



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Shawn Utley

Third District
Steve Graves
David Satterfield

Fourth District
Frank E. Freels
Joe C. Matthews

Fifth District
Ben Harris
Baker Ring

Sixth District
Paige Brown-Strong
Jim Vaughn

Seventh District
Trisha LeMarbre
Kirk Moser

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Chris Hughes
David Kimbrough

Tenth District
Paul R. Goode
Jo Skidmore

Eleventh District
Paul D. Freels
Jerry F. Stone

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Budget Committee.....August 9,16

Committee on Committees..... August 16

Education Committee..... August 2

Employee Benefits Committee.....July 20

Emergency Services Committee.....August 2

Financial Management..... August 16

General Operations Committee..... August 9

Highway Commission..... August 3

Law Enforcement Subcommittee..... August 2

Legislative Committee..... August 9

Airport Ad Hoc Committee.....August 10

MINUTES
SUMNER COUNTY BUDGET COMMITTEE
MEETING
August 9, 2010
7:00 P.M.

Members Present:

Kirk Moser - Chairman	Shawn Utley	David Satterfield
Jerry Stone -- Vice Chairman	Billy Hobbs	David Kimbrough

Also:

David Lawing	Leah Dennen	Beth Browning	Benny Bills	Merrol Hyde	Maryanne Durski
Bill Kemp	Mahailiah Hughes				

Chairman Moser called the Budget Committee to order on Monday, August 9, 2010 at 7:00 P.M., in Room 112 at the County Administration Building in, Gallatin, Tennessee.

AGENDA:

Chairman Moser added under (V) Old Business (A) Medical Examiner Compensation. Chairman Moser deleted under (VI) (B) Board of Education item (3) FY 11 Budgets, and added (3) Change Orders. Motion to approve the agenda made by Mr. Stone, seconded by Mr. Hobbs, motion passed 6-0.

MINUTES:

Motion to approve the minutes of July 12, 2010 made by Mr. Utley, seconded by Mr. Satterfield, motion passed 6-0.

REPORT OF THE COUNTY EXECUTIVE:

Mr. Holt humbly requested the committee review the FY 11 proposed budget and give County General employees a 2% pay increase. Mr. Holt discussed with Mr. Lawing if 1% is given now and the additional 1% given in January, the fiscal impact would be approx. \$400,000. Chairman Moser noted Commissioner Frank Freels is on the agenda to discuss this matter.

REPORT OF THE COMMITTEE CHAIR:

Report from the County Trustee – included in packet

Report from the Assessor of Property – included in packet

Chairman Moser wanted to extend a Thank You to Commissioner Billy Hobbs on his service to Sumner County. Chairman Moser requested the committee pray for Commissioner Paul Freels. Mr. Freels has been ill and is hospitalized.

OLD BUSINESS:

Medical Examiners Compensation - Ms. Dennen informed the committee Sumner County must have a medical examiner. Ms. Dennen informed the committee that the current Medical Examiner is requesting \$1,500 compensation per month and benefits. Ms. Dennen stated with the new IRS laws, Sumner County can no longer provide a vehicle for the Medical Examiner. Ms. Dennen noted this would also include his Medical Director compensation. Motion made by Mr. Kimbrough, seconded by Mr. Hobbs to approve \$1,500 monthly with benefits. Motion to amend made by Mr. Hobbs, to compensate the Medical Examiner \$1,500 monthly with no benefits, motion fails for lack of second. Motion to amend made by Mr. Stone, to compensate the Medical Examiner \$1,200 monthly with no benefits, motion fails for lack of second. Original motion fails 3-3, with Mr. Satterfield, Mr. Stone, and Mr. Hobbs voting against.

ITEM REVISITED LATER ON THE AGENDA.

NEW BUSINESS:

Construction and Development (Gary Hammock) – requesting an additional \$200,000 in FY 11 budget due to new EPA and TDEC standards and requirements for MS4 - Mr. Hammock informed the committee due to the new standards and requirements for MS4, additional funds would need to be added to his budget. Mr. Hammock stated the \$200,000 is a speculated cost. Mr. Hammock stated the true amount of the cost is undetermined until the standards are released. The committee requested Mr. Hammock report back to the

committee when the regulations are received. Motion made by Mr. Stone to approve up to \$200,000 in the C&D budget; however, Mr. Hammock must seek prior approval from the committee on all expenditures before purchase, seconded by Mr. Hobbs, motion passed 5-1, with Mr. Utley voting against.

Board of Education –

Update on Continuing Growth Building Program Phase I Construction Projects – Mr. Bills stated the Portland East renovation is almost complete. Students are attending Portland East. Merrol Hyde Magnet science labs are under way. The drainage issue at Gene Brown is on target.

Update on the 2010 Bond construction/renovation projects – Mrs. Durski stated the 2007 bond is still showing a projected shortfall of approx \$240,000. Funds from the 2010 bond will be used to cover the shortfall. Mrs. Durski stated there is a spreadsheet to show the over/under projections in the 2010 bond on projects.

Change order for Portland East - \$19,533.05 for cafeteria drainage system and \$13,800 for repairs to the gym floor from a roof leak. – Mrs. Durski stated it appears all of the asbestos has been removed from Portland East. Mrs. Durski stated approx. \$74,000 remains in the Asbestos Removal Fund. Mrs. Durski requested the committee reallocate the funds for the change orders. Motion to approve change orders and re-appropriate funds from the Asbestos Fund for these expenditures, made by Mr. Hobbs, seconded by Mr. Utley, motion passed 6-0.

Tax Refunds

1. Bailey Special Risks -\$457.89
2. Sun Tan City AKA STC Operations of Nashville -\$49.04

Motion to group and approve the above tax refunds made by Mr. Stone, seconded by Mr. Satterfield, motion passed 6-0.

