

SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Shawn Utley

Third District
Steve Graves
David Satterfield

Fourth District
Frank E. Freels
Joe C. Matthews

Fifth District
Ben Harris
Baker Ring

Sixth District
Paige Brown-Strong
Jim Vaughn

Seventh District
Trisha LeMarbre
Kirk Moser

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Chris Hughes
David Kimbrough

Tenth District
Paul R. Goode
Jo Skidmore

Eleventh District
Paul D. Freels
Jerry F. Stone

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Beer Committee.....May 21

**Budget Committee.....April 9,
April 17, April 30**

Committee on Committees.....May 21

Education Committee.....May 7

Emergency Services.....May 7

Employee Benefits Committee.....April 17

Financial Management Committee.....April 16

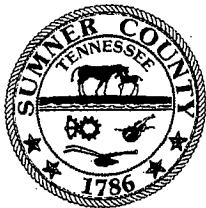
General Operations Committee.....May 7

Highway Commission.....May 1

Investment Committee.....April 16

Legislative Committee.....May 14

Purchasing Committee.....April 16



SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Shawn Utley

Third District
Steve Graves
David Satterfield

Fourth District
Frank E. Freels
Joe C. Matthews

Fifth District
Ben Harris
Baker Ring

Sixth District
Paige Brown-Strong
Jim Vaughn

Seventh District
Trisha LeMarbre
Kirk Moser

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Chris Hughes
David Kimbrough

Tenth District
Paul R. Goode
Jo Skidmore

Eleventh District
Paul D. Freels
Jerry F. Stone

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

Beer Committee.....May 21

**Budget Committee.....April 9,
April 17, April 30**

Committee on Committees.....May 21

Education Committee.....May 7

Emergency Services.....May 7

Employee Benefits Committee.....April 17

Financial Management Committee.....April 16

General Operations Committee.....May 7

Highway Commission.....May 1

Investment Committee.....April 16

Legislative Committee.....May 14

Purchasing Committee.....April 16

MINUTES
MAY 21, 2012
BEER BOARD
PAIGE BROWN STRONG, CHAIRMAN

Present:

Paige Brown Strong, Chairman
Mike Akins, Vice-Chairman
Michael Guthrie
Baker Ring
Paul Goode
David Satterfield
Absent: David Kimbrough

Also Present:

Leah Dennen, County Attorney
Merrol Hyde, Commission Chairman

The regular meeting of the Beer Board was brought to order by Chairman Paige Brown Strong on Monday, May 21, 2012, at 6:15 p.m. in the Sumner County Administration Building in Gallatin.

Agenda. Upon motion of Comm. Ring, seconded by Comm. Goode, the Board voted to approve the agenda.

Minutes. Upon motion of Comm. Ring, seconded by Comm. Guthrie, the Board voted to approve the minutes as written for April 16, 2011. Commissioner Goode and Satterfield abstained from the vote.

Recognition of the Public. There was none.

Beer Applications. The Beer Board considered the following application:

Nalinkumar Sakhi Inc.,
Castalian Springs Market
3120 Hartsville Pike
Castalian Springs, TN 37031

County Law Director Leah Dennen reported that the Sheriff had checked out the owner and location and saw no cause to deny the application. Upon motion of Comm. Akins, seconded by Comm. Ring, the Committee voted to approve the beer permit application for Nalinkumar Sakhi Inc. Commissioner Satterfield voted against the motion.

Comm. Guthrie moved, and was duly seconded, to adjourn at 6:20 p.m.

Prepared by Maria A. Savage

MINUTES
SUMNER COUNTY BUDGET COMMITTEE
April 9, 2012

Members Present:

Kirk Moser, Chairman	Chris Hughes	Jim Vaughn
Jerry Stone, Vice Chairman	Paul Freels	Moe Taylor

Also:

David Lawing	Leah Dennen	Beth Browning	Judy Hardin	Anthony Holt	Dr. Phillips
Frank Freels	David Brown	Jim Young	John Isbell	Sonny Weatherford	
Joel McClanahan					

Chairman Moser called the Budget Committee to order on Monday, April 9, 2012 at 7:00 p.m., in Room 112 at the County Administration Building in Gallatin, Tennessee.

AGENDA: Mr. Moser added under Report of Committee Chairman, Item D \$500 for a class for Mr. Isbell. Mr. Moser also wanted to pull item F #2 under New Business. This is going back to Mr. Vaughn's committee for them to look over. The item Mr. Lawing sent out this afternoon for Construction & Development has been pulled from the agenda. Mr. Vaughn asked if we could move item #3 under New Business Education up to #1. Motion to approve the agenda made by Mr. Vaughn, seconded by Mr. Taylor, motion passed unanimously.

RECOGNITION OF PUBLIC: None

APPROVAL OF THE MINUTES: Motion to approve the minutes of March 12, 2012 made by Mr. Taylor, seconded by Mr. Freels; motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN:

- A. Report from the Assessor of Property – included in packet.
- B. Budget Committee meeting time – Mr. Moser suggested we move the budget meetings to 6:30pm. Motion to approve made by Mr. Hughes, seconded by Mr. Taylor, motion passed unanimously.
- C. FY13 Budget – Mr. Lawing stated the first draft is included in the packet. Mr. Moser asked as of right now, how far out are we. Mr. Lawing replied we are \$6.3M out at this time. Mr. Moser proposed we have a special called budget meeting next Tuesday at 5:30pm, not to go past 7:30pm, to discuss next year's fiscal budget. There were no objections.
- D. \$500 for Mr. Isbell's class – Mr. Moser stated that Mr. Isbell needs to attend a class next fiscal year, but has to pay for it this fiscal year. Mr. Lawing stated that Mr. Isbell is asking for additional travel money next year to cover this. For now, we will set up a pre-paid asset to put it in. Motion to approve made by Mr. Hughes, seconded by Mr. Taylor; motion passed unanimously.

REPORT OF THE COUNTY EXECUTIVE: Mr. Holt had no report.

REPORT OF THE DIRECTOR OF SCHOOLS: Dr. Phillips stated they are working on the budget. Mr. Moser asked what their time frame is for just a draft. Dr. Phillips replied his target date is June 1st. Mr. Moser asked if they could target a little sooner than that. Dr. Phillips stated they will try.

