mr. Freels, seconded by Mr. Moser, motion passed 6-0.

Bid Limit (from \$5,000 to \$7,500) – Mr. Lawing requested the committee raise the bid limit helping to expedite purchases. Motion made to approve raising the bid limit to \$7,500 made by Mr. Moser, seconded by Mr. Bills, motion passed 6-0.

Purchasing Policy Changes - Mr. Lawing noted the changes made removed implementation dates. This allows the policy to be used yearly. Motion to approve the changes made by Mr. Moser, seconded by Mr. Bills, motion passed 6-0.

Being that there was no more business, Mr. Moser motioned to adjourn at 5:40 p.m., seconded by Mr. Freels, motion passed 6-0.

MINUTES
GENERAL OPERATIONS COMMITTEE
CHRIS HUGHES, CHAIRMAN
April 12, 2010

Present:

Chris Hughes, Chairman
David Cummings
Joe Matthews
Saundra Ridings Boyd
Steve Graves
Absent:
Jim Vaughn
Shawn Utley, Vice-Chairman

Also Present:

David Pigna, Communications Director
Leah Dennen, County Law Director
Merrol Hyde, Commission Chairman
Sheriff Bob Barker
David Lawing, Director of Finance
Bill Kemp, County Clerk
Anthony Holt, County Executive

The regular meeting of the General Operations Committee was brought to order on Monday, April 12, at 5:00 p.m. in the Sumner County Administration Building. Chairman Hughes declared a quorum present to conduct business.

Agenda. Upon motion of Comm. Cummings, seconded by Comm. Graves, the committee approved the agenda with the following additions: 1) Surplus -Finance; 2) Surplus-Health Department Office Equipment.

Minutes. Upon motion of Comm. Matthews, seconded by Comm. Boyd, the committee approved the minutes of March 8, 2010. Commissioner Cummings abstained.

Recognition of the Public. There was none.

Report of Chairman. There was no report.

County Executive's Report. County Executive Anthony Holt was not present.

Building Subcommittee. Chairman Hughes reported that the bids for the Animal Control Facility were rejected and the project would be rebid. The bids ranged from \$1,336,000.00 to \$1,775,000.00, which was above the budget of \$1.2 million. The new rebid conference will be April 26 at 10:00 a.m. The bid opening is set for May 6.

Courthouse and Administration Building request for proposals are being sent out. There are no hard numbers at this point.

Energy Evaluation. Mr. Pigna stated that a company contacted him to see if the County would allow them to do a feasibility study to determine whether there are sufficient areas for a realized savings on energy consumption. He said Snyder Electric has local offices in Laverne, TN. The company would do this at no cost. County Law Director Leah Dennen stated that she would need to review a liability contract with the company in order for them to do the evaluation. No action was taken.

Old Archives Auction. Chairman Hughes announced the absolute auction of the old Sumner County Archives Building on April 22, 2010 at 11:00 a.m. County Executive stated that the building would be cleaned and repaired where necessary before the auction.

Surplus Property. Surplus property was presented as follows:

- Portland Library requested surplus of 268 books and various items including videos and records. Upon motion of Comm. Graves, seconded by Comm. Matthews, the Committee voted to declare the items as surplus to allow them to be salvaged.
- Hendersonville Library requested 26 items be declared surplus. Upon motion of Comm. Boyd, seconded by Comm. Cummings, the Committee voted to declare the items as surplus to allow them to be salvaged.
- Finance Department requested printers be declared surplus and the Health Department, office equipment. Mr. Pigna stated that computers are not declared surplus without being stripped of information. Upon motion of Comm. Cummings, seconded by Comm. Matthews, the Committee voted to group the two requests and declare the items as surplus.

The meeting adjourned at 5:15 p.m. after a motion by Comm. Graves.

