



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Shawn Utley

Third District
Steve Graves
David Satterfield

Fourth District
Frank E. Freels
Joe C. Matthews

Fifth District
Ben Harris
Baker Ring

Sixth District
Paige Brown Strong
Jim Vaughn

Seventh District
Trisha LeMarbre
Kirk Moser

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Chris Hughes
David Kimbrough

Tenth District
Paul R. Goode
Jo Skidmore

Eleventh District
Paul D. Freels
Jerry F. Stone

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Budget Committee.....	June 13, July 5, July 11
Committee on Committees.....	July 18
Education Committee.....	July 11
Employee Benefits Committee.....	June 28
1981 Financial Management Committee.....	June 6, July 12
Financial Management.....	June 20, July 18
General Operations Committee.....	July 11
Investment Committee.....	July 18
Legislative Committee.....	July 11
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Redistricting Committee.....	July 19
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MINUTES
SUMNER COUNTY BUDGET COMMITTEE
June 13, 2011

Members Present:

Kirk Moser, Chairman	Paul Freels	David Satterfield	Shawn Utley
Jerry Stone, Vice Chairman	Moe Taylor	Jim Vaughn	

Also:

Anthony Holt	David Lawing	Leah Dennen	Beth Browning	Maryanne Durski	Don Long
Keith Douglas	John Isbell	Danny Hale	Beth Cox	Glen Gregory	
Merrol Hyde	Judy Hardin				

Chairman Moser called the Budget Committee to order on Monday, June 13, 2011 at 7:00 p.m., in Room 112 at the County Administration Building in Gallatin, Tennessee.

AGENDA: Chairman Moser stated that Mr. Douglas would like to speak about some information the Committee has requested from him. Mr. Douglas will be added under Report of the Chairman – C. Motion to approve the agenda made by Mr. Satterfield, seconded by Mr. Taylor, motion passed unanimously.

RECOGNITION OF PUBLIC: None

APPROVAL OF THE MINUTES: Motion to group and approve the minutes of May 5, 2011, May 9, 2011 and May 23, 2011 made by Mr. Taylor, seconded by Mr. Satterfield; motion passed unanimously with Mr. Vaughn abstaining.

REPORT OF THE COMMITTEE CHAIRMAN:

- A. Report from the County Trustee - None
- B. Report from the Assessor of Property – None
- C. Mr. Douglas – Mr. Douglas reminded the Committee about how Ford has discontinued the diesel chassis on the E350 series for ambulances. They are ok for this upcoming year because they were able to purchase from what Ford had on their lot. However, for year 2012/2013 there will be no more chassis out there for them to purchase. So they would have to make a choice to either change over to gasoline (which Mr. Douglas highly discourages) or to upgrade to the F350 series diesel. Mr. Douglas stated another option is to go ahead and purchase 3 chassis for \$102,000 and hold on to them. If we don't do this and go the GMC diesel, it will be a \$28,000 increase. If we go to gasoline, it will be a \$6,068 increase in purchase price. The Type 1 F series will be a \$16,000 price increase. Mr. Moser asked if we purchase the 3 chassis, will we be able to move the boxes off an old one or do we have to build a new one? Mr. Douglas stated that we've always built new boxes to go on the chassis. Mr. Stone asked what will happen in 2 years when the 3 chassis are used and we need more. Mr. Douglas replied that by then, they should know what Ford is going to do. The rumor is that Ford is planning on building some diesel engines to go on the E350's. If not, then this will give us at least 2 years to come up with a plan. Mr. Moser stated that this Committee will have a special called meeting to discuss all departmental budgets, and we will go over all of this at that time.

REPORT OF THE COUNTY EXECUTIVE: No report; however, Mr. Holt wanted to announce that on Thursday, June 16th at 2pm will be the grand opening of the Bob and Connie Barker Animal Control Facility.

OLD BUSINESS:

- A. Board of Education
 - 1. 6 General Purpose budget amendments (from May Commission meeting)
 - a. Safe Schools ARRA Funds
 - b. Fee Waiver Reimbursement
 - c. Alternative Instruction Program
 - d. Pre-K Program
 - e. Capital Outlay

f. Reallocation of Funds Transferred for Bonus Payments to Central Office Personnel – Mr. Stone commented that previously, when the Committee approved a \$500 bonus for the school board, then later the school board approved \$600 bonuses, Mrs. Durski told Mr. Stone that she would not have to transfer funds to cover that, that she had sufficient funds in her line item. But now Mrs. Durski has to transfer funds. Mr. Stone asked Mrs. Durski what has happened. Mrs. Durski stated when they originally did the transfer for the \$500 bonuses, they took the money from Capital Outlay and put it into 2 salary lines. At that time, there was a note on the budget stating they may need to move these funds to individual budget lines. They were awaiting guidance from the State Department of Education. They received that guidance and bonuses were paid from each person's individual salary line. So what we did was move the money from the 2 lines to all the various salary lines to cover where it was needed.

Motion made by Mr. Satterfield to group and approve, seconded by Mr. Vaughn; motion passed unanimously.

NEW BUSINESS:

A. Board of Education

1. 11 General Purpose budget amendments – Motion to group and approve made by Mr. Vaughn, seconded by Mr. Utley; motion passed unanimously.
2. 2 Federal Projects budget amendments – Motion made by Mr. Satterfield to group and approve, seconded by Mr. Vaughn; motion passed unanimously.
3. Appropriation of \$209,998 from 2010 Bond for replacement of Beech High School bleachers – Mr. Moser stated that this Committee voted previously to fund \$300,000 to Beech High School. Mr. Stone commented that at the December meeting, this Committee voted to fund \$300,000 to Beech for the following: repair the bleachers (\$95,000), repair the lights (\$160,000), build an access road (\$20,000) and do some work on the McCord Building (\$25,000). Mr. Stone stated we are not replacing the bleachers, we don't have the money. Mr. Stone made a motion to defer this for 30 days and have more discussion on this matter; seconded by Mr. Utley; motion passed unanimously.

B. Appropriations

1. Youth Services - \$10,374 from Contracted Services revenue to Youth Services Salary and Contracted Services expense lines – Mr. Lawing stated this is for mentoring at drug court. Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.
2. EMA - \$829 Insurance Recovery revenue to Vehicle Maintenance and Repair expense line – Motion to approve made by Mr. Utley, seconded by Mr. Vaughn; motion passed unanimously.
3. Westmoreland Library
 - (a) \$1,699.32 Contribution from City of Westmoreland to Other Equipment expenses
 - (b) \$200 Contribution from City of Westmoreland to Data Processing Supplies. Motion made by Mr. Taylor to group and approve, seconded by Mr. Vaughn; motion passed unanimously.
4. Courthouse & Jail Maintenance - \$40,000 from Undesignated Fund Balance to Building Maintenance and Repair expense line for repair of Castalian Springs EMS substation – Ms. Dennen stated a truck ran into the building and a claim has been filed. However, the building needs to be repaired now. Mr. Lawing commented that the 112 fund is running low and he recommends moving an additional \$10,000 from the 112 Reserve Account to help cover maintenance costs. Motion made by Mr. Vaughn to move \$40,000 plus an additional \$10,000 to the 112 fund, seconded by Mr. Utley; motion passed unanimously.
5. Highway - \$131,875 from USDA/NRC Funds to various expense lines – Mrs. Hardin stated this is a partial payment from USDA soil conservation grant, it's all federal money. Motion to approve made by Mr. Satterfield, seconded by Mr. Taylor; motion passed unanimously.

C. Transfers

1. Highway – Motion to approve made by Mr. Taylor, seconded by Mr. Utley; motion passed unanimously.
2. Inter-budgetary transfers
 - (a) Greater than \$1,500
 - (b) \$1,500 or less
 Motion made by Mr. Vaughn to group and approve, seconded by Mr. Taylor; motion passed unanimously.

D. Tax Matters

1. John L and Rebecca A Merrick - \$252.26 – Mr. Isbell stated this amount was paid in error. Motion made by Mr. Vaughn to approve, seconded by Mr. Freels; motion passed unanimously.
2. Garry R. et ux Joan C Weaver – forgive interest and penalty of \$221.44 – Ms. Dennen stated this gentleman paid his taxes, but his check was returned to him. When he realized the error, he came back in and paid the taxes. He would like the penalties and interest to be forgiven since it was not his error. Motion to approve made by Mr. Taylor, seconded by Mr. Stone; motion passed unanimously.
3. Doug Kennedy – delinquent taxes – Ms. Dennen stated that Mr. Kennedy apparently came in to pay his 2009 taxes, but was given his 2010 tax amount; which he paid. He received a past due notice on his 2009 taxes from Ms. Dennen. Mr. Kennedy came in to pay, but thought he had already paid his 2009 taxes. Mr. Kennedy is requesting to have the \$2,085.97 amount he paid be applied to his 2009 taxes. Mr. Satterfield made a motion to approve, seconded by Mr. Stone; motion passed unanimously.