Payroll Time Keeping System – Mr. Lawing reported these are more definite figures for the time keeping system. Mr. Lawing stated these are quotes from Gorie Regan the cost of the payroll time keeping system. Mr. Lawing stated the cost would depend upon the number of employees Sumner County would need. Motion to defer made by Mr. Stone, seconded by Mr. Kimbrough, motion passed 6-0.

Purchasing policy amendments - Motion made by Mr. Kimbrough, seconded by Mr. Utley, to approve all the Purchasing Policy amendments, motion passed 6-0.

*****MEDICAL EXAMINER – REVISITED*****

Motion made by Mr. Hobbs, seconded by Mr. Kimbrough to reconsider the Medical Examiner compensation, motion passed 6-0. Motion made by Mr. Hobbs, seconded by Mr. Kimbrough to compensate \$1,500 monthly with no benefits, motion passed 4-2, with Mr. Satterfield and Mr. Stone voting against.

Commissioner Frank Freels (per Chairman Moser) - Chairman Freels discussed with the committee the possibility of giving County General Employees a raise. Mr. Freels noted as of July 1, 2010 there are 575 full time employees. If you give each employee a 2% raise, this would have a budgetary impact of \$498,000. Mr. Freels informed the committee a 1% raise now and a 1% raise in January 2011, would be a budgetary impact of \$375,000. Mr. Freels requested the committee consider giving a raise to all County General employees. Mr. Hyde reminded the committee that the County Commission is the funding body to the school board. If we are going to give County General Employees a raise, we need to be equal for the School Board Employees. Chairman Moser asked Mrs. Durski the budgetary impact if all school board employees received a 2% raise; Mrs. Durski responded with approximately \$3(M). Mr. Satterfield stated that a percentage raise would not help the employees on the bottom of the pay scale. Mr. Satterfield stated that a flat rate bonus would be better to all employees. Mr. Anthony Holt stated that our employees are all valuable and retaining employees will be a problem. Mr. Kimbrough asked Mr. Lawing, without the raises, how much will have to come from our reserve in order to balance the budget. Mr. Lawing responded with approximately \$3.4(M). Motion made by Mr. Hobbs to give a 2% raise to all employees effective July 1, 2010 (retroactive), motion fails for lack of second. Mr. Bill Kemp addressed the committee and encouraged some pay raise for employees. Motion made by Mr. Stone to give full time County General employees \$500 bonus spread out over a 12 month period, motion fails for lack of second. Motion made by Mr. Satterfield for a \$750 bonus to all full time employees, motion fails for lack of second. Mrs. Mahailiah Hughes addressed the committee. Mrs. Hughes stated she is aware this is hard times for Sumner

MINUTES
SUMNER COUNTY BUDGET COMMITTEE
MEETING
August 16, 2010
6:00 P.M.

Members Present:

Kirk Moser - Chairman	Shawn Utley	David Satterfield
Jerry Stone - Vice Chairman	Billy Hobbs	David Kimbrough

Also:

David Lawing Leah Dennen Beth Browning Benny Bills Merrol Hyde Maryanne Durski

Chairman Moser called the Budget Committee to order on Monday, August 16, 2010 at 6:00 P.M., in Room 112 at the County Administration Building in, Gallatin, Tennessee.

AGENDA:

Chairman Moser noted this is called meeting of the budget committee. Chairman Moser stated this meeting is to discuss all items pertaining to the 2010-2011 FY Budget.

FY 11 Budget Discussions

- Motion made by Mr. Hobbs, seconded by Mr. Satterfield to issue all County General employees a one time \$500 bonus to be issued the first payroll of December 2010, motion passed 4-2, with Mr. Kimbrough and Mr. Utley voting against.
- Motion made by Mr. Stone, seconded by Mr. Hobbs to approve Option #1 Tax Levy, motion failed 3-3, with Mr. Kimbrough, Mr. Utley, and Mr. Satterfield voting against.

Mr. Lawing stated there are 3 levy options presented to the committee.

Option #1

This option takes \$.01 away from schools. This is based on 96% collectability and the revenue from sales tax will make up the difference.

Fund	Tax Rate	Percentage
General	\$ 0.4413	21.8377%
General Debt Service	0.3596	17.7948%
Highway/Public Works	0.0168	0.8313%
General Purpose School	1.2031	59.5361%
Total	\$ 2.0208	100.0000%

Option #2

This option is based on the Current Budget Proposal. This is based on 95.5% collectability.

Fund	Tax Rate	Percentage
General	\$ 0.4313	21.3429%
General Debt Service	0.3596	17.7948%
Highway/Public Works	0.0168	0.8313%
General Purpose School	1.2131	60.0310%
Total	2.0208	100.0000%

Option #3

This option takes a partial penny from schools. This reflects 96% collection rate and revenue neutral for schools / all increase net from schools to General Fund.

Fund	Tax Rate	Percentage
General	\$ 0.4378	21.6647%
General Debt Service	0.3596	17.7949%
Highway/Public Works	0.0168	0.8314%
General Purpose School	1.2066	59.7090%
Total	\$ 2.0208	100.0000%

Being there were no further items before the committee, motion to adjourn at 8:15p.m. made by Mr. Utley, seconded by Mr. Kimbrough, motion passed 6-0.

County; however, this budget year, longevity pay was frozen at FY 10 rates. The prescription plan was changed costing employees money and the insurance has already increased 10%. Mrs. Hughes stated that at the beginning of the year her employees were aware they would not be receiving a raise. However, now the split on the insurance possibly will be changed causing more financial loss to her employees. Mrs. Hughes stated she does not feel like the 80/20 split is not to increase the Insurance Trust balance, but it is to balance the budget at the expense of the employees. Mrs. Hughes encouraged the committee not to change the split on the insurance. Motion made by Mr. Hobbs to give all County General full time employees a 1% raise retroactive to July 1, 2010, motion fails for lack of a second. Motion made by Mr. Stone to give all employees a \$500 bonus, seconded by Mr. Hobbs, motion fails 3-3, with Mr. Utley, Mr. Kimbrough, and Mr. Satterfield voting against.

