

SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Shawn Utley

Third District
Steve Graves
David Satterfield

Fourth District
Frank E. Freels
Joe C. Matthews

Fifth District
Ben Harris
Baker Ring

Sixth District
Paige Brown-Strong
Jim Vaughn

Seventh District
Trisha LeMarbre
Kirk Moser

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Chris Hughes
David Kimbrough

Tenth District
Paul R. Goode
Jo Skidmore

Eleventh District
Paul D. Freels
Jerry F. Stone

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

**Budget Committee.....May 22,
29, 31 and June 4, 25**

Committee on Committees.....July 16

Education Committee.....July 9

Employee Benefits.....May 22

Financial Management Committee.....June 18

General Operations Committee.....July 9

Highway Commission.....July 3

Investment Committee.....June 18

Legislative Committee.....July 9

Purchasing Committee.....June 18

MINUTES
SUMNER COUNTY BUDGET COMMITTEE
SPECIAL CALLED MEETING
May 22, 2012

Members Present:

Kirk Moser, Chairman Paul Freels Moe Taylor Jim Vaughn
Jerry Stone, Vice Chairman

Also:

Anthony Holt David Lawing Leah Dennen John Isbell Bill Kemp Lori Atchley

Chairman Moser called the Budget Committee to order on Tuesday, May 22, 2012 at 5:37 p.m., in room 112 of the County Administration Building in Gallatin, Tennessee.

Mr. Moser stated this is a special called meeting of the Budget Committee and the business tonight will be limited to the call of the meeting. We will discuss next fiscal year's budget and one item related to Emergency Management. The meeting tonight will not last past 7:30pm. It is also my proposal that we meet again next week on Tuesday, May 29th at 5:30 if there are no objections. There were no objections.

Emergency Management Agency – Motion to group and approve made by Mr. Stone, seconded by Mr. Taylor; motion passed unanimously.

- Request to move \$72,601 from Other Capital Outlay to Motor Vehicles
- Request to move \$3,000 from Other Supplies & Materials to Uniforms
- Request to move monies from various line items to cover other line item overages.

Budget Discussions:

Mr. Lawing stated we are currently \$5.9M out of revenue.

Mr. Moser stated all departments are asking for a 2% salary increase.

County Commission: Mr. Taylor made a motion to take out the raises for County Commissioners. Mr. Moser stated let's just mark out items and have Mr. Lawing come back with items adjusted. Everyone agreed. Mr. Moser stated to adjust Other Charges down to \$10,000 and to move the Electric line item over to County Buildings budget line for Electricity.

Board of Equalization: Mr. Lawing stated his concern is it will be over \$6,000. Mr. Moser stated we will keep it.

Civil Service Commission Pay: Mr. Lawing stated it is usually under \$9,000.

County Executive: Mr. Moser asked why the large increase in Travel. Mr. Holt stated he has to travel a lot with his job and he uses his personal vehicle and not the county car. Mr. Stone stated he wants to surplus the county car. Mr. Moser agreed.

County Attorney: Ms. Dennen stated the additional funds for Data Processing Services is for computer issues and the additional funds requested for Data Processing Equipment and Office Equipment is to replace printers, hard drives and for the server.

Election Commission: Mr. Lawing stated he talked with Mrs. Atchley and she wants to cut \$39,470 from Data Processing Services and \$59,500 from Licenses for a total of \$98,970 to be cut from her budget. Mr. Moser told Mr. Lawing to make the changes.

Building Construction & Development: Mr. Stone asked that we look at Other Contracted Services/MS4 at the first of June. Mr. Freels wants to take out the \$20,529 for Other Contracted Services/Nuisance. Mr. Moser wants to cut Furniture & Fixtures down to \$500, Other Equipment/GIS Project down to \$5,000 and take out the \$1,000 in Other Capital Outlay.

County Buildings: Mr. Vaughn wants to take Natural Gas down to \$200,000.

Archives: Mr. Lawing stated the \$2,000 in Data Processing Equipment is for a new computer.

Co. Buildings (Animal Control): Mr. Moser wants to cut \$5,000 from Natural Gas. Mr. Stone wants to cut Water & Sewer down to \$10,000.

Finance: Mr. Lawing stated the \$3,600 increase in Operating Lease Payments is for a fiber optic line.

Trustee: Mr. Moser wants to cut \$15,000 from Contracts w/Gov. Agy-St Tax Data Proc.

County Clerk: Mr. Kemp stated the \$2,000 for Data Processing Equipment is a wash with a revenue account.

Sheriff's Dept.: Mr. Puccini passed out an amended 2012-2013 Budget Request form (does not include benefit amounts). Mr. Moser instructed Mr. Lawing to make the changes indicated on the form.

Data Processing: Mr. Moser wants to take Communications down to \$5,600.

Risk Management: Mr. Lawing stated it is all salary line items.

General Sessions Judge I (Judge Hunter): Mr. Vaughn wanted to discuss the need to add a new judge. Mr. Moser asked Mr. Lawing to present figures for 3-4 months and what that budgetary impact would be.

Drug Court: Mr. Moser asked Mr. Lawing to break out the Salary Administrator line item.

Juvenile Court: Mr. Moser asked Mr. Lawing to pull out \$51,997 for the Referee.

Judicial Magistrates: This is all salary line items.

Other Administration of Justice: Mr. Moser wants to take \$25,000 out of Contract with Public Agency - Juvenile.

Probation Services: This is all salary line items and Office Supplies.

Court Room Security: Mr. Lawing stated this is all fee based.

Motion to adjourn at 7:30 pm made by Mr. Taylor, seconded by Mr. Vaughn; motion passed unanimously.

MINUTES
SUMNER COUNTY BUDGET COMMITTEE
SPECIAL CALLED MEETING
May 29, 2012

Members Present:

Kirk Moser, Chairman	Paul Freels	Moe Taylor	Jim Vaughn
Jerry Stone, Vice Chairman	Chris Hughes		

Also:

Anthony Holt	David Lawing	Leah Dennen	Ken Weidner	Sonny Weatherford
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Chairman Moser called the Budget Committee to order on Tuesday, May 29, 2012 at 5:35 p.m., in room 112 of the County Administration Building in Gallatin, Tennessee.

Mr. Moser stated this is a special called meeting of the Budget Committee and the business tonight will be limited to the call of the meeting. We will discuss next fiscal year's budget. The meeting tonight will not last past 7:30pm we will entertain a motion to recess instead of adjourning and reconvene this Thursday night. Mr. Moser stated it looks we will be passing a continuation budget. Mr. Vaughn wants Mr. Lawing to contact all the non-profits and let them know we will be discussing them this Thursday if they would like to be here.

Budget Discussions:

Juvenile Services & TCCY Grant Mr. Lawing stated this is all salary line items and Data Processing Supplies for maintaining their computer systems. The grant is flow through money.

Forestry Service: Mr. Lawing stated this if for a tower. It has been in contract for several years. The state pays most of it and the county pays \$2,000.

Rural Fire Protection: Mr. Moser stated we will discuss this Thursday night.

Health Department: Mr. Stone wants to cut 10% from Natural Gas.

Health Department (DGA): Mr. Lawing stated this is all flow through grant money.