E. FY2011 Budget Discussion

1. Department of Children's Services – request to use \$300 of current appropriation – Mr. Lawing clarified what he had previously stated to the Committee. The committee decided to go ahead and allow the expenditure.
2. Resource Authority - \$12,709.70 – Mr. Lawing stated this was for the agreement between the county and Resource Authority to pay for 3/7 of the old landfill. Mr. Lawing suggested we add an additional \$1,000 for the remainder of FY11. Motion by Mr. Stone to approve, seconded by Mr. Satterfield; motion passed unanimously.
3. Health Department – Correct DGA grant amount – Mr. Lawing stated the original appropriation was \$1,080,103; the final is \$1,077,900. We would like the grant to agree with the budget. Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

F. FY2012 Budget Discussion

1. Continuing Appropriation Resolutions
 - (a) County – Mr. Lawing stated that we need to put some words in there because the Vision Air for the Sheriff's department for the 112 fund will be purchased in July. Right now the wording says capital, but that's not necessary. Maybe add a "whereas" where the Court House & Jail Maintenance fund can purchase the Vision Air equipment. Ms. Dennen will make the changes.
 - (b) Board of Education – Mr. Utley asked where the school board stands right now with their budget. Mrs. Durski stated it was presented at the study session last Tuesday, and it will be presented and discussed at the board meeting this Tuesday night. Mr. Stone asked if it was a finished budget. Mrs. Durski replied that it is not finished; they are off about \$10M.
Motion to approve continuation budgets made by Mr. Satterfield, seconded by Mr. Vaughn; motion passed unanimously.
2. Employee Compensation – Mr. Moser stated that the departmental budgets are requesting a 3% pay increase for county employees. Mr. Vaughn made a motion to approve a 3% raise for county employees and commissioners, seconded by Mr. Utley. Mr. Satterfield made a motion to amend the motion to be a 3% raise up to \$1,200, seconded by Mr. Stone. Mr. Vaughn commented that he believes that is punishing the people that have been here longer, and everyone should be treated the same. Mr. Moser agreed with Mr. Vaughn. Motion failed 1-6 with Mr. Satterfield voting for the motion. Mr. Taylor made a motion to amend back to

a 3% raise for county employees only – not to include county commissioners, seconded by Mr. Satterfield. Motion passed 5-2, with Mr. Utley and Mr. Vaughn opposing. Original motion passed 5-2 with Mr. Satterfield and Mr. Freels voting against.

3. Departmental Budgets – Mr. Moser suggested we have a special called 2 hour meeting to discuss the next fiscal year's budget. The meeting is set for Tuesday, July 5th at 5:30 pm, not to exceed 2 hours.
 4. Resource Authority - \$55,350
 5. Tennessee County Services Association - \$4,613 dues
- Mr. Lawing stated these 2 items (4 & 5) need to be added to the draft and discussed at the next budget meeting.

REPORT OF THE FINANCE DIRECTOR:

- A. Revenue Analysis (to be passed out at meeting) – Mr. Lawing stated everything looks good.

ADJOURNMENT: Mr. Taylor made a motion to adjourn at 8:30 pm, seconded by Mr. Vaughn; motion approved unanimously.

MINUTES
SUMNER COUNTY BUDGET COMMITTEE
SPECIAL CALLED MEETING
July 5, 2011

Members Present:

Kirk Moser, Chairman	Paul Freels	David Satterfield
Jerry Stone, Vice Chairman	Moe Taylor	Jim Vaughn

Also:

Anthony Holt	David Lawing	Leah Dennen	Beth Browning
Keith Douglas	Bruce McClure	Sonny Weatherford	

Chairman Moser called the Budget Committee to order on Monday, July 5, 2011 at 5:33 p.m., in the Chambers at the County Administration Building in Gallatin, Tennessee.

AGENDA: Chairman Moser stated that this is a special called meeting and we are here to discuss the proposed budget for next fiscal year. Since this is a called meeting, our discussions will be limited to that purpose only. Mr. Moser stated that before we start, he would like Mr. Lawing to give a report on his memorandum that was passed out tonight. Mr. Moser also stated that since we do not have a written agenda, his proposal is that we do not exceed more than two hours for this meeting. Everyone agreed.

REPORT OF THE FINANCE DIRECTOR:

Mr. Lawing stated that the major discussions are debt service and capital projects. Due to refinancing, the debt service fund picked up an additional \$5.66 M, plus it decreased the annual payments by about \$2M per year, except for next year; there's a possible \$500,000 rebate in there. Therefore, if you want to use any of those resources for capital improvements, it is highly discouraged to do so with debt service because the tax levy says debt service. The best way to do it would be to move a portion of your property tax levy over to capital projects fund, and at that point, it would turn the capital projects fund into a budgetary fund and we would have to put it into our budget document. Also, if we do not do anything, there's another issue because we have outstanding bonds/notes that have tax exempt earnings; we would have to follow the IRS arbitrage regulations. Mr. Stone asked what changes we would have to make. How many pennies would we have to move so we won't have an issue? Mr. Lawing stated that moving 14 ½ cents will more than take care of the arbitrage issue. Mr. Moser asked how much of the \$90,883,353 "Capital Investment Plan" from the School Board is for school buses. Mr. Lawing stated that for this year it would be about \$2.9M. Mr. Lawing continued by saying this budget does not include any of the needed adjustments for the implementation of the 1981 Act; however, Mr. Lawing has broken out the cost into 3 categories. Mr. Moser asked how far we are, at this time, out of revenue. Mr. Lawing replied it is \$3.76M.

Mr. Moser stated that last month in the budget meeting, we voted to provide a 3% pay increase to county employees and that is reflected in these figures. Mr. Moser also stated that we've taken care of the non-profits, employee raises and now the only thing left in County General is to go through the departmental budgets.

BUDGET DISCUSSIONS BY DEPARTMENT:

County Commission – motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

Board of Equalization – motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed unanimously.

Other Boards & Committees – motion to approve made by Mr. Vaughn, seconded by Mr. Stone; motion passed unanimously.

County Executive – motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

County Attorney – motion to approve made by Mr. Stone, seconded by Mr. Vaughn; motion passed unanimously.

Election Commission – motion to approve made by Mr. Taylor, seconded by Mr. Freels; motion passed unanimously.

Register of Deeds – motion to approve made by Mr. Stone, seconded by Mr. Freels; motion passed unanimously.

Building (Construction & Development) – motion to approve made by Mr. Stone, seconded by Mr. Vaughn. Mr. Freels wanted to know how much of a pay increase Mr. Hammock was requesting. Mr. Lawing stated it is \$10,000 but would net \$8,200 per year with 3% cost of living. Mr. Freels made a motion to take out the extra increase – anything above the 3%; motion fails for lack of a second. Mr. Stone made a motion to reduce the \$10,000 increase down to \$7,500 and approve the budget, seconded by Mr. Vaughn; motion passed 5-1 with Mr. Freels voting against.

County Buildings – motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 4-2-0, with Mr. Freels and Mr. Satterfield not voting.

County Buildings (Animal Control Program) – motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed with Mr. Satterfield, Mr. Vaughn, Mr. Taylor and Mr. Moser voting for and Mr. Stone and Mr. Freels abstaining.

Archives – motion to approve made by Mr. Stone, seconded by Mr. Vaughn; motion passed 4-2-0, Mr. Satterfield and Mr. Freels did not vote

Finance – does not have any adjustments in it for the 81 Act. Mr. Moser stated we will move on.

Assessor of Property – motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed 4-2-0, with Mr. Satterfield and Mr. Freels not voting.

Reappraisal – motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed 5-1-0 with Mr. Freels not voting.

County Trustee – motion to approve made by Mr. Stone, seconded by Mr. Vaughn; motion passed unanimously.

County Clerk – motion to approve made by Mr. Vaughn, seconded by Mr. Stone; motion passed unanimously.

Data Processing – motion to amend Data Processing Supplies line item to increase by \$4,200 for a T1 line made by Mr. Vaughn, seconded by Mr. Stone; motion approved. Motion to approve the budget made by Mr. Vaughn, seconded by Mr. Stone; motion passed unanimously.

Other Finance (Risk Management) – motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed unanimously.

Circuit Court – motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

General Sessions Judge I - motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

Drug Court & Drug Court (OCJP Grant) – motion to group and approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

Chancery Court - motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

Juvenile Court - motion to approve made by Mr. Vaughn, seconded by Mr. Stone; motion passed unanimously.

District Attorney General - motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

Judicial Commissioners - motion to approve made by Mr. Vaughn, seconded by Mr. Stone; motion passed unanimously.

Other Administration of Justice - motion to approve made by Mr. Vaughn, seconded by Mr. Stone; motion passed unanimously.

Probation Services/CASP - motion to approve made by Mr. Vaughn, seconded by Mr. Stone; motion passed unanimously.

Sheriff's Office - motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

Sheriff's Office (Animal Control Program) - motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

Administration of Sexual Offender Registry - motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

Jail - motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed unanimously. There was a discussion on the jailers' and guards' salaries. The committee asked Sheriff Weatherford to provide a more detailed report on salaries for jailers and guards to the Law Enforcement Committee & Budget Committee.

Juvenile Services & Juvenile Services (TCCY Grant) – motion to group and approve made by Mr. Taylor, seconded by Mr. Stone; motion passed unanimously.

Forestry Service – motion to approve made by Mr. Stone, seconded by Mr. Taylor; motion passed unanimously.

Rural Fire Protection – motion to approve made by Mr. Stone, seconded by Mr. Taylor; motion passed 5-1-0, with Mr. Moser abstaining.

Emergency Management Agency – motion to approve made by Mr. Vaughn, seconded by Mr. Stone; motion passed unanimously.

Health Department & Health Department (DGA) – motion to group and approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed unanimously.

Ambulance (Emergency Medical Service) – Mr. Douglas and Mr. McClure discussed the Ford chassis issue (as discussed in the previous budget meeting). Motion to amend the budget to increase it by \$102,000 made by Mr. Vaughn, seconded by Mr. Taylor. Mr. Lawing informed the committee that if they move part of the tax levy to the capital projects fund, this can be moved to that fund. Motion passed 5-1-0 with Mr. Satterfield abstaining. Motion to approve the budget made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

Appropriations to State – motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed unanimously.

General Welfare Assistance & Child Welfare – motion to group and approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

Senior Citizens Assistance – motion to approve made by Mr. Taylor, seconded by Mr. Stone; motion passed unanimously.

Libraries (Gallatin, Hendersonville, Portland & Westmoreland) – motion to group and approve made by Mr. Stone, seconded by Mr. Vaughn; motion passed 5-1, Mr. Freels opposed.

Agriculture Extension Agency – motion to approve made by Mr. Taylor, seconded by Mr. Stone; motion passes 5-1, Mr. Freels opposed.

Soil Conservation – motion to approve made by Mr. Stone, seconded by Mr. Vaughn; motion passed unanimously.

