

SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111
Gallatin, Tennessee 37066-5410

Commissioners

First District
Mike Akins
Moe Taylor

Second District
Billy Geminden
Shawn Utley

Third District
Steve Graves
David Satterfield

Fourth District
Frank E. Freels
Joe C. Matthews

Fifth District
Ben Harris
Baker Ring

Sixth District
Paige Brown-Strong
Jim Vaughn

Seventh District
Trisha LeMarbre
Kirk Moser

Eighth District
Paul Decker
Merrol N. Hyde

Ninth District
Chris Hughes
David Kimbrough

Tenth District
Paul R. Goode
Jo Skidmore

Eleventh District
Paul D. Freels
Jerry F. Stone

Twelfth District
Michael Guthrie
Bob Pospisil

The following minutes are included in this packet:

**Budget Committee.....July 10,
August 6**

Committee on Committees.....August 20

Education Committee.....August 6

Emergency Services Committee.....August 6

Employee Benefits.....July 17

Financial Management Committee.....July 16

General Operations Committee.....August 13

Highway Commission.....August 7

Investment Committee.....July 16

Legislative Committee.....August 13

Public Services Committee.....August 7

Purchasing Committee.....July 16

MINUTES
SUMNER COUNTY BUDGET COMMITTEE
SPECIAL CALLED MEETING
August 6, 2012

Members Present:

Kirk Moser, Chairman	Paul Freels	Moe Taylor	Jim Vaughn
Jerry Stone, Vice Chairman	Shawn Utley	Chris Hughes	

Also:

Anthony Holt David Lawing Leah Dennen

Chairman Moser called the Budget Committee to order on Monday, August 6, 2012 at 6:05 p.m., in the Chambers of the County Administration Building in Gallatin, Tennessee.

Mr. Moser stated we will not have any cheering, clapping, hollering, ringing of bells or any other disruptive behavior. We want to conduct an orderly, professional meeting tonight. There are sign in sheets up front for recognition of the public. However, there will be no recognition of the public during the Budget Committee meeting. Everyone will have an opportunity to speak at the special called meeting of the County Commission at 6:30.

Mr. Holt stated that we have a responsibility to the citizens of Sumner County. My hope is, tonight we will move closer to the request of the School Board and hopefully meet some of the needs that we have on the previous budget. If we could do that, I would ask the Board of Education to immediately start schools. I think it is imperative for our county, our students, our parents, our educators and our tax paying citizens that schools commence as soon as possible.

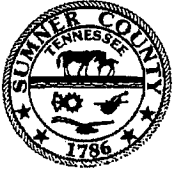
Mr. Moser stated there has been a lot of information presented out there to the press. Some of which is factual, some of which is not. As we go through this process tonight, you are going to hear some facts, and it's up to you all to decide what is factual and what is not factual. I want everyone to understand what we are trying to do here tonight. We are trying to present factual information to the public, so the public can have informed facts that we are going to use to make informed decisions upon. Is that fair? I think that's fair. Mr. Moser pulled out his calendar and stated he wanted to talk to everyone about the process. Every year, since I've been on this Commission (6 years), I've been Chairman of this Budget Committee. The first day I came on this Commission, in September, we had not passed a school budget. Every year, the School Board gets their figures from the State of Tennessee around the end or the beginning of the next fiscal year. They get them in June or in July. In June of every year, since I've been on this Commission, we've passed a continuation budget so that the School Board can operate and the County Commission and County Government can operate. This year, the County Commission met on June 18th; we passed a continuation budget for the schools and the county government. The School Board passed their budget on June 19th. The copy I had, had a date on it that said June 20th. On June 29th, we had not received a budget from the school board and I sent my wife to the Board of Education to obtain a copy. That afternoon they were having a party there for Mr. Young and she waited out in the lobby until she obtained a copy. Then the Education Committee was set to meet on Monday, July 2nd. Those copies of the budget were sent out that Monday. The Education Committee did not meet due to the fact that we had some scheduling conflicts with the Director of Schools so we moved the Education Committee meeting to July 9th. The Budget Committee meeting was then moved to July 10th. At that time, on July 10th, Dr. Phillips made a presentation to the Budget Committee of the proposed expenditures and proposed revenues for the Sumner County School system. The Budget Committee discussed this, and sent the budget back to the School Board for further review. Contained within their budget is an additional \$5M of operating money; \$2.1M from the State of Tennessee, \$2.4M from Sumner County taxpayers and then what is not included is \$500,000 which everybody agrees that they will minimally receive during the year from the State of Tennessee. These are conservative revenue projections. We do not budget revenue at 100%. That budget was sent back to the Sumner County School Board on July 10th. On July 16th, the Sumner County Commission met. At that time we passed a tax rate and we passed the county government's budget. The School Board met on July 24th, discussed the budget and they called a special called meeting after the election on August 2nd and voted to not open our schools because they did not get what they wanted. After the meeting on July 10th, I

had discussions with the Director of Schools in which we discussed possible solutions. That was the last time I had a discussion with Dr. Phillips about possibilities. I also had a telephone conversation with one board member to discuss possible solutions to this problem. We have not been submitted any change or any compromise or anything related to the Sumner County Schools budget since we met. It was my goal, and my hope, that we would participate in the same process that we had done for the past six years, which was to negotiate in August and September and try to come to a resolution that would be beneficial to our children. This has not been done. Our children are out of school. We have not participated in this dialogue; they are out of school. I want our kids to go back to school this week. I want the County Commission and I want the School Board to enter into some dialogue to figure out how we are going to resolve this in the next two months to get this worked out. This has not been done. This is my goal. We are hopefully going to make some movement on this issue tonight. But I want you all to know that personally, I am willing to try to work this out, and I do not feel that there was any need for us to not open schools. We never received a budget back. They submitted what they wanted; they did not get what they wanted, and they closed the schools. I want the schools open and the kids back in school; this is silly. This is like two parents fighting over a divorce and putting the kids in the middle of it. You do not put your children out there and hold them hostage. You don't ever put a kid in the middle of an adult discussion. This is completely unacceptable. We received nothing back from them in the form of any compromise. No suggestions, just "we didn't get what we wanted and we're going to close our schools." So, it is my hope, that tonight that this Budget Committee and this County Commission come up with some solution to submit back to the School Board for them to look at and put our kids back in school this week so we can work this out the next two months. Because, ladies and gentlemen, we have until the first of October to work this out. We work this out every year. I'm going to debate whether we need more taxes or don't need more taxes. That's a matter of opinion, and that's a matter of discussion between informed adults. I am here to simply inform you of the time line and what has transpired. But currently, they are to receive \$5M in additional revenues, and they want \$12M. Now I will turn it over to the committee.