Emergency Management Agency: Mr. Moser would like to know what the \$68,000 for Other Capital Outlay is for. Mr. Holt called Mr. Weidner to come in and discuss this. Mr. Weidner came in and stated the \$68,000 requested is for the purchase of a boat and a 1 ton crew cab truck.

Ambulance Service: Mr. Moser stated this pretty much is what it is.

Sheriff's Office: Mr. Weatherford stated he was here to answer any questions on the adjusted budget that was submitted to the committee last week.

Mr. Hughes requested a recess at 6:24pm
Meeting reconvened at 6:31pm

Appropriation to State: Mr. Moser asked Mr. Lawing to get more information on the Health Department/State line item. Mr. Moser told Mr. Lawing to take the \$13,882 out of the Vocational Training Center/State and request them to come in Thursday night.

Child Welfare Assistance: Mr. Moser stated we will discuss this on Thursday night.

Libraries: Mr. Moser asked Mr. Lawing to take \$10,000 out of the Library Books line item for Gallatin and Hendersonville Libraries. Mr. Moser also asked to take \$4,000 out of Janitorial line item for the Portland Library. Mr. Stone would like to see more information on the cleaning services for the libraries.

Other Social, Cultural and Recreational: Mr. Lawing stated this is all pass through grant money.

Agriculture Extension Agency: Mr. Moser wants to take \$150 out of Maintenance & Repair Buildings.

Soil Conservation: This is all salary line items.

Tourism: Mr. Moser wants to change this to \$350,000 and have Mr. Young come Thursday night to discuss.

Veterans Services: Mr. Moser stated this looks ok.

Other County Expenses: Mr. Lawing stated this is where the Liability Insurance, Workers' Comp and OJI are paid out of.

Contributions: Mr. Moser stated we will discuss this Thursday night.

Misc – Officers Program & DTF: Mr. Lawing stated this is all flow through money.

Public Health & Welfare: Mr. Lawing stated this is all grant money.

Social, Cultural and Recreational: Mr. Lawing stated this is all grant money.

Mr. Lawing discussed the Capital Projects Fund. Mr. Moser suggested we let it stay like it is and if anything goes over then we can transfer money from the Capital Projects Reserve account.

At 7:30pm Mr. Taylor made a motion to recess until Thursday, May 31st at 5:30pm, seconded by Mr. Freels; motion passed unanimously.

MINUTES
SUMNER COUNTY BUDGET COMMITTEE
SPECIAL CALLED MEETING
May 31, 2012.

Members Present:

Kirk Moser, Chairman	Paul Freels	Moe Taylor	Jim Vaughn
Jerry Stone, Vice Chairman	Shawn Utley		

Also:

Anthony Holt	David Lawing	Leah Dennen	Jim Johnson	Barry Young
Shelly Ames	Charles Alexander			

Chairman Moser called the Budget Committee to order on Thursday, May 31, 2012 at 5:42 p.m., in the Chambers of the County Administration Building in Gallatin, Tennessee.

Mr. Moser stated we will go through some of the issues we had with some of the departments then we will start talking about the non-profits. After that we will go back and try to take some motions on the departments. Mr. Moser stated we will work as hard as we can, and then around 7:30, we will either adjourn or recess.

Mr. Lawing discussed the summarization of some of the key items for the 2012-2013 budgets. Mr. Lawing then read over the General Fund report. While discussing the Capital Projects, Mr. Moser requested Mr. Lawing to remove the \$250,000 for White House Fire Dept. - Capital Request.

Budget Discussions:

Appropriations to State - Health Department: Mr. Hendricks stated the \$56,480 is given to the state and then the state pays it back to the Health Department through a grant. Motion to approve made by Mr. Vaughn, seconded by Mr. Utley; motion passed unanimously.

Health Department (DGA): This is a direct flow through from the state.

Forestry Service: Mr. Lawing stated this is to be used for fire suppression in Sumner County. Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

Vocational/Rehabilitation Training Center: Mrs. Sutter stated the \$141,175 goes for salaries for 6 employees and building maintenance/repairs. Motion to approve made by Mr. Taylor, seconded by Mr. Stone; motion passed unanimously.

Mr. Lawing stated that HATS has withdrawn their request for \$5,000.

District Attorney General: Motion to approve made by Mr. Stone, seconded by Mr. Vaughn; motion passed unanimously.

Rural Fire Protection: Mr. Moser and Mr. Stone made it known they are on the board of the Shackle Island Volunteer Fire Department. It was stated that Mitchellville is a city fire department and they are not a non-profit organization. Motion made by Mr. Stone to not fund Mitchellville 1 & 2 until they become a non-profit. Motion seconded by Mr. Vaughn; motion passed unanimously. Mr. Vaughn made a motion to give all fire departments an equal amount of \$14,000, seconded by Mr. Stone; motion passed 5-1 with Mr. Taylor voting no. Mr. Stone stated that if/when Mitchellville becomes a non-profit then they can come back to the committee for money.

General Welfare Assistance and Child Welfare Assistance: Motion to group and approve both of these at \$1,000 each made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

Senior Citizens Assistance: Motion by Mr. Vaughn to reduce Gallatin to last year amount of \$13,000 and then approve all across the board, seconded by Mr. Taylor for discussion. Mr. Taylor would like to amend the motion to add \$1,000 to Westmoreland Senior Center, seconded by Mr. Freels. Motion failed with a tied vote (voting yes were: Freels, Taylor and Vaughn; voting no were: Stone, Moser and Utley). Main motion passed 5-1 with Mr. Freels voting against.

Elderly Tax Relief: Motion to approve made by Mr. Vaughn, seconded by Mr. Utley; motion passed unanimously.

Industrial Development (Forward Sumner): Mr. Johnson was available to answer questions. Mr. Moser asked if Mr. Johnson could provide a list of businesses that Forward Sumner has brought in to Sumner County. Mr. Vaughn made a motion to increase them to \$60,000, seconded by Mr. Utley. Mr. Stone made an amendment to reduce to \$35,000 and give the other \$5,000 to Vol State Small Business Development, seconded by Mr. Freels; motion failed with Utley, Vaughn and Taylor voting no and Stone, Freels and Moser voting yes. Mr. Moser called for the vote on the original motion. Motion failed: Vaughn, Taylor, and Utley voted yes and Freels, Stone, and Moser voted no. Mr. Vaughn made a motion to approve the \$40,000, seconded by Mr. Utley; motion passed 4-2 with Mr. Freels and Mr. Stone voting no.

Recess at 6:51 pm

Reconvene at 7:00 pm

RTA: Mr. Moser stated they requested \$14,500. Mr. Utley made a motion to approve, seconded by Mr. Stone; motion passed unanimously.

Tourism: Barry Young stated he's still trying to learn how this works. Mr. Vaughn made a motion to fund at \$350,000, seconded by Mr. Stone; motion passed unanimously.

TN Small Business Development (through Vol State College): Charles Alexander stated they are asking for \$5,000. Motion to approve made by Mr. Stone, seconded by Mr. Taylor; motion passed unanimously.

Crisis Pregnancy Center: Motion to approve the \$2,500 made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.

HomeSafe: Motion to approve the \$2,500 made by Mr. Taylor, seconded by Mr. Stone; motion passed 4-2-0 with Mr. Vaughn and Mr. Moser abstaining.