Tourism, Economic & Community Development – motion to approve made by Mr. Taylor, seconded by Mr. Stone, motion passed 4-1-1 with Mr. Moser opposed and Mr. Vaughn abstained. Mr. Stone then moved for reconsideration, seconded by Mr. Taylor, motion passed 5-1 with Mr. Freels voting against. Upon further discussion, Mr. Satterfield made a motion to put this budget on hold, seconded by Mr. Taylor; motion passed unanimously.

ADJOURNMENT: Mr. Stone made a motion to adjourn at 7:35 pm, seconded by Mr. Vaughn; motion approved unanimously.

MINUTES
SUMNER COUNTY BUDGET COMMITTEE
July 11, 2011

Members Present:

Kirk Moser, Chairman	David Satterfield
Jerry Stone, Vice Chairman	Moe Taylor Jim Vaughn

Also:

Anthony Holt	David Lawing	Leah Dennen	Beth Browning	Maryanne Durski
Del Phillips	Clint Barnes	Chris Hughes	Kim DeRenard	

Chairman Moser called the Budget Committee to order on Monday, July 11, 2011 at 7:00 p.m., in Room 112 at the County Administration Building in Gallatin, Tennessee.

AGENDA: Chairman Moser stated that the Register of Deeds requested that item C #1 under New Business be removed from the agenda. Motion to approve the agenda made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

RECOGNITION OF PUBLIC: None

APPROVAL OF THE MINUTES: Motion to approve the minutes of June 13, 2011 made by Mr. Taylor, seconded by Mr. Vaughn; motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN: Mr. Moser stated that the Education Committee passed on tonight to the Legislative Committee to recommend a creation of a committee to study a private act for the financial management of this county. That will be taken up by the Legislative Committee next month. Mr. Moser would also like, on future agendas, a report from the Director of Schools.

- A. Report from the County Trustee – included in packet
- B. Report from the Assessor of Property – included in packet

REPORT OF THE COUNTY EXECUTIVE: No report.

OLD BUSINESS: None

NEW BUSINESS:

A. Education

1. Appropriation for 28 Buses -- \$2,394,313 – Mr. Phillips stated that in the packet is a bus replacement schedule for the committee to review. Mr. Moser asked Mr. Lawing how much the county funded for buses the last two times. Mr. Lawing replied that in FY2007/2008 the county provided \$387,268 and the school board provided \$387,268 and in FY2008/2009 the county provided \$487,122 and the school board provided \$487,122. Mr. Lawing stated it was his understanding that the school board would cover up to \$500,000 per year and the county commission would make up the rest. Mr. Satterfield asked how long it will take to get the buses. Mr. Barnes replied it would take 160 days from day of order. Mr. Moser stated that we are not in a position that we can vote on tonight since we do not have a balanced budget. Mr. Moser stated that we should defer this for 30 days until this committee can see a draft of the school board budget. Mr. Vaughn requested a schedule of when the buses need to be sold. Mr. Vaughn made a motion to defer this to the next special called meeting, seconded by Mr. Stone; motion passed unanimously. Mr. Moser asked Dr. Phillips to provide the school's FY12 draft budget to the Budget Committee.

- B. Transfers up to \$2,500 for FY2011 – report only – Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

C. FY2012 Budget Discussion

1. Register of Deeds – capital expenditure exception up to \$5,000 – **Removed from agenda**
2. Health Department – custodial/maintenance position – Mr. Lawing stated that the health department would like to end their service contract with current cleaning service and hire an in-house person (one full time and one part time). Mr. Vaughn made a motion to lift the hiring freeze for this position only and terminate the current cleaning service contract, seconded by Mr. Taylor; motion passed 4-1 with Mr. Stone voting against.
3. Juvenile Court and Juvenile Services – adjustments – Mr. Lawing stated these adjustments will not affect the bottom line. Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.
4. Portland Library – City of Portland donation – Motion to approve made by Mr. Vaughn, seconded by Mr. Stone; motion passed unanimously.
5. Sheriff's Office – grant approvals (2) – Mr. Lawing stated this is all pass through money. Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.
6. Home Grant – approval of contracts – Ms. DeRenard stated this is a \$500,000 home rehabilitation grant to benefit low to moderate income individuals needing assistance bringing their homes up to code. Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed with Mr. Moser abstaining.
7. Departmental Budgets – Mr. Stone made a motion to amend the previous budget for the County Executive to increase it by \$400 for road signs for people who live on private roads, seconded by Mr. Satterfield; motion passed unanimously.

Mr. Moser stated we will leave the Finance budget until the next special called meeting.

Industrial Development – already passed.

Veterans Services – motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

Other County Expenses – motion to approve made by Mr. Stone, seconded by Mr. Vaughn; motion passed unanimously.

Contributions – motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

Mr. Stone made a motion to amend budget to give CASA \$5,000 – motion failed for lack of a second. Mr. Stone made motion to give Ashley's Place \$5,000, seconded by Mr. Vaughn. Mr. Vaughn made a motion to amend motion to give Ashley's Place \$20,000 – motion failed for lack of a second. Original motion to give Ashley's Place \$5,000 passed unanimously.

Mr. Holt stated he would like the committee to also consider giving money to Mid Cumberland and RTA. Mr. Vaughn asked Mr. Holt to have them apply for funding. Mr. Holt stated they have applied and kept getting turned down.

Mr. Moser wanted to make the committee aware of a phone call he received from the lady that runs the Safe Place for Animals. She called the other day wanting to know about nonprofit funding and she had some concerns about the way animal control is being maintained. Mr. Moser stated he told her any of those concerns she needed to take up with the Emergency Services Committee and talk to chairman of that committee. As far as nonprofit funding, Mr. Moser informed her we are in the middle of a continuation budget and she needed to make a proposal to this committee for next budget cycle.

Employee Benefits – motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed unanimously.

ARRA Grants – motion to group and approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

Miscellaneous – Officers Program and Judicial District Drug Task Force – Mr. Lawing stated this is all flow through money. Motion to group and approve made by Mr. Vaughn, seconded by Mr. Stone; motion passed unanimously.

Public Health & Welfare – motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

Revenues - Mr. Lawing stated these are the best projections based on the tax levy, collection history and statistical data. This is based on the current levy at 96% collections. Mr. Moser stated

we are now done with the General Fund for tonight, and Mr. Lawing is going to give us some figures for the next called meeting.

Mr. Stone stated he would like to move for a salary increase for the Director of Finance of \$10,000 to bring him into line with what other departments are paying. Motion was seconded by Mr. Vaughn; motion passed unanimously.

Mr. Stone asked Mr. Lawing that if the school department continues to delay in getting us their budget, can we not go ahead and give them a budget in effect and tell them how much money we are going to give them? Mr. Lawing replied "pretty much, it would have to be discussed".

Budget Discussions Continued:

Courthouse & Jail Maintenance – motion to approve made by Mr. Stone, seconded by Mr. Vaughn; motion passed unanimously.

Drug Control – motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

Highway/Public Works – Mr. Lawing stated he talked with Mrs. Hardin and she said to change the revenues in this budget to the projections that Mr. Lawing has; that way it will meet the 5 year average. Motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed unanimously.

General Debt Service – Mr. Lawing stated he could bring this fund balance back to the \$7.22M and make it stay with that amount, by moving monies to the Capital Projects Fund. The committee agreed to have Mr. Lawing do that.

Mr. Moser set the next special called meeting on July 25, 2011 at 6:30 pm and asked Mr. Lawing to publish the notice in the newspaper. He wants the budget committee to finalize the budget in July and present it to the commission in August.

REPORT OF THE FINANCE DIRECTOR:

- A. Revenue Analysis (to be passed out at meeting)
1. Adequate Facilities Tax – 100.842%
 2. Sales Tax – 101.823%
 3. Wheel Tax – 101.477%
 4. EMS Transportation – 104.478%
 5. Business Tax – 113.538%

ADJOURNMENT: Motion to adjourn at 8:37 pm made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

**COMMITTEE ON COMMITTEES
MINUTES
JULY 18, 2011**

Present:

Jerry Stone, Chairman
Shawn Utley, V. Chairman
Paul Goode
Trisha LeMarbre
Jo Skidmore

Also Present:

Leah Dennen, Law Director
Merrol Hyde, Commission Chairman

The meeting of the Committee on Committees was brought to order on Monday, July 18, 2011, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Stone was presiding.

Agenda. Upon motion of Comm. Skidmore, seconded by Comm. LeMarbre, the Committee voted to approve the agenda.

Minutes. Upon motion of Comm. LeMarbre, seconded by Comm. Goode, the committee voted to approve the minutes of June 20, 2011.

Recognition of the Public. There was none.

Airport Authority. Chairman Stone stated the vacancy on the Sumner County Airport Authority would be deferred until the after the court action is settled.

Next Month. The new Committees on Committees will take up Committee determinations at the next meeting.

Upon motion of Comm. Goode, seconded by Comm. LeMarbre, the Committee adjourned at 6:35 p.m.

Prepared by Maria Savage

**MINUTES
EDUCATION COMMITTEE
July 11, 2011**

Present:

Paul Decker, Chairman
Paul Goode
Joe Matthews
Kirk Moser

Absent:

Trisha LeMarbre
Billy Geminden

Absent: Ben Harris

Also Present:

Dr. Del Phillips, Director of Schools
Maryanne Durski, Schools Finance Director
Bill Kemp, County Clerk
Leah Dennen, Law Director
Commission Chairman Merrol Hyde
Anthony Holt, County Executive
Don Long, Board of Education Chairman

Chairman Decker brought the Education Committee meeting to order with a prayer on Monday, July 11, 2011, at 5:00 p.m. in the Sumner County Administration Building in Gallatin. A quorum was present to do business.

Agenda. Upon motion of Comm. Matthews, seconded by Comm. LeMarbre, the Committee members approved the agenda.