Mr. Moser asked if any member of the committee would like to address the committee. Mr. Hughes stated he would like to recommend a reallocation of 8 cents from the Capital Projects Fund to go over to the school budget. It would bring it from \$1.20 to \$1.28. That reallocation would be how much? Mr. Lawing stated that would be \$3.165M. Mr. Hughes stated he would like to make that motion. Mr. Moser asked Mr. Hughes to repeat the motion so the public can understand it. Mr. Hughes stated his motion is to reallocate 8 cents from the Capital Projects Fund of the County Commission for the operations of the school. It is currently \$1.20 so that would bring it to \$1.28. Motion failed for lack of a second. Mr. Hughes stated he would like to make a motion to move 7 cents for reallocation. Motion failed for lack of a second. Mr. Moser asked Mr. Lawing what is the current allocation of the property tax rate. Mr. Lawing stated .4513 cents to the General Fund, .1566 cents to the Debt Service Fund, .0168 cents to the Highway/Public Works Fund, .183 cents to the General Capital Projects Fund, and \$1.2131 to the General Purpose School Fund. Mr. Moser asked what percentage goes to county government, debt services and schools. Mr. Lawing replied 60% goes directly toward the school department, less than 10% goes to capital projects which are mainly schools but has some county mixed in, 7.8% goes to debt service which 99% of this is school related debt, the highway receives .831% and the general fund receives 22.3%. Mr. Moser asked what other major sources of revenue in the county are and how is the sales tax revenue that the county receives proportioned out. Mr. Lawing replied 66.66% is given to the General Purpose School Fund for operations, 33.334% is put into Debt Service Fund to service school related debt for construction of schools and other renovations. Mr. Moser verified that 100% of the sales tax received goes to the schools. Mr. Lawing confirmed, yes 100%. Mr. Moser asked about wheel tax. Mr. Lawing stated 70% goes to the schools and 30% goes to the highway fund. Mr. Moser asked Mr. Lawing what is the total percentage of our tax dollars that goes to the Sumner County school system. Mr. Lawing replied approximately 74-76%. Mr. Moser stated we have capacity in our Capital Projects Fund, do we not? Mr. Lawing replied yes sir, at this point the unallocated amount in the Capital Projects Fund is slightly over \$5.6M. Mr. Utley made a motion to designate \$2.2M of the available \$5.6M of undesignated funds in the Capital Projects Fund; this will make an allocation from \$1.20 to \$1.25. This should cover textbooks, computer programs, etc. or projects that are currently in the school's operating budget. Mr. Moser commented that what you are saying is that we are willing to pay for school capital projects that are within the capital projects fund, such as textbooks and computer programs. So you want to provide an additional \$2.2M to cover some of those items that they have requested? Mr. Utley stated that is correct. Motion was seconded by Mr. Vaughn. Mr. Vaughn asked if he heard correctly, that we are not providing pennies, we are simply providing \$2.2M out of the Capital Projects Fund. Mr. Utley stated that is correct. Mr. Taylor asked how much out of Capital Projects was

spent on schools. Mr. Lawing stated about \$5M of the \$7M in there was spent on education, on top of their operating budget. Mr. Stone made an amendment to the motion; this will be assuming this motion does not change the dollar amount, with the total number of dollars we are talking about, that this budget would meet all statutory requirements and greatly exceed the maintenance of effort that is required by the state. So I would like for us to add that we move to direct the Sumner County Board of Education to immediately open all Sumner County Schools and provide budgets which conform to all state statutory guidelines for the sum of money provided to them and in the event these requirements are not met, this body take whatever action is necessary, including contacting the State Department of Education or instigate litigation to guarantee that the Sumner County Board of Education meets its obligation to educate the students of Sumner County; so moved Mr. Chairman. Motion seconded by Mr. Taylor. Mr. Utley stated he can't support this amendment because he feels this just creates another fence, and we need to keep the dialogue open. Mr. Moser stated it is his hope that we do participate in some dialogue and he thinks that Mr. Utley's motion makes some substantial movement toward bringing a resolution to this. It is my further hopes that the school board opens up our schools and lets our kids go back to school this week. If they do not, we're going to have to seek a judicial resolution for this. We will be left no choice. Mr. Moser further commented that he is committed to working with the schools. Mr. Vaughn called for the question. The motion passed 4-3; opposing were Mr. Freels, Mr., Hughes and Mr. Utley, all other members were in favor. Back on the main motion, Mr. Moser asked Mr. Utley if it was his motion that we pass the school budget with the additional revenue. Mr. Moser asked Mr. Lawing what the base revenue would be before we pull the \$2.2M. Mr. Lawing replied \$188,054,988 with the inclusion of \$9.2M of reserves which makes a total of \$197,254,086 in revenue. The appropriations were \$197,836,338. Mr. Moser asked Mr. Utley, your motion is to pass their budget within current revenue allocations with the understanding or the addition of \$2.2M to pay for the capital items that were in their budget. Mr. Utley stated that is correct. Then Mr. Moser confirmed the amendment to the motion. Mr. Stone called for the question on the main motion. The motion passed 5-2; opposing were Mr. Freels and Mr. Taylor, all other committee members voted for. Mr. Moser stated this will be presented to the County Commission in the special called meeting which will start in a few minutes.