Salvus Center: Shelly Ames stated they are requesting \$5,000. Motion to approve made by Mr. Stone, seconded by Mr. Vaughn; motion passed 4-2-0 with Mr. Moser and Mr. Utley abstaining.

Mid Cumberland: Motion to only approve the HRA for \$17,671 (dues) made by Mr. Vaughn, seconded by Mr. Stone; motion passed 4-2 with Mr. Freels and Mr. Moser voting no.

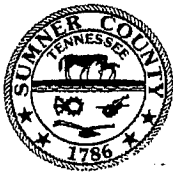
Ashley's Place: Mr. Freels made a motion to approve the \$13,500, motion failed for lack of second. Mr. Utley made a motion to approve at \$5,000, seconded by Mr. Taylor; motion passed 5-1 with Mr. Freels voting no.

Sumner County Resource Authority: Motion to approve made by Mr. Utley, seconded by Mr. Vaughn; motion passed 5-1-0 with Mr. Moser abstaining.

Vol State Educate & Grow Scholarship: Motion to approve made by Mr. Taylor, seconded by Mr. Stone. Motion to amend by Mr. Vaughn to move back to \$100,000, seconded by Mr. Stone; motion to amend passed 5-1 with Mr. Freels voting no. Main motion to approve \$100,000 passed 5-1 with Mr. Freels voting no.

Mr. Moser scheduled the next regular budget meeting for Monday, June 4th at 6:00 pm.

Motion to adjourn at 7:51 pm made by Mr. Taylor, seconded by Mr. Stone; motion passed unanimously.



BUDGET COMMITTEE AGENDA
Sumner County Administration Building
Conference Room #112
June 4, 2012

MEMBERS PRESENT:
Kirk Moser, Chairman
Jerry Stone, Vice-Chairman
Paul Freels
Moe Taylor
Shawn Utley

OTHERS PRESENT:
Leah Dennen
David Lawing
Anthony Holt
Dr. Del Phillips
Jim Young
Merrol Hyde
Judge Barry Brown
David Howard

- I. **CALL TO ORDER** – Chairman Moser called the meeting to order at 6:40 pm in room 112 of the County Administration Building in Gallatin, Tennessee. Mr. Moser stated we will move item E 1 up under Report of the Committee Chairman as item C.
 - A. Approval of Agenda – Motion to approve the agenda made by Mr. Freels, seconded by Mr. Utley; motion passed unanimously.
 - B. Recognition of Public - none
 - C. Approval of Minutes—May 14, 2012 – Motion to approve made by Mr. Stone, seconded by Mr. Utley, motion passed 3-2-0 with Mr. Moser and Mr. Taylor abstaining.
- II. **REPORT OF THE COMMITTEE CHAIRMAN**
 - A. Report from the Assessor of Property – Mr. Isbell stated he will be happy to answer any questions.
 - B. Report regarding additional general session judge – Mr. Moser stated we will defer this until next month.
 - C. Judge Barry Brown – Judge Brown asked the committee to reconsider their decision to cut the full time referee position. Mr. Stone asked what the cost would be. Mr. Lawing stated the total additional cost for this position would be \$79,347. Mr. Moser asked when this full time position would be added. Judge Brown replied it would be up to the committee. Mr. Howard stated he would close his full time law practice if he was awarded the full time position. Mr. Moser stated the committee would make departmental decisions at the next special called budget committee.
- III. **REPORT OF THE COUNTY EXECUTIVE** – Mr. Holt had no report
- IV. **REPORT OF THE DIRECTOR OF SCHOOLS** – Dr. Phillips introduced Amanda Prichard as the new Finance Officer.
- V. **OLD BUSINESS** - none
- VI. **NEW BUSINESS**
 - A. Education (subject to SCBOE approval)
 1. Budget Amendments - items are as follows:
 - Additional Education Jobs allocation – motion to approve made by Mr. Stone, seconded by Mr. Taylor; motion passed unanimously.
 - To record value of commodities received – motion to approve made by Mr. Taylor, seconded by Mr. Freels; motion passed unanimously.
 - Race to the Top (flow through allocation) – motion to approve made by Mr. Utley, seconded by Mr. Freels; motion passed unanimously.
 - Transfer \$57,000 from other contracted services to capital outlay – motion to approve made by Mr. Freels, seconded by Mr. Utley; motion passed unanimously.
 2. Technology request--\$27,113.30 – motion to approve made by Mr. Utley, seconded by Mr. Freels; motion passed unanimously.
 3. ILE cafeteria tables replacement--\$1,485.83 – motion to approve made by Mr. Stone, seconded by Mr. Taylor; motion passed unanimously.
 4. ILE cooling towers replacement—up to \$89,826 – motion to approve made by Mr. Stone, seconded by Mr. Utley; motion passed unanimously.
 - B. Appropriations
 1. Hendersonville Library--\$2,500 Tech Grant for Data Processing Equipment – motion to approve made by Mr. Stone, seconded by Mr. Freels; motion passed unanimously.
 2. ERP Consultant (for 2012 Finance Act)—up to \$145,000 from local funding – motion to approve made by Mr. Freels, seconded by Mr. Utley; motion passed unanimously.

C. Transfers

1. Between major categories – motion to approve made by Mr. Taylor, seconded by Mr. Stone; motion passed unanimously.
2. Highway (subject to Road Committee approval 06/05/12) – motion to approve made by Mr. Taylor, seconded by Mr. Freels; motion passed unanimously.
3. Inter-budgetary – motion to group and approve items a & b made by Mr. Taylor, seconded by Mr. Utley; motion passed unanimously.
 - a. Greater than \$2,500
 - b. \$2,500 or less

D. Tax Matters – motion to group and approve both items made by Mr. Stone, seconded by Mr. Taylor; motion passed unanimously.

1. Anchor Marina LLC--\$3,793 refund
2. S R Smith LLC aka Planteen LLC--\$203.94 refund

E. FY13 Budget Discussion

1. Judge Barry Brown
2. Continuing appropriation resolutions – Mr. Lawing stated we need to vote on 1 resolution to allow a Magistrate to receive the insurance. Motion made by Mr. Taylor, seconded by Mr. Stone. Ms. Dennen stated Mr. Isbell needs to purchase some new computers to replace the state computers. Mr. Stone made an amendment to the previous motion to include the computers along with the health insurance, seconded by Mr. Taylor; motion passed unanimously.
3. Tax levy – Mr. Moser stated the tax rate is currently at \$2.0208. Mr. Moser asked if we could move any pennies out of Debt Services. Mr. Lawing stated we could move up to 2 cents. Mr. Moser suggested we move 2 cents out of Debt Services and move 1 cent to the School General Purpose fund and 1 cent to County General fund. Motion to approve made by Mr. Stone, seconded by Mr. Taylor. Mr. Utley made a motion to amend and propose a 16 cent property tax increase. Seconded by Mr. Stone for discussion purposes. Mr. Utley stated he feels this is necessary. Mr. Moser called for question on the amendment. Motion failed 1-4; with Mr. Utley voting yes and Mr. Moser, Mr. Stone, Mr. Taylor and Mr. Freels voting no. Back to main motion to keep the tax rate the same but decrease Debt Services and increase County General and School General Purpose, motion passed unanimously.
4. Miscellaneous (to be passed out at meeting) – no discussion

VII. REPORT OF THE FINANCE DIRECTOR

- A. Revenue Analysis (not yet available due to change in meeting date)
- B. Financial Reports—May (not yet available due to change in meeting date)

VIII. ADJOURNMENT – motion made by Mr. Taylor to adjourn at 7:40 pm, seconded by Mr. Stone; motion passed unanimously.

MINUTES
SUMNER COUNTY BUDGET COMMITTEE
SPECIAL CALLED MEETING
June 25, 2012

Members Present:

Kirk Moser, Chairman	Paul Freels	Moe Taylor	Jim Vaughn
Jerry Stone, Vice Chairman	Chris Hughes		

Also:

Anthony Holt David Lawing Judge Brown Billy Geminden

Chairman Moser called the Budget Committee to order on Monday, June 25, 2012 at 5:35 p.m., in Room 112 of the County Administration Building in Gallatin, Tennessee.