OLD BUSINESS:

- A. GIS Technology Fund – Mr. Lawing stated there is no discussion at this time.

NEW BUSINESS:

A. Education

1. HVAC Rebate (\$40,000)-Increase Education Intent to Fund – Mr. Young stated this is for the boilers. It came back to Mr. Lawing for Intent to Fund. Motion to approve made by Mr. Vaughn, seconded by Mr. Hughes; motion passed unanimously.
2. Paving projects – Mr. Moser asked the balance of Capital Projects funds and if this would be the appropriate place to pull the funds. Mr. Lawing replied the uncommitted local funds is a little over \$1.5M and it would be the appropriate place to pull the funds from. Motion to group and approve both items made by Mr. Stone, seconded by Mr. Vaughn; motion passed 5-1 with Mr. Hughes opposing.
 - a. Portland East Middle School--\$360,000
 - b. Whitten Elementary School--\$106,051
3. Indian Lake Elementary School-Heat pumps bid (part of earlier approved Intent to Fund 1) – Mr. Young stated these were approved earlier but were help up. Then they went back out to bid because it was over a year old and came back at \$129,000. Thursday we got another grant approved for \$32,400 on this. It will be close to \$100,000 from Intent to Fund. Motion to approve made by Mr. Stone, seconded by Mr. Vaughn; motion passed unanimously.
4. Budget Amendments – Mr. Young went over the attached amendments. Motion to group and approve all adjustments made by Mr. Hughes, seconded by Mr. Vaughn; motion passed unanimously.

B. Appropriations

1. Archives - \$2,500 SNAP Grant – Motion to approve made by Mr. Stone, seconded by Mr. Freels; motion passed unanimously.
2. Judicial Magistrates--\$8,612 from fund balance for additional salaries – Ms. Dennen stated this is for Magistrates salaries due to increase in number of arrests. Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.
3. Portland Library--\$459.99 donations to library books expense line – Motion to approve made by Mr. Stone, seconded by Mr. Hughes; motion passed unanimously.
4. Sumner County Athletic Facilities--\$61,250 – Mr. Lawing stated the attached invoice is architect fees for all 3 projects (Merrol Hyde Magnet School, White House High School & Station Camp High School). Mr. Moser asked Mr. Young to explain this invoice. Mr. Young stated they received this invoice from Kaatz Binkley. When we inquired, they stated it was for those 3 facilities. Mr. Moser asked if the projections on these projects far exceed what the county had voted to fund. Dr. Phillips replied they designed the projects, Station Camp was added and we complied with what Facilities & Maintenance asked us to do and we put all three projects together. When they went out to bid, they were more than what we had anticipated. Our board voted it down and made an amendment to go back and cut costs. I anticipate that we will be bringing back a bid with reduced costs. Mr. Stone asked if we are going to incur more fees if this goes back to the architect. Mr. Brown with Kaatz Binkley stated they won't be designing new stuff; they are only going to take stuff away. So no, we won't incur any new costs for that. Mr. Vaughn made a motion to pay the \$45,937 and have the school board come back to us with a recommendation on the rest of this project with an itemized list of costs; seconded by Mr. Taylor. Mr. Hughes made a motion to amend the motion to ask the school board to not incur any more costs and to recommend what needs to be done. Motion for amendment failed for lack of second. Original motion passed 5-1 with Mr. Hughes opposing.
5. Sheriff's Office – SCAAP adjustments – Motion to approve made by Mr. Vaughn, seconded by Mr. Freels; motion passed unanimously.

C. Transfers

1. Inter-budgetary - Motion to group and approve made by Mr. Stone, seconded by Mr. Taylor; motion passed unanimously.
 - a. Greater than \$2,500
 - b. \$2,500 or less

- D. Tax Matters – Motion to group and approve items 1-4 made by Mr. Taylor, seconded by Mr. Hughes; motion passed unanimously.
1. Bethel Primitive Baptist Church--\$46.91
 2. Terri Fricon--\$690.30
 3. G S Steel--\$424.11
 4. Harlan Metux Marjorie L Holcomb--\$1,002.32
 5. Katha House-assistance with interest and penalties – Ms. Dennen stated she received a letter (attached) from a lady who feels that the taxes on her brother's property were paid but she can't find any proof of it. No motion.
 6. Joel H McClanahan-abatement of interest and penalties – Mr. McClanahan stated he paid the 2010 property taxes, but overpaid them. The check was returned back to them with a note saying they need to make the proper adjustment and reissue payment. However, they didn't open the letter all year and now the taxes were not paid. When paying the taxes for 2011, I found out 2012 was never paid and have incurred over \$600 in penalties and interest. I am asking this committee to suspend these fees since it was an honest mistake. No motion.
 7. Sale of Delinquent Tax Committee property – motion to approve made by Mr. Hughes, seconded by Mr. Taylor; motion passed unanimously.
 8. Resolutions for Property Tax Pick-ups Settlement and Errors and Releases – Motion to approve made by Mr. Freels, seconded by Mr. Hughes; motion passed unanimously.
- E. Fund 112 (Courthouse & Jail Maintenance) discussion – Mr. Lawing stated they are out of funds due to all repairs and will be using the \$100,000 that was put aside last month.
- F. Other
1. Sheriff's Office-Full time IT position – Mr. Weatherford stated Mr. Linzy will be leaving and now we need an IT person. We should be able to find someone for \$50,000 - \$65,000 a year. Mr. Lawing stated he has enough money in his budget to cover this for the rest of the year. This is more of a budget appropriation for next year's budget. Motion to approve by Vaughn, second by Taylor. Motion failed 2-2-2 with Vaughn and Taylor voting for, Moser and Stone abstaining and Hughes and Freels voting no.

REPORT OF THE FINANCE DIRECTOR

- A. Revenue Analysis (passed out at meeting)
- Adequate Facilities – 116.175%
 - Sales Tax – 105.773%
 - Wheel Tax – 100.158%
 - EMS – 90.595%
 - Business Tax – 120.009%
- B. Financial Reports – March (available at meeting, if requested)

ADJOURNMENT – Motion to adjourn at 8:55 p.m. made by Mr. Hughes, seconded by Mr. Vaughn; motion passed unanimously.