Mr. Moser adjourned the meeting at 6:31 pm.



BUDGET COMMITTEE AGENDA
Sumner County Administration Building
July 10, 2012

MEMBERS PRESENT:
Kirk Moser, Chairman
Jerry Stone, Vice-Chairman
Paul Freels
Moe Taylor
Shawn Utley
Jim Vaughn
Chris Hughes

OTHERS PRESENT:
Leah Dennen
David Lawing
Anthony Holt
Dr. Del Phillips
James Egan

- I. **CALL TO ORDER** – Chairman Moser called the meeting to order at 5:35 pm in the Chambers of the County Administration Building in Gallatin, Tennessee. Mr. Moser stated we will add the General Purpose School Budget to New Business as item A #2.
 - A. Approval of Agenda – Motion to approve the agenda made by Mr. Vaughn, seconded by Mr. Taylor; motion passed unanimously.
 - B. Recognition of Public – Mr. Egan of Hendersonville, TN spoke regarding the tax increase. Mr. Egan read from several articles. At the conclusion of his speech, he stated he opposes the tax increase.
 - C. Approval of Minutes – Motion to group and approve made by Mr. Utley, seconded by Mr. Taylor. Motion passed 5-2-0 with Mr. Vaughn and Mr. Hughes voting for form, not content.
 1. May 22, 2012
 2. May 29, 2012
 3. May 31, 2012
 4. June 4, 2012
 5. June 25, 2012
- II. **REPORT OF THE COMMITTEE CHAIRMAN**
 - A. Report from the Assessor of Property – No report.
- III. **REPORT OF THE COUNTY EXECUTIVE** – Mr. Holt had no report.
- IV. **REPORT OF THE DIRECTOR OF SCHOOLS** – No report.
- V. **OLD BUSINESS** - none
- VI. **NEW BUSINESS**
 - A. Education
 1. School bus purchase--\$1,230,460 from Capital Projects Fund – Motion to approve made by Mr. Hughes, seconded by Mr. Freels; motion passed unanimously.
 2. General Purpose School Fund Budget – Dr. Phillips gave a slide presentation regarding the school budget. Mr. Moser asked Mr. Lawing what were some of the issues with documents contained in their budget. Mr. Lawing stated that as of right now this budget is not ready to be forwarded to Commission. There needs to be an adjustment for a lease purchase and an issue with the Cafeteria Fund and the Endowment Fund. Mr. Lawing stated that at this point, their budget cannot go any further. Mr. Moser asked Dr. Phillips if he concurred with this. Dr. Phillips replied he agreed with Mr. Lawing. Mr. Taylor asked Dr. Phillips how many homeless students were serviced last year. Dr. Phillips stated he could not answer that at this moment, but possibly around 180. Mr. Taylor asked how many were from out of county. Dr. Phillips stated he does not have that figure, but it's a very insignificant number. Mr. Stone wanted to clarify that on the state mandated 2.5% pay increase for the teachers, that the state did not send enough money for the 2.5% increase. Dr. Phillips replied that is correct. Mr. Stone asked how many new employees they were adding this year. Dr. Phillips replied 15-16. Mr. Stone commented they cut 29 last year, now they want to hire 16 of those back this year. Dr. Phillips replied yes. Mr. Stone commented that 41% of Sumner County families are economically disadvantaged, but we've got a request for a big tax increase. Mr. Stone stated that he doesn't understand the logic in that. Mr. Hughes made a motion to send their budget, without an approval, to the full Commission to be heard, seconded by Mr. Utley for discussion. Mr. Moser commented that this committee has been charged to send the budget to the Commission with a recommendation, and I would not be willing to vote for that motion simply because of that reason. Motion failed 1-6. Mr. Stone stated this budget is so far out of balance and it doesn't meet statutory requirements that he will make a motion to send this budget back to the Board of Education and order them to put it in the proper structure and also bring it in line with the funds that we proposed

and that meet all state and federal policies, standards and procedures, seconded by Mr. Vaughn; Motion passed 5-2 with Mr. Hughes and Mr. Utley voting against.

Recess at 6:23 pm

Reconvened at 6:45 pm

B. Appropriations

1. Gallatin First United Methodist Church parking lot paving – Mr. Lawing stated the county has had an agreement with the church since 2010 and goes through 2015. Mr. Holt stated that Mrs. Hardin will patch it for \$1,000 and another company will seal and stripe it. Mr. Stone made a motion to approve Magic Marker for the job and to approve the \$1,000 for the Highway Department to patch it, seconded by Mr. Taylor; motion passed unanimously. Mr. Moser asked for source of funding. Mr. Stone requested it come out of Capital Projects. Mr. Lawing stated it has to be a \$7,500 minimum for Capital Projects; therefore it will have to come out of General Fund. Mr. Stone withdrew his motion and Mr. Taylor withdrew his second. Mr. Lawing suggested Courthouse and Jail Maintenance fund, but that fund is lean. Mr. Stone made a motion to take this out of Courthouse and Jail Maintenance, seconded by Mr. Taylor; motion passed unanimously.

C. Transfers

1. Inter-budgetary – motion to group and approve made by Mr. Stone, seconded by Mr. Vaughn; motion passed unanimously.
 - a. \$2,500 or less

D. Tax Matters

1. Jamie Thompson-abatement of penalty and interest – Ms. Dennen stated the attached letter from Ms. Thompson states that due to medical bills she was not able to pay. Request fails for lack of a motion.

E. City of Portland Ordinance #12-18, Sales Tax Referendum – Request fails for lack of a motion.

F. FY13 Budget Discussion

1. County Budgets - Mr. Lawing stated there is a \$14,500 approval for RTA that was not in the appropriations, so it will change the budget figures. Mr. Lawing stated he also received a bill for \$12,907 that was not budgeted. It is for flood insurance for the jail, which we've never had to have before. It is because of the recent changes in the FEMA flood maps. So we are required to buy an additional flood policy. We need to amend the liability insurance for \$12,907. Mr. Utley made a motion to go ahead and approve the flood insurance for this year, but make a note to General Ops that they need to investigate this, seconded by Mr. Taylor; motion passed 6-1 with Mr. Stone voting against.
2. Tax levy – Mr. Moser stated the tax levy was already voted on and passed, so we will forward it on to the County Commission.