FY 2011 Budget Discussion

Health Insurance Split – Ms. Dennen noted the Self - Insurance Trust Board has not taken a vote on this item. Motion made by Mr. Satterfield, seconded by Mr. Utley to keep the insurance split at 85/15%, motion failed 2-4, with Mr. Kimbrough, Mr. Moser, Mr. Stone, and Mr. Hobbs voting against.

FY 11 Budget (to be distributed at the meeting) - Mr. Lawing reviewed any County General Budget changes that have already been discussed in previous meetings. Mr. Lawing noted there have been 2 approved changes made to the tax rate. Chairman Moser stated the tax rate stays the same just some shifts made in the appropriations. Motion made by Mr. Hobbs, seconded by Mr. Utley, to approve the tax rate and to approve all Budgets, motion to fails 3-3, with Mr. Kimbrough, Mr. Stone, and Mr. Satterfield voting against. Motion made by Mr. Stone to approve all County Budgets (expenditures and projected revenues) but not the tax rate, seconded by Mr. Kimbrough, motion passed 5-1, with Mr. Satterfield voting against.

REPORT OF FINANCE DIRECTOR:

Mr. Lawing stated the Finance Department is still working on closing FY 10; therefore, he has no report at this time.

Being there were no further items before the committee, motion to adjourn at 8:58 p.m. made by Mr. Utley, seconded by Mr. Kimbrough, motion passed 6-0.

**COMMITTEE ON COMMITTEES
MINUTES
AUGUST 16, 2010**

Present:

Trisha LeMarbre, Chairman
Chris Hughes, V. Chairman
Bob Pospisil
David Satterfield
Absent: Shawn Fennell

Also Present:

Leah Dennen, Law Director
Anthony Holt, County Executive

The meeting of the Committee on Committees was brought to order on Monday, August 16, 2010, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman LeMarbre was presiding.

Agenda. Upon motion of Comm. Hughes, seconded by Comm. Pospisil, the Committee voted to approve the agenda. Chairman LeMarbre noted the deferral of the appointments to the Sumner County Airport Authority.

Minutes. Upon motion of Comm. Satterfield, seconded by Comm. Hughes, the committee voted to approve the minutes of July 19, 2010. Chairman LeMarbre abstained from the vote.

Recognition of the Public. There was none.

County Executive's Report. There was none.

Solid Waste Board. Chairman LeMarbre brought forth the re-appointment of Mark Bristol from Hendersonville to serve on the Solid Waste Board. Comm. Hughes made the motion to approve. The motion was seconded by Comm. Pospisil and approved by voice vote of the body.

Solid Waste Board. Chairman LeMarbre brought forth the re-appointment of Cecil Ray to serve on the Sumner County Planning Commission. Comm. Hughes made the motion to approve. The motion was seconded by Comm. Pospisil and approved by voice vote of the body. Chairman LeMarbre noted that due to the reorganization of the Planning Commission the late Charles Haynes would not be replaced.

Next Month.

The following appointments for the next month were announced as follows:

Sheriff's Civil Service Board

Joint Economic and Development Board

Tourism Board, Library Board, Delinquent Tax Committee,

Self-Insurance Board, West Fork Creek Authority,

Local Emergency Planning Commission

Upon motion of Comm. Hughes, seconded by Comm. Pospisil the committee adjourned at 6:33 p.m.

Prepared by Maria Savage

MINUTES
EDUCATION COMMITTEE
August 2, 2010

Present:

Paul Decker, Chairman
Trisha LeMarbre, Vice-Chairman
Steve Camp
Paul Goode
Chris Hughes
Joe Matthews
Jim Vaughn

Also Present:

Benny Bills, Director of Schools
Maryanne Durski, Schools Finance Director
Leah Dennen, Law Director
Commission Chairman Merrol Hyde
Judy Wheeler, School System
Jerry Stone, Commissioner

Chairman Decker brought the Education Committee meeting to order on Monday, August 2, 2010, at 6:00 p.m. in the Sumner County Administration Building in Gallatin. A quorum was present to do business.

Agenda. Upon motion of Comm. Goode, seconded by Comm. Matthews, the Committee members approved the agenda with the addition of action on the September meeting date.

Minutes. Upon motion of Comm. Hughes, seconded by Comm. Vaughn, the Committee approved the minutes of July 12, 2010. Comm. LeMarbre abstained from the vote.

Recognition of the Public. There was none.

Report of Chairman. Chairman Decker reported that this will be the last meeting of this Committee before the election and thanked members for their service to the County.

County Executive. County Executive Anthony Holt had no report.

Director of Schools. Benny Bills, Director of Schools, reported that the teachers are in meetings and reported to schools all day Wednesday, with the first day of school on Friday. He said that Portland East Middle School was in good shape, with construction projects on budget and on time.

Report on 2010 Bond Issue. Mrs. Maryanne Durski reported that R.T. Fisher and the Beech High School megatherm are underway. Chairman Decker reported that prior to bids being let a meeting with adjacent property owners took place regarding the Gene Brown Elementary School project.

Chairman Decker noted that the price quoted by R.G. Anderson Company for construction of a football practice field at Portland West Middle School does not include any architect's fees, according to a letter from KBJM Architects, Inc. which has not requested any additional payment for the design or contract administration of this additional work.

Report on 2007 Bond Issue. Maryanne Durski will report next month on the matter.

Educate and Grow Scholarship. Chairman Decker stated that there were two changes to the Educate and Grow Scholarship Program regarding military personnel as follows:

1. Any Sumner County resident who is an honorably discharged member of the United States Military and was a resident of Sumner County for at least one year when graduating from high school, who enrolls as a full time students at Volunteer State Community College within six months of being honorable discharged from the military, shall qualify for the Educate and Grow Program for up to four consecutive semesters as long as the veteran, who is enrolled a fulltime student, remains in good standing with Volunteer State Community college and maintains a 2.0 GPA or better each semester; and
2. The Sumner County Education and Grow Program is only available as last-dollar funding and is only available for fall and spring semesters.