Mr. Moser stated we will set the time to adjourn/recess at 7:30 pm. Tonight's meeting is limited to next fiscal year's budget.

Budget Discussions:

Mitchellville Fire Department: Mr. Geminden stated they have now merged with Oak Grove Volunteer Fire Department. Mr. Stone made a motion to fund them at \$14,000, seconded by Mr. Freels; motion passed 5-1 with Mr. Hughes voting No.

Mr. Stone made a motion to reduce all departments to a 1% pay increase, seconded by Mr. Freels; motion passed 4-2 with Mr. Hughes & Mr. Vaughn voting No.

Ambulance Service: Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

County Commission: Motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed 5-1 with Mr. Hughes voting No.

Board of Equalization: Motion to approve made by Mr. Stone, seconded by Mr. Freels; motion passed 5-1 with Mr. Hughes voting No.

Other Boards and Committees: Motion to approve made by Mr. Taylor, seconded by Mr. Stone; motion passed 5-1 with Mr. Hughes voting No.

County Executive: Motion to approve made by Mr. Taylor, seconded by Mr. Stone; motion passed 5-1 with Mr. Hughes voting No.

County Attorney: Motion to approve made by Mr. Vaughn, seconded by Mr. Freels; motion passed 5-1 with Mr. Hughes voting No.

Election Commission: Motion to approve made by Mr. Freels, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Register of Deeds: Motion to approve made by Mr. Taylor, seconded by Mr. Stone; motion passed 4-2 with Mr. Hughes & Mr. Freels voting No.

Building (Construction & Development): Motion to approve made by Mr. Stone, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

County Buildings: Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Animal Control: Motion to approve made by Mr. Taylor, seconded by Mr. Stone; motion passed 5-1 with Mr. Hughes voting No.

Archives: Motion to approve made by Mr. Stone, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Finance: Motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed 5-1 with Mr. Hughes voting No.

Assessor of Property: Motion to approve made by Mr. Stone, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Reappraisal: Motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed 4-2 with Mr. Hughes & Mr. Freels voting No.

County Trustee: Motion to approve made by Mr. Taylor, seconded by Mr. Freels; motion passed 5-1 with Mr. Hughes voting No.

County Clerk: Motion to approve made by Mr. Vaughn, seconded by Mr. Freels; motion passed 5-1 with Mr. Hughes voting No.

Data Processing: Motion to approve made by Mr. Vaughn, seconded by Mr. Stone; motion passed 5-1 with Mr. Hughes voting No.

Risk Management: Motion to approve made by Mr. Stone, seconded by Mr. Vaughn; motion passed 5-1 with Mr. Hughes voting No.

Circuit Court: Motion to approve made by Mr. Stone, seconded by Mr. Vaughn; motion passed 5-1 with Mr. Hughes voting No.

General Sessions Judge I: Motion to approve made by Mr. Vaughn, seconded by Mr. Freels; motion passed 5-1 with Mr. Hughes voting No.

Drug Control: Mr. Moser stated to cut every line item the same percentage to cover \$7,900 or to break even. Motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed 5-1 with Mr. Hughes voting No.

Drug Court (OCJP Grant): Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Chancery Court: Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Juvenile Court: Mr. Lawing stated this does not include the full time referee. The additional amount for that position would be \$79,347 as of July 1, 2012. Mr. Stone asked Judge Brown when this position would start. Judge Brown replied October 1. Mr. Stone asked Mr. Lawing to re-calculate their budget as of the October 1st date. Motion to approve made by Mr. Stone, seconded by Mr. Vaughn; motion passed 4-2 with Mr. Hughes and Mr. Freels voting No.

District Attorney General: Motion to approve made by Mr. Vaughn, seconded by Mr. Freels; motion passed 5-1 with Mr. Hughes voting No.

Judicial Commissioners: Motion to approve made by Mr. Vaughn, seconded by Mr. Freels; motion passed 5-1 with Mr. Hughes voting No.

Other Administration of Justice: Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Probation Services/CASP: Motion to approve made by Mr. Vaughn, seconded by Mr. Stone; motion passed 5-1 with Mr. Hughes voting No.

Sheriff's Office: Motion to approve made by Mr. Stone, seconded by Mr. Vaughn; motion passed 4-2 with Mr. Hughes & Mr. Freels voting No.

Sheriff's Office (Animal Control Program): Motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed 5-1 with Mr. Hughes voting No.

Administration of Sexual Offender Registry: Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Jail: Motion to approve made by Mr. Vaughn, seconded by Mr. Freels; motion passed 5-1 with Mr. Hughes voting No.

Jail (SCAAP Program): Motion to approve made by Mr. Vaughn, seconded by Mr. Stone; motion passed 5-1 with Mr. Hughes voting No.

Juvenile Services: Motion to approve made by Mr. Vaughn, seconded by Mr. Stone; motion passed 5-1 with Mr. Hughes voting No.

Juvenile Services (TCCY Grant): Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Emergency Management Agency: Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Health Department & Health Dept DGA: Motion to group and approve made by Mr. Vaughn, seconded by Mr. Stone; motion passed 5-1 with Mr. Hughes voting No.

Appropriations to State: Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

General Welfare Assistance: Motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed 4-2 with Mr. Hughes & Mr. Freels voting No.

Child Welfare Assistance: Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Senior Citizens Assistance: Motion to approve made by Mr. Vaughn, seconded by Mr. Stone; motion passed 5-1 with Mr. Hughes voting No.

Libraries: Motion to group and approve all Libraries made by Mr. Vaughn, seconded by Mr. Stone; motion passed 5-1 with Mr. Hughes voting No.

Other Social, Cultural & Recreational: Motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed 5-1 with Mr. Hughes voting No.

Agriculture Extension Agency: Motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed 5-1 with Mr. Hughes voting No.

Soil Conservation: Motion to approve made by Mr. Taylor, seconded by Mr. Vaughn; motion passed 5-1 with Mr. Hughes voting No.

Tourism: Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Veterans Services: Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Other County Expenses: Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Employee Benefits: Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Miscellaneous: Motion to group and approve made by Mr. Vaughn, seconded by Mr. Stone; motion passed 5-1 with Mr. Hughes voting No.