VII. REPORT OF THE FINANCE DIRECTOR – Mr. Lawing stated that if the budget does not pass, then we will need to amend the continuing appropriation resolutions to allow any existing 2011-2012 budgeted capital projects to continue on. Motion to approve a resolution for the above made by Mr. Stone, seconded by Mr. Taylor; motion passed unanimously.

VIII. ADJOURNMENT – motion made by Mr. Hughes to adjourn at 7:05 pm, seconded by Mr. Freels; motion passed unanimously.

**COMMITTEE ON COMMITTEES
MINUTES
AUGUST 20, 2012**

Present: Anthony Holt, County Executive
Jerry Stone, Chairman Leah May Dennen, County Law Director
Trisha LeMarbre Chris Hughes & Mike Guthrie, Commissioners
Jo Skidmore
Billy Geminden
Absent:
Moe Taylor, V. Chairman

The meeting of the Committee on Committees was brought to order on Monday, August 20, 2012, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Stone was presiding.

Minutes. Upon motion of Comm. Skidmore, seconded by Comm. Geminden, the committee voted to approve the minutes of July 16, 2012.

Election of Chairman/Vice-Chairman. Comm. Skidmore moved the nomination of Jerry Stone to serve as Committee on Committees chairman for the 2012-13 year. Comm. Geminden seconded the Committee nomination, which was approved by the body. Comm. Skidmore moved the nomination of Moe Taylor to serve as Vice-Chairman. Comm. Geminden seconded the nomination and the body approved.

Recognition of the Public. There was none.

Civil Service Board. Chairman Stone brought forth the appointment of William Moudy on the Sheriff's Civil Service Board. Without objection, Chairman Stone deferred the appointment until next month.

Chairman Stone presented the following slate:

Budget Committee

Kirk Moser
Jerry Stone
Moe Taylor
Jim Vaughn
Shawn Utley
Mike Guthrie
Paul Freels

Public Services Committee

Shawn Utley
Mike Akins
Paul Freels
Joe Matthews
David Satterfield
Judy Hardin (Road Superintendent)
Anthony Holt (County Executive)

Highway Committee

Frank Freels
Billy Geminden
Steve Graves
Mike Akins
Mike Guthrie
David Kimbrough
Tom Neal (Citizen)
Anthony Holt (County Exec)
Judy Hardin (Highway Supt.)

General Operations Committee

Jo Skidmore
David Satterfield
Moe Taylor
Ben Harris
Steve Graves
Bob Pospisil
Paige Brown-Strong

Beer Board Committee

Paige Brown Strong
Jo Skidmore
Baker Ring
Frank Freels
Paul Freels
Chris Hughes
Paul Goode

Emergency Services Committee

Jim Vaughn
Mike Akins
Bob Pospisil
Joe Matthews
Paul Decker
Jerry Stone
Ben Harris

Education Committee

Paul Decker
Trisha LeMarbre
Jerry Stone
Joe Matthews
Billy Geminden
Jim Vaughn
Kirk Moser

Rules and Procedures Committee

(Commission Chair)
Baker Ring
David Satterfield
Chris Hughes
Paul Goode
David Kimbrough

Financial Management 2012

Steve Graves
Kirk Moser
Frank Freels
Bob Pospisil
Highway Supt.
Director of Schools
County Executive

Financial Management 2002

Steve Graves
Kirk Moser
Frank Freels
Bob Pospisil
Highway Supt
Director of Schools
County Executive

Upon motion of Comm. Skidmore, seconded by Comm. Geminden, the Committee voted to (4-0-1) to approve the committee assignments. Comm. LeMarbre abstained from the vote.

Next Month. Chairman Stone announced the following business for next month:

- 1) Election of Ethics Committee
- 2) Election of Library Board member – Shelly Ames
- 3) Election of Commission Chairman and Chairman Pro Tem

Upon motion of Comm. Skidmore, seconded by Comm. Geminden, the Committee adjourned at 6:40 p.m.

Prepared by Maria Savage

**MINUTES
EDUCATION COMMITTEE
August 6, 2012**

Present:

Paul Decker, Chairman

Jerry Stone

Joe Matthews

Kirk Moser

Jim Vaughn

Billy Geminden

Absent:

Trisha LeMarbre, Vice-Chairman

Also Present:

Leah Dennen, Law Director

Del Phillips, Director of Schools

David Lawing, County Finance Officer

Anthony Holt, County Executive

Merrol Hyde, Commission Chairman

Amanda Prichert, School CFO

Chairman Decker brought the Education Committee meeting to order with an invocation on Monday, August 6, 2012, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. A quorum was present to do business.

Agenda. Upon motion of Comm. Vaughn, and duly seconded by Comm. Geminden, the Committee members approved the agenda.

Minutes. Upon motion of Comm. Vaughn, seconded by Comm. Geminden, the Committee approved the minutes of July 9, 2012.

Recognition of the Public. There was none.

Report of Chairman. Chairman Decker stated that there would be no recognition of the public but invited anyone to speak at the special-called Commission meeting later in the evening.

Chairman Decker thanked commissioners and others for their acknowledgements and expressions of sympathy in the loss of his father. He stated that he has a new addition to this family with the birth of a grandson.

He stated that Trisha LeMarbre was out of town and could not be in attendance.

County Executive. County Executive Anthony Holt had no report.

Director of Schools. Dr. Del Phillips, Director of Schools, stated that two modifications were made to the 2012-12 Sumner County Schools General Purpose Fund budget. The estimated BEP funding was reduced by \$25,000.00. The Board of Education added a lease payment of \$45,000.00 that was inadvertently left out of the budget.

Comm. Moser moved, seconded by Comm. Vaughn, to move the matter of the school budget on to the special called meeting of the Budget Committee to commence at 6:00 p.m. The motion carried unanimously.