Prepared by Maria Savage

MINUTES
GENERAL OPERATIONS COMMITTEE
CHRIS HUGHES, CHAIRMAN
April 23, 2010

Present:

Chris Hughes, Chairman
Shawn Utley, Vice-Chairman
Joe Matthews
Saundra Ridings Boyd
Steve Graves
Jim Vaughn
David Cummings

Also Present:

David Pigna, Purchasing Director
Leah Dennen, County Law Director
David Lawing, Director of Finance

The special meeting of the General Operations Committee was brought to order on Monday, April 23, at 3:30 p.m. in the Sumner County Administration Building. Chairman Hughes declared a quorum present to conduct business.

David Pigna reported that the HVAC system had a breakdown in the Sumner County Administration Building. A temporary fix has made the unit operational until possibly June. He stated that computer climate control system and duct work are not working efficiently causing additional stress on the compressor. His recommendation was to replace both items along with a new HVAC unit.

David Lawing gave a report on the status of the 2010 Bond Issue stating that unencumbered funds amounted to \$1,029,819.75. To release those funds would require County Commission approval. Mr. Pigna estimated that the inside work would cost \$65,000-\$75,000 and the unit approximately \$100,000-\$200,000.

Upon motion of Comm. Cummings, seconded by Comm. Vaughn, the committee voted to use 2010 Bond funds from the \$850,000.00 appropriated for the Administration Building to pay for the work, and, furthermore, to request Mr. Pigna to begin the bidding process immediately with the possibility of another special called meeting to approve a bid.

The meeting adjourned at 3:40 p.m. after a motion by Comm. Vaughn.

Prepared by Maria Savage

SUMNER COUNTY HIGHWAY COMMISSION

APRIL 6, 2010

MINUTES

MEMBERS PRESENT:

David Cummings, Commissioner
Shawn Fennell, Commissioner
Frank Freels, Commissioner
Steve Graves, Chairman
Anthony Holt, County Executive
Joe Matthews, Vice Chairman
Tom Neal, Citizen Member
Scotty Parker, Road Superintendent

MEMBERS ABSENT:

OTHERS PRESENT:

Leah Dennen, Law Director

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, April 6, 2010 at 4:00 P.M. in conference room #112 at the Sumner County Administration building.

ADDITION TO AGENDA

Freels reports under Chairman

APPROVAL OF AGENDA

Motion to approve: Commissioner Freels

Seconded by: Citizen Member Neal

Motion passed:

APPROVAL OF MINUTES

Motion made by Commissioner Cummings to approve the March 2010 minutes. **Seconded** by Commissioner Freels. **Motion passed** with Commissioner Matthews abstaining.

PUBLIC RECOGNITION - none

REPORT OF CHAIRMAN: OLD BUSINESS

A. Hwy 31E & Mt Vernon Road Turning Lane

Commissioner Freels contacted Mike Brown with the State and he pointed out the bridge is too close for a turning lane.

B. New Shackle Island & Upper Station Road Traffic Light

Commissioner Freels has talked to the State twice about the light and as he remarked 'they have not said no'. He continues to work on this.

REPORT OF CHAIRMAN: OLD BUSINESS – continued**C. New Shackle Island & Stop 30 Road Traffic Light**

Commissioner Freels says the State's Mike Brown mentioned they would have to set up a counter and he would need to talk to the City of Hendersonville since this area is in their Planning Region.

D. Hole at New Hope Road & Ward Road

Commissioner Freels remarked he had a couple of Commissioners on him about this problem. There is a hole at above-mentioned roads big enough to bury a car in, right past Worsham's store. Mr. Freels talked to Mike Brown with the State about putting up guardrails on both sides of the road, and he said if it were possible, he would do it.

E. New Shackle Island Road Culvert

Commissioner Freels mentioned a bent up culvert/tile on New Shackle Island Road, but they are waiting on tests to come back from Environmental so they can do everything they need to. The State's Mike Brown went in there, rafted the bank a little, and straightened the old tile out the best he could. Mr. Freels will keep the committee up to date as things are accomplished.

