



# SUMNER COUNTY COMMISSION

355 N. Belvedere Drive – Room 111  
Gallatin, Tennessee 37066-5410

## Commissioners

*First District*  
**Mike Akins**  
**Moe Taylor**

*Second District*  
**Billy Geminden**  
**Shawn Utley**

*Third District*  
**Steve Graves**  
**David Satterfield**

*Fourth District*  
**Frank E. Freels**  
**Joe C. Matthews**

*Fifth District*  
**Ben Harris**  
**Baker Ring**

*Sixth District*  
**Paige Brown**  
**Jim Vaughn**

*Seventh District*  
**Trisha LeMarbre**  
**Kirk Moser**

*Eighth District*  
**Paul Decker**  
**Merrol N. Hyde**

*Ninth District*  
**Chris Hughes**  
**David Kimbrough**

*Tenth District*  
**Paul R. Goode**  
**Jo Skidmore**

*Eleventh District*  
**Paul D. Freels**  
**Jerry F. Stone**

*Twelfth District*  
**Michael Guthrie**  
**Bob Pospisil**

**The following minutes are included in this packet:**

|  |                    |
|--|--------------------|
| <b>Budget Committee.....</b>               | <b>December 10</b> |
| <b>Committee on Committees.....</b>        | <b>January 28</b>  |
| <b>Education Committee.....</b>            | <b>January 7</b>   |
| <b>Emergency Services Committee.....</b>   | <b>January 7</b>   |
| <b>Employee Benefits.....</b>              | <b>December 18</b> |
| <b>Financial Management Committee.....</b> | <b>December 17</b> |
| <b>General Operations Committee.....</b>   | <b>January 14</b>  |
| <b>Highway Commission.....</b>             | <b>December 4</b>  |
| <b>Investment Committee.....</b>           | <b>December 17</b> |
| <b>Legislative Committee.....</b>          | <b>January 14</b>  |
| <b>Public Services Committee.....</b>      | <b>January 7</b>   |
| <b>Purchasing Committee.....</b>           | <b>December 17</b> |
| <b>Rules and Procedures Committee.....</b> | <b>January 7</b>   |

MINUTES  
SUMNER COUNTY BUDGET COMMITTEE  
December 10, 2012

**Members Present:**

Jerry Stone, Vice Chairman      Moe Taylor      Mike Guthrie      Paul Freels

**Also:**

Anthony Holt      David Lawing      Leah Dennen      John Isbell      Dr. Del Phillips  
Mike Marshall      Jim Young      Keith Douglas

Vice Chairman Stone called the Budget Committee to order on Monday, December 10, 2012 at 6:30 p.m., in Room 112 at the County Administration Building in Gallatin, Tennessee.

**AGENDA:** Mr. Stone stated he would like to add under New Business B, item 5: TIF Funding. Also, Ms. Dennen stated that Mr. Vaughn requested New Business #F be moved to next month. Motion to approve the agenda made by Mr. Taylor, seconded by Mr. Guthrie; motion passed unanimously.

**RECOGNITION OF PUBLIC:** None

**APPROVAL OF THE MINUTES:** Motion to approve the minutes of November 13, 2012 made by Mr. Taylor, seconded by Mr. Freels; motion passed unanimously.

**REPORT OF THE COMMITTEE CHAIRMAN:**

- A. Report from the Assessor of Property – Mr. Isbell stated he will give his report under Tax Matters.

**REPORT OF THE COUNTY EXECUTIVE:** No report.

**OLD BUSINESS:**

- A. Spatialist Program – Mr. Isbell went over the attached proposal for the software program. Mr. Taylor made a motion to approve, seconded by Mr. Stone. Motion failed 2-1-1 with Mr. Taylor and Mr. Stone voting yes, Mr. Guthrie voting no and Mr. Freels abstaining.

**NEW BUSINESS:**

A. Education

1. Transfers – Motion made by Mr. Freels to group and approve items a, b and c. Motion seconded by Mr. Guthrie. Motion passed 3-1-0 with Mr. Taylor abstaining.
  - a. George Whitten Elementary chiller--\$39,179
  - b. George Whitten Elementary and Walton Ferry Elementary boilers--\$59,976
  - c. Ellis Middle, Howard Elementary and Clyde Riggs Elementary cafeteria tables--\$14,295.50
2. Budget Adjustments – Dr. Phillips stated it is all grant money, except the Adult Ed. Motion to approve all adjustments made by Mr. Freels, seconded by Mr. Taylor; motion passed unanimously.
3. For informational purposes only (approval not required per Senate Bill No. 3044—see attached)
  - a. High cost funds reimbursement
  - b. 21<sup>st</sup> Century Learning Center Grant funds

B. Appropriations

1. Sheriff's Office/Animal Control--\$7,000 contribution from Mars Petcare – Motion to approve made by Mr. Taylor, seconded by Mr. Guthrie; motion passed unanimously.
2. Hendersonville Library--\$3,353.46 E-Rate funds – Mr. Young stated this is all flow thru money. Motion to approve made by Mr. Taylor, seconded by Mr. Freels; motion passed unanimously.
3. EMS--\$10,000 for ambulance repairs (awaiting insurance settlement) – Motion made by Mr. Taylor, seconded by Mr. Guthrie. Motion passed unanimously.
4. Highway--\$2,500 for signal repairs (to be paid from County General Fund) – Motion made by Mr. Taylor, seconded by Mr. Stone; motion passed unanimously.
5. TIF Funding – Mr. Stone stated there is a request for \$150,000 to proceed with the lawsuit. Motion to approve made by Mr. Stone, seconded by Mr. Taylor; motion passed unanimously.