The meeting was adjourned at 5:34 p.m. after a motion by Comm. Matthews, seconded by Comm. Moser.

Prepared by Maria A. Savage

**MINUTES
EMERGENCY SERVICES COMMITTEE**

August 6, 2012

Present:

Jim Vaughn, Chairman
Paige Brown Strong, Vice-
Chairman
Ben Harris
Paul Decker
Bob Pospisil
Mike Guthrie

Absent:

Paul Freels

Also Present:

Anthony Holt, County Executive
Keith Douglas, EMS Director
Leah Dennen, Law Director
Sheriff Sonny Weatherford
Fire Chief Earlywine, Volunteer Fire
Departments

Chairman Vaughn called the Emergency Services Committee to order on Monday August 6, 2012 at 5:00 PM in the Sumner County Administration Building. A quorum was present.

Adoption of the Agenda Vice- Chairman Paige Brown Strong made a motion to adopt the agenda, seconded by Comm. Harris. The agenda was unanimously adopted.

Approval of Minutes of June 4, 2012 Vice-Chairman Paige Brown Strong made a motion, seconded by Comm. Harris. The minutes of June 4, 2012 were unanimously approved.

Public Comments None

Report from the Chairman. None.

Report from the County Executive No report.

Report from the Sheriff Sheriff Weatherford handed out the Financial and Animal Control Report for the month of July. The sheriff went over these figures.

Sheriff Weatherford commended the partnership with the Pet Superstore in Hendersonville. He stated they are adopting out 5 to 10 cats a week.

Report from the Fire Department Craig Earlywine, Fire Chief for Number One stated at the present time they are unable to print off the reports. The Chief advised that until the next meeting he does not have any numbers to report to the Committee.

Report from the Emergency Services Director Director Douglas handed out the Emergency Services Committee Report for August. The Director reviewed some of these figures.

Director Douglas requested approval of the following increase in rates:

- BLS Emergency Rate from \$450 to \$600
- BLS Non-emergency from \$350 to \$450

Comm. Guthrie made a motion, seconded by Comm. Pospisil. There was some discussion. Motion carried.

The Director also requested approval to purchase portable equipment insurance coverage with a max of \$2800 (annual premium), which is to include a \$250 deductible on equipment owned by the department. This would cover portable equipment including personal items as well as uniforms. The Director advised at this point he does not think it would be an appropriation requirement.

Comm. Pospisil made a motion for approval, seconded by Comm. Harris. Motion carried.

The Director had two advisory items:

- Select Medicare Emergency Claims Payment-The contractor from Medicare is pulling select emergency responses and claims that have been filed. They are holding the claims and not processing them. The paperwork will be submitted back to them, unless there is a problem. Any problems may affect revenue.
- There may be a pharmaceutical supply increase due to nation-wide increases.

Report from the Emergency Management Agency None.

Old Business None.

New Business None.

There was a motion to adjourn. The committee adjourned at 530pm.

Prepared by Sheila Ashton

MINUTES
EMPLOYEE BENEFITS COMMITTEE
July 17, 2012
9:00 A.M.

Members Present:

Joe Matthews	Bob Pospisil	Dr. Del Phillips	Anthony Holt
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Also:

Leah Dennen	Bob Shupe	David Lawing	Kathy Courtelis
Debbie Robertson	Shannon Eubanks	Shawn Curtis	
Kedree Marsh	Serpil Gilbert	Ernie Clevenger	

Mr. Matthews called the SIB Employee Benefits Committee meeting to order on Tuesday, July 17, 2012 at 9:00 a.m. in Room 112, County Administration Building, in Gallatin, Tennessee.

Agenda: Mr. Matthews added under New Business B) Covered Drugs. Mr. Pospisil made a motion to approve the agenda with the addition; seconded by Dr. Phillips; unanimous approval.

Public Recognition: None

Minutes: Motion was made by Mr. Pospisil to approve the minutes of May 22, 2012; seconded by Dr. Phillips; unanimous approval.

Report of Committee Chair: None

Report of Consultant: Mr. Shupe pointed out that the dental fund began with \$418,000 and ended with \$477,000. It had an increase in trend of 2.07%. With the 1% increase in premiums in August, the fund should be fine. The medical fund ended up with a high trend. There was a \$1M increase in claims. The drugs are remaining flat. We saved \$243,165 on our reinsurance and a 2-year total of \$561,262.

CareHere: Ms. Marsh reported that utilization is still strong in all clinics except White House. She recommends no changes be made at Westmoreland Clinic. She does recommend the following changes to be made to the White House Clinic: Continue with Mondays and Fridays, Close on Tuesdays, Change Wednesdays to Nurse Only (I.e. Blood work). Motion was made by Mr. Pospisil to make these changes effective August 1, 2012; seconded by Dr. Phillips; unanimous approval.

Ms. Marsh reported that the SIB Pharmacy had a decrease when brands were pulled out but it is back on the upswing. Mr. Clevenger pointed out that we need to track this trend a little longer and cautioned against making a decision today. If we drop hours making employee hours less than full-time, we could lose employees. Also, with the new changes in formulation, we need to track the trend further. The committee agreed we need to track it for at least 3 months.

Ms. Marsh presented to the committee that they can get Lipitor 10mg and 40mg at a good price in the clinic. The Lipitor 20mg and 80mg cost is extremely high. You can double up on the 10mg and 40mg for a 30-day supply at a much lower rate. She recommends not carrying the 20mg and 80mg tablets in the clinics but stocking Lipitor 10mg and 40mg to dispense in the clinics. Mr. Matthews made a motion to approve carrying Lipitor 10mg and 40mg only in the clinics effective

immediately; seconded by Mr. Pospisil; unanimous approval. CareHere is to monitor month by month and reassess as the prices decrease on the other strengths.