MINUTES
SUMNER COUNTY BUDGET COMMITTEE
SPECIAL CALLED MEETING
April 17, 2012

Members Present:

Kirk Moser, Chairman Shawn Utley Jim Vaughn
Jerry Stone, Vice Chairman

Also:

Anthony Holt David Lawing Leah Dennen

Chairman Moser called the Budget Committee to order on Tuesday, April 17, 2012 at 5:40 p.m., in room 112 of the County Administration Building in Gallatin, Tennessee.

Mr. Moser stated that we will have Mr. Lawing give a report as to where we stand and open it up for discussion and determine how we will proceed going forward.

Mr. Lawing gave the following report:

The difference between beginning and ending estimated unassigned fund balance in the FY 2013 budget is in excess of \$6.6M.

The difference in the budgeted unassigned fund balance from FY2012 to FY2013 is in excess of \$5.1M.

The difference from the minimum desired unassigned fund balance and the budgeted unassigned fund is approximately \$3.8M.

The estimated decrease in actual fund balance for FY2012 is estimated at approximately \$500,000 to \$1M.

Property taxes are based on 96% collectability.

The property tax levy is the same as prior fiscal year.

Sam's Club local optional sales tax collections are based on \$450,000.

The EMS collections are projected to be between \$150,000 to \$300,000 below FY2012 budget, which have been adjusted in the 2012-2013 budget accordingly.

Building permits are only averaging approximately 72% of prior year's actual collections, which have been adjusted accordingly in the 2012-2013 budget.

Mineral Severance Taxes are estimated to be below budget due to new extraction technique; the 2012-2013 budget projections have been adjusted accordingly.

All other revenue collections are within the expected range.

The drug court has an (\$18,766) projected deficit.

The "Planning Abatement Reserve" is a negative (\$20,529) due to the Construction and Development Office re-budgeting the reserve.

The construction and Development Office includes a Model Forestry Grant appropriation for \$2,000; however, for FY2013 this grant has not been processed through the finance department.

The cost of living adjustments are based on 2%, except for the two judges' statutory increases of 3.2% (\$4,747 x 2 = \$9,494). Mr. Moser asked how much a 2% raise will cost us. Mr. Lawing replied about \$525,000 with benefits.

A mandatory increase in the retirement rate is included (13.98% to 14.1%), which is around a \$41,000 increase.

A dental insurance overall funding increase of 1% is included.

A health insurance overall funding increase of 5% is included.

All increases for additional staffing, cost of living, TCRS and health/dental insurance is \$2,630,915.

Mr. Lawing went over the attached Non-profit requests for a total of \$108,756. Five fire departments asked for additional money. Two senior centers asked for additional money. Mr. Moser asked if the RTA asked for anything. Mr. Lawing replied that RTA is not included, they did not send in any information. Mr. Moser asked if anyone did not turn in a request. Mr. Lawing stated three organizations did not turn in anything. Mr. Moser asked if Mitchellville Fire Department #2 is a city fire department. Mr. Holt replied that yes, it is part of the city.

Mr. Lawing read a retirement update stating that participating political subdivisions that have previously passed the non-contributory provision may discontinue the non-contributory provisions for new hires after the effective date of passage. Employees who were employed prior to this date will continue to be eligible

for the non-contributory provision. Mr. Stone stated this is something we should look at for any new employees.

Mr. Moser asked Mr. Lawing to go over the Summary page. Mr. Lawing stated this shows a summary of all departments with the cost of living, any adjustments, life, health and dental insurance. Then Mr. Lawing went over the Details page.

Mr. Moser asked if anyone had anything else to discuss. Mr. Vaughn asked if we can discuss the meeting dates. Mr. Vaughn suggested we meet April 23rd at 5:30 pm and April 30th at 5:30pm. There were no objections.

ADJOURNMENT: Mr. Utley made a motion to adjourn at 6:35pm, seconded by Mr. Stone; motion passed unanimously.

MINUTES
SUMNER COUNTY BUDGET COMMITTEE
SPECIAL CALLED MEETING
April 30, 2012

Members Present:

Kirk Moser, Chairman	Shawn Utley	Jim Vaughn	Paul Freels
Jerry Stone, Vice Chairman	Chris Hughes		

Also:

Anthony Holt	David Lawing	Leah Dennen	Sonny Weatherford	John Isbell
Pam Whitaker	Lori Atchley	Judy Hardin	Darlene Daughtry	Mahailiah Hughes

Chairman Moser called the Budget Committee to order on Monday, April 30, 2012 at 5:30 p.m., in room 112 of the County Administration Building in Gallatin, Tennessee.

Mr. Moser stated the only business that we can take up tonight is pertaining to next fiscal year budget, that's what the call of this meeting was for. We do not have an agenda, but I propose we proceed with looking at each departmental budget as time will allow, starting with our Sheriff's budget. Is that acceptable to everyone? There were no objections. Before we start with the Sheriff, Mr. Lawing has a report.

Mr. Lawing went over the reports that were passed out before the meeting. They include the following:

- Memo regarding a summary of the 2012-2013 operating budgets, concentrating mainly on the General fund.
- A graph of the General fund's balances
- An email and attachment on the pending changes to the TCRS.
- A summary of the General fund for tonight's discussion.
- An email and attachments that show the non-salary line items in the General fund.
- A summary of the Courthouse & Jail Maintenance fund and the Drug Control fund.
- General Debt Service fund
- First draft of the Capital Projects fund
- First draft of the Highway fund
- Summary of the non-profits

Mr. Stone asked Mr. Lawing to email a copy of the graph of the General fund's balances to all commissioners.

Budget Discussions:

Animal Control: Mr. Weatherford stated he's asking for a \$4,000 increase for animal food & supplies, a \$1,000 increase for tires & tubes and a 2% pay increase.

Sheriff's Office: Mr. Weatherford stated he's asking for the 2% pay increase; add 5 new deputies, 1 new dispatcher and 1 new maintenance person.