C. Transfers

1. Inter-budgetary – motion to group and approve made by Mr. Taylor, seconded by Mr. Guthrie; motion passed unanimously.
  - a. Greater than \$2,500
  - b. \$2,500 or less

D. Tax Matters

1. Billy Newton etux Jo Ann Brady--\$523.90 refund – Motion to approve made by Mr. Guthrie, seconded by Mr. Freels; motion passed unanimously.

E. Library update/information (Jim Young) – Mr. Young stated they now have to purchase licenses and servers. Currently, the servers for the libraries are housed at Gallatin Library. Mr. Young proposed they be moved into the Rigsby building. Mr. Young suggested when we buy the three servers that we go ahead and put them in our capital and write them off over the next five years like all the rest of the servers. The licenses will run about \$14,000 a year for all four libraries.

F. Economics Ad Hoc Committee (Jim Vaughn) – moved to January

**REPORT OF THE FINANCE DIRECTOR:**

- A. Fund 112 Courthouse and Jail Maintenance discussion – Mr. Lawing stated we are having some problems with the Courthouse and Jail Maintenance fund. Mr. Holt stated the budget should have been increased; we're not going to have enough money. Mr. Lawing stated some items would qualify to be paid out of the Capital Projects Fund. Mr. Lawing requested to have these items paid from the Capital Projects Fund. Also, to help finish out the year, possibly up to another \$50,000 for capital items to be purchased from the Courthouse and Jail Maintenance Fund that wouldn't qualify. That would give an additional \$150,000 to run the rest of the year. Mr. Freels made a motion to defer this to January when the other members can be present to discuss this; motion failed for lack of second. Motion to approve \$156,861.51 to be funded by Capital Projects account made by Mr. Guthrie, seconded by Mr. Stone; motion passed 3-1 with Mr. Freels voting no.

- B. Procedures for expending \$800,000 SCBOE funding – Mr. Lawing stated that if something was in their original budget, then my thought was if it was going to move line items then it would go to Budget anyway and run it through Education. But the question is, if we do them through Budget and Education, do you want them to go on to the Commission? Ms. Dennen stated that since it's almost like a transfer, just let it stop here. Mr. Stone stated his thinking was we were just replacing the money and would work like it normally would work. Mr. Lawing asked if Mr. Stone wants it to go to Education or directly to Budget. Mr. Stone stated he thinks it should go through Education. Mr. Lawing stated the other question is that now items are put in Other Capital Outlay (790), can they move the money to other line items so they can bid the items and get purchase orders to get the items paid quicker? Mr. Stone asked Mr. Lawing his opinion. Mr. Lawing stated if it's not in their original budget, then it needs to go back to the full commission. Everyone agreed.

C. Revenue Analysis

1. Adequate Facilities Tax – 158.81%
2. Sales Tax – 100.47%
3. Wheel Tax – 101.34%
4. EMS Transportation –
5. Business Tax – 128.97%

D. Financial Reports – November (available at meeting, if requested)

**ADJOURNMENT:** Motion to adjourn at 7:14 pm made by Mr. Stone, seconded by Mr. Taylor; motion passed unanimously.

**COMMITTEE ON COMMITTEES  
MINUTES  
JANUARY 28, 2013**

**Present:**

Jerry Stone, Chairman  
Moe Taylor, V. Chairman  
Trisha LeMarbre  
Jo Skidmore  
Billy Geminden

Anthony Holt, County Executive  
Leah May Dennen, County Law Director

The meeting of the Committee on Committees was brought to order on Monday, January 28, 2013, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Stone was presiding.

Agenda. Upon motion of Comm. LeMarbre, seconded by Comm. Geminden, the Committee voted to approve the agenda.

Minutes. Upon motion of Comm. Skidmore, seconded by Comm. Taylor, the Committee voted to approve the minutes of December 17, 2012.

Recognition of the Public. There was none.

Agricultural Extension Committee, 2-year terms.

Chairman Stone brought forth the expiring term of Ralph Cook who has served three terms and must be replaced. Agricultural Extension Service Director Clint Parker recommended Kevin Brazel, 335 Keen Hollow Road. Upon motion of Comm. Taylor, seconded by Comm. Geminden, the Committee voted to approve Mr. Brazel to a two-year term on the Agricultural Extension Committee.

County Commissioner – Chairman Stone brought forth Mr. Parker's recommendation of Steve Graves to be re-appointed for second term. Upon motion of Comm. Geminden, seconded by Comm. Skidmore, the Committee voted to approve Comm. Graves to a two-year term on the Agricultural Extension Committee.

Farm Woman- Chairman Stone brought forth Mr. Parker's recommendation of Vivian Reece to be re-appointed for second term. Upon motion of Comm. LeMarbre, seconded by Comm. Skidmore, the Committee voted to approve Ms. Reece to a two-year term on the Agricultural Extension Committee.

Public Records Commission, 2-year term. Chairman Stone noted that Joe Matthews' term was expiring in January, 2013. County Executive recommended Kirk Moser for position. Upon motion of Comm. Taylor, seconded by Comm. LeMarbre, the Committee voted to approve Ms. Reece to a two-year term on the Agricultural Extension Committee.

Next Month. Chairman Stone noted the following appointments for next month:

a. Highway Committee

Citizen (freeholder) position – presently held by Tom Neal

b. Airport Authority

Airport Authority members (8) eight vacant and/or holdover positions

\*Jerry Kirby – resigned Nov. 2012 – term expires November 2013 - new appointee shall serve a term ending November 2013;

\*Sue McPherson – term expired November 2011 - new appointee shall serve a term ending November 2016;

\*Tom Graves – term expired July 2010 - new appointee shall serve a term ending July 2015;

\*David Hunter – term expired July 2010 - new appointee shall serve a term ending July 2015;

\*Tim Adair – term expired July 2011 - new appointee shall serve a term ending July 2016;

\*David Blankenship – term expired July 2012 - new appointee shall serve a term ending July 2017;

\*Richard D. Coker – term expired November 2012 - new appointee shall serve a term ending November 2017;

\*Kevin McCuthcheon – term expired November 2011 - new appointee shall serve a term ending November 2016.