Mr. Matthews voiced his concerns after speaking with the CareHere doctors over some medications that were not carried in the clinics anymore because they are OTC. Among them are omeprazole, Tricor, Vitamin D, Triglide, and Trilipix. He pointed out that some are medically necessary and are needed at higher strengths and feels they should be left in the clinics. CareHere is to get prices and report back to the committee.

Finance Director: Mr. Lawing pointed out that there was a need for a \$4M influx. There is a negative of about \$3.8M in the health insurance. He also pointed out that the June reports are not final as of now.

Old Business: Mr. Shupe reported on the 2-Tier Plan that the sub-committee came up with. He presented an outline and information on the Preferred Plan which is what we have now. Everyone will be on this plan beginning 7-1-2013. Everyone including spouses will have to adhere to qualifications to stay on this plan. If they do not, their deductibles out-of-pocket costs will be three times greater in the Standard Plan than the Preferred Plan. The drug tier max will be twice the amount of the Preferred Plan max. In order to stay in the Preferred Plan, employees and spouses must have HRA performed at the CareHere clinics and adhere to the Wellness Program stipulations. A smoker will be charged \$50 per month effective July 1, 2014. A motion was made by Mr. Pospisil to adopt this Plan as outlined by Mr. Shupe with changes made on the No-Show policy; seconded by Dr. Phillips; unanimous approval. A copy of this plan draft is attached with the July 17, 2012 agenda. Mr. Shupe will present the final draft for approval after the required changes are made. It was discussed for an employee to be charged \$25 to be paid at the CareHere Pharmacy after missing 2 appointments at CareHere clinics without notification and they will not be able to book another appointment until this fee is paid. Mr. Shupe will reword this portion of the Plan and bring back to the Committee next month. Annual deductibles will be changed from a calendar year to our fiscal year. We need to start the communication process beginning with department heads by November 2012. Mr. Shupe will start with the BOE and they are to try to get him on the agenda to talk with them in August.

New Business: Mr. Matthews informed CareHere that he had an incident at the clinic where he had no follow-up calls from CareHere concerning x-rays they had run on him. He would like for them to make sure they follow-up with all employees on everything.

There was no further business and Mr. Matthews adjourned the meeting at 10:55.

MINUTES
SUMNER COUNTY FINANCIAL MANAGEMENT COMMITTEE
July 16, 2012

Members Present:

Frank Freels - Chairman Bob Pospisil
Steve Graves - Vice Chairman Anthony Holt

Also:

David Lawing Leah Dennen

Chairman Freels called the Financial Management Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, July 16, 2012 at 4:20 p.m.

AGENDA: Motion to approve the agenda made by Mr. Graves, seconded by Mr. Pospisil; motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of June 18, 2012, made by Mr. Pospisil, seconded by Mr. Graves, motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN: Mr. Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: No report.

REPORT OF THE FINANCE DIRECTOR:

- A. Monthly Revenue Analysis – Mr. Lawing stated the only two revenues that have been closed at this time are property tax and wheel tax. We are still in the process of closing the fiscal year 2012 financial statements. The first one is Property Tax and we are currently at 101% above budget. We don't expect many accruals this year because we just received from the State Board of Appeals an order for a \$129,000 refund to the Wal-Mart at Indian Lake. The other is Wheel Tax and we are two one hundredths of a percent above projections, which is \$1,148. So the projections are spot on.
- B. Capital Projects Fund report (Not Available) – Mr. Lawing stated we are still in the process of closing the fiscal year 2012 budget, so they are not available until next month.

REPORT OF THE LAW DIRECTOR: Ms. Dennen had no report.

REPORT OF THE BUDGET COMMITTEE: No report.

OLD BUSINESS: None

NEW BUSINESS:

- A. ERP Consultant – Plante Moran – Mr. Lawing stated the 2012 policy sub-committee met and voted for the best and lowest, which at this point ended up being Plante Moran. Following that, we called several of their references and they've all turned out really well. We are waiting for some information to be submitted to legal, that way we can get a contract signed with them and get a purchase order out. Attached to the packet is their entire proposal.

ADJOURNMENT: Being that there was no more business, Mr. Holt made a motion to adjourn the meeting at 4:28 p.m., seconded by Mr. Graves; motion passed unanimously.

**MINUTES
GENERAL OPERATIONS COMMITTEE
JO SKIDMORE, CHAIRMAN
August 13, 2012**

Present:

Jo Skidmore, Chairman
Shawn Utley, Vice-Chairman
Steve Graves
Mike Guthrie
Joe Matthews
Moe Taylor
Ben Harris
Moe Taylor - Absent

Also Present:

David Pigna, Communications Director
Leah Dennen, County Law Director
Anthony Holt, County Executive

The regular meeting of the General Operations Committee was brought to order on Monday, August 13, 2012, at 5:00 p.m. in the Sumner County Administration Building. Chairman Skidmore declared a quorum present to conduct business.

Agenda. Upon motion of Comm. Graves, seconded by Comm. Guthrie, the Committee approved the agenda and the minutes of July 9 with a correction to a reference to Music Mountain instead of the incorrect Magic Mountain.

Recognition of the Public. There was none.

Report of Chairman. Chairman Skidmore had no report.

County Executive's Report. County Executive Anthony Holt had no report.

Surplus Property. Chairman Skidmore recognized Mr. Pigna who noted there was an item to be declared surplus property for the month as follows:

- Various items from the Hendersonville Public Library

Upon motion of Comm. Harris, seconded by Comm. Graves, the committee declared the above-mentioned item as surplus property.

Telephone System. Mr. Pigna told the Committee that the funds for the new telephone systems in the Courthouse, Adult Probation, Jail and General Sessions complex and the Administration building had been cut from the 2012-13 budget. He stated that he has secured a six-month, maintenance contract on the antiquated system. Ms. Dennen stated that no additional lines can be added. Mr. Pigna said the estimated cost of replacement is \$200,000.00. The Committee discussed the need for telephone replacement because of the lack of parts availability.

Upon motion of Comm. Utley, seconded by Comm. Matthews, the Committee voted to request the Budget Committee to reconsider its decision cut the funds to replace the telephone system. The matter was asked to be placed on the Budget Committee's agenda for September.