Jail: Mr. Weatherford is asking for the 2% pay increase, 20 new guards, and \$75,000 increase for food supplies and \$26,660 for inmate medical services.

Mr. Moser stated that Mr. Geminden was here to discuss a non-profit. Mr. Geminden is asking for \$5,000 for the Tennessee Small Business Development Center. Mr. Geminden passed out their 2011 Stakeholder's Report for review. Mr. Stone stated he is in favor of adding them to the list of non-profits for discussion and made the motion to add their \$5,000 request to the list, seconded by Mr. Utley. Mr. Hughes made a motion for an amendment to defer all non-profits till we get all proper paperwork and the operational budget taken care of. Pull all non-profits out except for Tourism, Vol State and Property Tax. The amendment failed for lack of second. The original motion passed 5-1 with Mr. Hughes opposing.

Assessor of Property: Mr. Isbell stated he's asking for the 2% pay increase, \$2,000 travel increase and \$4,349 additional for In-Service & Staff Development.

Reappraisal: Mr. Isbell stated he's asking for the 2% pay increase, \$57,000 for CAMA system for Data Processing Services, \$6,000 for 9 computers and 2 printers and \$15,000 to replace a vehicle.

Register of Deeds: Mrs. Whitaker stated the only increase she is asking for is the 2% pay increase.

Election Commission: Mrs. Atchley stated she is asking for the 2% pay increase, \$56,367 for redistricting personnel, \$78,095 for election workers, \$31,890 for new equipment/laptops, \$57,000 for license fees (1 time fee) and \$26,000 for a new card vayer that holds voter registration cards.

Circuit Court: Mrs. Hughes stated the only increase she is asking for is the 2% pay increase.

Mr. Moser asked Mr. Lawing to add to the regular budget discussion about adding a new judge.

Clerk & Master: Mrs. Daughtry stated the only increase she is asking for is the 2% pay increase.

Highway: Mrs. Hardin stated she's not really asking for anything new this year.

Mr. Hughes asked where we are going from here. Mr. Moser stated we will go over each department's budget and if anyone wants to change anything we will discuss it, if not then we will move on. Mr. Hughes made a motion to present to the full commission where we are right now and to set the tax rate. Mr. Moser said we need to look at our expenditures and see if we can make any adjustments before we see if we want to increase taxes. Mr. Stone asked if we are going to consider a 2% raise or not. Mr. Moser asked Mr. Lawing what that would cost us. Mr. Lawing stated about \$465,243 plus benefits. Mr. Stone requested a budget with raises removed. Mr. Moser requested info for a revenue neutral tax rate.

Mr. Stone stated our next meeting will be at the regular budget meeting next month.

Motion to adjourn at 7:37 pm made by Mr. Vaughn, seconded by Mr. Stone; motion passed unanimously.

COMMITTEE ON COMMITTEES
MINUTES
May 21, 2012

Present:

Jerry Stone, Chairman
Moe Taylor, V. Chairman
Jo Skidmore
Billy Geminden
Trisha LeMarbre

Merrol Hyde, Commission Chairman
Leah May Dennen, County Law Director

The meeting of the Committee on Committees was brought to order on Monday, May 21, 2012, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Stone was presiding.

Minutes. Upon motion of Comm. Geminden, seconded by Comm. LeMarbre, the committee voted to approve the minutes of April 16, 2012.

Recognition of the Public. There was none.

Report of Chairman. Chairman Stone had no report.

Report of County Executive. There was no report.

New Business

Health Board. Chairman Stone announced the expiring terms of the following Health Board members: Dr. Randall Collins (Veterinarian), Ferrell Haile (Pharmacist) and Jan Alexander (Registered Nurse). Upon motion of Comm. LeMarbre, seconded by Comm. Taylor, the Committee approved the re-appointments of Dr. Collins, Mr. Haile and Ms. Alexander to the Board of Health.

Solid Waste Board. Chairman Stone introduced the following members expiring six-year terms: Ragan Hall (County), Jo Skidmore (County) and Joyce Hoyle (Gallatin). Upon motion of Comm. Geminden, seconded by Comm. LeMarbre, the Committee voted to approve the re-appointments of Mr. Hall and Commissioner Skidmore. Chairman Stone requested the County Executive and the County Law Director contact the City of Gallatin to determine who the appointment will be from the city to replace Ms. Hoyle. He stated the matter would be brought before the Committee next month.

Planning Commission. Chairman Stone noted two resignations from the Sumner County Planning Commission: Cecil Ray from Zone 3 and Commissioner Shawn Utley from Zone 5. County Executive Holt recommends Tom Tucker to replace Mr. Ray, while deferring the appointment to replace Comm. Utley. Comm. Skidmore so moved, seconded by Comm. Taylor. The motion carried.

Sheriff Civil Service Commission. Chairman Stone announced that Chief Richard Smith resigned his two-year term on the Sheriff Civil Service Commissioner. County Executive Holt stated that the replacement would be William Moody, with a term expiring in August, 2012. Upon motion of Comm. Skidmore, seconded by Comm. Taylor, the Committee voted to approve Mr. Moody to fill the term of Chief Smith.

Next Month. Chairman Stone noted the following appointments for next month:

Expiring three-year-term of Terry Mimms on the Sheriff Civil Service Commission.

Upon of Comm. LeMarbre, seconded by Comm. Geminden, the Committee adjourned at 6:38 p.m.

Prepared by Maria Savage

MINUTES
EDUCATION COMMITTEE
May 7, 2012

Present:

Paul Decker, Chairman
Trisha LeMarbre, Vice-Chairman
Jerry Stone
Billy Geminden
Jim Vaughn
Joe Matthews
Kirk Moser - absent

Also Present:

Leah Dennen, Law Director
Dell Phillips, Director of Schools
Anthony Holt, County Executive
Paul Goode, Commissioner

Chairman Decker brought the Education Committee meeting to order with a prayer on Monday, May 7, 2012, at 6:00 p.m. in the Sumner County Administration Building in Gallatin. A quorum was present to do business.

Agenda. Without objection, Chairman Decker added Education and Grow to Old Business. Upon motion of Comm. LeMarbre, and duly seconded by Comm. Matthews, the Committee members approved the agenda as amended.