Minutes. Upon motion of Comm. Moser, seconded by Comm. Goode, the Committee approved the minutes of June 6, 2011. Commissioner Geminden and LeMarbre abstained from the vote.

Recognition of the Public. Former Commissioner David Cummings spoke in favor of the 1981 Financial Management Act.

Report of Chairman. Chairman Decker welcomed the new Director of Schools, Dr. Del Phillips, to the meeting.

County Executive. County Executive Anthony Holt had no report.

Director of Schools. Dr. Phillips, Director of Schools, made a report on the hiring actions that he has taken since assuming his job. Commissioner Decker stated that he appreciated Maryanne Durski, outgoing Schools Director of Finance, whose last full day is August 5. She will be assisting with the current budget until it is passed.

Old Business

Report on 2007 Bond Issue. Mrs. Durski reported that there is yet to be a final settlement on Drakes Creek utilities with the Hendersonville Utility District and Davidson Academy. Mr. Lawing and Mrs. Durski are working on that. Portland East Middle School renovation, funded from the 2007 and the 2010 bond issues, has been paid, with the majority of those bills funded from the 2007 bond issue.

Report on 2010 Bond Issue. Mrs. Durski stated that the projects are complete with some retainage being held. She stated that the bids for the Indian Lake Elementary

School HVAC renovation and boiler replacement at White House High will be brought to the Committee when it is known what funds are available.

Creation of 1981 Private Act. Board of Education Chairman Don Long requested the Committee to approve a resolution passed by the Board of Education expressing the desire to join with the Sumner County Commission in establishing a Committee to explore ways to improve the governmental entities in Sumner County through the creation of a private act.

Commissioner Moser moved, seconded by Commissioner Geminden, to refer the resolution to the Legislative Committee with a recommendation supporting the creation of a committee to determine how best to move forward. The motion carried.

School Bus Purchase. The Board of Education requested an appropriation of \$2,394,312.52 for the purchase of 28 school buses. Dr. Phillips discussed the need for these buses. Comm. Moser moved, seconded by Comm. Matthews, moved to forward the matter to the Budget Committee. The motion carried.

Comm. Hyde suggested that the Board of Education hire routers to analyze the bus routes for efficiency. Dr. Phillips stated that he has experience with looking at efficiencies within the school transportation, including installing GPS systems on buses.

The meeting was adjourned at 5:18 p.m. after a motion by Comm. Goode, seconded by Comm. Matthews.

Prepared by Maria A. Savage

MINUTES
EMPLOYEE BENEFITS COMMITTEE

June 28, 2011
9:00 A.M.

Members Present:

Merrol Hyde Maryanne Durski

Also:

Leah Dennen	Bob Shupe	David Lawing	Shannon Eubanks
Debbie Robertson	Kathy Courtelis	Ernie Clevenger	David Talley
Serpil Gilbert			

Mr. Hyde called the SIB Employee Benefits Committee meeting to order on Tuesday, June 28, 2011 at 9:00 a.m. in Room 112, County Administration Building, Gallatin, Tennessee.

Agenda: Motion was made by Mrs. Durski to approve the agenda; seconded by Mr. Hyde; unanimous approval.

Public Recognition: None

Minutes: Motion was made by Mrs. Durski to approve the minutes of May 10, 2011 (special called meeting); seconded by Mr. Hyde; unanimous approval. Motion was made by Mrs. Durski to approve the minutes of April 19, 2011; seconded by Mr. Hyde; unanimous approval. Motion was made by Mrs. Durski to approve the minutes of March 22, 2011 after correction was made; seconded by Mr. Hyde; unanimous approval.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe handed out a projection report for last month and this month also. He stated that on the dental side we are doing well. We should end up with a balance of \$428,000. We will have a 1% increase in premiums starting in August which will help even more. On the medical side, there was an increase of medical claims of \$600,000 over last year. RX claims are down over \$100,000 from last year. Trend is going to be near zero increase from last year based on total percentage which is a very good thing. He stated that it was a good decision on our part to drop the reinsurance because we have a big savings from that. We only had two people to go over the \$150,000 mark this year. We will have a 7% increase in premiums in August and we should have over \$175,000 a month gain. Mr. Shupe reported that he would like to track better the pharmacy between Caremark and CareHere. He is working on that with Mr. Lawing and CareHere so they can reformat their billing and invoice and hopefully have in place by July 1, 2011.

CareHere: Mr. Talley handed out reports showing the total figures for May for the pharmacy and clinic. Our numbers are higher than last year on the utilization report for the clinics. Mr. Talley reported that CareHere is currently working with St. Thomas Health Services on screenings that are being offered. They are also working on specialty referrals and St. Thomas can lead the patient to the doctor they need to see and get them in much faster.

Mr. Talley reported that the floor was looking really bad at the Hendersonville Clinic. He requested permission to get Leeann to strip and wax the floor. Mrs. Durski made a motion to approve getting the floor stripped and waxed; seconded by Mr. Hyde; unanimous approval.

Ms. Eubanks reported that there was a pharmacy error and that it had been taken care of. She said they still remain under the national average for error rate but they do not like hearing of any errors. They have a progressive discipline policy and the pharmacist that had the error has a written warning against him. She also reported that they do not keep credit cards on file so patients must phone that information in every time they call in a mail order.

Old Business: Ms. Dennen reported that the committee on the APPRORX never contacted her. Mr. Shupe stated he actually did some research on them and handed out his report. In response to the "spread games", Mr. Shupe said he could send a letter to Caremark asking them to address these issues if the committee wants him to pursue it. The solution amount they gave did not include CareHere. The spread savings was the pharmacy loss due to discount pricing. He stated we do not want any rebates because we do not promote brand name drugs. For the savings, we would need a comparative report from Caremark. Mr. Shupe said that if the county were to consider this, they should put it out to bid.

Ms. Dennen reported on the Dependent Audit. Initially, there were about 170 dependents not eligible. About half of those fell into the category that signed back up during open enrollment for the up to age 26 law. That left about 72 to actively pursue if they are eligible. There were 11 that had no response. Her recommendation is to send them a letter informing them that their coverage ends June 30th or July 31st whichever the committee chooses. Of the 61 left, half of them responded with their information and she recommends sending them a letter to advise them that their coverage will continue. About 30 people have not quite sent all of the correct information. She recommends them meet with the committee for appeals or we send them another letter and try again.

Mrs. Durski made a motion to send a letter to the 11 with no response to inform them that due to the information they failed to send, their insurance will be dropped unless they send all necessary documents by July 31, 2011; seconded by Mr. Hyde; unanimous approval.

Mrs. Durski made a motion to give the 30 people one more shot to send the correct documents by July 31, 2011 and their insurance can continue; seconded by Mr. Hyde; unanimous approval.

New Business: A county employee came before the committee to ask approval for bariatric surgery. He assured the committee that he was aware of everything involved and the amount he was approved for. All paperwork had been completed. Mrs. Durski made a motion to approve the surgery; seconded by Mr. Hyde; unanimous approval.

There was no further business so Mrs. Durski made a motion to adjourn; Mr. Hyde adjourned the meeting at 9:35 a.m.

MINUTES
SUMNER COUNTY 1981 FINANCIAL MANAGEMENT COMMITTEE
June 6, 2011

Members Present:

Frank Freels - Chairman	Benny Bills	Anthony Holt	
Merrol Hyde- Vice Chairman	Judy Hardin	Paul Goode	David Kimbrough

Also:

David Lawing	Leah Dennen	Beth Browning	Beth Cox	Ted Wise	Danny Hale
Glen Gregory	Don Long	Vanessa Silkwood			

Chairman Freels called the 1981 Financial Management Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, June 6, 2011 at 7:00 p.m.

AGENDA: Chairman Freels requested that we discuss New Business before discussing Old Business. Mr. Freels also requested that we move New Business A up to Report of Chairman. Motion made by Mr. Hyde to approve the agenda, seconded by Mr. Holt, motion passed unanimously.

RECOGNITION OF PUBLIC: None

APPROVAL OF THE MINUTES: Motion to approve the minutes of May 2, 2011, made by Mr. Holt, seconded by Mr. Hyde, motion passed unanimously.

REPORT OF THE CHAIRMAN:

- A. Address Sumner County School Board's Concerns: Mr. Freels stated that the school board members can state their concerns or questions, Ms. Dennen will write them down and they will all be answered at the same time. – **Please see attached list of concerns, questions and answers.**

Ms. Hardin commented that she is also concerned about purchasing and bidding for the highway department. She would like to know who is going to do that. Mr. Lawing replied that there are 2 ladies in the Finance Department that handle purchasing. Ms. Hardin stated that she thinks there is a conflict between the 81 Act and Private Act for the highway department. Ms. Dennen replied that there is a conflict between highway law and the private act. They have talked with the state numerous times regarding this, and it's just not one of those things that is easy to answer. But you are still going to have the constitutional duties and responsibilities that have been provided to you as a superintendent.

Mr. Long stated that Title 49 seems vague in regards to purchase of land and buildings. Ms. Dennen stated that Title 49 is pretty detailed and the 81 Act is not an operational law, it's a finance law. Mr. Long asked if a private act could clear that up. Ms. Dennen replied that you cannot have a private act that conflicts with state law.

Ms. Hardin stated she was concerned about grants for the highway department, specifically the litter grant. Ms. Hardin asked if they were supposed to collect the data and send it to the Finance Department and have them bill the state and manage the grant. Ms. Dennen replied it's one of those things that would be delegated back to the highway department. Ms. Dennen also stated that the Financial Management Act brings in knowledge as to what grants are out there.

Mr. Goode wanted to clarify if the school board director and highway superintendent would retain all authority to do all contracting services as they do it today? Ms. Dennen replied that that's her opinion. Mr. Goode asked the committee if they also agree to this. Mr. Freels stated he agrees.

Mr. Holt asked if we can clearly define what this committee can do. Ms. Dennen replied that she doesn't know how you would pass a resolution that would address every possible issue. Mr. Holt stated he didn't mean for every possible issue, just give general guidelines on how to perform a particular task such as land purchase and contracts.