Chairman Skidmore thanked the Committee for their work during the past year and stated that she had enjoyed serving as chairman. The meeting adjourned at 5:37 p.m. after a motion by Comm. Matthews, seconded by Comm. Guthrie.

Prepared by Maria Savage

SUMNER COUNTY HIGHWAY COMMISSION

August 7, 2012

MINUTES

MEMBERS PRESENT:

Paul Decker, Commissioner
Frank Freels, Commissioner
Billy Geminden, Vice Chairman
Steve Graves, Chairman
Judy Hardin, Road Superintendent
Anthony Holt, County Executive
Tom Neal, Citizen Member
Paul Goode, Commissioner
MEMBERS ABSENT: Leah Dennen, Law Director
OTHERS PRESENT: Sandra Lee Hesson, Assessor of Property Adm. Assistant

CALL TO ORDER

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, August 7, 2012 at 4:00 P.M. in Conference Room #112 at the Sumner County Administration building.

ADDITION TO AGENDA

Under Report of Chair: Mowing and weed eating of intersections

APPROVAL OF MINUTES

Motion by Vice Chairman Geminden to approve the July 2012 minutes. **Seconded** by Commissioner Freels. **Motion passed** unanimously.

PUBLIC RECOGNITION – None

REPORT OF CHAIRMAN: OLD BUSINESS

REPORT OF CHAIRMAN: NEW BUSINESS

A. Chairman Graves has observed some intersections that were overgrown recently. Road Superintendent Hardin explained the Highway Department has a mowing crew in house that takes care of weed eating and mowing. Sometimes she sends a trustee bus out to weed eat. If there is a bad intersection, just call the Highway Department and we will send someone out to take care of it.

REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS**A. Tuttle Cemetery on Sam Tuttle Road**

Road Superintendent Hardin presented pictures (see attached) of the area, the road, and the cemetery. Last month we she had a request for rock at the entrance to the cemetery. The pictures clearly reveal that the entrance is a driveway to two homes on either side of it. The lane leading back to the cemetery is in good shape. There was discussion. Vice Chairman Geminden **motioned** to reject the **motion** made last month to gravel this drive to the cemetery. Citizen member Neal **seconded**. **Motion passed** unanimously.

REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS - None

FYI The Highway Department is paving Clubbs Road today.

REPORT OF COUNTY EXECUTIVE

County Executive Holt has a request from Mr. Russell at 1114 Jones Road for a guard rail. There is a bad ravine in a S curve. Several vehicles have gone off in there with one fatality. Mr. Russell has had to replace his fence every time. Pictures were passed around. Road Superintendent Hardin will look at it.

COMMISSION BUSINESS - None**REPORT OF LAW DIRECTOR** - None

MOTION TO ADJOURN: Commissioner Decker
SECONDED BY: Vice Chairman Geminden
ADJOURNMENT: 4:30 P.M.

MINUTES
SUMNER COUNTY INVESTMENT COMMITTEE
July 16, 2012

Members Present:

Frank Freels - Chairman	Bob Pospisil
Steve Graves - Vice Chairman	Anthony Holt

Also:

David Lawing Leah Dennen Marty Nelson

Chairman Freels called the Investment Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, July 16, 2012 at 4:13 p.m.

AGENDA: Motion made by Mr. Pospisil to approve the agenda, seconded by Mr. Graves; motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of June 18, 2012, made by Mr. Pospisil, seconded by Mr. Graves; motion passed unanimously.

REPORT OF THE COMMITTEE CHAIR: Chairman Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: There was no report.

REPORT OF THE TRUSTEE: Mrs. Nelson just wanted to inform the committee that they did an annual sales tax comparison. When they closed out the year, this is the second highest since she took office. They took in almost \$2.2M over the previous years.

REPORT OF THE FINANCE DIRECTOR: Mr. Lawing had no report.

REPORT OF THE LAW DIRECTOR: Ms. Dennen wanted to report they brought in this fiscal year \$117,000 in delinquent taxes, which is the highest we've ever collected.

OLD BUSINESS: There was no old business to discuss.

NEW BUSINESS: There was no new business.

ADJOURNMENT: Being that there was no more business; Mr. Pospisil made a motion to adjourn at 4:17 pm, seconded by Mr. Graves; motion passed unanimously.

**MINUTES
LEGISLATIVE COMMITTEE
August 13, 2012**

Present:

Bob Pospisil, Chairman
Paul Decker, Vice-Chairman
Merrol Hyde
Kirk Moser
Jo Skidmore
Jim Vaughn
Shawn Utley
Steve Graves
Jerry Stone

Also Present:

Joe Matthews, Commissioner
Leah Dennen, County Law Director
David Lawing, Finance Director
Bill Kemp, Clerk

Chairman Pospisil called the Legislative Committee to order with an invocation on Monday, August 13, 2012, at 6:00 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. County Law Director Leah Dennen requested the addition of Zach Freels to the agenda under Certificates of Recognition. Comm. Skidmore made a motion to approve, seconded by Comm. Vaughn. The agenda was unanimously approved as amended.

Approval of Minutes. Upon motion of Comm. Moser, and duly seconded by Comm. Graves, the July 9, 2012 minutes were approved by the body.

Report of County Executive. County Executive Anthony Holt was not present.

Public Comments. There was none.

Certificate of Recognition. Chairman Pospisil introduced the following certificates of recognition:

- Spay and Neuter Clinic
- Zack Freels
- Eddie George and running back camp

Comm. Decker requested that the recognition for Eddie George and the running back camp be set aside for more discussion.

Comm. Hyde moved, seconded by Comm. Vaughn, to group and approve the certificates of recognition for the Zach Freels and the Spay and Neuter Clinic. The motion carried.

Comm. Moser moved, seconded by Comm. Decker, to defer the vote on a certificate of recognition for Eddie George and the running back camp. The motion carried.

Old Business

New Business.