Upon motion of Comm. LeMarbre, seconded by Comm. Vaughn, the Committee voted to approve the matter with the clarification that students enroll within 12 months, not six, from the time of graduation.

School Budget 2010-11. Mrs. Durski presented the Federal Projects draft budget, the Endowment Fund budget, School Nutrition draft budget and the School General Purpose Fund draft budget. The Committee and Commission Chairman Merrol Hyde discussed the Board of Education School General Purpose Fund.

Upon motion of Comm. Hughes, seconded by Comm. Goode, the Committee voted to refer the School General Purpose Fund, back to the Board of Education with the following questions:

- Whether two superintendents can be paid from one line item
- Insurance costs for bus drivers and janitorial workers

The motion carried (4-2-1) with Commissioners Matthews, Goode, Hughes and Vaughn voting yes; Commissioners Decker and LeMarbre voting no; and Comm. Camp abstaining.

Upon motion of Comm. Hughes, seconded by Comm. Goode, the Committee voted to approve the School Nutrition budget.

Upon motion of Comm. Hughes, seconded by Comm. LeMarbre, the Committee voted to approve the Federal Projects budget. Comm. Goode abstained from the vote.

Upon motion of Comm. Hughes, seconded by Comm. Vaughn, the Committee voted to approve the Endowment Fund budget.

New Maintenance Facility. Comm. Goode requested a report on the savings in bulk purchases as a result of additional storage at the new maintenance facility.

September Meeting. Upon motion of Comm. Goode, seconded by Comm. Hughes, the Committee voted to change its meeting from September 2 at 6:00 p.m. to Tuesday, September 7 at 4:30 p.m. because of the Labor Day holiday.

The meeting was adjourned at 7:30 p.m. after a motion by Comm. Hughes, seconded by Comm. Matthews.

Prepared by Maria A. Savage

MINUTES
EMPLOYEE BENEFITS COMMITTEE

July 20, 2010
9:00 A.M.

Members Present:

Merrol Hyde	Maryanne Durski	Dr. Billy Hobbs	Anthony Holt
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Also:

Leah Dennen	Bob Shupe	Brooks Smith	David Lawing
Debbie Robertson	Kathy Courtelis	Ernie Clevenger	Serpil Gilbert
Mahailiah Hughes	Mike Fussell		

Mr. Hyde called the SIB Employee Benefits Committee meeting to order on Tuesday, July 20, 2010 at 9:00 a.m. in the Conference Room 112, County Administration Building, Gallatin, Tennessee.

Agenda: Items were added to the agenda under Report of the Consultant – C. State Rates; under New Business – C. Request from Mike Fussell. Mrs. Durski made a motion to approve the agenda with the additions; seconded by Dr. Hobbs; unanimous approval.

Public Recognition: None

Minutes: Motion for approval of June 22, 2010 minutes was made by Mrs. Durski; Dr. Hobbs seconded motion; minutes were approved.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe stated that we had a very good year and proceeded to give us a detailed summary of our Medical/RX/Dental 2009/2010 year. Both medical and dental projections are gaining. Mr. Shupe also handed out a comparison of a state plan comparing it to our plan.

CareHere: Mr. Clevenger reported that CareHere will have an informational meeting on Monday, July 26th at 5:00 in the Commission Chambers. CareHere clients are welcome to attend and ask questions.

Mr. Clevenger spoke about the impact of the Pharmacy changes. With the zero dollar co-pay for generics, employees have the incentive to go to the CareHere Pharmacy and this saves the Trust 46%. With a \$25 co-pay on brand names at the CareHere Pharmacy and retail and the changes made on brand names, employees have the incentive to go to the retail pharmacy which is cheaper for the Trust. CareHere will continue to monitor this and their goal is to save \$100,000 per month.

Mr. Holt voiced his concerns about the CareHere Clinics. He noted that he has had some complaints concerning the clinics. Mr. Clevenger invited everyone to come to the meeting Monday night and talk to Dr. Anthony Dallas to answer their questions and concerns.

Old Business: Mr. Shupe handed out the proposal for Dependent Eligibility Audit last month. The committee members have not had a chance to look at it closely enough yet. Ms. Dennen

proposed that we need to define what we are trying to find and look at the proposal further. Mrs. Durski suggested we put this back on the agenda for August and make a decision at that time.

New Business: Ms. Dennen said that we need an actuarial study done for this fund and the other fund. Dr. Hobbs made a motion to authorize the actuarial study; seconded by Mrs. Durski; unanimous approval.

Mr. Shupe reported that beginning with our payroll in 2012, we will have to start reporting on the W-2's the value of the health insurance (probably the cobra rate). They will not be taxed on this at this point.

Mr. Mike Fussell requested a signed authorization form from the committee and approval from the Board to obtain information from BCBS. Dr. Hobbs made a motion to approve the request if there was no cost from BCBS and after Ms. Dennen gets with Mr. Fussell to see what they actually need and reword the request; seconded by Mrs. Durski; unanimous approval.

There was no further business and Mrs. Durski adjourned the meeting at 10:10A.M.

**MINUTES
EMERGENCY SERVICES COMMITTEE**

August 2, 2010

Present:

Jim Vaughn, Chairman
Mike Akins, Vice- Chairman
Shawn Fennell
Paul Goode
Steve Graves
Saundra Ridings Boyd:
Jerry Stone

Also Present:

Keith Douglas, EMS Director
Leah Dennen, County Law Director
Sonny Weatherford, Chief Deputy
Major Carl Edison

Chairman Vaughn called the Emergency Services Committee to order on Monday August 2, 2010 at 5:30 PM in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Law Director Dennen added two items to the agenda. (1) Medical Examiner Report (2) Approval of meeting date changing from September to October. These would come under New Business. Comm. Goode made a motion, seconded by Comm. Stone. The agenda was approved as amended.