Public Health and Welfare: Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Social, Cultural and Recreational: Motion to approve made by Mr. Vaughn, seconded by Mr. Stone; motion passed 5-1 with Mr. Hughes voting No.

Capital Projects Fund: Mr. Lawing stated this has all requests to date listed in the report except for the discussion of the \$707,420 from the General Fund. Mr. Stone asked if the school board provided a bus replacement list. Mr. Lawing stated they sent over bids, but we did not request a list. Mr. Stone would like to see a list of buses needing to be replaced. Mr. Taylor stated he would also like to see a bus replacement list. Mr. Moser stated we will have them provide a list and present it at the regular budget meeting in July. Mr. Moser suggested we pass the Capital Projects Fund with these figures, publish these figures, and then when the School Board sends the bus information, we will act on that. Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Courthouse and Jail Maintenance Fund: Motion to approve made by Mr. Vaughn, seconded by Mr. Freels; motion passed 5-1 with Mr. Hughes voting No.

Drug Control Fund: Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Highway Fund: Motion to approve made by Mr. Taylor, seconded by Mr. Freels; motion passed 5-1 with Mr. Hughes voting No.

Debt Service Fund: Motion to approve made by Mr. Vaughn, seconded by Mr. Taylor; motion passed 5-1 with Mr. Hughes voting No.

Self-Insurance Fund: Mr. Lawing stated this fund is in trouble and suggested we make a cash infusion sometime early next calendar year out of the hospital funds. Mr. Moser stated we need to have a serious discussion about this at another time.

Motion to adjourn at 7:25 pm made by Mr. Taylor, seconded by Mr. Vaughn; motion passed unanimously.

COMMITTEE ON COMMITTEES
MINUTES
July 16, 2012

Present:

Jerry Stone, Chairman
Moe Taylor, V. Chairman
Jo Skidmore
Billy Geminden
Trisha LeMarbre

Merrol Hyde, Commission Chairman
Leah May Dennen, County Law Director

The meeting of the Committee on Committees was brought to order on Monday, July 16, 2012, at 5:00 p.m. in the Sumner County Administration Building in Gallatin. Chairman Stone was presiding.

Minutes. Upon motion of Comm. Skidmore, seconded by Comm. Geminden, the committee voted to approve the minutes of June 18, 2012.

Recognition of the Public. There was none.

Report of Chairman. Chairman Stone had no report.

Report of County Executive. County Executive was not present.

New Business

Airport Authority. Chairman Stone noted that the appointments have been deferred until further notice.

Library Board. Chairman Stone brought forth the expiring term of Larry Hinton on the Library Board. Upon motion of Comm. LeMarbre, seconded by Comm. Geminden, the Committee voted to re-appoint Larry Hinton to service a three-year term.

2012 Finance Act Policy Committee. Chairman Stone introduced the restructuring of committees with the approval of the 2012 Finance Act. He said the policy committee would be composed of four individuals who serve by virtue of office. The members are the County Executive, County Finance Director, School Finance Director and Director of Schools.

The Finance Committee will be composed of four members elected by commissioners, Superintendent of Highways, Director of Schools and the County Executive. Nominees were Comm. Frank Freels and Comm. Bob Pospisil by Comm. Skidmore; Comm. David Kimbrough and Comm. Chris Hughes by Comm. LeMarbre; Comm. Moser and Graves by Comm. Geminden. Hearing no other nominations, Chairman Stone held a vote on each nominee as follows:

Upon motion by Comm. Skidmore and second by Comm. Geminden to approve Comm. Frank Freels to serve, the Committee voted to elect him (4-1) with Comm. LeMarbre voting no.

Upon motion by Comm. Geminden and second by Comm. Skidmore to elect Comm. Bob Pospisil as member, he was elected (4-1) with Comm. LeMarbre voting no.

Upon motion of Comm. LeMarbre, seconded by Taylor, Comm. David Kimbrough was not elected (1-4) with Comm. LeMarbre voting in favor.

Upon motion by Comm. Skidmore and second by Comm. Geminden, the Committee voted to elect Comm. Moser (4-1) with Comm. LeMarbre voting no.

With motion and second, Comm. Graves was elected to serve by the committee (4-1) with Comm. LeMarbre voting no.

Chairman Stone announced the election of Commissioners Moser, Graves, Pospisil and Frank Freels.

Committee on Committees. Chairman Stone called nominations to fill the Committee on Committees slate for 2012-13. Comm. Skidmore nominated Commissioners Taylor and Geminden; Comm. Taylor nominated Commissioners Stone and Skidmore; and Comm. Geminden nominated Comm. LeMarbre. Hearing no other nominations, Chairman Stone declared the nominations ceased.

Next Month. Chairman Stone noted the following appointments for next month:

- The standing committees for 2012-13
- Civil Service Board expiring term of William Moudy, term expires August, 2012

Upon of Comm. Taylor, seconded by Comm. LeMarbre, the Committee adjourned at 6:38 p.m.

COMMITTEES NEEDED PURSUANT TO 2012 FINANCE ACT

Within 60 days (by August 18, 2012) of the passage of the 2012 Finance Act the following committees are to be appointed:

Four (4) member **POLICY COMMITTEE** made up of:

- (1) County Executive
- (2) County Finance Director
- (3) Director of Schools
- (4) School Finance Director

This Committee is to be advised by legal counsel for the county and the board of education.

Seven (7) member **2012 FINANCE COMMITTEE** made up of:

- (1) County Executive
- (2) Superintendent of Highways
- (3) Director of Schools
- (4) Member elected by the county commission
- (5) Member elected by the county commission
- (6) Member elected by the county commission
- (7) Member elected by the county commission

The persons elected by the county commission need not be members of the county commission. These members will also to be elected at the September meeting of the legislative body

There is also to be a seven (7) member **BUDGET COMMITTEE** elected by the County Commission, from its membership, at the September meeting. It is presumed that this committee was meant to be the present budget committee.

**MINUTES
EDUCATION COMMITTEE
July 9, 2012**

Present:

Paul Decker, Chairman
Trisha LeMarbre, Vice-Chairman
Jerry Stone
Joe Matthews
Kirk Moser
Jim Vaughn
Billy Geminden

Also Present:

Leah Dennen, Law Director
Del Phillips, Director of Schools
David Lawing, County Finance Officer
Anthony Holt, County Executive
Merrol Hyde, Commission Chairman
Amanda Prichert, School CFO

Chairman Decker brought the Education Committee meeting to order with an invocation on Monday, July 9, 2012, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. A quorum was present to do business.

Agenda. Upon motion of Comm. LeMarbre, and duly seconded by Comm. Geminden, the Committee members approved the agenda.

Minutes. Upon motion of Comm. Moser, seconded by Comm. Stone, the Committee approved the minutes of June 4, 2012. Commissioners Vaughn, Geminden and LeMarbre abstained from the vote.

Recognition of the Public. There was none.

Report of Chairman. Chairman Decker had no report.

County Executive. County Executive Anthony Holt had no report.

Bus Bids. Upon motion of Comm. Moser, seconded by Comm. Geminden, the Committee voted (6-1) to approve the bus bid for \$1,230,460.00 from Mid-South. Comm. LeMarbre voted against the measure.