John Isbell's Bond. County Law Director Leah Dennen presented the bond of John C. Isbell, Assessor of Property. Upon motion of Comm. Graves, seconded by Comm. Utey, the Committee voted to approve and forward the official's bond to the full Commission.

Wheel Tax Referendum. Comm. Graves moved, seconded by Comm. Stone, to call for a referendum on adding a \$25.00 to the motor vehicle privilege tax. The referendum was requested to be placed on the ballot for the November 6, 2012, general election. The funds raised from the additional wheel tax would go to the school system. The estimated amount of annual revenue from additional wheel taxes was \$3 million.

Upon discussion, Comm. Vaughn moved to amend, seconded by Comm. Skidmore, to add set up a provision to exempt elderly residents who qualify for other available county real property tax relief programs. Included in the motion was that these residents would obtain a certificate of need from the Sumner County Trustee to qualify for the annual exemption. The maker of the amendment further stipulated that this exemption apply to only one vehicle per property.

The vote on the amendment was (9-2) with Commissioners Decker and Utey voting no. The main motion as amended passed (9-2) with Commissioners Decker and Utey voting against the measure.

Zoning. There was no report.

Report of the Law Director. There was no report.

Adjournment. Comm. Decker made a motion to adjourn, seconded by Comm. Skidmore. The Committee adjourned at 6:29 p.m.

Prepared by Maria Savage

**MINUTES
PUBLIC SERVICES COMMITTEE
SHAWN UTLEY, CHAIRMAN
AUGUST 7, 2012**

Present:
Shawn Utley, Chairman
Jo Skidmore, Vice-Chairman
Mike Akins
Frank Freels
Paige Brown Strong
Anthony Holt, County Executive
Judy Hardin, Highway Superintendent

Also Present:
Leah Dennen, County Law Director
Bill Kemp, County Clerk
Kim Ark, Grant Administrator
Kirk Moser, Commissioner
Buddy Koonce, Engineer

The regular meeting of the Public Services Committee was called to order with a quorum present on Tuesday, August 7, 2012, at 5:00 p.m. in the Sumner County Administration Building in Gallatin. Chairman Utley was presiding.

Agenda. Comm. Frank Freels moved, seconded by Comm. Skidmore, to approve the agenda. The motion carried.

Minutes. Upon motion of Comm. Akins, seconded by Comm. Freels, the Committee voted to approve the minutes of April 3, 2012.

Public Recognition. There was none.

Chairman's Report. There was no report.

County Executive. County Executive Holt had no report.

Waterline Grants.

Johnny Spears Road. County Executive Anthony Holt yielded the floor to Buddy Koonce, the engineer who designed the road projects. He stated that the bids were opened on July 31, 2012, at the City of Westmoreland's Council Room for Johnny Spears Road 2011 water line extensions. The low bid submitted was by Kemp Brothers Construction Company in the amount of \$133,280.00. The available funds for the projects were \$187,100.00, obtained through the Community Development Block Grant program administered by the State of Tennessee Economic and Community Development Agency and Sumner County.

Comm. Akins moved, seconded by Comm. Skidmore to recommend to the full Commission that the contract be awarded to Kemp Brothers Construction Company in the amount of \$133,280.00. The motion carried.

Gains Hill Road. Mr. Koonce presented the low bid of \$257,173.00 by Kemp Brothers Construction Company to build water line extensions on Gains Hill Road. He said the available fund was \$210,000.00. Mr. Koonce stated that in review of the low bid and the scope of the work, it was determined that some parts of the project could be deleted from the contract without compromising the overall work. In his letter, Mr. Koonce stated that deleting numerous valves, ductile iron fittings and ductile iron water lines could result in a savings of approximately \$49,000.00. This modification would allow the county to award the adjusted amount to \$208,173.00, which would include an accompanying change order.

Comm. Freels moved, seconded by Comm. Akins, to recommend bid approval to the full Commission for the adjusted contract amount of \$208,173.00 to the Kemp Brothers Construction Company.

Airport Authority Status. Ms. Dennen reported that the Airport Authority lawsuit is under review by the judge.

Comm. Skidmore moved, and was seconded by Comm. Akins, to adjourn the Public Services Committee meeting at 5:10 p.m.

Prepared by Maria Savage

MINUTES
SUMNER COUNTY PURCHASING COMMITTEE
July 16, 2012

Members Present:

Frank Freels - Chairman Bob Pospisil
Steve Graves - Vice Chairman Anthony Holt

Also:

David Lawing Leah Dennen

Chairman Freels called the Purchasing Committee to order in Room 112 of the Sumner Co. Administration Building, on Monday, July 16, 2012 at 4:17 p.m.

AGENDA: Motion made by Mr. Pospisil to approve the agenda, seconded by Mr. Graves; motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of June 18, 2012, made by Mr. Graves, seconded by Mr. Pospisil; motion passed unanimously.

REPORT OF THE COMMITTEE CHAIRMAN: Mr. Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: Mr. Holt had no report.

REPORT OF THE FINANCE DIRECTOR:

- A. Election Commission invoice for computer – Mr. Lawing stated they had a purchase order out to Dell for a computer, but Dell could not bring in the equipment ordered. So the Election Commission went back and ordered from BB Productions. However, the purchasing policy states that if you change the purchase order, then you have to liquidate out the old one and get a new one. Mrs. Atchley was misinformed by an employee that used to be involved in purchasing. Mr. Lawing stated he has since then informed that employee and Mrs. Atchley that that employee is not involved in purchasing and at this point, they do not have a valid purchase order. So we need the committee's approval to actually pay this invoice. Motion to approve made by Mr. Pospisil, seconded by Mr. Holt; motion passed unanimously.

REPORT OF THE LAW DIRECTOR: Ms. Dennen had no report.

OLD BUSINESS: There is no old business to discuss.

NEW BUSINESS: There is no new business.

ADJOURNMENT: Being that there was no more business, Mr. Pospisil made a motion to adjourn the meeting at 4:20 pm, seconded by Mr. Holt; motion passed unanimously.