Mr. Long asked, effective July 1, who do the school employees report to? Ms. Dennen responded that it is up to the committee to decide that.

Mr. Kimbrough made a motion that this committee make a recommendation to the County Commission to rescind/repeal the 81 Act and either amend the 2002 Act or adopt a Private Act, seconded by Mr. Bills; motion passed 5-2 with Mr. Freels and Mr. Hyde opposing. Mr. Freels stated that no matter what we do, the school board will still be dissatisfied and no act will do what you want it to do. Mr. Freels also stated that he thinks the 81 Act is a solid act and it's just a matter of us moving on. Mr. Freels commented that everyone is trying to tie Mr. Lawing to land purchases and stuff like that, when it's not actually Mr. Lawing's responsibility. If you would read

the 1981 Act and study it, Mr. Lawing's responsibility is to write the checks and for us to run the finance department.

Mr. Holt commented that Mr. Kimbrough's motion was a valid one and if the County Commission repeals it, then we will operate under the 2002 or some other act. But if the County Commission does not repeal it, I think it's our obligation as a committee to come up with a solution to make something work because we are all in limbo.

Ms. Hardin stated that parts of the 81 Act are great, but other parts are not good for the School Board or Highway Department. Why can the commission not come up with a plan that will work for Sumner County?

Mr. Goode asked Ms. Dennen what happens if we do not get a plan. Ms. Dennen replied that we will get written up and it may hurt our bond rating. Mr. Goode stated that he has talked to countless people, and in his opinion, we made a mistake and he concurs with Mr. Kimbrough and Mr. Bills. Mr. Goode also stated that there are lots of good things about the 81 Act, but it is a 31 year old law. Mr. Goode commented that Rutherford County did a hybrid of the 81 Act, and they say it's the best thing they've done. Mr. Goode stated that he will vote to rescind the 81 Act and hopes this committee will give the new Director of Schools a chance.

Mr. Freels commented that if we can't agree on the 81 Act, then we can't write a private act, get it to the state legislature and get it approved and come back and satisfy everybody – it won't happen.

OLD BUSINESS:

- A. Review, discuss, consider and potentially amend and possibly vote on the Implementation Plan

NEW BUSINESS:

- A. Address Sumner County School Board's Concerns – moved under Report of the Chairman.
- B. Report on Implementation of County Financial Management System of 1981 -

ADJOURNMENT – Mr. Freels adjourned the meeting at 8:55 p.m.

School Board concerns, questions and answers:

Beth Cox stated she was concerned in terms of authority and what authority we as School Board members vs. what authority County Commissioners would have. As you know, you guys set up the Financial Committee in terms of setting up authority to oversee the decisions that would be made in terms of budgeting and all those types of matters. As you know the County Commission will be setting up this committee and will have decision in who makes up those core members. I think what we should do, to make sure it's not a control issue, that since we make up 85% of the budget that we would amend that part of the act that those core members be school board members. It seems totally offset that the School Board Director only have 1 vote out of 7, when we make up 85% of the budget and employees. Again, if this is not a control issue, then I wouldn't think the County Commission would have any problems with making school board members the 4 members of that committee.

Beth Cox asked Mr. Lawing how many school board directors he spoke to about the 81 Act. **Mr. Lawing replied he did not speak to any school board officials.**

Beth Cox stated that under Kronos, there has been an analysis of that, but she still has not seen any actual cost for the school system. She would like to know what it's going to cost. **Mr. Freels replied the only reason we are looking at Kronos is because they are offering a free analysis.**

Ted Wise stated that in looking at the organizational chart, will the Finance Director, Mr. Lawing, report to the school board concerning school finances, be at our public meetings to answer any questions and be at our study sessions?

Danny Hale stated that 4 years in a row, the school board has brought you a balanced budget. What can you do more efficiently to save money? How will tax payers benefit?

Vanessa Silkwood stated that she doesn't appreciate authority being taken away from her.

Glen Gregory questioned about Mr. Ott's HR office being moved. Mr. Freels stated that Mr. Ott's office will not be moving.

Don Long stated he would like to know that we all agree to the following:

That Sumner County is the largest county to attempt the 1981 Act. – **YES**

Our population is 160,000; the average is 41,000 – **YES**

10 year growth for Sumner County is 30,000; the average is 3,500 – **YES**

Sumner County has 46 schools; the average is 11 – **YES**

Enrollment is 27,600; the average is 5,500 – **YES**

November 1991, Sumner County adopted the 81 Act but never fully implemented it and none of the school department employees were moved – **YES**

June 2001, Sumner County repealed operating under the 81 Act – **YES**

November 2010, Commission voted again to go back to the 81 Act – **YES**

November 2010, the minutes from the County Commission meeting had an attempted motion by Commissioner Harris that the Committee should show a cost savings to the citizens of Sumner County. Otherwise, the resolution will become null and void, but that motion was never acted upon by the Commission – Ms. Dennen stated she doesn't agree with the null and void part. Mr. Long stated he's reading directly from the minutes of that meeting. Ms. Dennen replied, "I understand that's what it says, however you can't add to the state statue." Mr. Long just wants to make sure we all agree to what the minutes say. **Ms. Dennen replied that the minutes speak for themselves.**

Mr. Long continued on with wanting to know if we can also agree that:

Resolution 1011-04 stated that "whereas it is the desire of this body to investigate the most cost effective manner to operate all county departments and where possible, coordinate expenditures and provision of services."

It also states "be it further resolved that this economic feasibility Ad-Hoc committee shall immediately undertake its analysis and present a final report to this body by May, 2011." **Ms. Dennen replied that whatever the minutes say, the minutes say.**

Title 5-21-104 Financial Management Committee says that "the committee shall consist of the county mayor, supervisor of highways, director of schools and 4 members elected by the county legislative body at its regular September session of each year," and Section B2 says "the 4 members elected by the county legislative body need not be members of this body."

Mr. Long wanted to know: Will the county commission agree to adopt in its local rules to appoint whomever the school board sends to them for those 4 open seats? **Ms. Dennen replied that the Financial Management Act cannot be amended locally.**

Mr. Long continued: Do we all agree that 5-21-106 says that "the Financial Management committee appoints the Finance Director for the schools," and right now the Director of Schools has the authority to hire whomever they choose to be the Finance Director? **Ms. Dennen replied that it starts the process and the county commission ultimately hires the Finance Director.**

Also, the committee, under the 81 Act, is who has the authority to dismiss the Director, but it requires approval of the county legislative body.

Mr. Long asked if we can agree to the following:

5-21-118. Purchasing agent (a) the director or a deputy appointed by the director shall serve as the county purchasing agent and shall assist the committee in developing policies and procedures for implementing an economical and efficient purchasing system.

(b) The following shall be the responsibility of the director: (1) The contract, purchase, or any obligation of the county for supplies, material, equipment, contractual services, rental of machinery, buildings, or equipment, transfer of materials, supplies, and equipment between county offices or agencies; (2) Supervision of storeroom or warehouse; (3) Contracts for building construction

and the purchase of land; (4) Public sale of all surplus materials, equipment, buildings and land; and (5) Any other created obligation of the county.

5-21-119. Purchasing system [finance director] (b)(5) the purchasing agent [finance director] shall:

(A) Review specifications and changes to allow for maximum competition of prospective bidders; (B) Prepare formal and informal bids; (C) Collect sealed bids; (D) Open bids through a procedure open to the public; (E) Evaluate, compare and submit bids for approval by the committee, if so deemed by the committee; (F) Issue purchase orders and contracts; and (G) Verify receiving the merchandise or service.

5-21-122. Committees – compensation: states the county legislative body shall set the compensation based on the service and time rendered in implementing the provisions of this chapter for members of the various committees created in this chapter. Mr. Long asked what the compensation amount is. **Mr. Freels replied \$0.**

5-21-128. Suspension of conflicting laws: states that upon ratification by the county legislative body or the people in a referendum and the full implementation of the chapter's provisions on or before August 1 of the second fiscal year, the operation of all private or local acts relative to county finances, budgeting, and purchasing in conflict with this chapter are suspended until such time as the provisions of this chapter are revoked as provided in 5-21-129.

Mr. Long stated that since he didn't hear any objections to any of the above, he's guessing we are all in agreement with the above facts.

Mr. Long also asked the following questions:

Who countersigns all checks?

Will the Finance Director be available to the School Board to answer any questions? **Ms. Dennen replied it will be up to the committee if they want the Director of Finance to actually attend meetings or to delegate things out to other staff.**

Mr. Long stated he would like a commitment from this committee that the Finance Director will attend all school board meetings and committee meetings. If a conflict arises between county and school board meetings, that a staff member will come to the county meetings.

Mr. Long would also like the committee to address whether or not, that if we wanted to revise anything in the 81 Act, does it require an appeal and an adoption of a private act?

Mr. Long referred to 5-21-105. Special Committees – (a) The county legislative body may authorize the committee to assume the functions of any or all of the following special committees or the county legislative body may by resolution create:

(1) A budget committee

Mr. Long asked, was the current budget committee formed by the county legislative body by resolution?

Mr. Long also asked if we can agree to the following: under 5-21-105 (b) states Except as provided in subdivision (b)(2), upon creation, the special committees shall be composed of a minimum of five (5) members appointed by the county legislative body. The members of such committee need not be members of the county legislative body. Mr. Long stated that if we agree to that, then will the committee agree to recommend to the county commission to allow the school board to appoint members to serve on the budget committee?

Mr. Long asked, what guarantee do we have if this doesn't work, that the county commission will go back to the 2002 private act?