Upon motion of Comm. LeMarbre, seconded by Comm. Taylor, the Committee adjourned at 6:38 p.m.

Prepared by Maria Savage

**MINUTES  
EDUCATION COMMITTEE  
January 7, 2013**

**Present:**

Paul Decker, Chairman  
Trish LeMarbre, Vice-Chairman  
Jerry Stone  
Joe Matthews  
Billy Geminden  
Jim Vaughn  
Kirk Moser

**Also Present:**

Leah Dennen, County Law Director  
Ted Wise, BOE Chairman  
Anthony Holt, County Executive  
Dr. Del Phillips, BOE Director  
Pat Connor, School Safety Officer  
Dr. Jerry Faulkner, President VSCC  
Hillary Marabetti, VSCC

Chairman Decker called the Education Committee to order on Monday, January 7, 2013, at 5:30 pm, in the Sumner County Administration Building in Gallatin. A quorum was present.

Adoption of the Agenda. Comm. Stone requested the addition of Educate and Grow discussion under New Business, Item B. Upon motion of Comm. LeMarbre, seconded by Matthews, the Committee members approved the agenda as amended.

Approval of Minutes of December 3, 2012. Upon motion of Comm. Moser, seconded by Comm. LeMarbre, the Committee approved the minutes of December 3, 2012.

Recognition of the Public. Mr. Eagan spoke regarding the school safety officers, stating his concern for the cost of adding school resource officers.

Report from the Chairman. Chairman Decker thanked Board of Education Ted Wise for hosting a luncheon at White House High School.

Chairman Decker stated that Dr. Phillips sent a report on the out-of-county student enrollment.

Report from the County Executive. County Executive had no report.

Report from the Director of Schools.

School Safety. Dr. Del Phillips spoke about school safety. One thing that he agreed with is that the County take a measured approach. He stated that the effort will include a multi-faceted approach to the problem. He said that the local law enforcements agencies and principals are involved and a safety audit is being conducted at each school. He said that the current plans need to be reinforced to increase safety. Behavior modification is part of the solution. Dr. Phillips's staff has looked at campuses that need low, medium and high modifications. He said 14 were in need of high modification and 24 needed little

modification and 8 were medium. This analysis did not include portables. He discussed adding School Resource Officers in middle schools. A plan is in place to add 20 SROs. He said that the Board would be glad to work with the Commission to add safety personnel. Dr. Phillips stated that additional information would be forthcoming by the April meeting.

Chairman Decker stated that from his experience as a principal his top priority was the safety of students and staff. He has researched mass shootings throughout the county and he said, above everything else, the County Commission and the Board of Education need to be unified in their approaches to providing safety. He said that law enforcement has to be included in any proposed plan.

Chairman Decker requested Dr. Phillips to inform the BOE that the EMS Committee would like to work its members.

Comm. Moser moved, seconded by Comm. LeMarbre, to move the discussion of school safety to the Emergency Services Committee to evaluate and look at all avenues towards protecting youngest citizens and to encourage it to add school board members and administration to any committee. The motion carried unanimously.

High School Additions. Dr. Phillips stated that the design phase of the Hendersonville and Gallatin High School additions are underway with estimates to be available in April.

Employment Software. Dr. Phillips stated that his office is moving toward setting up online employments applications and said that software technology has been found that will cut the cost of Human Resource functions by about 40 percent. Comm. Stone moved, seconded by Comm. Matthews, to move the matter to the Budget Committee. The motion carried unanimously.

Old Business.

New Business.

Adult Education. Chairman Decker recognized Dr. Jerry Faulkner who reported that Volunteer State Community College is requesting that the college take over Adult Education program. He said that the college has the labs, library and other structures in place to make that possible. He said the state grant is a 90/10 match, which would cost the county approximately \$36,000.00. VSCC is applying for the grant and will have a budget of \$400,000.00. He said that he would need a commitment letter from the Commission to apply for the grant.

Comm. LeMarbre moved, seconded by Comm. Vaughn, to move the matter to the Budget Committee. The motion carried unanimously.

Educate and Grow. Comm. Stone proposed that Education and Grow Program be moved to VSCC with oversight from the Education Committee. He said that he, Chairman Hyde and Comm. Moser had a meeting with Dr. Faulkner who said

that he could incorporate the program. Comm. Moser stated that VSCC administration said the program was working well but there were challenges. He said there had been certain logistical challenges and miscommunications based on dealings with the COMPASS organization. Comm. Moser further stated that he felt that streamlining the process would be more efficient and eliminate challenges.

Comm. LeMarbre, a COMPASS Board member, stated that the non-profit organization facilitates the process of matching students with scholarship money. County Law Director Leah Dennen stated that Educate and Grow is a legislative function and suggested that the matter be moved to Legislative Committee. Comm. Stone moved, seconded by Comm. Vaughn, to move the matter to the Legislative Committee. The motion carried (4-3) with Commissioner Stone, Moser, Geminden and Vaughn voting yes and Commissioners LeMarbre, Decker and Matthews voting against the measure.

Comm. Matthews motioned to adjourn and was duly seconded by Comm. LeMarbre. The Committee adjourned at 6:40 pm.

Prepared by Maria Savage



**MINUTES  
EMERGENCY SERVICES COMMITTEE**

**January 7, 2013**

**Present:**

Jim Vaughn, Chairman  
Joe Matthews, Vice-Chairman  
Ben Harris  
Paul Decker  
Jerry Stone  
Mike Akins  
Bob Pospisil

**Also Present:**

Anthony Holt, County Executive  
Keith Douglas, EMS Director  
Leah Dennen, Law Director  
Sheriff Sonny Weatherford  
Merrol Hyde, Commission Chairman

Chairman Vaughn called the Emergency Services Committee to order on Monday January 7, 2013 at 5:00 PM in the Sumner County Administration Building. A quorum was present.