Director of Schools. Dr. Del Phillips, Director of Schools, presented an overview of the 2012-13 Budget for the Sumner County school system with the following information.

- 2011-12 Budget reduction in employees totaled 29, none of which were classroom teachers. Resulting reductions were \$3,314,508.00.
- Budget summary of new revenue increases, excluding projected BEP funds, were stated at \$3,866,614.00.
- He reported on a the budget summary of new expenses as \$8,875,957.00, including a mandatory pay increase for teachers of 2.5 percent; medical and dental insurance premium increases; three percent increase for classified

employees; reading and literature textbooks; bus fuel increases, GPS and FCC radio upgrades; and 8 additional high school counselor positions.

- Budget summary Undesignated Fund Balance:
Estimated Beginning Reserves/Fund Balance TY12-13 (as of 7-1-12)
\$8,000,000.00; Required amount to remain in fund balance: \$5,933,601;
Undesignated fund balance available for budgeting: \$2,066,399.00.

- **Total revenues and expenditures** reported by Dr. Phillips:

Total Revenue:	\$188,081.986.00
Total Expenditures:	\$197,786,713.00
Revenue less Expenditures	\$ (9,704,727.00)
Undesignated Fund Balance	\$ 2,066,399.00

ESTIMATED BUDGET SHORTFALL \$ (7,638,328.00)

- Dr. Phillips pointed out that 87.4 percent of the budget is salary and benefits
- Enrollment for the 2011-12 School Year was 27,835, representing a 4.93 percent increase over the past five years.
- Chart showed the percentage of local funding decreased 5.2 percent.
- Utility savings year-to-date - \$431,563.00.
- Efficiency reductions in custodial savings (\$275,000.00); online handbooks (\$10,000.00); and combined Sumner schools (\$115,000.00).
- Repurposed positions: (7) focus instructors at E.B. Wilson; (3) instructional coordinators at E. B. Wilson; (2) special education teachers from homebound
- Stipends in the amount of \$252,000.00 for virtual classes, 16 AP courses, ACT preparation, math courses and various other courses (potential savings of \$1,428,000.00 with 84 blocks).
- Future savings in areas of health care management, substitute teacher management, teacher stipends, transportation, distance learning and online applications
- Dr. Phillips drew comparisons to other Middle Tennessee schools systems.

Commissioners discussed and asked questions about the General Purpose School Fund Budget approved by the Board of Education on June 19, 2012.

Chairman Decker moved, seconded by Comm. LeMarbre, to increase the tax rate 10 cents to generate around \$3.9 million additional dollars. The motion failed (2-3-2) with Commissioners Decker and LeMarbre voting in favor; Commissioners Vaughn, Stone

and Geminden voting against the measure; and Commissioners Moser and Matthews abstaining from the vote.

Comm. Matthew voted to forward the budget to the Budget Committee. The motion passed (4-2-1), with Commissioners Matthews, Geminden, LeMarbre and Decker voting in favor; Commissioners Stone and Vaughn voting no; and Comm. Moser abstaining.

The meeting was adjourned at 8:00 p.m. after a motion by Comm. Matthews, seconded by Comm. Moser.

Prepared by Maria A. Savage

MINUTES
EMPLOYEE BENEFITS COMMITTEE

May 22, 2012
9:00 A.M.

Members Present:

Bob Pospisil

Dr. Del Phillips

Anthony Holt

Also:

Leah Dennen

Bob Shupe

David Lawing

Debbie Robertson

Shannon Eubanks

Shawn Curtis

Kedree Marsh

Serpil Gilbert

Ernie Clevenger

Mr. Pospisil, in the absence of Mr. Matthews, called the SIB Employee Benefits Committee meeting to order on Tuesday, May 22, 2012 at 9:00 a.m. in Room 112, County Administration Building, in Gallatin, Tennessee.

Agenda: Mr. Pospisil added under Old Business C)ED Exclusion. Dr. Phillips made a motion to approve the agenda with the addition; seconded by Mr. Holt; unanimous approval.

Public Recognition: None

Minutes: Motion was made by Dr. Phillips to approve the minutes of April 17, 2012; seconded by Mr. Holt; unanimous approval.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe pointed out that the dental fund continues to do well. As far as the medical side goes, 1 person has filed a claim over \$150,000 but we are still ahead on our reinsurance fund. With the 5% increase in premiums in August, we will be gaining some ground. We are continuing to drop in enrollment. Trend is continuing at 6-7%.

CareHere: Mr. Clevenger reported that the utilization of all clinics continues to be consistent. The committee asked CareHere for an in-depth study on the Pharmacy. Mr. Clevenger pointed out a decline in February, March, and April. He contributes this to seasonal and the formulary offered being changed. The first year the pharmacy opened, the trend was too high. Changes were made in formulary and the trend came down in the second year. The 2011 changes total \$177,448.

Mr. Clevenger asked that they be able to present the Annual Report on the September 18th meeting. Motion was made by Dr. Phillips to approve this; seconded by Mr. Holt; unanimous approval.

Mr. Clevenger reported that the door to the Pharmacy was left unlocked one night but nothing was stolen. They had installed an automatic door lock. The company who installed it checked it out and found it had faulty wiring. They fixed the problem.

Mr. Lawing asked about the utilization of the clinics at White House and Westmoreland. They are only getting 50-60% utilization most of the time. Ms. Marsh said she would get a report together on the two locations and let the committee determine if they want to reduce hours.

Finance Director: Mr. Lawing reported on the cash flow. He noted that the trust fund was beginning to stabilize. He recommends after the changes were made to the medical insurance to watch and see what results are in January to see if it is stabilized. The casualty has not been increased since 1988. It is going down and he recommends that we increase worker's comp liability by 10% for next year. He also recommends the County Commission request a \$4M cash infusion from the hospital fund or some other source.

Old Business: Mr. Pospisil made a motion for a subcommittee to be formed consisting of Dr. Phillips, Mr. Lawing, and Mr. Shupe. They are to get together before next meeting and discuss the 2-Tier Plan and project how the changes affect the flow of the program. They want to be able to vote on it at next meeting. There was unanimous approval for this motion.

There was a question as to whether the \$100 spousal surcharge would apply to the retiree's insurance with dependent spouse coverage. Motion was made by Dr. Phillips to charge \$100 to retiree's also if spouse has other coverage available; seconded by Mr. Pospisil; unanimous approval.

There was a question on the passing of the ED exclusion clause with the language used by BCBS. It was noted that it had to be covered according to BCBS Standard Prior Authorization & Quantity limits, or no limits, or not at all. Dr. Phillips made a motion to adopt the BCBS terminology; seconded by Mr. Holt; unanimous approval.

New Business: Mr. Shupe brought up the fact that BCBS will be changing RX vendors from CareMark to Medco. He feels we should do some research and make sure that change is better for us as well as BCBS.

Mr. Shupe informed the members regarding the Patient Centered Research Trust Fund (PCORTF) fee that we as a self-funded group would be responsible for paying the fee each year. Effective 9/30/12, we will have to pay \$1 per member per year, increasing to \$2 per member per year in 2013 and by inflation component until 2019. Mr. Holt made a motion to accept; seconded by Dr. Phillips; unanimous approval.