MINUTES
SUMNER COUNTY 1981 FINANCIAL MANAGEMENT COMMITTEE
July 12, 2011

Members Present:

Frank Freels - Chairman	Del Phillips	Anthony Holt	
Merrol Hyde- Vice Chairman	Judy Hardin	Paul Goode	David Kimbrough

Also:

David Lawing	Leah Dennen	Beth Browning	Maryanne Durski	Don Long
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Chairman Freels called the 1981 Financial Management Committee to order in Room 112 of the Sumner Co. Administration Building, on Tuesday, July 12, 2011 at 7:00 p.m.

AGENDA: Motion made by Mr. Holt to approve the agenda, seconded by Mr. Phillips, motion passed unanimously.

RECOGNITION OF PUBLIC: None

APPROVAL OF THE MINUTES: Motion to approve the minutes of June 6, 2011, made by Mr. Holt, there was no second on the motion – moved on per Ms. Dennen.

REPORT OF THE CHAIRMAN: None

OLD BUSINESS:

- A. Central Cafeteria's Finance Position(s) – Mr. Lawing stated he was requested by the committee to call some of the finance offices to see if they moved their cafeteria personnel. Bedford County is the only one he got an answer from because they were relatively new under the 81 Act. Bedford County stated they did not, but they determined they were equivalent to ½ of an employee so they moved the revenue for ½ an employee and hired one in finance. Some of the other counties he contacted were either not available at the time or came in after the fact.

NEW BUSINESS:

- A. May 31, 2011 Report on Implementation of County Financial Management System of 1981 – Mr. Lawing stated he was requested to get all the information gathered to date that he could (included in packet).

Mr. Holt stated that we have talked about this for a long time, and he's got a motion he'd like to place on the table. Mr. Holt made the following motion: "That we adopt a plan of action that the full implementation of the 81 act will not occur until a compromise is created which will address the needs of all parties involved, and I so move, that will be our plan of adoption for the 81 Act". Motion seconded by Mr. Phillips. Mr. Hyde asked Ms. Dennen if this will mean we have adopted a plan. Ms. Dennen replied yes. Mr. Hyde asked what if in 60 – 90 days we have not made a compromise, can the plan be amended? Ms. Dennen stated the plan can always be amended. Mr. Goode stated he thinks it's a mistake and will not vote for it. Mr. Goode stated he thinks we should acknowledge that the majority of the county commission asked that the 81 Act be repealed last month and there are lots of issues we need to deal with. Mr. Goode does not agree with implementing a plan. Candidly, he thinks it's a strategic move. Mr. Goode asked Mr. Holt to restate his motion. Mr. Holt reread his motion. Mr. Holt stated this will adopt a plan, that basically doesn't implement anything until all parties compromise and we come up with something that will work and we won't be in violation. Mr. Kimbrough asked, if this motion passes, what does this committee do now, go into wait mode? Mr. Holt replied that we can do several things: we can work along with a sub-committee of education or any other county commissioner or any other school board member and we can discuss what those compromises might be rather than focus like we have for the past 6 months on what kind of plan and how we're going to adopt it. Now we're talking about how we're going to come together and adopt something that's going to be beneficial to both parties involved. Mr. Holt stated he wants to change the focus from concentrating on a plan in the 81; I want to try to concentrate on trying to come up with a compromise. Mr. Freels stated that he wants to know one thing before we do anything else, "what is this private act that you all want to write, what it is going to consist of? Now I'm all for one finance office, if we're not going to have one finance office, I'm going to fight you tooth and toenail on the county commission and everywhere else". Mr. Freels also wants to know if everyone sitting here is

focused on one finance office, or are we going to go back to where we were? If we're going to go back to where we were, then you might as well stay where you are. Mr. Holt stated he's willing to compromise and wants to get people working together. Mr. Phillips stated the school system will not support going to Mr. Lawing to discuss school financial issues. Mrs. Hardin stated she agrees with Mr. Phillips, as far as one person heading up the Finance Department. Mr. Kimbrough wanted to offer an amendment: That this committee takes no further action on the plan and we don't meet until after the August commission meeting. At that point, we meet specifically to address this motion, in light of whatever the vote is in the August commission meeting for a private act. Mr. Kimbrough doesn't understand why Mr. Holt has to call his motion a plan. Mr. Freels wanted to get a second on Mr. Kimbrough's motion. Mrs. Hardin asked Mr. Kimbrough to restate his motion. Mr. Kimbrough reread his motion. Mr. Goode asked if this amendment was not a plan, and we're not agreeing to a plan. Mr. Kimbrough stated his amendment is that we take no action. Mr. Goode wanted to be clear that we're just waiting till August with this amendment. Mr. Kimbrough stated that's what no action means. Mr. Long commented without being recognized: he stated that Mr. Holt is making him nervous using the word plan. Because the 81 Act says all it requires is for this committee to pass a plan. The plan could be we can get up and walk out the door right this minute: you've passed a plan. If your intent is to support a resolution which asks for a compromise, Mr. Kimbrough's does that. If your intent is to support a resolution that was passed by the school board unanimously and passed by the education committee, perhaps a better worded motion would have been: I make a motion to support the resolution to not take any action until that's been decided by the county commission and reconvene once it has, because using the word plan meets the legal obligation of the 81 Act to passing the plan. Mr. Holt responded by saying he does not have any sinister motive. He's trying to bring the parties together. His plan is not to wreck the train, but to rectify what we've been doing for the past 6-7 months. Mr. Goode asked, what is the problem with waiting a few more weeks to see what the county commission does? Mr. Holt responded by restating his motion and saying it means that you're never going to implement it unless you can compromise and address the needs of the concerned parties: County General, Highway and the School Department. Mr. Holt stated that he made the formal motion, he called for the question, it's a motion on the table, and there was no second to the amendment so he calls for the question. Mr. Freels stated there was no second on the amendment so all in favor of Mr. Holt's motion let it be known. Mr. Goode stated he seconded Mr. Kimbrough's motion. The record shows there was no second to Mr. Kimbrough's motion. Mr. Goode seconded the motion after the fact. Mr. Freels ruled no second. Mr. Goode asked Ms. Dennen for a ruling. Ms. Dennen stated that since Mr. Freels didn't call that there was no second and it wasn't closed. Therefore, Mr. Goode seconded the amendment; motion failed with Kimbrough, Goode and Phillips voting for, Freels and Hyde voting against and Hardin and Holt abstaining. Mr. Freels called for question on main motion, Mr. Holt voted for, Mrs. Hardin abstained; motion failed.

- B. 1981 Act Finance Director's Recommendation for 1981 Act Assistant Finance Director – Bethany Browning – Motion to approve made by Mr. Hyde, seconded by Mr. Freels; motion failed with Mr. Kimbrough, Mr. Freels and Mr. Hyde voting for, no one else voted.
- C. Correspondence – vacant positions in School Finance Department – Mr. Lawing stated no action required.
- D. Furniture and fixtures (expired July 9, 2011) – Mr. Lawing stated this is just to inform the committee that the furniture and fixtures bid expired July 9, 2011.
- E. Software, network, hardware and peripherals – Mr. Lawing stated this is included in the packet for the committee to review.
- F. Time keeping systems – Mr. Lawing wanted to know if the committee wants to put a hold on this. The committee agreed to go forward with the study from Kronos.
- G. Budget items - Mr. Lawing stated that nothing is included for the 81 Act in the budget.
- H. Review, discuss, consider and potentially amend and possibly vote on the Implementation Plan

Mr. Kimbrough made a motion that we don't meet till after the August county commission; seconded by Mrs. Hardin; motion passed 6-1 with Mr. Hyde voting against.

ADJOURNMENT – Mr. Freels adjourned the meeting at 7:45 p.m.

MINUTES
SUMNER COUNTY 2002 FINANCIAL MANAGEMENT COMMITTEE
June 20, 2011

Members Present:

Frank Freels - Chairman
Judy Hardin

David Kimbrough
Jim Vaughn

Del Phillips

Also:

David Lawing Leah Dennen Beth Browning

Chairman Freels called the 2002 Financial Management Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, June 20, 2011 at 5:30 p.m.

AGENDA: Motion made by Mr. Vaughn to approve the agenda, seconded by Mr. Kimbrough, motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of May 16, 2011, made by Mr. Kimbrough, seconded by Mr. Vaughn, motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN:

- A. Closure of 2007 and 2007B Bond Issuances – Mr. Lawing stated that any shortfall was to be moved to the 2010, at this point the cash is \$281,798.81. There is about \$333,136.59 projected to be moved in total. Mr. Lawing requested the committee's approval to move the negative cash flow into 2010 and move all the purchase orders and receivables to close these bonds out. Motion to approve made by Mr. Kimbrough, seconded by Mr. Vaughn; motion passed unanimously.

REPORT OF THE COUNTY EXECUTIVE:

Mr. Holt was not available.

REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT:

A. Monthly Revenue Analysis – Per David Lawing: all revenues are looking well and are currently above projections.

- Adequate Facilities Tax – 104.123%
- Sales Tax - 101.823%
- Wheel Tax – 101.932%
- EMS Transportation – 104.479%
- Business Tax – 113.538%

REPORT OF THE LAW DIRECTOR:

There was no report

REPORT OF THE BUDGET COMMITTEE:

There was no report.

OLD BUSINESS: None

NEW BUSINESS: None

Being that there was no more business; Mr. Vaughn made a motion to adjourn at 5:40 pm, seconded by Mr. Kimbrough; motion passed unanimously.

MINUTES
SUMNER COUNTY 2002 FINANCIAL MANAGEMENT COMMITTEE
July 18, 2011

Members Present:

Frank Freels - Chairman	David Kimbrough	Anthony Holt
Jim Vaughn	Judy Hardin	Del Phillips

Also:

David Lawing Leah Dennen Beth Browning

Chairman Freels called the 2002 Financial Management Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, July 18, 2011 at 5:40 p.m.

AGENDA: Ms. Dennen stated she would like to add an item under New Business – C. Surplus Items. Motion made by Mr. Vaughn to add the item and approve the agenda, seconded by Mr. Phillips, motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of June 20, 2011, made by Mr. Vaughn, seconded by Mr. Phillips, motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN: There was no report.