REPORT OF CHAIRMAN: NEW BUSINESS – none**REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS** - none**REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS****A. Drainage Problem at 1202 Stirlingshire Drive**

Road Superintendent Parker identified the problem of this drainage at 1202 Stirlingshire Drive as coming off the right-of-ways from roads, homes and developments and so forth. Mr. Parker discussed several solutions and Commissioner Freels **motioned** to let Road Superintendent Parker handle it and report to us, letting Law Director Dennen draw up the paperwork for the owner to sign that he agrees to it. **Seconded** by Commissioner Cummings. **Motion passed** unanimously.

B. 2010-2011 Proposed Budget

Road Superintendent Parker presented the 2010-2011 Proposed Budget for approval. County Executive Holt **motioned** to approve the 2010-2011 Proposed Budget. Citizen Member Neal expressed concern that the budget for asphalt and diesel fuel and gasoline is the same as it was for last year, with prices going up every day. Road Superintendent Parker explained the budget is status quo until he receives his figures from the State, since the County is requesting the budget now. Mr. Neal also inquired about the building construction fund. Road Superintendent Parker declared no building plans for the upcoming year.

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS - continued**C. Patching School Parking Lots**

Commissioner Freels inquired if the Highway Department has the equipment to repair and how much it would cost to patch school parking lots, and how that is priced out (square foot/yard). Road Superintendent Parker indicated he would talk to him about it.

REPORT OF COUNTY EXECUTIVE**A. Bridge over 109 South HWY**

County Executive Holt revealed the engineering plans will soon be here. The next phase is the acquisition of the Right-of-way. Construction will probably start next year. The new bridge will be 10' higher than the old bridge in the center. It will have four lanes and a bike lane. If you are going towards Wilson County, the new bridge will be to the left of where it stands now. Once the new bridge is completed, Mr. Holt assumes the old bridge will be torn down.

COMMISSION BUSINESS - none**REPORT OF LAW DIRECTOR** - none

<u>MOTION TO ADJOURN:</u>	Commissioner Fennell
<u>SECONDED BY:</u>	Citizen Member Neal
<u>ADJOURNMENT:</u>	4:30 P.M.

MINUTES
LAW ENFORCEMENT SUBCOMMITTEE
April 5, 2010
5:00 p.m.

Present:

Shawn Fennell, Chairman
David Satterfield
Paul Decker
Kirk Moser
Bob Pospisil
Jim Vaughn
Bob Barker, Sheriff

Also Present:

Leah Dennen, Law Director
Bill Kemp, County Clerk
Anthony Holt, County Executive

The meeting of the Law Enforcement Subcommittee was called to order April 5, 2010, at 5:00 p.m. in the Sumner County Administration Building. Chairman Fennell declared a quorum present.

Agenda. Comm. Moser moved, seconded by Comm. Decker, to approve the agenda. The motion carried.

Minutes. Comm. Satterfield moved, seconded by Comm. Decker, to approve the minutes of March 5, 2010. Comm. Moser abstained.

Public Recognition. There was none.

Report of the Chairman. Chairman Fennell did not have a report.

Report of County Executive. County Executive Anthony Holt had no report.

Sheriff's Report March, 2010. Sheriff Bob Barker reported on the following:

- Sheriff Bob Barker reported that Sgt. Keith Bean has applied for a High Visibility Grant with Governor's Highway Safety Office, the result of which is expected in August or September. The grant which requires no matching funds would be to purchase four-five radar moving units at approximately \$1,000.00 each for patrol vehicles.
- Sheriff Barker reported very positive trends in the animal control figures when comparing first quarter of 2010 the same period in 2009. The economy has affected the adoption rate in the first quarter of 2010. The rates for animals euthanized were down 57.4 to 47.2 percent; rescues increased 18.4 to 30.6 percent; adoptions down 15.4 to 12.6 percent.
- Sheriff reported on the daily jail average for the Sumner County Jail inmates was 504 in March 2010

- Sheriff Barker gave a report on the Animal Control monthly statistics. Total animals submitted in March 2010, were 261, with a breakdown of 100 cats and 161 dogs. March calls for service totaled 373.
- Sheriff Barker reported that the Total Revenue from the Office of the Sheriff was \$31,142.09 for March, 2010. He reported disbursements were \$6,316.00.