Approval of Minutes of June 7, 2010. Comm. Boyd made a motion, seconded by Comm. Goode. The minutes of June 7, 2010 were unanimously approved.

Public Comments None.

Report from the Chairman. None.

Report from the County Executive. None.

Report from the Sheriff. Chief Deputy Weatherford referred to the Sumner County Sheriff's Report. The following items were requested for approval from the committee:

- (1) Jail property, requested by Captain Doug Canter to be declared surplus and destroyed. Comm. Goode made a motion, seconded by Comm. Graves. Motion carried.
- (2) Additional property, requested by Captain Don Badacour, to be declared surplus and destroyed. Vice-Chairman Akins made a motion, seconded by Comm. Stone. Motion carried.
- (3) Vehicles and other items were grouped for approval to put on Gov. Deals. Comm. Goode made a motion, seconded by Comm. Stone. Motion carried.

Report from the Director Director Douglas referred to the August 2010 Report. Responses were above average, as were the transports. Revenues were budgeted as \$4,700.004. The ending figure was \$5,211,843.

Comm. Goode made a motion, seconded by Vice-Chairman Akins. The report was unanimously approved as presented.

Old Business. None.

New Business Law Director Dennen stated the necessity of having a Medical Examiner. Previously a car was purchased for Dr. Pinkston in lieu of compensation. The Law Director advised this could not be done in the future. It was suggested \$1500 a month as compensation. This would go before the Budget Committee. Director Douglas stated Dr. Pinkston also serves as Medical Director, and that these two positions are tied together. There was some discussion. No action taken.

Law Director Dennen stated the September Law Enforcement meeting was cancelled due to the holiday, and the next meeting would be scheduled for October 4th. Comm. Goode made a motion, seconded by Vice-Chairman Akins. The Committee unanimously approved to meet October 4th, with the contingency that if there was a major issue to be discussed, a special meeting would be called.

There was a motion to adjourn. The committee adjourned at 5:50pm.

Prepared by
Sheila Ashton

MINUTES
SUMNER COUNTY FINANCIAL MANAGEMENT COMMITTEE
August 16, 2010
5:07 P.M.

Members Present:

David Kimbrough – Chairman	Benny Bills	Kirk Moser
Frank Freels - Vice Chairman	Anthony Holt	Jim Vaughn

Also:

David Lawing Leah Dennen Beth Browning

Chairman Kimbrough called the Financial Management Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, August 16, 2010 at 5:07 p.m.

AGENDA: Motion made by Mr. Vaughn to approve the agenda, seconded by Mr. Bills, motion passed 4-0.

Mr. Moser arrived to the meeting.

APPROVAL OF THE MINUTES: Motion to approve the minutes of July 19, 2010, made by Mr. Bills, seconded by Mr. Vaughn, motion passed 5-0.

REPORT OF THE FINANCE DIRECTOR:

Monthly Revenue Analysis – Mr. Lawing noted the Finance Department is currently attempting to close out FY 10. Mr. Lawing stated these are still estimated actual figures for FY 10.

- Adequate Facilities – 95.316% of budget
- Wheel Tax – 101.416% of budget
- SCEMS Transportation Revenue – 109.306% (this is for 54 weeks)
- Sales Tax - 97.873% of budget
- Business Tax – 94.720% of budget
- Current Property Tax – 101.80% of budget - Mr. Lawing noted there are still potential refunds out on appeals. Mr. Lawing stated with the appeals, this is a high projection.

Mr. Lawing stated total revenue for FY 10 is \$41,037,731.

Mr. Anthony Holt arrived to the meeting.

NEW BUSINESS:

Purchase Order Matters – Mr. Lawing noted PO's were requested after the invoice dates. Motion to group and approve for payment all 3 PO matters made by Mr. Vaughn, seconded by Mr. Freels, motion passed 6-0.

Being that there was no more business, Mr. Vaughn motioned to adjourn at 5:25 p.m., seconded by Mr. Moser, motion passed 6-0.

MINUTES
GENERAL OPERATIONS COMMITTEE
CHRIS HUGHES, CHAIRMAN
August 9, 2010

Present:

Chris Hughes, Chairman
Shawn Utley, Vice-Chairman
Steve Graves
Joe Matthews
Saundra Ridings Boyd
Jim Vaughn
Absent: David Cummings

Also Present:

David Pigna, Communications Director
Leah Dennen, County Law Director
Merrol Hyde, Commission Chairman
David Lawing, Director of Finance
Bill Kemp, County Clerk
Anthony Holt, County Executive
Gary Hammock, Director Const. and Dev.
Jerry Bean, Storm Water MS4 Inspector

The regular meeting of the General Operations Committee was brought to order on Monday, August 9, at 5:00 p.m. in the Sumner County Administration Building. Chairman Hughes declared a quorum present to conduct business.

Agenda. Chairman Hughes added a memorandum from the Construction and Development to New Business. Added also was surplus items and reallocation of storage space. Comm. Vaughn requested wiring at the Commissioner's desks in the Commission Chambers, which will be for discussion in September, as well as Recyclables. Upon motion of Comm. Vaughn, seconded by Comm. Matthews, the committee approved the agenda as submitted.

Minutes. Upon motion of Comm. Vaughn, seconded by Comm. Utley, the committee approved the minutes of July 12, 2010. Comm. Graves abstained from the vote.

Recognition of the Public. There was none.

Report of Chairman. Chairman Hughes had no report.

County Executive's Report. There was none.

Building Subcommittee. Comm. Utley gave a report on the Animal Control Building, stating that the footings were poured and the electrical wiring roughed in. The Sheriff has picked out colors with the Architect. He stated that the projects will be \$130,000.00 short.

Comm. Utley moved, seconded by Comm. Vaughn, to accept the low bid of Dyer & Boger to perform the remodel work of \$427,700.00 on the Sumner County Courthouse. The motion carried.