REPORT OF THE COUNTY EXECUTIVE: Mr. Holt will save his report until item C, under New Business.

REPORT OF THE FINANCE DIRECTOR/PURCHASING AGENT:

A. Monthly Revenue Analysis – David Lawing stated they all did quite well.

- Adequate Facilities Tax – 100.842%
- Sales Tax - 101.823%
- Wheel Tax – 101.477%
- EMS Transportation – 104.479%
- Business Tax – 113.538%

REPORT OF THE LAW DIRECTOR: There was no report

REPORT OF THE BUDGET COMMITTEE: There was no report.

OLD BUSINESS: None

NEW BUSINESS:

- A. Industrial Development Board request – Mr. Lawing stated he was informed that the Legislative Committee wanted some type of accounting of the amount that's been paid on the tax incremental finance bonds through the City of Hendersonville Industrial Development Board for Indian Lake. Mr. Long is listed as the registered agent. So Mr. Lawing has drafted a letter (included in packet) to send to Mr. Long, with the approval of the committee, to request information to do a calculation of what has been issued on the bond.
- B. Chamber of Commerce meeting for Library Directors – Mr. Lawing stated that the Library Board has requested that we pay chamber memberships and meals. Mr. Freels stated that, personally, he is against it. Mr. Holt suggested that Mr. Young request from the Chambers that they offer honorary memberships to library directors and then they would be responsible for their own lunches and there would be no dues. Mr. Vaughn made a motion to deny, seconded by Mr. Kimbrough; motion passed unanimously. Mr. Holt made a request to have Mr. Lawing contact Mr. Young to see if we can get something consistent across the county from the Chambers for the library directors.
- C. Surplus Items – Ms. Dennen stated the old animal control facility has some old cages and junk left in the shed. The power can't be turned off until we get the junk out. Ms. Dennen has talked about putting that as a surplus item under General Operations. If this committee would start it here where we can get it on the agenda for tonight, they will declare them surplus items and salvage. If someone wants them they can bid on them, if not they will throw them away. Motion to approve by Mr. Kimbrough, second by Mr. Vaughn; motion passed unanimously.

ADJOURNMENT: Being that there was no more business; Mr. Freels adjourned the meeting at 5:50 pm.

**MINUTES
GENERAL OPERATIONS COMMITTEE**

July 11, 2011

Present:

Chris Hughes, Chairman
Steve Graves
Baker Ring
Moe Taylor
Jo Skidmore
Paige Brown Strong
Absent:
Shawn Utley, Vice-Chairman

Also Present:

Anthony Holt, County Executive
Bill Kemp, Clerk
Leah Dennen, Law Director
Merrol Hyde, Commission Chairman
David Lawing, Finance Director
Melvin Spears, VFW District
Commander
Barry Rice, President Chapter 240

Chairman Hughes called the General Operations Committee to order on Monday July 11, at 5:30PM in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Comm. Skidmore made a motion, seconded by Comm. Graves. The agenda was unanimously approved.

Approval of Minutes of June 13, 2011 Comm. Graves made a motion, seconded by Comm. Taylor. The minutes of June 13, 2011 were unanimously approved.

Public Comments None.

Report from the Chairman. Chairman Hughes asked the Law Director if there was a lease entered into with Congresswoman Black. Ms. Dennen replied the lease was done. Mr. Hughes stated that he thought there was to be a preliminary approval of the lease. The Law Director advised the County Executive was authorized to do the lease, but she would check further.

Report from the County Executive The County Executive stated that he wanted to talk about the steps to be taken with the HVAC, but he would wait until that item came up in New Business.

County Surplus Items from the Trustee Office to be put on Gov.Deals Comm. Taylor made a motion for approval, seconded by Comm. Graves. Motion carried.

New Business

HVAC Mr. Holt stated we have had a tremendous amount of trouble with the new HVAC system. He has advised McQuay that he was not happy with the workmanship. They agreed to extend the warranty for a year, a \$20,000 to \$25,000 savings.

There are actions to be taken to complete the HVAC work:

- Repair two reheat valves.
- Repair three valves on air handler.
- Replace air handler starter switches.
- Repair leaks in ducts.
- Complete Air Balance Test

The estimated cost for the first four items is \$21,400. The Finance Director advised the best option would be the bond money. Comm. Skidmore made a motion, seconded by Comm. Graves. Motion carried for it to go before Budget Committee as part of the 2010 bond issue under the line item of courthouse and jail maintenance.

The Chairman suggested a proposal to send the fifth item, Complete Air Balance Test, to be bid out. Comm. Graves made a motion, seconded by Comm. Skidmore. Motion carried.

In reference to the previous question on Congresswoman Black's lease, the Law Director stated that in checking the Resolution, the lease with Congresswoman Black should be brought before the Commission next month.

Request to place a helicopter at the CAB Veterans' Memorial Site-Mr. Melvin Spears explained to the Committee that in 2007 Sumner County Executive Hank Thompson approved the request from Chapter 240 of Vietnam Veterans of America, to situate a helicopter on county property adjacent to the Veterans' Memorial at the County Administration Building. Mr. Spears is no longer president of Chapter 240. He is currently the VFW District Commander. Chapter 240 has sole responsibility for the design, development, and maintenance of the Sumner County Veterans' Park. The current president of Chapter 240 is Barry Rice, and as stated in a letter to Mr. Spears, until Chapter 240 requests to renew this authorization with Mr. Anthony Holt, Sumner County Executive, and the existing County Commission, no action will be taken by Chapter 240.

Comm. Skidmore expressed her support of Mr. Spears and the helicopter being placed in the park.

County Executive Holt praised Mr. Spears for his job over the years. Mr. Holt stated there had been a problem in the past where the various entities were competing to maintain the park. It was approved by the County Commission for Chapter 240 to maintain the park.

Mr. Barry Rice stated that Chapter 240 is not against the helicopter being placed, just not at this time. The issue is timing. There is a push at this time to make the Sumner County residents more aware of the park.

Comm. Brown Strong questioned as to whose name the application for the helicopter is in. Mr. Spears replied that it was Chapter 240 who submitted the application. It could be several years before a helicopter is available. Comm. Brown Strong suggested leaving the application as is, and a decision could be made at the time the helicopter becomes available.

Chairman Hughes made a motion to approve the placing of the helicopter on county property with the condition that if the helicopter becomes available and Chapter 240 refuses it, they would need to come before the committee to withdraw the application. Comm. Taylor seconded. Motion carried.

Old Business

New Phone System Status-Comm. Ring made a motion to approve the one year maintenance agreement, (\$7845.00) for all four locations, (CAB, Courthouse, Jail, and Adult Probation.) Comm. Taylor seconded. Motion carried.

The meeting adjourned at 6:20pm.

Prepared by Sheila Ashton

MINUTES
SUMNER COUNTY INVESTMENT COMMITTEE
July 18, 2011

Members Present:

Frank Freels - Chairman
Jim Vaughn

David Kimbrough
Del Phillips

Judy Hardin
Anthony Holt

Also:

David Lawing Leah Dennen Beth Browning Marty Nelson

Chairman Freels called the Investment Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, July 18, 2011 at 5:30 p.m.

AGENDA: Motion made by Mr. Holt to approve the agenda, seconded by Mr. Vaughn, motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of May 16, 2011, made by Mr. Vaughn, seconded by Mr. Kimbrough, motion passed unanimously.

REPORT OF THE COMMITTEE CHAIR: Chairman Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: There was no report.

REPORT OF THE TRUSTEE: There was no report; information was included in the packet.

REPORT OF THE FINANCE DIRECTOR: Mr. Lawing had no report.

REPORT OF THE LAW DIRECTOR: Ms. Dennen had no report.

OLD BUSINESS: There is no old business to discuss.

NEW BUSINESS: There was no new business.

ADJOURNMENT: Being that there was no more business, Mr. Vaughn motioned to adjourn at 5:36 p.m., seconded by Mr. Phillips, motion passed unanimously.

**MINUTES
LEGISLATIVE COMMITTEE
BOB POSPISIL, CHAIRMAN**

July 11, 2011

Present:

Bob Pospisil, Chairman
Paul Goode, Vice-Chairman
Paul Decker
Chris Hughes
Steve Graves
Merrol Hyde, Chairman Commission
Kirk Moser
Jim Vaughn
Jerry Stone

Also Present:

Bill Kemp, County Clerk
Leah Dennen, County Law Director
Anthony Holt, County Executive

The regular meeting of the Legislative Committee was called to order on Monday, July 11, 2011, at 6:00 p.m. in the Sumner County Administration Building in Gallatin. Chairman Pospisil declared a quorum present.

Agenda. Comm. Hyde moved, seconded by Comm. Moser, to approve the agenda. The motion carried with the addition of a resolution to remove the Commission Chairman from the membership of the Board of Tourism; and a resolution requesting response to a lawsuit filed in regard to the Indian Lake Development.

Minutes. Comm. Moser moved, seconded by Comm. Decker, to approve the minutes of June 13, 2011.

Recognition of the Public. Johnny Sanders of 101 Linden Drive in Hendersonville requested a waiver of the adequate facilities tax because his home was destroyed in a flood and the City of Hendersonville will not allow him to rebuild on the property. Upon motion of Comm. Goode, seconded by Comm. Vaughn, the Committee voted to approve the waiver of the adequate facilities tax for Mr. Sanders who is rebuilding his home in a new location. County Law Director Leah Dennen stated that she would pass the Committee's decision on to Gary Hammock, Building Commissioner.

County Executive's Report. County Executive Anthony Holt was not present. .

Certificates of Recognition. There was none.

9th District Constable Bond. Upon motion of Comm. Vaughn, seconded by Comm. Moser, the Committee voted to approve the 9th District Constable bond and move it to the floor.

Home Program Policies. Kim DeRenard, Sumner County Grant Writer, was present to answer questions about the County's participation in the Tennessee Housing Development Agency Home Grant for home rehabilitation up to \$500,000. Upon motion of Comm. Vaughn, seconded by Comm. Stone, the Committee voted to approve the acceptance of the grant, with Comm. Moser abstaining from the vote.