Spay Neuter Alliance Agreement. Sheriff Barker reported that an agreement is being prepared between the Sumner Spay Neuter Alliance and the Office of the Sheriff. County Law Director is reviewing the contract, which will be presented at a later date.

Update on Animal Control Facility. Sheriff Barker reported that the bids for the Animal Control Facility were rejected and the project would be rebid. He stated that the project may be built partially with inmate labor saving potentially \$100,000.00. He stated that there are other savings that could be realized, not limited to but including the animal cage assembly. Ms. Dennen stated that inmate labor could be used during the construction process with certain restraints.

The committee adjourned at 5:10 p.m. after a motion from Comm. Decker.

Prepared by Maria Savage

NMINUTES
LEGISLATIVE COMMITTEE
BOB POSPISIL, CHAIRMAN
April 12, 2010

Present:

Bob Pospisil, Chairman
Paul Goode, Vice-Chairman
Steve Graves
Chris Hughes
Trisha LeMarbre
Merrol Hyde, Chairman
Commission
Absent: Kirk Moser, Paul Decker
Jim Vaughn

Also Present:

Bill Kemp, County Clerk
Leah Dennen, County Law Director
David Lawing, Director of Finance

The regular meeting of the Legislative Committee was called to order on Monday, April 12, 2010, at 6:00 p.m. in the Sumner County Administration Building in Gallatin. Chairman Pospisil declared a quorum present.

Agenda. Comm. Goode requested the Law Director to speak on the \$850,000 property tax appeal under New Business. Comm. Hyde moved, seconded by Comm. Hughes, to approve the agenda as amended. The motion carried.

Minutes. Comm. Hughes moved, seconded by Comm. Graves, to approve the minutes of March 8, 2010.

Recognition of the Public. There was none.

County Executive's Report. No report.

Certificates of Recognition. Upon motion of Comm. Hyde, seconded by Comm. Goode, the committee voted unanimously to group and approve the following certificates of recognition: Merrol Hyde Magnet School Speech Team, Betty Mayberry, Judy Baggett and Deb Spero.

Expense Reduction Analysts. Upon motion of Comm. Goode, seconded by Comm. Hughes, the Committee voted to defer the agenda item regarding the expense reduction analyst, as representatives were not present to discuss the matter.

Silver Star Banner Day. Upon motion of Comm. Hyde, seconded by Comm. Goode, the Committee voted to approve and forward to the Commission a resolution recognizing Silver Star Banner Day.

Old Bus Garage. County Law Director Leah Dennen stated that the old school bus garage that sits on airport property needs to be turned over to the County. She offered to send a letter requesting a date that the Board of Education would vacate the building. Comm. Hughes stated that June 1 is the date when the BOE will empty the building and the matter is being handled through the Education and General Operations Committee. No action was taken.

Door-to-Door Solicitations. Dennen stated that the concern for legislation has died down in regard to limiting door-to-door solicitations. Upon motion of Com. Hughes, seconded by Comm. Goode, the committee voted to defer the matter.

Bottle Bill. Ms. Dennen reported that she had contacted State Representatives Debra Maggart, who had questions about the Bottle Bill, and Mike McDonald who was in favor of the bill. Upon motion of Comm. Hyde, seconded by Comm. Hughes, the Committee voted to table discussion on the bottle bill.

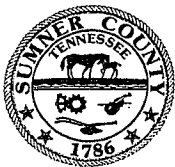
Construction/Development. There was no report.