Adoption of the Agenda. Comm. Stone made a motion to adopt the agenda, seconded by Comm. Akins. The agenda was unanimously adopted.

Approval of Minutes of December 3, 2012 Comm. Harris made a motion, seconded by Comm. Pospisil. The minutes of December 3, 2012 were unanimously approved.

Public Comments None

Report from the Chairman. No report.

Report from the County Executive No Report

Report from the Sheriff. Sheriff Weatherford handed out the December 2012 Financial Report and the Animal Control Statistics. The Sheriff went over some of the numbers and stats. Sheriff Weatherford advised that one of the rescue groups put the Animal Control stats on their website. They commended Sumner County Animal Control as having one of the best years (2012) for adoptions, and less euthanizing of animals.

The Sheriff referenced the Sandy Hook Elementary School incident, pointing out the last page of the report which consisted of a breakdown of a School Resource Officer (SRO) Deputy Expenses. Included were the expenses for the first year, additional yearly expenses, and a supervisor's expenses. There was discussion with the Commissioners concerning the number of supervisors needed, as well as the number of officers needed. Sheriff Weatherford recommended one officer

per school. There was further discussion. Sheriff Weatherford stated he would do whatever the Commission suggested. Chairman Vaughn advised that it was not an education matter, but a security matter. Mr. Hyde questioned as to whether any buildings have been examined. The Sheriff stated this has not been requested from the Board of Education. There was further discussion. County Executive Holt stated that we need to try and improve security in the schools. If SRO's were funded now, as per the sheriff, it would still take a year to train and equip officers. The County Executive mentioned that he believed they were needed in every school. There was also the possibility of asking the Governor for assistance in the way of the Highway Patrol or the National Guard to add security to schools while the officers were being trained. Commission Chairman Hyde suggested that all police agencies (both city and county) should be included.

Comm. Stone stated he wanted something on the table to take to the January 8<sup>th</sup>, 2013 meeting of the Board of Education. Chairman Vaughn suggested recessing after the rest of the reports and reconvening after the Education Committee Meeting. It was agreed.

Report from the Fire Department None.

Report from the Emergency Services Director. Director Douglas wanted to thank the Sheriff for the Law Enforcement participation in a School Shooting Drill that took place at Gallatin High School January 3<sup>rd</sup>. It had been planned in December prior to the Sandy Hook Elementary School incident. The Director stated that it was successful, and there would be another planned later in the year.

The Director went over his report. Also the Director stated that Hendersonville Hospital will be re-opening the Emergency Room at Portland Hospital. It should be on line by the end of December 2013. If a patient needs admission they would have to be transported to another facility.

The Director gave an update on the new building. Director Douglas stated that he thinks they are on target to start moving some administrative offices by the end of the month. It would probably not be until the latter part of February or March before the ambulance crews can be moved.

Commission Chairman Hyde commended the Luna Lane EMS team's handling of a call.

Report of the Emergency Management Agency None.

Old Business None.

New Business None.

There was a motion to recess. The Committee recessed at 5:35pm.

The Committee reconvened at 6:45pm after the Education Committee Meeting.

Comm. Stone made a motion to form an adhoc committee to study school security and the size of the committee to be determined by the Chairman. Comm. Stone recommended Jim Vaughn be the chairman of the adhoc committee. Comm. Akins seconded.

Comm. Decker stated that the School Board has not met on this yet since the Connecticut incident, and that the forming of a committee would need to be decided by the School Board.

Comm. Akins withdrew his second. Chairman Vaughn seconded the motion. There was further discussion.

Vice-Chairman Matthews made a motion, seconded by Comm. Decker to allow Chairman of the School Board, Ted Wise to address the Committee. Chairman Wise stated he did not mind proposing to the School Board to set up an adhoc committee that includes facility people, professionals, and representatives of Law Enforcement. Chairman Wise stated that it was such a magnitude that we needed a combined effort. He also stated the emotional impact of the children has to be considered. There was further discussion.

Comm. Decker made a motion to wait until after the School Board meeting to make a decision. Vice-Chairman Matthews seconded. The vote was as followed:  
(4) Yes-Paul Decker, Vice-Chairman Matthews, Comm. Akins, Comm. Pospisil  
(2) Opposed-Chairman Vaughn, Comm. Stone.  
Motion carried.

There was a motion to adjourn. The Committee adjourned at 7:05pm.

Prepared by  
Sheila Ashton

**MINUTES  
EMPLOYEE BENEFITS COMMITTEE  
December 18, 2012  
9:00 A.M.**

**Members Present:**

Bob Pospisil                      Del Phillips              Anthony Holt

**Also:**

Leah Dennen                      Ernie Clevenger              Bob Shupe  
David Lawing                      Debbie Robertson              Kathy Courtelis  
Kedree Marsh                      Shawn Curtis

Mr. Pospisil called the SIB Employee Benefits Committee meeting to order on Tuesday, December 18, 2012 at 9:05 a.m. in Room 112, County Administration Building, in Gallatin, Tennessee.

**Agenda:** Mr. Pospisil added to the agenda under Monthly Projections that Mr. Shupe would like to give us an update on BCBS changes. Dr. Phillips made a motion to approve the agenda with the addition; seconded by Mr. Holt; unanimous approval.

**Public Recognition:** None

**Minutes:** Motion was made by Dr. Phillips to approve the minutes of November 20, 2012; seconded by Mr. Holt; unanimous approval.

**Report of Committee Chair:** None

**Report of Consultant:** Mr. Shupe reported that the dental is going well. There is not a lot of movement on the medical side; everything is good. The reserve continues to stay down at \$2.4. There were no catastrophic claims through the month of November.