Comm. Utley moved, seconded by Comm. Vaughn to approve the low bid of Curtis Builders in the amount of \$636,244.00, with alternates 1, 2, and 3. The motion carried. Alternate 4 to clad windows will be considered and be reported on next month by the Building Subcommittee. With Alternate 4 the allocated funds are short approximately \$127,000.00, according to Director of Finance David Lawing.

MS4 Phase 2 Funding. Jerry Bean, the MS4 Storm Water Coordinator, stated that he is the only County employee working on the set of regulations involved in the Phase II MS4 Storm Water Program. In order to accomplish all EPA mandates a Stormwater staff of 4-6 will be required ultimately or an outside consultant. Mr. Bean informed the Committee that the County has an official violation dating from February 10, 2009 that has not been addressed regarding the County allocation of funding for the project. Noncompliance with the provisions results in fines. It is estimated for two phases that it will take \$500,000.00. The request for funding was \$200,000.00.

County Executive Anthony Holt stated if he does not sign the NOI, then Sumner County will draw the unwelcomed attention of the EPA. Before he signs the documents, he needs a commitment from the County commissioners that they will be moving toward compliance. He stated that this is a federal mandate from the Federal Clean Water Act. He said the next phase that is coming any day, will be more stringent.

Comm. Matthews moved, seconded by Comm. Cummings, to approve \$200,000.00 to meet the Clean Water Act requirements.

Gary Hammock, Director of Construction and Development, stated that one of the reasons there is not an expenditure list, because TDEC has not issued the 2010 permit that will clarify the need for this expenditure. Mr. Hammock said he want to start the funding request process before it was needed.

Comm. Vaughn moved to amend, seconded by Comm. Utey, to provide a budget and a list of expenditures for the \$200,000.00. The motion failed (2-5) with Commissioners Vaughn and Utey voting in favor and Commissioners Cummings, Graves, Matthews, Hughes and Boyd voting against the measure.

The main motion carried (5-2) with Commissioners Vaughn and Utey voting against the measure.

Voters Storage. David Pigna, Director of Purchasing, stated that impending work on the HVAC unit in the Administration Building required making use of the storage area where confidential records belonging to the Registrar of Voters office are stored. He stated that space was available in the basement to place the records. Comm. Vaughn moved, seconded by Comm. Utey, to approve the request for space assignment to the basement.

Surplus Property. Surplus property was presented as follows:

- Sheriff's Office Items
- County General Items
- State of Tennessee Items

Upon motion of Comm. Vaughn, seconded by Comm. Utey, the Committee voted to declare the items as surplus and salvage.

Upon motion of Comm. Graves, seconded by Comm. Vaughn, the Committee voted to declare the items as from the Hendersonville Library of requested books to be declared surplus and sold as salvage.

The meeting adjourned at 6:00 p.m. after a motion by Comm. Vaughn.

Prepared by Maria Savage

SUMNER COUNTY HIGHWAY COMMISSION

August 3, 2010

MINUTES

MEMBERS PRESENT: David Cummings, Commissioner
Joe Matthews, Vice Chairman
Anthony Holt, County Executive
Scotty Parker, Road Superintendent
Frank Freels, Commissioner
Steve Graves, Chairman

MEMBERS ABSENT: Leah Dennen, Law Director
Shawn Fennell, Commissioner
Tom Neal, Citizen Member

OTHERS PRESENT: Judy Hardin, New Road Superintendent

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, August 3, 2010 at 4:15 P.M. in conference room #112 at the Sumner County Administration building.

ADDITION TO AGENDA - None

APPROVAL OF AGENDA

Motion to approve: Frank Freels, Commissioner

Seconded by: David Cummings, Commissioner

Motion passed: Unanimously

APPROVAL OF MINUTES

Motion was made by Frank Freels, Commissioner, to approve the July 2010 minutes.

Seconded by Commissioner Cummings. **Motion passed** unanimously.

PUBLIC RECOGNITION - Bill Bentson, Sumner Co. Schools Transportation. Mr. Bentson is recommending calling the "new" old 109 something other than "Old 109" due to the fact of already having 4 and to reduce confusion of locations of accidents. Mr. Bentson also stated E911 has issues with all the "Old" 109's already. Per Road Superintendent, Scotty Parker, the State has not sent a letter to relinquish the road to the County yet. It is from the radio station to North Center Point Road. After some discussion, Anthony Holt, County Executive, first suggested Judy Hardin and Scotty Parker, Road Superintendent, get together and solicit ideas for the road name. After a short discussion, County Executive, Anthony Holt, suggested we tentatively name the road Scotty Parker Road. All attendees agreed. Once the letter is received from the State, a motion is to be made to name the road Scotty Parker Road.

REPORT OF CHAIRMAN: OLD BUSINESS - None

REPORT OF CHAIRMAN: NEW BUSINESS - None

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS

1. **Request Acceptance of Roads in Deshea Estates: Rio Avenue & Cabriolet Court (See Attached) Motion** was made by Scotty Parker, Road Superintendent, to accept the road names. **Seconded** by County Executive, Anthony Holt. **Motion passed** unanimously.

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS (Per Judy Hardin)

1. Invitation to all Committee Members to Attend Retirement Reception for Scotty on Friday, August 27th from 2-4 p.m. at the Sumner County Highway Department.

REPORT OF COUNTY EXECUTIVE -

1. **Mr. Utley called Mr. Holt with 2 issues. Issue 1:** Residents in Sumner High Point subdivision want road signs for three roads in the subdivision that do not have them for any E911 calls. Tracey Lane, North Nikki Drive and South Nikki Drive are the signs needed. Per Mr. Scotty Parker, Road Superintendent, the developer is responsible for the signs and needs to put them up. Mr. Holt would like for Mr. Parker and Ms. Hardin to send a letter requesting the developer to put the signs up due to issues with safety.

Issue 2: Residents living on Running Meadows Road have requested a bridge be built for access to Hunter Road and Old Gallatin Road. There was short discussion. There was not any motion to build a bridge for Running Meadows Road. **Dropped due to no motion.**

COMMISSION BUSINESS - None

REPORT OF LAW DIRECTOR: OLD BUSINESS - None.