There was no further business and Mr. Pospisil adjourned the meeting at 10:15.

MINUTES
SUMNER COUNTY FINANCIAL MANAGEMENT COMMITTEE
June 18, 2012

Members Present:

Frank Freels - Chairman Kirk Moser Judy Hardin
Steve Graves – Vice Chairman

Also:

David Lawing Leah Dennen

Chairman Freels called the Financial Management Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, June 18, 2012 at 5:47 p.m.

AGENDA: Mr. Freels stated that Mr. Lawing wants to add item #C Health Insurance Fund under Report of Finance Director

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of May 21, 2012, made by Mr. Moser, seconded by Mr. Graves, motion passed 3-1 with Mrs. Hardin abstaining.

REPORT OF THE COMMITTEE CHAIRMAN: Mr. Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: No report.

REPORT OF THE FINANCE DIRECTOR:

A. Monthly Revenue Analysis

- Adequate Facilities Tax – 115.500%
- Sales Tax - 106.841%
- Wheel Tax – 100.391%
- EMS Transportation – 94.422%
- Business Tax – 118.023%

B. Capital Projects Fund report – Mr. Lawing stated we are still within budget and moving smoothly.

C. Health Insurance Fund – Mr. Lawing stated this fund is currently overdrawn due to the largest insurance withdrawal we have ever had and wanted to make the committee aware of this.

REPORT OF THE LAW DIRECTOR: Ms. Dennen had no report.

REPORT OF THE BUDGET COMMITTEE: Mr. Moser stated the Budget Committee has been working on the next fiscal year's budget and hope to have a special called meeting next week. As far as tonight's concern, we have several requests. We have a technology request for computers at the school board coming out of the county capital projects reserve. We are also going to hire a consultant to help with the implementation of the new private act, and that will come out of the capital projects reserve. There is a cooling tower that we are replacing at Indian Lake Elementary for around \$60,000 to come out of capital projects intent to fund – bond proceeds.

OLD BUSINESS: None

NEW BUSINESS:

- A. ERP Consultant – Mr. Lawing stated this is on the County Commission agenda tonight, and we just need an approval to move forward. Motion to approve made by Mr. Moser, seconded by Mr. Graves; motion passed 3-1 with Mrs. Hardin opposing.

ADJOURNMENT: Being that there was no more business; Mrs. Hardin made a motion to adjourn the meeting at 6:07 p.m., seconded by Mr. Graves; motion passed unanimously.

MINUTES
GENERAL OPERATIONS COMMITTEE
JO SKIDMORE, CHAIRMAN
July 9, 2012

Present:

Jo Skidmore, Chairman
Shawn Utley, Vice-Chairman
Steve Graves
Mike Guthrie
Joe Matthews
Moe Taylor
Ben Harris

Also Present:

David Pigna, Communications Director
Leah Dennen, County Law Director

The regular meeting of the General Operations Committee was brought to order on Monday, July 9, 2012, at 5:00 p.m. in the Sumner County Administration Building. Chairman Skidmore declared a quorum present to conduct business.

Agenda. Upon motion of Comm. Graves, seconded by Comm. Guthrie, the committee approved the agenda.

Minutes. Upon motion of Comm. Matthews, seconded by Comm. Harris, the committee approved the minutes of June 18, 2012.

Recognition of the Public. There was none.

Report of Chairman. Chairman Skidmore had no report.

County Executive's Report. County Executive Anthony Holt yielded the floor to David Pigna, Communications and Purchasing Director, who stated that the bids for the Clark house construction are soon to be opened pending approval of the state historic commission. He said the project would take up to a year to complete.

Mr. Pigna stated that the process of selecting a company to provide professional engineering consultation regarding the jail repairs has been underway, with the selection of a Tullahoma company to do the work. Mr. Pigna said the company has provided cost-saving consultation in prior circumstances on the Sumner County Administration Building. He said once the contract is finalized, then the company will proceed with a comprehensive overview of the HVAC and plumbing problems at the jail facility. After their report to the committee, then the specifications will be drawn and the bids let to do the repairs.

Mr. Holt stated that the first phase of the Greenway project is nearing completion. Electrical approval for the restrooms and a few handrails are all that is left to do before a grand opening.

Mr. Pigna stated that a temporary road surface had been put down at the Sheriff's gun range. He stated that the parking area better accommodates the needs at the facility.

Mr. Pigna stated that he has secured a six-month maintenance contract on the antiquated telephone system that currently services county offices. He stated that funding for a new system will determine the type of telephone system that replaces this old one.

Mr. Holt stated that the County has a contract with the Gallatin United Methodist Church to use its parking area in exchange for providing maintenance to it. He has met with the Church and an agreement has been reached to allow the Sumner County Highway Department to patch the holes in the parking lot. Bids to seal and stripe the parking lot will be forthcoming.

Surplus Property. Chairman Skidmore recognized Mr. Pigna who noted there was an item to be declared surplus property for the month as follows:

- Various items from the Register of Deeds

Upon motion of Comm. Matthews, seconded by Comm. Utley, the committee declared the above-mentioned item as surplus property.

Mr. Pigna reported that the proceeds from the sale of items for this past month were \$26,733.00.

Magic Mountain. Mr. Pigna stated that on top of Magic Mountain is a 500-foot radio tower that the County has leased to provide radio communications for law enforcement throughout Sumner County. It is close to the highest point in Sumner County. Mr. Holt stated that property on Magic Mountain had been for sale for years and the owner recently reduced the price to \$500,000.00. Mr. Holt suggested that the Committee wait until the budget process is finalized. He said we need a presentation on this to determine whether it is a valid County General Capital project. He said it is important to get all the emergency responder agencies to look at the options. Mr. Matthews reminded the Committee that this project was one of the original capital projects in previous years.

The meeting adjourned at 5:17 p.m. after a motion by Comm. Harris, seconded by Comm. Guthrie.

Prepared by Maria Savage

SUMNER COUNTY HIGHWAY COMMISSION

July 3, 2012

MINUTES

MEMBERS PRESENT:

Frank Freels, Commissioner
Billy Geminden, Vice Chairman
Steve Graves, Chairman
Judy Hardin, Road Superintendent
Anthony Holt, County Executive

MEMBERS ABSENT:

Paul Decker, Commissioner
Paul Goode, Commissioner
Tom Neal, Citizen Member

OTHERS PRESENT:

Leah Dennen, Law Director
Sandra Lee Hesson, Assessor of Property Adm. Assistant

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, JULY 4, 2012 at 4:00 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA

Under Road Superintendent: Discussion of Bugg Hollow Road drainage

APPROVAL OF MINUTES

Motion by Commissioner Freels to approve the June 2012 minutes. **Seconded** by County Executive Holt. **Motion passed** unanimously. (Vice Chairman Geminden was not present at the time of this vote)

PUBLIC RECOGNITION – None

REPORT OF CHAIRMAN: OLD BUSINESS

A. 1036 Cragfont Road Report

Last month, Jerry Rice at 1036 Cragfont Road was having drainage problems after the Highway Department had cleaned out a ditch. This problem has been taken care of by the Road Superintendent.