\$800,000.00 Short Fall. Ms. Dennen reported that owners of several commercial parcels appealed their property assessments to the State Board of Equalization. If the appeal is granted, the revenue impact would be approximately \$800,000.00. Ms. Dennen requested that more in depth questions be direct to the Finance Director David Lawing.

Zoning Report. Upon motion of Comm. Goode, seconded by Comm. LeMarbre, the Committee voted to docket for May 17, 2010, the following: 1) Amendment to Article VII, Sections 4,5 and 7 pertaining to Commercial PUD; 2) Add to Article IV, Section 20 pertaining to tents not to be used for permanent occupancy.

Upon motion of Comm. Goode, seconded by Comm. Hughes, the Committee adjourned at 6:15 p.m.

Prepared by Maria Savage



MINUTES FOR AD HOC COMMITTEE FOR CHAPTER 21
(LOCAL OPTION FINANCIAL MANAGEMENT SYSTEM)
March 23, 2010

MEMBERS PRESENT
Billy Hobbs, Chairman
Paul Decker
Maryanne Durski
Frank Freels
David Kimbrough
David Lawing
Don Long
Bob Pospisil
Jerry Stone
OTHERS PRESENT
Merrol Hyde

- I. CALL TO ORDER by Chairman Dr. Billy Hobbs at 5 p.m. in Room #112 of the County Administration Building
 - A. Approval of Agenda—Dr. Hobbs requested item IV. B. be deleted from the agenda. Motion to approve by Frank Freels, seconded by Bob Pospisil, passed unanimously.
 - B. Recognition of Public—No response.
- II. APPROVAL OF MINUTES
 - A. February 23, 2010—Motion to approve by Jerry Stone, seconded by Bob Pospisil, passed unanimously.
- III. REPORT OF THE COMMITTEE CHAIR—Dr. Hobbs stated he would make his comments at the end of the meeting regarding the April meeting.
- IV. NEW BUSINESS (Mr. Long arrived during this time.)
 - A. Discussion with Mr. Ron Gilbert, Wilson County Finance Director—Matters relative to the 1981 Act as experienced in Wilson County—Mr. Gilbert stated he has been the Finance Director for Wilson County since March 1, 1993 and had previously spent 20 years with the State Comptroller's Office. His department is currently responsible for accounting, budgeting, centralized purchasing, payroll, accounts receivable for EMS, and insurance for all of Wilson County except for the schools. There are 12 employees in the Finance Department plus the director. According to Mr. Gilbert, Wilson County came under the 1981 Act in August 1991, and shortly thereafter, a finance director was hired. He left in December 1992, and the Wilson County Board of Education (WCBOE) sued to come out from under the 1981 Act in February 1993 by submitting evidence to the Commissioner of Education. The Secretary of State appointed a hearing judge. Mr. Gilbert stated that the WCBOE just decided they didn't want to be under the 1981 Act any longer, that it was his impression that the WCBOE didn't want to give up authority or control of its assets. A clean audit with no deficiencies had been received by Wilson County, but the WCBOE presented errors in the Finance Department which the hearing judge thought was sufficient to remove the schools from under the 1981 Act.

At this time, Mrs. Durski passed out the legal documents for the dissolution of the 1981 Act in Wilson County. Dr. Hobbs stated it didn't seem Wilson County gave it time to work. Mr. Decker asked Mr. Gilbert what would be the advantages of combining the departments. Mr. Gilbert responded he thought it would generate more trust between the BOE and the County Commission, stop duplication of a lot of work and create more openness with records. Mr. Freels stated that just because Wilson County was not successful under the 1981 Act, that doesn't mean Sumner County wouldn't be—it's a different group of people, different commissioners, different school board, different everything. Mr. Freels asked for any information to be mailed out before future meetings. Dr. Hobbs asked if anyone had any knowledge of other counties who have been under the 1981 Act and had sued to get out. No one knew of any other such situations. Mr. Kimbrough stated the legal document points to poor quality in the county finance office and cautioned that a lot of things can fall through the cracks if you don't have the right people handling it. He also stated, from what he read, he thinks the hearing judge made the correct decision.