Mr. Shupe reported on the changes coming up with BCBS. Effective July 1, 2014, there will be no out-of-network benefits. If an ER is out-of-network, the claims will have to be paid. He will bring more information to us later on concerning the wellness preventative services. He also stated that there is a mandate concerning divorced spouses. Instead of terminating their insurance as of date of final divorce, we will have to give them 30 days. He will get more information to us concerning that at a later date.

**CareHere:** Mr. Clevenger reported that there is an increase in utilization of the clinics due to the flu. The use of the pharmacy is going down due to the pharmacy closing January 31, 2013.

**Finance Director:** Mr. Lawing asked for an approval to proceed with the actuarial analysis of CareHere Clinics. He had a bid from Thornthwaite & Co. for \$1800. He noted there would probably be some additional costs. Mr. Holt made a motion to approve the actuarial for an amount up to \$2500; seconded by Dr. Phillips; unanimous approval.

Mr. Lawing noted there were reports attached to the agenda listing the different departments of the County and the BOE which was for their information.

**Old Business:** None

**New Business:** None

There was no further business so Mr. Pospisil made a motion to adjourn; seconded by Dr. Phillips; the meeting was adjourned at 9:15 a.m.

MINUTES  
SUMNER COUNTY 2012 FINANCIAL MANAGEMENT COMMITTEE  
December 17, 2012

Members Present:

Frank Freels - Chairman      Anthony Holt      Judy Hardin      Kirk Moser  
Steve Graves - Vice Chairman

Also:

David Lawing      Leah Dennen      Marty Nelson

Chairman Freels called the 2012 Financial Management Committee to order in Room 104 of the Sumner Co. Administration Building, on Monday, December 17, 2012 at 5:25 p.m.

**AGENDA:** Motion made by Mr. Holt to approve the agenda, seconded by Mrs. Hardin, motion passed unanimously.

**RECOGNITION OF PUBLIC:** There was no public recognition.

**REPORT OF THE COMMITTEE CHAIRMAN:** No report.

**REPORT OF THE COUNTY EXECUTIVE:** Mr. Holt had no report.

**REPORT OF THE LAW DIRECTOR:** No report.

**NEW BUSINESS:** (Mr. Graves arrived at 5:35 pm)

- A. Recommendation and appointment of Assistant Finance Director, Bethany Browning – Motion to approve made by Mr. Holt, seconded by Mr. Moser; motion passed unanimously.
- B. 2012 Act Implementation Plan – Mr. Lawing went over the attached plan. Motion to approve made by Mr. Holt, seconded by Mr. Graves; motion passed unanimously.
- C. Discussion of ERP and time for Plante Moran representative to speak to the committee regarding the needs assessment and the Request for Proposal – Mr. Lawing stated this is in the final forum. He stated by January 25th we should have the RFP done. Mr. Holt suggested we have this meeting on a date that there is no other meeting scheduled. Mr. Freels set the meeting for January 29<sup>th</sup> at 5:30pm. Mr. Freels wants everyone to read the attached Implementation Plan and get your questions ready.

**ADJOURNMENT:** Being there was no more business, Mrs. Hardin made a motion to adjourn at 5:42 pm, seconded by Mr. Graves; motion passed unanimously.

**MINUTES**  
**GENERAL OPERATIONS COMMITTEE**  
**JO SKIDMORE, CHAIRMAN**  
**January 14, 2013**

**Present:**

Jo Skidmore, Chairman  
Paige Brown String, Vice-Chairman  
Steve Graves  
Ben Harris  
Bob Pospisil  
David Satterfield  
Moe Taylor

**Also Present:**

David Pigna, Communications Director  
Leah Dennen, County Law Director  
Anthony Holt, County Executive  
Paul Decker, Commissioner  
Chairman Merrol Hyde  
Phillip Douglas, Gallatin Volunteer Fire Dept.  
Fred Bailey, People Are Children

The regular meeting of the General Operations Committee was brought to order on Monday, January 14, 2013, at 5:00 p.m. in the Sumner County Administration Building. Chairman Skidmore declared a quorum present to conduct business.

Agenda. Upon motion of Comm. Pospisil, seconded by Comm. Taylor, the Committee approved the agenda.

Minutes. Upon motion of Comm. Harris, seconded by Comm. Satterfield, the Committee voted to approve the minutes of December 10, 2012.

Recognition of the Public. There was none.

Report of Chairman. Chairman Skidmore deferred comments to later discussion.

County Executive. County Executive Anthony Holt stated that progress is underway with the new emergency medical services building; with a pre-bid conference on January 22 and bid opening on January 29.

He stated that selection of an architect for the library addition at Westmoreland is underway and his office is in the process of seeking additional grants for the library construction. The White House library project going forward with the plan to request partial funding from Robertson County.

He said about 40 contractors were present for a pre-bid conference regarding the restoration of the Clark house.

Recognition of the Public. Larry Maynard of 1016 Odoms Private Court and an insurance agent encouraged the Committee to vote to allow the Gallatin Volunteer Fire Department to occupy the soon-to-be vacated Emergency Service building. He said the move would save money on insurance costs for approximately 800 residents outside the city limits of Gallatin who live within five miles of the fire hall.

Chairman Skidmore recognized Fred Bailey of Children Are People to speak. He stated that he was agreeable to whatever arrangements could be worked out, but the after school program could use the entire building due to the waiting list and cramped classrooms.

Chairman Skidmore recognized Phillip Douglas, Chief of the Gallatin Volunteer Fire Department, who had requested the location, stated that he would be willing to give additional space to CAP. He described the inadequate facility currently housing the fire department.

Space Allocation at Winchester Street. Chairman Skidmore stated that she would prefer to further research the use of the Winchester Street building with a subcommittee and report back to the Committee regarding the condition of the building, square foot allocation and other matters.