REPORT OF CHAIRMAN: OLD BUSINESS – Continued**B. Methodist Church Parking Lot**

The parking lot issue at the First Methodist Church is in the budget.

REPORT OF CHAIRMAN: NEW BUSINESS**A. Rock Bridge Road**

There is a place on Rock Bridge Road that has fallen off. Road Superintendent Hardin told the committee this road is under the USDANCR test grant. They are working on it.

B. Bugg Hollow Road

Commissioner Freels had a complaint about 940± Bugg Hollow Road having problem with water coming down with such force off road. Road Superintendent Hardin has several requests for Bugg Hollow Road and Fuqua Lane to be paved. They are trying to solve the drainage issues first, before paving. Commissioner Freels will go look.

C. Rock Springs Road

Chairman Graves asked about paving Rock Springs Road. Road Superintendent Hardin informed the committee that it is a State Aid Road. She received the contract last week, signed, made copies, and sent it back. Once she receives the contract back from the state, she will contact the state and they will have a pre-construction meeting, then start from there.

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS – None**REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS****A. Tuttle Cemetery**

Road Superintendent Hardin has a request for gravel at the entrance to Tuttle Cemetery off Sam Tuttle Road. Law Director Dennen pointed out the Road Department can legally do this. Commissioner Freels **motioned** to approve this request. **Seconded** by County Executive Holt. **Motion passed** unanimously.

B. Corum Hill Road

Road Superintendent Hardin reported they were paving Corum Hill Road at this time.

REPORT OF COUNTY EXECUTIVE**A. Compliment**

County Executive Holt complimented Road Superintendent Hardin and her crew on the job they are doing on Upper Station Camp. He's received several positive comments. Commissioner Freels has had several requests for changing the speed limit on Upper Station. There was discussion. No action taken.

COMMISSION BUSINESS - None

REPORT OF LAW DIRECTOR - None

MOTION TO ADJOURN:

Vice Chairman Geminden

SECONDED BY:

Road Superintendent Hardin

ADJOURNMENT:

4:30 P.M.

MINUTES
SUMNER COUNTY INVESTMENT COMMITTEE
June 18, 2012

Members Present:

Frank Freels - Chairman Kirk Moser
Steve Graves - Vice Chairman Judy Hardin

Also:

David Lawing Leah Dennen

Chairman Freels called the Investment Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, June 18, 2012 at 5:42 p.m.

AGENDA: Motion made by Mr. Moser to approve the agenda, seconded by Mr. Graves; motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of May 21, 2012, made by Mr. Graves, seconded by Mr. Moser; motion passed 3-1-0 with Mrs. Hardin abstaining.

REPORT OF THE COMMITTEE CHAIR: Chairman Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: There was no report.

REPORT OF THE TRUSTEE: No report.

REPORT OF THE FINANCE DIRECTOR: Mr. Lawing had no report.

REPORT OF THE LAW DIRECTOR: Ms. Dennen had no report.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: There was no new business.

ADJOURNMENT: Being that there was no more business; Mrs. Hardin made a motion to adjourn at 5:43 pm, seconded by Mr. Moser; motion passed unanimously.

**MINUTES
LEGISLATIVE COMMITTEE**

July 9, 2012

Present:

Bob Pospisil, Chairman
Paul Decker, Vice-Chairman
Merrol Hyde
Kirk Moser
Jo Skidmore
Jim Vaughn
Shawn Utley
Steve Graves
Jerry Stone

Also Present:

Joe Matthews, Commissioner
Leah Dennen, County Law Director
David Lawing, Finance Director
Bill Kemp, Clerk

Chairman Pospisil called the Legislative Committee to order on Monday, July 9, 2012, at 6:00 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Comm. Stone made a motion to approve, seconded by Comm. Moser. The agenda was unanimously approved.

Approval of Minutes. Upon motion of Comm. Moser, and duly seconded by Comm. Decker, the June 11, 2012 minutes were approved by the body. Commissioners Vaughn and Graves abstained from the vote.

Report of County Executive. County Executive Anthony Holt was not present.

Public Comments. There was none.

Certificate of Recognition. Chairman Pospisil introduced the following certificates of recognition:

- Dollar General Store – to be deferred until information available
- Spay and Neuter Clinic – to be deferred until information available
- Ester Wright retiring Adult Education Director
- Yvonne Malone Retiring Adult Education Technical Clerk

Comm. Moser moved, seconded by Comm. Skidmore, to defer recognition for the Dollar General Store and the Spay and Neuter Clinic. The motion carried.

Comm. Decker moved, seconded by Comm. Hyde, to group and approve the certificates of recognition for Yvonne Malone and Ester Wright. The motion carried.

Old Business

New Business.

Rounding Tax Payments/ Crediting Elderly Payments. Marty Nelson, Sumner County Trustee, reported that she had two requests for the committee to consider. One was rounding property taxes, interest and penalties. The law would round ad valorem taxes, interest and penalties to the nearest dollar to simplify and expedite the payment and collection of property taxes.

The second matter was a request to authorize the Trustee to create and operate a program to allow low income elderly tax payers to receive credit at the time taxes are paid. Past practices forced the taxpayer to pay the entire tax amount due and then wait several months for the processing and mailing of a refund. Ms. Nelson stated that this tends to be confusing and time consuming.

Comm. Moser moved, seconded by Comm. Vaughn, to group and approve both requests and to forward them to the full Commission. The motion carried unanimously.

Local Option Sales Tax. County Law Director stated that the City of Portland has passed an ordinance seeking to raise the sales and use tax from 2.25% to 2.75% and have requested a referendum to approve the ordinance. The state law allows for the County to opt for a referendum on the issue.

Comm. Hyde moved, seconded by Comm. Graves, to decline the option to raise sales tax. The motion carried (8-1), with Comm. Utley voting against the measure.

Adjournment. Comm. Decker made a motion to adjourn, seconded by Comm. Skidmore. The Committee adjourned at 6:29 p.m.

Prepared by Maria Savage

MINUTES
SUMNER COUNTY PURCHASING COMMITTEE
June 18, 2012

Members Present:

Frank Freels - Chairman Kirk Moser
Steve Graves - Vice Chairman Judy Hardin

Also:

David Lawing Leah Dennen

Chairman Freels called the Purchasing Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, June 18, 2012 at 5:43 p.m.

AGENDA: Mr. Freels stated Mr. Lawing wants to add Election Commission Purchase Order for Uniforms under Report of Finance Director.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of May 21, 2012, made by Mr. Graves, seconded by Mr. Moser; motion passed 3-1 with Mrs. Hardin abstaining.

REPORT OF THE COMMITTEE CHAIRMAN: Mr. Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: Mr. Holt had no report.

REPORT OF THE FINANCE DIRECTOR:

- A. Election Commission Purchase Order for Uniforms – Mr. Lawing stated this is for shirts for the election poll workers. Motion to approve made by Mr. Moser, seconded by Mr. Graves; motion passed unanimously.

REPORT OF THE LAW DIRECTOR: Ms. Dennen had no report.

OLD BUSINESS: There is no old business to discuss.

NEW BUSINESS: There is no new business.

ADJOURNMENT: Being that there was no more business; Mr. Moser made a motion to adjourn the meeting at 5:46 pm, seconded by Mrs. Hardin; motion passed unanimously.