Mr. Stone asked Mr. Gilbert if all the personnel came together under one roof when the 1981 Act was adopted, and he said they did and that it is his opinion that some work was being done deliberately incorrectly by the employees from the WCBOE. Mr. Stone said he didn't understand why these errors would occur if using the same people to do the same work. Dr. Hobbs asked if the combining of the departments happened immediately all at one time, and Mr. Gilbert responded that it did to which Dr. Hobbs responded was a mistake to do this. When Mr. Decker questioned why these systems were pulled together, Mr. Gilbert stated that the WCBOE was a mess in 1990-91 with a \$2.5M deficit in one year and a smaller one shortly thereafter that they didn't know about until county auditors told them and that they didn't have the personnel to do the job. Mr. Decker interjected that this all happened with an interim director after the death of the superintendent of schools.

Dr. Hobbs asked the committee to read the legal document and take into consideration this happened in the early 1990's. Mr. Lawing stated that it is his opinion, after just briefly looking at the document, that the person making the accusations didn't review the reports well. The amounts in question appear to be immaterial, and he stated he is concerned about the administrative judge's decision. Mr. Lawing also stated that the software applications in place today would take care of some of the problems encountered by Wilson County. Mrs. Durski stated they asked for corrections to be made by the Wilson County Finance Department that weren't made, and she is not sure of the timeliness of the reports from the county to the schools.

~~B. Mr. Mickey Hall, Deputy Director of Schools for Wilson County (added by Mrs. Durski)~~

At this time, Dr. Hobbs made the following comments.

- (a) Mrs. Durski requested the Wilson County Deputy Director of Schools for Finance, Mr. Mickey Hall, be allowed to attend the April meeting.
- (b) Mr. Mike Nichols, Finance Director for Madison County (who operates under a consolidated system) will be attending the April meeting.
- (c) Two CTAS representatives will be at the May meeting (Marty Spears and Doug Bodary).
- (d) Hopefully, this committee will be in a position to make a decision and recommendation to the county commission for the June commission meeting.

Mrs. Durski added that she would like to have a discussion at either this meeting or a future meeting of what prompted this discussion (to adopt the 1981 Act) for Sumner County and what is the desired outcome. Dr. Hobbs asked for this to be added to the end of the agenda for the April meeting.

At this time, Mr. Hyde asked Mr. Lawing if it would be simple to make sure the types of things that happened in Wilson County doesn't happen in Sumner County. Mr. Lawing responded he didn't understand how these things happened. He stated that currently the finance department looks for anomalies, and that based on what Mr. Gilbert said, it looks as though some of the things reported in the legal documents could have been purposeful in Wilson County. Mrs. Durski objected to the statements that were made suggesting the errors made in Wilson County may have been purposeful. Mr. Kimbrough stated that it may have been possible that all the people in Wilson County may not have been fully qualified for their positions. Mr. Hyde asked Mr. Lawing if he could set up the department to where most of these things could be taken care of. Mr. Lawing responded yes, and that he is concerned with the quick implementation in Wilson County and that if the problems don't exist now they shouldn't exist once together.

Dr. Hobbs asked for Mr. Lawing to bring detailed financial information to the May meeting of the costs, transferred costs, facility and facility costs, and all those things associated with it.

Mr. Kimbrough stated he would like to have the information that Mrs. Durski requested prior to the meeting. Mr. Hyde stated that the committee members need to look beyond what is happening now and look at what will be best 10 years from now for the county without looking at current personnel.

V. ADJOURNMENT—Motion to adjourn at 5:40 by Bob Pospisil, seconded by Frank Freels, passed unanimously.