Comm. Satterfield moved to suspend the rules to allow former Commissioner Nancy Corley to speak. Without objection, the motion passed and Ms. Corley spoke on behalf of expanding space allocation to CAP because they are currently in cramped spaces and unable to serve additional children.

County Executive Holt explained that the old Health Department housing the EMS Department is a multi-level facility that is situated close to a busy highway. He said it is not a very good fit for CAP.

Upon motion of Comm. Pospisil, seconded by Comm. Graves, the Committee voted to defer the matter for 30 days, with a subcommittee to be appointed by the Chairman.

The subcommittee members included Chairman Skidmore and Commissioners Harris, Hyde, Decker and Pospisil, Mr. Holt and Mr. Pigna.

County Surplus. Upon motion of Comm. Taylor, seconded by Comm. Harris, the Committee voted to declare surplus property from the Finance Department and the Register of Deeds, as presented by Mr. Pigna

The meeting adjourned at 5:45 p.m. after a motion by Comm. Taylor, seconded by Comm. Harris.

Prepared by Maria Savage

**SUMNER COUNTY HIGHWAY COMMISSION****December 4, 2012****MINUTES****MEMBERS PRESENT:**

Mike Akins, Commissioner  
Frank Freels, Commissioner  
Billy Geminden, Vice Chairman  
Steve Graves, Chairman  
Judy Hardin, Road Superintendent  
Anthony Holt, County Executive  
Tom Neal, Citizen Member  
Paige Brown Strong, Commissioner

**MEMBERS ABSENT:**

Joe Matthews, Commissioner

**OTHERS PRESENT:**

Leah Dennen, Law Director  
Sandra Lee Hesson, Assessor of Property Adm. Assistant

**CALL TO ORDER**

Chairman Graves called the regular monthly meeting of the Sumner County Highway Commission to order, Tuesday, December 4, 2012 at 4:00 P.M. in Conference Room #112 at the Sumner County Administration building.

**ADDITION TO AGENDA** - None**APPROVAL OF MINUTES**

**Motion** by Commissioner Freels to approve the October 2012 minutes. **Seconded** by Commissioner Akins. **Motion passed** unanimously. Road Superintendent Hardin had one correction in the October minutes on the last sentence on the Road Superintendent: New Business to say Peach Valley Road is "not" on the County Road list. Commissioner Akins **motioned** to approve as amended. Vice Chairman Geminden **seconded** amendment. **Motion passed** unanimously.

**PUBLIC RECOGNITION** - None**REPORT OF CHAIRMAN: OLD BUSINESS** - None**REPORT OF CHAIRMAN: NEW BUSINESS** - None**REPORT OF ROAD SUPERINTENDENT: OLD BUSINESS** - None



**SUMNER COUNTY HIGHWAY COMMISSION****12/04/12****PAGE 2****REPORT OF ROAD SUPERINTENDENT: NEW BUSINESS****A. Approval of Road List for 2013**

Road Superintendent Hardin requested approval of the Sumner County Road List (see attached) for the 2013 January Commission meeting approval. Commissioner Freels **motioned** to approve the Sumner County 2013 Road List. **Seconded** by Commissioner Akins. **Motion passed** unanimously.

**B. January Road Committee Meeting**

Road Superintendent Hardin proposed not meeting in January since it fell on New Year's Day. She does not have anything pressing at this time, but if anything does come up, we can call a meeting. Everyone agreed.

**REPORT OF COUNTY EXECUTIVE****A. Beech High School**

County Executive Holt recommended making three (3) new signs for Beech High School because they won their championship. One coming each way on the road and one presented for display in the school. County Executive Holt advised the cost can be taken out of his discretionary fund if it is a factor. Commissioner Akins **motioned** to approve this recommendation. **Seconded** by Commissioner Freels. **Motion passed** unanimously.

**COMMISSION BUSINESS - None****REPORT OF LAW DIRECTOR - None****MOTION TO ADJOURN:**

Vice Chairman Geminden

**SECONDED BY:**

Citizen Member Neal

**ADJOURNMENT:**

4:10P.M.

MINUTES  
SUMNER COUNTY INVESTMENT COMMITTEE  
December 17, 2012

Members Present:

Frank Freels - Chairman                      Anthony Holt      Kirk Moser                      Judy Hardin

Also:

David Lawing      Leah Dennen      Marty Nelson

Chairman Freels called the Investment Committee to order in Room 104 of the Sumner Co. Administration Building, on Monday, December 17, 2012 at 5:22 p.m.

**AGENDA:** Motion made by Mrs. Hardin to approve the agenda, seconded by Mr. Holt, motion passed unanimously.

**RECOGNITION OF PUBLIC:** There was no public recognition.

**APPROVAL OF THE MINUTES:** Motion to approve the minutes of November 17, 2012, made by Mr. Moser, seconded by Mr. Holt, motion passed 3-1-0 with Mrs. Hardin abstaining.

**REPORT OF THE COMMITTEE CHAIR:** Chairman Freels had no report.

**REPORT OF THE COUNTY EXECUTIVE:** There was no report.

**REPORT OF THE TRUSTEE:** Mrs. Nelson stated the \$2,020,412.79, when it came due they just cashed it out because of the expenditures that were voted for last month.

**REPORT OF THE FINANCE DIRECTOR:** Mr. Lawing had no report.

**REPORT OF THE LAW DIRECTOR:** Ms. Dennen had no report.

**OLD BUSINESS:** There was no old business to discuss.

**NEW BUSINESS:** There is no new business.

**ADJOURNMENT:** Being that there was no more business, Mrs. Hardin made a motion to adjourn at 5:24 p.m., seconded by Mr. Moser, motion passed unanimously.

