



STATE OF TENNESSEE
DEPARTMENT OF REVENUE
SPECIAL INVESTIGATIONS DIVISION
ANTI-THEFT UNIT
44 VANTAGE WAY, SUITE 160
NASHVILLE, TN 37243-8050

OWNER RETAINED SALVAGE

T.C.A. §55-3-212 (8)(A)

This law refers to vehicles that have been damaged to the extent that the insurance company declares the vehicle a total loss and the owner of the vehicle elects to retain it for the purpose of rebuilding it or driving it as is.

In this situation, the insurance company immediately contacts the Department of Revenue, Anti-Theft Unit, in writing advising they have paid a total loss claim on the vehicle and that the owner has elected to retain the salvage. The Anti-Theft Unit marks the computer system accordingly.

The owner of the salvage vehicle is required to immediately begin a 3-step process that will result in a title being issued with the legend, "Rebuilt Vehicle-Anti-Theft Inspection Passed" or "Flood Damage". All subsequently issued titles will bear the brand. Each step of the process is listed below.

- 1. Secure a Salvage Certificate.**
- 2. File Application for Motor Vehicle Identification Certification.**
- 3. Report to your local county clerk to file application for title and registration.**

While working to complete the process, the vehicle may not be legally operated or sold. Complete instructions for each step of the process and the required forms follow on the attached pages.

If additional information is required regarding the process, contact the Anti-Theft Unit at 615-253-7246.

FIRST STEP: SECURE A SALVAGE CERTIFICATE

1. Complete the attached application, Form RV-F1311801, and sign. In completing the application it is important that the current odometer reading be shown in the appropriate place on the bottom half of the form and one of the two boxes, located on the form directly under the state seal, **must** be checked to indicate if you are requesting a Salvage Certificate or a Non-Repairable Certificate.
 - If you request a Salvage Certificate, the vehicle will eventually, after completion of the 3-step process, be titled and registered for normal operation.
 - If you request a Non-Repairable Certificate, the vehicle may never be used on the roads in Tennessee. A Tennessee Certificate of Title will not be issued.
2. Return the completed RV-F1311801 form with the Tennessee title issued for the vehicle. If there is a lien shown on the title, it must be properly discharged. If you have an active lien, you may not continue with this process. There is no provision in the law permitting a lien to be recorded on a Salvage or Non-Repairable Certificate.
3. A fee is not currently required to process this type of application. The application and title should be returned to the address shown below. If you have any questions regarding the issuance of a Salvage or Non-Repairable Certificate, contact the Anti-Theft Unit at 615-253-7246.

**Tennessee Department of Revenue
Anti-Theft Unit
44 Vantage Way, Suite 160
Nashville, TN 37243-8050**

If you plan to sell the vehicle in its salvage condition before any repairs are made, you may do so upon receipt of Salvage Certificate. If you plan to rebuild the vehicle yourself, proceed with step number two.

SECOND STEP: APPLICATION FOR MOTOR IDENTIFICATION CERTIFICATION

Upon receipt of the salvage certificate, submit the following:

1. The Application for Motor Vehicle Identification Certification, Form **RV-F1315401**, completed, signed and notarized. If the parts listed on the form were repaired instead of replaced, do not mark the form. *(If someone other than yourself rebuilt the vehicle, the rebuilder must complete the form and a notarized affidavit stating you hired that person or company to rebuild the vehicle must be included.)*
2. The Salvage Certificate issued for the vehicle.
3. Color photographs of the entire vehicle in its damaged condition.
4. Receipts for parts you indicated were replaced when you completed the Application for Motor Vehicle Identification. The receipts must include the year, make and identification number of the vehicle from which the parts were removed and the buyer and sellers complete name and mailing address. If the parts used to rebuild the vehicle were new, the receipt must indicate new parts.
5. Required fee of \$75.00. The check or money order should be made payable to the Tennessee Department of Revenue. Do not send cash.

If any of the above items are omitted, the application will be returned for correction.

If you have any questions, contact the Anti-Theft Unit at 615-253-7246. Application, documents and fee must be mailed to the following address:

**Tennessee Department of Revenue
Anti-Theft Unit
44 Vantage Way, Suite 160
Nashville, TN 37243-8050**

When the Anti-Theft Unit approves your application, it will be mailed to the address shown on the application or, the approved documents will be forwarded to appropriate departmental personnel for a regulatory vehicle inspection. Upon satisfactory completion of the inspection, the approved documents will be given to you and you will proceed to step number 3.

THIRD STEP:

Take the approved documents to the office of your local county clerk. The clerk will accept your application for title and registration and collect the required fees including sales tax is applicable.