Minutes. Upon motion of Comm. Geminden, seconded by Comm. Vaughn, the Committee approved the minutes of April 2, 2012.

Recognition of the Public. There was none.

Report of Chairman. Chairman Decker had no report.

County Executive. County Executive Anthony Holt did not have a report.

Director of Schools. Dr. Dell Phillips, Director of Schools, distributed information to the Committee members regarding the following:

- Proposed engineering for reroofing of Ellis Middle School of certain low-slope portions of the building which is approximately 42,480 square feet. Roof Design and Consulting Services, Inc., proposed a six percent fee of the cost of construction with a maximum fee not to exceed \$28,500.00.

Dr. Phillips stated that the bids will be let for the project and the results brought to the Committee. He said the projects needs to begin in July.

No action was required.

- Phase II Building Program prepared by Kaatz, Binkley, Jones & Morris Architects, Inc. The real critical issues were stated as overcrowding in the high schools, aging infrastructure with old HVAC systems, roofing, maintenance, interior upgrades, portable classrooms and drainage issues.

Dr. Phillips stated that technology issues are huge in terms of both infrastructure and classroom usage.

He stated that Station Camp High School's additional classrooms will be finished in June. He stated that Rucker-Stewart Middle School roof is complete and Ellis Middle School has a cost for the roof designer (as stated above).

Among the projects were Hendersonville and Gallatin High School classroom expansion; a new Burrus Elementary School on the current site of Knox Doss Middle School; Beech and White House High School interior renovation and upgrades; Clyde Riggs Elementary School drainage issues and interior renovation and upgrades; Guild Elementary School classroom, kitchen renovation/expansion; and Hawkins Middle School new classroom addition.

The School Maintenance and Modernization Capital Outlay Report listed 17 projects for a total estimated cost of \$4,908,000.00.

- Capital Projects timeline for current Fiscal Year 2012-13, going forward to with projects for two years.

Dr. Phillips stated that maintenance and technology would be ongoing issues.

- A report detailing the schools' names, year built, capacity, student per square foot and enrollments spread over three years with corresponding facility utilization

Comm. LeMarbre stated that there were 71 portables in use throughout the County.

Old Business. Chairman Decker recognized Commissioner Paul Goode who reported on the progress of the Sumner County Education and Grow scholarship program for students who attend Volunteer State Community College. During the three years since its inception the programs has paid for \$221,158.31 in scholarships. Students served were from high schools throughout the County as follows:

Station Camp, 34; Hendersonville, 34; Gallatin, 30; Portland, 28; Beech, 20; White House, 7; Westmoreland, 4; and Merrol Hyde, 2.

New Business. None

The meeting was adjourned at 6:20 p.m. after a motion by Comm. LeMarbre, seconded by Comm. Vaughn.

Prepared by Maria A. Savage

**MINUTES
EMERGENCY SERVICES COMMITTEE**

May 7, 2012

Present:

Jim Vaughn, Chairman
Paige Brown Strong, Vice-
Chairman
Mike Guthrie
Ben Harris
Paul Decker
Paul Freels
Absent:
Bob Pospisil

Also Present:

Anthony Holt, County Executive
Keith Douglas, EMS Director
Leah Dennen, Law Director
Joe Williams, Curtis Williams,
Volunteer Fire Departments
Sheriff Sonny Weatherford

Chairman Vaughn called the Emergency Services Committee to order on Monday May 7, 2012 at 5:00 PM in the Sumner County Administration Building. A quorum was present.

Approval of Agenda.

Comm. Harris made a motion to approve the agenda, seconded by Comm. Freels. The agenda was unanimously approved.

Approval of Minutes of April 2, 2012 Vice-Chairman Paige Brown Strong made a motion, seconded by Comm. Guthrie. The minutes of April 2, 2012 were unanimously approved.

Public Comments None

Report from the Chairman. No report.

Report from the County Executive No report.

Report from the Sheriff Sheriff Weatherford handed out the Financial and Animal Control Report for the month of April. The sheriff reviewed some of the figures on the Financial Report, and stats on the Animal Control Report.

Sheriff Weatherford requested approval of \$118,000.00 for the additional bunks to relieve overcrowding at the jail. It would still go out to bid, but would need to be approved to go to the Budget Committee. County Executive Holt commended the Sheriff for a creative way to meet the needs, and save the taxpayers money. Comm. Harris made a motion, seconded by Comm. Guthrie Motion carried.

Report from the Fire Department The Fire Departments are asking for a long term plan to bring the ISO ratings down. Mr. Lowery with CTAS was asked by the Fire Departments to be part of the meeting.

County Executive Holt explained that the county funds the Fire Departments as non-profit entities. \$12,000 per station for each year is funded. There are a total of twelve stations. There are ten Independent Fire Departments. Two have two stations.

Mr. Lowery asked what the goal of the commission is. County Executive Holt stated that the goal is to continue to provide fire service to the residents outside of the municipalities. There was some discussion.

Chairman Vaughn stated that there are two options, either a comprehensive study from CTAS, or a plan to improve the ISO rating. Mr. Lowery stated improving operations will improve the ISO rating. Law Director Dennen advised there was a third option and that was to study this further. Chairman Vaughn suggested that the Fire Departments put together a plan of what they would like to see, and bring it before the committee. Comm. Harris stated the county cannot dictate how they can run the Fire Department. The only way the county can help is maybe to appropriate more money.

Report from the Emergency Management Agency None.

Report from the Director Director Douglas handed out the April 2012 Emergency Services Committee Report, and reviewed some of the numbers.

The Director requested approval for a budget appropriation in the amount of \$25,000 to be transferred from Insurance Recovery to Diesel Fuel. Comm. Harris made a motion, seconded by Comm. Guthrie. Motion carried.

Director Douglas requested the two part-time EMT's be made full time to obtain benefits, and also an open billing clerk position. All three positions would be made full time with the salaries covered in the budget. Comm. Guthrie made a motion, seconded by Comm. Decker. The vote was as follows Yes (5) No (1) Comm. Freels opposed. Motion carried.

Old Business None.

New Business

Jail Bunks-Discussed under Report from the Sheriff.