**MINUTES**  
**LEGISLATIVE COMMITTEE**  
**January 14, 2013**

**Present:**

Bob Pospisil, Chairman  
Kirk Moser, Vice-Chairman  
Jo Skidmore  
Shawn Utley  
Jerry Stone  
Steve Graves  
Paul Decker  
Merrol Hyde  
Jim Vaughn

**Also Present:**

Leah Dennen, County Law Director  
Anthony Holt, County Executive  
Frank Freels, Commissioner  
Mike Akins, Commissioner

Chairman Pospisil called the Legislative Committee to order on Monday, January 14, 2014, at 6:00 p.m. in the Sumner County Administration Building. A quorum was present.

Approval of Agenda. Commissioner Hyde requested the addition of a matter concerning libraries. Chairman Pospisil added the matter under New Business as Item D. Comm. Skidmore made a motion to approve, seconded by Comm. Decker, the agenda as amended. The motion carried.

Approval of Minutes. Upon motion of Comm. Stone, and duly seconded by Comm. Skidmore, the December 10, 2012, minutes were approved by the body.

Report of Chairman. Chairman Pospisil had no report.

Report of County Executive. County Executive Anthony Holt had no report.

Public Comments. There was none.

Old Business. There was none.

New Business.

Veterans Service Report. County Law Director Leah Dennen stated that the report was for docketing purposes.

Airport Authority Rule Changes. Ms. Dennen stated that the ruling from Chancellor Tom Gray regarding the Sumner Regional Airport Authority was that the County Commission had not followed its own rules and procedures as it relates to the Public Services Committee. As a result, Ms. Dennen prepared a resolution replacing and repealing any prior procedures concerning the appointment of Airport Authority commissioners and adopting new procedures, which would funnel appointees through the Committee on Committees. Upon

motion of Comm. Stone, seconded by Comm. Vaughn, the Committee voted to approve the changes to the rules and procedures.

A second matter included the addition of a Fair Housing statement in the rules and procedures. Upon motion of Comm. Hyde, seconded by Comm. Stone, the Committee voted to approve the addition to the Commission rules.

Signage at Libraries. Comm. Hyde stated that many of the county libraries have no signage indicating that they are county instead of city libraries. There was discussion to change the signage to reflect the fact that the libraries are a county system.

Comm. Hyde made a motion, seconded by Comm. Moser, to move forward with a plan to change the signage on the Sumner County libraries, with a request of the Law Director that she research the progress by the City of Hendersonville to deed the library to the County. The motion carried.

Certificate of Recognition. Chairman Pospisil introduced the following certificate of recognition in memoriam for William "Bubba" Dunn.

Upon motion of Comm. Decker, seconded by Comm. Utley, the Committee voted to approve the certificate of recognition.

Zoning. There was no report.

Report of the Law Director. There was no report.

Adjournment. Comm. Vaughn made a motion to adjourn, seconded by Comm. Utley. The Committee adjourned at 6:15 p.m.

Prepared by Maria Savage

**MINUTES  
PUBLIC SERVICES COMMITTEE  
SHAWN UTLEY, CHAIRMAN**

**January 8, 2013**

**Present:**

Shawn Utley, Chairman  
Mike Akins, Vice-Chairman  
Paul Freels  
Joe Matthews  
David Satterfield  
Anthony Holt, County Executive

**Absent:**

Judy Hardin, Highway Superintendent

**Also Present:**

Leah Dennen, County Law Director  
Bill Kemp, County Clerk  
Kim Ark, Grant Administrator  
Kirk Moser, Commissioner  
Buddy Koonce, Engineer

The regular meeting of the Public Services Committee was called to order with a quorum present on Tuesday, January 8, 2013, at 5:00 p.m. in the Sumner County Administration Building in Gallatin. Chairman Utley was presiding.

Agenda. Comm. Satterfield moved, seconded by Comm. Akins, to approve the agenda. The motion carried.

Minutes. Upon motion of Comm. Akins, seconded by Comm. Satterfield, the Committee voted to approve the minutes of August 7, 2012. Comm. Matthews abstained from the vote.

Public Recognition.

Jerry Carmack of 230 Claypool Road in Bethpage requested the Committee consider putting a water line on his road. Asking for water lines on their respective roads were Kelly A. Bell, Jr. of 470 Hickory Corner Road; Todd Bandy of 110 Buck Spears Lane; and Ken Perry of 601B Switchboard Road.

Chairman's Report. Chairman Utley had no report.

County Executive. County Executive Anthony Holt explained the County will be applying for another CDBG grant for waterlines. He said the projects will be chosen based on competitiveness. Kim Ark, Grant Administrator, explained the criteria for submission of a grant. To be competitive every person on the road has to complete a survey, stating incomes. Low income applicants are a priority. Another factor in choosing a road is the evaluation of the water and its quality. Poor water quality makes the application more competitive. The grant is 80 percent from the State of Tennessee, with 20 percent matching grant from the County. Mr. Holt stated that research has shown that to provide city water to the entire county would cost \$36 million.

### Waterline Grants.

Grant Application. Kim Ark, Grant Writer, stated that in early December, 2012 that a group met in Westmoreland to discuss possible roads that could be considered for the 2013 Community Development Block grant. She said Commissioners Graves, Akins and Taylor and Westmoreland representatives have surveyed residents on some of the potential roads to determine whether there are 51 percent who have low to moderate incomes. The next step is to water test the roads to determine the number of wells and the water quality. Another determining factor is the number of persons living on the road. She requested approval to move forward on applying for the 2013 block grant and committing to matching funds. A resolution is required up front. Available grant funds are up to \$500,000, with the largest match of \$100,000.00. Eight roads were selected for grants and the GNRC will select the most competitive roads for the CDBG.

The roads under consideration are as follows:

- Claypool Road
- Switchboard Road
- Bob Perry Road
- Reese Road
- Hershall Lyles Road
- Pleasant Grove Road
- Rabe Coats Road
- Pea Ridge Road
- Aggie Perry Road

Comm. Matthews moved, seconded by Comm. Akins, to apply for the 2013 CDBG. The motion carried.