REPORT OF LAW DIRECTOR - NEW BUSINESS - None

MOTION TO ADJOURN: Vice Chairman, Joe Matthews
SECONDED BY: Road Superintendent, Scotty Parker
ADJOURNMENT: 4:45 P.M.

MINUTES
LAW ENFORCEMENT SUBCOMMITTEE
August 2, 2010
5:00 p.m.

Present:

Shawn Fennell, Chairman

Paul Decker

Bob Pospisil

David Satterfield

Jim Vaughn

Absent: Bob Barker, Sheriff

Kirk Moser

Also Present:

Leah Dennen, Law Director

Bill Kemp, County Clerk

Sonny Weatherford, Chief Deputy

Major Carl Edison, Sheriff's Department

The meeting of the Law Enforcement Subcommittee was called to order August 2, 2010, at 5:00 p.m. in the Sumner County Administration Building. Chairman Fennell declared a quorum present.

Agenda. Comm. Pospisil moved, seconded by Comm. Satterfield, to approve the agenda. The motion carried with the following addition requested by County Law Director Leah Dennen: Consideration of next month's meeting.

Minutes. Comm. Satterfield moved, seconded by Vaughn, to approve the minutes of June 7, 2010. The motion carried.

Report of Chairman. Chairman Fennell gave a report on the health of Sheriff Bob Barker. He said insurance for his treatments in New York are not covered. There will be a fundraiser on September 18 at Station Camp High School.

Public Recognition. There was none.

Report of the Chairman. Chairman Fennell did not have a report.

Report of County Executive. County Executive Anthony Holt was not present.

Sheriff's Report May, 2010. Chief Deputy Weatherford reported on the following:

- Animal Control Division Shelter Statistics for the month as follows:

	May	June	July
Total animals submitted	244	482	322
Total calls for service	302	292	286

- Total Revenue from the Office of the Sheriff as follows:

	May	June
Total Revenue	\$10,018.04	\$14,316.36
Total Disbursements	\$ 3,189.00	\$ 1,929.37

Jail Surplus. Upon motion of Comm. Vaughn, seconded by Comm. Pospisil, the Committee declared for surplus and destroyed the list of jail surplus property.

Radios Surplus. Upon motion of Comm. Vaughn, seconded by Comm. Pospisil, the Committee declared for surplus and destroyed the list of radios.

Automobiles Surplus. Upon motion of Comm. Vaughn, seconded by Comm. Decker, the Committee declared for surplus and destroyed the list of surplus automobiles.

Radios. Upon motion of Comm. Decker, seconded by Comm. Pospisil, the Committee voted to group and declared for surplus the list of radios supplied by the Sheriff's Department.

September Meeting. Ms. Dennen reported that the first Monday of September is a holiday. Comm. Vaughn moved, seconded by Comm. Pospisil, to cancel the September meeting. The motion carried.

The committee adjourned at 5:10 p.m. after a motion from Comm. Satterfield, seconded by Comm. Vaughn.

Prepared by Maria Savage

**MINUTES
LEGISLATIVE COMMITTEE
BOB POSPISIL, CHAIRMAN**

August 9, 2010

Present:

Bob Pospisil, Chairman
Paul Goode, Vice-Chairman
Paul Decker
Chris Hughes
Trisha LeMarbre
Kirk Moser
Jim Vaughn
Steve Graves
Merrol Hyde, Chairman Commission

Also Present:

Bill Kemp, County Clerk
Leah Dennen, County Law Director
David Lawing, Director of Finance
Frank E. Freels, Commissioner
John Isbell, Assessor of Property
Shawn Utley, Commissioner
Joe Matthews, Commissioner
Anthony Holt, County Executive
John Isbell, Assessor of Property

The regular meeting of the Legislative Committee was called to order on Monday, August 9, 2010, at 6:00 p.m. in the Sumner County Administration Building in Gallatin. Chairman Pospisil declared a quorum present.

Agenda. County Law Director requested the addition of Rules and Procedures to the agenda. Comm. Goode requested the addition of the following: Financial Management Act and Rainy Day Fund. Comm. Vaughn moved, seconded by Comm. Moser, to approve the agenda as amended. The motion carried.

Minutes. Comm. Goode moved, seconded by Comm. Hughes, to approve the minutes of July 12, 2010. The motion carried with Comm. Graves abstaining from the vote. Comm. LeMarbre abstained.

Recognition of the Public. There was none.

County Executive's Report. County Executive Anthony Holt requested that the Committee consider recognition of outgoing commissioners, including former Commissioner James England. Upon motion of Comm. Goode, seconded by Comm. Graves, the Committee voted to approve certificates of recognition for former commissioners.

Certificates of Recognition. Upon motion of Comm. Moser, seconded by Comm. Hughes, the committee voted unanimously to approve certificates of recognition for Hendersonville Parks Department Director and Maintenance Director Dave LeMarbre and Steve Crandell, respectively; Stephanie Story-Lynch (Mrs. Tennessee) and James Milam.

Resource Authority. The County Law Director presented a revised agreement with the Sumner County Resource Authority to set out post-closure procedures and cost for local governmental entities. She stated that the original document had an Item 4 with a time limit that the State would not accept. Upon motion of Comm. LeMarbre, seconded by Comm. Vaughn, the Committee voted to approve the revised agreement.

Three-Star Status. Upon motion of Comm. Graves, seconded by Comm. LeMarbre, the Committee voted to approve the report on the Three-Star Program. Executive Holt stated that the three-star status of the County has equated into percentage points that apply to grants.

Rules and Procedures. Ms. Dennen stated that she had reviewed the Rules and Procedures and has proposed changes. Comm. Hyde suggested that the Committee set up a standing committee to deal with Rules and Procedures. Comm. Vaughn moved, seconded by Comm. Moser, to create a standing committee of six members including the Commission Chairman who would serve as the Chairman. The motion carried.