There was a motion to adjourn. The committee adjourned at 5:50pm.
Prepared by Sheila Ashton

MINUTES
EMPLOYEE BENEFITS COMMITTEE

April 17, 2012
9:00 A.M.

Members Present:

Joe Matthews

Bob Pospisil

Dr. Del Phillips

Anthony Holt

Also:

Leah Dennen

Bob Shupe

David Lawing

Debbie Robertson

Kathy Courtelis

Shawn Curtis

Kedree Marsh

Serpil Gilbert

Judy Hardin

Mr. Matthews called the SIB Employee Benefits Committee meeting to order on Tuesday, April 17, 2012 at 9:05 a.m. in Room 112, County Administration Building, in Gallatin, Tennessee.

Agenda: Mr. Matthews added under Old Business C) OTC Meds; under New Business C) PCOR, D) Occupational Comp, E) Future New Employee Coverage. Mr. Matthews asked for approval of the agenda; unanimous approval.

Public Recognition: None

Minutes: Motion was made by Mr. Pospisil to approve the minutes of March 20, 2012; seconded by Dr. Phillips; unanimous approval.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe pointed out that since the usage of the dental plan is going up, we needed to do what we did as far as increasing the premiums by 1% effective August 1st. The dental side is in prime shape. On the medical side, the trend is going higher. He believes this is because of the net result in reduction in funding because of fewer employees. Mr. Lawing commented we need to look at something different such as increasing premiums to 6% instead of 5% or looking at tiering. It was decided to wait and see what the data says before making another increase.

CareHere: Ms. Marsh handed out a report on the utilization of the clinic and pharmacy. She noted that the clinic and pharmacy utilization in March had dropped slightly.

Ms. Marsh reported that we had used 750 vials of flu vaccine last year. If we get 750 vials this year, they have gotten us a better rate than last year saving us \$24 per vial. Mr. Pospisil made a motion to approve purchasing 750 vials; seconded by Dr. Phillips; unanimous approval.

Ms. Marsh handed out a schedule of clinic hours and doctor hours that they are going to get out to employees.

Ms. Marsh showed us a list of procedures that they are working on with BCBS to show pricing. If the employee has the procedure done at CareHere, it will save us money. It will cost us the equipment that they have to purchase in order to do these procedures. Mr. Pospisil made a motion to adopt and approve these procedures; seconded by Dr. Phillips; unanimous approval.

Ms. Marsh asked for an extension on presenting the Pharmacy Report. Mr. Clevenger needed to be here for the presentation and he is having scheduling conflicts. The committee asked CareHere to go ahead and send them the information for review and they could schedule the presentation for a later date.

An employee requested that CareHere present them with an EOB when they go to CareHere showing how much it costs the Trust when they go. Ms. Marsh stated that they were working on getting this taken care of.

Finance Director: Reports attached; no questions.

Old Business: Ms. Marsh reported that the Pharmacy costs are just under \$9000 a year for mail-out fees. Mr. Pospisil made a motion to charge \$2 per prescription to be mailed out effective 5/1/2012; seconded by Dr. Phillips; unanimous approval.

Discussion was made for clarification of the \$100 spousal surcharge. This does not affect an employee who has a spouse that also works for the county. Medicare and TennCare eligible do not count either. If one employee works for the county and the spouse is eligible for the BOE state insurance, the employee would have to pay the \$100 per month for the spouse to remain on the county insurance. All of this will be addressed in an affidavit by Ms. Dennen. Mr. Lawing suggested doubling the surcharge back if employee falsifies the affidavit and if they add the spouse on to the plan to double the surcharge forward for failure to report. A motion was made by Mr. Matthews to put this suggestion in the affidavit; seconded by Mr. Pospisil; unanimous approval. Ms. Dennen will add this motion to the affidavit and have it ready in time for open enrollment for employees to sign with the cafeteria plan.

Mrs. Courtelis gave a list of OTC drugs that BCBS will not be able to remove from the plan because they have a standard formulary. Ms. Dennen said we would just need to reword that there are certain OTC products that will not be covered on the formulary any longer.

New Business: Mr. Shupe reported that the state bill states that if you are not subject to ERISA, you must participate in this. Therefore, hearing aids for children under age 18 will be included in the group's contract effective 7/1/12.

Mr. Shupe informed us of the Patient Centered Outcome Research. The IRS will implement rules designed to collect fees from health insurers and self-insured health plans imposed by the Affordable Care Act in order to fund this PCOR Trust Fund beginning with plan year ending in FY 2013.

Mr. Matthews stated that a commissioner wanted us to look at the possibility of being paid 100% from Occupational Compensation when an employee was out due to injury. Ms. Dennen noted that this was not the right committee to discuss this. Mr. Shupe pointed out that this mirrors the state statute.

Dr. Phillips brought up the possibility of changing the coverage for New Hire employees to pay coverage of 100%. Ms. Dennen stated that could be an issue for present employees who only have the 80/20 split. The committee suggested that the BOE discuss this situation and bring it back to the committee at that time.

Mr. Holt stated he would like to finalize the plans on any changes made in the insurance plan. Mr. Pospisil stated he would like to put the smoking and cholesterol issue on the agenda for May. He

asked Mr. Shupe to email the committee any information he has before the meeting so they can study it before then.

There was no further business and Mr. Pospisil made a motion to adjourn the meeting; seconded by Mr. Matthews; meeting was adjourned at 10:25 a.m.

MINUTES
SUMNER COUNTY FINANCIAL MANAGEMENT COMMITTEE
April 16, 2012

Members Present:

Frank Freels - Chairman	Anthony Holt	Kirk Moser	Bob Pospisil
Steve Graves - Vice Chairman	Judy Hardin	Del Phillips	

Also:

David Lawing Leah Dennen

Chairman Freels called the Financial Management Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, April 16, 2012 at 5:40 p.m.

AGENDA: Motion made by Mr. Pospisil to approve the agenda, seconded by Mrs. Hardin, motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of March 19, 2012, made by Mr. Graves, seconded by Mr. Pospisil, motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN: Mr. Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: Mr. Holt stated that Mr. Lawing and Dr. Phillips met with the Comptroller's Office regarding the 2012 Financial Act and addressed the problems they had with the Act. Mr. Lawing stated he sent them the changes they made and Dr. Phillips stated he feels comfortable with it.