Airport Authority Status. Ms. Dennen reported that Chancellor Tom Gray ruled on the Airport Authority lawsuit and one of his findings was that the County did not follow its own rules and procedures in appointing members of the Airport Authority. She said that his decision stated clearly that the County Commission was the body with the responsibility of appointing Authority members.

Engineering Selection. Ms. Ark stated that she had worked with Goodwyn, Mills and Cawood, Inc., on the previous project with good results. Comm. Akins moved, seconded by Matthews, to recommend to the full Commission the acceptance of Goodwyn, Mills and Cawood, Inc. to provide engineering and environmental services regarding the construction of waterlines upon receipt of the CDBG grant. The motion carried unanimously.

Water Line Grants and Local Match. Chairman Utley opened discussion on sending a resolution to the full Commission concerning matching funds. The Committee discussed making the resolution for more than the minimum of \$100,000.00 to make the grant process more competitive. This allows for the potential of adding a road at significantly lower costs.

Comm. Matthews moved to request the Budget Committee to fund up to \$100,000 for water lines. The motion died for lack of second.

Comm. Akins moved, seconded by Mr. Holt, to recommend to the Budget Committee that it consider a funding resolution that would express an intent to fund the matching grant and additional waterlines in the amount of \$300,000.00. The motion carried with Comm. Paul Freels voting against the measure.

Comm. Taylor moved, and was seconded by Comm. Akins, to adjourn the Public Services Committee meeting at 5:35 p.m.

Prepared by Maria Savage

MINUTES  
SUMNER COUNTY PURCHASING COMMITTEE  
December 17, 2012

Members Present:

Frank Freels - Chairman      Anthony Holt      Kirk Moser      Judy Hardin

Also:

David Lawing      Leah Dennen      Marty Nelson

Chairman Freels called the Purchasing Committee to order in Room 104 of the Sumner Co. Administration Building, on Monday, December 17, 2012 at 5:19 p.m.

AGENDA: Motion made by Mr. Moser to approve the agenda, seconded by Mrs. Hardin, motion passed unanimously.

RECOGNITION OF PUBLIC: There was no public recognition.

APPROVAL OF THE MINUTES: Motion to approve the minutes of November 19, 2012, made by Mr. Holt, seconded by Mr. Moser, motion passed 3-1-0 with Mrs. Hardin abstaining.

REPORT OF THE COMMITTEE CHAIRMAN: Mr. Freels had no report.

REPORT OF THE COUNTY EXECUTIVE: Mr. Holt had no report.

REPORT OF THE FINANCE DIRECTOR:

- A. Purchasing Policy amendment – delete a portion of the last item listed under IV. B. beginning at “not to exceed \$1,000...” – Motion to approve made by Mr. Holt, seconded by Mr. Moser; motion passed unanimously.

REPORT OF THE LAW DIRECTOR: Ms. Dennen had no report.

OLD BUSINESS: There is no old business to discuss.

NEW BUSINESS: There was no new business to discuss.

ADJOURNMENT: Being that there was no more business, Mrs. Hardin made a motion to adjourn the meeting at 5:22 p.m., seconded by Mr. Moser; motion passed unanimously.



**MINUTES**  
**RULES AND PROCEDURES COMMITTEE**  
**MERROL HYDE, CHAIRMAN**  
**January 7, 2013**

**Present:**

Merrol Hyde, Chairman  
Baker Ring, Vice-Chairman  
Chris Hughes  
Paul Goode  
David Satterfield  
David Kimbrough

**Also Present:**

Leah Dennen, County Law Director  
Anthony Holt, County Executive

The regular meeting of the Rules and Procedures Committee was called to order on Monday, January 7, 2013, at 6:30 p.m. in the Sumner County Administration Building in Gallatin. Chairman Hyde declared a quorum present.

Agenda. Upon motion of Comm. Hughes, seconded by Comm. Goode, the Committee approved the agenda. Comm. Ring requested the addition of voting procedures.

Minutes. Upon motion of Comm. Hughes, seconded by Comm. Ring, the Committee approved the minutes of February 6, 2012. Comm. Goode abstained.

Public Services/Airport. Ms. Dennen stated that the ruling from Chancellor Tom Gray regarding the Sumner Regional Airport Authority stated that the County Commission had not followed its own rules and procedures in the context of the Public Services Committee. Ms. Dennen said the language regarding the Public Services Committee was put in place originally as a means of cooperating with the Airport Authority. The judge ruled that the County Commission has the authority to appoint Airport Authority members. As a result, Ms. Dennen prepared a resolution replacing and repealing any prior procedures concerning the appointment of Airport Authority members with new procedures, which would funnel appointees through the Committee on Committees. Upon motion of Comm. Kimbrough, seconded by Comm. Ring, the Committee voted to approve the changes to the rules and procedures to delete part of Rules III(D)(11) (E) and Rules III(D)(12)(B).

Upon motion of Comm. Ring, and duly seconded, the Committee suspended the rules to allow Mr. Eagan to speak. He discussed the Airport Authority with Ms. Dennen.

Rule Amendment – 1981 to 2012 Financial Management Act. Upon motion of Comm. Kimbrough, seconded by Comm. Hughes, the Committee voted to amend the rules to clean up the transition from the 1981 to the 2012 Financial Management Act of 2012.

Voting Board. Chairman Hyde recognized Comm. Ring who suggested that during the full Commission meeting the results on the voting board be closed until the vote is complete. He moved, seconded by Comm. Goode, to have a five-month trial basis whereby the voting board results will be closed until the vote is final. The motion carried (4-1) with Chairman Hyde voting against the measure.

Upon motion of Comm. Goode, and duly seconded, the Committee adjourned at 7:00 p.m.