Financial Management Committee. Upon motion of Comm. Goode, seconded by Comm. Vaughn, the Committee voted to bring Financial Management Act of 1981 back to the floor of the Commission. Comm. LeMarbre voted against the motion.

Rainy Day Fund. The Committee discussed ways in which the County can manage the potential \$15 million windfall from the sale of Sumner Regional Medical Systems. After discussion, Comm. Moser moved, seconded by Comm. LeMarbre, to refer for one month. The motion failed with Commissioners Moser and LeMarbre voting in favor.

Comm. Goode moved, seconded by Comm. Vaughn, that contingent upon the sale of the hospital, the Commission create rules for the investment and spending of any funds received minus expenses. Comm. Goode further stated the following:

- An Ad Hoc Committee, comprised of Commissioners David Kimbrough, Paul Goode, Jerry Stone, Kirk Moser and Merrol Hyde, study the options and make recommendations and report back to the Legislative Committee.
- Funds can only be spent when approved by a 2/3rds vote of the Commission
- Any interest earned on investments shall be reinvested into the fund and not placed in the County General Fund and interest shall be spent under the same terms as original sums placed in the funds.

The motion carried with Commissioners Moser and LeMarbre abstaining.

Comprehensive Plan. Upon motion of Comm. Goode, seconded by Comm. LeMarbre, the Committee voted to approve the Comprehensive Plan for docketing in September for a vote.

Upon motion of Comm. LeMarbre, seconded by Comm. Hughes, the Committee adjourned at 6:37 p.m.

Prepared by Maria Savage

MINUTES
SUMNER COUNTY AIRPORT AD HOC COMMITTEE
CHRIS HUGHES, CHAIRMAN
AUGUST 10, 2010

Present:
Chris Hughes, Chairman
Frank Freels
Paul Goode
Trisha LeMarbre
Jim Vaughn

Also Present:
Leah Dennen, County Law Director
Merrol Hyde, Commission Chairman
Airport Authority Members

Chairman Hughes called the meeting of the Airport Ad Hoc Committee to order on Monday, August 10, 2010 at 6:00 p.m. in the Sumner County Administration Building. A quorum was present to conduct business.

Minutes. Upon motion of Comm. Vaughn, seconded by Comm. Goode, the committee approved the minutes of June 7, 2010.

Agenda. Upon motion of Comm. Goode, seconded by Comm. Vaughn, the committee approved the agenda.

Liability Insurance. The committee discussed the lack of information on liability insurance carried by the Authority and the need to make the County an additional insured. Ms. Dennen researched what the County covers and found two hangers that were listed as insured by the County. No action was taken at this time.

Recommendations. The Chairman drafted the following recommendations:

1. Have the County Commission establish a standing committee which oversees the airport operations. The committee also recommended that the Chairman, Vice-Chairman and another appointed Authority members give monthly reports to the standing committee. This Committee in turn will report to the County Commission. The Chairman of this Committee would also serve as a member of the Legislative Committee.

Upon discussion, the committee discussed renaming the Public Works Committee the Public Service Committee and having the Authority report to that committee. The Committee discussed broadening the scope of the committee to include all forms of transportation.

2. All appointments to the Airport Authority are recommended by the County Executive for approval by the County Commission. The County Commission appoints Airport Authority members according to State Statute and not by the Bylaws of the Airport Authority. The County Executive will propose the name or names of potential members to the Committee on Committees and once approved, will be forwarded to the full Commission for its approval.

The Committee discussed having the Public Services Committee vet nominations to the Airport Authority and forward them to the Committees on Committees. Ms. Dennen reported that this would take cooperation from the Airport Authority to accept the appointees. Ms. Dennen requested time to draft a final statement regarding this matter. Without making new appointments, persons who are presently serving on the Authority would continue to serve.

3. The Airport Authority needs to develop a yearly budget. It is imperative that the Authority develop and implement one for its use and to users of the Airport and for the County Commission. For a number of years, the County Commission has appropriated funds for building projects and matching grant funds. It is also required by the rules of the County Commission that any entity is required to submit a budget in order to receive funding for projects.

The Committee discussed the Authority's lack of a budget. In response to the questions of legal cost, Mr. Hunter stated that the Authority has spent in the neighborhood of \$30,000 to \$40,000.00 on legal fees the past two or three years at a rate of \$160.00 per hour. He further stated that there have been extraordinary legal matters in recent years.

4. The County Commission will no long communicate verbal or written correspondence solely with the Airport Authorities Attorney. It is incumbent for the County Commission to have a direct channel of communication with the Airport Authority. It is also a waste of time and resources (money). (This paragraph was struck from the list of recommendations because of prior considerations in Item 1 for a method of communications.)

David Hunter, Chairman of the Airport Authority, stated that any commissioners could call or come to the meetings. He said the Authority is trying to manage the money wisely. Chairman Hughes stated that the matter of the Authority refusing to seat a County Commission appointee caused problems. Mr. Hunter said the appointment of David Pigna was a violation of the Authority's bylaws.

Comm. Goode requested that Ms. Dennen compile the recommendations for one final meeting. Chairman Hughes stated that, perhaps, the issues surrounding the Authority could be discussed with officials representing other governmental entities at the next meeting of Forward Sumner or the Joint Economic Development Committee.

Ms. Dennen stated that she received a few pages of documents with a note in bold letters to talk to Tony Southern, Risk Manager. Ms. Dennen stated that she talks often with Mr. Southern. Mr. Hunter stated that he was under the impression that the proper documentation was sent and he stated that he would follow it up.

Committee members requested a budget from the Airport Authority. Mr. Hunter stated that there was no written budget.

Next Meeting. Chairman Hughes called the final meeting for Tuesday, September 7, 2010, at 6:30 p.m. All recommendations would be forwarded to the Legislative Committee.

Upon motion of Comm. LeMarbre, and seconded by Comm. Vaughn, the meeting adjourned at 7:45 pm.

Approved _____
Prepared by Maria Savage