REPORT OF THE FINANCE DIRECTOR:

A. Monthly Revenue Analysis

- Adequate Facilities Tax - 116.175%
- Sales Tax - 105.773%
- Wheel Tax - 100.158%
- EMS Transportation - 90.595%
- Business Tax - 120.009%

B. Capital Projects Fund report - Mr. Lawing read over the attached reports.

REPORT OF THE LAW DIRECTOR: Ms. Dennen had no report.

REPORT OF THE BUDGET COMMITTEE: Mr. Moser stated the Budget Committee met last Monday night and discussed some school capital projects. There is a called meeting tomorrow (Tuesday) night to organize the schedule for budget discussions.

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT: Being that there was no more business; Mr. Pospisil made a motion to adjourn the meeting at 6:00 p.m., seconded by Dr. Phillips; motion passed unanimously.

**MINUTES
GENERAL OPERATIONS COMMITTEE
JO SKIDMORE, CHAIRMAN
MAY 14, 2012**

Present:

Jo Skidmore, Chairman
Steve Graves
Ben Harris
Mike Guthrie
Joe Matthews
Shawn Utley, Vice-Chairman
Absent:

Also Present:

David Pigna, Communications Director
Leah Dennen, County Law Director
Bill Kemp, County Clerk
Sheriff Sonny Weatherford
Captain David Canter, Sheriff's Department
Brad Pennick, Sheriff's Department
Anthony Holt, County Executive

Moe Taylor

The regular meeting of the General Operations Committee was brought to order on Monday, May 14, 2012, at 5:00 p.m. in the Sumner County Administration Building. Chairman Skidmore declared a quorum present to conduct business.

Agenda. Upon motion of Comm. Graves, seconded by Comm. Harris, the committee approved the agenda as amended.

Minutes. Upon motion of Comm. Guthrie, seconded by Comm. Graves, the committee approved the minutes of April 9, 2012. Comm. Matthews abstained from the vote.

Recognition of the Public. There was none.

Report of Chairman. Chairman Skidmore had no report.

County Executive's Report. County Executive Anthony Holt stated that there are major plumbing issues at the jail. He is seeking a consultant to see what needs to be done. He said the project needs to be a capital projects budget. He said the boiler recently went down. He asked the Sheriff's department to get three bids. The Board of Education presented the lowest bid of around \$15,000.00, which was about half of the next lowest bid. County Executive said they are in the process of repairing it. Hot water supplies are compromised because of the breakdown.

David Pigna stated that the Board of Education quote does not include everything needed to fix the boiler.

The Executive said there is an underground drainage line that stops up and cost \$500-\$700 every time a repairman is called.

Chairman Skidmore stated that a company that put in an original bid to build the jail should be contacted for input.

Sheriff Weatherford stated that some of the problems with the jail were caught up front because the Montgomery County Jail was built with the same plan. He stated that a study from a company would be helpful to determine what needed to be replaced.

Comm. Matthews stated that the cost for the repairs could run into the millions. He said that is the reason that commissioners need to take a close look at the cost of maintaining this structure as opposed to building a new building. He said the Sheriff is looking at the possibility of adding beds to the current configuration.

Comm. Harris asked if a large part of the damage was due to prisoner vandalism and Captain Canter said no. He stated that by and large poor workmanship is to blame for the cost. County Executive stated that the toilets that are constantly being replaced are between \$1,500.00 and \$3,000.00.

County Executive stated that he supported obtaining proposals from a third party to tell us exactly what to do.

Comm. Matthews moved, Comm. Graves seconded, to authorize the County Executive, the Sheriff and Mr. Pigna to seek out a consultant to determine the total cost of repairing the mechanical part of the jail operations and forward the matter to the Budget Committee to determine the source of funding.

The motion carried, with the stipulation that the original bidder mentioned by the Chairman be contacted for input. County Executive stated that once the scope of the work is determined then the estimate will be more accurate. Executive Holt stated that he would bring the estimates back to the Committee for approval.

Sheriff Weatherford reported that he was asking Budget Committee for \$118,000.00 to buy Jail Triple Bunks, which would provide a solution to the overcrowding of the jail and meet TCI certification requirements for 170 more beds for an 832-bed capacity.

Surplus Property. Chairman Skidmore recognized David Pigna, Director of Communications and Purchasing, who noted there was no surplus property for the month. He provided an update on the 2012-13 County General Capital Projects List.

The meeting adjourned at 5:35 p.m. after a motion by Comm. Guthrie, seconded by Comm. Graves.

Prepared by Maria Savage

SUMNER COUNTY HIGHWAY COMMISSION

May 1, 2012

MINUTES

MEMBERS PRESENT:

Paul Decker, Commissioner
Frank Freels, Commissioner
Billy Geminden, Vice Chairman
Steve Graves, Chairman
Judy Hardin, Road Superintendent
Anthony Holt, County Executive
Tom Neal, Citizen Member

MEMBERS ABSENT:

Paul Goode, Commissioner

OTHERS PRESENT:

Leah Dennen, Law Director
Sandra Lee Hesson, Assessor of Property Adm. Assistant

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, May 1, 2012 at 4:00 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA

Report of Chairman: Speed Limit on Rock Bridge Road

APPROVAL OF MINUTES

Motion by Commissioner F. Freels to approve the April 2012 minutes. **Seconded** by Vice Chairman Geminden. **Motion passed** unanimously.

PUBLIC RECOGNITION – None

REPORT OF CHAIRMAN: OLD BUSINESS – None

REPORT OF CHAIRMAN: NEW BUSINESS

A. Speed Limit on Rock Bridge Road

Chairman Graves asked about setting a speed limit on Rock Bridge Road. Road Superintendent Hardin replied that the speed limit is previously set at 35 M.P.H.

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS - None**REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS****A. Acceptance of Roads**

Road Superintendent Hardin submitted two roads (see attached) for acceptance by Sumner County. County Executive Holt **motioned** to accept Chickadee Court and Goldfinch Trail as County roads. **Seconded** by Vice Chairman Geminden. **Motion passed** unanimously.