Tourism Board. Commission Chairman Hyde requested that the commission chairman position be removed from the Sumner County Board of Tourism. Upon motion of Comm. Hyde, seconded by Comm. Goode, the Committee voted to remove the Commission Chairman from the Board.

Halo Property Lawsuit. Comm. Stone expressed concern about the County's interest in the Indian Lake Development in light of litigation. Upon motion of Comm. Stone, seconded by Comm. Moser, the Committee voted to direct the Law Director to file a motion in the Halo Property Litigation as it relates to Sumner County.

Upon motion of Comm. Stone, and duly seconded, the Committee adjourned at 6:30 p.m.

Prepared by Maria Savage

MINUTES
SUMNER COUNTY PURCHASING COMMITTEE
June 20, 2011

Members Present:

Frank Freels - Chairman
Judy Hardin

David Kimbrough
Jim Vaughn

Del Phillips

Also:

David Lawing Leah Dennen Beth Browning

Chairman Freels called the Purchasing Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, June 20, 2011 at 5:40 p.m.

AGENDA: Motion made by Mr. Vaughn to approve the agenda, seconded by Mrs. Hardin, motion passed unanimously.

RECOGNITION OF PUBLIC:

There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of May 16, 2011, made by Mr. Vaughn, seconded by Mr. Kimbrough, motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN:

Mr. Freels had no report.

REPORT OF THE COUNTY EXECUTIVE:

Mr. Holt was not present.

REPORT OF THE FINANCE DIRECTOR:

Mr. Lawing stated it is listed under New Business.

REPORT OF THE LAW DIRECTOR:

Ms. Dennen had no report.

OLD BUSINESS:

There is no old business to discuss.

NEW BUSINESS:

A. Purchase Order Exceptions

1. Westmoreland Library – Mr. Lawing stated they received a \$2,000 donation that they would like to go ahead and spend this year. Motion to approve made by Mr. Kimbrough, seconded by Mr. Vaughn; motion passed unanimously.
2. EMS Repair – Castalian Springs – Mr. Lawing stated they need about \$40,000 in purchase orders in order to repair the building. Motion to approve made by Mr. Vaughn, seconded by Mr. Phillips; motion passed unanimously.
3. Grant Thornton audit, Tax and Advisory Services – for arbitrage rebate compliance assessment (2007 and 2007B Bonds) – Mr. Lawing stated it is \$4,000 per issuance. He is requesting to do a purchase order for this. Mr. Lawing also stated that if the contract doesn't work out with Grant Thornton, he may need to choose another company. There is \$15,000 already budgeted for this item. Motion to approve made by Mr. Kimbrough, seconded by Mr. Vaughn; motion passed unanimously.

Being that there was no more business, Mr. Freels adjourned the meeting at 5:45 p.m.

MINUTES
SUMNER COUNTY PURCHASING COMMITTEE
July 18, 2011

Members Present:

Frank Freels - Chairman
Jim Vaughn

David Kimbrough
Judy Hardin

Anthony Holt
Del Phillips

Also:

David Lawing Leah Dennen Beth Browning

Chairman Freels called the Purchasing Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, July 18, 2011 at 5:36 p.m.

AGENDA: Motion made by Mr. Vaughn to approve the agenda, seconded by Mr. Phillips, motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of June 20, 2011, made by Mr. Holt, seconded by Mr. Vaughn, motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN: Mr. Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: Mr. Holt had no report.

REPORT OF THE FINANCE DIRECTOR: Mr. Lawing stated it is listed under New Business.

REPORT OF THE LAW DIRECTOR: Ms. Dennen had no report.

OLD BUSINESS: There is no old business to discuss.

NEW BUSINESS:

A. Purchase Order Matters – included in packet

1. C & D Department – motion to approve made by Mr. Vaughn, seconded by Mrs. Hardin; motion passed unanimously.
2. Health Department – motion to approve made by Mr. Vaughn, seconded by Mr. Phillips; motion passed unanimously.
3. EMS – motion to approve made by Mr. Vaughn, seconded by Mr. Phillips; motion passed unanimously.

ADJOURNMENT: Being that there was no more business, Mr. Vaughn made a motion to adjourn the meeting at 5:40 p.m., seconded by Mr. Phillips; motion passed unanimously.

**MINUTES
REDISTRICTING COMMITTEE**

July 19, 2011

Present:

Merrol Hyde

Jerry Stone

Paul Decker

Moe Taylor

Shawn Utley

Jim Vaughn

Absent:

Ben Harris

Kirk Moser

Bob Pospisil

Jerry Stone

Also Present:

Anthony Holt, County Executive

Leah Dennen, Law Director

Darlene McDougal, Administrator
Of Elections

Wesley Robertson, State of
Tennessee

Mr. Hyde called the Redistricting Committee to order on Monday, July 19, 2011 at 6:00 PM in the Sumner County Administration Building. A quorum was present.

Agenda. Upon motion of Comm. Taylor, seconded by Comm. Decker, the Committee voted to approve the agenda.

Minutes. Upon motion of Comm. Decker, seconded by Comm. Utley, the committee voted to approve the minutes of June 27, 2011.

Recognition of the Public. There was none.

Chairman Hyde introduced Wesley Robertson from the State Department of Education who would be helping the Committee with the redistricting of the County. Mr. Robertson stated that a five percent deviation on population is the target to avoid potential litigation.

Chairman Hyde stated that the district that needed the most correction was District 8. He stated that to add to this district a small number would be taken from the 10 Commission District and most from District 7.

Upon discussion, Comm. Decker moved, seconded by Comm. Taylor, the Committee voted to take three percent from District 10 and add it to District 8. The motion carried. The change made the 10th -1 percent and the 8th, thirteen percent.

Chairman Hyde directed the Committee to the Seventh District to the creek which is a natural boundary. Upon motion of Comm. Vaughn, seconded by Comm. Decker, the Committee voted to move approximately 1,700 people from the 7th District to the 8th District, giving the 8th a 4.18 deviation.

Upon motion of Comm. Vaughn, seconded by Comm. Taylor, the Committee voted moved to add 182 people to 10th District from the 7th District. That made the 10th at .1 percent.

District 1,2 and 3, 4.

The Committee worked on taking from District 2 at 15 percent and adding to District 1 at -10 percent. Upon discussion and motion by Comm. Taylor, seconded by Comm. Vaughn, the Committee moved to relocate approximately 700 people to create District 1 at -5.66 percent and District 2 at 4.78 percent.

To get District 1 below -5 percent, the Committee voted, upon motion of Comm. Taylor, seconded by Comm. Moser, to reduce District 3 to- 4.39 percent and increase District 1 to -4.76 percent.

The Committee further voted to reduce District 2, upon motion of Comm. Utley, seconded by Comm. Vaughn, to 4.78 percent and increase District 12 to 5.45 percent.

Upon motion of Comm. Utley, seconded by Comm. Vaughn, the Committee further voted to reduce District 4 to 4.29 percent and increase District 12 to 5.45 percent.

Upon motion of Comm. Moser, seconded by Comm. Taylor, the Committee voted to increase District 4 to 4.29 percent and decrease District 12 to 3.79 percent.

District 5 and 6.

The Committee worked on taking from District 5 at -7 percent and District 6 at 9 percent. Upon motion of Comm. Vaughn, seconded by Comm. Taylor, the Committee voted to increase District 5 to-1.34 and decrease District 6 to 2.56 percent.

Chairman Hyde announced that the next meeting of the Redistricting Committee would be on August 16, 2011 at 6 p.m. The matter for discussion would be the Board of Education Districts.

Comm. Taylor made a motion, seconded by Comm. Vaughn, to adjourn the meeting at 7:45pm.

Prepared by Maria Savage

MINUTES
RULES AND PROCEDURES COMMITTEE
MERROL HYDE, CHAIRMAN
July 12, 2011

Present:

Merrol Hyde, Chairman
Paige Brown Strong, Vice-Chairman
Chris Hughes
Joe Matthews
Absent:
David Kimbrough
Jim Vaughn

Also Present:

Bill Kemp, County Clerk
Leah Dennen, County Law Director
Anthony Holt, County Executive
Frank E. Freels, Commissioner
David Lawing, Finance Director
Don Long, School Board Chairman

The regular meeting of the Rules and Procedures Committee was called to order on Monday, July 12, 2011, at 6:00 p.m. in the Sumner County Administration Building in Gallatin. Chairman Hyde declared a quorum present.

There was no approval of the agenda or minutes.

Parliamentarian. County Law Director Leah Dennen stated that the Commission Chairman is the parliamentarian.

Issuance of Bonds. David Lawing, Director of Finance, explained some of the changes that were made to the Bond Issuance and Corresponding Projects Monitoring Procedures. Mr. Lawing pointed out that bullet three under # 1 is inclusive of the Education Committee for school department projects with added language that states, "The appropriate committee shall be determined by the Sumner County Commission.

He said #2 was added with the following language: "The Financial Management Committee and the Budget Committee will jointly determine the county's financial constraints for debt issuance(s)."

The Committee reviewed and discussed other changes. Comm. Hughes wanted to know who is monitoring the projects and making reports on construction progress. Mr. Lawing responded stated that the Financial Management Committee would be responsible for monitoring the projects until the point that additional funds might be needed from the bond. Then, the Budget Committee would take action on the project.

Comm. Hughes expressed concern about all approved projects being completed within the specified amount of funds, without additional appropriation of funds. Chairman Hyde asked Mr. Lawing to consider a change to the procedures that would provide ways to call attention to projects that are exceeding budgeted amounts. The Committee discussed the need for expenditures to be project driven. Chairman Hyde requested Mr. Lawing to look at the guidelines and make it a little tighter.

Upon motion of Comm. Hughes, and duly seconded, the Committee adjourned at 6:50 p.m.