B. Request for Approval of Litter Grant

Road Superintendent Hardin requested approval of the Litter Grant (see attached) from the Tennessee Department of Transportation. Vice Chairman Geminden **motioned** to approve this request. **Seconded** by Commissioner Decker. **Motion passed** unanimously.

REPORT OF COUNTY EXECUTIVE**A. Methodist Church Parking Area**

County Executive Holt has had another inquiry wanting him and Road Superintendent Hardin to come look at the Methodist Church parking lot (maybe fill in the pot holes, seal and stripe it). The Sumner County General Sessions Court and jail use the parking lot more than the Church does. Citizen Member Neal offered to go with Holt and Hardin to check on it.

COMMISSION BUSINESS - None**REPORT OF LAW DIRECTOR** - None

MOTION TO ADJOURN: County Executive Holt
SECONDED BY: Citizen Member Neal
ADJOURNMENT: 4:25 P.M.

MINUTES
SUMNER COUNTY INVESTMENT COMMITTEE
April 16, 2012

Members Present:

Frank Freels - Chairman	Kirk Moser	Anthony Holt	Del Phillips
Steve Graves - Vice Chairman	Bob Pospisil	Judy Hardin	

Also:

David Lawing Leah Dennen Marty Nelson

Chairman Freels called the Investment Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, April 16, 2012 at 5:35 p.m.

AGENDA: Motion made by Mr. Moser to approve the agenda, seconded by Dr. Phillips; motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of March 19, 2012, made by Mrs. Hardin, seconded by Mr. Pospisil; motion passed unanimously. (Mr. Holt and Mr. Graves arrived)

REPORT OF THE COMMITTEE CHAIR: Chairman Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: There was no report.

REPORT OF THE TRUSTEE: Mrs. Nelson stated 2 cd's come due this week. She is not satisfied with the rate, so she is going to try to negotiate a rate with the bank.

REPORT OF THE FINANCE DIRECTOR: No report.

REPORT OF THE LAW DIRECTOR: Ms. Dennen had no report.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: There was no new business.

ADJOURNMENT: Being that there was no more business; Mr. Pospisil made a motion to adjourn at 5:38 pm, seconded by Dr. Phillips; motion passed unanimously.

**MINUTES
LEGISLATIVE COMMITTEE**

May 14, 2012

Present:

Paul Decker, Vice-Chairman
Jo Skidmore
Shawn Utley
Jerry Stone
Steve Graves
Jim Vaughn

Also Present:

Joe Matthews, Commissioner
Leah Dennen, County Law Director
David Lawing, Finance Director
Bill Kemp, Clerk

Absent: Kirk Moser, Merrol Hyde,
Bob Pospisil

Vice-Chairman Decker called the Legislative Committee to order on Monday, May 14, 2012, at 6:00 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Comm. Skidmore made a motion to approve, seconded by Comm. Graves. The agenda was unanimously approved.

Approval of Minutes. Deferred.

Report of County Executive. County Executive Anthony Holt had no report.

Public Comments. There was none

Certificate of Recognition Vice-Chairman Decker introduced the following certificates of recognition:

- Christian Kissinger –student at Merrol Hyde Magnet School
- David Collins, Union Elementary School – Teacher of the Year
- Delise Sanders, Madison Creek Elementary – Teacher of the Year
- Correctional Officer Brenda Savage
- Amy Howell, Gallatin High School – Teacher of the Year
- Larry Collins, Industrial Appreciation, Portland
- Rucker Stewart Middle School Academic Team
- First Baptist Church – Youth Ministry Center

Comm. Skidmore moved, seconded by Comm. Graves, to group and approve the certificates of recognition. The motion carried.

New Business There was none.

New Business.

Personnel Policies. Upon motion of Comm. Stone, seconded by Comm. Utley, the Committee voted to defer discussion and/or action regarding the Sumner County Personnel Policies.

Judicial Magistrates. Upon motion of Comm. Stone, seconded by Comm. Vaughn, the Committee voted to approve the judicial magistrates and forward the matter to the full Commission.

Anti-Bullying. Committee members discussed a resolution aimed at discouraging workplace bullying. Comm. Graves moved, seconded by Comm. Skidmore, to approve the resolution and forward the matter to the full Commission. The motion failed (3-2-1) with Commissioners Skidmore, Graves and Decker voting in favor; Commissioners Utley and Stone voting no; and Comm. Vaughn abstaining from the vote.

Veteran Services monthly report was included in the packet of committee members.

Zoning. Upon motion of Comm. Vaughn, seconded by Comm. Utley, the Committee approved for docketing on June 18 the amendment to Creekside at Station Camp revised final master development plan.

Adjournment- Comm. Vaughn made a motion to adjourn, seconded by Comm. Graves. The Committee adjourned at 6:20 p.m.

Prepared by
Maria Savage

MINUTES
SUMNER COUNTY PURCHASING COMMITTEE
April 16, 2012

Members Present:

Frank Freels - Chairman	Kirk Moser	Anthony Holt	Bob Pospisil
Steve Graves - Vice Chairman	Del Phillips	Judy Hardin	

Also:

David Lawing Leah Dennen

Chairman Freels called the Purchasing Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, April 16, 2012 at 5:38 p.m.

AGENDA: Motion made by Mr. Graves to approve the agenda, seconded by Mrs. Hardin, motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of March 19, 2012, made by Mr. Pospisil, seconded by Dr. Phillips; motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN: Mr. Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: Mr. Holt had no report.

REPORT OF THE FINANCE DIRECTOR: No report.

REPORT OF THE LAW DIRECTOR: Ms. Dennen had no report.

OLD BUSINESS: There is no old business to discuss.

NEW BUSINESS: Motion made by Mr. Pospisil to group and approve both items, seconded by Mr. Graves; motion passed unanimously.

- A. Assessor of Property Purchase Order
- B. Sumner County Athletic Facilities Architect Fees

ADJOURNMENT: Being that there was no more business; Mrs. Hardin made a motion to adjourn the meeting at 5:40 pm, seconded by Dr. Phillips; motion passed unanimously.